

**Village of Gilberts
Committee of the Whole
Meeting Minutes
March 23, 2010**

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/Establish Quorum

President Zirk asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Clark, Mierisch, Zambetti, Farrell and President Zirk. Not in attendance: Trustee Erbeck and Trustee Garcia. Others present: Administrator Keller, Chief of Police Williams, Chief Building Inspector Swedberg and Village Clerk Meadows. For Members of the audience please see the attached list.

Recognition

Trustee Mierisch recognized the recent Citizen Emergency Response Team graduates for all their hard work and successful completion of the CERT training course. President Zirk and Trustee Mierisch on behalf of the Village of Gilberts and the U. S. Department of Homeland Security presented the following CERT Graduates with training completion certificates: Daniel Corbett, Candice Horcher, Julie McGraw, Pamela Meyer, Tiffany Odden, Bernardo Ramoss III, Andrea Schiller, Lynn Schiller and Paula Thomas. Trustee Mierisch reported that graduates David Alice and Michael Geren were unable to attend.

Minutes to be considered

President Zirk asked if there were any questions on the Board meeting minutes from the meeting held on March 9th or on the minutes from the meeting held on March 16th. Trustee Mierisch asked if the March 16th minutes correctly reflected the time that the Board approved amending section 15.3 Prohibiting Hours of Sale for Sunday. The Board responded yes. The Board Members reported that there was some discussion with allowing the liquor establishments to open at 8:00 a.m. However, 9:00 a.m. was the time approved.

The minutes will be placed on the next consent agenda.

Ordinances/Motions/Resolutions/Proclamations for consideration

Consideration of Resolution 07-2010, a Resolution approving the job descriptions of Utilities Superintendent, Utilities Technician, Utilities Clerk

Administrator Keller reported that staff recommends approval of the job descriptions. He went on to report that the Utilities Superintendent and Utilities Clerk positions would be filled as soon as possible. However, he recommends that the Utilities Technician position be filled after the Village has hired the Utilities Superintendent.

This matter will be placed on the next consent agenda.

Consideration of Resolution 08-2010, a Resolution approving an agreement with Illinois Department of Transportation on construction on State Highways.

Administrator Keller withdrew his recommendation for the Board to approve Resolution 08-2010. He would like to discuss this matter with Attorney Tappendorf prior to Board consideration.

Consideration of Resolution 09-2010, a Resolution approving an agreement between the Village of Gilberts and Prairie Valley Family YMCA

Administrator Keller reported that the agreements are the same agreements approved in the past the only change is the year of the term.

There was some discussion with respect to Resolution 11-2010. The Board directed staff to place Resolution 11-2010 on the agenda.

Trustee Farrell recommended the Board discuss park program administration fees in the near future.

Consideration of Ordinance 06-2010, An Ordinance amending Section 8 "Permit, Licenses and other Business Regulations" to include "Raffle Licenses"

Administrator Keller stated that staff is looking for direction from the Board on the limits they would like placed on the maximum prize for a single raffle, the maximum price for each raffle ticket sold, and the maximum number of days during which chances may be sold for a single raffle. He reported that Kane County currently limits the maximum prize value to \$500,000, with the maximum price of \$200 per raffle ticket and a maximum selling window of 210 days. In addition, staff is also recommending implementing an administration fee of \$10.00 for a raffle with a value of less than \$500.00 and \$20.00 for any raffle with a value of \$500.00 or greater. The Board agreed with staff recommendations.

Trustee Mierisch noted that other communities require the Raffle License Applicant identify the raffle's manager. Police Chief Williams agrees.

Trustee Mierisch questioned the meaning of section 8.12.10.6 with respect to the age requirement. Administrator Keller will ask Attorney Tappendorf to interpret the language.

Trustee Mierisch directed staff to confirm that the reference made under 8.12.14 Penalties to Code Section 10.2 is accurate.

Items for Discussion

Amending Section 15.3 “Prohibiting Hours of Sale”

Administrator Keller asked if the Board Members would like to consider expanding the hours during which alcohol could be sold. The Board Members expressed no interest at this time to consider expanding the hours during which alcohol could be sold.

Staff Reports

FY 2011 General Fund Budget Process

Police Chief Williams outlined transitioning to a 12 hour shift. He reported that the 12 hour shifts would reduce overtime and the number of part-time officers. In addition, studies have shown that 12 hour shifts enhance productivity. There was some discussion about fatigue. Police Chief Williams reported that studies also have shown that the 12 hour shifts allow for more personal time. Each officer will have a three day weekend every two weeks.

Police Chief Williams reported that the officers were allowed to choose their platoons and their shift times.

Trustee Clark discussed the need for the Village to fund a road program.

Trustee Mierisch expressed concerns with any budget cuts that would have an impact on the public's safety.

The majority of the Board Members were satisfied with the budget as presented.

FY 2011 Enterprise (Water/Wastewater) Fund Budget

Administrator Keller provided the Board Members with an overview of the Enterprise Funds budget.

Chief Building Inspector Swedberg reported that controlled burn will take place as scheduled.

Board of Trustees Reports

Trustee Farrell reported that she attended a District 300 Meeting last week. She reported that the purpose of the meeting was to receive input from the communities on hiring a new School Board Superintendent.

Executive Session

A motion was made by Trustee Zambetti and seconded by Trustee Mierisch to close a portion of the meeting to the public, effective immediately with no business to follow as permitted by 5ILCS 120/2 (c) (2) Collective negotiating matters, 5ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village. Roll call: Vote: 4-eyes by unanimous voice vote. Motion carried.

The Board Members along with Administrator Keller, Police Chief Williams and Village Clerk Meadows went into Executive Session at 8:55 p.m. and returned to the public meeting at 9:09 p.m.

Adjournment

There being no further business to discuss, **a motion was made by Trustee Clark and seconded by Trustee Mierisch to adjourn from the public meeting.** Roll call: Vote: 4-eyes by unanimous voice vote. Motion carried. Adjournment time: 9:10 p.m.

Respectfully submitted,

Debra Meadows

SIGN IN SHEET

(Please Print)

COTW

3/23/2010

Name	Address	Telephone #
Tom	WASLA	224-629-1351
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Dan Corbett	81 Augusta	847-2148167
Art Hurley	61 Augusta	847-2148167
Kelli Hurley	61 Augusta	847-7170134
Rick Thomas	563 Welch	
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Brenda Muth	107 Easton Dr	847-836-5732
Carol Ronan	88 Summit Dr	847-741-4709
Linda Baur	571 Runny Dear	842-144-1584
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