



## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### VILLAGE BOARD MEETING AGENDA

**Tuesday, April 16, 2024 - 7:00 p.m. - Village Hall Board Room**

#### ORDER OF BUSINESS

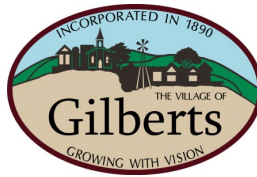
- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL / ESTABLISH QUORUM**
- 3. PUBLIC COMMENT\***
- 4. CONSENT AGENDA**
  - A. A Motion to approve Minutes from the April 2, 2024 Village Board Meeting
  - B. A Motion to approve Bills & Payroll dated April 16, 2024
  - C. A Motion to approve the February 2024 Treasurer's Report
  - D. A Motion to approve Ordinance 09-2024, an Ordinance Approving an Intergovernmental Agreement between the Village of Gilberts and the City of Elgin Regarding Jurisdictional Boundaries and Facility Planning Areas
  - E. A Motion to approve Resolution 17-2024, a Resolution Approving the Purchase of Four Axon Taser 10 Tasers, Related Accessories and Training from Axon Enterprise, Inc. in an Aggregate Amount Not-to-Exceed \$26,745
- 5. ITEMS FOR APPROVAL**
- 6. ITEM FOR DISCUSSION**
  - A. Presentation and Review of the Proposed Village of Gilberts Comprehensive Parks Policy
- 7. STAFF REPORTS**
- 8. TRUSTEES' REPORTS**
- 9. PRESIDENT'S REPORT**
- 10. EXECUTIVE SESSION**
- 11. ADJOURNMENT**

#### **\*Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861. Assistive services will be provided upon request.

*Posted on April 12, 2024 at:*

*Village of Gilberts, 87 Galligan Road, Gilberts, IL 60136*



**VILLAGE OF GILBERTS**  
**VILLAGE BOARD MEETING MINUTES**  
**Tuesday April 2, 2024**  
**Village Hall: 87 Galligan Road, Gilberts, IL 60136**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE:**

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM:**

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, Redfield and Marino were present, as was President Zambetti. Also present was Administrator Brian Bourdeau, and Management Analyst Riley Lynch.

**3. PUBLIC COMMENT:**

None

**4. CONSENT AGENDA:**

- A. A Motion to approve the Minutes from the March 5, 2024 Village Board Meeting.
- B. A Motion to ratify Bills & Payroll dated March 19, 2024.
- C. A Motion to approve Bills & Payroll dated April 2, 2024.
- D. A Motion to approve the January 2024 Treasurer's Report.
- E. A Motion to approve (*Ordinance 08-2024*), an Ordinance Amending the FYE 12/31/23 Budget.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

*A Motion to Approve Consent Agenda items 4. (A-E), as presented was made by Trustee Redfield, seconded by Trustee Chapman. Roll call votes – Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield and Marino. Nay: (0) / Absent: (0) Abstain: (0).*

**5. ITEMS FOR APPROVAL:**

None

**6. ITEMS FOR DISCUSSION:**

- A. Presentation and Review of the Village's MS-4 Permit (Village Engineer)

A presentation was provided by Susan Qeasney from Robinson Engineering in compliance with the NPDS MS-4 General Permit requirements. An overview was provided. Anything that is not pure storm water is considered pollutant. NPDS – (National Pollutant Discharge System) is governed by the EPA. The purpose of this talk is to discuss anything that is not pure storm water. Minimize the amount of pollutant that passes through the municipal storm sewer system. For Gilberts, this includes the storm

basins, ponds, Tyler Creek and parts of the Kishwaukee River. Control measures are taken by the Village in compliance with the requirements. The six areas of focus are:

- **Public Outreach & Education**: Communication/notifications to the community are handled through several sources, i.e. Village Calendar, web page, & social media.
- **Public Participation**: is encouraged through yard waste and recycling centers and conducting an annual information meeting.
- **Illicit Discharge Detection & Elimination**: Village dry weather inspections to detect issues.
- **Construction Site Run Off Control**: Erosion control measures with inspections to keep debris and other construction to stay contained.
- **Post Construction Runoff**: Inspections to ensure water is contained i.e. retention ponds.
- **Good Housekeeping**: Village public works. Clean up after a spill, street sweeping to ensure debris does not get into grates.

#### 7. STAFF REPORTS:

- Village Clerk Lynda Lange: provided information on the required Economic Interest Statement completion which is due by May 1, 2024.
- Management Analyst Riley Lynch: Provided an update on Community Days and noted that \$ 24,000 dollars has been reached for donations.
- Village Administrator Brian Bourdeau:
  - a. Provided information on the recent Easter Egg Hunt.
  - b. Confirmed that the Boundary Agreement with Elgin will be presented at the next meeting. Also discussed were the recent meetings with the upcoming boundary agreements for several surrounding towns that will be included in upcoming meetings as they come in.
  - c. Brian Bourdeau provided information on the quiet crossings. One of the consulting groups working with the state has contacted Brian trying to coordinate respective jurisdictions to perform in field diagnostics. Brian will be meeting with them and the Village Engineer.

#### 8. TRUSTEE REPORTS:

- **Trustee Vanni**: provided updates on the previously discussed bike path. There was discussion with an Illinois State Lobbyist in order to connect with Union Pacific. There would need to be special consideration and would attempt to get state money to help fund a portion of this project. There was discussion on potential costs to the Village. Additional details will be forthcoming.
- **President Zambetti**: Contact has been made with Senator Seversen regarding the bike path and/or development of a bridge to provide the ability to cross North/South Gilberts.

#### 9. PRESIDENT'S REPORT:

- President Zambetti provided information on a discussion with the Huntley Mayor regarding a board handbook which they utilize in Huntley. The handbook would lay out expectations, guidelines, job responsibilities etc. of the Village Board Members. President Zambetti would like to see this implemented in the Village of Gilberts.

**10. EXECUTIVE SESSION**

(None)

**11. ADJOURNMENT**

*There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 7:42pm. Voice vote carried unanimously, - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield & Marino / Nay: 0 / Absent: (0) / Abstained: 0*

The meeting ended at 8:19pm.

Respectfully submitted,

*Lynda Lange*

Lynda Lange  
Village Clerk

DRAFT

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	2,025.00
JEANNE ALLEN	BEVERAGE OPERATIONS	19.75
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	9,000.00
ROBINSON ENGINEERING, LTD.	ESCROWS PAYABLE	5,030.75
Total: 00 GENERAL FUND		16,075.50

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL LITIGATION	900.00
ANCEL GLINK, P.C.	LEGAL EXPENSE	10,364.72
B&B NETWORKS, INC.	COMMUNICATIONS	83.35
IL DEPT OF EMPLOYMENT SECURITY	STATE UNEMPL TAX	3,480.69
ILLINOIS TAX INCREMENT ASSOC.	REIMBURSED EXPENSES	550.00
KANE COUNTY TRUSTEE PAYMENT ACCT	OPERATING EXPENSE	827.00
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	372.22
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	130.16
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	29.99
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	2,395.75
SIKICH LLP	ACCOUNTING SERVICES	11,537.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	46.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,414.09
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,096.45
VERIZON WIRELESS	COMMUNICATIONS	84.62
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	250.90
WEX BANK	GASOLINE	37.85
Total: 01 ADMINISTRATIVE		34,600.79

Department: 02 POLICE

B&B NETWORKS, INC.	COMMUNICATIONS	83.35
BRANIFF COMMUNICATIONS, INC.	CONTRACTUAL SERVICES	1,155.00
CASH	OPERATING EXPENSE	17.17
CASH	OFFICE SUPPLIES	55.33
CASH	MAINTENANCE VEHICLES	22.65
CASH	MAINTENANCE BUILDING	8.55
CASH	COMMUNITY RELATIONS	185.70
CASH	TRAINING EXPENSE	99.60
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	186.11
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	27.89
NORTH EAST MULTI-REGIONAL	DUES	1,900.00
NORTH EAST MULTI-REGIONAL	TRAINING EXPENSE	380.00
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
SWIFT WASH, LLC	MAINTENANCE VEHICLES	50.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	38.00
VERIZON WIRELESS	COMMUNICATIONS	444.72
WEX BANK	GASOLINE	2,481.34
Total: 02 POLICE		7,535.41

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	2,220.92
B&B NETWORKS, INC.	COMMUNICATIONS	83.35
COMMONWEALTH EDISON	STREETLIGHTING	84.57
CONSERV FS, INC.	MAINTENANCE STREETS	5,031.75
HIGH STAR TRAFFIC	SIGNS EXPENSE	2,162.60
HINCKLEY SPRINGS	CONTRACTUAL SERVICES	64.93
KNAPHEIDE TRUCK EQUIPMENT CTR	CAPITAL EQUIPMENT	3,560.04
MENARDS - CARPENTERSVILLE	OPERATING EXPENSE	306.76
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	111.21
MENARDS - CARPENTERSVILLE	MAINTENANCE STREETS	398.74
SARGENTS EQUIPMENT	MAINTENANCE EQUIPMENT	574.24

SECRETARY OF STATE	MAINTENANCE VEHICLES	519.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	49.00
VERIZON WIRELESS	COMMUNICATIONS	220.55
VULCAN MATERIALS COMPANY	MAINTENANCE STREETS	162.36
WASTE MANAGEMENT	MAINTENANCE GROUNDS	3,489.97
WEX BANK	GASOLINE	1,742.96
Total: 03 PUBLIC WORKS		20,782.95

Department: 04 BUILDING

SAFEBUILT, LLC LOCKBOX # 88135	BUILDING PERMIT EXPENSE	3,549.33
Total: 04 BUILDING		3,549.33

Department: 06 PARKS

AEP ENERGY	UTILITIES	79.25
ELGIN KEY & LOCK CO., INC.	MAINTENANCE GROUNDS	189.90
Total: 06 PARKS		269.15

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	58,987.09
Total: 08 GARBAGE HAULING		58,987.09

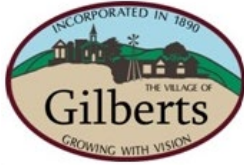
Department: 10 WATER SYSTEMS

AEP ENERGY	UTILITIES	37.47
ALAR WATER TREATMENT	CHEMICALS	534.40
ALAR WATER TREATMENT	MAINTENANCE PARTS & MATERIALS	1,339.85
AQUA BACKFLOW, INC.	CONTRACTUAL SERVICES	10.00
B&B NETWORKS, INC.	COMMUNICATIONS	41.68
COMMONWEALTH EDISON	UTILITIES	4,511.12
CORRPRO COMPANIES, INC.	OUTSIDE SERVICES	1,710.00
DYNEGY ENERGY SERVICES	UTILITIES	23,570.31
INGERSOLL RAND	CAPITAL EQUIPMENT	6,459.67
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	93.06
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	13.95
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	11.22
MENARDS - CARPENTERSVILLE	CHEMICALS	29.99
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	149.06
MIDWEST SALT	BRINE HAULING EXPENSES	3,292.30
NICOR	UTILITIES	714.23
O"CARROLL ELECTRIC, INC.	MAINTENANCE BUILDING	600.00
PACE ANALYTICAL SERVICES	LABORATORY TESTING	3,460.70
POLLARD WATER	SMALL TOOLS AND EQUIPMENT	835.74
PUMP SUPPLY INC	REPAIRS-WATER DISTRIBUTION SYS	709.81
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	969.50
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	358.79
VERIZON WIRELESS	COMMUNICATIONS	282.19
VIKING CHEMICAL COMPANY	CHEMICALS	2,123.05
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	68.23
WEX BANK	GASOLINE	274.23
Total: 10 WATER SYSTEMS		52,200.55

Department: 20 WASTEWATER SYSTEMS

AEP ENERGY	UTILITIES	87.70
B&B NETWORKS, INC.	COMMUNICATIONS	41.68
DYNEGY ENERGY SERVICES	UTILITIES	39,870.72
HARDY PRO-AIR SYSTEMS & SERVICE	REPAIRS-W/WATER COLLECTION SYS	6,518.40
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	93.06
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	13.95

MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	83.76
NICOR	UTILITIES	654.64
PACE ANALYTICAL SERVICES	LABORATORY TESTING	999.50
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	1,873.65
VERIZON WIRELESS	COMMUNICATIONS	282.18
VIKING CHEMICAL COMPANY	CHEMICALS	5,174.77
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	68.23
WEX BANK	GASOLINE	274.22
Total: 20 WASTEWATER SYSTEMS		<u>56,036.46</u>
	*** GRAND TOTAL ***	<u>250,037.23</u>



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**Memorandum**

**TO:** Village President Zambetti and Village Board of Trustees  
**CC:** Brian Bourdeau, Village Administrator  
**FROM:** Taunya Fischer, Finance Director  
**DATE:** April 16, 2024 Board Meeting  
**SUBJECT:** February 29, 2024 Treasurer’s Report

Here is a brief snapshot of the Village’s Budget vs. Actual as of February 29, 2024 for the General and Water Funds.

<b>General Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	5,161,522.00	832,373.71	16%
Expenditures	4,910,887.00	725,842.81	15%
Net of Rev & Exp	250,635.00	106,530.90	

<b>Water Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	1,814,605.00	274,829.68	15%
Expenditures	2,002,690.00	247,410.91	12%
Net of Rev & Exp	(188,085.00)	27,418.77	

The percent of the Village’s 2024 fiscal year completed is 16%. General Fund revenues are at 16% and expenditures are at 15%; Water Fund revenues are at 15% and expenditures are at 12%. Looking at all funds, village-wide revenues and expenditures are both at 12% as shown on the included Summary page.

Looking ahead, the recent purchase of 185 Industrial will be reflected in the March Treasurer’s Report. Additionally, the first installment of property taxes will be received in May.

