



Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

VILLAGE BOARD MEETING AGENDA

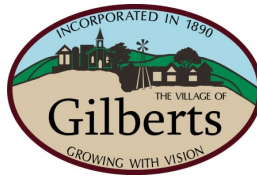
Tuesday, August 15, 2023 - 7:00 p.m. - Village Hall Board Room

ORDER OF BUSINESS

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL / ESTABLISH QUORUM**
- 3. PUBLIC COMMENT***
- 4. CONSENT AGENDA**
 - A. A Motion to approve Minutes from the August 1, 2023 Regular Village Board Meeting
 - B. A Motion to approve Bills & Payroll dated August 15, 2023
 - C. A Motion to approve the July 2023 Treasurer's Report
 - D. A Motion to approve Resolution 22-2023, a Resolution to Authorize the Execution of an Agreement with Schroeder Asphalt for the 2023 Roadway Resurfacing Program in an Amount Not-to-Exceed \$461,188
 - E. Approval of a Task Order with Robinson Engineering for Construction Engineering Services for the 2023 Roadway Resurfacing Program in an Amount Not-to-Exceed \$30,000
- 5. ITEMS FOR APPROVAL**
- 6. ITEMS FOR DISCUSSION**
- 7. STAFF REPORTS**
- 8. TRUSTEE REPORTS**
- 9. PRESIDENT'S REPORT**
- 10. EXECUTIVE SESSION**
- 11. ADJOURNMENT**

***Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, August 1, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136

Trustee Allen submitted a request to participate in the meeting remotely. President Zambetti asked the other members of the board if they would allow this.

A motion to allow Trustee Allen to participate in the Board Meeting remotely was made by Trustee Redfield and seconded by Trustee Chapman. Voice vote of present Trustees carried the motion, - Aye: (4) Trustees Chapman, Vanni, Redfield, and Marino, / Nay: 0 /Absent: (1) Coats /Abstained: 0.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Administrator Brian Bourdeau called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Redfield, and Marino were present, as was President Zambetti. Also present was Management Analyst Riley Lynch. Trustee Coats was absent.

3. PRESENTATION BY STATE REPRESENTATIVE NESS

State Representative Suzanne Ness announced that the Illinois General Assembly has allocated \$200,000 to the Village of Gilberts to use towards infrastructure. She said that a member of her office will be in touch with Village staff soon about receiving those funds.

President Zambetti and the Board thanked Representative Ness for her efforts and her involvement in the community.

4. PUBLIC COMMENT – None.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the July 18, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated August 1, 2023
- C. A Motion to approve the June 2023 Treasurer's report

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 5.A-C as presented was made by Trustee Chapman and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees Chapman, Vanni, Allen, Redfield, and Marino, / Nay: 0 /Absent: (1) Coats /Abstained: 0

6. ITEMS FOR APPROVAL

A. An Ordinance Amending the Budget for The Fiscal Year Ending December 31, 2023 (Ord 14-2023)

A Motion to approve item 6.A as presented was made by Trustee Chapman and seconded by Trustee Vanni. Roll call votes - Aye: (5) Trustees Chapman, Vanni, Allen, Redfield, and Marino, / Nay: 0 /Absent: (1) Coats /Abstained: 0

B. A Motion to approve an Agreement with Dahm Enterprises for Sludge Hauling Services in an Amount Not to Exceed \$60,000 (Resolution 21-2023)

Trustee Marino asked what this is in reference to. President Zambetti and Administrator Bourdeau explained that this is for removal of sludge from the waste water treatment plant due to regular treatment operations.

Trustee Vanni asked what the \$60,000 covers. Administrator Bourdeau detailed that it covers the entire removal process including pumping out sludge from the waste water plant, transportation, and then application of the sludge to farm fields.

Trustee Marino asked what this cost last year. Trustee Allen responded saying \$55,000 and Administrator Bourdeau agreed.

Trustee Vanni noted that in many cases farmers would pay for the waste to then apply for their fields.

Trustee Marino expressed an interest in local farms getting the waste over nonlocal farms. Administrator Bourdeau noted that Dahm is in charge of removal and determining where it goes.

A Motion to approve item 6.B as presented was made by Trustee Vanni and seconded by Trustee Chapman. Roll call votes - Aye: (5) Trustees Chapman, Vanni, Allen, Redfield, and Marino, / Nay: 0 /Absent: (1) Coats /Abstained: 0

7. ITEMS FOR DISCUSSION – None

8. STAFF REPORTS

Analyst Lynch detailed that the Village's Fishing Derby will take place Saturday August 12th.

He also detailed a proposed change coming to the Conservancy Public Park Project. The change is to swap out one of the tennis/pickleball courts for 4 standalone pickleball courts. He asked for the Board's feedback on the change, and the Board agreed with the proposed change.

Administrator Bourdeau reported a number of items:

- The upcoming August 15th Board Meeting will be a joint meeting with the Plan Commission to discuss the draft Comprehensive Plan. A draft of the Plan will be sent out before the meeting for the Board and Plan Commission to review.
- Staff have received complaints about unkept utility equipment, boxes, and lines throughout the Village. He noted that staff have been in contact with various utility companies, and he encouraged anyone who has experienced recent trouble with unkept utilities to inform staff.
- Staff is working with neighboring communities on updating a few of the Village's boundary agreements.
- The outdoor fitness court is scheduled to be completed by the end of September.
- The Village's advisor on debt service Speer Financial approached the Village and detailed an opportunity to refinance the SSA 15 bonds that covers Town Center. Speer Financial is tentatively scheduled to give a presentation of this at a September Board Meeting.
- The state added another reason that would allow an elected official to request to participate remotely in a public meeting – unexpected childcare obligations.
- He then gave an overview of the financial report from Community Days.

9. TRUSTEE REPORTS

Trustee Vanni expressed concerns with overgrowth and unkept vegetation around town. Particularly along paths in the Prairie Business Industrial Park. President Zambetti described that he has contacted the industrial park association about the same concerns. Trustee Vanni asked what capacity the Village has to enforce an association's maintenance responsibilities. Trustee Marino echoed Trustee Vanni's question. Administrator Bourdeau explained that there are typically provisions in a development agreement for the Village to step in and take over maintenance, but it varies across different development agreements. He also detailed that staff will look into options.

Trustee Marino expressed concerns about parkway trees that need to be trimmed. President Zambetti and Administrator Bourdeau detailed that staff is already preparing a solution to this concern by engaging a tree maintenance contractor. Administrator Bourdeau noted that more information about this will be discussed in the next few weeks.

Trustee Allen reminded the board that the Northern Kane County Chamber of Commerce is hosting a casino night fundraiser on August 10th.

Trustee Redfield detailed that there will be a bags tournament fundraiser on September 9th to raise funds for local cancer survivors. He noted that more details will be shared in the next few weeks.

10. PRESIDENT'S REPORT

President Zambetti reported that a resident had reached out with concerns about being unable to expend their driveway due to lot coverage restrictions in Dunhill Estates. He noted that this issue has been coming up more and more. He then asked the board if anyone was interested in amending the lot

coverage restrictions for the neighborhood or if the board is more comfortable with individuals going through the variance process. After brief discussion, the Board agreed that if the majority of a subdivision petitioned for a text amendment, then they would review it, however the variance process is what residents should use to seek zoning relief for the time being. Administrator Bourdeau noted that variances are designed to remedy an unduly burdensome hardship not caused by the applicant, rather than getting around regulations they don't like.

11. EXECUTIVE SESSION - None

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 8:11 p.m. Voice vote carried unanimously, - Aye: (5) Trustees Chapman, Vanni, Allen, Redfield, and Marino, / Nay: 0 /Absent: (1) Coats /Abstained: 0

Respectfully submitted,

Riley Lynch

Riley Lynch
Management Analyst

DRAFT

Department: 00 GENERAL FUND

AMALGAMATED BANK OF CHICAGO	BANK FEES	475.00
ANCEL GLINK, P.C.	ESCROWS PAYABLE	2,750.00
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE DENTAL CONTRIBUTION	1,314.38
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE VISION CONTRIBUTIONS	48.41
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE HEALTH INS. CONTRIBUT	21,286.00
IPBC - INTERGOVERNMENTAL PERSONN	EMPLOYEE LIFE INSURANCE	50.14
MODERN SIGN, INC.	FEE-BUSINESS REGISTRATION	25.00
Total: 00 GENERAL FUND		25,948.93

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	24,499.84
B&B NETWORKS, INC.	COMMUNICATIONS	83.18
BENEFIT PLANNING CONSULTANTS,	GROUP HEALTH INS	100.00
CARD SERVICES	OPERATING EXPENSE	15.99
CARD SERVICES	DUES	110.00
CARD SERVICES	DUES	321.50
FOSTER & FOSTER, INC.	ACCOUNTING SERVICES	2,000.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	114.10
METRO WEST COUNCIL	DUES	50.00
PADDOCK PUBLICATIONS	LEGAL NOTICES	144.90
PITNEY BOWES	CONTRACTUAL SERVICES	162.60
SIKICH LLP	ACCOUNTING SERVICES	24,920.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,325.93
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,184.61
VERIZON WIRELESS	COMMUNICATIONS	126.51
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	149.33
WRIGHT EXPRESS FSC	GASOLINE	47.75
Total: 01 ADMINISTRATIVE		56,356.24

