



**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
September 20, 2016**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Farrell, Hacker and President Zirk. 3-Absent: Corbett, LeClercq and Zambetti. Others present: Administrator Sakas, Assistant Administrator Beith and Clerk Meadows. For members of the audience please see the attached copy of the sign-in sheet.

Trustee Zambetti arrived at 7:01 p.m.

Public Comment

Kane County Board Member, Kurt Kojzarek representing District 19 (Gilberts' village limits south of I-90) addressed the Board. Board Member Kojzarek provided the Board Members with an update on a cellular tower petition hearing in which the Village had expressed their opposition. He reported that the Kane County Development Committee at the public hearing held earlier today had voted the petition down by a vote of 8-1. He noted that Administrator Sakas spoke during the public hearing on the Village's behalf and delivered a persuasive argument to deny the petitioners request to construct a cellular tower.

County Board Member Kojzarek noted that the next step was for the petitioner to be heard by the entire Kane County Board. He stated that in his time serving as a Kane County Board Member there has only been one instance in which the Kane County Board Members did not agree with the Kane County Development Committees' recommendation.

County Board Member Kojzarek reported on the fact that the owner of the property in which the proposed cell tower was to be constructed has several outstanding property issues which would need to be addressed prior to approving any zoning petitions.

The Board Members thanked County Board Member Kojzarek for his support and for the update on this matter. County Board Member Kojzarek thanked the Board Members for their time.

Grizzlies' representative Mr. Bob Borgardt addressed the Board. He reported that there were three reasons he was here tonight to speak on behalf of the Grizzlies.

Mr. Borgardt reported that the Grizzlies are once again requesting the Village allow them to place temporary lights on the D300's property to accommodate the evening football practices. He noted that the School District has no objections to the temporary lights. However, there have been problems with coordinating the completion of the special use permit application. Staff reported that they had met with D300 representatives several months ago and assisted D300 in completing the special use application. However, to date the petition application has not been submitted.

Administrator Sakas commented on the fact that the special use process takes time. There are statutory requirements including public notices and holding a Plan Commission Public hearing. The process would require at least sixty days. In addition, he questioned if they were allowed to proceed installing the temporary lights prior to going through the process would the Board Members be in the same situation next year.

Trustee Farrell asked how was this matter handled last year. Staff reported that the lights were installed without the Village Staff's knowledge.

Trustee Farrell asked how frequently did the Grizzlies practice. Mr. Borgardt reported that they practice 3 evenings a week for two hours and there have been no complaints with respect to the lights. Trustee Hacker asked what the practice times were. Mr. Borgardt stated that they practice from 5:30-7:30 p.m. and when daylight savings starts it is dark by 4:30 p.m. and their season runs through the beginning of November.

President Zirk noted that he understands the Staff's frustration. However, he believes this delay is due to D300's thumbing their nose at the Village and trying to force the Village to be the bad guys. By the Village not allowing the lights without the proper approvals the children would be unable to practice.

Trustee Hacker asked if the school field would be the only field in which lights would be used to practice. Mr. Borgardt replied yes.

Trustee Farrell recommended allowing the Grizzlies to install the temporary lights once the Village had the special use permit application in hand. Then allow them to proceed with the special use process. The Board Members concurred with Trustee Farrell's recommendation.

Mr. Borgardt discussed his second request. He asked if the Grizzlies could host their pep rally and bonfire at Memorial Park this Saturday. He reported that they were scrambling for a site due to the fact that the event has historically been held at the Eagles Club. However, the outdoor field is unavailable this year.

President Zirk stated that there is an administrative process allowing special event permits. He recommended Mr. Borgardt discuss this matter with Staff.

Mr. Borgardt discussed his final request. He reported that Crusin's Route 72 Restaurant has offered to donate 20 loads of black dirt which would be used to grade Gilberts Town Center Park football field.

Administrator Sakas stated that Staff would have no problem with using the black dirt to grade the football field. However, the Village would need grading elevations, survey and topography to ensure the field is constructed at the correct elevations relative to the remaining park grounds.

President Zirk concurred with Staff's recommendation and recommended that there is a plan which includes elevations to ensure the field is pitched correctly. Mr. Borgardt will work with Staff to draft a plan which includes the current elevations and the final elevations of the field.

Consent Agenda

- A. A Motion to approve Minutes from the September 6, 2016 Village Board Meeting**
- B. A Motion to approve Minutes from the September 13, 2016 Committee of the Whole Meeting**
- C. A Motion to approve the August 2016 Treasurer's Report**
- D. A Motion to approve the bills and payroll dated September 20, 2016 as follows: General Fund \$135,077.85, Performance Bonds and Escrows \$3,858.55, Water Fund \$31,988.30 and Payroll \$79,576.66**

President Zirk noted that the September 13, 2016 Committee of the Whole Meeting Minutes under consideration are the amended minutes which were emailed earlier to the Board Members. He noted that Trustee Hacker had recommended a couple of minor revisions.

President Zirk asked if there were any items listed on the consent agenda that any of the Board Members would like removed for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Farrell and seconded by Trustee Hacker to approve the consent agenda items A-D as presented.** Roll call: Vote: 4-ayes: Trustees Kojzarek, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

There were no items listed under items for approval.

Items for Discussion

Rolf Campbell Parks Updated Proposal

Administrator Sakas commented on the updated Rolf Campbell updated parks proposal. He noted at the last Board Meeting the park proposal received a lukewarm reception by the Board Members. Administrator Sakas discussed that the Board Members communicated that they felt they knew what the Village currently had with respect to park amenities.

Administrator Sakas went on to report that recently he along with President Zirk held a lengthy conference call with Planner Al Maiden to discuss modifying the original park plan proposal to mirror what they thought the Board had verbally conveyed at the last Board Meeting. Administrator Sakas asked Planner Maiden if he would summarize the outcome of the conference call.

Planner Maiden discussed the updated park plan proposal. He noted that after the Board discussion he was under the impression that the Board Members were in favor of moving onto Phase 2. Phase 2 would consist of reviewing the most recent Conservancy park plans and sampling existing park locations and their characteristic. They would then prepare exhibits of possible park options.

Planner Maiden reported that after the exhibits of possible park options had been prepared they would suggest hosting a workshop with the Village Board and Staff and review the range of examples of the types of improvements that may be appropriate for parks located in the Conservancy Development. In addition, they would draft exhibits depicting the location, size and shape of the proposed parks. Planner Maiden reported that the timeline for the process would take about 2 months and the estimated cost of services is \$11,500-\$13,000.

President Zirk discussed the differences between regional parks and neighborhood parks. He noted that in his opinion regional parks benefit the community as a whole and qualifies for park credits. However, neighborhood parks benefit the surrounding property owners and do not qualify for park credits.

Trustee Zambetti noted that he believes there is a value in the proposed park plan. President Zirk noted that the plan has value. However, it is not a plan etched in concrete.

Administrator Sakas reported that Assistant Administrator Beith has drafted an inventory worksheet of all the current parks and their locations. Trustee Hacker requested Staff forward him a copy of the worksheet. Administrator Sakas will forward the worksheet to the Board Members.

Trustee Farrell recommended considering repurposing Waitcus Park. She noted that the ball field is no longer utilized due to the close proximity to the railroad tracks and the condition of the field. Trustee Zambetti suggested possibly relocating the park to Windmill Meadows.

Trustee Hacker reported that he was in favor of Trustee Zambetti's park pond plan.

There was some discussion on the value associated with various park improvements. Planner Maiden will supply the Board Members with park amenity options and the cost associated with each of the options.

Trustee Kojzarek was in favor of approving the proposed park plan. In her opinion she believed the Village needed a professional planner to assist in designing the parks.

Trustee Hacker asked what budget line items has the funds to cover the cost of the planner. Administrator Sakas reported that in the current budget there is a line item for planning expenses the budget amount is \$28,000.00 which is adequate to cover the expenditure of the planner's services.

President Zirk commented on the fact that the Board Members present conveyed that they were in favor of the proposed park plan. This matter will be placed on the next consent agenda. Planner Maiden thanked the Board Members for their time.

Staff Reports

Cell Tower petition at 39W 30 Big Timber Road update

Administrator Sakas reported that this matter was previously covered under public comment by Kane County Board Member Kojzarek.

Mowing RFP Update

Administrator Sakas reported that Staff recently met with Trustee Farrell to discuss the mowing RFP. There were a few minor changes and the RFP will be made available next week. Trustee Farrell reminded Staff to also include a response from our Public Works Department depicting the cost of services, employee wages and benefits.

Finance Director Blocker reported there are still 12 residents that have not responded to the final notice to schedule their meter replacement. She noted that all they have to do is schedule an appointment. If they don't respond by Sunday, September 25th their water will be shut-off per the Ordinance.

Village Clerk Meadows reminded the Board Members that the Board pictures are scheduled for Tuesday, October 4th at 6:30 p.m.

Trustees' Reports

Trustee Hacker asked Administrator Sakas if he could check with Kane County on the status of the installation of the new signal at the intersection of Huntley and Galligan Roads. He noted that it is just a matter of time before there is a car accident with fatal fatalities. Administrator Sakas will contact Kane County and report back.

There was some discussion with respect to traffic patterns along Randall Road and Route 62.

Trustee Zambetti inquired on the status of the improvements to Town Center Park. He wanted to ensure all improvements were completed before next spring. Administrator Sakas reported that the pavilion RFP has been sent to 33 Village registered contractors, and the bid award is scheduled for October 4th. All work including landscaping will be done prior to next summer.

Trustee Zambetti inquired on the reasoning for only opening the Town Center Park restroom facilities by appointment. Administrator Sakas stated if the Board Members wanted the restrooms to remain open until the facilities are winterized Staff will do so. The Board Members agreed that the restrooms should remain open until they need to be winterized.

Executive Session

President Zirk asked if either the Board Members or Staff had any items they wished to discuss in executive session. Neither the Board Members nor Staff offered any comments.

President's Report

President Zirk offered no reports.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Farrell and seconded by Trustee Hacker to adjourn from the public meeting at 7:59.** Roll call: Vote: 4-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows