

**VILLAGE OF GILBERTS
VILLAGE BOARD
MEETING MINUTES
December 15, 2009**

ORDER OF BUSINESS

President Pro-temp

A motion was made by Trustee Mierisch and seconded by Trustee Farrell to appoint Trustee Clark as President Pro-temp in lieu of President Zirk's absence.

Call to Order / Pledge of Allegiance

President Pro-temp Clark called the meeting to order at 7:00 p.m. President Pro-temp Clark led those present in the Pledge of Allegiance.

Roll call / Establish Quorum

President Pro-temp Clark asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Mierisch, Zambetti, Farrell and President Pro-temp Clark. Others present: Administrator Keller, Chief Building Inspector Swedberg, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the attached list.

Public Hearing

Tax Levy Ordinance for the Fiscal Year Beginning May 1, 2010 and ending April 30, 2011.

President Pro-temp Clark called the Public Hearing to order. Village Clerk Meadows called the roll. (Trustees Erbeck, Mierisch, Zambetti, Farrell and President Pro-temp Clark).

President Pro-temp Clark asked if there were any comments on the Tax Levy for the Fiscal Year Beginning May, 2010 and ending April 30, 2011. There being no further discussion President Pro-temp Clark asked Village Clerk Meadows to call the roll. Roll call Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Erbeck and President Pro-temp Clark. 0-nays, 0-abstained. Motion carried.

Presentations

Illinois American Water-Monthly Report

Mr. Phillips reported that in the month of October the Water Treatment Plant treated 13 million gallons of water and the Waste Water Treatment Plant processed 12,000 million gallons of waste.

Mr. Phillips went on to discuss the water loss report. Mr. Phillips reported that IAW had performed spot hydrant flushing in October which could explain the increase. However, he still recommends the Village consider conducting a leak survey.

Mr. Phillips reported that there was a minor concern with a heater jacket at the Water Treatment Plant. He went on to report the matter has been resolved.

Mr. Phillips asked Finance Director Blocker if she has experienced any customer service problems. Finance Director Blocker replied yes. She has in the past week spent ten hours on water accounts that were never billed and other water billing errors. Finance Director Blocker will provide the Board Members with an update on this matter.

Public Comment and Discussion

President Pro-temp Clark asked if anyone in audience wished to address the Board. There were no comments.

Consent Agenda

Trustee Mierisch requested that item 6.D. A Motion to adopt Ordinance 09-19, An Ordinance Authorizing the Approval of a Freedom of Information Policy and Designating the Village FOIA Officer be removed from the Consent Agenda. President Pro-temp acknowledged her request and move the item to 7.B.

A motion was made by Trustee Erbeck and seconded by Trustee Mierisch to approve the Consent Agenda excluding item 6.D. as follows:

- A. **A Motion to approve the Committee of the Whole Meeting Minutes 11/10/09.**
- B. **A Motion to approve the Special Meeting Minutes of the Village Board 11/10/09.**
- C. **A Motion to approve the Village Board Meeting Minutes 11/17/09.**
- D. **A Motion to adopt Ordinance 09-16, An Ordinance Levying Taxes for the Fiscal Year beginning May 1, 2010, ending April 30, 2011.**
- E. **A Motion to adopt Ordinance 09-17, and Abatement Ordinance for SSA #9 for Fiscal Year Beginning May 1, 2010, ending April 30, 2011.**
- F. **A Motion to adopt Ordinance 09-18, an Abatement Ordinance for SSA #15 for Fiscal Year Beginning with May 1, 2010, ending April 30, 2011.**

There being no further discussion President Pro-temp asked Village Clerk Meadows to call the roll. Roll call: Vote: 5-eyes: (Trustees: Zambetti, Farrell, Erbeck, Mierisch and President Pro-temp Clark. 0-nays, 0-abstained. Motion carried.

Approval of Bills and Salaries

A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to approve the Bills and Salaries dated December 15, 2009 as follows: General Fund \$40,875.63, Developer Donations \$1,530.00, Permit Pass Thrus \$1,115.00, Performance Bonds and Escrows \$5,077.75, Water Fund \$49,328.34 and Payroll \$45,318.11.

President Pro-temp Clark asked if there were any comments with respect to the Bills and Salaries dated December 15, 2009. There being no discussion or comments. President Pro-temp Clark asked Village Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees: Farrell, Erbeck, Mierisch, Zambetti and President Pro-temp Clark. 0-nays, 0-abstained. Motion carried.

A Motion to adopt Ordinance 09-19, An Ordinance Authoring the Approval of A Freedom of Information Act Policy and Designating the Village FOIA Officer.

Trustee Mierisch stated that the reason she had requested that this item be removed from the Consent Agenda was due to various changes in the policy after the discussion at the Committee of the Whole Meeting. Trustee Erbeck also expressed concerns with changes to any document after it has been discussed at the previous Committee of the Whole Meeting.

Administrator Keller apologized for the misunderstanding. He noted that at the last Committee of the Whole Meeting Attorney Tappendorf had reported that she would be adding new language that was recently conveyed by the Attorney General's Office.

A Motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adopt Ordinance 09-19, An Ordinance Authorizing the Approval of A Freedom of Information Act Policy and Designating the Village FOIA Officer. Roll call: Vote: 5-ayes: (Trustees Farrell, Erbeck, Mierisch, Zambetti and President Pro-temp Clark. 0-nays, 0-abstained. Motion carried.

Staff Reports

Administrator Keller reported that the January Agendas will weigh heavy with many pressing issues. The issues will include Tyler Creek Properties, Stormwater conservation practices, and working on the budget for FY 2011.

Chief Building Inspector Swedberg reported that with the recent snow event the Public Works employees have accrued a small amount of overtime. However, the department is working diligently to avoid overtime cost.

Village Board
Meeting Minutes
December 15, 2009
Page 4

Trustee Mierisch inquired about the concern with power loss and the capability to open the salt bin door. Chief Building Inspector Swedberg stated that this matter has been resolved. However, there is still a concern with the overhead garage doors.

Trustee Zambetti stated concerns with the plow drivers spending too many hours driving the plows. Chief Building Inspector Swedberg reported that the Public Works Employees do get sufficient rest after eight hours of plowing.

Finance Director discussed her concerns with the IAW water billing.

Board Reports

Trustee Zambetti thanked the resident Ken and Jill Burgdorf for his holiday light donation.

Trustee Erbeck asked if staff has a home sales report. Finance Director Blocker will include this information in her next memo.

Adjournment

There being no further matters to discuss. **A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adjourn.** President Pro-temp asked for a roll call by voice vote. 5-ayes: (Trustees: Erbeck, Clark, Mierisch, Zambetti, Farrell and President Pro-temp Clark). 0-nays, 0-abstained. Motion carried. Adjournment Time: 7:29 p.m.

Respectfully submitted,

Debra Meadows