



Village of Gilberts
87 Galligan Road
Gilberts, Illinois 60136
Village Board
Meeting Minutes
April 18, 2017

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Finance Director Blocker and Finance Director Erickson. For members of the audience please see the attached copy of the sign in sheet.

Public Comment

President Zirk asked if anyone in the audience had any questions or comments they wished to share with the Board Members. Resident Freddie Sturgeon who resides in Town Center approached the dais. He expressed his concerns with a berm in close proximity to his property. In his opinion the berm is lacking the landscaping that was noted on the landscape plan. President Zirk reported that he would have to direct Staff to review the landscape plan prior to responding to resident Sturgeon's comments. In addition, President Zirk noted that this portion of the development had not as of yet been accepted by the Village. Prior to acceptance the Village Engineer reviews the approved plans and ensures all improvements are in compliance with the approved final plans. A neighboring resident also agreed with Mr. Sturgeon's comments. Staff will research this matter and report back.

Public Hearing

Budget for Fiscal Year 2018

A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to open the Budget Public Hearing. Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

President Zirk asked if anyone in attendance had any comments or questions on the proposed 2018 Budget. There were no comments offered by anyone in attendance.

A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to close the Public Hearing. Roll call: Vote: 6-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

Consent Agenda

- A. A Motion to approve Minutes from the April 11, 2017 Special Village Board Meeting**
- B. A Motion to approve the March 2017 Treasurer's Report**
- C. A Motion to approve Bills & Payroll dated April 18, 2017 as follows: General Fund \$12,096.58, Water System \$15,518.85 and Performance Bonds \$58.00**

President Zirk asked the Board Members if there were any items listed on the consent agenda they wished to be removed for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Farrell and seconded by Trustee LeClercq to approve the consent agenda items A-C as presented.** Roll call: Vote: 6-ayes: Trustees LeClercq, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 10-2017, an Ordinance amending the FY-2017 Annual Budget for the Fiscal Year Ending April 30, 2017

Finance Director Blocker reported that there have been no changes made to the amended budget since it was last presented to the Board Members. **A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve Ordinance 10-2017, an Ordinance amending the FY-2017 Annual Budget for the Fiscal Year ending April 30, 2017.** Roll call: Vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and LeClercq. 0-nays, 0-abstained. Motion carried.

A Motion to approve Ordinance 11-2017, an Ordinance adopting the FY-2018 Annual Budget for the Fiscal Year ending April 30, 2018

Finance Director Blocker reported that there had been no changes made to the FY-2018 Budget since it was last presented to the Board Members. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Ordinance 11-2018, an Ordinance adopting the FY-2018 Annual Budget for the Fiscal Year ending April 30, 2018.** Roll call: Vote: 6-ayes: Trustees Farrell, Hacker, Kojzarek, Corbett, LeClercq and Zambetti. 0-nays, 0-abstained. Motion carried.

A Motion to approve Ordinance 12-2017, an Ordinance approving a Special Use Permit and Sign Variations for the installation of LED Monument Signs at 315 East Higgins Road

Administrator Sakas reported that on April 12, 2017 the Plan Commission/Zoning Board of Appeals ("PCZBA") considered a variance request for a free-standing sign measuring 10' in height. The code limits the height to 8'. In addition, Dunkin Donuts requested the PCZBA consider approving a special use for an electronic message center.

Administrator Sakas reported that during the Dunkin Donuts presentation and discussion, the petitioner withdrew the height variance request. He noted that after the discussion concluded the Plan Commission voted unanimously to recommend approval of the special use for an electronic message center with conditions. The overall sign size will be limited to 8' in height per the sign code and 10' in width per allowable sign dimensions. The electronic message center itself will be limited to 35" in height and a practical width within the 10' sign structure.

In Addition, Administrator Sakas reported that the petitioner is requesting the Board Members consider a variance for the placement of two monument signs on one zoning lot. One of the signs being considered is the electronic message board and the other is a freestanding directory sign. Staff along Interstate Partners agreed to pursue the placement of these industrial signs on the Dunkin Donuts property as depicted on the site plan.

Trustee Corbett questioned the purpose of the directory sign. President Zirk noted that the sign would assist motorists in locating the businesses located in the back lots.

Trustee Farrell inquired if the electronic message board could be used to promote public service announcements. The petitioner replied yes.

Trustee Zambetti noted that in his opinion the signs were aesthetically attractive and set the standard for future commercial development.

President Zirk voiced his support for both of the signs. However, the only concern he expressed was with the messages being promoted on the sign. He recommended placing a restriction on the message board with respect to the type of messages being displayed. The language he recommended was no advertisements for a business, profession, activity, commodity, service, or entertainment other than those conducted, sold, or offered upon the property. However, this condition shall not apply to the display of public service announcements.

Trustee Hacker asked if the sign would pose a distraction to drivers. Staff replied no.

There being no further discussion on the motion. A Motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to approve Ordinance 12-2017, an Ordinance approving a Special Use Permit and Sign Variations for the Installation of LED Monument Signs at 315 Higgins Road with conditions with respect to the message board. Roll call: Vote: 6-ayes: Trustees Hacker, Kojzarek, Corbett, LeClercq, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 16-2017, a Resolution for Maintenance of Streets and Highways by the Village of Gilberts, County of Kane, Illinois Under the Illinois Highway Code

Finance Director Blocker reported that this resolution represents the annual municipal maintenance expenditure statement for the period of May 1, 2016 thru April 30, 2017.

The Board Members offered no comments. A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to approve Resolution 16-2017, a Resolution for maintenance of Streets and Highways by the Village of Gilberts, County of Kane, Under the Illinois Highway Code. Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Discussion

There were no agenda items listed under "Items for Discussion".

Staff Reports

Administrator Sakas reported that the Village's on-line auction disposing of a 2006 Ford Crown Vic and the 1997 GMC 3500 Cab & Chassis went better than anticipated.

Administrator Sakas reminded all those in attendance that the YMCA's Fishing Derby is scheduled to be held this coming Saturday.

Assistant Administrator Beith reported T-Mobile is finishing up their cell tower improvements.

Finance Director Blocker reported that Staff is in the process of hanging 70-80 blue tags.

Trustees' Reports

The Board of Trustees offered no reports.

President's Report

President Zirk offered no reports.

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Executive Session

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

President Zirk asked if either the Board Members or Staff had any items they wished to discuss in executive session. Neither the Board Members nor Staff offered any comments.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee LeClercq and seconded by Trustee Corbett to adjourn from the public meeting at 7:46 p.m. Roll call: Vote: 6 ayes: by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Sincerely,

Debra Meadows