



Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

VILLAGE BOARD MEETING AGENDA

Tuesday, November 7, 2023 - 7:00 p.m. - Village Hall Board Room

ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC COMMENT*

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the October 17, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated November 7, 2023
- C. A Motion to approve the September 2023 Treasurer's Report
- D. A Motion to approve the Village of Gilberts Calendar Year 2024 Meeting Calendar
- E. A Motion to approve Ordinance 16-2023, an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Gilberts
- F. A Motion to approve Resolution 33-2023, a Resolution Authorizing Approval of an Agreement with Knapheide for the Upfit of a Public Works Ford F-550 in an Amount Not-to-Exceed \$19,100
- G. A Motion to approve Resolution 34-2023, a Resolution Authorizing an Agreement with Cargill, Inc. for the Purchase of Bulk Rock Salt in an Amount Not-to-Exceed \$70,000
- H. A Motion to approve Resolution 35-2023, a Resolution Authorizing Approval of an Agreement with Midwest Power Vac to Provide Vector Services to Clean Out Six Lift stations and Various Locations at the Waste Water Plant in an Amount Not-to-Exceed \$16,000

5. ITEMS FOR APPROVAL

- A. A Resolution Authorizing Approval of an Agreement with O'Carroll Electric for the Repair and Replacement of Street and Parking Lot Lighting Along Raymond Drive in an Amount Not-to-Exceed \$25,600 (Resolution 36-2023)
- B. A Resolution Authorizing and Approving the Release of a Total of 436 Building Permits in the Conservancy Development (Resolution 37-2023)

6. ITEMS FOR DISCUSSION

- A. Presentation and Discussion of the Village's 2024 Draft Budget

7. STAFF REPORTS

8. TRUSTEE REPORTS

9. PRESIDENT'S REPORT

10. EXECUTIVE SESSION

11. ADJOURNMENT

***Public Comment Policy**

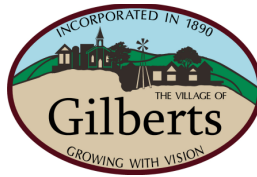
Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your

Posted on November 3, 2023 at:

Village of Gilberts, 87 Galligan Road, Gilberts, IL 60136

November 7, 2023 – Village Board Meeting Agenda

comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, October 17, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

Trustee Allen submitted a request to participate in the meeting remotely. President Zambetti asked the other members of the board if they would allow Trustee Allen's request.

A motion to allow Trustee Allen to participate in the Board Meeting remotely was made by Trustee Vanni and seconded by Trustee Chapman. Voice vote of present Trustees carried the motion, - Aye: (4) Trustees Chapman, Vanni, Coats, Redfield / Nay: 0 / Absent: (1) Trustee Marino / Abstained: 0.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Administrator Brian Bourdeau called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, and Redfield were present, as was President Zambetti. Trustee Marino was absent. Also present was Management Analyst Riley Lynch.

3. PUBLIC COMMENT – None

4. CEREMONIAL OATH OF OFFICE FOR POLICE OFFICER RYAN GRANIAS

President Zambetti completed the ceremonial oath of office for Officer Ryan Granias.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the October 3, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated October 17, 2023
- C. A Motion to approve Ordinance 15-2023, An Ordinance Providing for Issuance of Not to Exceed \$ 8,000,000 Village of Gilberts, Kane County, Illinois special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2023, and Providing for the Levy of a Direct Annual Tax on Taxable Property in Such Special Service Area for the Payment of Principal of and Interest on Such Bonds.
- D. A Motion to approve Resolution 30-2023, a Resolution Approving an Agreement for Administrative Services Between the Village of Gilberts and MuniCap, Inc.
- E. A Motion to approve Resolution 31-2023 Authorizing Approval of an Agreement with ALAR Water Treatment LLC for the Purchase of Diatomaceous Earth in an Aggregate Amount Not-to-Exceed \$ 18,000

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 4. A-E as presented was made by Trustee Coats and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees Chapman, Vanni Coats, Redfield and Allen/ Nay: 0 /Absent: (1) Trustee Marino/Abstain: 0

6. ITEMS FOR APPROVAL

- A.** Approval of a Proposal from Robinson Engineering for the Development of a Source Water Protection Plan in an Amount Not-to-Exceed \$ 13,500.

A Motion to Approve a Proposal from Robinson Engineering for the Development of a Source Water Protection Plan in an Amount Not-To-Exceed \$ 13,500, as presented, was made by Trustee Chapman and seconded by Trustee Vanni. Roll call votes - Aye: (5) Trustees Allen, Coats, Vanni, Chapman & Redfield / Nay: 0 /Absent: (1) Trustee Marino/Abstained: 0.

- B.** Approval of an Agreement with EMQ Construction LLC for the Demolition and Disposal of the Structures Located at 55 Galligan Road in an Amount No-to-Exceed \$ 46,000 (Resolution 32-2023).

A Motion to Approve an Agreement with EMQ Construction LLC for the Demolition and Disposal of the Structures Located at 55 Galligan Road in an Amount Not-to-Exceed \$ 46,000 (Resolution 32-2023) as presented, was made by Trustee Vanni and seconded by Trustee Chapman. Roll call votes - Aye: (5) Trustees, Allen, Coats, Chapman, Vanni and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0

7. ITEMS FOR DISCUSSION – The 2024 Proposed Budget

Administrator Brian Bourdeau provided an overview of the 2024 Budget. It was noted that there was an adjustment to the 2023 fiscal year budget to accommodate a change to a calendar year budget format that will be used moving forward beginning in 2024. Administrator Bourdeau proceeded to provide a summary of the proposed 2024 Budget.

Administrator Brian Boudreau advised that 2 additional part-time employees are recommended to assist with utility billing in the water department and for the police department to handle administrative duties relative to new State mandates regarding FOIA requirements and body cam evaluations. While recommended these positions are not included in the numbers provided but they can be incorporated if there are no concerns.

Police Chief Block provided an overview of the Police Department budget and proposed capital expenditures for 2024.

Analyst Lynch provided an overview of the proposed 2024 Community Days budget.

Administrator Bourdeau provided a summary of the smaller funds including TIF 1, TIF 2 and Police Pension, and noted that the next meeting will focus on Public Works and related capital projects.

8. STAFF REPORTS

Analyst Lynch reported on the 2024 Calendar photo contest which runs until 11/3/23. The upcoming Bonfire overview was reviewed.

9. TRUSTEE REPORTS – *None*

- Grant money availability was provided by Trustee Vanni. Specifically, a bike path was discussed and it was noted that the railroad is required to provide parallel paths to any train tracks. To that end, the Village would provide a plan that would outline this prospective improvement in order to be considered for a Grant.
- Trustee Allen advised that she recently attended the NKCC Annual Dinner and that Jim Byrnes, the Village's nominee for the Community Recognition Award at the Northern Kane County Chamber, wanted to express gratitude for the recognition.

10. PRESIDENT'S REPORT - *None*

11. EXECUTIVE SESSION –

Motion by Trustee Coats and seconded by Trustee Chapman to move to Executive Session to discuss the appointment, employment, compensation, and performance of specific employees pursuant to Section 2(C)(1) of the Open Meetings Act and to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired pursuant to Section 2(C)(5) of the Open Meetings Act. Roll call vote: Trustees, Allen, Coats, Vannie, Chapman and Redfield voted Aye (5) / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0
Time: 8:30 p.m.

The Open Meeting resumed at 9:50 p.m. Village Administrator Bourdeau called roll. Roll call of board members present: President Zambetti and Trustees Chapman, Vanni, Coats and Redfield were present in the room. Trustee Allen was present via telephonic means.

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Coats and seconded by Trustee Vanni at 9:51 PM. Voice vote carried unanimously, - Aye: (5) Trustees Chapman, Vanni, Allen, Coats and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0

Respectfully submitted,

Lynda Lange

Lynda Lange
Village Clerk

Department: 00 GENERAL FUND

AMALGAMATED BANK OF CHICAGO	GO BOND PRINCIPAL	245,000.00
AMALGAMATED BANK OF CHICAGO	GO BOND INTEREST	38,750.00
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE DENTAL CONTRIBUTION	1,387.19
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE VISION CONTRIBUTIONS	48.41
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE HEALTH INS. CONTRIBUT	22,535.88
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE LIFE INSURANCE	52.32
ROBINSON ENGINEERING, LTD.	ESCROWS PAYABLE	7,316.75
Total: 00 GENERAL FUND		315,090.55

Department: 01 ADMINISTRATIVE

AT&T U-VERSE	COMMUNICATIONS	93.75
B S & A SOFTWARE	CONTRACTUAL SERVICES	5,183.00
B&B NETWORKS, INC.	COMMUNICATIONS	83.43
BAYLESS COMMUNICATIONS LLC	CONTRACTUAL SERVICES	2,050.00
BENEFIT PLANNING CONSULTANTS,	GROUP HEALTH INS	100.00
COMMONWEALTH EDISON	OPERATING EXPENSE	0.58
GC REALTY & DEVELOPMENT LLC	REIMBURSED EXPENSES	8,750.00
ILLINOIS STATE POLICE	OPERATING EXPENSE	28.25
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	893.36
MENARDS - CARPENTERSVILLE	COMMUNITY RELATIONS	81.76
MORRISON ASSOCIATES	TRAINING EXPENSE	3,000.00
NORTHWESTERN MEDICINE OCCUPATION	CONTRACTUAL SERVICES	172.00
RICHARD SPINKER	MAINTENANCE BUILDING	175.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	220.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,344.88
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,165.66
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	70.21
Total: 01 ADMINISTRATIVE		24,411.88

Department: 02 POLICE

ACTION AUTO WORKS INC	MAINTENANCE VEHICLES	662.31
B&B NETWORKS, INC.	COMMUNICATIONS	83.43
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	372.22
MENARDS - CARPENTERSVILLE	OFFICE SUPPLIES	43.63
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	99.72
MENARDS - CARPENTERSVILLE	COMMUNITY RELATIONS	12.91
NORTHWESTERN MEDICINE OCCUPATION	CONTRACTUAL SERVICES	42.00
PEERLESS	COMMUNICATIONS	60.80
RAY O'HERRON	UNIFORMS	78.98
RICHARD SPINKER	MAINTENANCE BUILDING	315.00
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	126.00
VERIZON WIRELESS	COMMUNICATIONS	281.08
Total: 02 POLICE		2,578.08

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	2,760.50
ANTHONY PASTORELLI	TREE/SIDEWALK REPLACEMENT	236.62
B&B NETWORKS, INC.	COMMUNICATIONS	83.43
BARTLETT TREE EXPERTS	MAINTENANCE STREETS	10,000.00
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	646.57
BOBCAT OF ROCKFORD	RENTAL-EQUIPMENT	500.00
CENTURY SPRINGS	CONTRACTUAL SERVICES	32.46
COMMONWEALTH EDISON	STREETLIGHTING	113.97
ED'S RENTAL AND SALES INC.	RENTAL-EQUIPMENT	287.50
KANE COUNTY DIVISION OF	STREETLIGHTING	2,503.50
OZINGA READY MIX CONCRETE, INC	MAINTENANCE STREETS	1,730.38
PATRIOT PAVEMENT MAINTENANCE	CONTRACTUAL SERVICES	16,000.00

RICHARD SPINKER	MAINTENANCE BUILDING	175.00
THAYER ENERGY SOLUTIONS	MAINTENANCE STREETS	3,336.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	225.00
WAREHOUSE DIRECT, INC	OPERATING EXPENSE	37.00
Total: 03 PUBLIC WORKS		38,667.93

Department: 04 BUILDING

B S & A SOFTWARE	CONTRACTUAL SERVICES	1,367.00
ROBINSON ENGINEERING, LTD.	BUILDING PERMIT EXPENSE	2,581.00
SAFEBUILT, LLC LOCKBOX # 88135	BUILDING PERMIT EXPENSE	22,136.00
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	19.91
Total: 04 BUILDING		26,103.91

Department: 06 PARKS

AEP ENERGY	UTILITIES	160.47
CONSERV FS, INC.	MAINTENANCE GROUNDS	1,932.00
COPENHAVER CONSTRUCTION, INC.	CAPITAL EQUIPMENT	107,528.17
PEERLESS	COMMUNICATIONS	233.67
ROBINSON ENGINEERING, LTD.	CAPITAL EQUIPMENT	8,486.74
Total: 06 PARKS		118,341.05

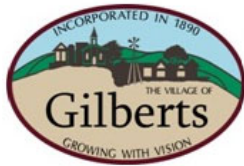
Department: 10 WATER SYSTEMS

AEP ENERGY	UTILITIES	188.26
B S & A SOFTWARE	CONTRACTUAL SERVICES	1,367.50
B&B NETWORKS, INC.	COMMUNICATIONS	41.71
BOBCAT OF ROCKFORD	RENTAL-EQUIPMENT	200.00
COMMONWEALTH EDISON	UTILITIES	2,734.55
DYNEGY ENERGY SERVICES	UTILITIES	11,878.28
GASVODA & ASSOCIATES	OUTSIDE SERVICES	3,624.00
GASVODA & ASSOCIATES	MAINTENANCE PARTS & MATERIALS	211.62
ILLINOIS SECTION AWWA	TRAINING EXPENSE	180.00
JQ DESIGN	UNIFORMS	681.25
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	186.11
NICOR	UTILITIES	85.59
PACE ANALYTICAL SERVICES	LABORATORY TESTING	170.60
PEERLESS	COMMUNICATIONS	257.70
PREMISTAR-NORTH	MAINTENANCE BUILDING	1,163.73
SENTRY SECURITY, INC.	MAINTENANCE BUILDING	1,025.02
THIRD MILLENNIUM ASSOCIATES	PRINTING	68.50
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	764.95
VIKING CHEMICAL COMPANY	CHEMICALS	2,178.50
Total: 10 WATER SYSTEMS		27,007.87

Department: 20 WASTEWATER SYSTEMS

B S & A SOFTWARE	CONTRACTUAL SERVICES	1,367.50
B&B NETWORKS, INC.	COMMUNICATIONS	41.72
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	318.57
BOBCAT OF ROCKFORD	RENTAL-EQUIPMENT	200.00
DYNEGY ENERGY SERVICES	UTILITIES	14,791.02
ENVIRONMENTAL RESOURCE ASSOC	LAB SUPPLIES & EQUIPMENT	242.64
HENSON CONCRETE CONSTRUCTION	MAINTENANCE BUILDING	7,688.35
JQ DESIGN	UNIFORMS	681.25
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	186.11
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	141.73
NICOR	UTILITIES	551.06
PACE ANALYTICAL SERVICES	LABORATORY TESTING	1,351.30
PEERLESS	COMMUNICATIONS	257.69
THIRD MILLENNIUM ASSOCIATES	PRINTING	68.51
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	346.59

Total: 20 WASTEWATER SYSTEMS	<u>28,234.04</u>
*** GRAND TOTAL ***	<u>580,435.31</u>



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Memorandum

TO: Village President Zambetti and Village Board of Trustees
CC: Brian Bourdeau, Village Administrator
FROM: Taunya Fischer, Finance Director
DATE: November 1, 2023
SUBJECT: September 30, 2023 Treasurer's Report

Here is a brief snapshot of the Village's Budget vs. Actual as of September 30, 2023 for the General and Water Funds.

General Fund	Budget	Actual	% BDGT Used
Revenues	3,942,639.00	3,362,492.10	65%
Expenditures	3,577,029.00	2,413,516.23	67%
Net of Rev & Exp	365,610.00	948,975.87	

Water Fund	Budget	Actual	% BDGT Used
Revenues	1,542,351.00	763,269.89	49%
Expenditures	1,542,351.00	791,726.99	51%
Net of Rev & Exp	0.00	(28,457.10)	

The percent of the fiscal year completed as of 09/30/23 is 63%. The General Fund revenues are at 85% and expenditures are at 67%; Water Fund revenues are at 49% and expenditures are at 51%. Looking at all funds, village-wide revenues are at 64%; and expenditures are at 45%.

At this time, we have received 91% of the expected property taxes, which is in line with prior years. As utility bills were mailed in Sep and due in Oct, it is natural to see higher expenditures, but revenues should catch back up a bit in Oct. All other revenues and expenditures are right where they should be for this time of year.

Also included in this report for September 30, 2023 are:

Revenue and Expense Budget vs. 09/30/23 YTD chart

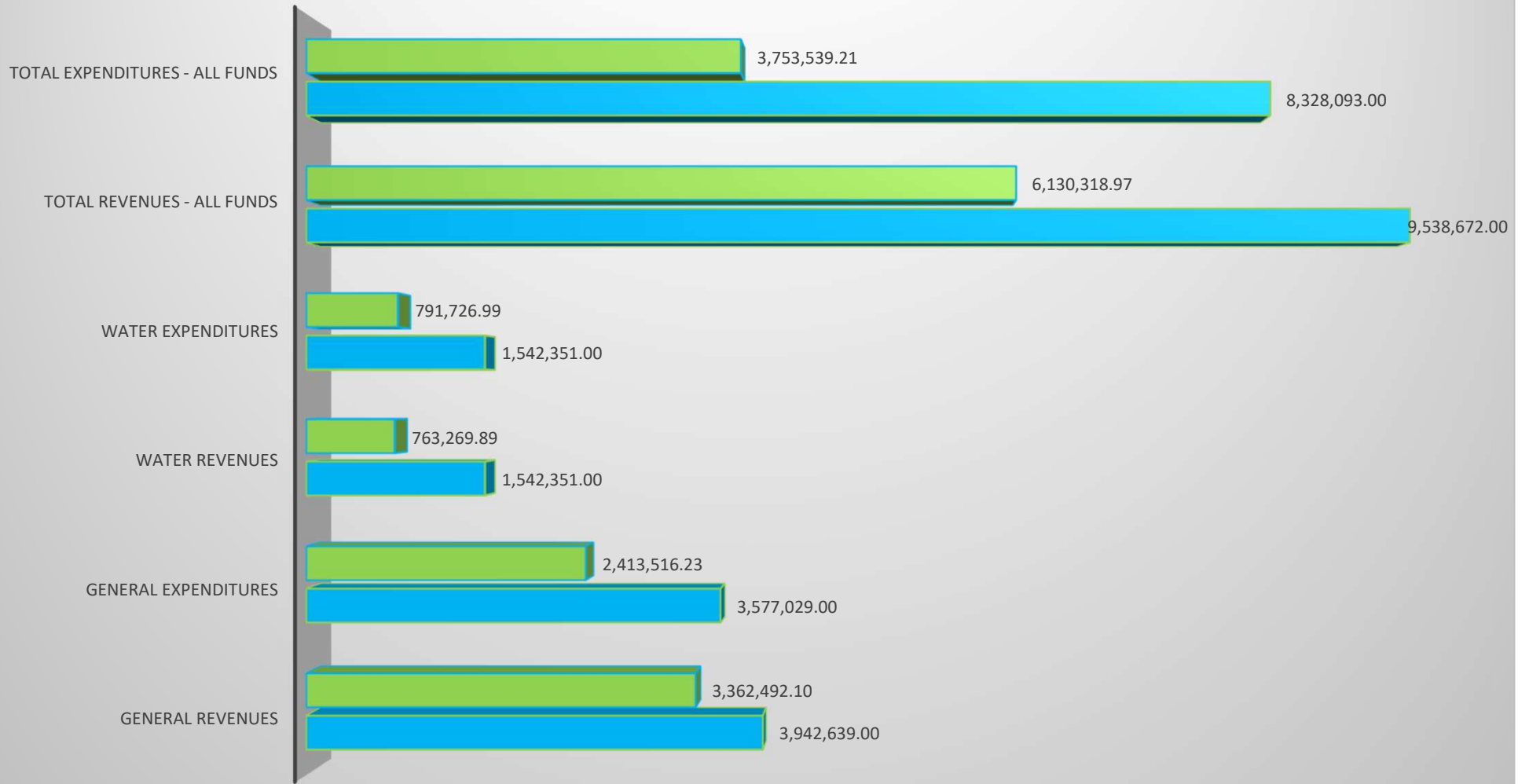
Summary – All Funds report

Detail – All Funds report

Respectfully submitted,
Taunya Fischer, Finance Director

Village of Gilberts Revenues vs. Expenditures 12/31/2023 Budget vs. YTD as of 9/30/2023

■ YTD AS OF 9/30/23 ■ 12/31/23 BUDGET



REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE
PERIOD ENDING 09/30/2023 - SUMMARY
 % Fiscal Year Completed: 63

