

Village of Gilberts
Village Board of Trustees
87 Galligan Road
Gilberts, Illinois 60136
Meeting Minutes
March 1, 2011

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/Establish Quorum

President Zirk asked Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Clark, Mierisch, Zambetti and Farrell. 1-absent: Trustee Cullotta. Others present: Administrator Keller, Finance Director Blocker, Utility Superintendent Costillo, and Utility Technician Varas and Village Clerk Meadows. For members of the audience please see the attached list.

Employee Introduction

Administrator Keller introduced the newly hired Utilities Technician Mr. Randy Varas who began his employment with the Village on February 22.

Utility Superintendent remarked that the Village had hired a great and qualified person to oversee the operations of the water treatment plant. He continued to report that Baxter & Woodman's last day in assisting the Village with the operations at the water and wastewater plants was Friday, February 25th. The Board Members welcomed Utilities Technician Varas.

Public Comment

President Zirk asked if anyone from the audience wished to address the Board. There was no comment from the audience.

Consent Agenda

- A. A motion to approve Minutes from the February 15, 2011 Village Board Meeting
- B. A motion to approve Bills and Salaries dated March 1, 2011 as follows: General Fund \$27,250.80, Performance bonds and Escrows \$ 193.00, Water Fund \$10,634.49, Payroll \$52,294.15
- C. A motion to approve Resolution 11-2011, A Resolution supporting the Appropriate Conservation Measures Managing Chronic Wasting Disease among the Deer Population

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve the consent agenda as presented. Roll call: Vote: 5-ayes: Trustees Erbeck, Clark, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Approval

A motion to approve Resolution 08-2011, a Resolution authorizing an agreement between the Village of Gilberts and Lauterback & Amen, LLP to provide professional audit services for Fiscal Year 2011 and 2012.

A motion was made by Trustee Erbeck and seconded by Trustee Farrell to approve Resolution 08-2011, a Resolution authorizing an agreement between the Village of Gilberts and Lauterback & Amen, LLP to provide professional audit services for Fiscal Year 2011 and 2012. Roll call: Vote: 5-ayes: Trustees Clark, Mierisch, Zambetti, Farrell and Erbeck. 0-nays, 0-abstained. Motion carried.

A motion to approve Resolution 09-2011, a Resolution approving the Police Pension Contribution for the Year Ending April 30, 2011 in the amount of \$74,250.

Administrator Keller reported that this amount was reflected in the ordinances establishing this year's property tax levy. The pension board attorney requested that the Village Board approve a separate resolution affirming the contribution.

A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Resolution 09-2011, a Resolution approving the Police Pension Contribution for the Year Ending April 30, 2011 in the amount of \$74,250. Roll call: Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Erbeck and Clark. 0-nays, 0-abstained. Motion carried.

A motion to approve Resolution 10-2011, a Resolution authorizing an agreement between the Village of Gilberts and MDC to provide residential waste hauling services.

Administrator Keller reported that the agreement had been revised to reflect the Board's comments. Trustee Farrell inquired about the delivery of the toters. Administrator Keller stated he was working with Mr. York on the transition issues. Mr. York responded that he prefers the large toters are delivered and then if residents preferred to have the smaller toters they could exchange them.

Trustee Clark expressed concern that the contract makes participation mandatory.

Trustee Clark was unclear if this discussion should be brought up during items 6C or 6D discussions. Trustee Erbeck believed the discussion was relative to agenda item 6D.

A motion was made by Trustee Erbeck and seconded by Trustee Farrell to approve Resolution 10-2011, a Resolution authorizing an agreement between the Village of Gilberts and MDC to provide residential waste hauling services. Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Erbeck, Clark and Mierisch. 0-nays, 0-abstained. Motion carried.

A motion to approve Ordinance 04-2011, an Ordinance amending the Village of Gilberts Code Section 8.7: Refuse Collection and Disposal” and Section 14 Concerning Fees

Trustee Clark suggested there be language to allow residents the opportunity to opt out if they have alternative waste hauling means. In addition, the Village should allow residents the option to temporary shut-off their service if they were not going to be home for any extended length of time. Administrator Keller said that if a resident was going to be gone for an extended length of time and turned off their water it would trigger the garbage service to be turned off.

Trustee Clark discussed the legality of the Village mandating waste hauling service. Trustee Mierisch inquired on where in the contract was the language that mandated every resident have their waste removed by MDC. Administrator Keller stated the language was contained in Exhibit “A” in the RFP on page one.

