

Village Of Gilberts  
Committee of the Whole  
Meeting Minutes  
87 Galligan Road  
Gilberts, IL. 60136  
September 14, 2010

APPROVED MINUTES

**Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:08 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/ Establish Quorum**

President Zirk asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Mierisch, Zambetti, Farrell, and President Zirk. Members absent: Trustees Clark and Cullotta. Others present: Administrator Keller, Intern Beith, Finance Director Blocker, Engineer Blecke and Village Clerk Meadows. For members of the audience please see the attached list.

**Items for consideration**

**Minutes from the September 7, 2010 Village Board Meeting**

President Zirk asked if there were any comments on the minutes from the September 7, 2010 Village Board Meeting. There were no comments. This matter will be placed on the next consent agenda.

**August 10, 2010 Treasurer's Report**

President Zirk asked if there were any comments on the August 10, 2010 Treasurer's Report. There being no comments this matter will be placed on the next consent agenda.

**Items of Discussion**

**Mason Road Repair Project**

Engineer Blecke reported that Phoenix and Associates has provided a proposal for drainage repairs in the vicinity of Mason Road. Over the past several years an adjacent property has flooded repeatedly. Mr. Kannigan has identified two nearby broken drainage tiles. Engineer Blecke went on to report that the repair costs are eligible for Motor Fuel Tax (MFT) funding. In addition, the estimated cost of the repairs is under \$20,000.00 and will not require an IDOT review.

Administrator Keller reported that this project was not previously budgeted. However, Mason Road is the Village's responsibility from Tyrrell Road to the east of the property line of the driving range. The property owner is looking to the Village to remedy the situation.

Trustee Mierisch sympathized with the Mason Road property owner's situation. However, she struggled with the fact that the Village has been unable to correct the many years of flooding experienced by residents located in Gilberts Glen, Dunhill, and Indian Trails' subdivisions.

President Zirk commented on the possibility that the Gilberts Glen and Dunhill drainage concerns would be funded in conjunction with the Wastewater Treatment Plant expansion. Engineer Blecke is in the process of discussing this matter with the Environmental Advocacy Groups. Engineer Blecke confirmed that he had been working with the EAG and anticipates a conclusion to their discussion within the next four to six weeks.

Trustee Mierisch stated she just wanted to be sure all the residents were being represented.

Engineer Blecke discussed a cost sharing program that some municipalities were implementing.

President Zirk recommended the Village identify and list location of drainage concerns.

Trustee Erbeck suggested the Village become pro-active and not only identify the locations of drainage concerns, but prioritize them by urgency. Engineer Blecke agreed. He elaborated on differentiating if the flooding issues were a nuisance or of a damaging nature.

Trustee Mierisch inquired if the Mason Road construction repairs were completed would the repairs have any ramification on any other areas within the Village. Administrator Keller reported that the engineering plan would take a wholistic approach.

A lengthy discussion ensued with respect to the Dunhill and Gilberts Glen waterway spine system. Administrator Keller reported that the Recovery Zone Bonds should cover the cost of correcting the Dunhill and Gilberts Glen waterway spine. Additionally, it would correct the drainage concerns along the Village's portion of Binnie Road.

Trustee Farrell inquired on the timeline with respect to the receipt of the Kane County Recovery Zone Bonds. Administrator Keller reported that he anticipated that the construction projects would begin in spring of 2011.

President Zirk discussed the fact that all Village residents' drainage and flooding concerns are equal in merit. However, the Mason Road flooding issue is an easy and relatively inexpensive repair.

Trustee Mierisch inquired on how historically the majority of the flooding concerns are brought to the Village Staff's attention. Administrator Keller reported that the majority of the time residents contact the Village Hall.

Trustee Mierisch asked if the Village is required to bid out the Mason Road project. Administrator Keller responded no, due to the fact the repair cost is under \$20,000.00. However, if the Board so desired staff could go through the bidding process. However, going out to bid would slow down the construction project. Trustee Mierisch stated that she was not trying to drag the construction project out. She just wanted to be sure the Village was receiving the best price.

President Zirk asked if the quote from Phoenix & Associates, Inc. reflected the prevailing wage rate. Administrator Keller responded yes.

Administrator Keller asked the Board Members to email any comments or questions concerning this matter. This matter will be placed on the next Village Board Agenda.

#### **Ride-in-Kane**

Intern Beith provided the Board Members with a brief overview of the Ride-in-Kane Program. He reported that the program is a joint partnership program with AID which is intended to provide transit services to residents with disabilities. He went on to discuss that the Village could allocate any dollar amount they felt was appropriate. Once the funds had been exhausted the program would cease.

President Zirk suggested initially allocating \$500.00 to the program and see if there is a demand for this type of service.