Department: 02 POLICE

ACTION AUTO WORKS INC	MAINTENANCE VEHICLES	216.18
B&B NETWORKS, INC.	COMMUNICATIONS	83.17
CARD SERVICES	UNIFORMS	46.45
CARD SERVICES	DUES	200.85
CARD SERVICES	OFFICE SUPPLIES	119.70
GALLS INC.	UNIFORMS	1,322.98
ITOUCH BIOMETRICS	CONTRACTUAL SERVICES	1,485.00
JQ DESIGN	UNIFORMS	350.00
KIESLER POLICE SUPPLY	TRAINING EXPENSE	339.25
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	24.45
NORTH EAST MULTI-REGIONAL	TRAINING EXPENSE	80.00
P.F. PETTIBONE & CO.	OPERATING EXPENSE	15.00
RAY O'HERRON	UNIFORMS	357.72
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
SWIFT WASH, LLC	MAINTENANCE VEHICLES	84.00
VERIZON WIRELESS	COMMUNICATIONS	210.85
WRIGHT EXPRESS FSC	GASOLINE	2,248.24
Total: 02 POLICE		7,583.84

Department: 03 PUBLIC WORKS

B&B NETWORKS, INC.	COMMUNICATIONS	83.17
CARD SERVICES	OPERATING EXPENSE	242.00
CARD SERVICES	MAINTENANCE BUILDING	56.78
CENTURY SPRINGS	CONTRACTUAL SERVICES	32.46
ED'S RENTAL AND SALES INC.	RENTAL-EQUIPMENT	287.50
ILLINOIS STATE POLICE	OPERATING EXPENSE	84.75
MENARDS - CARPENTERSVILLE	MAINTENANCE STREETS	18.37
VERIZON WIRELESS	COMMUNICATIONS	175.43

WRIGHT EXPRESS FSC	GASOLINE	1,055.61
Total: 03 PUBLIC WORKS		<u>2,036.07</u>

Department: 04 BUILDING

SAFEBUILT, LLC	BUILDING PERMIT EXPENSE	25,963.20
VERIZON WIRELESS	COMMUNICATIONS	44.42
WAREHOUSE DIRECT, INC	OFFICE SUPPLIES	23.98
Total: 04 BUILDING		<u>26,031.60</u>

Department: 06 PARKS

MENARDS - CARPENTERSVILLE	MAINTENANCE SUPPLIES	21.51
WAREHOUSE DIRECT, INC	MAINTENANCE SUPPLIES	192.52
WRIGHT EXPRESS FSC	GASOLINE	242.26
Total: 06 PARKS		<u>456.29</u>

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	66,312.97
Total: 08 GARBAGE HAULING		<u>66,312.97</u>

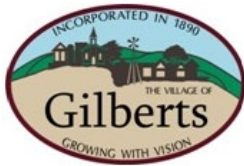
Department: 10 WATER SYSTEMS

ALAR WATER TREATMENT	CHEMICALS	695.00
AQUA BACKFLOW, INC.	CONTRACTUAL SERVICES	10.00
B&B NETWORKS, INC.	COMMUNICATIONS	83.17
CARD SERVICES	GASOLINE	10.00
MACCARB, INC.	MAINTENANCE PARTS & MATERIALS	151.98
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	24.45
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	34.48
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	42.91
MIDWEST SALT	BRINE HAULING EXPENSES	6,138.60
VERIZON WIRELESS	COMMUNICATIONS	338.54
WRIGHT EXPRESS FSC	GASOLINE	292.40
Total: 10 WATER SYSTEMS		<u>7,821.53</u>

Department: 20 WASTEWATER SYSTEMS

MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	34.48
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	210.81
PACE ANALYTICAL SERVICES	LABORATORY TESTING	1,586.20
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	430.46
WRIGHT EXPRESS FSC	GASOLINE	292.40
Total: 20 WASTEWATER SYSTEMS		<u>2,554.35</u>

*** GRAND TOTAL ***	<u>195,101.82</u>
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Memorandum

TO: Village President Zambetti and Village Board of Trustees
CC: Brian Bourdeau, Village Administrator
FROM: Taunya Fischer, Finance Director
DATE: August 10, 2023
SUBJECT: July 31, 2023 Treasurer's Report

Here is a brief snapshot of the Village's Budget vs. Actual as of July 31, 2023 for the General and Water Funds.

General Fund	Budget	Actual	% BDGT Used
Revenues	3,942,639.00	2,106,183.47	53%
Expenditures	3,577,029.00	1,086,532.16	30%
Net of Rev & Exp	365,610.00	1,019,651.31	

Water Fund	Budget	Actual	% BDGT Used
Revenues	1,542,351.00	405,677.78	26%
Expenditures	1,542,351.00	401,167.49	26%
Net of Rev & Exp	0.00	4,510.29	

The percent of the fiscal year completed as of 7/31/2023 is 38%. The General Fund revenues are at 53% and expenditures are at 30%; Water Fund revenues and expenditures are both at 26%. Looking at all funds, village-wide revenues are at 37%; and expenditures are at 22%.

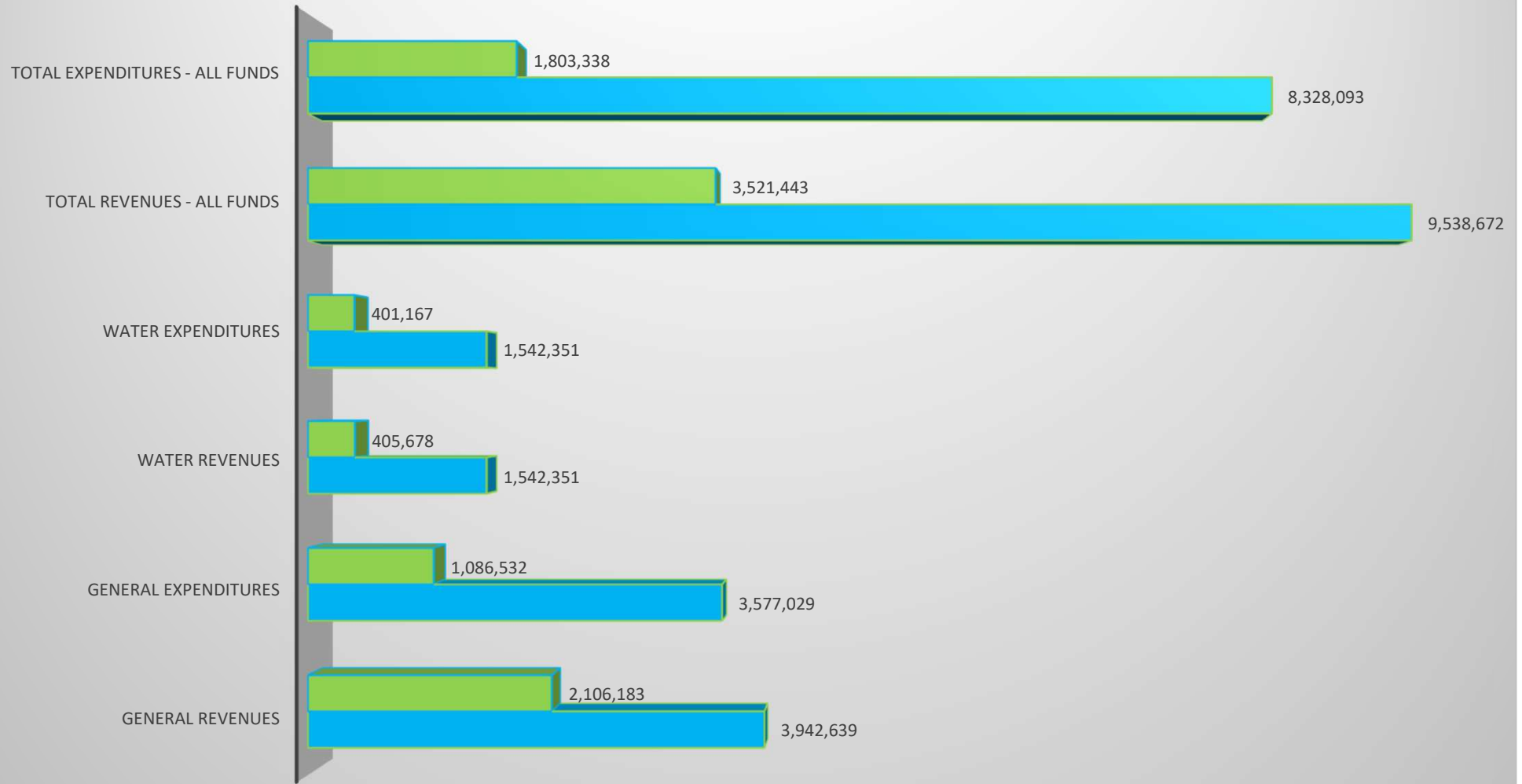
We have received three property tax distributions from Kane County, which totaled 52% of the overall payments that we should receive during calendar year 2023. Page 7 of the Detail report shows the breakdown for Community Days, where all expenditures have now been fully accounted for.