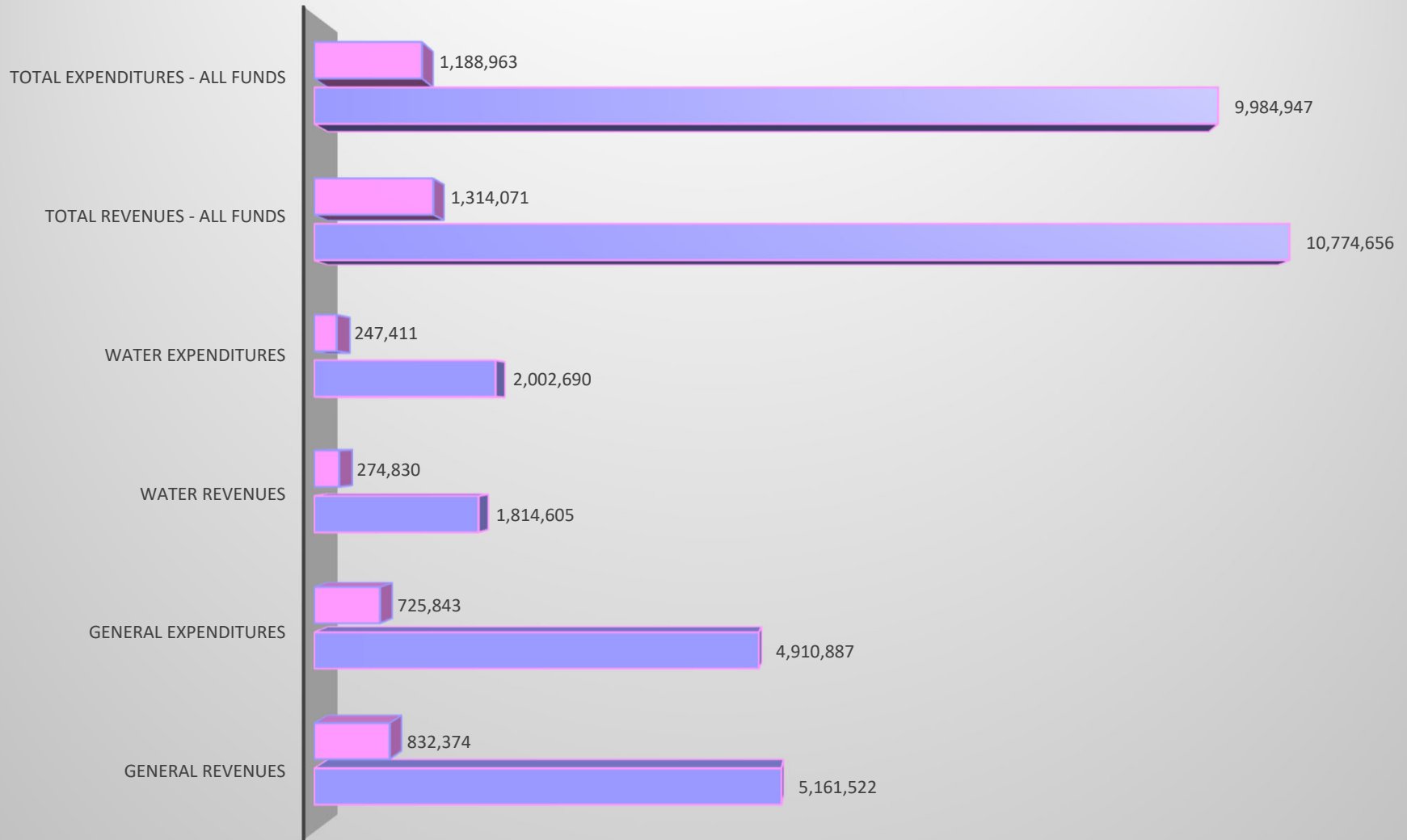
Also included in this report for February 29, 2024 are:  
**Revenue and Expense Budget vs. 02/29/24 YTD** chart  
**Summary – All Funds** report  
**Detail – All Funds** report

Respectfully submitted,  
 Taunya Fischer, Finance Director



## Village of Gilberts Revenues vs. Expenditures 2024 Budget vs. YTD as of 2/29/2024

YTD AS OF 2/29/2024 2024 BUDGET



**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 02/29/2024 - SUMMARY**  
 % Fiscal Year Completed: 16.39

GL NUMBER	2024 BUDGET	YTD BALANCE 02/29/2024	ACTIVITY FOR MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
<b>Fund 01 - GENERAL FUND:</b>					
TOTAL REVENUES	5,161,522.00	832,373.71	420,403.57	4,329,148.29	16
TOTAL EXPENDITURES	4,910,887.00	725,842.81	483,060.84	4,185,044.19	15
NET OF REVENUES & EXPENDITURES	250,635.00	106,530.90	(62,657.27)	144,104.10	
<b>Fund 11 - COMMUNITY DAYS:</b>					
TOTAL REVENUES	78,900.00	20,600.00	8,300.00	58,300.00	26
TOTAL EXPENDITURES	74,310.00	6,350.00	3,975.00	67,960.00	9
NET OF REVENUES & EXPENDITURES	4,590.00	14,250.00	4,325.00	(9,660.00)	
<b>Fund 12 - INFRASTRUCTURE FUND:</b>					
TOTAL REVENUES	1,402,000.00	105,636.70	46,017.28	1,296,363.30	8
TOTAL EXPENDITURES	1,218,100.00	-	-	1,218,100.00	0
NET OF REVENUES & EXPENDITURES	183,900.00	105,636.70	46,017.28	78,263.30	
<b>Fund 15 - CAPITAL PROJECTS:</b>					
TOTAL REVENUES	374,300.00	-	-	374,300.00	0
TOTAL EXPENDITURES	421,500.00	111,264.03	69,229.03	310,235.97	26
NET OF REVENUES & EXPENDITURES	(47,200.00)	(111,264.03)	(69,229.03)	64,064.03	
<b>Fund 20 - WATER SYSTEM:</b>					
TOTAL REVENUES	1,814,605.00	274,829.68	181,022.60	1,539,775.32	15
TOTAL EXPENDITURES	2,002,690.00	247,410.91	157,009.35	1,755,279.09	12
NET OF REVENUES & EXPENDITURES	(188,085.00)	27,418.77	24,013.25	(215,503.77)	
<b>Fund 30 - MFT:</b>					
TOTAL REVENUES	357,697.00	78,781.29	36,717.92	278,915.71	22
TOTAL EXPENDITURES	125,000.00	98,094.01	8,998.95	26,905.99	78
NET OF REVENUES & EXPENDITURES	232,697.00	(19,312.72)	27,718.97	252,009.72	
<b>Fund 31 - PERFORMANCE BOND:</b>					
TOTAL REVENUES	3,000.00	1,629.57	790.05	1,370.43	54
TOTAL EXPENDITURES	-	0.77	0.38	(0.77)	100
NET OF REVENUES & EXPENDITURES	3,000.00	1,628.80	789.67	1,371.20	
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>					
TOTAL REVENUES	316,000.00	123.60	59.75	315,876.40	0
TOTAL EXPENDITURES	100,000.00	-	-	100,000.00	0
NET OF REVENUES & EXPENDITURES	216,000.00	123.60	59.75	215,876.40	
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>					
TOTAL REVENUES	943,000.00	95.01	45.92	942,904.99	0
TOTAL EXPENDITURES	906,460.00	-	-	906,460.00	0
NET OF REVENUES & EXPENDITURES	36,540.00	95.01	45.92	36,444.99	
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>					
TOTAL REVENUES	-	1.23	0.60	(1.23)	100
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	-	1.23	0.60	(1.23)	
<b>Fund 43 - POLICE PENSION FUND:</b>					
TOTAL REVENUES	323,632.00	-	-	323,632.00	0
TOTAL EXPENDITURES	226,000.00	-	-	226,000.00	0
NET OF REVENUES & EXPENDITURES	97,632.00	-	-	97,632.00	
TOTAL REVENUES - ALL FUNDS	10,774,656.00	1,314,070.79	693,357.69	9,460,585.21	12
TOTAL EXPENDITURES - ALL FUNDS	9,984,947.00	1,188,962.53	722,273.55	8,795,984.47	12
NET OF REVENUES & EXPENDITURES	789,709.00	125,108.26	(28,915.86)	664,600.74	

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 02/29/2024 - DETAIL**  
**% Fiscal Year Completed: 16.39**

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,431,438.00	-	-	1,431,438.00	0
01-00-3020	PERSONAL PROPERTY REPL TAX	500.00	100.13	-	399.87	20
01-00-3030	TAX-SALES	504,000.00	100,596.45	49,465.70	403,403.55	20
01-00-3040	TAX-STATE INCOME	1,112,678.00	259,690.36	126,257.08	852,987.64	23
01-00-3041	STATE LOCAL USE TAX	317,908.00	58,490.59	29,885.28	259,417.41	18
01-00-3043	CANNABIS USE TAX	11,922.00	2,229.01	1,173.40	9,692.99	19
01-00-3060	LICENSE-LIQUOR	13,900.00	10,200.00	-	3,700.00	73
01-00-3090	PULLTABS & JAR GAMES TAX	900.00	-	-	900.00	0
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	50.00	25.00	3,750.00	1
01-00-3110	FEE-CABLE FRANCHISE	50,000.00	10,124.49	3,118.55	39,875.51	20
01-00-3140	UTIL TAX-ELECTRIC	190,000.00	31,836.24	17,128.83	158,163.76	17
01-00-3150	ULT TAX-GAS	180,000.00	37,795.46	21,120.12	142,204.54	21
01-00-3160	CONTRACTOR REGISTRATION	9,000.00	1,680.00	670.00	7,320.00	19
01-00-3180	ULIT TAX-COMMUNICATIONS	60,000.00	12,893.84	7,103.17	47,106.16	21
01-00-3210	MISCELLANEOUS INCOME	5,000.00	11,429.49	11,416.89	(6,429.49)	229
01-00-3220	FINES-COURT	19,000.00	2,734.33	828.88	16,265.67	14
01-00-3230	FINES-OTHER	2,200.00	1,925.00	350.00	275.00	88
01-00-3250	FEES-BUILDING PERMITS	110,000.00	7,918.36	5,654.00	102,081.64	7
01-00-3260	OVERWT/SIZE PERMIT FEE	1,500.00	280.00	230.00	1,220.00	19
01-00-3280	BUILDING ENGINEERING FEES	7,500.00	-	-	7,500.00	0
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	700.00	75.00	60.00	625.00	11
01-00-3410	INTEREST EARNED	50,000.00	113,712.97	54,765.50	(63,712.97)	227
01-00-3440	PARK IMPACT FEES	26,480.00	-	-	26,480.00	0
01-00-3451	GILBERTS POLICE REPORT REQUEST	150.00	65.00	40.00	85.00	43
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	10,000.00	-	-	10,000.00	0
01-00-3480	ANTENNA RENTAL	66,935.00	8,434.22	5,577.91	58,500.78	13
01-00-3500	GRANT REVENUE	6,711.00	-	-	6,711.00	0

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2024 BUDGET	YTD BALANCE 02/29/2024	MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
01-00-3520	MISCELLANEOUS LICENSE	-	1,700.00	-	(1,700.00)	100
01-00-3540	RAFFLE LICENSE	-	90.00	90.00	(90.00)	100
01-00-3560	GARBAGE HAULER LICENSE	400.00	400.00	-	-	100
01-00-3580	VIDEO GAMING	162,000.00	29,088.85	14,157.66	132,911.15	18
01-00-3630	MUNICIPAL IMPACT FEE	55,000.00	-	-	55,000.00	0
01-00-8100	TRANSFERS IN	-	0.77	0.38	(0.77)	100
Total Dept 00 - GENERAL FUND		4,412,122.00	703,540.56	349,118.35	3,708,581.44	16
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	2,000.00	1,000.00	-	1,000.00	50
Total Dept 07 - ENHANCED DUI PROGRAM		2,000.00	1,000.00	-	1,000.00	50
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	708,000.00	117,582.71	70,508.51	590,417.29	17
01-08-3028	FRANCHISE REVENUE -GARBAGE	35,400.00	8,785.27	-	26,614.73	25
01-08-3080	LATE FEES	4,000.00	1,465.17	776.71	2,534.83	37
Total Dept 08 - GARBAGE HAULING		747,400.00	127,833.15	71,285.22	619,566.85	17
TOTAL REVENUES		5,161,522.00	832,373.71	420,403.57	4,329,148.29	16

Expenditures

Dept 01 - ADMINISTRATIVE

01-01-5010	WAGES-BOARD	24,000.00	3,375.00	1,375.00	20,625.00	14
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	150.00	-	1,950.00	7
01-01-5030	WAGES-GENERAL	474,542.00	72,670.10	43,652.39	401,871.90	15
01-01-5040	FICA	28,374.00	4,607.51	2,732.67	23,766.49	16
01-01-5050	MEDICARE	6,636.00	1,077.55	639.05	5,558.45	16
01-01-5052	IMRF	45,873.00	8,015.45	4,814.83	37,857.55	17
01-01-5054	GROUP HEALTH INS	29,767.00	7,518.86	3,709.43	22,248.14	25
01-01-5056	WORKER'S COMP INS	36,000.00	-	-	36,000.00	0
01-01-5060	OPERATING EXPENSE	3,500.00	259.86	259.86	3,240.14	7
01-01-5070	DUES	8,505.00	45.00	45.00	8,460.00	1
01-01-5080	LEGAL NOTICES	1,600.00	-	-	1,600.00	0
01-01-5090	COMMUNICATIONS	13,850.00	996.63	869.73	12,853.37	7
01-01-5100	POSTAGE	2,300.00	400.00	200.00	1,900.00	17
01-01-5110	PRINTING	6,650.00	-	-	6,650.00	0

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2024 BUDGET	YTD BALANCE 02/29/2024	MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
01-01-5150	COMMUNITY RELATIONS	7,400.00	-	-	7,400.00	0
01-01-5190	RENTAL-EQUIPMENT	5,320.00	935.03	562.81	4,384.97	18
01-01-5200	OFFICE SUPPLIES	4,000.00	721.30	450.04	3,278.70	18
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5230	LEGAL EXPENSE	75,000.00	18,843.75	18,843.75	56,156.25	25
01-01-5240	ACCOUNTING SERVICES	50,000.00	5,768.00	5,768.00	44,232.00	12
01-01-5270	BANK FEES	175.00	-	-	175.00	0
01-01-5310	INSURANCE LIABILITY	57,000.00	52,858.71	-	4,141.29	93
01-01-5320	INSURANCE VEHICLES & EQUIP.	16,000.00	10,947.29	-	5,052.71	68
01-01-5360	ENGINEERING SERVICES	26,800.00	958.50	958.50	25,841.50	4
01-01-5370	GASOLINE	250.00	-	-	250.00	0
01-01-5390	MAINTENANCE VEHICLES	200.00	-	-	200.00	0
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	2,100.00	466.50	466.50	1,633.50	22
01-01-5450	CONTRACTUAL SERVICES	62,787.00	921.17	641.16	61,865.83	1
01-01-5480	CAPITAL EQUIPMENT	8,500.00	-	-	8,500.00	0
01-01-5491	EMPLOYEE ENGAGEMENT	3,000.00	-	-	3,000.00	0
01-01-5560	VILLAGE PLANNER SERVICES	40,000.00	438.00	438.00	39,562.00	1
01-01-5580	TRAINING EXPENSE	22,605.00	278.00	278.00	22,327.00	1
01-01-5661	73 INDUSTRIAL PRINCIPAL	30,000.00	7,013.60	4,657.37	22,986.40	23
01-01-5671	73 INDUSTRIAL INTEREST	15,000.00	3,518.02	2,363.71	11,481.98	23
01-01-5960	REIMBURSED EXPENSES	-	(89,095.06)	-	89,095.06	100
01-01-8500	TRANSFERS OUT	1,050.00	-	-	1,050.00	0
Total Dept 01 - ADMINISTRATIVE		1,112,384.00	113,688.77	93,725.80	998,695.23	10
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	977,749.00	194,279.81	112,195.45	783,469.19	20
01-02-5031	WAGES - HOLIDAY WORKED	27,000.00	8,693.67	1,937.21	18,306.33	32
01-02-5032	WAGES - OVERTIME	22,762.00	6,267.63	3,768.10	16,494.37	28
01-02-5040	FICA	62,032.00	12,587.49	7,117.19	49,444.51	20
01-02-5050	MEDICARE	14,508.00	2,943.85	1,664.51	11,564.15	20
01-02-5052	IMRF	8,168.00	1,700.10	795.98	6,467.90	21
01-02-5054	GROUP HEALTH INS	152,102.00	22,626.94	11,311.82	129,475.06	15
01-02-5058	UNIFORMS	12,600.00	993.12	993.12	11,606.88	8
01-02-5060	OPERATING EXPENSE	10,925.00	254.87	254.87	10,670.13	2

