

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
April 12, 2011

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

President Zirk asked Clerk Meadows to call the roll. Roll call: Members present: Trustees Clark, Zambetti, Cullotta and President Zirk. Absent: 3-Trustees Erbeck, Mierisch and Farrell. Others present: Administrator Keller, Finance Director Blocker, Assistant to the Village Administrator Beith, and Village Clerk Meadows. For members of the audience please see the attached list.

Reappointments

Reappointment of Bill Lindoerfer to the Police Commission

A motion was made by Trustee Clark and seconded by Trustee Zambetti to concur with President Zirk's recommendation to reappoint Police Commissioner Lindoerfer to the Police Commission. Roll call: Vote: 4-eyes: Trustees Clark, Zambetti, Cullotta and President Zirk. 0-nays, 0-abstained. Motion carried.

Reappointment of Randy Meyer to the Gilberts Police Down State Pension Fund Board

A motion was made by Trustee Clark and seconded by Trustee Cullotta to concur with President Zirk's recommendation to reappoint Randy Meyer to the Gilberts Down State Pension Fund Board. Roll call: Vote: 4-eyes: Trustees Zambetti, Cullotta, Clark and President Zirk. 0-nays, 0-abstained. Motion carried.

Public Hearing-Budget for Fiscal Year 2012

President Zirk opened the public hearing at 7:12 p.m. He reported that the Board will be discussing the budget in depth later in the meeting. President Zirk asked if there was anyone in the audience that had questions or concerns with the proposed FY-2012 Budget. There was no comment from the audience.

A motion was made by Trustee Clark and seconded by Trustee Cullotta to close the public hearing. Roll call: Vote: 4-eyes: Trustees Cullotta, Clark, Zambetti and President Zirk. 0-nays, 0-abstained. Motion carried.

Public Comment and Discussion

President Zirk asked if there was anyone in the audience that wished to address the Board. There was no response from the audience.

Consent Agenda

- A. A motion to approve Minutes from the March 15, 2011 Village Board Meeting
- B. A motion to approve Minutes from the March 22, 2011 Special Village Board Meeting
- C. A motion to approve March 2011 Treasurer's Report
- D. A motion to ratify Bills and Salaries Dated April 5, 2011 as follows: General Fund \$24,484.63, Permit Pass Thrus \$1,200.00, Performance Bonds and Escrows \$57.12, Water Fund \$29,112.83.
- E. A motion to approve Bills and Salaries Dated April 12, 2011 as follows: General Fund \$39,711.04, Permit Pass Thrus \$1,200.00, Performance Bonds and Escrows \$1,783.12, Water Fund \$29,820.42 and Payroll \$105,174.31.
- F. A motion to approve Resolution 16-2011, a Resolution authorizing the approval of the CY 2011 Recreational Programming Agreement with the Gilberts Grizzlies
- G. A motion to approve Resolution 17-2011, a Resolution authorizing the approval of the CY 2011 Recreational Programming Agreement with the Renegades Soccer Club
- H. A motion to approve Resolution 18-2011, a Resolution authorizing the approval of the CY 2011 Recreational Programming Agreement with the Prairie Valley Family YMCA

A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve the Consent Agenda as presented. Roll call: Vote: 4-ayes: Trustees Clark, Zambetti, Cullotta and President Zirk. 0-nays, 0-abstained. Motion carried.

Items for Approval

A motion to approve Ordinance 10-2011, An Ordinance amending the Village Code Section 3.4 "Open Burning Prohibited"

President Zirk reported that this is a housekeeping issue. Recently staff was approached by an environmental consulting firm requesting authorization to conduct a controlled burn. However, currently the way the code is written the burn could only be conducted on Wednesday or Sunday. Due to certain weather conditions that need to be met, restricting the burns to two nonconsecutive days each week greatly prohibits a contractor's ability to complete the controlled burn. A licensed contractor must first obtain a permit from the IEPA, which requires a thirty-day notice to surrounding property owners and notification to the Village and the Fire Protection District.

