



**Village of Gilberts
87 Galligan Road
Gilberts, Illinois 60136
Special Village Board
Meeting Minutes
April 11, 2017**

Approved 4/18/2017

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Finance Director Erickson and Treasurer Blocker. For members of the audience please see the attached copy of the sign-in sheet.

Public Comment

President Zirk asked if anyone in the audience had any questions or comments they wished to direct to the Board Members. Eagle Scout Jacob Mesko addressed the Board Members. He commented on his recent proposed Eagle Scout project to construct ball field dug-out shelters. He asked the Board Members if they would consider allowing Public Works employees to assist with digging twenty holes to anchor the shelters in place. Eagle Scout Mesko reported that he does not have the equipment to dig the holes. The Board Members discussed his request. President Zirk had no problem with offering assistance from the Public Works Department.

Eagle Scout Mesko went on to ask if the Board Members would be in favor of donating supplies in an amount estimated to be around \$1,117.00. Administrator Sakas noted that part of the experience of an Eagle Scout project is to solicit funds. President Zirk suggested the Village match the dollar amount Eagle Scout Mesko raises in donations. The Board Members agreed. Eagle Scout Mesko will work on the details of the project with both Administrator Sakas and Chief Building Inspector Swedberg. Eagle Scout Mesko thanked the Board Members for their support and time.

Consent Agenda

- A. A Motion to approve Minutes from the March 14, 2017 Special Village Board Meeting**
- B. A Motion to ratify Bills & Payroll dated March 30, 2017 as follows: General Fund \$28,214.05, Water System \$24,769.53 and Performance Bonds \$35,922.25**
- C. A Motion to approve Bills & Payroll dated April 11, 2017 as follows: General Fund \$69,337.24, Water System \$17,554.76, and Performance Bonds \$33,884.94**

President Zirk asked the Board Members if there were any items listed on the consent agenda that they wished to be removed for separate consideration. The Board Members offered no comments.

There being no further discussion on the consent agenda items, **a Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve the consent agenda items A-C as presented.** Roll call: Vote: 5-ayes: Trustees Kojzarek, Corbett, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 09-2017, an Ordinance Naming and Renaming certain Streets within the Village of Gilberts

Administrator Sakas reported that the Kane County GIS Department recently contacted the Village to resolve a street name discrepancy for East End Drive. He commented on the fact that KaneComm dispatches for the Gilberts Police Department, Kane County Sheriff, and other emergency services within the region. Dispatch is based on mapping and street names provided by the Kane County GIS department. All maps provided to KaneComm by Kane GIS are based upon documents recorded with the county.

Administrator Sakas noted that the Kane GIS Department research found what we presently call East End Drive is recorded as "East Drive" In order to resolve the street name conflict the Village can pass an Ordinance that rededicates a street with a designated name, which is then recorded with Kane County.

Administrator Sakas noted that during Staff's research they noted two other street name inaccuracies one is Higgins Road and the other is Raymond Drive. Both street name corrections are included in the Ordinance.

President Zirk commented on the fact that in his opinion the Ordinance directing the name change for East Drive needs to be amended. Staff agreed and will amend the Ordinance accordingly.

There being no further discussion on the motion, **a Motion was made by Trustee Zambetti and seconded by Trustee Hacker to approve Ordinance 09-2017, an Ordinance Naming and Renaming certain Streets within the Village of Gilberts as amended.** Roll call: Vote: 5-ayes: Trustees Corbett, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 14-2017, a Resolution authorizing the Destruction of Closed Session Verbatim Recordings

President Zirk noted that this is a housekeeping item and he asked if the Board Members had any questions on the motion. The Board Members offered no comments.

A Motion was made by Trustee Zambetti and seconded by Trustee Hacker to approve Resolution 14-2017, a Resolution authorizing the Destruction of Closed Session Verbatim Recordings. Roll call: Vote: 5-ayes: Trustee Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 15-2017, a Resolution authorizing participation in the Fox River Study Group and authorizing the Village Administrator to execute a Contract Agreement with the cost not to exceed \$0.25 per capita per year

Administrator Sakas noted that his memo which was included in the packet provided the Board Members with extensive detail on the reasons Staff recommends participating in the Fox River Study Group. He went on to report that the Village's wastewater treatment plant's NPDES permit that was issued in 2011 had expired in 2016. Since that time the IEPA implemented a new regulation that requires municipalities to have a Nutrient Implementation Plan. The plan's purpose is to address the issue of phosphorous being released into waterways and creating green algae blooms. The release of phosphorous into the waterways also degrades water quality and wildlife habitats.