Also included in this report for July 31, 2023 are:
Revenue and Expense Budget vs. 07/31/23 YTD chart
Summary – All Funds report
Detail – All Funds report

Respectfully submitted,
Taunya Fischer, Finance Director

Village of Gilberts Revenues vs. Expenditures 12/31/2023 Budget vs. YTD as of 7/31/2023

■ YTD AS OF 7/31/2023 ■ 12/31/23 BUDGET



REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE
PERIOD ENDING 07/31/2023 - SUMMARY
% Fiscal Year Completed: 38

GL NUMBER	2023-24 BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND:					
TOTAL REVENUES	3,942,639.00	2,106,183.47	469,122.37	1,836,455.53	53
TOTAL EXPENDITURES	3,577,029.00	1,086,532.16	492,866.23	2,490,496.84	30
NET OF REVENUES & EXPENDITURES	365,610.00	1,019,651.31	(23,743.86)	(654,041.31)	
Fund 11 - COMMUNITY DAYS:					
TOTAL REVENUES	73,550.00	83,048.78	1,050.00	(9,498.78)	113
TOTAL EXPENDITURES	67,310.00	66,029.57	4,501.12	1,280.43	98
NET OF REVENUES & EXPENDITURES	6,240.00	17,019.21	(3,451.12)	(10,779.21)	
Fund 12 - INFRASTRUCTURE FUND:					
TOTAL REVENUES	1,393,700.00	127,433.19	47,952.04	1,266,266.81	9
TOTAL EXPENDITURES	1,372,500.00	38,750.00	-	1,333,750.00	3
NET OF REVENUES & EXPENDITURES	21,200.00	88,683.19	47,952.04	(67,483.19)	
Fund 15 - CAPITAL PROJECTS:					
TOTAL REVENUES	340,100.00	-	-	340,100.00	0
TOTAL EXPENDITURES	150,000.00	-	-	150,000.00	0
NET OF REVENUES & EXPENDITURES	190,100.00	-	-	190,100.00	
Fund 20 - WATER SYSTEM:					
TOTAL REVENUES	1,542,351.00	405,677.78	126,476.36	1,136,673.22	26
TOTAL EXPENDITURES	1,542,351.00	401,167.49	116,360.69	1,141,183.51	26
NET OF REVENUES & EXPENDITURES	-	4,510.29	10,115.67	(4,510.29)	
Fund 30 - MFT:					
TOTAL REVENUES	680,897.00	156,613.47	81,109.53	524,283.53	23
TOTAL EXPENDITURES	578,353.00	-	-	578,353.00	0
NET OF REVENUES & EXPENDITURES	102,544.00	156,613.47	81,109.53	(54,069.47)	
Fund 31 - PERFORMANCE BOND:					
TOTAL REVENUES	-	2,325.04	804.15	(2,325.04)	100
TOTAL EXPENDITURES	-	1.18	0.40	(1.18)	100
NET OF REVENUES & EXPENDITURES	-	2,323.86	803.75	(2,323.86)	
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:					
TOTAL REVENUES	317,279.00	167,905.00	7,946.26	149,374.00	53
TOTAL EXPENDITURES	101,000.00	210,857.51	-	(109,857.51)	209
NET OF REVENUES & EXPENDITURES	216,279.00	(42,952.51)	7,946.26	259,231.51	
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:					
TOTAL REVENUES	944,228.00	472,254.15	81.15	471,973.85	50
TOTAL EXPENDITURES	815,550.00	-	-	815,550.00	0
NET OF REVENUES & EXPENDITURES	128,678.00	472,254.15	81.15	(343,576.15)	
Fund 40 - DRUG FORFEITURE PD ACCOUNT:					
TOTAL REVENUES	15.00	1.87	0.63	13.13	12
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	15.00	1.87	0.63	13.13	
Fund 43 - POLICE PENSION FUND:					
TOTAL REVENUES	303,913.00	-	-	303,913.00	0
TOTAL EXPENDITURES	124,000.00	-	-	124,000.00	0
NET OF REVENUES & EXPENDITURES	179,913.00	-	-	179,913.00	
TOTAL REVENUES - ALL FUNDS	9,538,672.00	3,521,442.75	734,542.49	6,017,229.25	37
TOTAL EXPENDITURES - ALL FUNDS	8,328,093.00	1,803,337.91	613,728.44	6,524,755.09	22
NET OF REVENUES & EXPENDITURES	1,210,579.00	1,718,104.84	120,814.05	(507,525.84)	

REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE
PERIOD ENDING 07/31/2023 - DETAIL
% Fiscal Year Completed: 38

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR		
				MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,359,286.00	712,047.69	26,593.04	647,238.31	52
01-00-3020	PERSONAL PROPERTY REPL TAX	900.00	393.75	176.02	506.25	44
01-00-3030	TAX-SALES	336,000.00	129,456.04	49,976.32	206,543.96	39
01-00-3040	TAX-STATE INCOME	800,000.00	421,336.10	125,723.90	378,663.90	53
01-00-3041	STATE LOCAL USE TAX	206,000.00	80,923.81	25,597.64	125,076.19	39
01-00-3043	CANNABIS USE TAX	13,250.00	3,100.21	1,060.91	10,149.79	23
01-00-3060	LICENSE-LIQUOR	13,900.00	200.00	-	13,700.00	1
01-00-3090	PULLTABS & JAR GAMES TAX	900.00	-	-	900.00	0
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	1,500.00	275.00	2,300.00	39
01-00-3110	FEE-CABLE FRANCHISE	36,700.00	12,940.66	7,972.57	23,759.34	35
01-00-3140	UTIL TAX-ELECTRIC	113,400.00	41,287.33	15,891.46	72,112.67	36
01-00-3150	ULT TAX-GAS	67,000.00	28,635.69	6,344.72	38,364.31	43
01-00-3160	CONTRACTOR REGISTRATION	-	2,510.00	510.00	(2,510.00)	100
01-00-3180	ULIT TAX-COMMUNICATIONS	40,000.00	15,308.95	5,082.76	24,691.05	38
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	500.00	-	(500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	2,570.22	1,185.00	2,429.78	51
01-00-3220	FINES-COURT	11,400.00	2,525.86	846.86	8,874.14	22
01-00-3230	FINES-OTHER	2,000.00	2,220.00	1,075.00	(220.00)	111
01-00-3250	FEES-BUILDING PERMITS	78,000.00	85,006.00	34,674.00	(7,006.00)	109
01-00-3260	OVERWT/SIZE PERMIT FEE	1,500.00	1,190.00	390.00	310.00	79
01-00-3280	BUILDING ENGINEERING FEES	5,000.00	9,345.00	2,695.00	(4,345.00)	187
01-00-3330	PARK PAVILION RENTAL	500.00	525.00	80.00	(25.00)	105
01-00-3410	INTEREST EARNED	34,000.00	161,486.56	57,780.64	(127,486.56)	475
01-00-3440	PARK IMPACT FEES	26,480.00	63,678.00	22,508.00	(37,198.00)	240
01-00-3451	GILBERTS POLICE REPORT REQUEST	135.00	100.00	40.00	35.00	74
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	10,000.00	6,500.00	1,500.00	3,500.00	65
01-00-3480	ANTENNA RENTAL	45,072.00	16,733.73	2,721.60	28,338.27	37

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2023-24 BUDGET	YTD BALANCE 07/31/2023	MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
01-00-3500	GRANT REVENUE	6,256.00	-	-	6,256.00	0
01-00-3530	VACANT PROP / BUILDING REGISTRATION	-	200.00	-	(200.00)	100
01-00-3540	RAFFLE LICENSE	60.00	10.00	-	50.00	17
01-00-3560	GARBAGE HAULER LICENSE	400.00	200.00	200.00	200.00	50
01-00-3580	VIDEO GAMING	104,000.00	44,638.48	12,866.52	59,361.52	43
01-00-3630	MUNICIPAL IMPACT FEE	55,000.00	50,636.16	15,855.12	4,363.84	92
01-00-8100	TRANSFERS IN	1,000.00	1.18	0.40	998.82	0
Total Dept 00 - GENERAL FUND		3,376,939.00	1,897,706.42	419,622.48	1,479,232.58	56
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	2,000.00	500.00	500.00	1,500.00	25
Total Dept 07 - ENHANCED DUI PROGRAM		2,000.00	500.00	500.00	1,500.00	25
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	534,000.00	193,433.67	45,538.32	340,566.33	36
01-08-3028	FRANCHISE REVENUE -GARBAGE	26,700.00	13,139.50	3,304.90	13,560.50	49
01-08-3080	LATE FEES	3,000.00	1,403.88	156.67	1,596.12	47
Total Dept 08 - GARBAGE HAULING		563,700.00	207,977.05	48,999.89	355,722.95	37
TOTAL REVENUES		3,942,639.00	2,106,183.47	469,122.37	1,836,455.53	53