Trustee Erbeck commented that he knows of someone in Woodstock that uses a similar service. He went on to say that the program fulfills the transit needs of disabled residents.

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Trustee Mierisch suggested if approved staff draft a press release and place the information on the Village website, facebook page, doctor offices and local church bulletin boards.

Trustee Mierisch stated that prior to the Board voting on this matter she would like to know what line item staff recommends reducing to fund this program.

### **Waste Hauling RFP**

Administrator Keller reported that staff has prepared a draft Request for Proposal of residential waste hauling services for the Board's consideration and direction. The Village currently contracts with Allied Republic Services (formerly Arc Disposal) for waste collection and disposal for all users in the Village. The current contract is for an initial five (5) year term, which expires on April 30, 2011. The contract includes renewal terms for five years each automatically occurring unless the Village gives notice by December 31, 2010. In addition to the draft proposal staff has drafted a worksheet depicting surrounding communities waste hauling rates. However, the comparisons are not all apples to apples. Some services vary.

The Board discussed the possibility of bringing the waste hauling billing in-house.

Trustee Erbeck recommended the residents have an option in toter sizes.

Trustee Mierisch would like to see the difference in the waste hauling rates if the Village was responsible for the billing vs. if the provider was responsible for the billing.

Administrator Keller directed the Board to review some questions staff had highlighted in the proposed RFP.

One question was how important was having the yard waste picked up on Mondays. Administrator Keller asked if the Board would prefer to have garbage and yard waste picked up on the same day.

Trustee Mierisch liked the idea of having all the waste picked up the same day. She noted that this would prevent the additional wear and tear on the streets.

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There was a discussion with respect to the monthly charge for renting the toters. Mr. Lintner, Municipal Marketing Manager for Allied Waste Services stated that each waste hauling contract is written differently. He reported that Bartlett's contract requires resident to purchase yard waste bags. The Village of Gilberts contract includes free yard waste service.

A lengthy discussion ensued on allowing multi-family units to have a common dumpster. The majority of the board members did not favor allowing the multi-family units to have a common dumpster.

President Zirk questioned the premise of not including the commercial and industrial users in the contract. He commented on how these users supplement the residential waste hauling costs.

Trustee Zambetti commented that competition might force the Village waste hauler to lower commercial rates.

Trustee Mierisch expressed concerns by allowing the commercial and industrial users to contract their own agreement might generate more truck traffic on Village roads.

Administrator Keller reported that the Village could adopt a policy regulating waste haulers and requiring them to be licensed with the Village.

The Board Members discussed various options they would like to see included in the RFP as follows:

- Check to see if the waste hauler can provide catch basin cleaning.
- Can a resident purchase their own toter?
- One day a week waste hauling service vs. multiple day waste hauling service.
- Would the waste hauler offer a semi-annual community paper shredding service?

There was some discussion about curb side "white goods" pick-up. Mr. Lintner stated that most of the time "white goods" are picked up by recyclers before the waste haulers even beginning their routes.

**Overnight Parking Enforcement**

The Board Members concurred that staff should continue to enforce the current policy.

**Board Members Meeting Attendance Compensation**

Administrator Keller reported that staff had polled the surrounding communities and included the survey in the Board packets.

Trustee Mierisch expressed concern with raising the Board Members compensation when staff had been forced to take furlough days and some staff members had been laid-off.

Trustee Zambetti noted that the Board compensation had not been adjusted since 2001.

This matter will be placed on the next Village Board Agenda for discussion.

**Staff Reports**

Administrator Keller reported that Chief Williams will be meeting with the Villas HOA representatives to discuss the possibility of enforcing parking restrictions.

Administrator Keller reported that staff will prepare the waste hauler RFP and the draft proposal. This matter will be discussed at a December work session.

**Board of Trustee Reports**

Trustee Erbeck asked if staff would make the utility billing envelope more recognizable.

Trustee Erbeck mentioned that he was recently quoted in one of the local newspapers with respect to the proposed "Bark Park". However, he has yet to see the article.

Trustee Erbeck reported for the record the Village of Sleepy Hollow recently had to reduce its overnight police patrol staff due to budget constraints.

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### **President Reports**

President Zirk commended Ms. Sharon Glasshof, Ms. Melissa Hernandez, and Rob Lang, President of Cruisin's Restaurant, for successfully organizing the recent business mixer.

### **Adjournment**

There being no further business to discuss, **a motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adjourn from the public meeting.** Roll call: Vote: 4-ayes: by unanimous voice vote. 0- nays, 0-abstained. Motion carried. Adjournment time: 8:59 p.m.

Respectfully submitted,

Debra Meadows

SIGN IN SHEET  
(Please Print)

COTW  
9/14/2010

Name                      Address                      Telephone #

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