

Village of Gilberts  
Committee of the Whole  
Meeting Minutes  
June 8, 2010

APPROVED MINUTES

**Order of Business**

**Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:05 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

President Zirk asked Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Mierisch, Zambetti, Farrell and President Zirk. 2-absent: Trustees Clark and Cullotta. Others present: Administrator Keller, Finance Director Blocker, Chief Building Inspector Swedberg, Chief of Police Williams, Engineer Doescher, and Village Clerk Meadows. For members of the audience please see the attached list.

**Swearing in Ceremony**

**Police Officer Eric Meador**

Police Chief Williams reported that Officer Meador had received his associate degree from Elgin Community College and had been employed with the Village as a part-time officer since 2008. He went on to report that Officer Meador was being honored by Alliance Against Intoxicated Motorists for his outstanding DUI work.

Mr. Dean Stiegemeier, Police Commission Chairman, administered the Oath of Office to Officer Meador.

**Items for Consideration**

**Minutes from the June 1, 2010 Village Board Meeting**

President Zirk asked if there were any comments on the June 1<sup>st</sup> Board Meeting Minutes. There were no comments. The minutes will be placed on the next consent agenda.

**Treasurer's Report for May 2010**

President Zirk asked if there were any comments on the May Treasurer's report. There were no comments. The Treasurer's report will be placed on the next consent agenda.

**Staff Reports**

**Baxter & Woodman-water & wastewater transition update**

Engineer Doescher provided the Board Members with an overview on the operations of the water and wastewater facilities.

A lengthy discussion ensued with respect to Illinois American Water's performance in maintaining the water and wastewater equipment.

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Engineer Doescher reported that Illinois American Water has not returned the maintenance records. However, she believes that records did exist at one time due to the fact the records are noted on an IEPA inspection report.

Trustee Erbeck asked if Engineer Doescher noted any spikes in the water loss reports. Engineer Doescher reported that she has not completed the first month reports.

Engineer Doescher reported on a problem that occurred on Sunday with the wet well at the Wastewater Treatment Plant. She went on to report that excess debris had accumulated and triggered a series of events. The pumps have now been cleaned.

Chief Building Inspector Swedberg reported that the Village is now contracting with three Village businesses, API Plumbing, Benchmark and O'Carroll Electrical Contracting.

President Zirk asked Finance Director Blocker if HOA irrigation meters are operating properly. She reported there is one meter that will be replaced.

President Zirk discussed the condition of the weir structure and the adjacent wetlands. Engineer Doescher will investigate the area in question.

Engineer Doescher stated that if the Village had a Scada System they could have monitored Sunday's situation remotely. President Zirk asked Engineer Doescher to provide the Board with a cost analysis depicting the cost of remote operations versus manual operations. Trustee Mierisch asked if the cost analysis was included in original Baxter & Woodman's scope of work or would this be an additional cost. Mr. Sosnowski (Baxter & Woodman Information Technology Technician) reported that he could draft a cost analysis at no charge.

Finance Director Blocker asked if the Board Members had any comments on the draft water bill. Trustee Erbeck stated he thought the bill looked good.

Administrator Keller commended Finance Director Blocker and Chief Building Inspector Swedberg on their hard work with the take over of the water operations. In addition, he commended Public Works employees Ricky Sandman and Arron Folley for their hard work with the take over of the water operations.

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Administrator Keller reported he had received a letter that the "stormwater improvements" pre-application made the short list for Kane County's Recovery Zone Bond program. He stated that he was looking for Board Direction on whether to pursue this further. The biggest challenge will be demonstrating how the Village will budget for the debt service payments. However, this does presents a unique opportunity to take care of some long-standing drainage problems. Trustee Erbeck asked if the Village could use MFT Funds to cover the cost of the debt service for the improvements to Binnie Road. Administrator Keller stated that he would have to research this matter. The Board directed Administrator Keller to continue pursuing the bond program.

Chief Building Inspector Swedberg reported that the he has received ten new homes building applications from Ryland. He went on to report that he has issued a total of twenty four permits this year and the budget assumption was twenty six. Chief Building Inspector Swedberg stated that Ryland Homes believes that the demand for new homes is due to the opening of Sherman Hospital.

#### **Board of Trustee Reports**

Trustee Erbeck asked if the Board could have a copy of Ryland's Final Subdivision Plat Application Packet. Administrator Keller reported that the materials will be included in the next weeks' packets.

Trustee Zambetti reported that are a lot or dead of dying trees on Center Drive. He believes the Village has a Maintenance Bond on file. Chief Building Inspector Swedberg will investigate this matter.

Mr. Kannigan provided the Board with an update on the progress of resolving many of the Village's drainage concerns.

#### **Adjournment**

There being no further business to discuss, a motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adjourn from the meeting. Roll call: Vote: 4-ayes by unanimous voice vote. Adjournment time: 8:27 p.m.

Respectfully submitted,

Debra Meadows