Expenditures

Dept 01 - ADMINISTRATIVE

01-01-5010	WAGES-BOARD	16,000.00	5,875.00	1,625.00	10,125.00	37
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	150.00	-	1,950.00	7
01-01-5030	WAGES-GENERAL	225,286.00	67,956.12	20,115.30	157,329.88	30
01-01-5040	FICA	6,708.00	4,477.51	1,312.71	2,230.49	67
01-01-5050	MEDICARE	3,529.00	1,047.18	306.99	2,481.82	30
01-01-5051	STATE UNEMPL TAX	22,000.00	504.02	-	21,495.98	2
01-01-5052	IMRF	23,948.00	7,220.39	2,134.93	16,727.61	30
01-01-5054	GROUP HEALTH INS	31,936.00	6,356.97	1,920.97	25,579.03	20
01-01-5056	WORKER'S COMP INS	42,000.00	-	-	42,000.00	0
01-01-5060	OPERATING EXPENSE	3,500.00	410.21	79.51	3,089.79	12
01-01-5070	DUES	7,785.00	5,320.00	967.00	2,465.00	68
01-01-5080	LEGAL NOTICES	1,600.00	117.30	-	1,482.70	7

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	USED
01-01-5090	COMMUNICATIONS	13,260.00	751.99	292.83	12,508.01	6
01-01-5100	POSTAGE	2,300.00	600.00	200.00	1,700.00	26
01-01-5110	PRINTING	7,400.00	1,472.61	-	5,927.39	20
01-01-5150	COMMUNITY RELATIONS	5,500.00	215.31	-	5,284.69	4
01-01-5190	RENTAL-EQUIPMENT	3,441.00	1,265.59	446.68	2,175.41	37
01-01-5200	OFFICE SUPPLIES	2,667.00	968.86	434.53	1,698.14	36
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5230	LEGAL EXPENSE	50,000.00	8,857.76	-	41,142.24	18
01-01-5240	ACCOUNTING SERVICES	48,000.00	5,000.00	-	43,000.00	10
01-01-5270	BANK FEES	175.00	25.00	25.00	150.00	14
01-01-5310	INSURANCE LIABILITY	48,000.00	-	-	48,000.00	0
01-01-5320	INSURANCE VEHICLES & EQUIP.	11,000.00	-	-	11,000.00	0
01-01-5360	ENGINEERING SERVICES	25,800.00	-	-	25,800.00	0
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	4,000.00	-	-	4,000.00	0
01-01-5450	CONTRACTUAL SERVICES	62,757.00	8,077.35	3,454.25	54,679.65	13
01-01-5480	CAPITAL EQUIPMENT	8,500.00	4,202.39	402.39	4,297.61	49
01-01-5491	EMPLOYEE ENGAGEMENT	3,000.00	-	-	3,000.00	0
01-01-5560	VILLAGE PLANNER SERVICES	40,000.00	6,880.00	-	33,120.00	17
01-01-5580	TRAINING EXPENSE	24,105.00	-	-	24,105.00	0
01-01-5661	73 INDUSTRIAL PRINCIPAL	30,000.00	6,908.47	2,281.30	23,091.53	23
01-01-5671	73 INDUSTRIAL INTEREST	15,000.00	3,623.15	1,229.24	11,376.85	24
01-01-5960	REIMBURSED EXPENSES	-	550.00	-	(550.00)	100
01-01-8500	TRANSFERS OUT	1,050.00	1,050.00	1,050.00	-	100
Total Dept 01 - ADMINISTRATIVE		793,847.00	149,883.18	38,278.63	643,963.82	19
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	650,812.00	234,871.96	78,555.51	415,940.04	36
01-02-5031	WAGES - HOLIDAY WORKED	17,308.00	5,999.29	3,573.38	11,308.71	35
01-02-5032	WAGES - OVERTIME	11,819.00	5,853.42	501.97	5,965.58	50
01-02-5040	FICA	39,633.00	14,820.32	4,961.00	24,812.68	37
01-02-5050	MEDICARE	9,269.00	3,466.03	1,160.22	5,802.97	37
01-02-5052	IMRF	3,484.00	1,348.58	406.61	2,135.42	39
01-02-5054	GROUP HEALTH INS	108,290.00	31,793.38	11,278.20	76,496.62	29

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	USED
01-02-5058	UNIFORMS	11,800.00	1,887.79	687.02	9,912.21	16
01-02-5060	OPERATING EXPENSE	2,834.00	1,329.94	1,329.94	1,504.06	47
01-02-5070	DUES	3,460.00	2,615.00	60.00	845.00	76
01-02-5090	COMMUNICATIONS	6,173.00	1,741.77	746.26	4,431.23	28
01-02-5110	PRINTING	1,000.00	121.00	121.00	879.00	12
01-02-5170	PUBLICATIONS/BROCHURES	150.00	-	-	150.00	0
01-02-5180	SMALL TOOLS AND EQUIPMENT	750.00	8.92	-	741.08	1
01-02-5190	RENTAL-EQUIPMENT	2,235.00	186.11	-	2,048.89	8
01-02-5200	OFFICE SUPPLIES	1,667.00	66.27	66.27	1,600.73	4
01-02-5230	LEGAL EXPENSE	3,667.00	1,200.00	400.00	2,467.00	33
01-02-5300	DISPATCHING	95,000.00	93,459.00	93,459.00	1,541.00	98
01-02-5370	GASOLINE	18,700.00	7,291.56	2,363.55	11,408.44	39
01-02-5390	MAINTENANCE VEHICLES	17,470.00	3,686.82	355.50	13,783.18	21
01-02-5400	MAINTENANCE EQUIPMENT	2,000.00	613.95	-	1,386.05	31
01-02-5410	MAINTENANCE BUILDING	13,950.00	7,206.93	362.43	6,743.07	52
01-02-5450	CONTRACTUAL SERVICES	12,445.00	4,037.28	2,957.72	8,407.72	32
01-02-5570	COMMUNITY RELATIONS	1,400.00	66.36	-	1,333.64	5
01-02-5580	TRAINING EXPENSE	8,950.00	258.31	160.00	8,691.69	3
01-02-8500	TRANSFERS OUT-POLICE	40,100.00	-	-	40,100.00	0
Total Dept 02 - POLICE		1,084,366.00	423,929.99	203,505.58	660,436.01	39
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	178,177.00	49,969.32	14,900.08	128,207.68	28
01-03-5032	WAGES - OVERTIME	11,040.00	580.87	(2,263.41)	10,459.13	5
01-03-5040	FICA	11,580.00	3,262.48	923.81	8,317.52	28
01-03-5050	MEDICARE	2,709.00	762.99	216.05	1,946.01	28
01-03-5052	IMRF	19,854.00	5,599.76	1,583.89	14,254.24	28
01-03-5054	GROUP HEALTH INS	21,776.00	662.12	6.60	21,113.88	3
01-03-5058	UNIFORMS	2,400.00	517.00	200.00	1,883.00	22
01-03-5060	OPERATING EXPENSE	2,435.00	3,953.76	332.76	(1,518.76)	162
01-03-5070	DUES	382.00	-	-	382.00	0
01-03-5090	COMMUNICATIONS	1,460.00	598.53	257.98	861.47	41
01-03-5180	SMALL TOOLS AND EQUIPMENT	7,400.00	1,775.08	46.68	5,624.92	24
01-03-5190	RENTAL-EQUIPMENT	2,000.00	815.15	92.00	1,184.85	41

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
				07/31/2023		
01-03-5251	NPDES PERMITS	1,000.00	1,000.00	1,000.00	-	100
01-03-5260	STREETLIGHTING	25,400.00	14,335.03	5,815.27	11,064.97	56
01-03-5370	GASOLINE	12,000.00	1,876.22	615.63	10,123.78	16
01-03-5380	SIGNS EXPENSE	12,500.00	-	-	12,500.00	0
01-03-5390	MAINTENANCE VEHICLES	17,800.00	2,766.24	1,912.00	15,033.76	16
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	-	-	10,000.00	0
01-03-5410	MAINTENANCE BUILDING	8,000.00	9,074.56	-	(1,074.56)	113
01-03-5420	MAINTENANCE STREETS	17,000.00	2,087.00	1,997.00	14,913.00	12
01-03-5440	MAINTENANCE GROUNDS	6,000.00	-	-	6,000.00	0
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	275.00	-	2,225.00	11
01-03-5450	CONTRACTUAL SERVICES	40,485.00	7,799.38	2,651.97	32,685.62	19
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	21,000.00	-	-	21,000.00	0
01-03-5580	TRAINING EXPENSE	3,800.00	336.17	-	3,463.83	9
01-03-8500	TRANSFERS OUT	265,000.00	-	-	265,000.00	0
Total Dept 03 - PUBLIC WORKS		706,198.00	108,046.66	30,288.31	598,151.34	15
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	33,719.00	11,249.73	3,783.98	22,469.27	33
01-04-5040	FICA	2,091.00	697.49	234.61	1,393.51	33
01-04-5050	MEDICARE	489.00	163.12	54.87	325.88	33
01-04-5052	IMRF	3,584.00	1,195.86	402.24	2,388.14	33
01-04-5054	GROUP HEALTH INS	28.00	9.90	3.30	18.10	35
01-04-5070	DUES	186.00	-	-	186.00	0
01-04-5090	COMMUNICATIONS	360.00	88.82	44.41	271.18	25
01-04-5200	OFFICE SUPPLIES	700.00	5.72	-	694.28	1
01-04-5250	BUILDING PERMIT EXPENSE	80,000.00	63,064.80	40,324.70	16,935.20	79
01-04-5370	GASOLINE	-	424.20	-	(424.20)	100
01-04-5450	CONTRACTUAL SERVICES	12,500.00	-	-	12,500.00	0
01-04-5580	TRAINING EXPENSE	500.00	-	-	500.00	0
Total Dept 04 - BUILDING		134,157.00	76,899.64	44,848.11	57,257.36	57
Dept 06 - PARKS						
01-06-5030	REG WAGES	25,066.00	4,431.60	741.60	20,634.40	18

