

Village of Gilberts  
Village Board of Trustees  
87 Galligan Road  
Gilberts, IL 60136  
Meeting Minutes  
February 15, 2011

APPROVED MINUTES

**Call to Order/ Pledge of Allegiance**

President Zirk called the meeting to order at 7:03 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll call/Establish Quorum**

President Zirk asked Clerk Meadows to call the roll. Roll call: Members Present: Trustees Erbeck, Mierisch, Zambetti, Farrell and President Zirk. Members absent: Trustees Clark and Cullotta. Others present: Administrator Keller, Finance Director Blocker, Chief of Police Williams, and Chief Building Inspector Swedberg. For members of the audience please see the attached list.

**Recognition**

**Recognition of exceptional efforts during the Feb 1-2 Blizzard**

President Zirk stated that he would like to read a prepared statement and some testimony in recognition of the extraordinary efforts during the 2011 blizzard by the staff, residents, businesses, CERT Members and others. "In emergency situations it is hopeful to know that within our community are people who are willing to lend a helping hand regardless of the challenges. On behalf of the Village Board of Trustees and our community we would like to recognize and thank the businesses and or individuals for their extraordinary efforts during the 2011 Blizzard. The extraordinary circumstance of the 2011 Blizzard produced many unsung heroes".

President Zirk proceeded to give a special thanks to Jason Klaras and Aaron Foley and read testimony written by Chief Building Inspector Swedberg as follows "Jason Klaras and Aaron Foley were pulled off the streets as it was becoming dangerous with the constant white outs. I was on the phone with the Fire Chief about pulling him out on Tyrrell when Fire received an ambulance call on Charleston. The Chief asked for immediate plow assistance. Jason and Aaron each got in their separate plow trucks and tag-teamed the plowing for the ambulance that was coming from Sleepy Hollow. It all went like they had rehearsed it. They got the ambulance in and out during the worst of the storm. Then, they went and plowed out the Fire Chief who was still on Tyrrell".

President Zirk continued on by reading an e-mail sent by Mr. Blake Winemiller "I wanted to write to thank the Village snow plow drivers and the Rutland-Dundee medical team for their extraordinary efforts in the early morning hours of February 2, 2011 during the height of the blizzard.

President Zirk continued on to read a statement from CERT's Member, David Alice. "I am sorry for not being present tonight but I had a prior engagement that had been planned for a while. I would like to thank the board for taking the time to recognize the CERT organization's efforts the night of the snow storm.

I would like to personally thank Trustee Pat Mierisch and Trustee Guy Zambetti for also volunteering to stay the night and helping take in the stranded motorists. I would also like to thank the officers working that night. Officer Jim Levand and Sergeant Todd Block for making sure we were kept in the loop on what actions they were taking as the night went on.

This event was our first call out as a group and it proved that we can and are capable of taking action in a time of need. Our organization is made up purely as a volunteer action group. As such it's good to know that in such a short notice and a relatively small town we have a good number of people that are willing to step up and help out in a crisis. The severity of the storm kept us from mobilizing more personnel but I have no doubt with better preparation we would have had more volunteers ready.

Being our first call out also showed we have much to improve as an organization, in our actions as well as the best use of our equipment. I also hope that we have shown that we can be a valuable tool for the Village, police and fire departments in events such as this. I know we will learn a great deal from this and look forward to the next opportunity (hopefully a warmer one) that we get to use our training and skills.

Thank you again for the recognition personally but please also recognize the CERT organization as a whole for giving me the opportunity to participate and be a part of".

Trustee Mierisch and members of the CERT team provided a brief overview of the CERT organization.

#### **Public Comment**

President Zirk asked if anyone in the audience wished to address the Board. There were no comments from the audience.

#### **Consent Agenda**

- A. A Motion to approve Minutes from the February 8, 2011 Special Meeting of the Village Board of Trustees**
- B. A Motion to approve the Bills and Salaries dated February 15, 2011 as follows: General Fund \$37,497.56, Permit Pass Thrus \$557.50, Performance Bonds and Escrows \$110.00, Water Fund \$29,210.97, Payroll \$61,944.18.**

**A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to approve the consent agenda as presented.** Vote: 4-ayes, Roll call: Trustees Erbeck, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

### **Items for Discussion**

#### **Hill-Newby Water Main Recapture**

Administrator Keller discussed the request by Mr. Hill and Mr. DeBolt, owners of the Mobil Station, for the Village to consider repaying the Newby-Hill Recapture agreement. In 2007, the Village entered into a recapture agreement with Hill-Newby LLC for the extension of a twelve-inch water main under Higgins Road. The project was needed to connect the Mobil station to the public water main on the north side of the road. Though the project immediately benefitted their property, the Village acknowledged that the water main extension was necessary to eventually loop water mains through the industrial park.

The agreement called for an annual escalator of 7% simple interest, which adds \$9,377.48 per year to the total cost of the recapture. As three years have passed since the adoption of the recapture agreement, the total outstanding recapture balance is now \$162,096.44. The agreement also called for a 3% administrative fee to be paid to the Village with each recapture payment.

Village Staff previously proposed paying the recapture fees as an element of a TIF-funded project to extend the water and sewer through the industrial park. The payment of the recapture agreement was proposed as an incentive to encourage connection to the water mains, improving the value and redevelopment potential of the properties within the TIF district while reducing the out-of-pocket costs to the property owners. Early repayment of the recapture would also reduce the total cost of the project as it would avoid the accumulating interest on the amounts due.