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2024 BUDGET	YTD BALANCE 02/29/2024	MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
01-02-5070	DUES	4,760.00	300.00	300.00	4,460.00	6
01-02-5090	COMMUNICATIONS	9,300.00	1,742.58	1,470.30	7,557.42	19
01-02-5110	PRINTING	1,000.00	1,080.15	1,080.15	(80.15)	108
01-02-5170	PUBLICATIONS/BROCHURES	150.00	-	-	150.00	0
01-02-5180	SMALL TOOLS AND EQUIPMENT	1,000.00	6,991.16	39.26	(5,991.16)	699
01-02-5190	RENTAL-EQUIPMENT	2,235.00	372.22	186.11	1,862.78	17
01-02-5200	OFFICE SUPPLIES	3,000.00	109.98	109.98	2,890.02	4
01-02-5230	LEGAL EXPENSE	5,600.00	1,500.00	1,100.00	4,100.00	27
01-02-5300	DISPATCHING	100,425.00	-	-	100,425.00	0
01-02-5370	GASOLINE	30,000.00	4,256.30	2,382.90	25,743.70	14
01-02-5390	MAINTENANCE VEHICLES	31,200.00	4,176.30	4,176.30	27,023.70	13
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	-	-	3,000.00	0
01-02-5410	MAINTENANCE BUILDING	19,100.00	680.22	680.22	18,419.78	4
01-02-5450	CONTRACTUAL SERVICES	14,035.00	133.28	105.39	13,901.72	1
01-02-5480	CAPITAL EQUIPMENT	5,200.00	-	-	5,200.00	0
01-02-5570	COMMUNITY RELATIONS	2,000.00	-	-	2,000.00	0
01-02-5580	TRAINING EXPENSE	9,550.00	300.00	300.00	9,250.00	3
01-02-8500	TRANSFERS OUT-POLICE	45,300.00	-	-	45,300.00	0
Total Dept 02 - POLICE		1,574,701.00	271,989.67	151,968.86	1,302,711.33	17
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	294,693.00	56,390.10	35,084.62	238,302.90	19
01-03-5032	WAGES - OVERTIME	11,140.00	9,084.45	1,314.02	2,055.55	82
01-03-5040	FICA	18,962.00	4,020.32	2,237.85	14,941.68	21
01-03-5050	MEDICARE	4,435.00	940.24	523.37	3,494.76	21
01-03-5052	IMRF	32,510.00	7,221.85	4,014.77	25,288.15	22
01-03-5054	GROUP HEALTH INS	13,472.00	2,060.99	1,185.26	11,411.01	15
01-03-5058	UNIFORMS	3,200.00	-	-	3,200.00	0
01-03-5060	OPERATING EXPENSE	8,100.00	373.42	365.74	7,726.58	5
01-03-5070	DUES	400.00	-	-	400.00	0
01-03-5090	COMMUNICATIONS	5,140.00	1,073.92	853.42	4,066.08	21
01-03-5180	SMALL TOOLS AND EQUIPMENT	31,500.00	2,619.95	2,619.95	28,880.05	8
01-03-5190	RENTAL-EQUIPMENT	2,000.00	-	-	2,000.00	0
01-03-5251	NPDES PERMITS	1,000.00	-	-	1,000.00	0
01-03-5260	STREETLIGHTING	38,100.00	3,744.48	2,675.25	34,355.52	10

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2024 BUDGET	YTD BALANCE 02/29/2024	MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
01-03-5370	GASOLINE	20,000.00	5,022.67	3,953.61	14,977.33	25
01-03-5380	SIGNS EXPENSE	4,000.00	-	-	4,000.00	0
01-03-5390	MAINTENANCE VEHICLES	24,000.00	4,360.25	3,908.30	19,639.75	18
01-03-5400	MAINTENANCE EQUIPMENT	12,000.00	3,651.81	3,204.38	8,348.19	30
01-03-5410	MAINTENANCE BUILDING	16,000.00	670.00	670.00	15,330.00	4
01-03-5420	MAINTENANCE STREETS	52,000.00	826.13	826.13	51,173.87	2
01-03-5440	MAINTENANCE GROUNDS	11,000.00	1,996.65	1,996.65	9,003.35	18
01-03-5441	TREE/SIDEWALK REPLACEMENT	8,400.00	-	-	8,400.00	0
01-03-5450	CONTRACTUAL SERVICES	41,900.00	1,089.34	876.43	40,810.66	3
01-03-5480	CAPITAL EQUIPMENT	12,000.00	101,850.00	101,850.00	(89,850.00)	849
01-03-5580	TRAINING EXPENSE	4,000.00	145.78	145.78	3,854.22	4
01-03-8500	TRANSFERS OUT	284,000.00	-	-	284,000.00	0
Total Dept 03 - PUBLIC WORKS		953,952.00	207,142.35	168,305.53	746,809.65	22
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	51,170.00	9,553.60	5,732.16	41,616.40	19
01-04-5040	FICA	3,173.00	592.32	355.39	2,580.68	19
01-04-5050	MEDICARE	742.00	138.53	83.12	603.47	19
01-04-5052	IMRF	5,440.00	1,053.75	632.25	4,386.25	19
01-04-5054	GROUP HEALTH INS	40.00	6.60	3.30	33.40	17
01-04-5070	DUES	186.00	160.00	160.00	26.00	86
01-04-5090	COMMUNICATIONS	540.00	-	-	540.00	0
01-04-5250	BUILDING PERMIT EXPENSE	80,000.00	3,126.23	2,948.23	76,873.77	4
01-04-5450	CONTRACTUAL SERVICES	12,500.00	-	-	12,500.00	0
01-04-5580	TRAINING EXPENSE	500.00	-	-	500.00	0
Total Dept 04 - BUILDING		154,291.00	14,631.03	9,914.45	139,659.97	9
Dept 06 - PARKS						
01-06-5030	REG WAGES	26,245.00	-	-	26,245.00	0
01-06-5040	FICA	1,628.00	-	-	1,628.00	0
01-06-5050	MEDICARE	381.00	-	-	381.00	0
01-06-5052	IMRF	1,333.00	-	-	1,333.00	0
01-06-5060	OPERATING EXPENSE	1,500.00	-	-	1,500.00	0
01-06-5090	COMMUNICATIONS	2,840.00	470.83	236.89	2,369.17	17
01-06-5120	UTILITIES	4,000.00	315.58	90.22	3,684.42	8

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	USED
01-06-5190	RENTAL-EQUIPMENT	2,000.00	-	-	2,000.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,900.00	-	-	1,900.00	0
01-06-5370	GASOLINE	2,000.00	-	-	2,000.00	0
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	17,600.00	-	-	17,600.00	0
01-06-5400	MAINTENANCE EQUIPMENT	2,500.00	-	-	2,500.00	0
01-06-5410	MAINTENANCE BUILDING	2,000.00	-	-	2,000.00	0
01-06-5440	MAINTENANCE GROUNDS	20,000.00	-	-	20,000.00	0
01-06-5450	CONTRACTUAL SERVICES	10,000.00	-	-	10,000.00	0
01-06-5480	CAPITAL EQUIPMENT	20,000.00	-	-	20,000.00	0
01-06-8500	TRANSFERS OUT-PARKS	45,000.00	-	-	45,000.00	0
Total Dept 06 - PARKS		160,927.00	786.41	327.11	160,140.59	0
Dept 07 - ENHANCED DUI PROGRAM						
01-07-5480	CAPITAL EQUIPMENT	23,000.00	-	-	23,000.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		23,000.00	-	-	23,000.00	0
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	708,000.00	117,604.58	58,819.09	590,395.42	17
Total Dept 08 - GARBAGE HAULING		708,000.00	117,604.58	58,819.09	590,395.42	17
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	223,632.00	-	-	223,632.00	0
Total Dept 89 - GPD DOWN STATE PENSION FUND		223,632.00	-	-	223,632.00	0
TOTAL EXPENDITURES		4,910,887.00	725,842.81	483,060.84	4,185,044.19	15
<b>Fund 01 - GENERAL FUND:</b>						
TOTAL REVENUES		5,161,522.00	832,373.71	420,403.57	4,329,148.29	16
TOTAL EXPENDITURES		4,910,887.00	725,842.81	483,060.84	4,185,044.19	15
NET OF REVENUES & EXPENDITURES		250,635.00	106,530.90	(62,657.27)	144,104.10	



GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
02/29/2024						
Fund 11 - COMMUNITY DAYS						
Revenues						
Dept 00 - GENERAL FUND						
11-00-3015	COMMUNITY DAYS DONATIONS	20,000.00	10,500.00	8,000.00	9,500.00	53
11-00-3210	OTHER INCOME	17,000.00	-	-	17,000.00	0
11-00-3520	VENDOR FEES	3,400.00	1,350.00	300.00	2,050.00	40
11-00-3590	VIDEO GAMING LICENSE	12,000.00	8,750.00	-	3,250.00	73
11-00-3980	BEVERAGE SALES	25,000.00	-	-	25,000.00	0
11-00-8100	TRANSFERS IN	1,500.00	-	-	1,500.00	0
Total Dept 00 - GENERAL FUND		78,900.00	20,600.00	8,300.00	58,300.00	26
TOTAL REVENUES		78,900.00	20,600.00	8,300.00	58,300.00	26
Expenditures						
Dept 00 - GENERAL FUND						
11-00-5060	BEVERAGE OPERATIONS	15,500.00	-	-	15,500.00	0
11-00-5070	PERMITS & LICENSES	70.00	-	-	70.00	0
11-00-5079	ADVERTISING / MARKETING	3,930.00	-	-	3,930.00	0
11-00-5130	MISCELLANEOUS EXPENSES	500.00	-	-	500.00	0
11-00-5159	ENTERTAINMENT	42,200.00	6,350.00	3,975.00	35,850.00	15
11-00-5213	LABOR & OUTSIDE SERVICES	6,000.00	-	-	6,000.00	0
11-00-5610	EQUIPMENT & SERVICES	6,110.00	-	-	6,110.00	0
Total Dept 00 - GENERAL FUND		74,310.00	6,350.00	3,975.00	67,960.00	9
TOTAL EXPENDITURES		74,310.00	6,350.00	3,975.00	67,960.00	9
<b>Fund 11 - COMMUNITY DAYS:</b>						
<b>TOTAL REVENUES</b>		<b>78,900.00</b>	<b>20,600.00</b>	<b>8,300.00</b>	<b>58,300.00</b>	<b>26</b>
<b>TOTAL EXPENDITURES</b>		<b>74,310.00</b>	<b>6,350.00</b>	<b>3,975.00</b>	<b>67,960.00</b>	<b>9</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>4,590.00</b>	<b>14,250.00</b>	<b>4,325.00</b>	<b>(9,660.00)</b>	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	USED
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3031	NON HOME RULE 1% SALES TAX	480,000.00	91,731.58	45,908.69	388,268.42	19
12-00-3050	TAX-ROAD AND BRIDGE	8,000.00	-	-	8,000.00	0
12-00-3211	PLANNED USE OF FUND RESERVES	900,000.00	-	-	900,000.00	0
12-00-3390	SSA#24 BOND INTEREST	13,000.00	13,680.45	-	(680.45)	105
12-00-3410	INTEREST EARNED	1,000.00	224.67	108.59	775.33	22
Total Dept 00 - GENERAL FUND		1,402,000.00	105,636.70	46,017.28	1,296,363.30	8
<b>TOTAL REVENUES</b>		<b>1,402,000.00</b>	<b>105,636.70</b>	<b>46,017.28</b>	<b>1,296,363.30</b>	<b>8</b>
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5270	BANK FEES	500.00	-	-	500.00	0
12-00-5480	CAPITAL EQUIPMENT	900,000.00	-	-	900,000.00	0
12-00-5490	GO BOND PRINCIPAL	245,000.00	-	-	245,000.00	0
12-00-5491	GO BOND INTEREST	72,600.00	-	-	72,600.00	0
Total Dept 00 - GENERAL FUND		1,218,100.00	-	-	1,218,100.00	0
<b>TOTAL EXPENDITURES</b>		<b>1,218,100.00</b>	<b>-</b>	<b>-</b>	<b>1,218,100.00</b>	<b>0</b>
<b>Fund 12 - INFRASTRUCTURE FUND:</b>						
<b>TOTAL REVENUES</b>		<b>1,402,000.00</b>	<b>105,636.70</b>	<b>46,017.28</b>	<b>1,296,363.30</b>	<b>8</b>
<b>TOTAL EXPENDITURES</b>		<b>1,218,100.00</b>	<b>-</b>	<b>-</b>	<b>1,218,100.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>183,900.00</b>	<b>105,636.70</b>	<b>46,017.28</b>	<b>78,263.30</b>	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
				02/29/2024		
Fund 15 - CAPITAL PROJECTS						
Revenues						
Dept 00 - GENERAL FUND						
15-00-8100	TRANSFERS IN	374,300.00	-	-	374,300.00	0
Total Dept 00 - GENERAL FUND		374,300.00	-	-	374,300.00	0
<b>TOTAL REVENUES</b>		<b>374,300.00</b>	<b>-</b>	<b>-</b>	<b>374,300.00</b>	<b>0</b>
Expenditures						
Dept 00 - GENERAL FUND						
15-00-5481	CAPITAL PROJECTS	421,500.00	111,264.03	69,229.03	310,235.97	26
Total Dept 00 - GENERAL FUND		421,500.00	111,264.03	69,229.03	310,235.97	26
<b>TOTAL EXPENDITURES</b>		<b>421,500.00</b>	<b>111,264.03</b>	<b>69,229.03</b>	<b>310,235.97</b>	<b>26</b>
<b>Fund 15 - CAPITAL PROJECTS:</b>						
<b>TOTAL REVENUES</b>		<b>374,300.00</b>	<b>-</b>	<b>-</b>	<b>374,300.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>421,500.00</b>	<b>111,264.03</b>	<b>69,229.03</b>	<b>310,235.97</b>	<b>26</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(47,200.00)</b>	<b>(111,264.03)</b>	<b>(69,229.03)</b>	<b>64,064.03</b>	

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2024 BUDGET	YTD BALANCE 02/29/2024	MONTH 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	825,000.00	124,598.09	78,003.84	700,401.91	15
20-00-3032	INCOME - WATER	920,000.00	133,570.31	83,722.47	786,429.69	15
20-00-3080	LATE FEES	25,000.00	6,171.81	2,993.24	18,828.19	25
20-00-3210	MISCELLANEOUS INCOME	-	9,071.25	9,071.25	(9,071.25)	100
20-00-3310	FEE-TAP-ON - WATER	4,000.00	-	-	4,000.00	0
20-00-3360	METER SALES	7,605.00	-	-	7,605.00	0
20-00-3390	SSA#24 BOND INTEREST	13,000.00	(13,680.45)	-	26,680.45	-105
20-00-3410	INTEREST EARNED	20,000.00	15,098.67	7,231.80	4,901.33	75
Total Dept 00 - GENERAL FUND		1,814,605.00	274,829.68	181,022.60	1,539,775.32	15
<b>TOTAL REVENUES</b>		<b>1,814,605.00</b>	<b>274,829.68</b>	<b>181,022.60</b>	<b>1,539,775.32</b>	<b>15</b>

