

APPROVED: [Signature]

Village of Gilberts
87 Galligan Road - Gilberts, IL 60136
Village Board
Meeting Minutes
September 5, 2017 7:00 PM

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Treasurer Blocker and Finance Director Erickson. For members of the audience please see the attached copy of the sign-in sheet.

Presentation

Lauterbach & Amen, LLP-Comprehensive Annual Financial Report FY-2017

Auditor Jennifer Martinson provided the Board Members with a brief overview of the FY-2017 Comprehensive Annual Financial Report. She noted that the management letter contained only one recommendation to comply with GASB Statement No. 74 which is effective as of April 30, 2019.

Auditor Martinson thanked the Staff for the well prepared audit package and noted that they appreciate the courtesy and assistance given to them by the entire Village Staff.

President Zirk thanked the Staff for all their hard work and once again receiving no management comments. Auditor Martinson noted that the Village once again received the prestige Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. Auditor Martinson thanked the Board Members for their time.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board Members at this time. Mr. Andy Schcolnik owner of the Intra Soccer Facility which is adjacent to the Village limits approached the dais. He reported that several months ago he had made contact with the Village Staff to discuss downstream drainage issues.

Mr. Schcolnik reported that his Staff had been trying to contact Village residents with property located in the path of the downstream flow to request permission to inspect the culverts located on their properties. These inspections would assist in assessing if the stormwater drainage system was functioning properly.

President Zirk noted that the downstream farm tile is not classified as a municipal stormwater system and the Kane County stormwater regulations regulated field tiles and municipal stormwater systems differently.

President Zirk reported that Staff would be happy to once again meet with Mr. Schcolnik to discuss this matter. Mr. Schcolnik thanked the Board Members for their time.

President Zirk asked if anyone else in the audience wished to address the Board Members at this time. There were no other comments offered by those in attendance.

Appointments

A Motion to concur with Presidents Zirk's recommendation to appoint the following Village Officials:

Appointment of Kenneth Lateer to serve as a Plan Commissioner until 5/31/2020

Appointment of Heather Shelby to serve as a Trustee on the Gilberts Police Pension Board

There being no discussion on the motion, **a Motion was made by Trustee Corbett and seconded by Trustee Zambetti to concur with President Zirk's recommendation to appoint Kenneth Lateer to serve as a Plan Commissioner until 5/31/2020 and appoint Heather Shelby to serve as a Trustee on the Gilberts Police Pension Board.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Consent Agenda

A. A Motion to approve Minutes from the August 15, 2017 Village Board Meeting

B. A Motion to ratify Bills and Payroll dated August 29, 2017 as follows: General Fund \$38,541.75, Water System \$104,279.99 and Performance Bonds \$588.75

C. A Motion to approve Bills and Payroll dated September 5, 2017 as follows: General Fund \$4,367.18, Water System \$55,471.74 and Performance Bonds \$203.00

President Zirk asked the Board Members if there was any items listed on the consent agenda they wished to remove for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-C as presented.** Roll call: Vote: 6 ayes: Trustees Corbett, Allen, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

Items for Approval

There were no items listed under "Items of Approval".

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

Administrator Sakas reported that he has yet to receive any details from the Timber Trails HOA with respect to their request to install electricity on the Timber Trails Blvd Island which would allow for the installation of holiday lights. Administrator Sakas went on to report that Staff had spoken with ComEd and the Village Attorney, and there isn't any language in the ComEd contract that would prohibit the Village from allowing the HOA to do so. The location in question is not part of the ComEd municipal contract which provides the Village with electricity free of charge.

Administrator Sakas reported that Staff had been approached by DJ Rudy K with a request for the Village to allow for him to host a fund raiser on behalf of the Red Cross for the Harvey Hurricane Relief efforts. Administrator Sakas provided the Board Members with detail of the proposed event. The event is scheduled for September 23rd with a possible rain date of September 24th. The event would include a car show along with music provided by two local bands and a few food vendors. He reported that DJ Rudy K is still working on additional details. Staff will report back once the additional details are provided.

President Zirk noted that DJ Rudy K currently participates in several Village special events and he has proven to be an enhancement to the events. In addition, DJ Rudy K has an excellent track record in organizing special events.

Trustee Farrell asked what was the run time for the event. Administrator Sakas reported that the tentative run time was 3:00-7:30 p.m. She inquired if any Village Staff would be in attendance. Administrator Sakas replied that a Community Service Officer may be on site.

Administrator Sakas reported that the Water Treatment Plant Buildings' Reroof bid is scheduled to be open tomorrow at 11:15 p.m. This matter may be placed on the next Village Board Meeting Agenda.

Trustee Hacker asked if the Conservancy IEPA construction permits for the water treatment plant expansion and the construction of two new wells had been sent to the IEPA. Administrator Sakas stated yes; the later part of last week Engineer Jeremy Lin had picked up the fully executed permit applications. Trustee Hacker asked Administrator Sakas if he had communicated recently with Troy Mertz about the number of remaining permits available. Mr. Sakas said he had not communicated with Mr. Mertz since formal communication when the number was around 14, Mr. Mertz is aware.

Assistant Administrator Beith reported that the Village has offered any Plan Commissioner or any Trustee the opportunity to attend a planning workshop. The Planning Workshop is scheduled to be held on September 14th in Naperville including four attendees from Gilberts. President Zirk noted that it might be more effective if the Village offered a workshop on a Saturday and maybe consider having Attorney Tappendorf conduct the training.

Trustees' Reports

Trustee Zambetti asked Staff if they could provide him with the capacity level of the Village wells during the recent peak summer time water usage. Administrator Sakas stated yes he will forward the information.

President's Report

President Zirk commented on the possible reasons that Mr. Schcolnik attended tonight's meeting. He reported that the Intra Soccer Club received a stormwater drainage violation from Kane County. They had completed some earthwork and did not take into consideration the required detention. The Intra Soccer Club representatives are looking to place the blame on the Village. In addition, their interpretation and definition of field drain tiles and a municipal stormwater system is intertwined and incorrectly referenced. Administrator Sakas added that at the last

neighborhood meeting Intra Soccer held only four out of thirty-three Village residents located downstream from the Intra Soccer Facility attended.

President Zirk commented on a matter that he would like to discuss in the next executive session. He noted that he would like to recommend changing the format of the Administrator's evaluation process from completion and submission of the long evaluation form to a more open forum with face-to-face interaction. Trustee Farrell asked Staff to forward Trustee Allen the old valuation form for reference. Clerk Meadows said she would email it to the entire board for reference and use.

Executive Session

President Zirk asked if the Board Members or Staff had any matter they wished to discuss in executive session. Neither the Board Members nor Staff offered any comments.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Farrell to adjourn from the public meeting at 7:34 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,
Debra Meadows