GL NUMBER	ACTIVITY FOR				
	2023-24 BUDGET	YTD BALANCE 09/30/2023	MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND:					
TOTAL REVENUES	3,942,639.00	3,362,492.10	813,931.13	580,146.90	85
TOTAL EXPENDITURES	3,577,029.00	2,413,516.23	517,527.05	1,163,512.77	67
NET OF REVENUES & EXPENDITURES	365,610.00	948,975.87	296,404.08	(583,365.87)	
Fund 11 - COMMUNITY DAYS:					
TOTAL REVENUES	73,550.00	84,579.78	31.00	(11,029.78)	115
TOTAL EXPENDITURES	67,310.00	66,049.52	19.95	1,260.48	98
NET OF REVENUES & EXPENDITURES	6,240.00	18,530.26	11.05	(12,290.26)	
Fund 12 - INFRASTRUCTURE FUND:					
TOTAL REVENUES	1,393,700.00	229,982.86	51,977.35	1,163,717.14	17
TOTAL EXPENDITURES	1,372,500.00	73,697.50	34,472.50	1,298,802.50	5
NET OF REVENUES & EXPENDITURES	21,200.00	156,285.36	17,504.85	(135,085.36)	
Fund 15 - CAPITAL PROJECTS:					
TOTAL REVENUES	340,100.00	340,100.00	-	-	100
TOTAL EXPENDITURES	150,000.00	89,989.00	89,989.00	60,011.00	60
NET OF REVENUES & EXPENDITURES	190,100.00	250,111.00	(89,989.00)	(60,011.00)	
Fund 20 - WATER SYSTEM:					
TOTAL REVENUES	1,542,351.00	763,269.89	91,020.07	779,081.11	49
TOTAL EXPENDITURES	1,542,351.00	791,726.99	238,426.47	750,624.01	51
NET OF REVENUES & EXPENDITURES	-	(28,457.10)	(147,406.40)	28,457.10	
Fund 30 - MFT:					
TOTAL REVENUES	680,897.00	235,224.79	39,906.13	445,672.21	35
TOTAL EXPENDITURES	578,353.00	16,198.57	16,198.57	562,154.43	3
NET OF REVENUES & EXPENDITURES	102,544.00	219,026.22	23,707.56	(116,482.22)	
Fund 31 - PERFORMANCE BOND:					
TOTAL REVENUES	-	3,969.91	815.11	(3,969.91)	100
TOTAL EXPENDITURES	-	1.96	0.38	(1.96)	100
NET OF REVENUES & EXPENDITURES	-	3,967.95	814.73	(3,967.95)	
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:					
TOTAL REVENUES	317,279.00	248,630.84	74,080.41	68,648.16	78
TOTAL EXPENDITURES	101,000.00	276,407.51	65,550.00	(175,407.51)	274
NET OF REVENUES & EXPENDITURES	216,279.00	(27,776.67)	8,530.41	244,055.67	
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:					
TOTAL REVENUES	944,228.00	728,998.34	256,663.04	215,229.66	77
TOTAL EXPENDITURES	815,550.00	-	-	815,550.00	0
NET OF REVENUES & EXPENDITURES	128,678.00	728,998.34	256,663.04	(600,320.34)	
Fund 40 - DRUG FORFEITURE PD ACCOUNT:					
TOTAL REVENUES	15.00	3.12	0.62	11.88	21
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	15.00	3.12	0.62	11.88	
Fund 43 - POLICE PENSION FUND:					
TOTAL REVENUES	303,913.00	133,067.34	6,070.51	170,845.66	44
TOTAL EXPENDITURES	124,000.00	25,951.93	-	98,048.07	21
NET OF REVENUES & EXPENDITURES	179,913.00	107,115.41	6,070.51	72,797.59	
TOTAL REVENUES - ALL FUNDS	9,538,672.00	6,130,318.97	1,334,495.37	3,408,353.03	64
TOTAL EXPENDITURES - ALL FUNDS	8,328,093.00	3,753,539.21	962,183.92	4,574,553.79	45
NET OF REVENUES & EXPENDITURES	1,210,579.00	2,376,779.76	372,311.45	(1,166,200.76)	

REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE
PERIOD ENDING 09/30/2023 - DETAIL
% Fiscal Year Completed: 63

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,359,286.00	1,241,590.86	507,620.19	117,695.14	91
01-00-3020	PERSONAL PROPERTY REPL TAX	900.00	422.13	-	477.87	47
01-00-3030	TAX-SALES	336,000.00	232,413.05	50,801.92	103,586.95	69
01-00-3040	TAX-STATE INCOME	800,000.00	578,966.97	75,000.32	221,033.03	72
01-00-3041	STATE LOCAL USE TAX	206,000.00	125,245.31	19,004.73	80,754.69	61
01-00-3043	CANNABIS USE TAX	13,250.00	5,226.03	995.17	8,023.97	39
01-00-3060	LICENSE-LIQUOR	13,900.00	200.00	-	13,700.00	1
01-00-3090	PULLTABS & JAR GAMES TAX	900.00	1,006.86	-	(106.86)	112
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	4,381.00	325.00	(581.00)	115
01-00-3110	FEE-CABLE FRANCHISE	36,700.00	16,505.59	-	20,194.41	45
01-00-3140	UTIL TAX-ELECTRIC	113,400.00	81,764.73	20,529.21	31,635.27	72
01-00-3150	ULT TAX-GAS	67,000.00	39,845.81	5,389.24	27,154.19	59
01-00-3160	CONTRACTOR REGISTRATION	-	3,770.00	500.00	(3,770.00)	100
01-00-3180	ULIT TAX-COMMUNICATIONS	40,000.00	26,340.61	5,581.32	13,659.39	66
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	500.00	(500.00)	(500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	3,405.22	10.00	1,594.78	68
01-00-3220	FINES-COURT	11,400.00	8,138.71	3,688.00	3,261.29	71
01-00-3230	FINES-OTHER	2,000.00	2,934.00	189.00	(934.00)	147
01-00-3250	FEES-BUILDING PERMITS	78,000.00	110,254.00	9,074.00	(32,254.00)	141
01-00-3260	OVERWT/SIZE PERMIT FEE	1,500.00	1,440.00	200.00	60.00	96
01-00-3280	BUILDING ENGINEERING FEES	5,000.00	12,040.00	1,000.00	(7,040.00)	241
01-00-3330	PARK PAVILION RENTAL	500.00	805.00	115.00	(305.00)	161
01-00-3410	INTEREST EARNED	34,000.00	280,504.44	59,139.60	(246,504.44)	825
01-00-3440	PARK IMPACT FEES	26,480.00	67,650.00	-	(41,170.00)	255
01-00-3451	GILBERTS POLICE REPORT REQUEST	135.00	160.00	30.00	(25.00)	119
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	10,000.00	8,000.00	-	2,000.00	80
01-00-3480	ANTENNA RENTAL	45,072.00	27,889.55	5,577.91	17,182.45	62

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2023-24 BUDGET	YTD BALANCE 09/30/2023	MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
01-00-3500	GRANT REVENUE	6,256.00	-	-	6,256.00	0
01-00-3530	VACANT PROP / BUILDING REGISTRATION	-	200.00	-	(200.00)	100
01-00-3540	RAFFLE LICENSE	60.00	10.00	-	50.00	17
01-00-3560	GARBAGE HAULER LICENSE	400.00	200.00	-	200.00	50
01-00-3580	VIDEO GAMING	104,000.00	70,302.74	13,334.21	33,697.26	68
01-00-3630	MUNICIPAL IMPACT FEE	55,000.00	64,386.16	5,500.00	(9,386.16)	117
01-00-8100	TRANSFERS IN	1,000.00	1.96	0.38	998.04	0
Total Dept 00 - GENERAL FUND		3,376,939.00	3,016,500.73	783,105.20	360,438.27	89
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	2,000.00	500.00	-	1,500.00	25
Total Dept 07 - ENHANCED DUI PROGRAM		2,000.00	500.00	-	1,500.00	25
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	534,000.00	323,509.87	27,883.22	210,490.13	61
01-08-3028	FRANCHISE REVENUE -GARBAGE	26,700.00	19,355.26	2,900.11	7,344.74	72
01-08-3080	LATE FEES	3,000.00	2,626.24	42.60	373.76	88
Total Dept 08 - GARBAGE HAULING		563,700.00	345,491.37	30,825.93	218,208.63	61
TOTAL REVENUES		3,942,639.00	3,362,492.10	813,931.13	580,146.90	85

Expenditures

Dept 01 - ADMINISTRATIVE

01-01-5010	WAGES-BOARD	16,000.00	9,375.00	1,875.00	6,625.00	59
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	400.00	150.00	1,700.00	19
01-01-5030	WAGES-GENERAL	225,286.00	117,930.49	20,089.71	107,355.51	52
01-01-5040	FICA	6,708.00	7,736.78	1,335.93	(1,028.78)	115
01-01-5050	MEDICARE	3,529.00	1,809.39	312.46	1,719.61	51
01-01-5051	STATE UNEMPL TAX	22,000.00	960.97	456.95	21,039.03	4
01-01-5052	IMRF	23,948.00	12,532.61	2,135.52	11,415.39	52
01-01-5054	GROUP HEALTH INS	31,936.00	10,498.91	2,020.97	21,437.09	33
01-01-5056	WORKER'S COMP INS	42,000.00	-	-	42,000.00	0
01-01-5060	OPERATING EXPENSE	3,500.00	492.19	65.99	3,007.81	14
01-01-5070	DUES	7,785.00	5,801.50	-	1,983.50	75
01-01-5080	LEGAL NOTICES	1,600.00	262.20	-	1,337.80	16

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
01-01-5090	COMMUNICATIONS	13,260.00	1,422.65	377.21	11,837.35	11
01-01-5100	POSTAGE	2,300.00	800.00	200.00	1,500.00	35
01-01-5110	PRINTING	7,400.00	1,472.61	-	5,927.39	20
01-01-5150	COMMUNITY RELATIONS	5,500.00	572.47	357.16	4,927.53	10
01-01-5190	RENTAL-EQUIPMENT	3,441.00	1,963.02	-	1,477.98	57
01-01-5200	OFFICE SUPPLIES	2,667.00	1,495.63	171.66	1,171.37	56
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5230	LEGAL EXPENSE	50,000.00	48,478.35	15,120.75	1,521.65	97
01-01-5240	ACCOUNTING SERVICES	48,000.00	41,188.00	-	6,812.00	86
01-01-5270	BANK FEES	175.00	25.00	-	150.00	14
01-01-5310	INSURANCE LIABILITY	48,000.00	-	-	48,000.00	0
01-01-5320	INSURANCE VEHICLES & EQUIP.	11,000.00	-	-	11,000.00	0
01-01-5360	ENGINEERING SERVICES	25,800.00	23,215.75	23,215.75	2,584.25	90
01-01-5370	GASOLINE	-	47.75	-	(47.75)	100
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	4,000.00	630.00	630.00	3,370.00	16
01-01-5450	CONTRACTUAL SERVICES	62,757.00	10,462.45	2,433.60	52,294.55	17
01-01-5480	CAPITAL EQUIPMENT	8,500.00	4,202.39	-	4,297.61	49
01-01-5491	EMPLOYEE ENGAGEMENT	3,000.00	-	-	3,000.00	0
01-01-5560	VILLAGE PLANNER SERVICES	40,000.00	9,350.00	-	30,650.00	23
01-01-5580	TRAINING EXPENSE	24,105.00	174.23	174.23	23,930.77	1
01-01-5661	73 INDUSTRIAL PRINCIPAL	30,000.00	11,527.77	-	18,472.23	38
01-01-5671	73 INDUSTRIAL INTEREST	15,000.00	6,024.93	-	8,975.07	40
01-01-5960	REIMBURSED EXPENSES	-	18,234.50	(47,315.50)	(18,234.50)	100
01-01-8500	TRANSFERS OUT	1,050.00	1,050.00	-	-	100
Total Dept 01 - ADMINISTRATIVE		793,847.00	350,137.54	23,807.39	443,709.46	44
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	650,812.00	428,292.90	79,652.71	222,519.10	66
01-02-5031	WAGES - HOLIDAY WORKED	17,308.00	8,286.36	2,287.07	9,021.64	48
01-02-5032	WAGES - OVERTIME	11,819.00	14,279.98	3,601.93	(2,460.98)	121
01-02-5040	FICA	39,633.00	27,146.19	5,141.46	12,486.81	68
01-02-5050	MEDICARE	9,269.00	6,348.70	1,202.42	2,920.30	68
01-02-5052	IMRF	3,484.00	2,375.18	410.64	1,108.82	68

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
01-02-5054	GROUP HEALTH INS	108,290.00	54,349.78	11,278.20	53,940.22	50
01-02-5058	UNIFORMS	11,800.00	4,819.99	129.67	6,980.01	41
01-02-5060	OPERATING EXPENSE	2,834.00	1,344.94	-	1,489.06	47
01-02-5070	DUES	3,460.00	2,815.85	-	644.15	81
01-02-5090	COMMUNICATIONS	6,173.00	2,949.29	632.42	3,223.71	48
01-02-5110	PRINTING	1,000.00	136.00	15.00	864.00	14
01-02-5170	PUBLICATIONS/BROCHURES	150.00	-	-	150.00	0
01-02-5180	SMALL TOOLS AND EQUIPMENT	750.00	8.92	-	741.08	1
01-02-5190	RENTAL-EQUIPMENT	2,235.00	372.22	-	1,862.78	17
01-02-5200	OFFICE SUPPLIES	1,667.00	331.28	117.33	1,335.72	20
01-02-5230	LEGAL EXPENSE	3,667.00	2,047.98	447.98	1,619.02	56
01-02-5300	DISPATCHING	95,000.00	93,459.00	-	1,541.00	98
01-02-5370	GASOLINE	18,700.00	12,246.75	2,706.95	6,453.25	65
01-02-5390	MAINTENANCE VEHICLES	17,470.00	4,426.36	439.36	13,043.64	25
01-02-5400	MAINTENANCE EQUIPMENT	2,000.00	613.95	-	1,386.05	31
01-02-5410	MAINTENANCE BUILDING	13,950.00	8,732.37	1,525.44	5,217.63	63
01-02-5450	CONTRACTUAL SERVICES	12,445.00	4,827.18	(719.55)	7,617.82	39
01-02-5570	COMMUNITY RELATIONS	1,400.00	66.36	-	1,333.64	5
01-02-5580	TRAINING EXPENSE	8,950.00	2,771.01	683.55	6,178.99	31
01-02-8500	TRANSFERS OUT-POLICE	40,100.00	40,100.00	-	-	100
Total Dept 02 - POLICE		1,084,366.00	723,148.54	109,552.58	361,217.46	67
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	178,177.00	94,294.20	18,026.96	83,882.80	53
01-03-5032	WAGES - OVERTIME	11,040.00	654.15	-	10,385.85	6
01-03-5040	FICA	11,580.00	6,015.17	1,117.68	5,564.83	52
01-03-5050	MEDICARE	2,709.00	1,406.75	261.37	1,302.25	52
01-03-5052	IMRF	19,854.00	10,319.31	1,916.28	9,534.69	52
01-03-5054	GROUP HEALTH INS	21,776.00	681.92	9.90	21,094.08	3
01-03-5058	UNIFORMS	2,400.00	1,999.50	1,482.50	400.50	83
01-03-5060	OPERATING EXPENSE	2,435.00	4,280.51	-	(1,845.51)	176
01-03-5070	DUES	382.00	-	-	382.00	0
01-03-5090	COMMUNICATIONS	1,460.00	1,115.73	258.60	344.27	76
01-03-5180	SMALL TOOLS AND EQUIPMENT	7,400.00	4,235.39	2,345.42	3,164.61	57

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
01-03-5190	RENTAL-EQUIPMENT	2,000.00	2,091.65	989.00	(91.65)	105
01-03-5251	NPDES PERMITS	1,000.00	1,000.00	-	-	100
01-03-5260	STREETLIGHTING	25,400.00	16,938.69	2,508.50	8,461.31	67
01-03-5370	GASOLINE	12,000.00	3,562.33	630.50	8,437.67	30
01-03-5380	SIGNS EXPENSE	12,500.00	419.97	419.97	12,080.03	3
01-03-5390	MAINTENANCE VEHICLES	17,800.00	8,740.71	5,974.47	9,059.29	49
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	1,442.17	1,442.17	8,557.83	14
01-03-5410	MAINTENANCE BUILDING	8,000.00	9,986.42	855.08	(1,986.42)	125
01-03-5420	MAINTENANCE STREETS	17,000.00	3,568.64	1,404.47	13,431.36	21
01-03-5440	MAINTENANCE GROUNDS	6,000.00	2,018.30	2,018.30	3,981.70	34
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	550.00	275.00	1,950.00	22
01-03-5450	CONTRACTUAL SERVICES	40,485.00	14,904.30	4,407.46	25,580.70	37
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	21,000.00	20,251.51	20,251.51	748.49	96
01-03-5580	TRAINING EXPENSE	3,800.00	368.16	31.99	3,431.84	10
01-03-8500	TRANSFERS OUT	265,000.00	265,000.00	-	-	100
Total Dept 03 - PUBLIC WORKS		706,198.00	475,845.48	66,627.13	230,352.52	67
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	33,719.00	20,803.33	3,821.44	12,915.67	62
01-04-5040	FICA	2,091.00	1,289.81	236.93	801.19	62
01-04-5050	MEDICARE	489.00	301.65	55.41	187.35	62
01-04-5052	IMRF	3,584.00	2,211.41	406.22	1,372.59	62
01-04-5054	GROUP HEALTH INS	28.00	16.50	3.30	11.50	59
01-04-5070	DUES	186.00	-	-	186.00	0
01-04-5090	COMMUNICATIONS	360.00	177.66	44.42	182.34	49
01-04-5200	OFFICE SUPPLIES	700.00	105.10	70.41	594.90	15
01-04-5250	BUILDING PERMIT EXPENSE	80,000.00	118,143.16	23,775.16	(38,143.16)	148
01-04-5370	GASOLINE	-	424.20	-	(424.20)	100
01-04-5450	CONTRACTUAL SERVICES	12,500.00	-	-	12,500.00	0
01-04-5580	TRAINING EXPENSE	500.00	-	-	500.00	0
Total Dept 04 - BUILDING		134,157.00	143,472.82	28,413.29	(9,315.82)	107

Dept 06 - PARKS

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2023-24 BUDGET	YTD BALANCE 09/30/2023	MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
01-06-5030	REG WAGES	25,066.00	6,970.00	1,024.00	18,096.00	28
01-06-5040	FICA	1,554.00	432.14	63.49	1,121.86	28
01-06-5050	MEDICARE	363.00	101.06	14.85	261.94	28
01-06-5052	IMRF	2,665.00	170.81	-	2,494.19	6
01-06-5060	OPERATING EXPENSE	500.00	207.92	-	292.08	42
01-06-5090	COMMUNICATIONS	2,700.00	1,072.76	214.51	1,627.24	40
01-06-5120	UTILITIES	4,200.00	2,201.54	60.00	1,998.46	52
01-06-5190	RENTAL-EQUIPMENT	3,000.00	80.00	80.00	2,920.00	3
01-06-5211	MAINTENANCE SUPPLIES	1,700.00	214.03	-	1,485.97	13
01-06-5350	MINOR PARK PROJECTS	500.00	-	-	500.00	0
01-06-5370	GASOLINE	1,000.00	1,117.87	415.96	(117.87)	112
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	11,000.00	-	-	11,000.00	0
01-06-5400	MAINTENANCE EQUIPMENT	2,000.00	3,851.03	532.04	(1,851.03)	193
01-06-5410	MAINTENANCE BUILDING	10,500.00	478.25	478.25	10,021.75	5
01-06-5440	MAINTENANCE GROUNDS	21,000.00	7,276.80	3,409.96	13,723.20	35
01-06-5450	CONTRACTUAL SERVICES	9,800.00	4,621.08	-	5,178.92	47
01-06-5480	CAPITAL EQUIPMENT	-	329,260.90	218,760.90	(329,260.90)	100
01-06-8500	TRANSFERS OUT-PARKS	35,000.00	35,000.00	-	-	100
Total Dept 06 - PARKS		132,548.00	393,056.19	225,053.96	(260,508.19)	297
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	472,000.00	321,785.15	58,002.19	150,214.85	68
Total Dept 08 - GARBAGE HAULING		472,000.00	321,785.15	58,002.19	150,214.85	68
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	253,913.00	6,070.51	6,070.51	247,842.49	2
Total Dept 89 - GPD DOWN STATE PENSION FUND		253,913.00	6,070.51	6,070.51	247,842.49	2
TOTAL EXPENDITURES		3,577,029.00	2,413,516.23	517,527.05	1,163,512.77	67
Fund 01 - GENERAL FUND:						
TOTAL REVENUES		3,942,639.00	3,362,492.10	813,931.13	580,146.90	85
TOTAL EXPENDITURES		3,577,029.00	2,413,516.23	517,527.05	1,163,512.77	67
NET OF REVENUES & EXPENDITURES		365,610.00	948,975.87	296,404.08	(583,365.87)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
09/30/2023						
Fund 11 - COMMUNITY DAYS						
Revenues						
Dept 00 - GENERAL FUND						
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	23,750.00	-	(9,750.00)	170
11-00-3210	OTHER INCOME	17,000.00	24,611.33	-	(7,611.33)	145
11-00-3211	PLANNED USE OF FUND RESERVES	8,500.00	-	-	8,500.00	0
11-00-3520	VENDOR FEES	3,500.00	3,098.00	-	402.00	89
11-00-3590	VIDEO GAMING LICENSE	12,000.00	1,500.00	-	10,500.00	13
11-00-3980	BEVERAGE SALES	17,500.00	30,570.45	31.00	(13,070.45)	175
11-00-8100	TRANSFERS IN	1,050.00	1,050.00	-	-	100
Total Dept 00 - GENERAL FUND		73,550.00	84,579.78	31.00	(11,029.78)	115
TOTAL REVENUES		73,550.00	84,579.78	31.00	(11,029.78)	115
Expenditures						
Dept 00 - GENERAL FUND						
11-00-5060	BEVERAGE OPERATIONS	12,860.00	13,959.50	-	(1,099.50)	109
11-00-5070	PERMITS & LICENSES	70.00	-	-	70.00	0
11-00-5079	ADVERTISING / MARKETING	3,420.00	2,073.99	-	1,346.01	61
11-00-5130	MISCELLANEOUS EXPENSES	410.00	53.88	-	356.12	13
11-00-5159	ENTERTAINMENT	39,700.00	39,468.71	-	231.29	99
11-00-5213	LABOR & OUTSIDE SERVICES	5,200.00	4,962.63	-	237.37	95
11-00-5610	EQUIPMENT & SERVICES	5,650.00	5,530.81	19.95	119.19	98
Total Dept 00 - GENERAL FUND		67,310.00	66,049.52	19.95	1,260.48	98
TOTAL EXPENDITURES		67,310.00	66,049.52	19.95	1,260.48	98
Fund 11 - COMMUNITY DAYS:						
TOTAL REVENUES		73,550.00	84,579.78	31.00	(11,029.78)	115
TOTAL EXPENDITURES		67,310.00	66,049.52	19.95	1,260.48	98
NET OF REVENUES & EXPENDITURES		6,240.00	18,530.26	11.05	(12,290.26)	

