

**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board Meeting  
Meeting Minutes  
May 1, 2018**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll call/Establish Quorum**

Interim Clerk D'Amato called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Administrator Sakas, Finance Director Erickson, Village Attorney Tappendorf, and Sergeant Block . For members of the audience, please see the attached copy of the sign-in sheet.

**Appointments**

**A Motion was made by Trustee Corbett with a 2<sup>nd</sup> by Trustee Kojzarek to appoint Terri D'Amato as Interim Acting Clerk.** Roll Call Vote: Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

President Zirk asked Terri D'Amato to come forward and administered the Oath of Office for Village Clerk.

**Public Comment**

Jackie Rod – Shared updates on the transition and unfinished punch list items the HOA is still dealing with. The HOA has requested dates of completion from the builder but has not received a response. Thanked the board and village president for their continued support in assisting the HOA to get these items addressed.

Cheryl Heber – Addressed the board regarding the ongoing security issues with the property located at 526 Town Court that has been renting as an AirBNB. Administrator Sakas indicated he was aware of the issues and the village has sent a letter to the property owner regarding the commercial use of a property that is zoned residential, with a cease and desist deadline of June 15, 2018. Administrator Sakas also advised the residents to contact the police department immediately with any additional issues so they can respond appropriately. The board agreed it was a good idea to have additional patrols in the area.

**Consent Agenda**

- A. A Motion to approve Minutes from the April 17, 2018 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated May 1, 2018

President Zirk asked if any of the Board Members wished to remove any item listed on the Consent Agenda for separate consideration. The Board Members offered no comments.

**A Motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to Approve the Consent Agenda Items A-B as presented.** Roll call Vote: Corbett, Allen, Zambetti, Farrell, Hacker, Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

### **Items for Approval**

President Zirk asked if there were any questions or comments. There were no additional comments.

**A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Ordinance 07-2018, an Ordinance Providing for the Issuance of Village of Gilberts, Kane County, IL Special Service Area #25 Special Tax Bonds, Series 2018 (Conservancy Residential Development)** Roll call Vote: Allen, Zambetti, Farrell, Hacker, Kojzarek, Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

### **Items for Discussion**

There were no items to discuss at this time.

### **Staff reports**

Administrator Sakas indicated that the deadline for submitting applications for the village clerk position was today and he hopes to begin the interview process shortly and report back to the board by May 15, 2018 with updates.

Hydrant Flushing was conducted on May 1<sup>st</sup>.

Ribbon cutting for the expansion of Industrial Drive will be held on Friday at 9:00am and Administrator Sakas encouraged anyone available to attend.

Committee of the Whole meeting on May 8, 2018 will include a presentation and discussion on Community Days.

Finance Director Erickson indicated that the May utility bills will be sent out with a new format.

### **Trustees' Reports**

The Trustees offered no reports.

### **President's Report**

President Zirk offered no report.

### **Executive Session**

**Motion by Trustee Farrell and seconded by Trustee Hacker to move to Executive Session to discuss Litigation against, affecting, or on behalf of the village which has been filed and is pending in a court as permitted by 5 ILCS 120/2(c) 11, and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the village as permitted by 5 ILCS 120/2 (c) 1.** Roll call Vote: Zambetti, Farrell, Hacker, Kojzarek, Corbett, Allen voted Aye. 0-nays, 0-abstained. Motion carried.

**Motion by Trustee Kojzarek and seconded by Trustee Allen to resume regular session meeting.** Roll call Vote: Farrell, Hacker, Kojzarek, Corbett, Allen, Zambetti voted Aye. 0-nays, 0-abstained. Motion carried.

## **Adjournment**

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Allen to adjourn from the public meeting at 8:59 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Terri D'Amato  
Interim Village Clerk