A lengthy discussion ensued with respect to allowing resident to temporarily turn off their service. The Board concurred that their policy is to allow residents to temporarily turn off their waste hauling service if they were going to be away for an extended length of time.

In addition, the Board agreed to implement a policy which at staff’s discretion would allow residents the option of opting out of the mandated waste hauling service. However, if the resident opting out of the service had any garbage related property maintenance violations or placed garbage out on the curb they would be required to have their service reinstated and they would be backed billed.

A motion was made by Trustee Zambetti and seconded by Trustee Erbeck to approve Ordinance 03-2011, an Ordinance amending the Village of Gilberts Code Section 8.7 “Refuse Collection and Disposal” and Section 14 Concerning Fees with a policy to allow households to opt out if approved by administration. Roll call: Vote: 5-ayes: Trustees Farrell, Erbeck, Clark, Mierisch and Zambetti. 0-nays, 0-abstained. Motion carried.

A motion to approve Ordinance 04-2011, an Ordinance adding a New Section to the Village of Gilberts Code Section 12.5 “Collection of Waste Hauling, Tap-on Fees, Wastewater and Water Fees”

Administrator Keller reported that approval of this Ordinance establishes a priority order to the application of payments to the Village for outstanding bills. The Village would benefit most from ensuring that the order bills are paid are before the water bill. The Village has the most effective leverage on access to public water, primarily through shutoffs and/or water liens.

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve Ordinance 04-2011, an Ordinance adding a New Section to the Village of Gilberts Code Section 12.5 “Collection of Waste Hauling, Tap-On Fees, Wastewater and Water Fees”. Roll call: Vote: 5-ayes: Trustees Erbeck, Clark, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

A motion to approve Ordinance 05-2011, an Ordinance amending Gilberts Code Section 10.18 “Vehicle License Fees and Section 14 “Fee Schedule”.

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve Ordinance 05-2011, an Ordinance amending Gilberts Code Section 10.18 “Vehicle License Fees and Section 14 “Fee Schedule”. Roll call: Vote: 5-ayes: Trustees Clark, Mierisch, Zambetti, Farrell and Erbeck. 0-nays, 0-abstained. Motion carried.

Administrator Keller stated that this Ordinance would be effective immediately. Trustee Mierisch was pleased with the passage of the Ordinance. She commented on the people who in the past did not purchase the vehicle stickers and laughed in the Village’s face.

A motion to approve Resolution 12-2011, a Resolution authorizing an agreement between the Village of Gilberts and GovQA Inc. for the “ShopQA” website demonstration program.

Administrator Keller reported that ShopQA is offering the ShopQA services to the Village for free for three years as a demonstration project, in exchange for including Gilberts in their efforts to promote the Shop QA service to other Illinois communities. Gilberts is one of ten Illinois communities invited to participate in the program, along with communities such as West Dundee, Crystal Lake and Shorewood.

The program is a new initiative that links a business directory portal hosted by GovQA to the Village’s website, replacing the Village’s own directory. The directory is searchable and includes micro-websites for each business that participates

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In addition the agreement offers the Village a ten percent share on online advertising revenue generated by Gilberts Shop QA site. Local businesses will also be given priority to advertise on the Gilberts' ShopQA site before external businesses are offered the opportunity.

Trustee Mierisch inquired on how the Village would be tracking the advertising revenue. Administrator Keller replied ShopQA would be providing the Village with reports. He commented on the various ways the new revenue stream could be used. He recommended the first year the revenue be channeled into the reserve account.

Trustee Erbeck questioned how the Village would oversee the content being posted on the website. Administrator Keller reported he had been discussing this concern with ShopQA and there are a variety of ways to control and flag inappropriate content.

A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Resolution 12-2011, a Resolution authorizing an agreement between the Village of Gilberts and GovQA Inc. for the "ShopQA" website demonstration program. Roll call: Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Erbeck and Clark. 0-nays, 0-abstained. Motion carried.

Board of Trustee Reports

Trustee Erbeck requested an overview of the Police Department squad's mileage and age. In addition, he commented on the picture of cannibalized squad G2. Administrator Keller stated that at the next meeting he will be reporting on the cost savings benefits of cannibalizing squads instead of auctioning them off.

Trustee Zambetti discussed alternative entrance signage.

There being no further business to discuss, a motion was made by Trustee Erbeck and seconded by Trustee Clark to adjourn from the public meeting at 8:06 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