The development that would have generated the tax increment revenues to pay for the project did not advance, resulting in the water/sewer project being put on hold. However, the Village may have the opportunity to make an initial investment in the larger water main extension project by repaying the recapture at this time, as requested. The Village may use the following sources (or combination of sources) to fund the repayment:

- If the road and infrastructure referendum is approved, revenues above what may be required for debt service would be available.

- Reserve funds in the water/sewer enterprise fund may be used: as of January 31, the water fund had an undesignated reserve of \$652,153.00 on hand. The Village currently holds \$1.296 million in school impact fees, which will eventually be transferred to the enterprise to repay the water fund for the \$1.5 million school site loan associated with the Conservancy development.

Trustee Erbeck liked the idea. He would gladly entertain any idea that provides a mechanism to encourage businesses to tap-on to the Village water supply. Trustee Erbeck would like to take this one step further by providing an incentive to help the business owners finance the tap-on cost.

A lengthy discussion ensued with respect to possibly waiving the Village tap-on fees as an incentive to get the businesses to connect to the system.

The Board was in favor of making the repayment of the recapture. Staff will draft a repayment agreement. This matter will be placed on an agenda for Board consideration sometime in June or July.

#### **Police Car Purchase**

Chief Williams reported that he had been notified by Ford Motor Company that they will no longer manufacture the Ford Crown Victoria police package squad car after August 2011. The order cutoff date for ordering the last run of these vehicles is February 25, 2011. He proposed the Village purchase two 2011 Ford Crown Victoria Police Interceptor packages. Each of the vehicles would be received at the delivered price of \$24,968.00. After market emergency lighting and other equipment would be added by a specialty vendor at the cost of \$5,500.00. Of the two purchases, one of the vehicles would be retrofitted with usable emergency equipment and lighting from the existing inventory for only a labor service charge of \$1,500.

In addition, he recommends the Board in the future consider purchasing at least one 4-wheel drive vehicle.

President Zirk stressed the value of having replacement equipment schedules. Chief Williams agreed.

The Board concurred with the request.

**FY-2012 Budget**

Administrator Keller presented an overview of the initial draft FY-2012 budget. He will email the draft budget to the Board for closer review.

The Board recommended Chief Building Inspector Swedberg consider hiring temporary summer help. They could assist in maintaining the parks and ball fields. Chief Building Inspector Swedberg agreed.

Police Chief Williams proposed budgeting for a restroom in the holding cell area. Currently they have to bring any person being held into the unsecured administration office to use the restroom facility. He believes this is a liability and safety concern.

The Board Members concurred. This matter will be considered during the FY-2012 budget discussions.

The Board Members were pleased to see that the enterprise fund was currently in the black. Initially it was anticipated that during the first year of the Village taking over the water and wastewater operations the fund would be in the red. Finance Director Blocker reported that since the Village take over the Village is not charged a 15% market up on supplies and equipment repairs. In addition, she has seen an increase in the billing revenue.

Administrator Keller discussed the SCADA system capital improvement line item.

**Staff Reports**

Administrator Keller reported the Federal Government had declared Kane County a State of Disaster due to the 2011 Blizzard and is offering disaster relief. He is working on putting together the cost incurred by the Village in responding to the snow event. The cost will be forward on to Kane County for reimbursement consideration.

Trustee Mierisch inquired if any of the businesses that assisted the Village during the snow event have requested to be reimbursed for gas or any other types of expenses they incurred. Chief Building Inspector Swedberg replied no.

Trustee Mierisch once again asked if staff and Trustees were responding consistently to residents requesting relief from the water bill late fees.

Both staff and the Board agreed that they were all replying that the Ordinance does not give the authority to anyone person to waive the fees. Residents are informed that if they wish to address the entire Board they may do so on the first and third Tuesday of every month.

Trustee Erbeck suggested offering residents an incentive to have their water bill paid via Auto Debit. He thought the Board may want to consider giving a 1% discount if you paid by Auto Debit. Finance Director Blocker will research this matter.

Chief Building Inspector Swedberg reported that staff is closely monitoring the thawing conditions to guard against flooding.

**President's Report**

President Zirk commended Chief Building Inspector Swedberg for all of his hard work during the 2011 Blizzard. He also stayed overnight and assisted in plowing the streets.

There was a brief discussion with respect to the post office's service during the snow event.

There being no further discussion, **a motion was made by Trustee Erbeck and seconded by Trustee Farrell to adjourn from the public meeting at 8:53 p.m.** Vote: 4 ayes by unanimous voice vote.

Respectfully submitted,

Debra Meadows

**SIGN IN SHEET**  
(Please Print)

2/15/2011

V.B.M.

Name	Address	Telephone #
HAROLD MIERISCH	127 RESTON	847 4286502
Tom WASDA	485 K. Lane	224-622-1357
Bob VAMMI	12 BANCORCH	847382-3364
Judith Houghton Sheetz	805 Tipperary	847 6084601
Rob VANNI	222 EASTON DR	847 8367576
Rick STAMMANN	<sup>WONDERLICK</sup> 3416 Church St	847 875-0344
LARRY SCHURING	477 JOAN GILBERTS	847-426-6629
Jason Klaras	260 West main St. Carpenterville	(847) 875-0345
Amy <del>Road</del> Rood	51 RAILROAD ST	847.875-0340
Sgt Jack Rood	"	"
Ben Bogumil	150 Copper Mt.	847-9317758
KEITH SIEDSMA	IL CONSERVATION POLICE	847 289 6259
Sue Corbett	St Augusta	847-2148167

