

**VILLAGE OF GILBERTS  
VILLAGE BOARD MEETING**

**May 5, 2009  
7:00 p.m.**

APPROVED MINUTES

**CALLED TO ORDER:**

Village President Wajda called the meeting to order at 7:00 p.m. President Wajda led those present in the Pledge of Allegiance.

**ROLL CALL/ESTABLISH QUORUM:**

Member present: Trustee Erbeck, Zambetti, Mierisch, Mueller, Mengarelli, Garcia and President Wajda. Others Present: Village Administrator Keller, Engineer Kanthack, Attorney Diamond, Police Chief Joswick, Finance Director Blocker, Administrative Intern Cratty, Village Clerk Mueller and Deputy Clerk Meadows (Members of the public see attached list).

**PUBLIC COMMENT AND DISCUSSION**

There was no public comment at this time.

**EXECUTIVE SESSION TO ADDRESS PENDING LITIGATION**

There was no pending matter to discuss at this time.

**APPROVAL OF MINUTES**

A motion was made by Trustee Mengarelli and seconded by Trustee Zambetti to approve the Board Meeting Minutes dated April 7, 2009, April 14, 2009 and April 21, 2009. Roll call: Vote: 6-ayes (Trustees Zambetti, Mierisch, Mueller, Mengarelli, Garcia and Erbeck), 0-nays, 0-abstained. Motion carried.

**ORDINANCES/RESOLUTIONS/PROCLAMATIONS/MOTIONS TO BE PASSED**

There was no new Ordinances, Resolutions or Proclamations to be passed at this time.

**OLD BUSINEES**

There was no old business to discuss.

**PRESENTATION**

President Wajda presented Village Clerk Darlene Mueller with a plaque recognizing her twenty-eight years of professional and dedicated service.

President Wajda presented Intern Kyle Cratty with a certificate in recognition of his achievement in obtaining his Masters Degree in Public Administration from Northern Illinois and receiving the Model Administrator Award.

Trustee Mierisch presented a plaque to Trustee Mengarelli in appreciation of his service to the Village as a Trustee from 1997 to 2009.

Trustee Mierisch presented a plaque to Trustee Mueller in appreciation of his service to the Village serving as Village President for nine years and Village Trustee for twenty-three years.

Trustee Mierisch presented a plaque to President Wajda in appreciation for his service to the Village serving as Village President for four years and Village Trustee for seven years.

**COMMENTS FROM DEPARTING BOARD MEMBERS**

Trustee Mengarelli stated it has been his honor to serve as Village Trustee. Trustee Mengarelli thanked the staff and professionals for their service.

Trustee Mueller stated that it has been his honor to serve the community. He went on to wish the New Village Board Members all the best in the coming four years.

President Wajda thanked all the staff and professional members that he had worked with throughout the years. In additions, President Wajda thanked all of those who volunteered their time in making the Village a better place to live.

**ADJOURNMENT SINE DIE**

There being no further business to discuss, a motion was made by Trustee Garcia and seconded by Trustee Mueller to adjourn the meeting sine die. Roll call: Vote 6-ayes (Trustee Mierisch, Mueller, Mengarelli, Garcia, Erbeck and Mierisch). Motion carried. At 7:12 p.m., the first part of the Board Meeting was adjourned followed by a brief recess to seat the New Board Members.

**SWEARING IN OF THE NEWLY ELECTED VILLAGE PRESIDENT AND TRUSTEES BY THE DEPUTY VILLAGE CLERK**

Deputy Clerk Meadows swore in newly elected Village President Rick Zirk and Trustees Everett Clark, Nancy Farrell and Guy Zambetti.

**CALL TO ORDER**

Village President Zirk called the meeting of the New Village Board to order at 7:20 p.m.

**ROLL CALL/ESTABLISH QUORUM:**

Members present: Trustees Erbeck, Clark, Mierisch, Zambetti, Farrell, Garcia and President Zirk. Others Present: Village Administrator Ray Keller, Village Attorney Stewart Diamond, Village Engineer Ed Kanthack, Police Chief Mike Joswick, Village Finance Director Marlene Blocker, Village Clerk Darlene Mueller, Chief Building Inspector John Swedberg, Administrative Intern Kyle Cratty and Deputy Clerk Debra Meadows. (Members of the public, see attached list). President Zirk declared a quorum present.

**PUBLIC COMMENT AND DISCUSSION**

Resident James Landon, who resides at 436 Running Deer, welcomed the new Board.