Expenditures

Dept 10 - WATER SYSTEMS

20-10-5030	REG. WAGES	195,184.00	34,156.64	20,927.71	161,027.36	18
20-10-5032	WAGES - OVERTIME	8,000.00	1,583.30	1,008.43	6,416.70	20
20-10-5040	FICA	11,358.00	2,134.02	1,314.74	9,223.98	19
20-10-5050	MEDICARE	2,657.00	499.10	307.49	2,157.90	19
20-10-5052	IMRF	19,473.00	3,942.14	2,419.54	15,530.86	20
20-10-5054	GROUP HEALTH INS	33,989.00	5,941.44	3,017.15	28,047.56	17
20-10-5056	WORKER'S COMP INS	17,000.00	-	-	17,000.00	0
20-10-5058	UNIFORMS	2,000.00	-	-	2,000.00	0
20-10-5070	DUES	1,100.00	-	-	1,100.00	0
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	11,570.00	1,375.91	887.52	10,194.09	12
20-10-5100	POSTAGE	2,900.00	639.41	70.40	2,260.59	22
20-10-5110	PRINTING	2,100.00	478.20	54.19	1,621.80	23
20-10-5120	UTILITIES	100,000.00	16,898.50	11,651.44	83,101.50	17
20-10-5180	SMALL TOOLS AND EQUIPMENT	4,000.00	(234.48)	(234.48)	4,234.48	-6
20-10-5190	RENTAL-EQUIPMENT	4,120.00	186.12	93.06	3,933.88	5
20-10-5200	OFFICE SUPPLIES	1,000.00	248.82	229.98	751.18	25
20-10-5213	OUTSIDE SERVICES	6,000.00	-	-	6,000.00	0

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	USED
20-10-5262	LAB SUPPLIES & EQUIPMENT	7,000.00	-	-	7,000.00	0
20-10-5281	CHEMICALS	85,000.00	3,231.30	-	81,768.70	4
20-10-5301	MAINT SUPPLIES-JANTORIAL	200.00	-	-	200.00	0
20-10-5310	INSURANCE LIABILITY	25,000.00	33,401.00	-	(8,401.00)	134
20-10-5320	INSURANCE VEHICLES & EQUIP.	7,000.00	6,746.00	-	254.00	96
20-10-5360	ENGINEERING SERVICES	8,000.00	-	-	8,000.00	0
20-10-5370	GASOLINE	7,000.00	1,011.60	758.06	5,988.40	14
20-10-5381	MAINTENANCE PARTS & MATERIALS	8,000.00	1,497.77	1,453.64	6,502.23	19
20-10-5390	MAINTENANCE VEHICLES	5,000.00	484.39	484.39	4,515.61	10
20-10-5410	MAINTENANCE BUILDING	2,000.00	-	-	2,000.00	0
20-10-5431	HYDRANT MAINTENANCE	10,000.00	-	-	10,000.00	0
20-10-5450	CONTRACTUAL SERVICES	32,400.00	1,890.22	1,743.03	30,509.78	6
20-10-5480	CAPITAL EQUIPMENT	239,000.00	-	-	239,000.00	0
20-10-5510	WATER METERS	30,000.00	31,653.60	31,653.60	(1,653.60)	106
20-10-5520	LABORATORY TESTING	50,000.00	1,983.00	1,629.80	48,017.00	4
20-10-5580	TRAINING EXPENSE	4,000.00	-	-	4,000.00	0
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	6,000.00	-	-	6,000.00	0
20-10-5652	BRINE HAULING EXPENSES	60,000.00	10,271.10	10,271.10	49,728.90	17
20-10-5662	IEPA LOAN-PRINCIPAL	26,836.00	13,482.65	13,482.65	13,353.35	50
20-10-5672	IEPA LOAN - INTEREST	6,155.00	3,012.76	3,012.76	3,142.24	49
Total Dept 10 - WATER SYSTEMS		1,041,142.00	176,514.51	106,236.20	864,627.49	17
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	184,893.00	33,053.64	20,676.58	151,839.36	18
20-20-5032	WAGES - OVERTIME	8,000.00	1,516.32	820.53	6,483.68	19
20-20-5040	FICA	11,464.00	2,071.40	1,290.48	9,392.60	18
20-20-5050	MEDICARE	2,681.00	484.42	301.80	2,196.58	18
20-20-5052	IMRF	19,655.00	3,813.07	2,371.15	15,841.93	19
20-20-5054	GROUP HEALTH INS	22,765.00	4,439.49	2,328.08	18,325.51	20
20-20-5058	UNIFORMS	1,800.00	-	-	1,800.00	0
20-20-5090	COMMUNICATIONS	6,170.00	1,375.92	887.55	4,794.08	22
20-20-5100	POSTAGE	2,900.00	639.41	70.40	2,260.59	22
20-20-5110	PRINTING	2,100.00	478.20	54.18	1,621.80	23
20-20-5120	UTILITIES	140,000.00	17,802.30	17,129.56	122,197.70	13
20-20-5180	SMALL TOOLS AND EQUIPMENT	4,000.00	-	-	4,000.00	0

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH 02/29/2024	BALANCE	USED
20-20-5190	RENTAL-EQUIPMENT	3,120.00	186.12	93.06	2,933.88	6
20-20-5200	OFFICE SUPPLIES	1,000.00	248.83	229.99	751.17	25
20-20-5213	OUTSIDE SERVICES	32,000.00	-	-	32,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	-	-	20,000.00	0
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,000.00	-	-	8,000.00	0
20-20-5281	CHEMICALS	38,000.00	-	-	38,000.00	0
20-20-5301	MAINT SUPPLIES-JANITORIAL	200.00	-	-	200.00	0
20-20-5360	ENGINEERING SERVICES	8,000.00	-	-	8,000.00	0
20-20-5370	GASOLINE	7,000.00	1,011.59	758.05	5,988.41	14
20-20-5381	MAINTENANCE PARTS & MATERIALS	8,000.00	1,774.32	1,774.32	6,225.68	22
20-20-5390	MAINTENANCE VEHICLES	5,000.00	484.39	484.39	4,515.61	10
20-20-5410	MAINTENANCE BUILDING	4,000.00	-	-	4,000.00	0
20-20-5450	CONTRACTUAL SERVICES	80,000.00	1,516.98	1,503.03	78,483.02	2
20-20-5480	CAPITAL EQUIPMENT	282,800.00	-	-	282,800.00	0
20-20-5520	LABORATORY TESTING	44,000.00	-	-	44,000.00	0
20-20-5580	TRAINING EXPENSE	2,000.00	-	-	2,000.00	0
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	4,000.00	-	-	4,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	8,000.00	-	-	8,000.00	0
Total Dept 20 - WASTEWATER SYSTEMS		961,548.00	70,896.40	50,773.15	890,651.60	7
TOTAL EXPENDITURES		2,002,690.00	247,410.91	157,009.35	1,755,279.09	12
<b>Fund 20 - WATER SYSTEM:</b>						
TOTAL REVENUES		1,814,605.00	274,829.68	181,022.60	1,539,775.32	15
TOTAL EXPENDITURES		2,002,690.00	247,410.91	157,009.35	1,755,279.09	12
NET OF REVENUES & EXPENDITURES		(188,085.00)	27,418.77	24,013.25	(215,503.77)	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	20,000.00	18,240.46	8,829.30	1,759.54	91
30-00-3450	MOTOR FUEL TAX	337,697.00	60,540.83	27,888.62	277,156.17	18
Total Dept 00 - GENERAL FUND		357,697.00	78,781.29	36,717.92	278,915.71	22
<b>TOTAL REVENUES</b>		<b>357,697.00</b>	<b>78,781.29</b>	<b>36,717.92</b>	<b>278,915.71</b>	<b>22</b>
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	125,000.00	8,998.95	8,998.95	116,001.05	7
30-00-5463	MFT - REBUILD IL	-	89,095.06	-	(89,095.06)	100
Total Dept 00 - GENERAL FUND		125,000.00	98,094.01	8,998.95	26,905.99	78
<b>TOTAL EXPENDITURES</b>		<b>125,000.00</b>	<b>98,094.01</b>	<b>8,998.95</b>	<b>26,905.99</b>	<b>78</b>
<b>Fund 30 - MFT:</b>						
<b>TOTAL REVENUES</b>		<b>357,697.00</b>	<b>78,781.29</b>	<b>36,717.92</b>	<b>278,915.71</b>	<b>22</b>
<b>TOTAL EXPENDITURES</b>		<b>125,000.00</b>	<b>98,094.01</b>	<b>8,998.95</b>	<b>26,905.99</b>	<b>78</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>232,697.00</b>	<b>(19,312.72)</b>	<b>27,718.97</b>	<b>252,009.72</b>	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
				02/29/2024		
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	3,000.00	1,629.57	790.05	1,370.43	54
Total Dept 00 - GENERAL FUND		3,000.00	1,629.57	790.05	1,370.43	54
<b>TOTAL REVENUES</b>		<b>3,000.00</b>	<b>1,629.57</b>	<b>790.05</b>	<b>1,370.43</b>	<b>54</b>
Expenditures						
Dept 00 - GENERAL FUND						
31-00-8500	TRANSFERS OUT	-	0.77	0.38	(0.77)	100
Total Dept 00 - GENERAL FUND		-	0.77	0.38	(0.77)	100
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>0.77</b>	<b>0.38</b>	<b>(0.77)</b>	<b>100</b>
<b>Fund 31 - PERFORMANCE BOND:</b>						
<b>TOTAL REVENUES</b>		<b>3,000.00</b>	<b>1,629.57</b>	<b>790.05</b>	<b>1,370.43</b>	<b>54</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>0.77</b>	<b>0.38</b>	<b>(0.77)</b>	<b>100</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>3,000.00</b>	<b>1,628.80</b>	<b>789.67</b>	<b>1,371.20</b>	

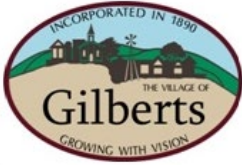


GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
				02/29/2024		
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	316,000.00	-	-	316,000.00	0
34-00-3410	INTEREST EARNED	-	123.60	59.75	(123.60)	100
Total Dept 00 - GENERAL FUND		316,000.00	123.60	59.75	315,876.40	0
TOTAL REVENUES		316,000.00	123.60	59.75	315,876.40	0
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5074	FACADE GRANT	100,000.00	-	-	100,000.00	0
Total Dept 00 - GENERAL FUND		100,000.00	-	-	100,000.00	0
TOTAL EXPENDITURES		100,000.00	-	-	100,000.00	0
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>						
<b>TOTAL REVENUES</b>		<b>316,000.00</b>	<b>123.60</b>	<b>59.75</b>	<b>315,876.40</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>100,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>216,000.00</b>	<b>123.60</b>	<b>59.75</b>	<b>215,876.40</b>	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
				02/29/2024		
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	943,000.00	-	-	943,000.00	0
35-00-3410	INTEREST EARNED	-	95.01	45.92	(95.01)	100
Total Dept 00 - GENERAL FUND		943,000.00	95.01	45.92	942,904.99	0
<b>TOTAL REVENUES</b>		<b>943,000.00</b>	<b>95.01</b>	<b>45.92</b>	<b>942,904.99</b>	<b>0</b>
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	5,550.00	-	-	5,550.00	0
35-00-5071	TIF NOTE INTEREST	255,910.00	-	-	255,910.00	0
35-00-5081	TIF NOTE PRINCIPAL	645,000.00	-	-	645,000.00	0
Total Dept 00 - GENERAL FUND		906,460.00	-	-	906,460.00	0
<b>TOTAL EXPENDITURES</b>		<b>906,460.00</b>	<b>-</b>	<b>-</b>	<b>906,460.00</b>	<b>0</b>
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>						
<b>TOTAL REVENUES</b>		<b>943,000.00</b>	<b>95.01</b>	<b>45.92</b>	<b>942,904.99</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>906,460.00</b>	<b>-</b>	<b>-</b>	<b>906,460.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>36,540.00</b>	<b>95.01</b>	<b>45.92</b>	<b>36,444.99</b>	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	-	1.23	0.60	(1.23)	100
Total Dept 00 - GENERAL FUND		-	1.23	0.60	(1.23)	100
<b>TOTAL REVENUES</b>		-	1.23	0.60	(1.23)	100
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>						
<b>TOTAL REVENUES</b>		-	1.23	0.60	(1.23)	100
<b>TOTAL EXPENDITURES</b>		-	-	-	-	0
<b>NET OF REVENUES &amp; EXPENDITURES</b>		-	1.23	0.60	(1.23)	

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/29/2024	MONTH	BALANCE	USED
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3490	EMPLOYER CONTRIBUTIONS	223,632.00	-	-	223,632.00	0
43-00-3491	EMPLOYEE CONTRIBUTIONS	100,000.00	-	-	100,000.00	0
Total Dept 00 - GENERAL FUND		323,632.00	-	-	323,632.00	0
<b>TOTAL REVENUES</b>		<b>323,632.00</b>	<b>-</b>	<b>-</b>	<b>323,632.00</b>	<b>0</b>
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5030	RETIREE PENSION PAY	168,000.00	-	-	168,000.00	0
43-00-5040	FICA	16,000.00	-	-	16,000.00	0
43-00-5240	ACCOUNTING SERVICES	17,000.00	-	-	17,000.00	0
43-00-5321	PROFESSIONAL FEES	25,000.00	-	-	25,000.00	0
Total Dept 00 - GENERAL FUND		226,000.00	-	-	226,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>226,000.00</b>	<b>-</b>	<b>-</b>	<b>226,000.00</b>	<b>0</b>
<b>Fund 43 - POLICE PENSION FUND:</b>						
<b>TOTAL REVENUES</b>		<b>323,632.00</b>	<b>-</b>	<b>-</b>	<b>323,632.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>226,000.00</b>	<b>-</b>	<b>-</b>	<b>226,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>97,632.00</b>	<b>-</b>	<b>-</b>	<b>97,632.00</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>10,774,656.00</b>	<b>1,314,070.79</b>	<b>693,357.69</b>	<b>9,460,585.21</b>	<b>12</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>9,984,947.00</b>	<b>1,188,962.53</b>	<b>722,273.55</b>	<b>8,795,984.47</b>	<b>12</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>789,709.00</b>	<b>125,108.26</b>	<b>(28,915.86)</b>	<b>664,600.74</b>	



*Village of Gilberts*  
Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** Village President and Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** April 16, 2024 Village Board Meeting  
**Re:** Item 4.D – Approval of a Boundary Line Agreement between the City of Elgin and Village of Gilberts Regarding Jurisdictional Boundaries (Ordinance 09-2024)

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## **Background**

The Village of Gilberts and the City of Elgin entered into an Intergovernmental Agreement in 2004 to establish a boundary line between the respective municipalities to delineate their respective jurisdictions for annexation and land use planning. That original agreement had term of 20 years and expired January 2024. From July 2023, representatives of the Village of Gilberts and City of Elgin communicated regularly to negotiate the terms and provisions of a new boundary agreement, which are presented here for Board consideration. The agreement presented for approval maintains the existing boundary that was agreed upon in 2004 and will have a term of 20 years (expiring 2044).

The City of Elgin is presenting the agreement to their Board as well. Once both municipalities have approved the agreement, the Village Clerk will record the agreement at the Kane County Recorder's Office.