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2023-24 BUDGET	YTD BALANCE 07/31/2023	MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
01-06-5040	FICA	1,554.00	274.76	45.98	1,279.24	18
01-06-5050	MEDICARE	363.00	64.25	10.75	298.75	18
01-06-5052	IMRF	2,665.00	170.81	-	2,494.19	6
01-06-5060	OPERATING EXPENSE	500.00	207.92	-	292.08	42
01-06-5090	COMMUNICATIONS	2,700.00	858.25	643.70	1,841.75	32
01-06-5120	UTILITIES	4,200.00	1,667.15	403.52	2,532.85	40
01-06-5190	RENTAL-EQUIPMENT	3,000.00	-	-	3,000.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,700.00	-	-	1,700.00	0
01-06-5350	MINOR PARK PROJECTS	500.00	-	-	500.00	0
01-06-5370	GASOLINE	1,000.00	459.65	372.17	540.35	46
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	11,000.00	-	-	11,000.00	0
01-06-5400	MAINTENANCE EQUIPMENT	2,000.00	3,180.39	2,091.43	(1,180.39)	159
01-06-5410	MAINTENANCE BUILDING	10,500.00	-	-	10,500.00	0
01-06-5440	MAINTENANCE GROUNDS	21,000.00	3,866.84	538.50	17,133.16	18
01-06-5450	CONTRACTUAL SERVICES	9,800.00	4,621.08	-	5,178.92	47
01-06-5480	CAPITAL EQUIPMENT	-	110,500.00	105,000.00	(110,500.00)	100
01-06-8500	TRANSFERS OUT-PARKS	35,000.00	-	-	35,000.00	0
Total Dept 06 - PARKS		132,548.00	130,302.70	109,847.65	2,245.30	98
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	472,000.00	197,469.99	66,097.95	274,530.01	42
Total Dept 08 - GARBAGE HAULING		472,000.00	197,469.99	66,097.95	274,530.01	42
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	253,913.00	-	-	253,913.00	0
Total Dept 89 - GPD DOWN STATE PENSION FUND		253,913.00	-	-	253,913.00	0
TOTAL EXPENDITURES		3,577,029.00	1,086,532.16	492,866.23	2,490,496.84	30
Fund 01 - GENERAL FUND:						
TOTAL REVENUES		3,942,639.00	2,106,183.47	469,122.37	1,836,455.53	53
TOTAL EXPENDITURES		3,577,029.00	1,086,532.16	492,866.23	2,490,496.84	30
NET OF REVENUES & EXPENDITURES		365,610.00	1,019,651.31	(23,743.86)	(654,041.31)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
				07/31/2023		
Fund 11 - COMMUNITY DAYS						
Revenues						
Dept 00 - GENERAL FUND						
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	23,750.00	-	(9,750.00)	170
11-00-3210	OTHER INCOME	17,000.00	24,611.33	-	(7,611.33)	145
11-00-3211	PLANNED USE OF FUND RESERVES	8,500.00	-	-	8,500.00	0
11-00-3520	VENDOR FEES	3,500.00	3,098.00	-	402.00	89
11-00-3590	VIDEO GAMING LICENSE	12,000.00	-	-	12,000.00	0
11-00-3980	BEVERAGE SALES	17,500.00	30,539.45	-	(13,039.45)	175
11-00-8100	TRANSFERS IN	1,050.00	1,050.00	1,050.00	-	100
Total Dept 00 - GENERAL FUND		73,550.00	83,048.78	1,050.00	(9,498.78)	113
TOTAL REVENUES		73,550.00	83,048.78	1,050.00	(9,498.78)	113
Expenditures						
Dept 00 - GENERAL FUND						
11-00-5060	BEVERAGE OPERATIONS	12,860.00	13,959.50	2,120.60	(1,099.50)	109
11-00-5070	PERMITS & LICENSES	70.00	-	-	70.00	0
11-00-5079	ADVERTISING / MARKETING	3,420.00	2,073.99	50.00	1,346.01	61
11-00-5130	MISCELLANEOUS EXPENSES	410.00	53.88	53.88	356.12	13
11-00-5159	ENTERTAINMENT	39,700.00	39,468.71	-	231.29	99
11-00-5213	LABOR & OUTSIDE SERVICES	5,200.00	4,962.63	2,263.41	237.37	95
11-00-5610	EQUIPMENT & SERVICES	5,650.00	5,510.86	13.23	139.14	98
Total Dept 00 - GENERAL FUND		67,310.00	66,029.57	4,501.12	1,280.43	98
TOTAL EXPENDITURES		67,310.00	66,029.57	4,501.12	1,280.43	98
Fund 11 - COMMUNITY DAYS:						
TOTAL REVENUES		73,550.00	83,048.78	1,050.00	(9,498.78)	113
TOTAL EXPENDITURES		67,310.00	66,029.57	4,501.12	1,280.43	98
NET OF REVENUES & EXPENDITURES		6,240.00	17,019.21	(3,451.12)	(10,779.21)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3031	NON HOME RULE 1% SALES TAX	320,000.00	121,603.52	47,469.96	198,396.48	38
12-00-3050	TAX-ROAD AND BRIDGE	9,000.00	5,285.20	338.85	3,714.80	59
12-00-3211	PLANNED USE OF FUND RESERVES	1,050,000.00	-	-	1,050,000.00	0
12-00-3390	SSA#24 BOND INTEREST	13,500.00	1.66	-	13,498.34	0
12-00-3410	INTEREST EARNED	1,200.00	542.81	143.23	657.19	45
Total Dept 00 - GENERAL FUND		1,393,700.00	127,433.19	47,952.04	1,266,266.81	9
TOTAL REVENUES		1,393,700.00	127,433.19	47,952.04	1,266,266.81	9
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5480	CAPITAL EQUIPMENT	1,050,000.00	-	-	1,050,000.00	0
12-00-5490	GO BOND PRINCIPAL	245,000.00	-	-	245,000.00	0
12-00-5491	GO BOND INTEREST	77,500.00	38,750.00	-	38,750.00	50
Total Dept 00 - GENERAL FUND		1,372,500.00	38,750.00	-	1,333,750.00	3
TOTAL EXPENDITURES		1,372,500.00	38,750.00	-	1,333,750.00	3
Fund 12 - INFRASTRUCTURE FUND:						
TOTAL REVENUES		1,393,700.00	127,433.19	47,952.04	1,266,266.81	9
TOTAL EXPENDITURES		1,372,500.00	38,750.00	-	1,333,750.00	3
NET OF REVENUES & EXPENDITURES		21,200.00	88,683.19	47,952.04	(67,483.19)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
				07/31/2023		
Fund 15 - CAPITAL PROJECTS						
Revenues						
Dept 00 - GENERAL FUND						
15-00-8100	TRANSFERS IN	340,100.00	-	-	340,100.00	0
Total Dept 00 - GENERAL FUND		340,100.00	-	-	340,100.00	0
TOTAL REVENUES		340,100.00	-	-	340,100.00	0
Expenditures						
Dept 00 - GENERAL FUND						
15-00-5481	CAPITAL PROJECTS	150,000.00	-	-	150,000.00	0
Total Dept 00 - GENERAL FUND		150,000.00	-	-	150,000.00	0
TOTAL EXPENDITURES		150,000.00	-	-	150,000.00	0
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		340,100.00	-	-	340,100.00	0
TOTAL EXPENDITURES		150,000.00	-	-	150,000.00	0
NET OF REVENUES & EXPENDITURES		190,100.00	-	-	190,100.00	

GL NUMBER	DESCRIPTION	2023-24 BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR		
				MONTH 07/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	500,000.00	167,975.55	50,535.45	332,024.45	34
20-00-3032	INCOME - WATER	567,000.00	182,874.60	56,007.85	384,125.40	32
20-00-3080	LATE FEES	13,400.00	7,002.92	2,285.85	6,397.08	52
20-00-3211	PLANNED USE OF FUND RESERVES	417,751.00	-	-	417,751.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	-	-	1,700.00	0
20-00-3320	FEE-TAP-ON SEWER	1,000.00	-	-	1,000.00	0
20-00-3360	METER SALES	8,000.00	23,352.01	10,318.33	(15,352.01)	292
20-00-3390	SSA#24 BOND INTEREST	13,500.00	1.66	-	13,498.34	0
20-00-3410	INTEREST EARNED	20,000.00	24,471.04	7,328.88	(4,471.04)	122
Total Dept 00 - GENERAL FUND		1,542,351.00	405,677.78	126,476.36	1,136,673.22	26
TOTAL REVENUES		1,542,351.00	405,677.78	126,476.36	1,136,673.22	26

Expenditures

Dept 10 - WATER SYSTEMS

20-10-5030	REG. WAGES	150,084.00	34,550.76	11,170.85	115,533.24	23
20-10-5032	WAGES - OVERTIME	-	2,500.55	676.61	(2,500.55)	100
20-10-5040	FICA	9,250.00	2,223.57	712.13	7,026.43	24
20-10-5050	MEDICARE	2,163.00	520.10	166.57	1,642.90	24
20-10-5052	IMRF	29,952.00	3,938.60	1,259.40	26,013.40	13
20-10-5054	GROUP HEALTH INS	25,806.00	5,280.64	1,582.69	20,525.36	20
20-10-5056	WORKER'S COMP INS	18,000.00	-	-	18,000.00	0
20-10-5058	UNIFORMS	1,800.00	200.00	200.00	1,600.00	11
20-10-5070	DUES	900.00	440.92	-	459.08	49
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	5,950.00	1,892.42	1,146.93	4,057.58	32
20-10-5100	POSTAGE	2,900.00	1,134.10	535.92	1,765.90	39
20-10-5110	PRINTING	3,100.00	896.19	423.06	2,203.81	29
20-10-5120	UTILITIES	60,000.00	43,962.30	25,633.51	16,037.70	73
20-10-5180	SMALL TOOLS AND EQUIPMENT	5,500.00	655.77	655.77	4,844.23	12
20-10-5190	RENTAL-EQUIPMENT	2,620.00	186.11	-	2,433.89	7

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	USED
20-10-5200	OFFICE SUPPLIES	700.00	164.99	-	535.01	24
20-10-5213	OUTSIDE SERVICES	3,400.00	-	-	3,400.00	0
20-10-5262	LAB SUPPLIES & EQUIPMENT	6,500.00	1,211.79	-	5,288.21	19
20-10-5281	CHEMICALS	70,000.00	20,870.18	7,362.03	49,129.82	30
20-10-5301	MAINT SUPPLIES-JANTORIAL	250.00	-	-	250.00	0
20-10-5310	INSURANCE LIABILITY	31,000.00	-	-	31,000.00	0
20-10-5320	INSURANCE VEHICLES & EQUIP.	6,000.00	-	-	6,000.00	0
20-10-5360	ENGINEERING SERVICES	10,000.00	-	-	10,000.00	0
20-10-5370	GASOLINE	4,700.00	1,248.53	516.24	3,451.47	27
20-10-5381	MAINTENANCE PARTS & MATERIALS	6,700.00	(75.69)	518.01	6,775.69	-1
20-10-5390	MAINTENANCE VEHICLES	3,400.00	231.63	-	3,168.37	7
20-10-5410	MAINTENANCE BUILDING	8,000.00	-	-	8,000.00	0
20-10-5431	HYDRANT MAINTENANCE	1,700.00	-	-	1,700.00	0
20-10-5450	CONTRACTUAL SERVICES	25,960.00	10,249.81	6,744.81	15,710.19	39
20-10-5480	CAPITAL EQUIPMENT	370,000.00	122,517.00	-	247,483.00	33
20-10-5510	WATER METERS	24,000.00	-	-	24,000.00	0
20-10-5520	LABORATORY TESTING	55,000.00	722.90	17.50	54,277.10	1
20-10-5580	TRAINING EXPENSE	4,000.00	-	-	4,000.00	0
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	7,000.00	6,831.00	-	169.00	98
20-10-5652	BRINE HAULING EXPENSES	34,000.00	5,931.90	-	28,068.10	17
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	-	-	25,826.00	0
20-10-5672	IEPA LOAN - INTEREST	7,156.00	-	-	7,156.00	0
Total Dept 10 - WATER SYSTEMS		1,023,417.00	268,286.07	59,322.03	755,130.93	26
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	127,912.00	37,895.70	12,777.17	90,016.30	30
20-20-5032	WAGES - OVERTIME	-	2,693.66	872.03	(2,693.66)	100
20-20-5040	FICA	7,817.00	2,455.46	826.53	5,361.54	31
20-20-5050	MEDICARE	1,828.00	574.19	193.28	1,253.81	31
20-20-5052	IMRF	13,402.00	4,314.62	1,450.91	9,087.38	32
20-20-5054	GROUP HEALTH INS	15,511.00	4,237.25	1,361.46	11,273.75	27
20-20-5058	UNIFORMS	1,600.00	-	-	1,600.00	0
20-20-5090	COMMUNICATIONS	4,050.00	967.70	725.86	3,082.30	24
20-20-5100	POSTAGE	2,900.00	1,134.11	535.93	1,765.89	39

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	USED
20-20-5110	PRINTING	2,100.00	896.19	423.07	1,203.81	43
20-20-5120	UTILITIES	94,000.00	31,395.90	282.85	62,604.10	33
20-20-5180	SMALL TOOLS AND EQUIPMENT	5,500.00	655.76	655.76	4,844.24	12
20-20-5190	RENTAL-EQUIPMENT	2,620.00	-	-	2,620.00	0
20-20-5200	OFFICE SUPPLIES	700.00	56.99	-	643.01	8
20-20-5213	OUTSIDE SERVICES	30,000.00	-	-	30,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	32,500.00	32,500.00	(12,500.00)	163
20-20-5262	LAB SUPPLIES & EQUIPMENT	5,600.00	868.64	-	4,731.36	16
20-20-5281	CHEMICALS	42,000.00	-	-	42,000.00	0
20-20-5301	MAINT SUPPLIES-JANITORIAL	250.00	-	-	250.00	0
20-20-5360	ENGINEERING SERVICES	7,000.00	-	-	7,000.00	0
20-20-5370	GASOLINE	5,000.00	1,238.52	516.23	3,761.48	25
20-20-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	390.49	102.25	9,609.51	4
20-20-5390	MAINTENANCE VEHICLES	3,400.00	231.63	-	3,168.37	7
20-20-5410	MAINTENANCE BUILDING	7,000.00	-	-	7,000.00	0
20-20-5450	CONTRACTUAL SERVICES	69,744.00	476.25	116.25	69,267.75	1
20-20-5520	LABORATORY TESTING	20,000.00	9,898.36	3,699.08	10,101.64	49
20-20-5580	TRAINING EXPENSE	2,000.00	-	-	2,000.00	0
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	7,000.00	-	-	7,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	10,000.00	-	-	10,000.00	0
Total Dept 20 - WASTEWATER SYSTEMS		518,934.00	132,881.42	57,038.66	386,052.58	26
TOTAL EXPENDITURES		1,542,351.00	401,167.49	116,360.69	1,141,183.51	26
Fund 20 - WATER SYSTEM:						
TOTAL REVENUES		1,542,351.00	405,677.78	126,476.36	1,136,673.22	26
TOTAL EXPENDITURES		1,542,351.00	401,167.49	116,360.69	1,141,183.51	26
NET OF REVENUES & EXPENDITURES		-	4,510.29	10,115.67	(4,510.29)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3211	PLANNED USE OF FUND RESERVES	453,353.00	-	-	453,353.00	0
30-00-3410	INTEREST EARNED	15,000.00	24,008.36	8,441.80	(9,008.36)	160
30-00-3450	MOTOR FUEL TAX	212,544.00	132,605.11	72,667.73	79,938.89	62
Total Dept 00 - GENERAL FUND		680,897.00	156,613.47	81,109.53	524,283.53	23
TOTAL REVENUES		680,897.00	156,613.47	81,109.53	524,283.53	23
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	125,000.00	-	-	125,000.00	0
30-00-5463	MFT - REBUILD IL	453,353.00	-	-	453,353.00	0
Total Dept 00 - GENERAL FUND		578,353.00	-	-	578,353.00	0
TOTAL EXPENDITURES		578,353.00	-	-	578,353.00	0
Fund 30 - MFT:						
TOTAL REVENUES		680,897.00	156,613.47	81,109.53	524,283.53	23
TOTAL EXPENDITURES		578,353.00	-	-	578,353.00	0
NET OF REVENUES & EXPENDITURES		102,544.00	156,613.47	81,109.53	(54,069.47)	