**APPROVAL OF BILLS AND SALARIES**

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve the amended payment of bills and salaries as pursuant to the list dated 05/05/09 and presented to the Trustees prior to the meeting as follows: General Fund \$127,829.48, Permit Pass Thrus \$6,345.01, Performance Bonds and Escrows \$1,775.23, Water Fund \$113,801.48 and Payroll \$53,367.55. Roll call: Vote 6-ayes (Trustee Clark, Mierisch, Zambetti, Farrell, Garcia and Erbeck). 0-nays, 0-abstained. Motion carried.

**ORDINANCE/RESOLUTIONS/PROCLAMATIONS/MOTIONS TO BE PASSED**  
There are no new Ordinances, Resolutions, Proclamations or **Motions** to be considered at this time.

**REPORTS FROM CONSULTANTS, OFFICERS, BOARDS, COMMISSION**  
Administrator Keller had nothing to report.

Engineer Kanthack stated that his report was included in the **Board** packets.

Attorney Diamond had nothing to report.

Village Treasurer Blocker had nothing to report.

Village Clerk Mueller welcomed the new Board Members.

Chief Building Inspector Swedberg had nothing to report.

Plan Commission Chairman was not in attendance.

Police Chief Joswick reported that there would be a Sergeants' meeting on Saturday.

**27 WILLEY ROAD**

Mr. Doughty owner of the house located at 27 Willey was present at the meeting. There was some discussion with respect to postponing this matter. Mr. Doughty expressed his concerns. The Board agreed to split the cost of the drainage repairs with Mr. Doughty. A motion was made by Trustee Garcia and seconded by Trustee Erbeck to approve reimbursement to Mr. Doughty in the sum of \$2,000.00. Vote: Roll call: 6-ayes (Trustees Mierisch, Zambetti, Farrell, Garcia, Erbeck and Clark). 0-nays, 0-abstained. Motion carried.

**BOND REDUCTION, GILBERTS TOWN CENTER, UNIT 1A**

Administrator Keller informed the Board Members that Ryland's request is not really a bond reduction; instead, they are asking the Board to consider starting a one-year maintenance agreement.

Engineer Kanthack reported that Todd Gawronski (Ryland Homes) has requested the Board consider tabling this matter. This will allow time for Ryland Homes to complete

the punch list items. In addition, The Village would like to schedule an arborist to inspect the trees. The Board Members concurred. This matter will be discussed at the first meeting in June.

#### **REPORTS/COMMENTS FROM VILLAGE BOARD MEMBERS**

Trustee Erbeck reported that the Village playing fields are current very saturated. Using the fields when they are saturated can cause damage.

Trustee Erbeck asked if the Village had guidelines on cancelling games during inclement weather. Administrator Keller stated that the organization hosting the event should have cancellation guidelines and a notification policy.

Trustee Erbeck expressed his concerns with staff receiving direction from external groups. Administrator Keller will prepare a recommendation on a process for cancellation.

Trustee Erbeck directed staff to research the rules and responsibility of a Public Safety Officer. There was a lengthy discussion with respect to the cost of employing a Public Safety Officer. Trustee Mierisch expressed interest in learning more about the position.

Trustee Mierisch inquired how she should proceed with requesting to attend a seminar. The cost of the CERT seminar is seventy-five dollars. The conference was included in the Homeland Security's budget. President Zirk stated Chief Joswick could approve the expenditure.

Trustee Mierisch informed the new Board Members that she is currently the liaison to Northern Kane County Chamber's Women in Business and she is wondering if she should continue to do so. President Zirk directed Trustee Mierisch to continue to work with the chamber.

Trustee Garcia thanked Trustee Mengarelli, Trustee Mueller and former President Wajda for their years of service and for sharing their knowledge.

Trustee Garcia reported that on June 2<sup>nd</sup> there is Newly Elected Officials seminar being held in Bloomington. He will be unable to attend the seminar closer to home, however he hopes to attend one in the near future.

President Zirk directed the Board Members to draft a list of short and long-term goals. The Board will discuss and prioritize the goals at the next Board Meeting.

President Zirk stated in order to gain knowledge of the Village's past he had organized an Advisory Committee to advise him personally particularly about matters of history and past practices in the Village. President Zirk announced the Advisory Committee Members as including Sam Boytor, Charlene Carlson, Bill Lindoerfer, Bill Davidowski, Cliff Surges and Dan Heldson.

**ADJOURNMENT**

There being no further business, a motion was made by Trustee Garcia and seconded by Trustee Zambetti to adjourn the meeting. President Zirk requested a roll call by voice vote. 6-ayes, 0-nays, 0-abstained, 0-absent. Motion carried. Adjournment time: 9:09 p.m.

Respectfully Submitted,

Debra Meadows, RMC, CMC  
Deputy Clerk

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