## **Attachments**

- A) Daily Herald, Certificate of Publication of a Public Notice of Proposed Boundary Line Agreement between the Village of Gilberts and the City of Elgin dated March 6, 2024.
- B) Ordinance 09-2024 Approving a Boundary Line Agreement with Exhibits

VILLAGE OF GILBERTS  
PUBLIC NOTICE OF PROPOSED  
BOUNDARY LINE AGREEMENT BETWEEN THE  
VILLAGE OF GILBERTS AND THE CITY OF ELGIN  
PUBLIC NOTICE IS HEREBY GIVEN to all interested persons that, pursuant to their authority as Illinois municipalities and the provisions of Section 11-12.9 of the Illinois Municipal Code (65 ILCS 5/11-12.9), the Village of Gilberts and the City of Elgin propose to enter into an intergovernmental boundary line agreement to set forth the jurisdictional boundary line between their respective municipalities for the purposes of annexation. The proposed boundary line agreement will be considered by the Village Board not less than 30 days and not more than 120 days from the date of this Notice. The Village Board will consider the proposed intergovernmental boundary line agreement at its regular meeting scheduled for April 16, 2024, at 7:00 p.m. at Gilberts Village Hall, 87 Galligan Road, Gilberts, Illinois, and at such other Village Board meetings to which the matter may be continued with further public notice.

The proposed Intergovernmental Boundary Line Agreement, along with a map showing the proposed boundary line, may be viewed in person at Gilberts Village Hall, 87 Galligan Road, Gilberts, Illinois. All persons interested in the proposed Boundary Line Agreement should attend the regular meetings of the Village of Gilberts Board of Trustees and will be given an opportunity to provide public comment on the proposed Agreement. Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Additional information about the proposed Boundary Line Agreement is available from the Village of Gilberts at (847) 428-2861.

Village Board of Trustees, Village of Gilberts  
Published in Daily Herald March 6, 2024 (4612805)

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Fox Valley  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Fox Valley DAILY HERALD**. That said **Fox Valley DAILY HERALD** is a secular newspaper, published in Elgin, Kane County, State of Illinois, and has been in general circulation daily throughout Kane County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Fox Valley DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 03/06/2024 in said **Fox Valley DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Danula Baltz*  
Designee of the Publisher of the Daily Herald

Control # 4612805



ORDINANCE NO. 09-2024

**AN ORDINANCE APPROVING  
A BOUNDARY LINE AGREEMENT WITH THE CITY OF ELGIN, ILLINOIS**

**WHEREAS**, the Village of Gilberts, Kane County, Illinois, is an Illinois municipality organized and operating under the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and

**WHEREAS**, the City of Elgin, Cook and Kane Counties, Illinois, is an Illinois home-rule municipality organized and operating pursuant to Article VII, Section 6 of the Illinois State Constitution and the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and

**WHEREAS**, units of local government are enabled by Article VII, Section 10, of the Illinois State Constitution of 1970 to enter into agreements among themselves to obtain or share services and to exercise, combine, or transfer any power or function in a manner not prohibited by law or ordinance; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes municipalities to, jointly with any other unit of local government, exercise any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of government services, activities, and undertakings; and

**WHEREAS**, the Illinois Municipal Code authorizes municipalities to enter into boundary line agreements “[i]f unincorporated territory is within one and one-half miles of the boundaries of two or more corporate authorities that have adopted official plans . . .,” 65 ILCS 5/11-12-9; and

**WHEREAS**, pursuant to and in accordance with this authority, the Village of Gilberts has negotiated the terms and provisions of an Intergovernmental Agreement with the City of Elgin that establishes the boundary line between the two municipalities which delineates their respective jurisdictions for annexation and land use planning, a copy of which is attached hereto as **Exhibit A** (“Boundary Agreement”); and

**WHEREAS**, the Village of Gilberts published and posted the required notice relative to the Boundary Agreement on March 6, 2024: and

**WHEREAS**, the Village President and Board of Trustees of the Village of Gilberts find and determine that it is in the best interest of the Village and its residents that the Boundary Agreement be approved.

**NOW THEREFORE, BE IT ORDAINED** by the Village President and Board of Trustees of the Village of Gilberts, Kane County, Illinois as follows:

**Section 1.**     **Recitals.** The recitals are incorporated into this Section 1 as though fully set forth herein.

**Section 2.**     **Approval; Authorization.** The Village Board of Trustees hereby approves the Boundary Agreement in substantially the form attached hereto as **Exhibit A**. The Village President

and Village Clerk are hereby authorized and directed to execute the Boundary Agreement and all other documents necessary to effectuate the terms and intent of this Ordinance.

**Section 3. Recording of Agreement.** The Village Clerk is hereby directed to record both this Ordinance and the Boundary Agreement in the office of the Kane County Recorder following its passage and approval by the Village of Gilberts and the City of Elgin.

**Section 4. Severability.** In the event a court of competent jurisdiction finds this Ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this Ordinance and the application thereof to the greatest extent permitted by law.

**Section 5. Repeal and Saving Clause.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Gilberts prior to the effective date of this Ordinance.

**Section 6. Effective Date.** This Ordinance shall be effective from and after its passage and approval according to law.

**PASSED BY VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this 16<sup>th</sup> day of April, 2024:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 16<sup>TH</sup> DAY OF APRIL, 2024.

\_\_\_\_\_  
Guy Zambetti, Village President

(SEAL)

ATTEST:

\_\_\_\_\_  
Lynda Lange, Village Clerk



**EXHIBIT A**

Boundary Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
VILLAGE OF GILBERTS AND THE CITY OF ELGIN  
REGARDING JURISDICTIONAL BOUNDARIES

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 202, by and between the VILLAGE OF GILBERTS, an Illinois municipal corporation, Kane County, Illinois (hereinafter referred to as the “Village of Gilberts”), and the CITY OF ELGIN, an Illinois municipal corporation, Cook and Kane Counties, Illinois (hereinafter referred to as the “City of Elgin”).

WHEREAS, the Village of Gilberts is an Illinois municipality organized and operating under the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and

WHEREAS, the City of Elgin is an Illinois home-rule municipality organized and operating pursuant to Article VII, Section 6 of the 1970 Constitution of the State of Illinois and the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*; and

WHEREAS, the Village of Gilberts and the City of Elgin entered into a jurisdictional boundary agreement dated January 28, 2004, said agreement having a twenty-year term; and

WHEREAS, the Village of Gilberts and the City of Elgin have each adopted a comprehensive plan pursuant to Section 11-12-7 of the Illinois Municipal Code (65 ILCS 5/11-12-7) and the home rule powers of the City of Elgin; and

WHEREAS, municipalities may enter into jurisdictional boundary agreements pursuant to 65 ILCS 11-12-9 and pursuant to the home rule powers of the City of Elgin; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any powers, privileges, or authority which may be exercised by a unit of local government individually may be exercised and enjoyed jointly with any other unit of local government, and that such units of local government may enter into contracts for the performance of government services, activities, and undertakings; and WHEREAS, the Village of Gilberts and the City of Elgin have given consideration to the natural flow of storm drainage within the subject unincorporated territory referred to in this Agreement; and

WHEREAS, a jurisdictional boundary agreement is a useful tool for the implementation of the aforesaid official comprehensive plans; and

WHEREAS, the Village of Gilberts and the City of Elgin each deem it to be in their own interests to agree to a boundary line between the Village of Gilberts and the City of Elgin for planning and annexation purposes; and

WHEREAS, it is in the mutual interests of the Village of Gilberts and the City of Elgin to again enter into a jurisdictional boundary agreement in order to plan for development and to provides for the general welfare of their respective residents by proceeding with expansion beyond their present municipal boundaries in an orderly and determined fashion.

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The recitals set forth above are incorporated into and made a part of this Agreement as if fully recited hereby.
2. The parties have prepared a drawing attached hereto and made a part hereof as Exhibit 1.

3. The area designated on Exhibit 1 as the “Village of Gilberts Jurisdictional Area” shall be subject to the jurisdiction of the Village of Gilberts for annexation, land use planning, zoning, and subdivision control and shall be made a part of the jurisdictional boundaries of the Village of Gilberts.

4. The area designated on Exhibit 1 as the “City of Elgin Jurisdictional Area” shall be subject to the jurisdiction of the City of Elgin for annexation, land use planning, zoning and subdivision control and shall be made part of the jurisdictional boundaries of the City of Elgin.

5. Neither the Village of Gilberts nor the City of Elgin shall act to annex or exercise any zoning authority or subdivision control authority within the jurisdictional area of the other municipality as depicted on Exhibit 1, nor will either the Village of Gilberts or the City of Elgin object to the annexation, planning, zoning or subdivision of property within the jurisdictional boundary assigned to the other party by this Agreement, unless otherwise agreed to in writing by both the Village of Gilberts and the City of Elgin.

6. The Illinois Environmental Protection Agency (IEPA), through the Northeastern Illinois Planning Commission (NIPC) and the Chicago Metropolitan Agency for Planning (CMAP), has previously designated a Facility Planning Area (FPA) for the Village of Gilberts and for the City of Elgin through the Fox River Water Reclamation District (FRWRD). To the extent necessary, the parties shall reasonably cooperate in the further establishment of FPA boundaries in accordance with the jurisdictional boundaries and other terms of this Agreement; and upon either party (and/or FRWRD on behalf of the City of Elgin) filing a petition with CMAP for approval of such FPA boundaries by the IEPA or others, in order to implement the terms of this Agreement, the other party shall cooperate as reasonably necessary in the processing of such petition consistent with this Agreement.

7. The parties acknowledge and agree that, in the event of a breach by one of them of the covenants contained in Paragraphs 2, 3, 4 or 5, each of which alone is a material element of this Agreement, the other party shall be aggrieved and will suffer damages which are immediate, great and irreparable, and for which no adequate remedy at law exists; and accordingly, in the event of such breach by one party, the aggrieved party shall have the right to seek an order from a court of competent jurisdiction, preliminarily and/or permanently restraining and/or enjoining the breaching party from any further breach of said covenant or covenants and curing such breach. This right to injunctive relief shall be in addition to and not in lieu of, any and all other rights or remedies available to the aggrieved party under applicable Illinois law.

8. This Agreement shall inure to the benefit of and be binding upon the parties and their respective successors and assigns for a term of twenty (20) years from and after the date said agreement has been approved by ordinance of the second of the parties to enact the same.

9. If any section, paragraph, subdivision, clause, sentence or provision of this Agreement shall be adjudged by any court of competent jurisdiction to be void or invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue to be in full force and effect.

10. The Village of Gilberts and the City of Elgin each shall adopt an ordinance approving the terms and provisions of this Agreement and authorizing the Village President and Village Clerk and the Mayor and City Clerk to execute and deliver this Agreement. Upon execution, the clerk of each municipality shall forward to the clerk of the other municipality a certified copy of the ordinance so enacted, together with the agreement, signed in duplicate original, so that each municipality shall have one fully executed document on file.

IN WITNESS WHEREOF, the parties hereto have entered into and executed this Agreement  
on the date and year first written above in Kane County, Illinois

VILLAGE OF GILBERTS

CITY OF ELGIN

By \_\_\_\_\_  
Village President

By \_\_\_\_\_  
Mayor

Attest:

Attest:

\_\_\_\_\_  
Village Clerk

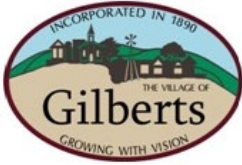
\_\_\_\_\_  
City Clerk

# **EXHIBIT 1**

**MAP DEPICTING VILLAGE OF GILBERTS JURISDICTIONAL AREA  
AND CITY OF ELGIN JURISDICTIONAL AREA**







## *Village of Gilberts*

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
[www.villageofgilberts.com](http://www.villageofgilberts.com)

**To:** Village President and Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** April 16, 2024 Village Board Meeting  
**Re:** Item 4.D – Approval of a Resolution Authorizing the Purchase of Axon Taser 10 Tasers and Related Training Services (Resolution XX-2024)

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### **Background**

The Calendar Year 2024 Budget provided funds for the Police Department to upgrade the tasers currently provided to officers. The existing tasers are at end-of-life and upgrading the tasers will ensure officers have current, supported tasers. After the preparation of the 2024 budget, Axon transitioned their lease program, which the Village was pursuing, to a purchase program model. The transition to a purchase program model also changed the annual training requirements for officers and instructors. The total taser purchase is \$26,745; however, Axon Enterprises' process is to invoice the total over a period of five years. The total annual increase is roughly \$2,350 over the initial lease program. For 2024, the increase will be covered by the DUI Fund and future invoices will be budgeted according to the proposed purchase agreement.

### **Attachments**

- A) Axon Enterprises, Inc Taser (T10) Quote

**VILLAGE OF GILBERTS**

**RESOLUTION 17-2024**

**A RESOLUTION APPROVING THE PURCHASE OF FOUR AXON TASER 10 TASERS, RELATED ACCESSORIES AND TRAINING FROM AXON ENTERPRISE, INC. IN AN AGGREGATE AMOUNT NOT TO EXCEED \$26,745**

**WHEREAS**, the Village of Gilberts (“Village”) operates a Municipal Police Department; and

**WHEREAS**, the Village included the purchase of replacement tasers in the Calendar Year 2024 Budget; and

**WHEREAS**, Axon Enterprises is the Village’s current taser supplier; and

**WHEREAS**, the total purchase, including tasers, related accessories and training is \$26,745; and

**WHEREAS**, Axon invoices the total purchase price over a period of five years for an annual payment of \$5,349.

**THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS**, as follows:

**Section 1. Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

**Section 2. Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute the necessary documents to facilitate the purchase four Axon Taser 10 tasers, related accessories and training from Axon Enterprise, Inc. as outlined in Exhibit A in an amount not to exceed \$26,745, invoiced over five years.

**Section 3. Waiver of Competitive Bidding.** To the extent any competitive bidding requirements apply to the purchase of the Axon Taser 10’s from Axon Enterprise, Inc, such competitive bidding requirements are hereby waived pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1).