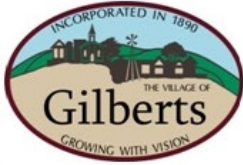
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
07/31/2023						
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	-	2,325.04	804.15	(2,325.04)	100
Total Dept 00 - GENERAL FUND		-	2,325.04	804.15	(2,325.04)	100
TOTAL REVENUES		-	2,325.04	804.15	(2,325.04)	100
Expenditures						
Dept 00 - GENERAL FUND						
31-00-8500	TRANSFERS OUT	-	1.18	0.40	(1.18)	100
Total Dept 00 - GENERAL FUND		-	1.18	0.40	(1.18)	100
TOTAL EXPENDITURES		-	1.18	0.40	(1.18)	100
Fund 31 - PERFORMANCE BOND:						
TOTAL REVENUES		-	2,325.04	804.15	(2,325.04)	100
TOTAL EXPENDITURES		-	1.18	0.40	(1.18)	100
NET OF REVENUES & EXPENDITURES		-	2,323.86	803.75	(2,323.86)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	316,779.00	167,656.25	7,884.69	149,122.75	53
34-00-3410	INTEREST EARNED	500.00	248.75	61.57	251.25	50
Total Dept 00 - GENERAL FUND		317,279.00	167,905.00	7,946.26	149,374.00	53
TOTAL REVENUES		317,279.00	167,905.00	7,946.26	149,374.00	53
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-	1,000.00	0
34-00-5074	FACADE GRANT	100,000.00	-	-	100,000.00	0
34-00-5451	MINOR PROJECTS	-	210,857.51	-	(210,857.51)	100
Total Dept 00 - GENERAL FUND		101,000.00	210,857.51	-	(109,857.51)	209
TOTAL EXPENDITURES		101,000.00	210,857.51	-	(109,857.51)	209
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:						
TOTAL REVENUES		317,279.00	167,905.00	7,946.26	149,374.00	53
TOTAL EXPENDITURES		101,000.00	210,857.51	-	(109,857.51)	209
NET OF REVENUES & EXPENDITURES		216,279.00	(42,952.51)	7,946.26	259,231.51	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	943,578.00	472,010.46	-	471,567.54	50
35-00-3410	INTEREST EARNED	650.00	243.69	81.15	406.31	37
Total Dept 00 - GENERAL FUND		944,228.00	472,254.15	81.15	471,973.85	50
TOTAL REVENUES		944,228.00	472,254.15	81.15	471,973.85	50
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	5,550.00	-	-	5,550.00	0
35-00-5071	TIF NOTE INTEREST	263,262.00	-	-	263,262.00	0
35-00-5081	TIF NOTE PRINCIPAL	546,738.00	-	-	546,738.00	0
Total Dept 00 - GENERAL FUND		815,550.00	-	-	815,550.00	0
TOTAL EXPENDITURES		815,550.00	-	-	815,550.00	0
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:						
TOTAL REVENUES		944,228.00	472,254.15	81.15	471,973.85	50
TOTAL EXPENDITURES		815,550.00	-	-	815,550.00	0
NET OF REVENUES & EXPENDITURES		128,678.00	472,254.15	81.15	(343,576.15)	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	1.87	0.63	13.13	12
Total Dept 00 - GENERAL FUND		15.00	1.87	0.63	13.13	12
TOTAL REVENUES		15.00	1.87	0.63	13.13	12
Fund 40 - DRUG FORFEITURE PD ACCOUNT:						
TOTAL REVENUES		15.00	1.87	0.63	13.13	12
TOTAL EXPENDITURES		-	-	-	-	0
NET OF REVENUES & EXPENDITURES		15.00	1.87	0.63	13.13	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	07/31/2023	MONTH	BALANCE	USED
07/31/2023						
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3490	EMPLOYER CONTRIBUTIONS	253,913.00	-	-	253,913.00	0
43-00-3491	EMPLOYEE CONTRIBUTIONS	50,000.00	-	-	50,000.00	0
Total Dept 00 - GENERAL FUND		303,913.00	-	-	303,913.00	0
TOTAL REVENUES		303,913.00	-	-	303,913.00	0
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5321	PROFESSIONAL FEES	10,000.00	-	-	10,000.00	0
43-00-5509	PENSION EXPENSES	114,000.00	-	-	114,000.00	0
Total Dept 00 - GENERAL FUND		124,000.00	-	-	124,000.00	0
TOTAL EXPENDITURES		124,000.00	-	-	124,000.00	0
Fund 43 - POLICE PENSION FUND:						
TOTAL REVENUES		303,913.00	-	-	303,913.00	0
TOTAL EXPENDITURES		124,000.00	-	-	124,000.00	0
NET OF REVENUES & EXPENDITURES		179,913.00	-	-	179,913.00	
TOTAL REVENUES - ALL FUNDS						
		9,538,672.00	3,521,442.75	734,542.49	6,017,229.25	37
TOTAL EXPENDITURES - ALL FUNDS						
		8,328,093.00	1,803,337.91	613,728.44	6,524,755.09	22
NET OF REVENUES & EXPENDITURES						
		1,210,579.00	1,718,104.84	120,814.05	(507,525.84)	



Village of Gilberts
Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti & Board of Trustees
From: Brian Bourdeau, Village Administrator
Wade Kretsinger, Public Works Director
Date: August 15, 2023 Board Meeting
Re: Item 4.D-E: a Resolution to Authorize the Execution of an Agreement with Schroeder Asphalt Services, Inc. for the 2023 Roadway Resurfacing Program in an Amount Not to Exceed \$461,188 and Approval of a Task Order with Robinson Engineering for Construction Engineering Services for the 2023 Roadway Resurfacing Program in an Amount Not-to-Exceed \$30,000

Background

The 2023 Roadway Resurfacing Program contemplates the resurfacing of Tipperary in Woodland Meadows north into Gilberts Glen West (including auxiliary side streets to Tyrrell), and Regent and Briarwood in Timber Trails.

Summary

On August 10, 2023, the Village opened a total of five sealed bids for the project. After reviewing the bids provided alongside Robinson Engineering, the Village and Robinson have both come to a recommended contractor based on price and performance, Schroeder Asphalt. The total bid price for Schroeder came in at **\$419,262.00**. Below you will find a summarized version of the attached bid tab.

Contractor	Total Project Proposal
Schroeder	419,262.00
Arrow Road Construction	436,197.20
A Lamp Concrete Contractors	444,996.75
Peter Baker & Son Company	453,077.87
J.A. Johnson	456,994.80

Additionally, attached you will find the Robinson Engineering letter of recommendation to award the contract to Schroeder Asphalt.

Village staff recommends adding a 10% construction contingency for the project to the Schroeder Asphalt award equal to **\$41,926** for a total not-to-exceed contract of **\$461,188**. Please note, contingency is only used if needed.

Included as a companion item to the contract award is a Construction Engineering Task Order to Robinson Engineering to perform construction (on-site) engineering for the 2023 Roadway Resurfacing program in an amount not-to-exceed **\$30,000**.

The total project cost, including 10% contingency is \$491,188 and is funded by proceeds from the 2021 GO Alt Revenue Bond Issue.

August 11, 2023 Board Meeting-
Awarding of 2023 Roadway Resurfacing Program to Schroeder Asphalt - 2

Conclusion

Village staff recommends the Village Board of Trustees authorize Resolution 22: Awarding the 2023 Paving Project to Schroeder Asphalt in the amount of **\$461,188**. Which will include both the bid price and 10% contingency, and approving a Construction Engineering Task Order to Robinson Engineering in the amount of **\$30,000**.

Attachments:

- Robinson Engineering Recommendation and Bid Tabulation

John D. Hilsen, PE
Direct Line: (708) 225-8241
Email: jhilsen@reltd.com

August 8, 2023
Project 23-R0387

Village of Gilberts
Board of Trustees
87 Galligan Road
Gilberts, IL 60136

Attn: Village Administrator - Brian Bourdeau

RE: Village of Gilberts – 2023 Roadway Program
Award Recommendation

Dear Mr. Bourdeau:

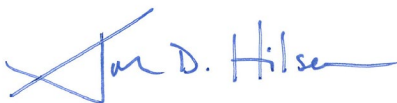
The Village advertised the 2023 Roadway Program, to be constructed with Bond Funds. Five (5) bids were received on August 8, 2023. We have reviewed the bids and find them to be as follows:

	<i>As Read</i>
Schroeder Asphalt Services, Inc (Huntley, IL)	\$419,262.00
Arrow Road Construction Company (Elk Grove Village, IL)	\$436,197.20
A Lamp Concrete Contractors, Inc (Schaumburg, IL)	\$444,996.75
Peter Baker & Son Company (Lake Bluff, IL)	\$453,077.87
J.A. Johnson Paving Company (Arlington Heights, IL)	\$456,994.80
<i>Engineer's Estimate:</i>	<i>\$406,566.25</i>

We have reviewed the bids and found them to be in order. Therefore, we recommend that the Village award the contract to the lowest responsive bidder, Schroeder Asphalt Services, Inc in the amount of Four Hundred Nineteen Thousand, Two Hundred Sixty-Two Dollars and Zero Cents (\$419,262.00).