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3031	NON HOME RULE 1% SALES TAX	320,000.00	220,327.02	48,451.22	99,672.98	69
12-00-3050	TAX-ROAD AND BRIDGE	9,000.00	8,829.50	3,387.50	170.50	98
12-00-3211	PLANNED USE OF FUND RESERVES	1,050,000.00	-	-	1,050,000.00	0
12-00-3390	SSA#24 BOND INTEREST	13,500.00	1.66	-	13,498.34	0
12-00-3410	INTEREST EARNED	1,200.00	824.68	138.63	375.32	69
Total Dept 00 - GENERAL FUND		1,393,700.00	229,982.86	51,977.35	1,163,717.14	17
TOTAL REVENUES		1,393,700.00	229,982.86	51,977.35	1,163,717.14	17
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5270	BANK FEES	-	475.00	-	(475.00)	100
12-00-5360	ENGINEERING SERVICES	-	34,472.50	34,472.50	(34,472.50)	100
12-00-5480	CAPITAL EQUIPMENT	1,050,000.00	-	-	1,050,000.00	0
12-00-5490	GO BOND PRINCIPAL	245,000.00	-	-	245,000.00	0
12-00-5491	GO BOND INTEREST	77,500.00	38,750.00	-	38,750.00	50
Total Dept 00 - GENERAL FUND		1,372,500.00	73,697.50	34,472.50	1,298,802.50	5
TOTAL EXPENDITURES		1,372,500.00	73,697.50	34,472.50	1,298,802.50	5
Fund 12 - INFRASTRUCTURE FUND:						
TOTAL REVENUES		1,393,700.00	229,982.86	51,977.35	1,163,717.14	17
TOTAL EXPENDITURES		1,372,500.00	73,697.50	34,472.50	1,298,802.50	5
NET OF REVENUES & EXPENDITURES		21,200.00	156,285.36	17,504.85	(135,085.36)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
09/30/2023						
Fund 15 - CAPITAL PROJECTS						
Revenues						
Dept 00 - GENERAL FUND						
15-00-8100	TRANSFERS IN	340,100.00	340,100.00	-	-	100
Total Dept 00 - GENERAL FUND		340,100.00	340,100.00	-	-	100
TOTAL REVENUES		340,100.00	340,100.00	-	-	100
Expenditures						
Dept 00 - GENERAL FUND						
15-00-5481	CAPITAL PROJECTS	150,000.00	89,989.00	89,989.00	60,011.00	60
Total Dept 00 - GENERAL FUND		150,000.00	89,989.00	89,989.00	60,011.00	60
TOTAL EXPENDITURES		150,000.00	89,989.00	89,989.00	60,011.00	60
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		340,100.00	340,100.00	-	-	100
TOTAL EXPENDITURES		150,000.00	89,989.00	89,989.00	60,011.00	60
NET OF REVENUES & EXPENDITURES		190,100.00	250,111.00	(89,989.00)	(60,011.00)	

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	500,000.00	325,191.75	39,209.62	174,808.25	65
20-00-3032	INCOME - WATER	567,000.00	354,737.90	43,037.60	212,262.10	63
20-00-3080	LATE FEES	13,400.00	12,970.00	162.35	430.00	97
20-00-3211	PLANNED USE OF FUND RESERVES	417,751.00	-	-	417,751.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	4,200.00	-	(2,500.00)	247
20-00-3320	FEE-TAP-ON SEWER	1,000.00	-	-	1,000.00	0
20-00-3360	METER SALES	8,000.00	26,610.43	1,086.14	(18,610.43)	333
20-00-3390	SSA#24 BOND INTEREST	13,500.00	156.75	155.09	13,343.25	1
20-00-3410	INTEREST EARNED	20,000.00	39,403.06	7,369.27	(19,403.06)	197
Total Dept 00 - GENERAL FUND		1,542,351.00	763,269.89	91,020.07	779,081.11	49
TOTAL REVENUES		1,542,351.00	763,269.89	91,020.07	779,081.11	49

Expenditures

Dept 10 - WATER SYSTEMS

20-10-5030	REG. WAGES	150,084.00	69,092.15	14,017.03	80,991.85	46
20-10-5032	WAGES - OVERTIME	-	4,167.86	585.63	(4,167.86)	100
20-10-5040	FICA	9,250.00	4,391.92	867.52	4,858.08	47
20-10-5050	MEDICARE	2,163.00	1,027.32	202.93	1,135.68	48
20-10-5052	IMRF	29,952.00	7,787.58	1,552.28	22,164.42	26
20-10-5054	GROUP HEALTH INS	25,806.00	10,945.48	2,832.42	14,860.52	42
20-10-5056	WORKER'S COMP INS	18,000.00	-	-	18,000.00	0
20-10-5058	UNIFORMS	1,800.00	200.00	-	1,600.00	11
20-10-5070	DUES	900.00	440.92	-	459.08	49
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	5,950.00	2,977.65	663.52	2,972.35	50
20-10-5100	POSTAGE	2,900.00	1,794.66	568.26	1,105.34	62
20-10-5110	PRINTING	3,100.00	1,388.35	424.74	1,711.65	45
20-10-5120	UTILITIES	60,000.00	71,870.64	27,858.63	(11,870.64)	120
20-10-5180	SMALL TOOLS AND EQUIPMENT	5,500.00	902.27	129.11	4,597.73	16
20-10-5190	RENTAL-EQUIPMENT	2,620.00	524.20	151.98	2,095.80	20

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 09/30/2023	ACTIVITY FOR		
				MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
20-10-5200	OFFICE SUPPLIES	700.00	428.66	214.68	271.34	61
20-10-5213	OUTSIDE SERVICES	3,400.00	-	-	3,400.00	0
20-10-5262	LAB SUPPLIES & EQUIPMENT	6,500.00	1,581.56	369.77	4,918.44	24
20-10-5281	CHEMICALS	70,000.00	33,900.89	6,490.10	36,099.11	48
20-10-5301	MAINT SUPPLIES-JANTORIAL	250.00	-	-	250.00	0
20-10-5310	INSURANCE LIABILITY	31,000.00	-	-	31,000.00	0
20-10-5320	INSURANCE VEHICLES & EQUIP.	6,000.00	-	-	6,000.00	0
20-10-5360	ENGINEERING SERVICES	10,000.00	-	-	10,000.00	0
20-10-5370	GASOLINE	4,700.00	1,958.08	407.15	2,741.92	42
20-10-5381	MAINTENANCE PARTS & MATERIALS	6,700.00	1,121.03	588.65	5,578.97	17
20-10-5390	MAINTENANCE VEHICLES	3,400.00	592.69	-	2,807.31	17
20-10-5410	MAINTENANCE BUILDING	8,000.00	6,891.00	6,891.00	1,109.00	86
20-10-5431	HYDRANT MAINTENANCE	1,700.00	-	-	1,700.00	0
20-10-5450	CONTRACTUAL SERVICES	25,960.00	10,980.71	524.45	14,979.29	42
20-10-5480	CAPITAL EQUIPMENT	370,000.00	209,759.50	87,242.50	160,240.50	57
20-10-5510	WATER METERS	24,000.00	359.06	359.06	23,640.94	2
20-10-5520	LABORATORY TESTING	55,000.00	3,484.30	2,761.40	51,515.70	6
20-10-5580	TRAINING EXPENSE	4,000.00	-	-	4,000.00	0
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	7,000.00	6,831.00	-	169.00	98
20-10-5652	BRINE HAULING EXPENSES	34,000.00	27,391.00	15,320.50	6,609.00	81
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	13,353.79	-	12,472.21	52
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,141.62	-	4,014.38	44
Total Dept 10 - WATER SYSTEMS		1,023,417.00	499,285.89	171,023.31	524,131.11	49
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	127,912.00	72,425.91	13,987.73	55,486.09	57
20-20-5032	WAGES - OVERTIME	-	4,576.75	769.86	(4,576.75)	100
20-20-5040	FICA	7,817.00	4,659.43	888.58	3,157.57	60
20-20-5050	MEDICARE	1,828.00	1,089.55	207.78	738.45	60
20-20-5052	IMRF	13,402.00	8,185.35	1,568.70	5,216.65	61
20-20-5054	GROUP HEALTH INS	15,511.00	8,031.35	1,897.05	7,479.65	52
20-20-5058	UNIFORMS	1,600.00	-	-	1,600.00	0
20-20-5090	COMMUNICATIONS	4,050.00	1,209.51	241.81	2,840.49	30
20-20-5100	POSTAGE	2,900.00	1,794.67	568.27	1,105.33	62

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH 09/30/2023	BALANCE	USED
20-20-5110	PRINTING	2,100.00	1,388.35	424.74	711.65	66
20-20-5120	UTILITIES	94,000.00	64,755.85	33,129.57	29,244.15	69
20-20-5180	SMALL TOOLS AND EQUIPMENT	5,500.00	1,680.52	907.37	3,819.48	31
20-20-5190	RENTAL-EQUIPMENT	2,620.00	-	-	2,620.00	0
20-20-5200	OFFICE SUPPLIES	700.00	271.67	214.68	428.33	39
20-20-5213	OUTSIDE SERVICES	30,000.00	-	-	30,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	32,500.00	-	(12,500.00)	163
20-20-5262	LAB SUPPLIES & EQUIPMENT	5,600.00	2,199.48	-	3,400.52	39
20-20-5281	CHEMICALS	42,000.00	-	-	42,000.00	0
20-20-5301	MAINT SUPPLIES-JANITORIAL	250.00	-	-	250.00	0
20-20-5360	ENGINEERING SERVICES	7,000.00	-	-	7,000.00	0
20-20-5370	GASOLINE	5,000.00	1,938.07	407.15	3,061.93	39
20-20-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	2,586.25	1,597.78	7,413.75	26
20-20-5390	MAINTENANCE VEHICLES	3,400.00	592.69	-	2,807.31	17
20-20-5410	MAINTENANCE BUILDING	7,000.00	-	-	7,000.00	0
20-20-5450	CONTRACTUAL SERVICES	69,744.00	60,479.05	-	9,264.95	87
20-20-5520	LABORATORY TESTING	20,000.00	22,076.65	10,592.09	(2,076.65)	110
20-20-5580	TRAINING EXPENSE	2,000.00	-	-	2,000.00	0
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	7,000.00	-	-	7,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	10,000.00	-	-	10,000.00	0
Total Dept 20 - WASTEWATER SYSTEMS		518,934.00	292,441.10	67,403.16	226,492.90	56
TOTAL EXPENDITURES		1,542,351.00	791,726.99	238,426.47	750,624.01	51
Fund 20 - WATER SYSTEM:						
TOTAL REVENUES		1,542,351.00	763,269.89	91,020.07	779,081.11	49
TOTAL EXPENDITURES		1,542,351.00	791,726.99	238,426.47	750,624.01	51
NET OF REVENUES & EXPENDITURES		-	(28,457.10)	(147,406.40)	28,457.10	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH 09/30/2023	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3211	PLANNED USE OF FUND RESERVES	453,353.00	-	-	453,353.00	0
30-00-3410	INTEREST EARNED	15,000.00	41,682.64	8,825.09	(26,682.64)	278
30-00-3450	MOTOR FUEL TAX	212,544.00	193,542.15	31,081.04	19,001.85	91
Total Dept 00 - GENERAL FUND		680,897.00	235,224.79	39,906.13	445,672.21	35
TOTAL REVENUES		680,897.00	235,224.79	39,906.13	445,672.21	35
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	125,000.00	12,678.32	12,678.32	112,321.68	10
30-00-5463	MFT - REBUILD IL	453,353.00	3,520.25	3,520.25	449,832.75	1
Total Dept 00 - GENERAL FUND		578,353.00	16,198.57	16,198.57	562,154.43	3
TOTAL EXPENDITURES		578,353.00	16,198.57	16,198.57	562,154.43	3
Fund 30 - MFT:						
TOTAL REVENUES		680,897.00	235,224.79	39,906.13	445,672.21	35
TOTAL EXPENDITURES		578,353.00	16,198.57	16,198.57	562,154.43	3
NET OF REVENUES & EXPENDITURES		102,544.00	219,026.22	23,707.56	(116,482.22)	

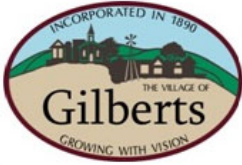
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
09/30/2023						
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	-	3,969.91	815.11	(3,969.91)	100
Total Dept 00 - GENERAL FUND		-	3,969.91	815.11	(3,969.91)	100
TOTAL REVENUES		-	3,969.91	815.11	(3,969.91)	100
Expenditures						
Dept 00 - GENERAL FUND						
31-00-8500	TRANSFERS OUT	-	1.96	0.38	(1.96)	100
Total Dept 00 - GENERAL FUND		-	1.96	0.38	(1.96)	100
TOTAL EXPENDITURES		-	1.96	0.38	(1.96)	100
Fund 31 - PERFORMANCE BOND:						
TOTAL REVENUES		-	3,969.91	815.11	(3,969.91)	100
TOTAL EXPENDITURES		-	1.96	0.38	(1.96)	100
NET OF REVENUES & EXPENDITURES		-	3,967.95	814.73	(3,967.95)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH 09/30/2023	BALANCE	USED
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	316,779.00	248,259.95	74,020.43	68,519.05	78
34-00-3410	INTEREST EARNED	500.00	370.89	59.98	129.11	74
Total Dept 00 - GENERAL FUND		317,279.00	248,630.84	74,080.41	68,648.16	78
TOTAL REVENUES		317,279.00	248,630.84	74,080.41	68,648.16	78
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	550.00	550.00	450.00	55
34-00-5074	FACADE GRANT	100,000.00	65,000.00	65,000.00	35,000.00	65
34-00-5451	MINOR PROJECTS	-	210,857.51	-	(210,857.51)	100
Total Dept 00 - GENERAL FUND		101,000.00	276,407.51	65,550.00	(175,407.51)	274
TOTAL EXPENDITURES		101,000.00	276,407.51	65,550.00	(175,407.51)	274
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:						
TOTAL REVENUES		317,279.00	248,630.84	74,080.41	68,648.16	78
TOTAL EXPENDITURES		101,000.00	276,407.51	65,550.00	(175,407.51)	274
NET OF REVENUES & EXPENDITURES		216,279.00	(27,776.67)	8,530.41	244,055.67	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	943,578.00	728,577.39	256,566.93	215,000.61	77
35-00-3410	INTEREST EARNED	650.00	420.95	96.11	229.05	65
Total Dept 00 - GENERAL FUND		944,228.00	728,998.34	256,663.04	215,229.66	77
TOTAL REVENUES		944,228.00	728,998.34	256,663.04	215,229.66	77
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	5,550.00	-	-	5,550.00	0
35-00-5071	TIF NOTE INTEREST	263,262.00	-	-	263,262.00	0
35-00-5081	TIF NOTE PRINCIPAL	546,738.00	-	-	546,738.00	0
Total Dept 00 - GENERAL FUND		815,550.00	-	-	815,550.00	0
TOTAL EXPENDITURES		815,550.00	-	-	815,550.00	0
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:						
TOTAL REVENUES		944,228.00	728,998.34	256,663.04	215,229.66	77
TOTAL EXPENDITURES		815,550.00	-	-	815,550.00	0
NET OF REVENUES & EXPENDITURES		128,678.00	728,998.34	256,663.04	(600,320.34)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	3.12	0.62	11.88	21
Total Dept 00 - GENERAL FUND		15.00	3.12	0.62	11.88	21
TOTAL REVENUES		15.00	3.12	0.62	11.88	21
Fund 40 - DRUG FORFEITURE PD ACCOUNT:						
TOTAL REVENUES		15.00	3.12	0.62	11.88	21
TOTAL EXPENDITURES		-	-	-	-	0
NET OF REVENUES & EXPENDITURES		15.00	3.12	0.62	11.88	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	09/30/2023	MONTH	BALANCE	USED
09/30/2023						
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3421	UNREALIZED GAIN/LOSS	-	113,011.18	-	(113,011.18)	100
43-00-3490	EMPLOYER CONTRIBUTIONS	253,913.00	-	-	253,913.00	0
43-00-3491	EMPLOYEE CONTRIBUTIONS	50,000.00	20,056.16	6,070.51	29,943.84	40
Total Dept 00 - GENERAL FUND		303,913.00	133,067.34	6,070.51	170,845.66	44
TOTAL REVENUES		303,913.00	133,067.34	6,070.51	170,845.66	44
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5030	RETIREE PENSION PAY	-	21,297.14	-	(21,297.14)	100
43-00-5040	FICA	-	2,825.86	-	(2,825.86)	100
43-00-5240	ACCOUNTING SERVICES	-	1,795.00	-	(1,795.00)	100
43-00-5270	BANK FEES	-	33.93	-	(33.93)	100
43-00-5321	PROFESSIONAL FEES	10,000.00	-	-	10,000.00	0
43-00-5509	PENSION EXPENSES	114,000.00	-	-	114,000.00	0
Total Dept 00 - GENERAL FUND		124,000.00	25,951.93	-	98,048.07	21
TOTAL EXPENDITURES		124,000.00	25,951.93	-	98,048.07	21
Fund 43 - POLICE PENSION FUND:						
TOTAL REVENUES		303,913.00	133,067.34	6,070.51	170,845.66	44
TOTAL EXPENDITURES		124,000.00	25,951.93	-	98,048.07	21
NET OF REVENUES & EXPENDITURES		179,913.00	107,115.41	6,070.51	72,797.59	
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		9,538,672.00	6,130,318.97	1,334,495.37	3,408,353.03	64
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		8,328,093.00	3,753,539.21	962,183.92	4,574,553.79	45
NET OF REVENUES & EXPENDITURES						
NET OF REVENUES & EXPENDITURES		1,210,579.00	2,376,779.76	372,311.45	(1,166,200.76)	



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

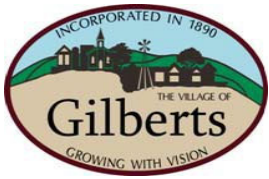
To: Village President and Board of Trustees
From: Lynda Lange, Village Clerk
Date: November 7, 2023 Village Board Meeting
Subject: 2024 Village of Gilberts Meeting Calendar

All municipalities must give public notice of its annual schedule of regular meetings at the beginning of each calendar or fiscal year, listing the dates, times and places of such meetings. The dates for regular meetings must be set by the Board. Below is a list of the proposed Village Board Meetings for the 2024 calendar year. Staff recommends to only schedule Committee of the Whole meetings on an as-needed basis. Upon adoption of these meeting dates, they will be posted within Village Hall, the Village website, the 2024 Resident Calendar, and will be sent to the appropriate news medium.

Village Board of Trustees Meetings:

January 2 and 16
February 6 and 20
March 5 and 19
April 2 and 16
May 7 and 21
June 4 and 18
July 2 and 16
August 6 and 20
September 3 and 17
October 1 and 15
November 5 and 19
December 3 and 17

All of the above meetings will begin at 7:00 PM.



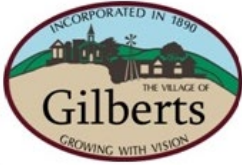
**VILLAGE OF GILBERTS 87 GALLIGAN ROAD,
GILBERTS, IL 60136
2024 MEETING CALENDAR**

Meeting	Time	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Village Board of Trustees	7:00 PM	1/2 1/16	2/6 2/20	3/5 3/19	4/2 4/16	5/7 5/21	6/4 6/18	7/2 7/16	8/6 8/20	9/3 9/17	10/1 10/15	11/5 11/19	12/3 12/17
Police Commission	6:00 PM	On An As Needed Basis											
Zoning Board of Appeals	7:00 PM	On An As Needed Basis											
Plan Commission	7:00 PM	On An As Needed Basis											

Note: Meetings that fall on a holiday will be rescheduled to an appropriate date.

Special Meetings are noticed at least 48 hours prior to the meeting.

Meeting Cancellations are posted at least 48 hours prior to the meeting.



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti and Board of Trustees
From: Brian Bourdeau, Village Administrator
Riley Lynch, Management Analyst
Date: November 7, 2023 Village Board Meeting
Re: Item 4.E: An Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Gilberts

Background:

As part of the Village's fleet maintenance and replacement program, there are now 3 vehicles that are to be retired from operation:

- 2001 Ford Crown Victoria VIN: PG1WS57M491227423
- 2008 Ford Ranger VIN: 1FTZR15E28PB10929
- 2009 Ford F550 VIN: 1FDAF57RX9EA98003

These vehicles are no longer in use and are to be auctioned off through GovDeals.

Recommendation:

As these vehicles are no longer in use and they will only continue to depreciate, Staff recommends approval of the attached ordinance authorizing the disposal of these vehicles so that they may be auctioned off.

VILLAGE OF GILBERTS

ORDINANCE 16-2023

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF
PERSONAL PROPERTY OWNED BY THE VILLAGE OF GILBERTS**

WHEREAS, it is the opinion of the corporate authorities of the Village of Gilberts that it is no longer necessary, useful, or in the best interest of the Village to retain ownership of the personal property described in this Ordinance; and

WHEREAS, the Village of Gilberts finds and determines that it will dispose of the personal property in a manner described in this Ordinance;

THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1: **Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Ordinance as though set forth in this Section 1.

Section 2: **Disposal of Surplus Property.** The President and Trustees find that the personal property described in Exhibit A attached to this Ordinance (“Surplus Property”) is no longer necessary or useful to the Village of Gilberts is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Village. The Surplus Property shall be sold or disposed of in an “as is” condition.

Section 3: Each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, other than the part affected by such decision.

Section 4: This Ordinance shall take effect upon its passage and approval according to law, and shall, by authority of the Board of Trustees, be published in pamphlet form.

PASSED BY THE BOARD OF TRUSTEES this 7th day of November, 2023 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 7th DAY OF NOVEMBER, 2023

Guy Zambetti, Village President

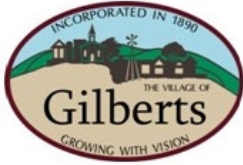
(SEAL)

ATTEST: _____
Lynda Lange, Village Clerk

Exhibit A

Surplus Items

2001 Ford Crown Victoria	VIN: PG1WS57M491227423
2008 Ford Ranger	VIN: 1FTZR15E28PB10929
2009 Ford F550	VIN: 1FDAF57RX9EA98003
Snow EX Salt Spreader	
Desk and credenza combo	
Architectural drafting table	
Glass credenza	
6 office chairs	
Landscaping blocks from playgrounds	



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti & Board of Trustees
Cc: Brian Bourdeau, Village Administrator
From: Wade Kretsinger, Public Works Director
Date: November 7, 2023 Board Meeting
Re: Item 4.F: Approval of an Agreement with Knapheide for the Upfit of a Public Works Ford F-550 in a Not-to-Exceed Amount of \$19,100

Background:

In September 2023, Resolution 27-2023 approved the acquisition of a new F-550 to replace an existing ageing F-550 in the Public Works fleet. The F-550 purchase included the dump body, but no salt spreader, plow, or amber safety lights. This agreement provides for the upfitting of the new F-550 with the above snow operation and safety equipment to be ready for snow operations this season.