A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Ordinance 10-2011, an Ordinance amending the Village Code Section 3.4 "Open Burning Prohibited". Vote: Roll call: 4-ayes: Trustees Zambetti, Cullotta, Clark and President Zirk. 0-nays, 0-abstained. Motion carried.

Items for Discussion

An Ordinance Approving Amending the FY-2011 Budget for Fiscal Year Ending April 30, 2011

Administrator Keller discussed the proposed amendments to the FY-2011 Budget. Staff projects that the Village's General Fund will end the fiscal year with a surplus of \$302,894.00. This was primarily due to heightened building activity and an attempt by the State to catch up on Local Government Distributive Funds (LGDF-the municipal share of the state income tax) owed from FY 2010. Unfortunately, the State has slid back to 4 months behind on its LGDF transfers. The other major revenue sources (property, sales and franchise/utility taxes) were close to staff's original projections.

Staff recommends carrying over \$94,968 from the FY-2011 surplus into the FY-2012 Budget. The carryover would include \$24,968 to pay for a second squad car, \$45,000 for legal and engineering services to rewrite the zoning and subdivision codes which are currently very out dated and \$25,000 for the local match for the two park signs to be built under the County's Riverboat Grant of \$10,000. Staff had considered using Municipal Impact Fees for the signs. However; this source is not easily replenished.

A lengthy discussion ensued with respect to impact fees and funding the Road Program.

Administrator Keller commented on how staff has been diligent in holding down expenditures. He noted that staff had looked for creative ways to save money. He discussed how Deputy Clerk Sorenson searched for a vendor to print the newsletter at lower cost. The Public Works and Police Department cannibalized an old squad car for parts and Finance Director Blocker found the lowest cost for the printing of the water bills. In addition, Staff had been instrumental in drafting the garbage contract which will provide the Village with a new revenue stream.

Administrator Keller would like to verify that if there is not a quorum at the April 19th Village Board Meeting the Board Members would be available on April 26 to hold a Special Meeting.

Ordinance approving the FY-2012 Budget for the Fiscal Year Ending April 30, 2012.

The Board Members discussed the proposed FY-2012 Budget. Trustee Clark commented on the increase in the health insurance line item. He directed staff to draft a worksheet comparing full-time private and public sectors employee's benefit packages.

President Zirk discussed the Enhanced DUI Program and the revenue it produces to offset training cost.

Administrator Keller discussed staff's proposal to install the SCADA control system (\$100,000). President Zirk directed Finance Director Blocker to note on the budget the history of the transfer of funds.

Staff Reports

Administrator Keller reported he will be participating in a Metro West Drive Down to Springfield on Wednesday and Thursday. The purpose of the drive down is to voice concerns to legislators' of the effect any local funding cuts would have on their constituents and basic services.

Administrator Keller reported two variance requests will be placed on the May 3rd Village Board Agenda.

Finance Director Blocker reported the residents to receive water shut-off notices are fewer than 50. That is a big improvement from previous water billing cycles.

Village Clerk Meadows reported that the Easter Egg Hunt attracted a large turn-out.

Board of Trustees Reports

Trustee Clark reported the Village of Carpentersville has an active paving crew. The Village may want to check into seeing if there is a job sharing possibility. Administrator Keller reported that many communities are sharing equipment and personnel.

Executive Session

A motion was made by Trustee Zambetti and seconded by Trustee Cullotta to close a portion of the meeting to the public, effective immediately with no business to follow as permitted by 5ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village. Roll call: Vote: 4-ayes: Trustees Cullotta, Clark, Zambetti and President Zirk. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller and Village Clerk Meadows went into Executive Session at 7:51 p.m. and returned to the public meeting at 8:11 p.m.

Adjournment

There being no further business to discuss, **a motion was made by Trustee Zambetti and seconded by Trustee Clark to adjourn from the public meeting at 8:12 p.m.** Roll call: Vote: 4-ayes by unanimous voice vote.

Respectfully submitted,
Debra Meadows