Administrator Sakas commented on the fact that the Village currently treats phosphorous during the treatment of wastewater at the Wastewater Treatment Plant. The IEPA recommends phosphorous level be at 1 mg/L. and the Village is consistently at or below 0.5mg/L.

Administrator Sakas reported that the Village has two options. The first option would be for Staff to prepare and submit our own Nutrient Implementation Plan. The second option would be to join the Fox River Study Group and have the group submit their plan on behalf of the Village to the IEPA. He noted that the FRSG plan establishes best management practices and general goals for the entire watershed's reduction of nutrient runoff.

Administrator Sakas reported that the group includes a vast majority of municipalities who are located along and around the Fox River and provides for an increase in resources and influence in the regulatory process.

Administrator Sakas reported that when he recently attended the ICMA Lobby Day in Springfield the Director of the IEPA spoke about the benefits of participating in the Fox River Study Group.

President Zirk commented on the Village participating in the Fox River Study Group. He noted at first look he was skeptical of the organization's intentions. President Zirk noted that some of these types of groups are advocated of strict regulations and in turn place unfunded mandates on municipalities. However, after closer review and speaking with Kyla Jacobsen a member of the group and a Staff Member of the City of Elgin he now has a better understanding of the group's goals.

President Zirk noted that Ms. Jacobsen was in attendance and he asked her several questions. Ms. Jacobsen reported that the group's work plan is to implement and maintain the watershed model as a management tool.

The model will be used to ensure efficient use of taxpayer and private moneys on watershed projects. They will assess the effect of various development options throughout the watershed and will educate the stakeholders on best management practices.

There was some discussion on the environmental factors that contribute to the nutrient runoff such as farming, lawn care services and wastewater.

There being no further discussion on the motion, a Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve Resolution 15-2017, a Resolution authorizing participation in the Fox river Study Group and authorizing the Village Administrator to execute a Contract Agreement with the cost not to exceed \$0.25 per capita per year. Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

Items for Discussion

FY-2017 Budget Adjustments

Finance Director Blocker reported that there had been no significant changes to the budget amendments since the budget was discussed at the last meeting.

FY-2018 Budget

Finance Director Blocker reported that there was only a minor change to the FY-2018 since last discussed. She noted that the final tax levy numbers from Kane County were slightly higher than projected thus increasing the net income to \$51,689.00.

Finance Director Blocker once again thanked the Board Members for allowing Staff to purchase the new accounting software. She noted the software made drafting this year's budget a much easier process.

President Zirk asked the Board Members if they had any questions or comments on either the FY-2017 Budget adjustments or the FY-2018 Budget. The Board Members offered no comments. Administrator Sakas reported that the Budget Public Hearing is scheduled to be conducted at the April 18th Village Board meeting.

Staff Reports

March 2017 Treasurer's Report

President Zirk asked if any of the Board Members had any questions on the March 2017 Treasurer's Report. The Board Members offered no questions or comments. This matter will be placed on the next consent agenda.

Administrator Sakas reported that the Plan Commission is scheduled to conduct a Public Hearing to consider two petitions by Dunkin Donuts on April 12th. One petition is for a sign height variance and the other is for a Special Use to allow LED signage. In addition, Dunkin Donuts will be asking the Board Members to consider allowing them to place two monument signs one on their grounds and the other on Interstate Partners property. President Zirk recommended that Staff speak with Mr. Ebacher to ensure he is okay with the Dunkin Donuts request.

Assistant Administrator Beith reported that he is working with Metro West and will be hosting a seminar for Newly Elected Officials in the near future.

Administrator Sakas noted that he recently visited Sub Zero's facility and the build-out is ahead of schedule.

Board of Trustees' Reports

The Board Members offered no reports.

President's Report

President Zirk offered no reports.

Executive Session

President Zirk asked the Board Members and Staff if they had any reason to enter into an Executive Session. Neither the Board Member nor Staff offered any comments.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Zambetti and seconded by Trustee Farrell to adjourn from the public meeting at 7:40 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows