

Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Special Village Board  
Meeting Minutes  
February 23, 2016

APPROVED MINUTES

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, LeClercq, Zambetti and President Zirk. Absent: Trustees Kojzarek, Farrell and Hacker. Others present: Administrator Keller, Assistant Administrator Beith, Attorney Tappendorf, Finance Director Blocker, Police Chief Rossi and Village Clerk Meadows. For members of the audience please see the attached copy of the sign-in sheet.

**Recognition**

On behalf of the Village Board Members President Zirk recognized Administrator Keller's 9 ½ years of dedicated public service to the Village of Gilberts. He proceeded to present Administrator Keller with an appreciation plaque. President Zirk continued on by noting that Administrator Keller had been offered and accepted a Village Manager position in Lake Zurich. He reported that Lake Zurich is a much larger community and a wonderful opportunity for Administrator Keller. President Zirk thanked Administrator Keller for his service and wished him all the best in the future.

Chief Police Rossi on behalf of the Police Department Officers also recognized Administrator Keller's dedicated public service and presented him with an appreciation plaque and wished him the best in his future endeavors.

**Appointment**

**A Motion to ratify the appointment of William Beith as Interim Village Administrator by the Village President**

President Zirk stated he would entertain a motion to appoint Assistant Administrator Beith as Interim Village Administrator until a successor is chosen and appointed. A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to concur with President Zirk's appointment of William Beith as Interim Village Administrator. Roll call: Vote: 4-ayes: Trustee Corbett, LeClercq, Zambetti and President Zirk. 0-nays, 0-abstained. Motion carried.

**Public Comment**

President Zirk inquired if anyone in the audience wished to address the Board Members. Those in attendance offered no comments.

### Consent Agenda

- A. A Motion to approve Minutes from the February 2, 2016 Village Board Meeting
- B. A Motion to approve the January Treasurer's Report
- C. A Motion to approve Bills & Salaries dated February 23, 2016 as follows: General Fund \$79,979.35, Permit Pass Thrus \$3,140.00, Performance Bonds and Escrows \$3,328.00, Water Fund \$28,783.76 and Payroll \$136,620.83
- D. A Motion to approve Ordinance 03-2016, an Ordinance amending the Village of Gilberts Code Chapter 2-4 "Fee Schedule" regarding Chapter 2-4-24 "Refuse Collection and Disposal"
- E. A Motion to approve Ordinance 04-2016, an Ordinance adopting the Official Zoning Map of the Village of Gilberts
- F. A Motion to approve Resolution 02-2016, a Resolution authorizing a license agreement between the Village of Gilberts and Simplifile which allows the Village to electronically record documents with the Kane County Recorder's Office
- G. A Motion to approve Resolution 03-2016, a Resolution authorizing a Connection Incentive Program Agreement between the Village of Gilberts and T Corporation

President Zirk asked if there were any items listed on the consent agenda that the Board Members wished to remove for separate consideration. The Board Members offered no comments. President Zirk noted that prior to publishing the Zoning Map Staff will correct a minor error in which St. Peter's Church was not zoned. A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to approve the consent agenda items A-G as amended. Roll call: Vote: 4-ayes: Trustee LeClercq, Zambetti, Corbett and President Zirk.

### Items for Approval

There were no items listed under "Items for Approval".

### Items for Discussion

There were no items listed under "Items for Discussion".

### Staff Reports

Attorney Tappendorf provided the Board Members with an update on the Platte River ligation. She reported that the Village's case has been dismissed. President Zirk inquired on if the attorney's fees had been paid. Attorney Tappendorf replied yes, all the attorney fees have been reimbursed.

Finance Director Blocker reported that the blue tags notices for the late water bills had been hung on the residents' door that missed the due date for the water payments.

**Board of Trustee Reports**

Trustee LeClercq commented on the fact that his tablet is not working properly and needs to be replaced. President Zirk reminded Trustee LeClercq that the Village has adopted a policy which reimburses a Trustee up to \$250.00 for a table device which supports the implementation of the paperless packets.

**President's Report**

President Zirk discussed some drainage concerns on Tipperary. He asked the Board Members if they were in favor of having Staff investigating the scoop of work to repair some of the minor drainage issues along Tipperary. The Board Members concurred with President Zirk's recommendation. Staff will investigate the scoop of work and report back.

**Executive Session**

President Zirk asked if anyone had any reason to enter into an executive session. There were no comments provided by either the Board Members or Staff.

**Adjournment**

There being no further public business to discuss, a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to adjourn from the public meeting at 7:19 p.m. Roll call: Vote: 4-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows