

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Committee of the Whole
Meeting Minutes
April 10, 2018

Approved Minutes
mrb
4/17/18

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Attorney Tappendorf, Finance Director Erickson, Chief Building Inspector Swedberg and Water Superintendant Castillo. For members of the audience please see the attached copy of the sign-in sheet.

Presentation

Robinson Engineering-Analysis of the Water System and the impacts of the two additional wells along with the expansion of the Water Treatment Plant.

President Zirk reported that the presenter Mr.Zehner is running behind schedule. He suggested moving on to the Public Comment portion of the meeting. The Board Members concurred with President Zirk's recommendation.

Public Comment

President Zirk asked if anyone in attendance wished to address the Board Members. There were no comments offered by anyone in attendance.

Mr. Zehner has yet to arrive to present the analysis of the Village's water system. President Zirk recommended continuing on with the next agenda item. The Board Members concurred with President Zirk's recommendation.

Items for Discussion

FY-2019 Draft Budget

Administrator Sakas provided the Board Members with an overview of the FY-2019 draft budget. He commented on the fact that this was the third and hopefully the final draft of the annual budget for the Fiscal Year ending April 30, 2019. Administrator Sakas noted that this draft budget includes wage and salary adjustments of 2.5% across-the-board and funds for individual remuneration increases to be determined in response to Board input.

Administrator Sakas provided the Board Members with an update on the General Fund surplus. He noted the General Fund surplus has increased to \$126K due to an increase in the building permit revenue and a better-than-expected increase in utility tax revenues.

Administrator Sakas discussed other amendments to the General Fund Budget. Staff added \$2,500 for Laserfiche training and individual Village Clerk training. In addition, the budget included an additional \$6,500 to swap a flatbed and lift from the 1989 GMC truck to the 2003 GMC dump truck.

Administrator Sakas commented on the FY 2019 employee health insurance cost. He reported that the PPO plans has a 6.6% increase in premiums and the HMO premiums increased by 2.5% along with a 4.7% in dental coverage.

Administrator Sakas concluded his discussion with respect to the General Fund Budget by noting that the funds estimated surplus is \$34,361.

Administrator Sakas provided the Board Members with an overview of the Enterprise Fund. He discussed in length the water treatment plant expenditures.

President Zirk asked if the Board Members had any issues or comments with respect to the FY-2019 budget as presented. The Board Members offered no comments. This matter will be placed on the next agenda.

Presentation continued

Robinson Engineering-Analysis of the Water System and the impact of two additional wells along with the expansion of the Water Treatment Plant

Mr. Zehner provided the Board Members with an overview of the Village's water system. He discussed the Village's 2017 water usage. He reported that the Village water system produced 187,800,000 gallons of water and on an average day the water usage was 516,000 gallons with the maximum gallon per day was 1,123,000 which occurred in August of 2015.

Mr. Zehner discussed the Village's 2017 firm water capacity which was calculated by calculating the production less the highest producing well. Well #3's firm capacity is 950 GPM and Well #4's firm capacity is 975 GPM. Mr. Zehner reported that in 2017 the Village had 236,000 gallons per day available. The rate identified equates to 670 additional homes.

Mr. Zehner discussed the water treatment plant expansion project. He commented on the improved BA/RA (Barium/Radium) removal system. Mr. Zehner proceeded to show a video demonstrating the proposed new BA/RA removal system. He noted that the process is more cost effective than the current system and eliminates the Staff's risk to radiation exposure.

Mr. Zehner discussed the new water plant design which included a garage to store the sludge. He noted that the current outdoor storage poses a liability to the Village. Mr. Zehner also recommends the garage floor be painted with tnebec paint which reduces the risk of developing mold.

Mr. Zehner reported that the total cost of the improvements is estimated to be \$3,573,000 for the wells and off-site construction, the water plant improvements are \$4,177,000. The developer's portion of the cost is estimated to be \$7,750,000 and the Village total cost of the desired improvements is \$513,500.

The Board Members discussed the proposed improvements. The construction of the water system improvements will move forward after the IEPA approves the engineering plans and the SSA 25 bonds are sold.

Staff Reports

Administrator Sakas reported that the Kane County Economic Interest Statements has been emailed to the Elected Officials and Staff. He noted that the statements need to be submitted to Kane County no later than May 1st.

Administrator Sakas reported that Clerk Meadows' last day is this Friday and the going away party is scheduled for Friday at 1:00 p.m. here at the Village Hall. Administrator Sakas noted that the job opening has been posed. There was some discussion regarding the hiring process.

Attorney Tappendorf reported that she would respectfully like to request a brief executive session to discuss litigation with no action to follow.

Finance Director Erickson reported that 3rd Millennial has completed updating the water bills to include a historical water usage graphic. The graphic will appear on the next water bills.

Chief Building Inspector Swedberg reported that he has posted the part-time public works seasonal position opening.

Utility Superintendent Castillo reported that his department is in the process of flushing hydrants. In addition, Staff is preparing the Splash Park for opening day.

Trustees' Reports

The Trustees offered no reports at this time.

President's Report

President Zirk's commended Chief Rossi for securing a grant to provide \$17,500 to fund the purchase of the squad car dash cams.

Executive Session

President Zirk stated that he would entertain a motion to enter into executive session to discuss litigation as permitted by 5 ILCS 120/2 (c) 11 with no action to follow.

A Motion was made by Trustee Corbett and seconded by Trustee Hacker to enter into executive session at 8:05 p.m. with no action to follow. Roll call: Vote 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Reconvene/Roll Call

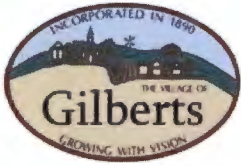
The Board Members along with Administrator Sakas, Attorney Tappendorf, Finance Director Erickson and Chief Building Inspector Swedberg went into executive session at 8:05 p.m. and returned to the public meeting at 8:17 p.m.

Adjournment

There being no further public business to discuss. **A Motion was made by Trustee Corbett and seconded by Trustee Allen to adjourn from the public meeting at 8:18 p.m.** Roll call: Vote: 6-eyes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows



Village of Gilberts

87 Galligan Road

Gilberts, Illinois 60136

Committee of the Whole

April 10, 2018

7:00 p.m.

Sign-in-Sheet

Name

Contact Information (Optional)

John & Barb Targowski

Jackie Ashme Kod.

Brad Husack

Alex Corbett

Frank P...

Tom Woods