Summary:

By allowing this work to be done, this will complete the upfit for this truck to be work ready for all seasons. Monroe has the lower quoted price due to them not including the amber lighting package. That is a \$4,000 package. Knapheide was lower on the salt spreader/plow package. We were originally trying to have Ultra Strobe do our light package but they were too busy to get us in, while Knapheide included it in their package making them the overall lowest responsive option.

Conclusion:

We recommend that the Village Board of Trustees authorize an agreement with Knapheide for the upfitting of the new F-550 in a not-to-exceed amount of \$19,100 from the Capital Fund.

VILLAGE OF GILBERTS

RESOLUTION 33-2023

**A RESOLUTION AUTHORIZING APPROVAL OF AN AGREEMENT WITH
KNAPHEIDE FOR THE UPFIT OF A PUBLIC WORKS FORD F-550 IN AN AMOUNT
NOT TO EXCEED \$19,100**

WHEREAS, the Village of Gilberts (“Village”) has a Public Works Department, which maintains Village streets and other Village infrastructure, which activities include snow removal operations; and

WHEREAS, the Village currently maintains a fleet of Ford trucks and snow plowing equipment; and

WHEREAS, the Village recently acquired a new Ford F-550 (Resolution 27-2023);

WHEREAS, the Ford F-550 came with a dump body only and the Village now desires to upfit the truck for snow operations; and

WHEREAS, the Village sought multiple quotes with Knapheide being the most responsive;

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. **Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. **Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute agreements and other necessary documents with Knapheide for the upfit of the Ford F-550 in an amount not-to-exceed \$19,100.

Section 3. **Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this 7th day of November, 2023.

Resolution No. 33-2023

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

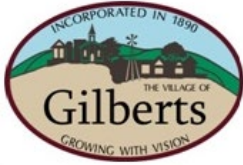
APPROVED THIS 7th DAY OF NOVEMBER, 2023

Guy Zambetti, Village President

(SEAL)

ATTEST:

Lynda Lange, Village Clerk



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti & Board of Trustees
From: Brian Bourdeau, Village Administrator
Wade Kretsinger, Public Works Director
Date: November 7, 2023 Board Meeting
Re: Item 4.G: Authorizing an Agreement with Cargill, Inc. for the Purchase of Bulk Rock Salt in a Not to Exceed Amount \$70,000

Background:

The Village uses rock salt to clear snow and ice from the roadways in the winter months. Over the last several years the Village has taken part in the State of Illinois joint bid for rock salt. With so many public entities taking part in this bid, it helps secure the best price available. Cargill, Inc. was the low-bidder on the State contract at \$86.57/ton.

Summary:

This year Public Works has pre-ordered 800 tons of salt. We are required through this bid to take at least 80% (640 tons) and can order as much as 120% (960 tons). It gives the Village a good range to purchase depending on what kind of winter we have. Currently, the Village has roughly 400 tons of salt on hand as we transition to snow season.

Conclusion:

We recommend that the Village Board of Trustees authorize the purchase of rock salt from Cargill, Inc. in a not to exceed amount of \$70,000 from the MFT Fund.

VILLAGE OF GILBERTS

RESOLUTION 34-2023

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CARGILL, INC FOR THE PURCHASE OF BULK ROCK SALT IN AN AMOUNT NOT-TO-EXCEED \$70,000

WHEREAS, the Village of Gilberts (“Village”) has a Public Works Department, which maintains Village streets and other Village infrastructure, which activities include snow removal operations; and

WHEREAS, the Village annually budgets for the purchase of bulk rock salt for winter snow operations via the Motor Fuel Tax Fund; and

WHEREAS, the Village has filed an MFT Resolution with IDOT for the purchase of bulk rock salt utilizing MFT funds in the amount of \$75,000; and

WHEREAS, Public Works participated in the State of Illinois JPMC Rock Salt Bulk, FY2024 bid (Contract # 24-416CMS-BOSS4-P-56958) for the purchase of bulk rock salt on a per ton basis, with the low quote being provided by Cargill, Inc.

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. **Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. **Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute any necessary documents with Cargill, Inc. for the purchase of bulk rock salt during the 2023/2024 snow season under State of Illinois Contract #24-416CMS-BOSS4-P-56958 in an amount not-to-exceed \$70,000.

Section 3. **Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this 7th day of November 2023.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 7th DAY OF NOVEMBER, 2023

Village President, Guy Zambetti

(SEAL)

ATTEST: _____
Lynda Lange, Village Clerk

**STATE OF ILLINOIS
CONTRACT**

Central Management Services
JPMC Rock Salt Bulk, FY24
23-416CMS-BOSS4-P-56958

The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor’s execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to contract filing.)

- Yes
- No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

- Yes (IPG Certifications and Disclosures including IPG Active Registered Vendor Disclosure)
- No

1. DESCRIPTION OF SUPPLIES AND SERVICES
2. PRICING
3. TERM AND TERMINATION
4. STANDARD BUSINESS TERMS AND CONDITIONS
5. STATE SUPPLEMENTAL PROVISIONS
6. STANDARD ILLINOIS CERTIFICATIONS
7. FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST
8. CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – “IPG Active Registered Vendor Disclosure (formerly called FORMS B)” (IF APPLICABLE)
9. PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the

**STATE OF ILLINOIS
CONTRACT**

Central Management Services
JPMC Rock Salt Bulk, FY24
23-416CMS-BOSS4-P-56958

terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page

**STATE OF ILLINOIS
CONTRACT**

Central Management Services
JPMC Rock Salt Bulk, FY24
23-416CMS-BOSS4-P-56958

VENDOR

Vendor Name: Cargill, Incorporated - Salt, Road Safety	Address (City/State/Zip): 24950 Country Club Blvd, Ste 450 North Olmsted, OH 44070
Signature:	Phone: 800-600-7258
Printed Name: Shelly Brown	Fax: 952-367-0655
Title: Customer Care Representative	Email: salt_customerareroadsafety@cargill.com
Date: 6/30/2023	

STATE OF ILLINOIS

Procuring Agency: Central Management Services	Phone: 866-455-2897
Street Address: 300 West Jefferson, 3 rd Floor	Fax:
City, State ZIP: Springfield, IL 62702	
Official Signature	Date: 10/25/23
Printed Name: Raven DeVaughn by David Thomas	
Official's Title: Acting Director by Agency Purchasing Officer	
Legal Signature:	Date:
Legal Printed Name:	
Legal's Title:	
Fiscal Signature:	Date:
Fiscal's Printed Name:	
Fiscal's Title:	

AGENCY USE ONLY

NOT PART OF CONTRACTUAL PROVISIONS

- Agency Reference #: 23-416CMS-BOSS4-R-170702
- Project Title: JPMC Rock Salt Bulk, FY24
- Contract #: 23-416CMS-BOSS4-P-56958
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- BidBuy / Bulletin Reference #: 23-416CMS-BOSS4-B-36907
- BidBuy / Bulletin Publication Date: 05/6/2023
- Award Code: A
- Subcontractor Utilization? Yes No Subcontractor Disclosure? Yes No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? Yes No Percentage:
- Minority Owned Business? Yes No Percentage:
- Women Owned Business? Yes No Percentage:
- Persons with Disabilities Owned Business? Yes No Percentage:
- Veteran Owned Small Business? Yes No Percentage:
- Other Preferences?

1. DESCRIPTION OF SUPPLIES AND SERVICES

- 1.1. **GOAL:** It is the intent of the State of Illinois to establish a Joint Purchase Master Contract for bulk rock salt to be purchased on an as-needed basis during the contract period in the identified districts.

This Joint Purchase Master Contract (JPMC) may be utilized by all Governmental Units as defined in Section 5 of this Contract.

Note: Participation in this contract is based upon an annual survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed.

1.2. SUPPLIES AND/OR SERVICES REQUIRED:

- 1.2.1. The Vendor will provide rock salt based on quantity ordered within the timeframe listed herein.

1.2.2. Rock Salt Specification Requirements:

- a. Rock Salt shall comply with the requirements of The American Association of State Highway and Transportation Officials (AASHTO) SPECIFICATION M143, SODIUM CHLORIDE TYPE 1, GRADE 1.
- b. Rock Salt shall be free flowing fresh stock, reclaimed or re-crushed rock salt will not be accepted and shall be rejected by delivery site.

- 1.2.3. **Quantity Commitments:** All participants who complete the annual survey will have the option to choose between a minimum of 80% or 100% purchase commitment and will be allowed a maximum of 120% purchase commitment as defined below. All minimum purchase commitments will be defined in the line item description within BidBuy.

- a. Minimum 80% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 80%. That means that if the participant estimates a quantity of 100 ton, the participant is only obligated to order 80 ton. That is 80% of the estimated quantity. The participant shall have no further liability to the Vendor for further remaining quantities.
- b. Minimum 100% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 100%. That means that if the participant estimates a quantity of 100 ton, the participant is obligated to order 100 ton. That is 100% of the estimated quantity.

- c. Maximum 120% Commitment: The Vendor shall agree to provide up to 120% of the bid quantity estimated tonnage at the same contract price. That means that all participants who estimate a quantity of 100 ton can order up to 120 ton at the same contract price.
- d. Quantities Exceeding 120% Maximum: In some instances, a participant may require quantities that would exceed the maximum commitment of the Vendor; in such instances, any delivery shall be made upon the mutual agreement of all parties.
- e. Purchase Percentages for IDOT: The Illinois Department of Transportation (IDOT) has provided estimated quantities for individual locations. Quantities purchased from each Vendor shall be computed on a District by District basis (not by location). For example, if a Vendor has 2 locations in a District with estimated quantities of 100 and 200 tons with a minimum 80% commitment. Then the 80% commitment will be met once the $300(0.8) = 240$ tons has been purchased between the two locations. This may include all 240 tons purchased from one location.

1.2.4. Weights and Measures Requirements and Adjustments:

- a. Weights and Measures: All measurements for weight shall be from scales meeting the requirements of The Weights and Measures Act of the State of Illinois (225 ILCS 470). The Vendor shall provide accurate weights of materials delivered to governmental units. These weights shall be documented on delivery tickets which shall identify the source of the material, type of material, the date and time the material was loaded, the release number, the net weight, the tare weight, and the identification of the transporting vehicle.

The State reserves the right to conduct random, independent vehicle weight checks for salt deliveries. This will require that trucks occasionally be directed to a scale near the delivery point.

Should the vehicle weight check result in the net weight of material on the vehicle to exceed the net weight of material shown on the delivery ticket by 600 pounds or more, the State will document the independent vehicle weight check and immediately furnish a copy of the results to the Vendor. No adjustment in pay quantity will be made.

Should the vehicle weight check result in the net weight of material shown on the delivery ticket to exceed the net weight of material on the vehicle by the tolerance of 600 pounds or more, the State will document

the independent vehicle weight check (IWC1), immediately furnish a copy of the results to the Vendor, and immediately perform a second independent weight check (IWC2). If the second independent weight check is within the 600-pound tolerance, then a third independent weight check (IWC3) will be performed. If the third independent weight check is within tolerance, no pay adjustments will be made, and random independent weight checks will resume. If the second or third independent weight check confirms the net weight of the material shown on the delivery ticket exceeds the net weight of material on the vehicle by 600 pounds or more, the State will adjust the net weight shown on the delivery ticket for IWC1 to the checked delivered net weight as determined by the independent vehicle weight checks.

- b. Method of Measurement: The State will also adjust the method of measurement for IWC2, IWC3 (when applicable) and subsequent truck loads using the same scale based on the out-of-tolerance independent weight checks. The net weight of rock salt delivered to the State from this source, will be adjusted by applying a correction factor "A" as determined by the following formula:

$$A = 1.0 - (B - C) / B; \text{ Where } A < 1.0 \text{ and } B - C > 600$$

Where: A = Adjustment factor
B = Net weight shown on the delivery ticket from IWC1
C = Net weight on the vehicle determined from independent weight check from IWC1

The adjustment factor will be applied as follows:

$$\text{Adjusted Net Weight} = A \times \text{Delivery Ticket Net Weight}$$

The adjustment factor will be imposed until the cause of the deficient weight is identified and corrected by the Vendor to the satisfaction of the State. If the cause of the deficient weight is not identified and corrected within seven calendar days, the State reserves the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This action may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied weight adjustments.

At the Vendor's option, the vehicle may be weighed on a second independent Department of Agriculture certified scale to verify

accuracy of the scale used for the independent weight check. The freight for this additional weigh will be charged to the party that is proven to be negligent.

- c. Deductions: The State reserves the right to assess, and apply if applicable, invoice deductions for the following:

Moisture Content: Deductions by percentage for moisture content based on total weight shall be determined by the following ranges:

Moisture Content (%)	Deduction in Price (Per Truckload)
0.00 TO 2.00	NO DEDUCTION
2.01 TO 2.50	10% DEDUCTION
2.51 TO 3.00	15% DEDUCTION
3.01 TO 3.50	20% DEDUCTION
3.51 TO 4.00	25% DEDUCTION
GREATER THAN 4.01	REJECTION OF LOAD

Sodium Chloride (NACL) Content: The State reserves the right to accept delivery of rock salt which, according to the analysis by The Illinois Department of Transportation, has a Sodium Chloride (NACL) content of less than 95.0 percent, but not less than 90.0 percent. When such reservation is applied, final payment will be made on the following basis:

- 1) When NACL content is between 94.0 and 94.9 percent, the price to be paid shall be the contract price less \$5.00 per ton.
- 2) When NACL content is between 90.0 and 93.9 percent, the price paid shall be contract price less \$10.00 per ton.
- 3) When the NACL content is less than 90.0 percent, the load will be rejected.

1.2.5. Ordering

- a. Order Placement: Orders may be placed with the Vendor (Monday-Friday) via telephone, with a written electronic communication (e-mail) or fax confirmation to follow. All State agency orders will contain a purchase order generated from BidBuy in addition to an electronic communication (e-mail). Vendors shall arrange for immediate shipment upon receipt of order from an authorized participating agency representative. All other governmental units will use their own purchase order system.

- b. Order Quantities: Orders shall be scheduled in amounts that make up full (22-25 ton) truckloads, orders for less than truckload will not be accepted.
- c. Initial Orders: The Illinois Department of Transportation requires Vendors to ship initial fill-up orders prior to October 31st of the current year. If this date has passed prior to execution, we ask that the Vendor(s) start shipping as soon as contract has been executed. Please see the attached file within BidBuy titled "Initial Orders". Vendor(s) shall notify each destination entity when initial shipments are to begin.
- d. Seasonal Orders: Non-State agencies reserve the right to purchase up to 50% of the estimated order requirements prior to November 30th of the current year. Vendor shall notify each delivery point of when shipment is to begin.
- e. Order Timeline: For an order placed prior to 9:00 a.m. on a given day, that day would be considered as the first calendar day of the seven (7) day delivery period. For an order placed after 9:00 a.m. on a given day, the day following would be considered as the first calendar day of the seven (7) day delivery period, or as amended by order guidelines in Section 1.2.5.6.
- f. Order Guidelines: An agency may order up to 20% of their 100% contracted tonnage in any given week and Vendor shall deliver within 7 working days after receipt of order. Quantities ordered above the 20 percent threshold shall have an extended delivery time of one-working-day for each one percentage-point above the 20% guideline. For example, if an agency orders 25% of their awarded total 100 tons, delivery of the first 20 tons (20%) shall be within 7 working days after receipt of order and the remaining 5 tons shall be delivered within 12 working days after receipt of the order.
- g. Peak Season Orders: After hours and weekend delivery arrangements are encouraged during severe seasonal weather events to provide Vendor additional ability to maintain a prompt order delivery schedule. Orders placed during peak season should be in accordance with projected requirements and not in excess of the order guidelines, thereby hindering a Vendor's ability to maintain a prompt order delivery schedule.
- h. Post Season Orders: All orders for Rock Salt shall be placed by the end of July for the previous season's estimated usage. If the location does not

have adequate capacity to hold the rock salt, the Vendor may elect to add a storage charge per ton/day.

1.2.6. The Districts are defined as follows:

District 1: Counties of Cook, DuPage, Kane, Lake, McHenry, and Will.

District 2: Counties of Boone, Carroll, Henry, JoDaviess, Lee, Ogle, Rock Island, Stephenson, Whiteside, and Winnebago.

District 3: Counties of Bureau, DeKalb, Ford, Grundy, Iroquois, Kankakee, Kendall, LaSalle, and Livingston.

District 4: Counties of Fulton, Henderson, Knox, Marshall, McDonough, Mercer, Peoria, Putnam, Stark, Tazewell, Warren, and Woodford.

District 5: Counties of Champaign, DeWitt, Douglas, Edgar, McLean, Piatt, and Vermillion.

District 6: Counties of Adams, Brown, Cass, Christian, Hancock, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Pike, Sangamon, Schuyler, and Scott.

District 7: Counties of Clark, Clay, Coles, Crawford, Cumberland, Edwards, Effingham, Fayette, Jasper, Lawrence, Macon, Moultrie, Richland, Shelby, Wabash and Wayne.

District 8: Counties of Bond, Calhoun, Clinton, Greene, Jersey, Madison, Marion, Monroe, Randolph, St. Clair and Washington.

District 9: Counties of Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Jefferson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White and Williamson.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services. For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services.

1.3. MILESTONES AND DELIVERABLES:

- 1.3.1. Stockpile and Order Status Reports: Vendor shall provide stockpile and order status reports upon request and as requested by the CMS Bureau of Strategic Sourcing for use in its contract administration effort. Failure to comply in a timely manner may be considered a breach of contract.
- 1.3.2. Delivery Invoices: Vendor invoices shall show the date orders were placed with the Vendor and the dates and amounts of salt delivered.
- 1.3.3. The Vendor warrants that all products furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this Contract including any specifications or standards. In addition, Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.
- 1.3.4. The Vendor shall report to the Department of Central Management Services Bureau of Strategic Sourcing (BOSS) an annual Contract Usage Report which includes all Governmental Units and Not-for-Profit Agencies. This report shall be in a tab-delimited text file or an Excel spreadsheet that references the BidBuy Purchase Order (PO) number, time period being reported, and must include the following:

PO Line Number, Description, Quantity, Ordering Entity

The report will be sent to the following email address: CMS.BOSS.Sourcing@illinois.gov.

A sample of the report's format is as follows:

Line Item #	Description	Quantity	Ordering Entity
1	XXXXXXXXXX	XXX	XXXXXXXX
2	XXXXXXXXXX	XXX	XXXXXXXX

1.4. VENDOR / STAFF SPECIFICATIONS:

- 1.4.1. Vendor Meetings:

- a. The Vendor shall participate in a pre-season meeting with IDOT Central Bureau of Operations. This meeting will be scheduled after the execution of the contract(s).
- b. The Vendor shall participate in weekly calls with IDOT Central Bureau of Operations throughout the winter season.
- c. The Vendor shall participate in a post-season meeting with IDOT Central Bureau of Operations that will be scheduled between April to June.

1.4.2. Stockpile and Delivery Performance:

- a. Delivery Performance: Freezing of waterways and the impact on delivery must be reasonably anticipated by the Vendor and is not a cause to claim Force Majeure.
- b. STOCKPILE AVAILABILITY: Successful Vendors shall have stockpiles of Rock Salt in Illinois or near its boundaries in quantities that are sufficient to satisfy the State of Illinois contractual requirements and stockpile staging requirements shall be as follows:
 - 1. 100% at upper MISSISSIPPI RIVER STOCKPILE locations, DISTRICT-1, DISTRICT-2, DISTRICT-3, and DISTRICT-4 by December 1st.
 - 2. 50% at all other Downstate Stockpile locations by December 1st and 100% by January 1st.

Such stockpiles must be near enough to delivery points to allow for timely delivery as required by the State of Illinois contractual requirements.

Vendors may also be required to furnish a list of rock salt commitments against these stockpiles as a result of other contractual agreements.

- c. STOCKPILE INSPECTIONS: The State reserves the right to inspect and/or test the rock salt provided at the Vendor's stockpile points or at the salt storage facility destination, whichever is most convenient to the State.
- d. VENDOR NOTIFICATION – Illinois Waterway Consolidated Lock Closures: Various lock closures will be occurring on the Illinois waterway over the next few years. Vendors should prepare accordingly and thereby such is not a cause to claim Force Majeure. Information on the lock closures including scheduling can be found at:

<https://www.mvr.usace.army.mil/Missions/Navigation/Navigation-Status/>

- 1.4.3. Safety Data Sheets: The Vendor is required to furnish a Safety Data Sheet (SDS) for each toxic substance shipped. Submission of Safety Data Sheets is required by the Illinois Toxic Substances Disclosure to Employees Act. 820 ILCS 255/1 ET SEQ, or subsequent amendment.
- 1.4.4. Vendor must be registered in BidBuy before entering into the resulting Contract with the State of Illinois.

1.5. TRANSPORTATION AND DELIVERY:

- 1.5.1. Delivery Time: Delivery will be made F.O.B. Destination with all transportation and handling paid by the Vendor to any participating Governmental Unit. Deliveries are to be made within seven (7) working days, or as extended by order guidelines in Section 1.2.5.6. For all orders placed by contract participants on or after December 1 and prior to May 1st of any year, order delivery performance shall be subject to application of Liquidated Damages as stated in Section 1.5.10 below.
- 1.5.2. Delivery Schedule: Salt order deliveries will be accepted only during regular workdays (Monday thru Friday) and work hours (7:30 a.m. - 3:30 p.m.) excluding state holidays, except where special arrangements are made in advance with an appropriate representative at the delivery site.
- 1.5.3. Delivery Locations: All delivery locations are listed within each line item in BidBuy. Specific delivery notes for other governmental units will be given at the time of order.
- 1.5.4. Payment of Tolls: The Vendor shall be required to pay the full amount of tolls, if any, incurred during the duration of the contract. Said tolls will not be refunded by the ordering agency.
- 1.5.5. Delivery Tickets: Each delivery ticket shall be a direct entry (no manual entries) certified scale ticket indicating gross, tare, and net weight of each truckload of rock salt. Unless otherwise directed, delivery ticket must also be signed by an authorized agency representative at the delivery location point to verify that agency has accepted the material. The Vendor shall include the release order number and the date of delivery on each delivery ticket. The Vendor shall ensure all weights and measures shown on all tickets are correct.

- 1.5.6. Delivery Requirements: All truck loads shall be covered with approved weatherproof material. Vendor shall ensure the delivery person inspects the inside of the trailer and all salt is removed from the trailer before leaving a delivery point. Pre-loading trucks prior to the date of delivery is not allowed and may be rejected at the delivery site. In the event any agency discovers preloaded rock salt already dumped at its location, the salt may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of the original order.
- 1.5.7. Delivery Method: All deliveries will be on the basis of the "End-Dumping" method. Vendors shall be governed by the specific delivery instructions, as to unloading point, issued by an applicable agency when they place their order for a particular location.
- 1.5.8. Weights and Measures: Governmental units reserve the right to require that trucks may occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads. The governmental units reserve the right to take action to remedy Vendor's failure to provide accurate weights and measures.
- 1.5.9. Foreign Materials: All truck loads shall be free of any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc. or the load may be rejected. In the event any agency discovers foreign material in truckloads of rock salt already dumped at its location, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of original order.
- 1.5.10. Damages: Governmental units reserve the right to take action against Vendor delivery failure as follows:

Liquidated Damages: From December 1 through May 1 of the current season, if the Vendor is unable to make delivery within the authorized delivery time, the governmental units shall assess and have the right to retain as Liquidated Damages, and not as a penalty, 5 percent per working day on the undelivered portion of the order, but not to exceed 50 percent of the total order. Governmental units and Vendor agree that at the time of contracting, the amount of actual damages is uncertain. Governmental units and Vendor further agree that the amount of Liquidated Damages in this Section is reasonable and bears relation to the damages which may be sustained in the event of a breach.

Delivery Failure Damages: If after seven (7) days' assessment of Liquidated Damage claims, a Vendor has still failed to deliver as required, governmental units reserve the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied Liquidated Damages.

1.6. SUBCONTRACTING

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized? Yes No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of \$100,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors where the annual value of the subcontract is greater than \$50,000 must include Illinois Standard Certifications completed by the subcontractor.

1.6.2. Please identify below subcontracts with an annual value of \$100,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: See attached

Amount to Be Paid: \$100,000.00

Address: 1234 Main St, Chicago, IL 60601

Description of Work: Ice control services

- Subcontractor Name: ABC Contracting, Inc.

Amount to Be Paid: \$25,000.00

Address: 5678 Oak St, Chicago, IL 60602

Description of Work:

If additional space is necessary to provide subcontractor information, please attach an additional page.

- 1.6.3. If the annual value of any the subcontracts is more than \$100,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.
- 1.6.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of this Contract are done at the sole risk of the Vendor and subcontractor(s).

1.7. SUCCESSOR VENDOR

- Yes No This contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then the Vendor certifies:

- (i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and
- (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this contract.

1.8. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being

performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: United States

Value of services performed at this location: 100%

- Location where services will be performed: United States

Value of services performed at this location: 100%

2. PRICING

2.1 FORMAT OF PRICING:

2.1.1 Vendor shall submit pricing in the line items on BidBuy, based on the terms and conditions set forth in section 1 of this Contract.

- a) Pricing shall be submitted by entering the cost per unit of measure based on minimum order quantities on each line item in BidBuy. Prices must include all costs shipped F.O.B. Destination and may not include any additional costs due to taxes (federal or otherwise) unless accompanied by proof the State is subject to the tax.

2.2 TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the contract price is firm or estimated at the time it is submitted for obligation. The total price of this contract is estimated.

2.3 EXPENSES ALLOWED: Expenses are not allowed.

2.4 DISCOUNT: The State may receive a 0 % discount for payment within 0 days of receipt of correct invoice. This discount will not be a factor in making the award.

2.5 VENDOR'S PRICING: For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed pricing.

2.6 MAXIMUM AMOUNT: This Joint Purchase Master Contract is an indefinite quantity contract.

3. TERM AND TERMINATION

- 3.1 TERM OF THIS CONTRACT:** This contract has an initial term commencing upon the last dated signature of the Parties to September 30, 2024.

The State may include in this contract the BidBuy Purchase Order as it contains the agreed term.

- 3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms and any extensions, exceed ten (10) years. 30 ILCS 500/20-60

- 3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

- 3.2 RENEWAL:** N/A

- 3.3 TERMINATION FOR CAUSE:** The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

- 3.4 TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

- 3.5 AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract,

in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Agency's funding by reserving some or all of the Agency's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

- 4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.
- 4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract of \$1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.
- 4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (<https://labor.illinois.gov>) to ensure understanding of prevailing wage requirements.
- 4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.
- 4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.
- 4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the

applicable Agency's Illinois tax exemption number and Federal tax exemption information.

4.1.6.2 Vendor shall invoice at this completion of the contract unless invoicing is tied in this contract to milestones, deliverables, or other invoicing requirements agreed to in the contract.

Send invoices to:

Agency:	Requesting Agency / Entity
Attn:	Requesting Agency / Entity
Address:	Requesting Agency / Entity
City, State Zip	Requesting Agency / Entity

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

- 4.2 ASSIGNMENT:** This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.
- 4.3 SUBCONTRACTING:** For purposes of this section, subcontractors are those with contracts with an annual value exceeding \$100,000 and who are specifically hired to perform all or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the Standard Illinois Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses, the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract, and the general type of work to be performed. 30 ILCS 500/20-120.
- 4.4 AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor

for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.

- 4.5 TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.
- 4.6 NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7 FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8 CONFIDENTIAL INFORMATION:** Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in

the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

- 4.9 USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.
- 4.10 INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.
- 4.11 INSURANCE:** Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of

\$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

4.13 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.

4.14 COMPLIANCE WITH THE LAW: The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.

4.15 BACKGROUND CHECK: Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.

4.16 APPLICABLE LAW:

4.16.1 PREVAILING LAW: This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

4.16.2 EQUAL OPPORTUNITY: The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.

4.16.3 COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY: Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.

4.16.4 OFFICIAL TEXT: The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (www.ilga.gov/legislation/ilcs/ilcs.asp).

4.17 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract,

then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.

- 4.18 CONTRACTUAL AUTHORITY:** The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.
- 4.19 EXPATRIATED ENTITIES:** Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.
- 4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21 MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.
- 4.22 PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

- 4.23 FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.
- 4.24 SCHEDULE OF WORK:** Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.
- 4.25 WARRANTIES FOR SUPPLIES AND SERVICES:**
- 4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.
- 4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.
- 4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.
- 4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS:** Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

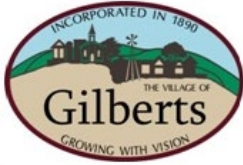
4.27 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

5. STATE SUPPLEMENTAL PROVISIONS

- Agency Definitions
 - 5.1. "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).
 - 5.2. "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax, or any other public entity created by statute.
- Required Federal Clauses, Certifications and Assurances
- Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.
- Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than \$200 per month or \$2,000 per year) 30 ILCS 500/25-60.
- Agency Specific Terms and Conditions
 - 5.3. The Chief Procurement Officer for General Services makes this contract available to all governmental units.
 - 5.4. Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units.
 - 5.5. The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit.
 - 5.6. Vendor shall bill each governmental unit separately for its actual share of the costs of the supplies or services purchased.
 - 5.7. The credit or liability of each governmental unit shall remain separate and distinct.
 - 5.8. Disputes between vendors and governmental units shall be resolved between the affected parties.
 - 5.9. All terms and conditions in this Contract apply with full force and effect to all purchase orders.
- Other (describe)

1.6.2. Continued-

- Subcontractor Name: Five Star Hauling
Amount to Be Paid: To be determined
Address: 14210 S Kenton, Creston, IL 60418
Description of Work: Transporting rock salt from terminal to purchaser
- Subcontractor Name: ADM Transport DECATUR
Amount to Be Paid: To be determined
Address: 4666 Faries Pkwy, Decatur, IL 62526
Description of Work: Transporting rock salt from terminal to purchaser
- Subcontractor Name: 97 Grain & Trucking, LLC dba Midwest Express & Hay Grinding
Amount to Be Paid: To be determined
PO Box 143, Macomb, IL 61455
Description of Work: Transporting rock salt from terminal to purchaser
- Subcontractor Name: Beelman Logistics, LLC
Amount to Be Paid: To be determined
Address: 3020 E. 104th St., Chicago, IL 60617
Description of Work: Transporting rock salt from terminal to purchaser



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti & Board of Trustees
Cc: Brian Bourdeau, Village Administrator
From: Wade Kretsinger, Public Works Director
Zach Ruemelin, Utilities Superintendent
Date: November 7, 2023
Re: Item 4.H: Approval of an Agreement with Midwest Power Vac to Provide Vactor Services to Clean Out Six Lift stations and Various Locations at the Waste Water Plant in an Amount Not-to-Exceed \$16,000

Background:

Each year the Village budgets to vactor out the six lift stations in order to maintain the lift stations, cut down on FOG (Fats, Oils, Grease), grit build up, and rag build up over time. Along with the lift stations, we also clean critical locations at the Wastewater Treatment Plant for the same buildup of waste materials. Those locations consist of the RAS (return activated sludge) pit, drain/decant pit, influent box, and the influent channel in the RAW Building. If these locations are not maintained regularly it can lead to back-ups, pulling clogged pumps to remove the rags/debris, grit/debris damaging the pumps which will shorten their longevity, and build up on level sensors/floats that can cause faulty level readings which can result in back-ups as well.

Summary:

Vactor/Cleaning of:

Lift Stations:

- Meadows LS
- Telluride LS
- Barancik LS
- Valencia LS
- School LS
- Glacial Falls LS

WWTP Locations:

- Drain Pit
- RAS Pit
- Influent Box
- Influent Channel (Raw Building)

This will cover the Dewatering box rental, hauling away the waste to the landfill, and up to 3 full days of vactoring at the various locations.

Conclusion:

Village Staff recommends that the Village Board of Trustees authorize the purchase of services from Midwest Power Vac in a not-to-exceed amount of \$16,000 from account 20-20-5450.

VILLAGE OF GILBERTS

RESOLUTION 35-2023

**A RESOLUTION AUTHORIZING APPROVAL OF AN AGREEMENT WITH
MIDWEST POWER VAC TO PROVIDE VACTOR SERVICES TO CLEAN OUT SIX
LIFT STATIONS AND VARIOUS LOCATIONS AT THE WASTE WATER PLANT IN
AN AMOUNT NOT TO EXCEED \$16,000**

WHEREAS, the Village of Gilberts (“Village”) has six lift stations and a waste water treatment plant; and

WHEREAS, the lift stations and waste water plant need to be cleaned and serviced to retain operational capacity; and

WHEREAS, funds were included in the FYE 12/31/2023 Budget for vactor services and cleaning out of the Village’s lift stations and waste water facility; and

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. **Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. **Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute agreements and other necessary documents with Midwest Power Vac for the purchase of vactor and cleaning services for the Village’s lift stations and waste water treatment plant in an amount not-to-exceed \$16,000.

Section 3. **Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this 7th day of November, 2023.

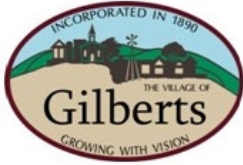
	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 7th DAY OF NOVEMBER, 2023

Village President, Guy Zambetti

(SEAL)

ATTEST: _____
Lynda Lange, Village Clerk



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To: President Zambetti & Board of Trustees
From: Brian Bourdeau, Village Administrator
Wade Kretsinger, Public Works Director
Date: November 7, 2023 Board Meeting
Re: Item 5.A: Approval of an Agreement with O'Carroll Electric for the Repair and Replacement of Street and Parking Lot Lighting Along Raymond Drive in an Amount Not-to-Exceed \$25,600

Background:

There are 6 streetlights on Raymond Street that have not been in operation for the past several years. Along with the streetlights, several LED parking lot lights in the water and wastewater facilities have not worked as well.

Summary:

This quote by O'Carroll includes getting the street lights operational along with upgrading them to LED alternatives. It also includes upgrading the fuses and drivers at both plants parking lot lights and cleaning up some previous work that was never finished correctly several years ago. We opted to get all the work done in one go and upgrade the lights to LEDs to get the best price possible as well as complete the project in the most efficient manner.

Conclusion:

We recommend that the Village Board of Trustees to authorize the approval of an agreement with O'Carroll Electric for the repair and replacement of street and parking lot lights along Raymond Street in an amount not-to-exceed \$25,600.

VILLAGE OF GILBERTS

RESOLUTION 36-2023

A RESOLUTION AUTHORIZING APPROVAL OF AN AGREEMENT WITH O'CARROLL ELECTRIC FOR THE REPAIR AND REPLACEMENT OF STREET AND PARKING LOT LIGHTING ALONG RAYMOND DRIVE IN AN AMOUNT NOT-TO-EXCEED \$25,600

WHEREAS, the Village of Gilberts ("Village") has multiple streetlights located along Raymond Drive; and

WHEREAS, the Village has two municipal facilities located along Raymond Drive that each contain parking lot lighting; and

WHEREAS, the streetlighting along Raymond Drive and adjacent municipal facilities has experienced various electrical issues; and

WHEREAS, the Village contacted a qualified electrical contractor to assist in diagnosing the electrical faults and preparing a recommended resolution; and

WHEREAS, O'Carroll has provided a quote for resolving the electrical faults with the streetlighting along Raymond and the adjacent municipal facility parking lots.

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby authorizes the Village Administrator to execute agreements and other necessary documents with O'Carroll Electric for the repair and replacement of street and parking lot lighting along Raymond Drive in an amount not-to-exceed \$25,600.

Section 3. Waiver of Competitive Bidding. To the extent any competitive bidding requirements apply to the agreement with O'Carroll Electric, such competitive bidding requirements are hereby waived pursuant to Section 8-9-1 of the Illinois Municipal Code (65 ILCS 5/8-9-1).

Section 4. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this 7th day of November, 2023.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 7th DAY OF NOVEMBER, 2023

Guy Zambetti, Village President

(SEAL)

ATTEST:

Lynda Lange, Village Clerk



**O'CARROLL
ELECTRIC**
COMMERCIAL • INDUSTRIAL

Scope of Work

Wade Kretsinger
Village of Gilberts
73 Industrial Drive
Gilberts, IL 60136

Wade, please see our quoted scope of work below:

- In parking lot of Water Treatment Facility, O'Carroll to replace all (3) failed LED fixtures, (3) LED drivers, and (3) fuses; O'Carroll to use Village of Gilberts' bucket truck for this work
 - **Project Cost: \$3,800**
- Retrofit (5) street lights on Raymond Drive with LED alternatives; install new LED drivers and new fuses for each fixture
 - **Project Cost: \$7,400**
- Bore new feed to Wastewater Treatment Facility parking lot lights, repair feed at pole near southeast corner of parking lot, and restore power to the (3) street lights on Raymond Drive
 - **Project Cost: \$10,600**
- Wire the Aeration Tank lights to existing photocell in electrical room of Wastewater Treatment Facility
 - **Project Cost: \$1,200**
- Replace LED drivers and fuses at (6) pole light locations at Waste Treatment Facility; O'Carroll to use Village of Gilberts' bucket truck to complete this work
 - **Project Cost: \$2,600**

Total Project Cost: \$25,600

Respectfully submitted,
Colin O'Carroll
O'Carroll Electrical Contracting Inc.

Note: If unable to use the The above street lighting projects will require a months' articulating boom rental at a cost of \$2,400



PROJECT DETAIL



(3) LED pole fixtures, as well as their drivers and fuses, to be replaced at the Water Treatment Facility



O'Carroll to retrofit (5) pole lights on Raymond Drive with LED alternatives



Pole lights on Raymond Drive to be replaced with LED alternatives



O'Carroll to replace drivers and fuses for all blinking fixtures at the Wastewater facility; this is an issue with incompatible LED drivers



O'Carroll to clean up this pole base stub-up



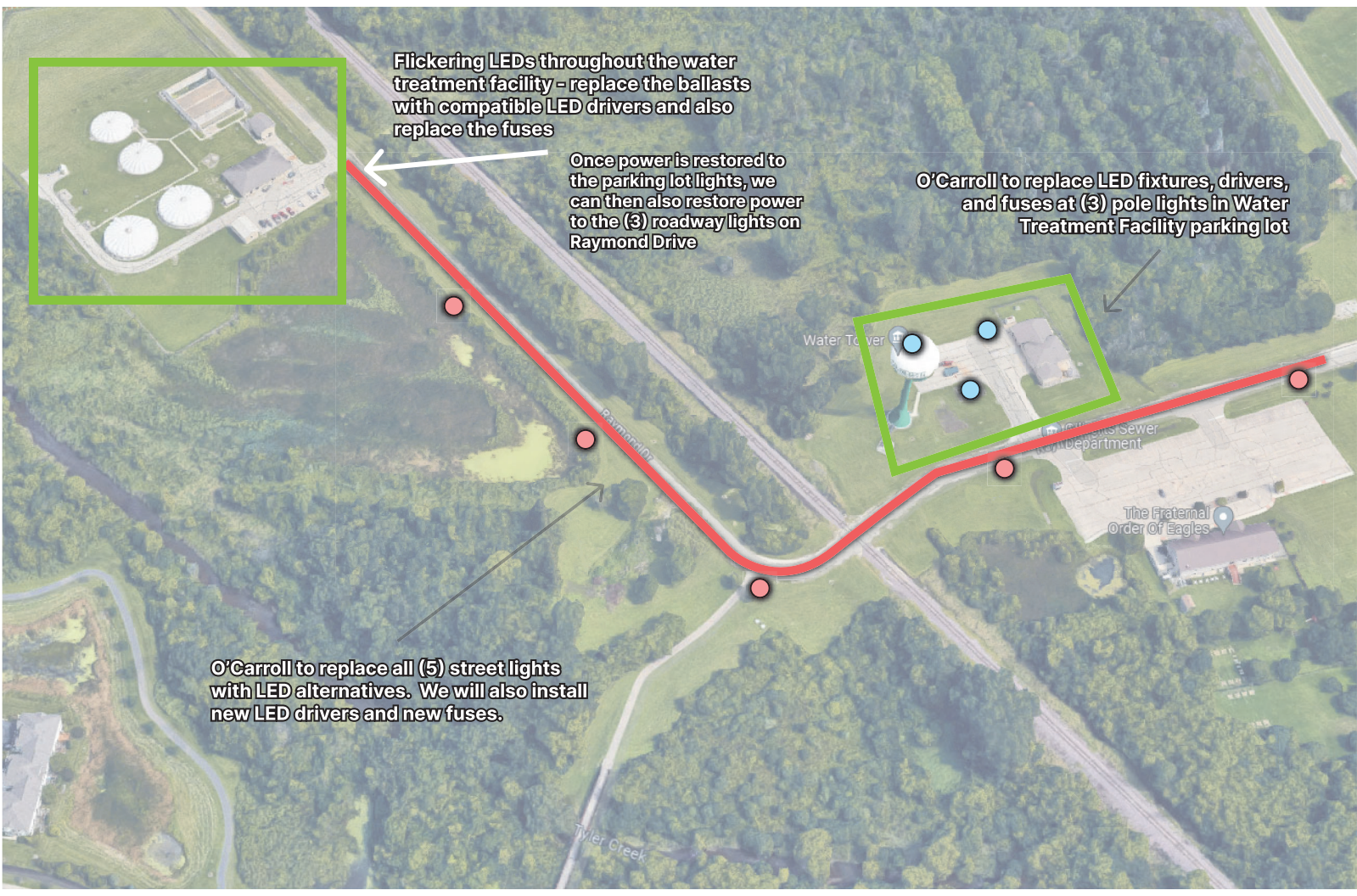
O'Carroll to bore new feed from grassy area to Wastewater Treatment Facility; we will trench to the failed pole lights and restore power to those, as well as the (3) roadway lights on that failed circuit

Flickering LEDs throughout the water treatment facility - replace the ballasts with compatible LED drivers and also replace the fuses

Once power is restored to the parking lot lights, we can then also restore power to the (3) roadway lights on Raymond Drive

O'Carroll to replace LED fixtures, drivers, and fuses at (3) pole lights in Water Treatment Facility parking lot

O'Carroll to replace all (5) street lights with LED alternatives. We will also install new LED drivers and new fuses.

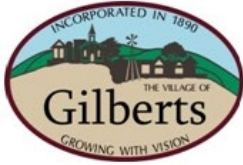




O'Carroll to wire these to photocell so that on/off matches the rest of the facility site lighting

These (2) parking lot fixtures have a failed feed; O'Carroll is quoting a new feed to enter the building and utilize the existing 480V circuit intended to feed these. Once power is restored to these lights, we can then also restore power to the (3) roadway lights

(6) Pole-mounted site lights are flickering; O'Carroll to use Village of Gilberts' bucket truck to replace drivers with compatible LED driver, and also replace damaged fuses



Village of Gilberts

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To: President Zambetti & Board of Trustees
From: Brian Bourdeau, Village Administrator
Date: November 7, 2023 Board Meeting
Re: Item 5.B: Authorizing and Approving the Release of a Total of 436 Building Permits in the Conservancy Development

Summary

The amended Annexation Agreement for the Conservancy Development restricted the number of permits available for release until the water service improvements required by the amendments are completed. However, the Board, by Resolution, may release permits by a majority vote, which has taken place from time to time. This Resolution is a clean-up item that repeals all previous Resolutions and sets the available permits equal to the number of final platted lots in NH1, NH2A-1, NH2A-2, NH2B-1, NH2B-2, NH2B-3 and NH3A, which is 436 out of a total of 1,197. This will ensure development in all previously approved and platted phases may continue smoothly. Any future plats will require either, a) the water service improvements be complete pursuant to the amended Annexation Agreement or b) further action by the Board to release additional permits.

VILLAGE OF GILBERTS

RESOLUTION 37-2023

A RESOLUTION AUTHORIZING AND APPROVING THE RELEASE OF A TOTAL OF 436 BUILDING PERMITS IN THE CONSERVANCY DEVELOPMENT

WHEREAS, on January 31, 2017, the Village of Gilberts Board of Trustees approved the First Amendment to an Annexation and Development Agreement between the Village of Gilberts and Gilberts Development LLC for 914.02 acres of the Conservancy Development, legally described on **Exhibit A** (“*Gilberts Development Parcel*”), which Agreement was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006674, and which Agreement was further amended by the Second Amendment and the Third Amendment (collectively, “*Amended Annexation Agreement*”); and

WHEREAS, on January 31, 2017, the Village of Gilberts Board of Trustees also approved Ordinance No. 05-2017, an Ordinance Approving a First Amendment to an Existing Planned Unit Development and the Preliminary PUD Plan for the Conservancy Development, which Ordinance was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006675, which Ordinance was further amended by the Second Amendment to the PUD Ordinance (collectively, “*Amended PUD Ordinance*”); and

WHEREAS, the Amended Annexation Agreement restricts the number of building permits that can be issued for lots in the Conservancy Development Parcel to 123 permits until the water service improvements required by the Amended Annexation Agreement are completed and operational, unless expressly approved otherwise by a majority vote of the Village Board; and

WHEREAS, the Village Board previously approved various Resolutions that approved the release of additional building permits beyond the 123 permits approved by the Amended Annexation Agreement in Resolution No. 01-2018, Resolution 07-2018, Resolution 23-2020, and Resolution 09-2021; and

WHEREAS, the Village Board also previously approved various plats of subdivision for phases of development of the Conservancy Development Parcel, including final plats for Neighborhoods 1, 2A-1, 2A-2, 2B-1, 2B-2, 2B-3, and 3A, which, in total, platted 436 lots in the Conservancy Development Parcel; and

WHEREAS, the Village Board desires to repeal the previous Resolutions and adopt this Resolution which would authorize a release of a total number of building permits to correspond with the number of platted lots that were previously approved by the Village, for a total of 436 authorized building permits, all in accordance with the terms and conditions of this Resolution.

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS AS FOLLOWS:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Authorization of 436 Total Building Permits for the Conservancy. In accordance with the authority granted by the Amended Annexation Agreement, the Village Board of Trustees hereby authorizes and approves the release of a total of 436 building permits for the Conservancy Development Parcel (which number includes the 123 permits authorized by the Amended Annexation Agreement, the 51 permits authorized for Phase 2A-1 that were authorized previously, and the 184 building permits authorized by Resolution 09-2021), and which number corresponds with the 436 platted lots in the Conservancy Development Parcel that the Village Board approved previously for Neighborhoods 1, 2A-1, 2A-2, 2B-1, 2B-2, 2B-3, and 3A, all subject to compliance with the conditions set forth in Section 3 and approval and recordation of a plat of subdivision for any phase of the Conservancy Development for which building permits are proposed to be released.

Section 3. Conditions. The approvals granted in Section 2 of this Resolution are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the President and Board of Trustees, invalidate the approvals:

- A. **Remaining Building Permits.** The remaining building permits (beyond the 436 permits authorized for release by this Resolution) for lots within the Conservancy Development Parcel that have not yet been platted as of the date of this Resolution will be released only after all of the water service improvements required by the Amended Annexation Agreement are completed, accepted by the Village, and fully operational in accordance with the Amended Annexation Agreement unless expressly approved otherwise by a majority vote of the Village Board.
- B. **No Authorization of Work.** This Resolution does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Gilberts Development Parcel pursuant to the approvals granted in this Resolution unless and until all conditions of this Resolution have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law, including but not limited to the approval and recordation of final plats of subdivision for any phase of development that has not yet been platted and approval of final engineering plans for any phase of development.
- C. **Compliance with Laws.** The Village's zoning, subdivision, and building regulations, and all other applicable Village ordinances and regulations shall continue to apply to the Gilberts Development Parcel, and the development and use of the Gilberts Development Parcel shall comply with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- D. **Continued Effect of the Approvals.** The Amended PUD Ordinance, the Amended Annexation Agreement, and all final plats of subdivision approvals shall remain in full

force and effect, and the Owner shall comply with all requirements, conditions, and restrictions therein.

In addition, any violation of this Resolution shall be deemed a violation of the Village of Gilberts Zoning Code and shall subject the Owner to enforcement proceedings accordingly.

Section 4. Severability. In the event a court of competent jurisdiction finds this Resolution or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this Resolution and the application thereof to the greatest extent permitted by law.

Section 5. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed, including without limitation the Resolutions that previously approved the release of building permits; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Gilberts prior to the effective date of this Resolution.

Section 6. Effective Date. Upon its passage and approval according to law, this Resolution shall, by authority of the Board of Trustees, be published in pamphlet form.

PASSED BY THE BOARD OF TRUSTEES this 7th day of November, 2023, as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS 7th DAY OF NOVEMBER, 2023.

Guy Zambetti, Village President

(SEAL)
ATTEST: _____
Lynda Lange, Village Clerk

EXHIBIT A

Legal Description of the Gilberts Development Parcel

PARCEL 1:

THE WEST 87 LINKS OF GOVERNMENT LOT 1 OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 2:

THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 3:

THE SOUTH 4 RODS OF THE EAST 3 RODS OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 11 TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS.

PARCEL 4:

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THAT PART OF THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN LYING EASTERLY OF THE RIGHT OF WAY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMPANY, SAID PARALLEL LINE BEING ALSO THE WESTERLY RIGHT OF WAY LINE OF THE ELGIN AND BELVIDERE ELECTRIC COMPANY IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

PARCEL 5:

THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 6:

THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 7:

THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 8:

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 9:

THE SOUTH HALF OF THE SOUTH HALF OF SECTION 2 AND THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 11, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF

THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

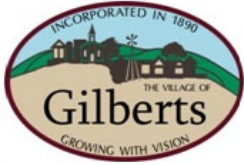
PARCEL 10:

THE NORTH HALF OF THE NORTHEAST QUARTER (EXCEPT THE SOUTH 4 RODS OF THE WEST 3 RODS THEREOF) OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 11:

THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, (EXCEPT THE WEST 87 LINKS OF THE NORTHWEST QUARTER OF SAID NORTHWEST FRACTIONAL QUARTER AND ALSO EXCEPT THAT PART OF SAID NORTHWEST FRACTIONAL LYING NORTHEASTERLY OF THE CENTER LINE OF HUNTLEY ROAD), ALSO THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 2, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

Parcel Identification Numbers: 02-02-100-007; 02-02-100-008; 02-02-300-002; 02-02-300-003; 02-02-300-004; 02-02-400-002; 02-11-100-003; 02-11-100-010; 02-11-200-001; 02-11-200-003; 02-11-200-005; 02-11-200-007; 02-11-300-008; 02-11-400-003; 02-11-400-004; 02-11-400-005; 02-11-475-012; 02-11-425-001; 02-11-475-001; 02-11-425-010; 02-11-401-016; 02-11-296-001; 02-11-401-001; 02-11-401-008; 02-11-401-015; 02-11-350-007; 02-11-404-010; 02-11-475-013; 02-11-401-014; 02-11-401-013; 02-11-401-012; 02-11-401-011; 02-11-401-010; 02-11-401-009; 02-11-401-008; 02-11-401-007; 02-11-401-006; 02-11-401-005; 02-11-401-004; 02-11-401-003; 02-11-401-002; 02-11-296-002; 02-11-402-001; 02-11-402-002; 02-11-402-003; 02-11-348-001; 02-11-402-004; 02-11-348-002; 02-11-402-005; 02-11-348-003; 02-11-348-004; 02-11-350-006; 02-11-350-005; 02-11-350-004; 02-11-404-004; 02-11-350-003; 02-11-404-003; 02-11-350-002; 02-11-404-002; 02-11-350-001; 02-11-404-001; 02-11-404-006; 02-11-404-007; 02-11-404-008; 02-11-404-009; 02-11-451-001; 02-11-451-011; 02-11-451-002; 02-11-451-012; 02-11-451-003; 02-11-451-013; 02-11-451-004; 02-11-451-014; 02-11-451-005; 02-11-451-015; 02-11-451-006; 02-11-451-016; 02-11-451-007; 02-11-451-017; 02-11-451-008; 02-11-451-018; 02-11-451-009; 02-11-451-019; 02-11-451-010; 02-11-451-020; 02-11-349-001; 02-11-349-002; 02-11-349-003; 02-11-349-004; 02-11-349-005; 02-11-349-006; 02-11-349-007; 02-11-349-008; 02-11-349-009; 02-11-403-001; 02-11-403-002; 02-11-403-003; 02-11-403-004; 02-11-403-005; 02-11-403-006; 02-11-403-007; 02-11-403-008; 02-11-403-009; 02-11-405-001; 02-11-405-002; 02-11-405-003; 02-11-405-004; 02-11-405-005; 02-11-405-006; 02-11-405-007; 02-11-405-008; 02-11-405-009; 02-11-405-010; 02-11-405-011; 02-11-405-012; 02-11-405-013; 02-11-405-014; 02-11-405-015; 02-11-405-015; 02-11-405-016; 02-11-405-017; 02-11-405-018; 02-11-405-019; 02-11-425-002; 02-11-425-003; 02-11-425-004; 02-11-425-005; 02-11-425-006; 02-11-425-007; 02-11-425-008; 02-11-425-009; 02-11-425-010; 02-11-425-011; 02-11-425-012; 02-11-425-013; 02-11-425-014; 02-11-425-015; 02-11-425-016; 02-11-425-017; 02-11-425-018; 02-11-425-019; 02-11-425-020; 02-11-452-001; 02-11-452-002; 02-11-452-003; 02-11-452-004; 02-11-452-005; 02-11-452-006; 02-11-452-007; 02-11-452-008; 02-11-452-009; 02-11-452-010; 02-11-452-011; 02-11-452-012; 02-11-452-013; 02-11-452-014; 02-11-452-015; 02-11-452-016; 02-11-452-017; 02-11-452-018; 02-11-452-019; 02-11-475-002; 02-11-475-003; 02-11-475-004; 02-11-475-005; 02-11-475-006; 02-11-475-007; 02-11-475-008; 02-11-475-009; 02-11-475-010; 02-11-475-011



Village of Gilberts

Village Hall
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www.villageofgilberts.com

To: President Zambetti and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: November 7, 2023 Village Board Meeting 2024
Re: Draft Budget Transmittal - 2nd Discussion

November 7, 2023

Pursuant to the discussion on October 17, 2023, the following changes will be reflected in the 2024 Budget:

- Removal the weather siren maintenance fee of \$2,500 in account 01-03-5461 as that was transferred and is reflected in account 01-02-5450.
- Incorporation of the two part-time personnel additions highlighted in the Budget Transmittal that were included for discussion but not reflected in the budget.

With both above changes, the fund balance of the General Fund remains more than \$300,000. The November 7, 2023 Budget discussion will focus on Public Works – Streets, Public Works – Utilities and the Capital Fund.

On behalf of Village Staff, we are pleased to present a draft Calendar Year 2024 (2024) Budget for Village Board consideration and discussion. The 2024 Budget as presented represents a full 12-month budget as the Village completes the transition of the fiscal year to align with the calendar year. The 2024 draft budget is a balanced budget, which continues the Village's ongoing commitment to establishing an ongoing and sustainable investment in capital and infrastructure funding. For over a year, the Village has been working to update its Comprehensive Plan. That process is nearing completion with the plan expected to be considered by the Plan Commission and Village Board prior to the end of 2023. The Comprehensive Plan includes a set of both short-term and long-term implementation priorities. The 2024 Budget includes funds to pursue several of those priorities, which are outlined in greater detail later in the budget transmittal. Additionally, earlier this year, the Village Board and Staff reviewed a 2024 Village Work Plan and Priorities listing of which several projects are either incorporated directly in the budget with funds or staff has allocated personnel resources and time in the next year to focus on several of them.

The 2024 Budget is presented in two general parts: (1) operations and (2) a capital plan.

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Overview of Projected FYE 12/31/2023 Budget Position

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20-WATER	\$5,281,178.20	\$307,153.74	\$4,974,024.46

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	Municipal Impact	Park Impact	Utility Fees
FYE 12/31/2023			
TOTALS	\$1,009,341.02	\$653,949.45	\$86,444.65

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The General Fund, as presented, seeks to maintain current operating expenditure levels. Adjustments have been made to accounts to more accurately reflect historical actual amounts. Calendar year 2024 revenue projections were developed using a conservative approach and available trend data.

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Notable in the General Fund is the initiation by Public Works of a Tree Trimming and Removal Contract going forward. This will help us keep the trees in the parkway trimmed on a regular basis. As the trees continue to grow, branches hang over the road, sidewalks, and driveways. Having a certified arborist trim back the trees will promote tree growth and proper formation of the trees. The parkways will be evaluated in late summer/early fall for trimming along with some spot treatments during the summer. This contract also includes tree removal for any trees that are dead and need to be removed. This program envisions utilizing up to \$20,000 per year to maintain our tree canopy.

The proposed FYE 12/31/2023 Budget projects a General Fund surplus of \$390,573.

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Revenue	\$3,935,144	\$3,942,639	\$3,389,749	\$5,160,811
Expenditure	\$3,552,719	\$3,577,029	\$2,145,824	\$4,770,238
Net Funds (Deficit)	\$382,425	\$365,610	\$1,243,925	\$390,573

Community Days Fund

The Community Days Fund is separate and distinct from the General Fund, and will provide for all the necessary accounting for Community Days. The fund had a May 1, 2022 audited fund balance of \$37,034.

Description	FYE 12/31/2023 Budget	FY 12/31/2023 Actual as of 10/13/2023	2024 Proposed
Revenue	\$73,550	\$84,579	\$78,900
Expenditure	\$67,310	\$66,051	\$74,310
Net Funds (Deficit)	\$6,240	\$18,528	\$4,590

Public Infrastructure Fund (Road Improvement)

The Public Infrastructure Fund is used to more efficiently track and record revenues and expenditures related to public infrastructure improvements, namely road improvements. During FY2022, the Village issued \$4.09 million of bonds to fund a road program in Timber Trails and Timber Glen, which was completed in FY2023 along with supplementing the Wiley Street / Union Street Reconstruction in FYE 12/31/23 and the 2023 Road Program focused on Tipperary, Regent and Briarwood. There remains approximately \$1.0 million in bond proceeds. To that end the 2024 Budget contemplates allocating a portion of the remaining bond proceeds to the following projects:

- A) Reconstruction of Turner and Matteson in Old Town in the amount of \$700,000. These are the final two roads in Old Town which have not been reconstructed. Both will be rebuilt with sidewalks, curbs and gutters and modern storm drainage.
- B) Class D Patching in the amount of \$200,000. Class D patching is the process of cutting and removing the existing asphalt within the patch and replacing with new asphalt. With adding this project to the Village's scope, it will help prolong the life of roads until we can secure another bond. The area of focus would be around Town Center Subdivision with some spot treating in other neighborhoods. With adding \$200,000 in the budget for this year, we will be able to address the areas of concern to help the roads hold up longer. Getting a head start on this program will allow us to budget smaller amounts in years to come to address any areas of concern.

Description	FYE 12/31/2023 Budget	FYE 12/31/2023 Actual	2024 Proposed
Revenue	\$1,393,700	\$229,845	\$1,402,000
Expenditure	\$1,372,500	\$73,698	\$1,218,100
Net Funds (Deficit)	\$21,200	\$156,147	\$183,900

Water / Wastewater Fund

There is currently a water rate study in progress for the water fund. There has not been a rate adjustment since approximately 2015, while operational and capital costs have continued to increase. The 2024 Budget is based upon existing rates and may be adjusted pending further discussions with the Board regarding rates. Operationally, the water fund is experiencing slight increases as the Village assesses the ongoing operational costs of the ALAR system. There does continue to be capital investments for the Water and Wastewater plants contemplated for 2024; however, given the significant investment over the previous year, 2024 represents a more modest approach as staff focuses on several operational/maintenance projects.

Description	FY 12/31/2023 Original Budget	FY 12/31/2023 Amended Budget	FY 12/31/2023 Actual As of 10/13/2023	2024 Proposed
Revenue	\$1,542,151	\$1,542,351	\$980,266	\$1,814,605
Expenditure	\$1,542,151	\$1,542,351	\$810,154	\$1,958,663
Net Funds (Deficit)	\$0	\$0	\$170,112	(\$144,058)

Motor Fuel Tax Fund (MFT)

As in previous years, the Village’s annual salt purchase is anticipated to be funded through the MFT Fund. The projected available fund balance of MFT at FYE 4/30/2023 is approximately \$1,979,000. Of that amount, road salt is the main expense at \$75,000 with the remaining \$50,000 being budgeted for the 2024 Road Program Debt Service should the use of it be necessary. If the entirety of the road bond payment can be made from the Infrastructure Fund, the \$50,000 will remain in the MFT Fund.

Description	FY 12/31/2023 Original Budget	FYE 12/31/2023 Amended Budget	FYE 12/31/2023 Actual As of 10/13/2023	2024 Proposed
Revenue	\$680,897	\$680,897	\$226,400	\$357,697
Expenditure	\$578,353	\$578,353	\$361,617	\$125,000
Net Funds (Deficit)	\$102,544	\$102,544	(\$135,217)	\$232,697

Other Funds

Please note, TIF 2 expenses are related to the TIF 2 Notes A & B; and the Police Pension Fund revenue reflects 100% of the actuarially recommended Village contribution along with estimated employee contributions.

Description	FYE 12/31/2023 Actuals			2024 Proposed		
	TIF 1	TIF 2	Police Pension	TIF 1	TIF 2	Police Pension
Revenue	\$248,571	\$943,512	\$303,913	\$316,000	\$943,000	\$323,632
Expenditure	\$276,758	\$849,201	\$200,000	\$100,000	\$906,460	\$226,000
Net Funds (Deficit)	(\$28,187)	\$94,311	\$103,913	\$216,000	\$36,540	\$97,632

Five-Year Capital Improvement Plan

During Fiscal Year 2023 the Village established a formal Capital Projects Fund. This fund is separate from the General Fund and is used to fund the Village's larger capital projects, specifically those outlined in the 5-year CIP plan. The Village is facing the dual pressures of a growing community and infrastructure as well as an aging equipment fleet and infrastructure. Furthermore, in general the cost of equipment and infrastructure replacement has gradually risen and in most cases is unable to be funded on a pay-go basis while keeping pace with the necessary replacement cycles. To address this challenge, Village staff established a Village-wide multi-year capital improvement plan (CIP) in FY2023. The development of a formal CIP is an expansive effort and Village staff have made significant strides at developing the framework of a plan over the past several years. As noted earlier in the memo, one of the goals for 2024 is further development of the plan, which will also be done in consultation with the Village engineer. Further elements to be added to the plan will be potential funding sources for the various projects.

The 2024 CIP is presented in three parts: (1) Public Works – General, (2) Public Works – Utilities, and (3) Police Department:

Vehicle/Equipment Replacement

As part of a long-term planning process, Village staff is making a proactive effort to get all departments that have a fleet of vehicles and equipment on the optimum replacement schedule. Part of this process is setting aside funds every year toward vehicle and equipment replacement in order to build up capital funds to replace vehicles as scheduled. The benefits of replacing equipment and vehicles on the optimum schedule are easy to understand. First, the vehicle/equipment will cost the Village less in maintenance year over year. Second, the Village will be able to reap the most value out of vehicles from buyers in the optimum replacement range. This allows the Village to better offset the costs of the new equipment/vehicles by bringing in more revenue from surplus items. Village staff are currently looking to institute various replacement schedules focusing on Public Works and the Police Department. The Public Works Department plans to have the following replacement programs: general fund vehicle replacement, utilities fund vehicle replacement and heavy equipment replacement. The police Department will have a replacement program that focuses on vehicles for their patrol officers.

Looking ahead for the next few years, Public Works has put together a 5-year vehicle replacement program. As the Village grows, we take on more maintenance and snow plowing. With upgrading our fleet, we can have more reliable work trucks and lower the risk of break downs during emergency snow removal. That also allows us to sell the equipment while it still has value and use that money from the sale of the trucks to go into the Capital Projects Fund to fund future vehicle purchases.



Budget	Acquisition
2024	Purchase a new Ford F550 to replace the 2009 Ford F550. Fund \$89,000 to Capital Fund toward future vehicle replacements.
2025	Purchase a new Ford F250 to replace the 2013 Ford F350. Fund \$75,000 to Capital Fund toward future vehicle replacements.
2026	Purchase a new Ford F750/International to replace the 2005 International Fund \$75,000 to Capital Fund toward future vehicle replacements.
2027	Fund \$75,000 to Capital Fund toward future vehicle replacements.
2028	Purchase a new Ford F550 to replace 2014 Ford F550

Streets – Tractor Purchase



Public Works currently has a 2004 70HP New Holland tractor that is used for mowing ditches. This tractor was never really serviced/cared for in the past and its hard to start at times and doesn't run too well. We are looking to get a 75HP tractor to replace it. This will be more reliable and handle the batwing and ditch mower with more ease. The purchase is budgeted in the Captial Projects fund at \$50,000 but may run up to \$65,000 which would be covered via the Heavy Equipment set aside the Village has been doing the last several years.

Streets – Tilt Trailer

A tilt trailer is needed to transport equipment for Public Works. It's a safer and easier way to transport equipment, the tilting deck helps reduce object falls, minimizing equipment damage and injuries to anyone near the trailer. This type of trailer will haul other pieces of equipment that our current trailers can not load due to having bi-fold ramps. The trailer is budgeted at \$12,000 from the General Fund.



Memorial Park Upgrades

The Memorial Park upgrades commenced in FYE 12/31/2023; however, due to staffing challenges and other unexpected priorities we are rebudgeting a portion of the project for 2024. The plan for the balance of the work is to put a full court basketball court behind the pavilion and playground. The basketball court will be asphalt and the lines will be stripped. A walking path will be a single path that leads to the basketball court with exit paths to the pavilion and playground. It will give it a nice new appeal that looks more organized. We will run drain tile from the pavilion to the pond to eliminate drainage issues at the pavilion. The baseball field is long overdue for replacing some of the post that are heaving and fencing that is too high.

Asphalt Path	\$12,000
Basketball Court Asphalt	\$12,000
Basketball Hoops	\$4,000
Basketball Court Painting	\$1,000
Pavilion drain Tile	\$1,000
Tree Planting	\$4,000
Baseball Fence Repair	\$10,000
<u>Project Total</u>	<u>\$44,000</u>

Splash Pad Equipment Replacement Program – Year 2 of 2

The current splash pad equipment is getting run down and has been painted for years to help it look presentable. Every summer the splash pad is full of kids enjoying their summer at Town Center Park. New equipment will help keep the splash pad in working order and look more presentable. The replacement program was originally envisioned over three years; however, due to some equipment malfunctions this summer, we are going to accelerate the program and have budgeted \$16,000 to implement the replacements.



Village-Wide Park Message Board Replacement Program – Year 2 of 6

Our Parks message boards are currently out of date and we have to manually change them multiple times a year. As part of a sign modernization plan, the 2024 budget contemplates setting aside an additional \$10,000 as part of a multi-year program to upgrade all three Village park message board signs to digital sign boards with cellular connectivity.

Upgrading to digital message boards will allow the Village to:

- Make quick changes
- Display multiple messages in a rotation
- Increase visibility
- Reach more residents
- Look more modern



Utilities – Raw Building HVAC

The HVAC upgrades are for the air exchange unit and louvers. These are the original units from when the RAW building was built in 2001. These units help remove fumes from the building as well as preventing the equipment from corroding as fast. Both the air exchange and louvers are currently not in working order. This project is budgeted at \$50,000 in the Water Fund.

Utilities – Replace Air Compressors

The air compressors in the ALAR room are 12 years old and in need of replacement. There are 2 air compressors and they provide air to the softener valves as well as the ALAR treatment system. The project is budgeted at \$12,000 in the Water Fund.

Utilities – Replace Softener Valves on Original Softener Units

The current softer vales are original from when the plant was first built in 2001 and are showing signs wear and failure. These softener valves sequence when regenerating the filters. We are planning to match these valves and equipment to the new softeners that were recently installed in the water treatment plant expansion. Butterfly valves are more dependable and sustainable for the foreseeable future. This project is budgeted at \$160,000 in the Water Fund.

Utilities – Sanitary Sewer Televising Equipment

Currently, the Village does not have a way to televise its sewer infrastructure. The EPA requires us to televise a percentage of our infrastructure annually. In 2023 we put \$12,000 in the budget to have a company televise Town Center sewer mains. The purchase of this equipment will save money over the long run as well as having it on hand in case of an emergency. This equipment will also be useful for televising the Villages Storm water infrastructure. This is budgeted at \$25,000 in the Water Fund.

Squad Car Replacement Program

The 2024 Budget also contemplates the purchase of a replacement Police squad as well. As you may recall the Police Department is on a two-year cycle for squad replacements with FYE12/31/23 being the set aside year. The 2024 Budget contemplates an additional \$30,000 set aside to the Capital Fund with a purchase of \$55,000 from the same fund for a new squad.



Body Cameras

The 2024 Budget includes \$36,500 in the Capital Projects Fund for the purchase of body cameras. As you may recall the Village has previously transferred \$12,100 each of the past two fiscal years toward the eventual acquisition of officer worn body cameras and the related computer equipment. The 2024 Budget contemplates a final transfer of \$12,300 to the Capital Projects Fund to complete the purchase. As you may recall the requirement that all officers wear body cameras was included in law enforcement related legislation approved by the General Assembly, which also set implementation deadlines. While we have set aside the full amount, we were recently notified that the Village has been awarded a grant to cover approximately 50% of the purchase.

Other Budget Items for Consideration

Dunkin Donuts Donation

As the Board may recall, in November 2018, the Village received a \$2,000 donation from Dunkin Donuts. This donation is currently set aside in the General Fund existing fund balance. As part of the 2024 Budget discussion, the Board may wish to consider a project(s) for which to utilize this donation.

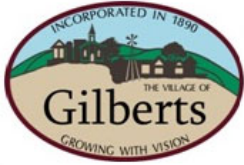
Conclusion

Taunya and I would like to extend our sincere thanks to all the Village Department heads and staff for their feedback and support in helping prepare the 2024 Budget.

We look forward to reviewing the proposed Budget with the Board on October 17. If you have any questions or concerns, please do not hesitate to contact me!

Attachments:

Exhibit A – Budget Printout, Inclusive of Projected Fund Balances



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: October 17, 2023 Village Board Meeting
Re: 2024 Draft Budget Transmittal

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Revenue	\$3,935,144	\$3,942,639	\$3,389,749	\$5,160,811
Expenditure	\$3,552,719	\$3,577,029	\$2,145,824	\$4,770,238
Net Funds (Deficit)	\$382,425	\$365,610	\$1,243,925	\$390,573

Community Days Fund

The Community Days Fund is separate and distinct from the General Fund, and will provide for all the necessary accounting for Community Days. The fund had a May 1, 2022 audited fund balance of \$37,034.

Description	FYE 12/31/2023 Budget	FY 12/31/2023 Actual as of 10/13/2023	2024 Proposed
Revenue	\$73,550	\$84,579	\$78,900
Expenditure	\$67,310	\$66,051	\$74,310
Net Funds (Deficit)	\$6,240	\$18,528	\$4,590

Public Infrastructure Fund (Road Improvement)

The Public Infrastructure Fund is used to more efficiently track and record revenues and expenditures related to public infrastructure improvements, namely road improvements. During FY2022, the Village issued \$4.09 million of bonds to fund a road program in Timber Trails and Timber Glen, which was completed in FY2023 along with supplementing the Wiley Street / Union Street Reconstruction in FYE 12/31/23 and the 2023 Road Program focused on Tipperary, Regent and Briarwood. There remains approximately \$1.0 million in bond proceeds. To that end the 2024 Budget contemplates allocating a portion of the remaining bond proceeds to the following projects:

- A) Reconstruction of Turner and Matteson in Old Town in the amount of \$700,000. These are the final two roads in Old Town which have not been reconstructed. Both will be rebuilt with sidewalks, curbs and gutters and modern storm drainage.
- B) Class D Patching in the amount of \$200,000. Class D patching is the process of cutting and removing the existing asphalt within the patch and replacing with new asphalt. With adding this project to the Village’s scope, it will help prolong the life of roads until we can secure another bond. The area of focus would be around Town Center Subdivision with some spot treating in other neighborhoods. With adding \$200,000 in the budget for this year, we will be able to address the areas of concern to help the roads hold up longer. Getting a head start on this program will allow us to budget smaller amounts in years to come to address any areas of concern.

Description	FYE 12/31/2023 Budget	FYE 12/31/2023 Actual	2024 Proposed
Revenue	\$1,393,700	\$229,845	\$1,402,000
Expenditure	\$1,372,500	\$73,698	\$1,218,100
Net Funds (Deficit)	\$21,200	\$156,147	\$183,900

Water / Wastewater Fund

There is currently a water rate study in progress for the water fund. There has not been a rate adjustment since approximately 2015, while operational and capital costs have continued to increase. The 2024 Budget is based upon existing rates and may be adjusted pending further discussions with the Board regarding rates. Operationally, the water fund is experiencing slight increases as the Village assesses the ongoing operational costs of the ALAR system. There does continue to be capital investments for the Water and Wastewater plants contemplated for 2024; however, given the significant investment over the previous year, 2024 represents a more modest approach as staff focuses on several operational/maintenance projects.

Description	FY 12/31/2023 Original Budget	FY 12/31/2023 Amended Budget	FY 12/31/2023 Actual As of 10/13/2023	2024 Proposed
Revenue	\$1,542,151	\$1,542,351	\$980,266	\$1,814,605
Expenditure	\$1,542,151	\$1,542,351	\$810,154	\$1,958,663
Net Funds (Deficit)	\$0	\$0	\$170,112	(\$144,058)

Motor Fuel Tax Fund (MFT)

As in previous years, the Village’s annual salt purchase is anticipated to be funded through the MFT Fund. The projected available fund balance of MFT at FYE 4/30/2023 is approximately \$1,979,000. Of that amount, road salt is the main expense at \$75,000 with the remaining \$50,000 being budgeted for the 2024 Road Program Debt Service should the use of it be necessary. If the entirety of the road bond payment can be made from the Infrastructure Fund, the \$50,000 will remain in the MFT Fund.

Description	FY 12/31/2023 Original Budget	FYE 12/31/2023 Amended Budget	FYE 12/31/2023 Actual As of 10/13/2023	2024 Proposed
Revenue	\$680,897	\$680,897	\$226,400	\$357,697
Expenditure	\$578,353	\$578,353	\$361,617	\$125,000
Net Funds (Deficit)	\$102,544	\$102,544	(\$135,217)	\$232,697

Other Funds

Please note, TIF 2 expenses are related to the TIF 2 Notes A & B; and the Police Pension Fund revenue reflects 100% of the actuarially recommended Village contribution along with estimated employee contributions.

Description	FYE 12/31/2023 Actuals			2024 Proposed		
	TIF 1	TIF 2	Police Pension	TIF 1	TIF 2	Police Pension
Revenue	\$248,571	\$943,512	\$303,913	\$316,000	\$943,000	\$323,632
Expenditure	\$276,758	\$849,201	\$200,000	\$100,000	\$906,460	\$226,000
Net Funds (Deficit)	(\$28,187)	\$94,311	\$103,913	\$216,000	\$36,540	\$97,632

Five-Year Capital Improvement Plan

During Fiscal Year 2023 the Village established a formal Capital Projects Fund. This fund is separate from the General Fund and is used to fund the Village's larger capital projects, specifically those outlined in the 5-year CIP plan. The Village is facing the dual pressures of a growing community and infrastructure as well as an aging equipment fleet and infrastructure. Furthermore, in general the cost of equipment and infrastructure replacement has gradually risen and in most cases is unable to be funded on a pay-go basis while keeping pace with the necessary replacement cycles. To address this challenge, Village staff established a Village-wide multi-year capital improvement plan (CIP) in FY2023. The development of a formal CIP is an expansive effort and Village staff have made significant strides at developing the framework of a plan over the past several years. As noted earlier in the memo, one of the goals for 2024 is further development of the plan, which will also be done in consultation with the Village engineer. Further elements to be added to the plan will be potential funding sources for the various projects.

The 2024 CIP is presented in three parts: (1) Public Works – General, (2) Public Works – Utilities, and (3) Police Department:

Vehicle/Equipment Replacement

As part of a long-term planning process, Village staff is making a proactive effort to get all departments that have a fleet of vehicles and equipment on the optimum replacement schedule. Part of this process is setting aside funds every year toward vehicle and equipment replacement in order to build up capital funds to replace vehicles as scheduled. The benefits of replacing equipment and vehicles on the optimum schedule are easy to understand. First, the vehicle/equipment will cost the Village less in maintenance year over year. Second, the Village will be able to reap the most value out of vehicles from buyers in the optimum replacement range. This allows the Village to better offset the costs of the new equipment/vehicles by bringing in more revenue from surplus items. Village staff are currently looking to institute various replacement schedules focusing on Public Works and the Police Department. The Public Works Department plans to have the following replacement programs: general fund vehicle replacement, utilities fund vehicle replacement and heavy equipment replacement. The police Department will have a replacement program that focuses on vehicles for their patrol officers.

Looking ahead for the next few years, Public Works has put together a 5-year vehicle replacement program. As the Village grows, we take on more maintenance and snow plowing. With upgrading our fleet, we can have more reliable work trucks and lower the risk of break downs during emergency snow removal. That also allows us to sell the equipment while it still has value and use that money from the sale of the trucks to go into the Capital Projects Fund to fund future vehicle purchases.



Budget	Acquisition
2024	Purchase a new Ford F550 to replace the 2009 Ford F550. Fund \$89,000 to Capital Fund toward future vehicle replacements.
2025	Purchase a new Ford F250 to replace the 2013 Ford F350. Fund \$75,000 to Capital Fund toward future vehicle replacements.
2026	Purchase a new Ford F750/International to replace the 2005 International Fund \$75,000 to Capital Fund toward future vehicle replacements.
2027	Fund \$75,000 to Capital Fund toward future vehicle replacements.
2028	Purchase a new Ford F550 to replace 2014 Ford F550

Streets – Tractor Purchase



Public Works currently has a 2004 70HP New Holland tractor that is used for mowing ditches. This tractor was never really serviced/cared for in the past and its hard to start at times and doesn't run too well. We are looking to get a 75HP tractor to replace it. This will be more reliable and handle the batwing and ditch mower with more ease. The purchase is budgeted in the Captial Projects fund at \$50,000 but may run up to \$65,000 which would be covered via the Heavy Equipment set aside the Village has been doing the last several years.

Streets – Tilt Trailer

A tilt trailer is needed to transport equipment for Public Works. It's a safer and easier way to transport equipment, the tilting deck helps reduce object falls, minimizing equipment damage and injuries to anyone near the trailer. This type of trailer will haul other pieces of equipment that our current trailers can not load due to having bi-fold ramps. The trailer is budgeted at \$12,000 from the General Fund.



Memorial Park Upgrades

The Memorial Park upgrades commenced in FYE 12/31/2023; however, due to staffing challenges and other unexpected priorities we are rebudgeting a portion of the project for 2024. The plan for the balance of the work is to put a full court basketball court behind the pavilion and playground. The basketball court will be asphalt and the lines will be stripped. A walking path will be a single path that leads to the basketball court with exit paths to the pavilion and playground. It will give it a nice new appeal that looks more organized. We will run drain tile from the pavilion to the pond to eliminate drainage issues at the pavilion. The baseball field is long overdue for replacing some of the post that are heaving and fencing that is too high.

Asphalt Path	\$12,000
Basketball Court Asphalt	\$12,000
Basketball Hoops	\$4,000
Basketball Court Painting	\$1,000
Pavilion drain Tile	\$1,000
Tree Planting	\$4,000
<u>Baseball Fence Repair</u>	<u>\$10,000</u>
Project Total	\$44,000

Splash Pad Equipment Replacement Program – Year 2 of 2

The current splash pad equipment is getting run down and has been painted for years to help it look presentable. Every summer the splash pad is full of kids enjoying their summer at Town Center Park. New equipment will help keep the splash pad in working order and look more presentable. The replacement program was originally envisioned over three years; however, due to some equipment malfunctions this summer, we are going to accelerate the program and have budgeted \$16,000 to implement the replacements.



Village-Wide Park Message Board Replacement Program – Year 2 of 6

Our Parks message boards are currently out of date and we have to manually change them multiple times a year. As part of a sign modernization plan, the 2024 budget contemplates setting aside an additional \$10,000 as part of a multi-year program to upgrade all three Village park message board signs to digital sign boards with cellular connectivity.

Upgrading to digital message boards will allow the Village to:

- Make quick changes
- Display multiple messages in a rotation
- Increase visibility
- Reach more residents
- Look more modern



Utilities – Raw Building HVAC

The HVAC upgrades are for the air exchange unit and louvers. These are the original units from when the RAW building was built in 2001. These units help remove fumes from the building as well as preventing the equipment from corroding as fast. Both the air exchange and louvers are currently not in working order. This project is budgeted at \$50,000 in the Water Fund.

Utilities – Replace Air Compressors

The air compressors in the ALAR room are 12 years old and in need of replacement. There are 2 air compressors and they provide air to the softener valves as well as the ALAR treatment system. The project is budgeted at \$12,000 in the Water Fund.

Utilities – Replace Softener Valves on Original Softener Units

The current softer vales are original from when the plant was first built in 2001 and are showing signs wear and failure. These softener valves sequence when regenerating the filters. We are planning to match these valves and equipment to the new softeners that were recently installed in the water treatment plant expansion. Butterfly valves are more dependable and sustainable for the foreseeable future. This project is budgeted at \$160,000 in the Water Fund.

Utilities – Sanitary Sewer Televising Equipment

Currently, the Village does not have a way to televise its sewer infrastructure. The EPA requires us to televise a percentage of our infrastructure annually. In 2023 we put \$12,000 in the budget to have a company televise Town Center sewer mains. The purchase of this equipment will save money over the long run as well as having it on hand in case of an emergency. This equipment will also be useful for televising the Villages Storm water infrastructure. This is budgeted at \$25,000 in the Water Fund.

Squad Car Replacement Program

The 2024 Budget also contemplates the purchase of a replacement Police squad as well. As you may recall the Police Department is on a two-year cycle for squad replacements with FYE12/31/23 being the set aside year. The 2024 Budget comtemplates an additional \$30,000 set aside to the Capital Fund with a purchase of \$55,000 from the same fund for a new squad.



Body Cameras

The 2024 Budget includes \$36,500 in the Capital Projects Fund for the purchase of body cameras. As you may recall the Village has previously transferred \$12,100 each of the past two fiscal years toward the eventual acquisition of officer worn body cameras and the related computer equipment. The 2024 Budget contemplates a final transfer of \$12,300 to the Capital Projects Fund to complete the purchase. As you may recall the requirement that all officers wear body cameras was included in law enforcement related legislation approved by the General Assembly, which also set implementation deadlines. While we have set aside the full amount, we were recently notified that the Village has been awarded a grant to cover approximately 50% of the purchase.

Other Budget Items for Consideration

Dunkin Donuts Donation

As the Board may recall, in November 2018, the Village received a \$2,000 donation from Dunkin Donuts. This donation is currently set aside in the General Fund existing fund balance. As part of the 2024 Budget discussion, the Board may wish to consider a project(s) for which to utilize this donation.

Conclusion

Taunya and I would like to extend our sincere thanks to all the Village Department heads and staff for their feedback and support in helping prepare the 2024 Budget.

We look forward to reviewing the proposed Budget with the Board on October 17. If you have any questions or concerns, please do not hesitate to contact me!

Attachments:

Exhibit A – Budget Printout, Inclusive of Projected Fund Balances

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
01-00-3010	PROPERTY TAX	1,359,286	1,241,591	1,431,438
01-00-3020	PERSONAL PROPERTY REFL TAX	900	422	500
01-00-3030	TAX-SALES	336,000	232,413	504,000
01-00-3040	TAX-STATE INCOME	800,000	578,967	1,112,678
01-00-3041	STATE LOCAL USE TAX	206,000	125,245	317,908
01-00-3043	CANNABIS USE TAX	13,250	5,226	11,922
01-00-3060	LICENSE-LIQUOR	13,900	200	13,900
01-00-3090	PULLTABS & JAR GAMES TAX	900	1,007	900
01-00-3100	FEE-BUSINESS REGISTRATION	3,800	4,381	3,800
01-00-3110	FEE-CABLE FRANCHISE	36,700	16,506	50,000
01-00-3140	UTIL TAX-ELECTRIC	113,400	81,765	190,000
01-00-3150	ULT TAX-GAS	67,000	39,846	180,000
01-00-3160	CONTRACTOR REGISTRATION		4,170	9,000
01-00-3180	ULIT TAX-COMMUNICATIONS	40,000	26,341	60,000
01-00-3200	ZBA/PLAN.COMM. HEARINGS		500	
01-00-3210	MISCELLANEOUS INCOME	5,000	3,761	5,000
01-00-3220	FINES-COURT	11,400	8,139	19,000
01-00-3230	FINES-OTHER	2,000	2,795	2,200
01-00-3250	FEES-BUILDING PERMITS	78,000	118,300	110,000
01-00-3260	OVERWT/SIZE PERMIT FEE	1,500	1,540	1,500
01-00-3280	BUILDING ENGINEERING FEES	5,000	12,040	7,500
01-00-3290	RECYCLING LICENSE			2,500
01-00-3330	PARK PAVILION RENTAL	500	820	700
01-00-3410	INTEREST EARNED	34,000	221,365	50,000
01-00-3440	PARK IMPACT FEES	26,480	67,650	26,480
01-00-3451	GILBERTS POLICE REPORT REQUEST	135	170	150
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	10,000	8,000	10,000
01-00-3480	ANTENNA RENTAL	45,072	27,890	66,935
01-00-3500	GRANT REVENUE	6,256		6,000
01-00-3530	VACANT PROP / BUILDING REGISTRAT		200	
01-00-3540	RAFFLE LICENSE	60	10	
01-00-3560	GARBAGE HAULER LICENSE	400	200	400
01-00-3580	VIDEO GAMING	104,000	70,303	162,000
01-00-3630	MUNICIPAL IMPACT FEE	55,000	64,386	55,000
01-00-8100	TRANSFERS IN	1,000	2	
Totals for dept 00 - GENERAL FUND		3,376,939	2,966,151	4,411,411
Dept 07 - ENHANCED DUI PROGRAM				
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	2,000	500	2,000
Totals for dept 07 - ENHANCED DUI PROGRAM		2,000	500	2,000
Dept 08 - GARBAGE HAULING				
01-08-3018	GARBAGE REVENUE	534,000	402,010	708,000
01-08-3028	FRANCHISE REVENUE -GARBAGE	26,700	19,355	35,400
01-08-3080	LATE FEES	3,000	2,781	4,000
Totals for dept 08 - GARBAGE HAULING		563,700	424,146	747,400
TOTAL ESTIMATED REVENUES		3,942,639	3,390,797	5,160,811

APPROPRIATIONS

Dept 01 - ADMINISTRATIVE				
01-01-5010	WAGES-BOARD	16,000	11,375	24,000
01-01-5020	WAGES-PLANNING AND ZBA	2,100	400	2,100
01-01-5030	WAGES-GENERAL	225,286	128,632	381,083
01-01-5040	FICA	6,708	8,507	25,246
01-01-5050	MEDICARE	3,529	1,989	5,905
01-01-5051	STATE UNEMPL TAX	22,000	961	
01-01-5052	IMRF	23,948	13,670	40,510
01-01-5054	GROUP HEALTH INS	31,936	11,464	46,933
01-01-5056	WORKER'S COMP INS	42,000		42,000
01-01-5060	OPERATING EXPENSE	3,500	492	3,500
01-01-5070	DUES	7,785	5,802	8,505
01-01-5080	LEGAL NOTICES	1,600	262	1,600
01-01-5090	COMMUNICATIONS	13,260	1,423	13,850
01-01-5100	POSTAGE	2,300	800	2,300
01-01-5110	PRINTING	7,400	1,473	6,650
01-01-5150	COMMUNITY RELATIONS	5,500	572	7,400
01-01-5190	RENTAL-EQUIPMENT	3,441	1,963	5,320
01-01-5200	OFFICE SUPPLIES	2,667	1,496	4,000
01-01-5210	NISRA EXPENSE	900		900
01-01-5230	LEGAL EXPENSE	50,000	48,478	75,000
01-01-5240	ACCOUNTING SERVICES	48,000	41,188	50,000
01-01-5270	BANK FEES	175	25	175
01-01-5310	INSURANCE LIABILITY	48,000		50,000
01-01-5320	INSURANCE VEHICLES & EQUIP.	11,000		15,000
01-01-5360	ENGINEERING SERVICES	25,800	23,216	26,800

