

Village of Gilberts

87 Galligan Road
Gilberts, IL 60136
847-428-2861

UTILITY / GARBAGE PAYMENT PLAN REQUEST

NAME: _____

SERVICE ADDRESS: _____

ACCOUNT #: _____

PHONE: _____

EMAIL: _____

CHECK ONE: OWNER TENANT

DATE OF REQUEST: _____

Please note:

* **Only one payment plan is allowed during any rolling 12-month period per account.**

* **Initial payment must be 25% of balance or \$50, whichever is more.**

* **Payments must be made by the 10th of each month.**

* **Allowed repayment terms are as follows:**

Balance	No. of Months
\$1 - \$149	2
\$150 - \$299	3
\$300 - \$449	4
\$450 - \$599	5
\$600 +	6

* **Agreement will be entered into the Village system and a printout must be signed.**

* **Failure to follow terms will result in additional fees and possible termination of service.**

Requests can be dropped off at 87 Galligan Road (Village Hall) or emailed to UB@villageofgilberts.com.

Once request has been submitted, Village staff will reach out with payment plan options. Submission alone does not constitute approval. Payment plan is approved once signed by requestor and Village.

(Below will be filled in by Village staff)

DATE REQUEST
RECEIVED: _____

PREVIOUS PAYMENT
PLAN: YES NO If yes, date ended: _____

QUALIFIES FOR PLAN: YES NO _____ Initials _____ Date

PAYMENT PLAN ENTERED
IN SYSTEM: _____ Initials _____ Date