

Village of Gilberts
87 Galligan Road
Gilberts, Illinois 60136
Special Village Board
Meeting Minutes
November 14, 2017

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and President Zirk. 1-absent: Trustee Hacker. Others present: Administrator Sakas, Assistant Administrator Beith. For members of the audience please see the attached copy of the sign-in sheet.

Appointments

A Motion to concur with President Zirk's recommendation to appoint the following Village Officials

- 1. Appointment of Laura Erickson to serve as the Village Treasurer for a 4 year term**
- 2. Appointment of Laura Erickson to serve as the Police Pension Board Treasurer for a 4 year term**

President Zirk asked if any of the Trustees had any questions with respect to his recommendation to appoint Finance Director Erickson to serve as Treasurer for both the Village and Police Pension Board. Trustee Corbett asked if these positions were once held by now retired Finance Director Blocker. President Zirk responded yes. There being no further questions on the motion, **a Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to concur with President Zirk's recommendation to appoint Finance Director Erickson to serve as both the Village Treasurer and the Police Pension Board Treasurer for a 4 year term.** Roll call: Vote: 5-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board Members. There were no comments offered by anyone in attendance.

Consent Agenda

- A. A Motion to approve Minutes from the November 7, 2017 Village Board Meeting**
- B. A Motion to approve Resolution 36-2017, a Resolution for the estimate of the amount of a Tax Levy in compliance with the requirements of the Truth in Taxation Act**
- C. A Motion to present and file the Municipal Compliance Report for the Gilberts Police Pension Fund for the fiscal year ended April 30, 2017**

President Zirk asked if any of the Trustees wished to remove any items from the consent agenda for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-C as presented.** Roll call: Vote: 5-ayes: Trustees Corbett, Allen, Zambetti, Farrell and Kojzarek. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Resolution 37-2017, a Resolution authorizing an Agreement between the Village of Gilberts and Municap, Inc. with respect to SSA 15

Administrator Sakas reported that several months ago the Board Members discussed terminating the Village's agreements for administrative services with Taussig & Associates.

Administrator Sakas noted that there was a delay as Staff was in the process of establishing SSA #25 (Conservancy 2) which refunds SSA #24 and discharges Taussig as the administrator without further action.

Administrator Sakas commented on the fact that this administrative service agreement mirrors the Municap's administrative service agreement for SSA #25 which was approved at the last Board meeting. Administrator Sakas reported that Staff recommends approval.

President Zirk asked the Board Members if they had any questions on the motion. The Board Members offered no comments. **A Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve Resolution 37-2017, a Resolution authorizing an Administrative Service Agreement between the Village of Gilberts and Municap, Inc. with respect to SSA #15.** Roll call: Vote: 5-ayes: Trustees Allen, Zambetti, Farrell, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 38-2017, a Resolution authorizing an Intergovernmental Agreement between the Village of Gilberts and Quadcom for use of the Water Tower located in Indian Trails

President Zirk recommends the Board Members consider tabling this agenda item until Staff had an opportunity to address his comments and concerns. Administrator Sakas noted that the Quadcom Intergovernmental agreement under consideration is a separate issue from agenda items 6.C and 6.D. which are relative to development of the Fiber Network.

Administrator Sakas reported that Quadcom is a dispatch service which has been used for numerous years by Rutland Dundee Township Fire Department. He noted that Staff had recently been contacted by KaneComm, which dispatches for the Gilberts Police Depart. KaneComm initiated a request to co-locate their transmission equipment with Quadcom on the Indian Trails water tower. In Staff's investigation of KaneComm request Staff realized the Village never drafted or approved an agreement with Quadcom to allow for their equipment to be located in or on the Indian Trails water tower.

Staff has worked with QuadCom's Executive Director and the Village Attorneys to draft the intergovernmental agreement under consideration.

President Zirk expressed in length his frustration with the craftsmanship of the agreement. He noted that some of the exhibits referenced in the agreement are either misrepresented or omitted as exhibits noted in the agreement. Administrator Sakas reported that Attorney Asprooth commented that language in the agreement is fundamentally sound. In addition, some of the water tower photographs of the Quadcom equipment are unattainable at this time due to a staff member's absence and will be attached at a later date.

President Zirk went on to express his dissatisfaction with the careless preparation of the agreement. He recommended Staff resolve these issues and comments prior to bringing the resolution back for Board consideration. Trustee Zambetti commented on the fact that there is no urgency to adopting the resolution. There being no further discussion on this matter. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to table Resolution 38-2017 until November 21st Village Board Meeting.** Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Kojzarek. Corbett and Allen. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 39-2017, a Resolution authorizing an Agreement between the Village of Gilberts and Pirtano for the connection of Fiber

Assistant Administrator Beith provided the Board Members with an overview of the proposed Pirtano quote for connection of the Village's fiber. He reported that the proposal includes the fiber splicing procedure which will connect the Village Hall, Public Works, and the Police Department. In addition, it will allow for future agreements with NIU and Kane County which will provide redundancy with respect to the Village's fiber network.

President Zirk questioned if the motions for agenda items 6.C. and 6.D. are to waive the competitive bidding process. He questioned if the quotes were reasonable and fair. President Zirk recalled a past experience with Baxter & Woodman which the Village was over charged for engineering services. He noted that he was uncomfortable approving a proposal for services when he has nothing to compare the cost of services to.

Administrator Sakas commented on the fact that Pirtano was the contractor that installed all of the fiber within the Village limits and is extremely familiar with the fiber network and with respect to Current Technologies they are the Village appointed IT firm. In addition, both of the firms would be able to work more efficiently and effectively due to their experience and knowledge of the Village's electronic infrastructure. Trustee Corbett noted that there is a cost savings to have a contractor familiar with the network.

President Zirk commented on the way other village departments handle acquiring proposals for projects or equipment purchases. He noted that the other departments reach out to various companies and receive two or three quotes which are then compared.

The Board Members discussed in length Current Technologies' proposal request to a prepaid labor block of hours. President Zirk notes that he was uncomfortable approving a proposal with a prepaid labor block of hours. He questioned how Staff would determine that CTC worked twenty hours over the weekend. Administrator Sakas reported that a Staff member would remain onsite if the work was completed during non-business hours. Assistant Administrator Beith noted that if there were unused prepaid labor block of hours the prepayment would be carried over to routine maintenance invoices and would be noted as such on the invoices.

Trustee Corbett suggested the Board consider including a not to exceed clause with respect to both equipment and labor cost. Trustee Zambetti concurred with Trustee Corbett's recommendation.

There being no further discussion on the two motions with respect to Resolution 39-2017 and Resolution 40-2017, **a Motion was made by Trustee Corbett and seconded by Trustee Zambetti to approve Resolution 39-2017, a Resolution authorizing an Agreement between the Village of Gilberts and Pirtano for the connection of Fiber.** Roll call: Vote: 5-ayes: Trustees Farrell, Kojzarek, Corbett, Allen and Zambetti. 0-nays, 0-abstained. Motion carried.

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to approve Resolution 40-2017 as amended, **a Resolution authorizing an Agreement between the Village of Gilberts and Current Technologies to bring Fiber Network on line and to move the server to the Public Works Building with a not to exceed equipment and prepaid labor block hours.** Roll call: Vote: 5-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

October 2017 Treasurer's Report

Administrator Sakas asked the Board Members if they had any questions on the October 2017 Treasurer's Report. He noted that Finance Director Erickson is attending the Illinois Treasurer's conference. However, if they had any questions they can contact her via her cell phone. The Board Members offered no comments. The Treasurer's Report will be placed on the next consent agenda.

Administrator Sakas reported that Dunkin Donuts is scheduled to host their ribbon cutting ceremony and grand opening on December 9th.

Administrator Sakas reported that he will be unable to attend the Northern Kane County Chamber Community Award event due to the fact he will be attending the Plan Commission meeting.

Administrator Sakas reported that the Plan Commission will be conducting a Public Hearing on an application for a major amendment to the Planned Unit Development for part of Unit 2B of Gilberts Town Center on December 6th at 7:00 p.m. here at the Village Hall.

Trustees' Reports

Trustee Farrell commented on a recent Salvation Army fund raising event she attended on behalf of the Village. Trustee Farrell noted that she met the Granddaughter of notorious James Dorsey who was a cattle rancher in Gilberts in the 1900's and went to prison for selling cattle diseased with tuberculosis.

President's Report

President Zirk offered no reports at this time.

Executive Session

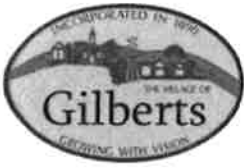
President Zirk asked the Board Members and Staff if they had any reason to enter into executive session. Neither the Board Members nor Staff offered any comments.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to adjourn from the public meeting at 7:40 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows



Village of Gilberts

87 Galligan Road

Gilberts, Illinois 60136

Special Village Board Meeting

November 14, 2017

7:00 p.m.

Sign-in-Sheet

Name

Contact Information (Optional)

John & Barbara Targowski

Bruce + Jackie Row!

Tom Wasda

Heather Shelby