**Section 4. Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

**PASSED BY VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this 16<sup>th</sup> day of April 2024.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 16<sup>th</sup> DAY OF APRIL, 2024

\_\_\_\_\_  
Guy Zambetti, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Lynda Lange, Village Clerk

**Exhibit A**

Axon Enterprise, Inc. 2024 Taser Quote



**Axon Enterprise, Inc.**  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic: (800) 978-2737  
 International: +1.800.978.2737

Q-551592-45393.766BC

Issued: 04/11/2024



Quote Expiration:

Estimated Contract Start Date: 09/01/2024

Account Number: 126308

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Gilberts Police Dept. - IL 86 Railroad St Gilberts, IL 60136-9668 USA	Gilberts Police Dept. - IL 86 Railroad St Gilberts IL 60136-9668 USA Email: kcram@vil.carpentersville.il.us

SALES REPRESENTATIVE	PRIMARY CONTACT
Bobby Clardy Phone: 4807404134 Email: bclardy@axon.com Fax:	Kenneth Cram Phone: 1-847-428-2954 Email: kcram@villageofgilberts.com Fax:

**Quote Summary**

Program Length	60 Months
<b>TOTAL COST</b>	<b>\$26,745.00</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$26,745.00</b>

**Discount Summary**

Average Savings Per Year	\$2,396.12
<b>TOTAL SAVINGS</b>	<b>\$11,980.60</b>

**Payment Summary**

<b>Date</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
Aug 2024	\$5,349.00	\$0.00	\$5,349.00
Aug 2025	\$5,349.00	\$0.00	\$5,349.00
Aug 2026	\$5,349.00	\$0.00	\$5,349.00
Aug 2027	\$5,349.00	\$0.00	\$5,349.00
Aug 2028	\$5,349.00	\$0.00	\$5,349.00
<b>Total</b>	<b>\$26,745.00</b>	<b>\$0.00</b>	<b>\$26,745.00</b>

Quote Unbundled Price:	\$38,725.60
Quote List Price:	\$28,758.40
Quote Subtotal:	\$26,745.00

**Pricing**

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>Program</b>									
C00010	BUNDLE - TASER 10 CERTIFICATION	4	60	\$114.41	\$81.24	\$75.55	\$18,132.00	\$0.00	\$18,132.00
C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	60	\$36.53	\$28.17	\$26.20	\$6,288.00	\$0.00	\$6,288.00
<b>A la Carte Services</b>									
101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1			\$2,500.00	\$2,325.00	\$2,325.00	\$0.00	\$2,325.00
<b>Total</b>							<b>\$26,745.00</b>	<b>\$0.00</b>	<b>\$26,745.00</b>

## Delivery Schedule

### Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	4	2	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	4	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	4	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	80	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	40	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	4	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	4	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	TASER 10 LIVE CARTRIDGE	40	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	20	1	08/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	08/01/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	TASER 10 LIVE CARTRIDGE	20	1	08/01/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	40	1	08/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	TASER 10 LIVE CARTRIDGE	10	1	08/01/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	30	1	08/01/2028

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	4	09/01/2024	08/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	4	09/01/2024	08/31/2029



Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	09/01/2024	08/31/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101180	AXON TASER - DATA SCIENCE PROGRAM	4	09/01/2024	08/31/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	4	09/01/2024	08/31/2029

### Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	4
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	4
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	1
A la Carte	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1

### Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	4	08/01/2025	08/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	4	08/01/2025	08/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	1	08/01/2025	08/31/2029
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	08/01/2025	08/31/2029

## Shipping Locations

Location Number	Street	City	State	Zip	Country
1	86 Railroad St	Gilberts	IL	60136-9668	USA
2	86 Railroad St	Gilberts	IL	60136-9668	USA

## Payment Details

### Aug 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$465.00	\$0.00	\$465.00
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	4	\$3,626.40	\$0.00	\$3,626.40
Year 1	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	\$1,257.60	\$0.00	\$1,257.60
<b>Total</b>				<b>\$5,349.00</b>	<b>\$0.00</b>	<b>\$5,349.00</b>

### Aug 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$465.00	\$0.00	\$465.00
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	4	\$3,626.40	\$0.00	\$3,626.40
Year 2	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	\$1,257.60	\$0.00	\$1,257.60
<b>Total</b>				<b>\$5,349.00</b>	<b>\$0.00</b>	<b>\$5,349.00</b>

### Aug 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$465.00	\$0.00	\$465.00
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	4	\$3,626.40	\$0.00	\$3,626.40
Year 3	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	\$1,257.60	\$0.00	\$1,257.60
<b>Total</b>				<b>\$5,349.00</b>	<b>\$0.00</b>	<b>\$5,349.00</b>

### Aug 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$465.00	\$0.00	\$465.00
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	4	\$3,626.40	\$0.00	\$3,626.40
Year 4	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	\$1,257.60	\$0.00	\$1,257.60
<b>Total</b>				<b>\$5,349.00</b>	<b>\$0.00</b>	<b>\$5,349.00</b>

### Aug 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$465.00	\$0.00	\$465.00
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	4	\$3,626.40	\$0.00	\$3,626.40
Year 5	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	4	\$1,257.60	\$0.00	\$1,257.60
<b>Total</b>				<b>\$5,349.00</b>	<b>\$0.00</b>	<b>\$5,349.00</b>

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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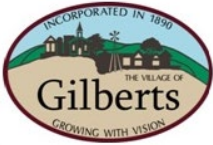
Signature

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Date Signed

4/11/2024





## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136  
Public Works: 73 Industrial Drive, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**TO:** Village President and Board of Trustees

**FROM:** Mitchell Anderson, Management Analyst

**CC:** Brian Bourdeau, Village Administrator

**DATE:** 16 April 2024

**RE:** Draft Comprehensive Parks Policy

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### **BACKGROUND:**

The Village currently lacks a comprehensive policy for all parks facilities, rentals, and rules/regulations. Having a comprehensive parks policy allows for more transparency, easier administration, and fewer potential conflicts between users and the Village.

This policy seeks to accomplish the following goals:

- Lay out all rules and regulations for all Gilberts recreation facilities
- Plan and prepare for new recreation usages, e.g., Pickleball courts
- Modernize the Village's fee structure for facility rentals

### **ANALYSIS:**

This portion of the memo will highlight major sections/considerations of the policy:

1. General Parks Rules and Regulations (New document)
  - a. Primarily taken from rules and regulations section in current rental applications
  - b. Applies to **all** parks and facilities
2. Athletic Court/Pickleball Rules and Regulations (New document)
  - a. General use for all courts (no bikes, proper shoes, no dogs, etc.)
  - b. General Parks Rules and Regulations also apply here
  - c. Proper Pickleball procedures for play time/procedure to wait in line for a court
3. Athletic Field Rental Policy (New document)
  - a. Gives PW priority over all fields if maintenance is required
  - b. Lays out rental fee structure
    - i. Researched Chicagoland Park Departments/Districts with athletic fields for comprehensive field rental information
    - ii. 4 rental tiers: Non-Competitive Org., Resident, Non-Resident, Other Org.
      1. Gives Board option to waive fees for Non-Competitive Orgs.
  - c. Establishes Time Block permits for multi-day/season rentals
  - d. Gives regulations for cancellations and tournaments
4. Athletic Court Rental Policy (New document)
  - a. Modeled closely after Field Rental Policy
  - b. 2 rental tiers: Residents and Non-Residents
  - c. Also gives specific policy for Pickleball
    - i. Establishes fees (for certain categories of reservations)
    - ii. Designates open play and organized open play times
5. Pavilion Rental Policy (New document)
  - a. Modeled closely after Field Rental Policy

- b. 3 rental tiers: 501(c)(3) organizations, Residents, Non-Residents
- c. Establishes updated fees based on research of neighboring communities
- 6. Splash Pad Policy (New document)
  - a. Gives maximum capacity for pad
  - b. Gives designated time periods for reservations
  - c. Explains that pad reservations do not entitle groups to exclusive rights
- 7. Athletic Field Reservation Application (Existing document)
  - a. Lists rental tiers from policy
  - b. Informs applicant to ensure they are renting a field, and not a court/tournament/block permit
- 8. Tournament Reservation Application (New document)
  - a. Requires a list of all teams participating
- 9. Athletic Court Reservation Application (New document)
  - a. Informs applicant to ensure they are renting a court, and not a field/tournament
- 10. Programming Agreement
  - a. Standard agreement for those seeking block permits for field usage
- 11. Pavilion Reservation Application (Existing document)
  - a. Lists new fees from new Pavilion Rental Policy
  - b. Requires those claiming 501(c)(3) status to show proof of status
- 12. Splash Pad Registration Application (Existing document)
  - a. No real substantive changes, only minor changes to formatting

The following table gives a breakdown of the average cost of a pavilion rental for a resident of nearby municipalities/park districts for 12 hours (staff’s definition of an “all day” rental). Some will have “average” next to the price, as there are multiple costs for different pavilions. As for Elgin, Hampshire, and Lake in the Hills, these costs are extrapolated from their hourly rates.

Staff’s calculations put Gilberts in line with the average and median for those municipalities/ districts who give all day or 6-hour timeslot rentals (for easier comparison). However, even when comparing those with hourly rates, Gilberts still sits in the middle of the pack.

	<b>Huntley Park District</b>	<b>St. Charles Park District</b>	<b>Gilberts (Proposed)</b>	<b>Dundee Township Park District</b>	<b>Elgin</b>	<b>Hampshire Township Park District</b>	<b>Lake in the Hills</b>
<b>Rental Time Period</b>	Cost/All Day	Cost/All Day	Cost/All Day	Cost/All Day	Cost/All Day	Cost/1-4 Hours	Cost/ Hour
<b>Residential Cost for 12 hours*</b>	\$150 (Average)	\$155 (Average)	<b>\$200</b>	\$230 (Average)	\$300 (two 6-hour sessions)	\$472.50 (Average)	\$1,200 (Average)

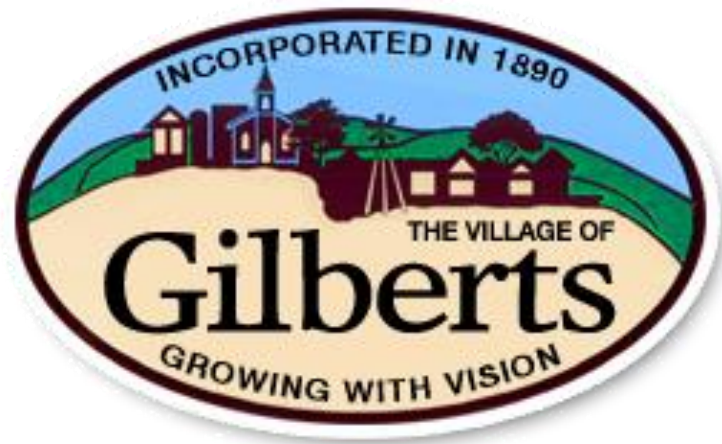
\*The table above is based on a resident requesting the park “All Day” (12-hours). The proposed Gilberts policy would also permit them to rent in “Half-Day” block of 6-hours for \$100.

**CONCLUSION/RECOMMENDATION:**

Due to the comprehensive and lengthy nature of this document, staff is circulating the draft policy as a discussion only item.

# Village of Gilberts

## Parks Policy



## **General Parks Rules and Regulations**

The following rules and regulations shall apply to all Village of Gilberts parks, fields, courts, and other facilities, regardless of rental status:

- No alcoholic beverages or illegal drugs allowed.
- Use of the fields is subject to applicable provisions of the Village Code and state law.
- Use Village facilities at your own risk.
- Weapons of all types are prohibited.
- Cooking fires are restricted to grills.
- Pets must be leashed and pet excrement must be removed by pet owners.
- Do not use athletic fields when wet, improperly, or without supervision.
- Parking is limited to designated areas only.
- No swimming or boating.
- Speed limit is 10 mph.
- Run or jog only on designated trails.
- Parks close at dusk.
- Littering is prohibited in Village parks. Users are responsible for clean-up following an event and will be charged for any costs incurred by the Village for failure to comply.
- No person shall damage or destroy any park property of any kind or any property of others in a park or otherwise interfere with the use of a park by the public.
- Facilities such as jogging paths, basketball courts, and playgrounds are available to everyone using the parks (to share). They may not be reserved.
- Unless a field is rented, use of athletic fields is limited to 1.5 hours/day for a group
- The park area is open to the general public. Please be considerate of other parties using the park.



## **Athletic Court/Pickleball Rules and Regulations**

The following rules and regulations shall apply to all Gilberts Athletic Courts:

- Sportsmanship and courtesy are expected at all times.
- Courts are for designated athletic uses only.
- No bikes, rollerblades, skateboards, or similar wheeled device on the courts.
- Gym/court shoes should be worn when playing on the courts.
- Use the courts at your own risk.
- No dogs allowed on any of the courts at any time.
- Court users shall also abide by the General Parks Rules and Regulations.

The following additional rules and regulations shall apply to all Gilberts Pickleball Courts:

- Unless a court is reserved, play is limited to one game to 11 when players are waiting and all other courts are being used.
  - Aside from reserved courts, if all courts are full, the first team to finish should relinquish the court to waiting players and may get back in line to play again.
  - Waiting players must place their paddle in the left most slot of the paddle stand to indicate they are waiting.
- Pickleball court users shall also abide by the General Parks Rules and Regulations, as well as the above Athletic Court Rules and Regulations.

## **Athletic Field Rental Policy**

### A. Introduction

1. The Village of Gilberts has available certain athletic field amenities that may be utilized and rented out. Those wishing to utilize a Village athletic field must abide by the policies set forth in this document. Any violation of this document may lead to a revocation of a permit, prohibition of future athletic rental, or other decision as the Village finds suitable.
2. Any organization wishing to rent an athletic field must fill out a rental application.

### B. Field Applicability

1. The Village has multiple athletic fields that can be rented out:
  - i. Memorial Park – 355 Tyrrell Rd.
    1. Baseball Field (natural grass)
  - ii. Town Center Park – 301 Columbia Ln.
    1. Baseball Field (natural grass)
  - iii. Waitcus Park – Higgins Rd, just west of Railroad St.
    1. Baseball Field (natural grass)

### C. Priority Given

1. From time to time, the Village's Public Works Department may need to conduct maintenance on the athletic fields. Due to all Village fields being natural grass, as opposed to synthetic turf, these fields require more frequent maintenance to ensure safer environments. If, at any time, maintenance needs to be conducted on a field that conflicts with a reserved timeslot, the Village will have priority.
  - i. If you are notified that maintenance must take place during your reservation time, please refer to Section F.3.
2. As the Village receives applications, occasions may arise where multiple organizations apply for the same field rental during the same date/time. Field rentals and block permits are on a first come, first served basis. However, in the event that 2 or more organizations apply for the same field and date/time on the same day, the Village reserves the right to determine who shall take precedence.

### D. Reservation Dates

1. For regular field rentals during a given calendar year, rental applications will be accepted beginning January 1 of the same calendar year.
2. For block permits, rental applications will be accepted beginning October 1 of the preceding calendar year.

E. Fees

1. This section lays out a schedule of fees for the various groups that may rent out the Village's athletic facilities, as well as definitions of each category.
2. Definitions
  - i. Resident – A resident of the Village of Gilberts.
  - ii. Non-Competitive Organization – An organization that (1) has 501(c)(3) status, and (2) does not require tryouts/minimum skill levels for team eligibility.
  - iii. Other Organization – All other organizations that do not meet the definition of Non-Competitive Organizations.
  - iv. Non-Resident – An individual who resides outside of the Village of Gilberts corporate boundaries.
3. The Board shall have the right to waive any applicable fees for non-competitive organizations as they deem fit.
4. The following is the fee schedule for all users of athletic facilities in Gilberts:

<b>Regular Rentals</b>	
Non-Competitive Organization	\$30/hour
Resident	\$40/hour
Non-Resident	\$50/hour
Other Organization	\$60/hour
<b>Tournaments</b>	
Reservation Fee	\$500/weekend
Deposit	\$100
<b>Block Permits</b>	
All Organizations	\$1,000

**F. Cancellations**

1. Renters may cancel or reschedule reservations as they need. Cancellation or rescheduling requests must be made at least 7 calendar days prior to the reservation date in order to receive a full refund. If a request to cancel or reschedule a field reservation is made less than 7 calendar days prior to the reservation date, the Village reserves the right to withhold the original payment.
  - i. If the Village chooses to withhold a refund payment request less than 7 calendar days prior to the reservation date, and the renter is requesting a rescheduling, the original payment may not be used to pay for the new reservation.
2. If a cancellation or rescheduling request is made due to hazardous weather conditions, the Village will work with the renter to reschedule the field reservation. If the event cannot be rescheduled after a

cancellation due to hazardous weather conditions, the Village will issue a reimbursement of applicable fees, but not for any deposits.

- i. A renter requesting a refund due to hazardous weather conditions must do so within 24 hours of the original rental date.
  - ii. Hazardous weather conditions must meet a definition of hazardous weather as defined by the National Weather Service.
3. If the Village determines it is in the best interest to cancel a field reservation due to field maintenance, the Village will make efforts to notify the renter as soon as possible. The Village will work with the renter to reschedule the field reservation. If the event cannot be rescheduled after a cancellation due to field maintenance, the Village will issue a reimbursement.
4. For tournament cancellations, please refer to Section G.
5. For block permit cancellations, please refer to Section I.