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
APPROPRIATIONS				
Dept 01 - ADMINISTRATIVE				
01-01-5370	GASOLINE		48	250
01-01-5390	MAINTENANCE VEHICLES			200
01-01-5400	MAINTENANCE EQUIPMENT	600		600
01-01-5410	MAINTENANCE BUILDING	4,000	630	2,100
01-01-5450	CONTRACTUAL SERVICES	62,757	10,462	62,787
01-01-5480	CAPITAL EQUIPMENT	8,500	4,202	8,500
01-01-5491	EMPLOYEE ENGAGEMENT	3,000		3,000
01-01-5560	VILLAGE PLANNER SERVICES	40,000	9,350	40,000
01-01-5580	TRAINING EXPENSE	24,105	174	22,605
01-01-5661	73 INDUSTRIAL PRINCIPAL	30,000	11,528	30,000
01-01-5671	73 INDUSTRIAL INTEREST	15,000	6,025	15,000
01-01-5960	REIMBURSED EXPENSES		(327,535)	
01-01-8500	TRANSFERS OUT	1,050	1,050	1,050
Totals for dept 01 - ADMINISTRATIVE		793,847	20,122	1,024,869
Dept 02 - POLICE				
01-02-5030	WAGES-POLICE	650,812	469,345	938,001
01-02-5031	WAGES - HOLIDAY WORKED	17,308	8,286	27,000
01-02-5032	WAGES - OVERTIME	11,819	17,936	22,762
01-02-5040	FICA	39,633	29,837	59,568
01-02-5050	MEDICARE	9,269	6,978	13,932
01-02-5052	IMRF	3,484	2,581	5,499
01-02-5054	GROUP HEALTH INS	108,290	60,005	144,381
01-02-5058	UNIFORMS	11,800	4,978	12,600
01-02-5060	OPERATING EXPENSE	2,834	1,345	10,925
01-02-5070	DUES	3,460	2,816	4,760
01-02-5090	COMMUNICATIONS	6,173	2,949	9,300
01-02-5110	PRINTING	1,000	136	1,000
01-02-5170	PUBLICATIONS/BROCHURES	150		150
01-02-5180	SMALL TOOLS AND EQUIPMENT	750	9	1,000
01-02-5190	RENTAL-EQUIPMENT	2,235	372	2,235
01-02-5200	OFFICE SUPPLIES	1,667	331	3,000
01-02-5230	LEGAL EXPENSE	3,667	2,048	5,600
01-02-5300	DISPATCHING	95,000	93,459	100,425
01-02-5370	GASOLINE	18,700	12,247	30,000
01-02-5390	MAINTENANCE VEHICLES	17,470	4,426	31,200
01-02-5400	MAINTENANCE EQUIPMENT	2,000	614	3,000
01-02-5410	MAINTENANCE BUILDING	13,950	8,732	19,100
01-02-5450	CONTRACTUAL SERVICES	12,445	4,827	14,035
01-02-5480	CAPITAL EQUIPMENT			5,200
01-02-5570	COMMUNITY RELATIONS	1,400	66	2,000
01-02-5580	TRAINING EXPENSE	8,950	2,771	9,550
01-02-8500	TRANSFERS OUT-POLICE	40,100	40,100	45,300
Totals for dept 02 - POLICE		1,084,366	777,194	1,521,523
Dept 03 - PUBLIC WORKS				
01-03-5030	WAGES-PPW	178,177	103,840	292,616
01-03-5032	WAGES - OVERTIME	11,040	850	11,140
01-03-5040	FICA	11,580	6,619	18,833
01-03-5050	MEDICARE	2,709	1,548	4,405
01-03-5052	IMRF	19,854	11,355	32,290
01-03-5054	GROUP HEALTH INS	21,776	692	13,472
01-03-5058	UNIFORMS	2,400	2,000	3,200
01-03-5060	OPERATING EXPENSE	2,435	4,281	8,100
01-03-5070	DUES	382		400
01-03-5090	COMMUNICATIONS	1,460	1,116	5,140
01-03-5180	SMALL TOOLS AND EQUIPMENT	7,400	4,235	31,500
01-03-5190	RENTAL-EQUIPMENT	2,000	2,092	2,000
01-03-5251	NPDES PERMITS	1,000	1,000	1,000
01-03-5260	STREETLIGHTING	25,400	16,939	38,100
01-03-5370	GASOLINE	12,000	3,562	20,000
01-03-5380	SIGNS EXPENSE	12,500	420	4,000
01-03-5390	MAINTENANCE VEHICLES	17,800	8,741	24,000
01-03-5400	MAINTENANCE EQUIPMENT	10,000	1,442	12,000
01-03-5410	MAINTENANCE BUILDING	8,000	9,986	16,000
01-03-5420	MAINTENANCE STREETS	17,000	3,569	52,000
01-03-5440	MAINTENANCE GROUNDS	6,000	2,018	11,000
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500	550	8,400
01-03-5450	CONTRACTUAL SERVICES	40,485	14,904	41,900
01-03-5461	WEATHER SIREN MAINTENANCE	2,500		2,500
01-03-5480	CAPITAL EQUIPMENT	21,000	20,252	12,000
01-03-5580	TRAINING EXPENSE	3,800	368	4,000
01-03-8500	TRANSFERS OUT	265,000	265,000	284,000
Totals for dept 03 - PUBLIC WORKS		706,198	487,379	953,996
Dept 04 - BUILDING				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
APPROPRIATIONS				
Dept 04 - BUILDING				
01-04-5030	WAGES-BUILDING	33,719	22,714	51,170
01-04-5040	FICA	2,091	1,408	3,173
01-04-5050	MEDICARE	489	329	742
01-04-5052	IMRF	3,584	2,415	5,440
01-04-5054	GROUP HEALTH INS	28	20	40
01-04-5070	DUES	186		186
01-04-5090	COMMUNICATIONS	360	178	540
01-04-5200	OFFICE SUPPLIES	700	105	
01-04-5250	BUILDING PERMIT EXPENSE	80,000	118,143	80,000
01-04-5370	GASOLINE		424	
01-04-5450	CONTRACTUAL SERVICES	12,500		12,500
01-04-5580	TRAINING EXPENSE	500		500
Totals for dept 04 - BUILDING		134,157	145,736	154,291
Dept 06 - PARKS				
01-06-5030	REG WAGES	25,066	7,482	26,245
01-06-5040	FICA	1,554	464	1,628
01-06-5050	MEDICARE	363	108	381
01-06-5052	IMRF	2,665	171	1,333
01-06-5060	OPERATING EXPENSE	500	208	1,500
01-06-5090	COMMUNICATIONS	2,700	1,073	2,840
01-06-5120	UTILITIES	4,200	2,202	4,000
01-06-5190	RENTAL-EQUIPMENT	3,000	80	2,000
01-06-5211	MAINTENANCE SUPPLIES	1,700	214	1,900
01-06-5350	MINOR PARK PROJECTS	500		
01-06-5370	GASOLINE	1,000	1,118	2,000
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQ	11,000		17,600
01-06-5400	MAINTENANCE EQUIPMENT	2,000	3,851	2,500
01-06-5410	MAINTENANCE BUILDING	10,500	478	2,000
01-06-5440	MAINTENANCE GROUNDS	21,000	7,277	20,000
01-06-5450	CONTRACTUAL SERVICES	9,800	4,621	10,000
01-06-5480	CAPITAL EQUIPMENT		329,261	20,000
01-06-8500	TRANSFERS OUT-PARKS	35,000	35,000	45,000
Totals for dept 06 - PARKS		132,548	393,608	160,927
Dept 07 - ENHANCED DUI PROGRAM				
01-07-5480	CAPITAL EQUIPMENT			23,000
Totals for dept 07 - ENHANCED DUI PROGRAM				23,000
Dept 08 - GARBAGE HAULING				
01-08-5068	GARBAGE HAULING EXPENSE	472,000	321,785	708,000
Totals for dept 08 - GARBAGE HAULING		472,000	321,785	708,000
Dept 89 - GPD DOWN STATE PENSION FUND				
01-89-5621	GPD DOWNSTATE PENSION FUND	253,913		223,632
Totals for dept 89 - GPD DOWN STATE PENSION FUND		253,913		223,632
TOTAL APPROPRIATIONS		3,577,029	2,145,824	4,770,238
NET OF REVENUES/APPROPRIATIONS - FUND 01		365,610	1,244,973	390,573
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
11-00-3015	COMMUNITY DAYS DONATIONS	14,000	23,750	20,000
11-00-3210	OTHER INCOME	17,000	24,611	17,000
11-00-3211	PLANNED USE OF FUND RESERVES	8,500		
11-00-3520	VENDOR FEES	3,500	3,098	3,400
11-00-3590	VIDEO GAMING LICENSE	12,000	1,500	12,000
11-00-3980	BEVERAGE SALES	17,500	30,570	25,000
11-00-8100	TRANSFERS IN	1,050	1,050	1,500
Totals for dept 00 - GENERAL FUND		73,550	84,579	78,900
TOTAL ESTIMATED REVENUES		73,550	84,579	78,900
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
11-00-5060	BEVERAGE OPERATIONS	12,860	13,960	15,500
11-00-5070	PERMITS & LICENSES	70		70
11-00-5079	ADVERTISING / MARKETING	3,420	2,074	3,930
11-00-5130	MISCELLANEOUS EXPENSES	410	54	500
11-00-5159	ENTERTAINMENT	39,700	39,469	42,200
11-00-5213	LABOR & OUTSIDE SERVICES	5,200	4,963	6,000
11-00-5610	EQUIPMENT & SERVICES	5,650	5,531	6,110
Totals for dept 00 - GENERAL FUND		67,310	66,051	74,310
TOTAL APPROPRIATIONS		67,310	66,051	74,310
NET OF REVENUES/APPROPRIATIONS - FUND 11		6,240	18,528	4,590
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
12-00-3031	NON HOME RULE 1% SALES TAX	320,000	220,327	480,000
12-00-3050	TAX-ROAD AND BRIDGE	9,000	8,830	8,000
12-00-3211	PLANNED USE OF FUND RESERVES	1,050,000		900,000
12-00-3390	SSA#24 BOND INTEREST	13,500	2	13,000
12-00-3410	INTEREST EARNED	1,200	686	1,000
Totals for dept 00 - GENERAL FUND		1,393,700	229,845	1,402,000
TOTAL ESTIMATED REVENUES		1,393,700	229,845	1,402,000
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
12-00-5270	BANK FEES		475	500
12-00-5360	ENGINEERING SERVICES		34,473	
12-00-5480	CAPITAL EQUIPMENT	1,050,000		900,000
12-00-5490	GO BOND PRINCIPAL	245,000		245,000
12-00-5491	GO BOND INTEREST	77,500	38,750	72,600
Totals for dept 00 - GENERAL FUND		1,372,500	73,698	1,218,100
TOTAL APPROPRIATIONS		1,372,500	73,698	1,218,100
NET OF REVENUES/APPROPRIATIONS - FUND 12		21,200	156,147	183,900
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
15-00-8100	TRANSFERS IN	340,100	340,100	374,300
Totals for dept 00 - GENERAL FUND		340,100	340,100	374,300
TOTAL ESTIMATED REVENUES		340,100	340,100	374,300
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
15-00-5481	CAPITAL PROJECTS	150,000	89,989	421,500
Totals for dept 00 - GENERAL FUND		150,000	89,989	421,500
TOTAL APPROPRIATIONS		150,000	89,989	421,500
NET OF REVENUES/APPROPRIATIONS - FUND 15		190,100	250,111	(47,200)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
20-00-3022	INCOME - WASTEWATER	500,000	431,011	825,000
20-00-3032	INCOME - WATER	567,000	470,338	920,000
20-00-3080	LATE FEES	13,400	15,917	25,000
20-00-3211	PLANNED USE OF FUND RESERVES	417,751		
20-00-3310	FEE-TAP-ON - WATER	1,700	4,200	4,000
20-00-3320	FEE-TAP-ON SEWER	1,000		
20-00-3360	METER SALES	8,000	26,610	7,605
20-00-3390	SSA#24 BOND INTEREST	13,500	2	13,000
20-00-3410	INTEREST EARNED	20,000	32,034	20,000
Totals for dept 00 - GENERAL FUND		1,542,351	980,112	1,814,605
TOTAL ESTIMATED REVENUES		1,542,351	980,112	1,814,605
APPROPRIATIONS				
Dept 10 - WATER SYSTEMS				
20-10-5030	REG. WAGES	150,084	75,436	182,751
20-10-5032	WAGES - OVERTIME		4,344	8,000
20-10-5040	FICA	9,250	4,777	11,331
20-10-5050	MEDICARE	2,163	1,117	2,650
20-10-5052	IMRF	29,952	8,481	19,427
20-10-5054	GROUP HEALTH INS	25,806	12,367	33,989
20-10-5056	WORKER'S COMP INS	18,000		18,000
20-10-5058	UNIFORMS	1,800	200	2,000
20-10-5070	DUES	900	441	1,100
20-10-5080	LEGAL NOTICES	100		100
20-10-5090	COMMUNICATIONS	5,950	2,978	11,570
20-10-5100	POSTAGE	2,900	1,795	2,900
20-10-5110	PRINTING	3,100	1,388	2,100
20-10-5120	UTILITIES	60,000	71,871	100,000
20-10-5180	SMALL TOOLS AND EQUIPMENT	5,500	902	4,000
20-10-5190	RENTAL-EQUIPMENT	2,620	524	4,120
20-10-5200	OFFICE SUPPLIES	700	429	1,000
20-10-5213	OUTSIDE SERVICES	3,400		6,000
20-10-5262	LAB SUPPLIES & EQUIPMENT	6,500	1,582	7,000
20-10-5281	CHEMICALS	70,000	33,901	85,000
20-10-5301	MAINT SUPPLIES-JANTORIAL	250		200
20-10-5310	INSURANCE LIABILITY	31,000		
20-10-5320	INSURANCE VEHICLES & EQUIP.	6,000		
20-10-5360	ENGINEERING SERVICES	10,000		8,000
20-10-5370	GASOLINE	4,700	1,958	7,000
20-10-5381	MAINTENANCE PARTS & MATERIALS	6,700	1,121	8,000
20-10-5390	MAINTENANCE VEHICLES	3,400	593	5,000
20-10-5410	MAINTENANCE BUILDING	8,000	6,891	2,000
20-10-5431	HYDRANT MAINTENANCE	1,700		10,000
20-10-5450	CONTRACTUAL SERVICES	25,960	10,981	32,400
20-10-5480	CAPITAL EQUIPMENT	370,000	209,760	239,000
20-10-5510	WATER METERS	24,000	359	30,000
20-10-5520	LABORATORY TESTING	55,000	3,484	50,000
20-10-5580	TRAINING EXPENSE	4,000		4,000
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	7,000	6,831	6,000
20-10-5652	BRINE HAULING EXPENSES	34,000	27,391	60,000
20-10-5662	IEPA LOAN-PRINCIPAL	25,826	13,354	26,836
20-10-5672	IEPA LOAN - INTEREST	7,156	3,142	6,155
Totals for dept 10 - WATER SYSTEMS		1,023,417	508,398	997,629
Dept 20 - WASTEWATER SYSTEMS				
20-20-5030	WAGES	127,912	79,313	184,459
20-20-5032	WAGES - OVERTIME		4,772	8,000
20-20-5040	FICA	7,817	5,085	11,437
20-20-5050	MEDICARE	1,828	1,189	2,675
20-20-5052	IMRF	13,402	8,938	19,608
20-20-5054	GROUP HEALTH INS	15,511	8,985	22,765
20-20-5058	UNIFORMS	1,600		1,800
20-20-5090	COMMUNICATIONS	4,050	1,210	6,170
20-20-5100	POSTAGE	2,900	1,795	2,900
20-20-5110	PRINTING	2,100	1,388	2,100
20-20-5120	UTILITIES	94,000	64,756	140,000
20-20-5180	SMALL TOOLS AND EQUIPMENT	5,500	1,681	4,000
20-20-5190	RENTAL-EQUIPMENT	2,620		3,120
20-20-5200	OFFICE SUPPLIES	700	272	1,000
20-20-5213	OUTSIDE SERVICES	30,000		32,000
20-20-5251	NPDES PERMITS	20,000	32,500	20,000
20-20-5262	LAB SUPPLIES & EQUIPMENT	5,600	2,199	8,000
20-20-5281	CHEMICALS	42,000		38,000
20-20-5301	MAINT SUPPLIES-JANITORIAL	250		200
20-20-5360	ENGINEERING SERVICES	7,000		8,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
APPROPRIATIONS				
Dept 20 - WASTEWATER SYSTEMS				
20-20-5370	GASOLINE	5,000	1,938	7,000
20-20-5381	MAINTENANCE PARTS & MATERIALS	10,000	2,586	8,000
20-20-5390	MAINTENANCE VEHICLES	3,400	593	5,000
20-20-5410	MAINTENANCE BUILDING	7,000		4,000
20-20-5450	CONTRACTUAL SERVICES	69,744	60,479	80,000
20-20-5480	CAPITAL EQUIPMENT			282,800
20-20-5520	LABORATORY TESTING	20,000	22,077	44,000
20-20-5580	TRAINING EXPENSE	2,000		2,000
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	7,000		4,000
20-20-5660	COLLECTION SYS. PUMP MAINT.	10,000		8,000
Totals for dept 20 - WASTEWATER SYSTEMS		518,934	301,756	961,034
TOTAL APPROPRIATIONS		1,542,351	810,154	1,958,663
NET OF REVENUES/APPROPRIATIONS - FUND 20			169,958	(144,058)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
30-00-3211	PLANNED USE OF FUND RESERVES	453,353		
30-00-3410	INTEREST EARNED	15,000	32,858	20,000
30-00-3450	MOTOR FUEL TAX	212,544	193,542	337,697
Totals for dept 00 - GENERAL FUND		680,897	226,400	357,697
TOTAL ESTIMATED REVENUES		680,897	226,400	357,697
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
30-00-5462	MFT RESOLUTION	125,000	12,678	125,000
30-00-5463	MFT - REBUILD IL	453,353	348,939	
Totals for dept 00 - GENERAL FUND		578,353	361,617	125,000
TOTAL APPROPRIATIONS		578,353	361,617	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 30		102,544	(135,217)	232,697
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
31-00-3410	INTEREST EARNED		3,155	3,000
Totals for dept 00 - GENERAL FUND			3,155	3,000
TOTAL ESTIMATED REVENUES			3,155	3,000
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
31-00-8500	TRANSFERS OUT		2	
Totals for dept 00 - GENERAL FUND			2	
TOTAL APPROPRIATIONS			2	
NET OF REVENUES/APPROPRIATIONS - FUND 31			3,153	3,000
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
34-00-3010	PROPERTY TAX	316,779	248,260	316,000
34-00-3410	INTEREST EARNED	500	311	
Totals for dept 00 - GENERAL FUND		<u>317,279</u>	<u>248,571</u>	<u>316,000</u>
TOTAL ESTIMATED REVENUES		317,279	248,571	316,000
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
34-00-5061	ADMINISTRATIVE FEES	1,000	550	
34-00-5074	FACADE GRANT	100,000	65,000	100,000
34-00-5451	MINOR PROJECTS		211,208	
Totals for dept 00 - GENERAL FUND		<u>101,000</u>	<u>276,758</u>	<u>100,000</u>
TOTAL APPROPRIATIONS		101,000	276,758	100,000
NET OF REVENUES/APPROPRIATIONS - FUND 34		216,279	(28,187)	216,000
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
35-00-3010	PROPERTY TAX	943,578	728,577	943,000
35-00-3410	INTEREST EARNED	650	325	
Totals for dept 00 - GENERAL FUND		<u>944,228</u>	<u>728,902</u>	<u>943,000</u>
TOTAL ESTIMATED REVENUES		944,228	728,902	943,000
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
35-00-5061	ADMINISTRATIVE FEES	5,550		5,550
35-00-5071	TIF NOTE INTEREST	263,262		255,910
35-00-5081	TIF NOTE PRINCIPAL	546,738		645,000
Totals for dept 00 - GENERAL FUND		<u>815,550</u>		<u>906,460</u>
TOTAL APPROPRIATIONS		815,550		906,460
NET OF REVENUES/APPROPRIATIONS - FUND 35		<u>128,678</u>	<u>728,902</u>	<u>36,540</u>
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
40-00-3410	INTEREST EARNED	15	3	
Totals for dept 00 - GENERAL FUND		15	3	
TOTAL ESTIMATED REVENUES		15	3	
NET OF REVENUES/APPROPRIATIONS - FUND 40		15	3	
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 DEPT REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 00 - GENERAL FUND				
43-00-3421	UNREALIZED GAIN/LOSS		113,011	
43-00-3490	EMPLOYER CONTRIBUTIONS	253,913		223,632
43-00-3491	EMPLOYEE CONTRIBUTIONS	50,000	13,986	100,000
Totals for dept 00 - GENERAL FUND		303,913	126,997	323,632
TOTAL ESTIMATED REVENUES		303,913	126,997	323,632
APPROPRIATIONS				
Dept 00 - GENERAL FUND				
43-00-5030	RETIREE PENSION PAY		21,297	168,000
43-00-5040	FICA		2,826	16,000
43-00-5240	ACCOUNTING SERVICES		1,795	17,000
43-00-5270	BANK FEES		34	
43-00-5321	PROFESSIONAL FEES	10,000		25,000
43-00-5509	PENSION EXPENSES	114,000		
Totals for dept 00 - GENERAL FUND		124,000	25,952	226,000
TOTAL APPROPRIATIONS		124,000	25,952	226,000
NET OF REVENUES/APPROPRIATIONS - FUND 43		179,913	101,045	97,632
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
ESTIMATED REVENUES - ALL FUNDS		9,538,672	6,359,461	10,773,945
APPROPRIATIONS - ALL FUNDS		8,328,093	3,850,045	9,800,271
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,210,579	2,509,416	973,674
BEGINNING FUND BALANCE - ALL FUNDS				
ENDING FUND BALANCE - ALL FUNDS				