#### G. Tournaments

1. For the purposes of this policy, the term “tournament” will refer to any field reservation made for an entire weekend. Tournament reservations will include all day Saturday and Sunday.
2. Unless expressly provided otherwise, tournaments will be subject to all other rules and regulations of this policy.
3. The fee schedule for tournaments is given in Section E. All tournaments will be subject to the same fee schedule, regardless of the user category.
4. A deposit will be required for all tournament reservations (see Section E).
5. If a tournament is cancelled by the requestor more than 60 calendar days prior to the event, the Village will issue a refund of the rental fee and the deposit.
6. If a tournament is cancelled by the requestor less than 60 calendar days, but 30 or more calendar days prior to the event, the Village will issue a refund of the rental fee, but will not issue a refund of the deposit.

7. If a tournament is cancelled by the requestor less than 30 calendar days prior to the event, the Village will not issue a refund for the rental fee or the deposit.
8. After a tournament finishes, if the Village finds the field has been damaged, finds litter or rubbish, or otherwise not in a clean, orderly condition, the Village reserves the right to withhold up to the entire amount of the deposit to ameliorate these issues.
9. If a tournament is cancelled by the requestor due to hazardous weather, Section F.2 will control.

#### H. Registration Methods

1. In order to rent an athletic field, a completed rental application must be returned to Village Hall, along with the requisite payment based on the fee schedule in Section E.
2. Completed applications can be returned to Gilberts Village Hall, 87 Galligan Rd, Gilberts, IL 60136.

#### I. Block Permits

1. The Village will offer block permits for organizations looking to reserve multiple dates and times for field usage. Such permits will be subject to a programming agreement to be agreed upon by the organization and the Village.
2. In order to qualify for a block permit, organizations must request a minimum of 100 hours of field time. The maximum amount of hours the fee will cover is 750 hours.
  - i. Any amount of hours requested over 750 hours will be charged per hour based on the hourly fee schedule given in Section E.
3. Block permits will cost \$1,000, and will enable organizations to reserve multiple dates and times for multiple fields, as needed.
4. Block permit applications will be accepted per Section D.2, and on a first come, first served basis.
5. There shall be no refunds or partial refunds of any amount for block permits.
6. In order to apply for a block permit, organizations shall be required to fill out a Programming Agreement. Such agreement shall be subject to review by the Village.

#### J. Signage

1. Any signage must follow the process as outlined in the Village's Sign Code (Section 10-9-2 of the Unified Development Ordinance).

K. Field Maintenance

1. All users of Village athletic fields are fully responsible for keeping facilities clean, orderly, and in acceptable conditions for the next organization.
2. All rubbish is to be properly disposed of in available receptacle bins.

Any violation of this policy, the Village of Gilberts General Parks Rules and Regulations, or any damage done to Village property may result in additional charges from the Village, as well as denials of future rental applications.

## **Athletic Court Rental Policy**

### A. Introduction

1. The Village of Gilberts has available certain athletic court amenities that may be utilized and rented out. Those wishing to utilize a Village athletic court must abide by the policies set forth in this document. Any violation of this document may lead to a revocation of a permit, prohibition of future athletic rental, or other decision as the Village finds suitable.
2. Any organization wishing to rent an athletic court must fill out a rental application.

### B. Court Applicability

1. The Village has multiple athletic courts that can be rented out:
  - i. Conservancy Park – FORTHCOMING
    1. Pickleball Court x4
    2. Tennis Court
    3. Bocce Ball Court x2

### C. Priority Given

1. From time to time, the Village's Public Works Department may need to conduct maintenance on the athletic courts, or may deem courts unsafe. If, at any time, maintenance needs to be conducted on a court or if the Public Works Department deems a court unsafe that conflicts with a reserved timeslot, the Village will have priority and no one may play on the court until the Public Works Department deems the court safe again.
  - i. If you are notified that maintenance must take place during your reservation time, please refer to Section F.3.
2. As the Village receives applications, occasions may arise where multiple organizations apply for the same court rental during the same date/time. Court rentals are on a first come, first served basis. However, in the event that 2 or more organizations apply for the same court and date/time on the same day, the Village reserves the right to determine who shall take precedence.

### D. Reservation Dates



1. For court rentals during a given calendar year, rental applications will be accepted beginning January 1 of the same calendar year.

E. Fees

1. This section lays out a schedule of fees for the various groups that may rent out the Village’s athletic courts.
2. The following is the fee schedule for all users of athletic courts in Gilberts:

<b>Rental Rates</b>	
Residents	\$20/hour
Non-Residents	\$25/hour

F. Cancellations

1. Renters may cancel or reschedule reservations as they need.  
Cancellation or rescheduling requests must be made at least 7 calendar days prior to the reservation date in order to receive a full refund. If a request to cancel or reschedule a court reservation is made less than 7 calendar days prior to the reservation date, the Village reserves the right to withhold the original payment.
  - i. If the Village chooses to withhold this payment, and the renter is requesting a rescheduling, the original payment may not be used to pay for the new reservation.
2. If a cancellation or rescheduling request is made due to hazardous weather conditions, the Village will work with the renter to reschedule the court reservation. If the event cannot be rescheduled after a cancellation due to hazardous weather conditions, the Village will issue a reimbursement of applicable fees.
  - i. A renter requesting a refund due to hazardous weather conditions must do so within 24 hours of the original rental date.
  - ii. Hazardous weather conditions must meet a definition of hazardous weather as defined by the National Weather Service.

3. If the Village determines it is in the best interest to cancel a court reservation due to court maintenance, the Village will make efforts to notify the renter as soon as possible. The Village will work with the renter to reschedule the court reservation. If the event cannot be rescheduled after a cancellation due to court maintenance, the Village will issue a reimbursement.

#### G. Pickleball

1. Unless expressly provided otherwise, pickleball courts will be subject to all other rules and regulations of this policy.
2. The fee schedule for pickleball reservations is given in Section E.
3. Cancellation request regulations are given in Section F.
4. Due to the high popularity of pickleball, it is in the best interest of the public to have dedicated times for open play. This will help ensure that as many people can enjoy the courts as reasonably possible. As such, no reservations may be made during the following times/days:
  - i. Open Play (All courts)
    1. Monday-Friday: 11:00 AM – 3:00 PM
    2. Saturday-Sunday: 9:00 AM – 2:00 PM
5. The Village has determined it best to block off times for organized open play reservations. This will allow resident organizations to reserve timeslots for large group play. Groups shall be comprised of a majority of Gilberts residents, and may reserve up to 8 hours per week. Qualifying organized open play groups will not be required to pay a reservation fee. The following timeslots will be available for organized open play:
  - i. Organized Open Play (courts 1 and 2)
    1. Monday-Friday: 9:00 AM – 11:00 AM
    2. Monday-Friday: 6:00 PM – 8:00 PM
6. If, during any organized open play times, a court is not in use, it shall be considered open play until a group specifically reserves a timeslot for it.

#### H. Registration Methods

1. In order to rent an athletic court, a completed rental application must be returned to Village Hall, along with the requisite payment based on the fee schedule in Section E.

2. Completed applications can be returned to Gilberts Village Hall, 87 Galligan Rd, Gilberts, IL 60136.
- I. Signage
    1. There shall be no signage permitted for any rentals of athletic courts.
  - J. Court Maintenance
    1. All users of Village athletic courts are fully responsible for keeping courts clean, orderly, and in acceptable conditions for the next organization.
    2. All rubbish is to be properly disposed of in available receptacle bins.

Any violation of these rules and regulations, the General Parks Rules and Regulations, the Athletic Court/Pickleball Rules and Regulations, or any damage done to Village property may result in additional charges from the Village, as well as denials of future rental applications.

## **Pavilion Rental Policy**

### A. Introduction

1. The Village of Gilberts has available pavilions that may be utilized and rented out. Those wishing to utilize a pavilion must abide by the policies set forth in this document. Any violation of this document may lead to a revocation of a permit, prohibition of future athletic rental, or other decision as the Village finds suitable.
2. Any person wishing to rent a pavilion must fill out an application.
3. Pavilion rentals are for the pavilion itself, only. The park area adjacent to each pavilion shall remain open to the general public.

### B. Court Applicability

1. The Village has two pavilions that can be rented out:
  - i. Memorial Park Pavilion
  - ii. Waitcus Park Pavilion
  - iii. Conservancy Park (FORTHCOMING)

### C. Priority Given

1. Pavilion rentals are on a first come, first served basis.

### D. Reservation Dates/Times

1. For pavilion rentals during a given calendar year, rental applications will be accepted beginning January 1 of the same calendar year.
2. Rentals can be made either for a full-day, or for 6-hour increments. Half-day timeslots are for the following hours:
  - i. 8:00 AM – 2:00 PM
  - ii. 2:00 PM – 8:00 PM

### E. Fees

1. The following is the fee schedule for all users of athletic courts:

<b>Rental Rates</b>	
Charitable 501(c)(3) Organizations	\$75/half day; \$150/full day
Residents	\$100/half day; \$200/full day
Non-Residents	\$125/half day; \$250/full day

## F. Cancellations

1. Renters may cancel or reschedule reservations as they need.  
Cancellation or rescheduling requests must be made at least 7 calendar days prior to the reservation date in order to receive a full refund. If a request to cancel or reschedule a court reservation is made less than 7 calendar days prior to the reservation date, the Village reserves the right to withhold the original payment.
  - i. If the Village chooses to withhold this payment, and the renter is requesting a rescheduling, the original payment may not be used to pay for the new reservation.
2. If a cancellation or rescheduling request is made due to hazardous weather conditions, the Village will work with the renter to reschedule the court reservation. If the event cannot be rescheduled after a cancellation due to hazardous weather conditions, the Village will issue a reimbursement of applicable fees.
  - i. A renter requesting a refund due to hazardous weather conditions must do so within 24 hours of the original rental date.
  - ii. Hazardous weather conditions must meet a definition of hazardous weather as defined by the National Weather Service.

## G. Registration Methods

1. In order to rent a pavilion, a completed rental application must be returned to Village Hall, along with the requisite payment based on the fee schedule in Section E.
2. Completed applications can be returned to Gilberts Village Hall, 87 Galligan Rd, Gilberts, IL 60136.

## H. Pavilion Maintenance

1. All users of Village pavilions are fully responsible for keeping pavilions clean, orderly, and in acceptable conditions. This includes the pavilion, as well as any amenities at the pavilion.
2. All rubbish is to be properly disposed of in available receptacle bins.

Any violation of this policy, the General Parks Rules and Regulations, or any damage done to Village property may result in additional charges from the Village, as well as denials of future rental applications.

## Splash Pad Policy

### A. Introduction

1. The Village of Gilberts Town Center Park includes a splash pad that may be reserved. Those wishing to utilize the splash pad must abide by the policies set forth in this document. Any violation of this document may lead to a revocation of a reservation or prohibition of future reservation.
2. Any person wishing to reserve the splash pad must fill out an application.
3. The maximum capacity for the Splash Pad is 55 persons at any given time.

### B. Priority Given

1. Splash pad rentals are on a first come, first served basis.

### C. Reservation Rules

1. For splash pad reservations during a given calendar year, applications will be accepted beginning January 1 of the same calendar year.
2. Reservations are for 4-hour increments: 8:00 AM – 12:00 PM or 1:00 PM – 5:00 PM.
3. Organized groups of 5 or more individuals must register for a time block.
  - i. Non-registration of a group of 5 or more individuals may lead to expulsion from the splash pad for the remainder of the day.
4. A given group may only reserve 1 time block per week.
5. The maximum number of a single group is 25 persons.
6. Registration of a group's use of the splash pad does **not** entitle the group to have exclusive use of the pad. Other individuals may use the splash pad during the reservation time, as long as the total number of users is no greater than 55 persons.

### D. Fees

1. There are no fees associated with registering for the splash pad.

### E. Registration Methods

1. In order to register for the splash pad, a completed rental application must be returned to Village Hall at 87 Galligan Rd, Gilberts, IL 60136.

F. Signage

1. There shall be no signage permitted for any splash pad reservation.

G. Splash Pad Maintenance

1. All users of Village splash pad are fully responsible for keeping it clean, orderly, and in acceptable conditions.
2. All rubbish is to be properly disposed of in available receptacle bins.

Any violation of this policy, the General Parks Rules and Regulations, or any damage done to Village property may result in additional charges from the Village, as well as denials of future rental applications.



**VILLAGE OF GILBERTS  
ATHLETIC FIELD RESERVATION APPLICATION**

Please complete this form and return to the Village Hall at 87 Galligan Rd, Gilberts, IL 60136.  
If you have any questions, you can contact the Village at 847-428-2861.

Please review the Village's Athletic Field Rental Policy prior to completing this form.

**IF YOU ARE REQUESTING A COURT, TOURNAMENT, OR PAVILION  
RESERVATION, OR BLOCK PERMIT, DO NOT FILL OUT THIS FORM.**

---

Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Please check one of the following:

Resident                   Non-Competitive Organization   
Non-Resident               Competitive Organization

Field Requested (check one):

Memorial Park Baseball Field            Waitcus Park Baseball Field        
Town Center Park Baseball Field     

Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Event Type (check one):      Practice       Game       Other

If "Other," please explain: \_\_\_\_\_  
\_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have read and understand the rules and regulations listed in this document and I agree to abide by them. I have read and understand the rules and regulations listed in the “Village of Gilberts Parks Policy and Athletic Facility Rental Policy” and agree to abide by them. I understand that the violation of any rule or regulation by me or by any member in my party may subject the violator to fines as provided by the Village Code, removal from the park, and/or forfeiture of use of Village facilities, including denial of future reservations applications.

I (“Applicant”) hereby agree to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys’ fees, arising out of or related to (i) the acts and/or omissions of Applicant or Applicant’s employees, agents, or volunteers, (ii) the use of the Facilities by Applicant or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Facilities during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Applicant will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys’ fees, incurred by reason of Applicant’s breach of any of its obligations under this Agreement.

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Applicant Signature

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Village Representative

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Date

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Date Application Received

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Emergency Contact Number

**VILLAGE OF GILBERTS  
TOURNAMENT RESERVATION APPLICATION**

Please complete this form and return to the Village Hall at 87 Galligan Rd, Gilberts, IL 60136.  
If you have any questions, you can contact the Village at 847-428-2861.

Please review the Village's Athletic Facility Rental Policy prior to completing this form.

**IF YOU ARE REQUESTING A NON-TOURNAMENT RESERVATION OR A BLOCK  
PERMIT, DO NOT FILL OUT THIS FORM.**

---

Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Facility Requested (check one):

Memorial Park Baseball Field  Waitcus Park Baseball Field

Town Center Park Baseball Field

Tournament reservations will last an entire weekend, including all day Saturday and Sunday.  
Please list the dates you would like to reserve: \_\_\_\_\_ to \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please list all participating teams in the tournament:

_____	_____
_____	_____
_____	_____

I have read and understand the rules and regulations listed in this document and I agree to abide by them. I have read and understand the rules and regulations listed in the “Village of Gilberts Parks Policy and Athletic Facility Rental Policy” and agree to abide by them. I understand that the violation of any rule or regulation by me or by any member in my party may subject the violator to fines as provided by the Village Code, forfeiture of deposit, removal from the park, and/or forfeiture of use of Village facilities, including denial of future reservations applications.

I (“Applicant”) hereby agree to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys’ fees, arising out of or related to (i) the acts and/or omissions of Applicant or Applicant’s employees, agents, or volunteers, (ii) the use of the Facilities by Applicant or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Facilities during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Applicant will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys’ fees, incurred by reason of Applicant’s breach of any of its obligations under this Agreement.

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Applicant Signature

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Village Representative

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Date

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Date Application Received

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Emergency Contact Number

**VILLAGE OF GILBERTS  
ATHLETIC COURT RESERVATION APPLICATION**

Please complete this form and return to the Village Hall at 87 Galligan Rd, Gilberts, IL 60136.  
If you have any questions, you can contact the Village at 847-428-2861.

Please review the Village's Athletic Court Rental Policy prior to completing this form.

**IF YOU ARE REQUESTING A FIELD, PAVILION, OR TOURNAMENT  
RESERVATION, OR A BLOCK PERMIT, DO NOT FILL OUT THIS FORM.**

**IF YOU ARE A QUALIFYING ORGANIZED OPEN PLAY GROUP, PLEASE FILL  
OUT THE ORGANIZED OPEN PLAY APPLICATION.**

---

Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Please check one of the following:

Resident  Non-Resident

Court Requested (check one):

Conservancy Park (FORTHCOMING):

Pickleball Court 1  Pickleball Court 3  Bocce Court 1   
Pickleball Court 2  Pickleball Court 4  Bocce Court 2   
Tennis Court

Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have read and understand the rules and regulations listed in this document and I agree to abide by them. I have read and understand the rules and regulations listed in the “Village of Gilberts Parks Policy and Athletic Facility Rental Policy” and agree to abide by them. I understand that the violation of any rule or regulation by me or by any member in my party may subject the violator to fines as provided by the Village Code, removal from the park, and/or forfeiture of use of Village facilities, including denial of future reservations applications.

I (“Applicant”) hereby agree to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys’ fees, arising out of or related to (i) the acts and/or omissions of Applicant or Applicant’s employees, agents, or volunteers, (ii) the use of the Facilities by Applicant or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Facilities during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Applicant will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys’ fees, incurred by reason of Applicant’s breach of any of its obligations under this Agreement.

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Applicant Signature

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Village Representative

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Date

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Date Application Received

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Emergency Contact Number

**VILLAGE OF GILBERTS  
ORGANIZED OPEN PLAY  
ATHLETIC COURT RESERVATION APPLICATION**

Please complete this form and return to the Village Hall at 87 Galligan Rd, Gilberts, IL 60136.  
If you have any questions, you can contact the Village at 847-428-2861.

Please review the Village's Athletic Court Rental Policy prior to completing this form.

**\*THIS IS AN APPLICATION FOR QUALIFYING ORGANIZED OPEN PLAY  
GROUPS. PLEASE ENSURE YOU QUALIFY PRIOR TO FILLING THIS FORM OUT.\***

Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Court Requested (check one):  
Conservancy Park (FORTHCOMING):

Pickleball Court 1  Pickleball Court 2

Dates, Days, and Times Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have read and understand the rules and regulations listed in this document and I agree to abide by them. I have read and understand the rules and regulations listed in the “Village of Gilberts Parks Policy and Athletic Facility Rental Policy” and agree to abide by them. I understand that the violation of any rule or regulation by me or by any member in my party may subject the violator to fines as provided by the Village Code, removal from the park, and/or forfeiture of use of Village facilities, including denial of future reservations applications.

I (“Applicant”) hereby agree to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys’ fees, arising out of or related to (i) the acts and/or omissions of Applicant or Applicant’s employees, agents, or volunteers, (ii) the use of the Facilities by Applicant or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Facilities during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Applicant will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys’ fees, incurred by reason of Applicant’s breach of any of its obligations under this Agreement.

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Applicant Signature

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Village Representative

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Date

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Date Application Received

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Emergency Contact Number



**VILLAGE OF GILBERTS**  
**2024 RECREATIONAL PROGRAMMING AGREEMENT**

THIS RECREATIONAL PROGRAMMING AGREEMENT (“*Agreement*”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between the Village of Gilberts, an Illinois municipal corporation (hereinafter referred to as “the *Village*”) and (*insert entity name*) (hereinafter referred to as the “*Programmer*”).

**A. FIELD USAGE.** For calendar year 2024, the Village will permit Programmer to conduct the Recreational Activities on the Fields in accordance with the schedule attached hereto as *Exhibit A*. Programmer will have no rights to use the Fields outside of the dates and times identified on Exhibit A.

**B. VILLAGE RESPONSIBILITIES.** The Village agrees to provide the following services for the Fields:

1. The Village will provide porta-potties or similar temporary restroom accommodations at the Fields.
2. The Village will periodically mow the Fields at its own expense.
3. The Village will provide garbage bins at the Fields and will arrange for periodic garbage pick-up.
4. The Village’s designated non-emergency contact as for questions regarding the Fields is [ ], who may be reached Monday-Friday from the hours of 8:30 am – 3:30 pm at 847-428-2861.

**C. PROGRAMMER OBLIGATIONS.** Programmer will be responsible for the following:

1. Programmer will provide all necessary equipment for the Recreational Activities.
2. Programmer will restore the Fields after each use to the same condition as Programmer found the Fields, including the removal of any garbage or debris (water bottles, paper, ect.) as reasonably determined by the Village’s Public Works Director.
3. Programmer may not store any equipment at the Fields without the express written consent of the Village.
4. Programmer will be responsible for inspecting the Fields and determining whether they are safe and suitable for the Recreational Activities.
5. Programmer will be responsible for monitoring weather conditions while using the Fields, and will be responsible for determining if the Recreational Activities should be suspended or cancelled due to inclement or dangerous weather.

6. Programmer will be responsible for any and all equipment or other personal property brought onto the Fields by Programmer or the participants in the Recreational Activities. The Village will not be responsible for any lost, damaged, or stolen property brought onto the Fields.
7. Programmer will comply with all applicable local, state, and federal laws applicable to Programmer and the Recreational Activities. Programmer will not discriminate or refuse to allow an individual to participate in the Recreational Activities on basis of race, creed, color, sex, sexual orientation, military service status, age, national origin, matriculation, disability, or any other class protected by local, state, or federal law.
8. Programmer will be responsible for the safety of all participants in the Recreational Activities, including ensuring all of Programmer's employees and volunteers are qualified and capable of supervising the Recreational Activities.
9. Programmer must include the Village of Gilberts as a released party in the Programmer's waiver and release of liability for participants in the Recreational Activities. Programmer must provide the form waiver and release of liability for the Village's review and approval before Programmer uses the Fields.

**D. TERM OF AGREEMENT.** This Agreement shall be in effect from (*insert term start date*), 2024 to (*insert term end date*), 2024. The Village may terminate this Agreement without cause, upon 15 days written notice to Programmer. In the event that Programmer is in breach of its obligations under this Agreement, the Village may terminate this Agreement upon 2 days written notice to Programmer.

**E. INDEMNIFICATION.** Programmer will, and hereby agrees to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys' fees, arising out of or related to (i) the acts and/or omissions of Programmer or Programmer's employees, agents, or volunteers, (ii) the use of the Fields by Programmer or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Fields during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Programmer will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys' fees, incurred by reason of Programmer's breach of any of its obligations under this Agreement.

**F. INSURANCE.** Programmer will carry a general liability insurance policy for an amount no less than \$1,000,000.00 and an umbrella policy for an amount no less than \$2,000,000.00. Programmer will add the Village as an additional insured party on any policy for the use of the Fields by Programmer. Programmer will provide a certificate of insurance evidencing such coverage to the Village Clerk prior to any use of the Fields by Programmer.

**G. MISCELLANEOUS.**

1. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings, whether oral or written, of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.
2. Programmer may not assign this Agreement without the express written consent of the Village.
3. Any term or provision of this Agreement which is invalid or unenforceable by virtue of any statute, ordinance, court order, final administrative action or otherwise, shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement
4. No assent or waiver, express or implied, of any breach of any one or more of the terms of this Agreement shall be deemed to be taken to be a waiver of any other term or condition or assent to continuation of such breach
5. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. Any legal action commenced with respect to this Agreement shall be commenced and prosecuted only in a court of proper jurisdiction in Kane County, Illinois.
6. This Agreement is not intended, and shall not be construed, to create any partnership or joint venture between the Village and Programmer.
7. In the event that any party must take action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its costs of enforcement, including reasonable attorneys' fees, court costs, and any other collection costs.
8. This Agreement is made solely between the Parties, and is not intended, and shall not be construed, to create any rights of, or duties or obligations to, any third party.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement on the date written above.

Village of Gilberts

*(Insert Programmer Name)*

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Guy Zambetti, Village President

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(authorized signatory)

**EXHIBIT A**

**Schedule of Recreational Activities**

4851-4064-5766, v. 1

## PAVILION RESERVATION APPLICATION

Please complete this form and return to the Village Hall at 87 Galligan Rd, Gilberts, IL 60136.  
If you have any questions, you can contact the Village at 847-428-2861.

Please review the Village's Pavilion Rental Policy prior to completing this form.

**IF YOU ARE REQUESTING AN ATHLETIC FIELD, COURT, OR TOURNAMENT RENTAL, OR A BLOCK PERMIT, DO NOT FILL OUT THIS FORM.**

---

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Pavilion requested: Memorial Park  Waitcus Park   
Conservancy Park (FORTHCOMING)

Please check one: Resident  Non-Resident  Charitable Organization

Date Requested: \_\_\_\_\_ Purpose of Function: \_\_\_\_\_

Time Requested: 8:00 AM – 2:00 PM  All Day   
2:00 PM – 8:00 PM

Anticipated number of persons who will be attending: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

I have read and understand the rules and regulations listed in this document, and I agree to abide by them. I understand that the violation of them by any member in my party will result in denial of future reservation applications, my removal from the parks, and possibly, my, or someone in my party's arrest by the Village of Gilberts Police Department.

If you find that your reservation must be cancelled, please contact the park office as soon as possible, so that someone else may use the shelter. **Refunds will be granted only if cancellation is made at least 7 calendar days prior to the date of your reservation.** Further reservations will not be accepted until 1 week after current reservation expires.

Facilities such as volleyball courts, jogging paths, basketball courts, and playgrounds are available to everyone using the parks to share. They may not be reserved. Please be considerate of other parties using the park.

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Applicant Signature

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Village of Gilberts Reviewer

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Date

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Date

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Emergency Contact Number

**Pavilion Rental Hold Harmless Agreement**

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at Gilberts, IL, between the Village of Gilberts, (herein referred to as “The Village”) and (**your name-please print**) \_\_\_\_\_ (herein referred to as “The Lessee”).

The Village holds the title to real estate commonly known as (please circle one) **Memorial / Waitcus** Park in Gilberts, IL, along with all the buildings and accessories thereon. The Lessee has requested to use portions of (please circle one) **Memorial / Waitcus** Park including the pavilion for the purpose of a picnic. NOW, THEREFORE, for good and valuable consideration, the Village and the Lessee agree as follows:

1. The Lessee shall have the right to use portions of (please circle one) **Memorial / Waitcus** Park, including the pavilion for the purpose of a picnic on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.
  
2. In consideration of the use of (please circle one) **Memorial / Waitcus** Park including the pavilion for the purpose of a picnic, the Lessee shall save and hold harmless the Village from any and all claims, demands, causes of action, litigation or liability related to damages to the Lessee or to the property of the Lessee or to any third parties of the Lessee using (please circle one) **Memorial / Waitcus** Park, including the pavilion for the purpose of a picnic on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

<p><b><u>Reservation Fees:</u></b></p> <p>Charitable Organizations      \$75/Half Day; \$150/Full Day</p> <p>Residents                              \$100/Half Day; \$200/Full Day</p> <p>Non-Residents                      \$125/Half Day; \$250/Full Day</p> <p>Corporations/organizations over 50 people are required to send a Certificate of Insurance naming the Village of Gilberts as co-insured for the date of the function.</p> <p>Residents will be required to show proof of resident status.</p> <p>Charitable Organizations will be required to show proof of 501(c)(3) status.</p>	<p><b><u>For your safety, please follow the rules and regulations:</u></b></p> <ul style="list-style-type: none"> <li>• No alcoholic beverages or illegal drugs allowed</li> <li>• State and Village laws apply in the parks</li> <li>• Weapons of all types are prohibited</li> <li>• Cooking fires are restricted to grills</li> <li>• Pets must be leashed</li> <li>• Pet excrement must be removed by pet owners</li> <li>• Do not use equipment when wet, improperly, or without supervision</li> <li>• Park in designated areas only</li> <li>• No swimming or boating</li> <li>• Speed limit – 10 MPH</li> <li>• Run or jog only on designated trails</li> <li>• Parks close at Dusk</li> </ul>
<p>Reservations are for Pavilion only.                  The park area will be open to the general public.  <b><u>In case of an emergency, call 911</u></b></p>	

## SPLASH PAD REGISTRATION APPLICATION

Please complete the form below and return to Village Hall, 87 Galligan Rd. Gilberts, IL, 60136.  
Office hours: 8:30am – 4:30pm (Monday-Friday)

Name of Applicant: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_

Anticipated number of persons who will be attending: \_\_\_\_\_

Contact Person (name, please print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I have read and understand the rules and regulations listed in this document and in the Gilberts Parks Policy, and I agree to abide by them. I understand that the violation of them by any member in my party will result in denial of future registration applications, my removal from the parks, and possibly, my, or someone in my party's arrest by the Village of Gilberts Police Department.

If you find that your registration must be cancelled, please contact the park office as soon as possible, so that someone also may use the splash pad. Facilities such as playgrounds are available for everyone using the parks to share. They may not be reserved. Please be considerate of other parties using the park.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Village of Gilberts Reviewer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Contact Number

\_\_\_\_\_



## Splash Pad Registration Hold Harmless Agreement

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at Gilberts, IL, between the Village of Gilberts, (herein referred to as “The Village”) and **(your name-please print)** \_\_\_\_\_ (herein referred to as “The Lessee”).

The Village holds the title to real estate commonly known as Town Center Park Splash Pad in Gilberts, IL, along with all the buildings and accessories thereon. The Lessee has requested to use portions of splash pad. NOW, THEREFORE, for good and valuable consideration, the Village and the Lessee agree as follows:

3. The Lessee shall have the right to use portions of splash pad on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.
  
4. In consideration of the use of splash pad, the Lessee shall save and hold harmless the Village from any and all claims, demands, causes of action, litigation or liability related to damages to the Lessee or to the property of the Lessee or to any third parties of the Lessee using the splash pad on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**For your safety, please follow the rules and regulations:**

- Use of the Splash Pad by organized groups is allowed from 8 a.m. to noon and 1:00 p.m. to 5:00 p.m. on days the Splash Pad is open.
- Organized groups of five (5) or more individuals must register with the Village Clerk for a time block per standard village park/pavilion registration procedures.
- A group may only reserve one time block per week with no priority for rescheduling due to weather.
- The cumulative number of group visitors for any time block will not exceed 25 persons.
- Non-registration of a group is grounds for the group to be expelled from the pad for the remainder of the day.
- The Splash Pad's capacity is determined to be 55 persons for purposes of administration.

Registrations are for Splash Pad only.  
The park area will be open to the general public.

**In case of an emergency, call 911**