If you have any questions or require additional information, please feel free to contact me.

Sincerely,
ROBINSON ENGINEERING, LTD.



John D. Hilsen, PE
Senior Civil Engineer
/JDH

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Enclosure: Bid Tab

Tabulation of Bids

Local Public Agency: Village of Gilberts Date: 8/8/2023
 County: _____ Time: 10:01 AM
 Section: _____ Appropriation: _____
 Estimate: \$406,566.25

Attended By: John Hilsen

	Name of Bidder:	Schroeder Asphalt Services, Inc.	Arrow Road Construction Company	A Lamp Concrete Construction Inc.
	Address of Bidder:	PO Box 831	1445 Oakton Street	1900 Wright Boulevard
		Huntley, IL 60142	Elk Grove Village , IL 60007	Schaumburg, IL 60193
Approved Engineer's Estimate				

Item No.	Item Description	Unit	QTY	Unit Price	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	1,420	\$6.00	\$8,520.00	\$8.00	\$11,360.00	\$0.10	\$142.00	\$1.00	\$1,420.00
XX006343	SEEDING (COMPLETE)	SQ YD	1,420	\$10.00	\$14,200.00	\$4.50	\$6,390.00	\$8.50	\$12,070.00	\$1.00	\$1,420.00
40600290	BITUMINOUS MATERIALS (TACK COAT)	POUN D	12,825	\$0.50	\$6,412.50	\$0.01	\$128.25	\$0.01	\$128.25	\$0.01	\$128.25
40600370	LONGITUDINAL JOINT SEALANT	FOOT	6,735	\$2.75	\$18,521.25	\$2.85	\$19,194.75	\$2.37	\$15,961.95	\$2.60	\$17,511.00
40600982	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	68	\$15.00	\$1,020.00	\$8.00	\$544.00	\$5.00	\$340.00	\$27.00	\$1,836.00
40603200	POLYMERIZED HOT-MIX ASPHALT BINDER COURSE, IL-4.75, N50	TON	830	\$100.00	\$83,000.00	\$109.00	\$90,470.00	\$102.90	\$85,407.00	\$121.00	\$100,430.00
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	1,660	\$85.00	\$141,100.00	\$91.00	\$151,060.00	\$96.70	\$160,522.00	\$97.00	\$161,020.00
42300400	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 8 INCH	SQ YD	30	\$100.00	\$3,000.00	\$200.00	\$6,000.00	\$180.00	\$5,400.00	\$117.00	\$3,510.00
42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	700	\$12.00	\$8,400.00	\$16.00	\$11,200.00	\$14.50	\$10,150.00	\$9.00	\$6,300.00
42400800	DETECTABLE WARNINGS	SQ FT	80	\$40.00	\$3,200.00	\$50.00	\$4,000.00	\$45.00	\$3,600.00	\$25.00	\$2,000.00
44000157	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	18,985	\$2.70	\$51,259.50	\$1.80	\$34,173.00	\$2.30	\$43,665.50	\$5.00	\$94,925.00
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	100	\$9.10	\$910.00	\$30.00	\$3,000.00	\$67.00	\$6,700.00	\$15.50	\$1,550.00
44000600	SIDEWALK REMOVAL	SQ FT	750	\$3.00	\$2,250.00	\$5.50	\$4,125.00	\$5.00	\$3,750.00	\$2.25	\$1,687.50
48101498	AGGREGATE SHOULDERS, TYPE B 4"	SQ YD	1,160	\$20.00	\$23,200.00	\$12.65	\$14,674.00	\$22.00	\$25,520.00	\$6.75	\$7,830.00
X4400500	COMBINATION CURB AND GUTTER REMOVAL (SPECIAL)	FOOT	350	\$15.00	\$5,250.00	\$17.00	\$5,950.00	\$16.00	\$5,600.00	\$6.75	\$2,362.50

Peter Baker & Son Co.		J.A. Johnson Paving Co.	
1349 Rockland Road		1025 East Addision Court	
Lake Bluff, IL 60044		Arlington Heights, IL 60005	
Unit Cost	Total	Unit Cost	Total
\$0.10	\$142.00	\$8.00	\$11,360.00
\$8.50	\$12,070.00	\$2.00	\$2,840.00
\$1.25	\$16,031.25	\$0.01	\$128.25
\$3.30	\$22,225.50	\$2.98	\$20,070.30
\$5.00	\$340.00	\$1.00	\$68.00
\$110.00	\$91,300.00	\$105.00	\$87,150.00
\$86.00	\$142,760.00	\$86.50	\$143,590.00
\$180.00	\$5,400.00	\$105.00	\$3,150.00
\$14.50	\$10,150.00	\$20.00	\$14,000.00
\$45.00	\$3,600.00	\$35.00	\$2,800.00
\$3.40	\$64,549.00	\$4.15	\$78,787.75
\$30.00	\$3,000.00	\$1.00	\$100.00
\$5.00	\$3,750.00	\$7.00	\$5,250.00
\$18.00	\$20,880.00	\$16.00	\$18,560.00

Name of Bidder:	Schroeder Asphalt Services, Inc.	Arrow Road Construction Company	A Lamp Concrete Construction Inc.
Address of Bidder:	PO Box 831	1445 Oakton Street	1900 Wright Boulevard
	Huntley, IL 60142	Elk Grove Village , IL 60007	Schaumburg, IL 60193
Approved Engineer's Estimate			

Item No.	Item Description	Unit	QTY	Unit Price	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
60608562	COMBINATION CONCRETE CURB AND GUTTER, TYPE M-4.12	FOOT	300	\$35.00	\$10,500.00	\$79.00	\$23,700.00	\$56.25	\$16,875.00	\$36.00	\$10,800.00
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	315	\$5.00	\$1,575.00	\$3.00	\$945.00	\$10.00	\$3,150.00	\$7.50	\$2,362.50
78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	74	\$12.00	\$888.00	\$12.00	\$888.00	\$27.00	\$1,998.00	\$16.00	\$1,184.00
XX007079	CONCRETE RIBBON CURB	FOOT	50	\$30.00	\$1,500.00	\$79.00	\$3,950.00	\$56.25	\$2,812.50	\$52.00	\$2,600.00
X2020410	EARTH EXCAVATION (SPECIAL)	CU YD	6	\$60.00	\$360.00	\$220.00	\$1,320.00	\$200.00	\$1,200.00	\$100.00	\$600.00
Z0004522	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6"	SQ YD	70	\$65.00	\$4,550.00	\$68.00	\$4,760.00	\$88.50	\$6,195.00	\$55.00	\$3,850.00
Z0017400	DRAINAGE & UTILITY STRUCTURES TO BE ADJUSTED	EACH	21	\$450.00	\$9,450.00	\$730.00	\$15,330.00	\$715.00	\$15,015.00	\$645.00	\$13,545.00
Z0017700	DRAINAGE & UTILITY STRUCTURES TO BE RECONSTRUCTED	EACH	1	\$1,500.00	\$1,500.00	\$2,100.00	\$2,100.00	\$2,225.00	\$2,225.00	\$1,725.00	\$1,725.00
R6001007	CLASS D PATCHES, 4 INCH	SQ YD	100	\$60.00	\$6,000.00	\$40.00	\$4,000.00	\$77.70	\$7,770.00	\$44.00	\$4,400.00
				TOTAL:	\$406,566.25		\$419,262.00		\$436,197.20		\$444,996.75

Bid Evaluation Detail Report

Peter Baker & Son Co.		J.A. Johnson Paving Co.	
1349 Rockland Road		1025 East Addsion Court	
Lake Bluff, IL 60044		Arlington Heights, IL 60005	
Unit Cost	Total	Unit Cost	Total
\$56.25	\$16,875.00	\$65.00	\$19,500.00
\$4.50	\$1,417.50	\$3.70	\$1,165.50
\$7.88	\$583.12	\$14.50	\$1,073.00
\$56.25	\$2,812.50	\$60.00	\$3,000.00
\$200.00	\$1,200.00	\$200.00	\$1,200.00
\$91.00	\$6,370.00	\$102.50	\$7,175.00
\$480.00	\$10,080.00	\$765.00	\$16,065.00
\$2,942.00	\$2,942.00	\$1,712.00	\$1,712.00
\$90.00	\$9,000.00	\$60.00	\$6,000.00
\$453,077.87		\$456,994.80	

RESOLUTION 22-2023

VILLAGE OF GILBERTS

RESOLUTION TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH SCHROEDER ASPHALT SERVICES, INC. FOR THE 2023 ROAD PROGRAM IN AN AMOUNT NOT TO EXCEED \$461,188

WHEREAS, the Village of Gilberts intends to complete certain roadway improvements within the Woodland Meadows and Gilberts Glen East subdivisions; and

WHEREAS, sealed bids were solicited and opened at Village Hall at 10:00 a.m. on August 10, 2023; and

WHEREAS, the lowest responsive and responsible bid was received from Schroeder Asphalt Service, Inc.

Now, Be it Resolved by the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois that:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby authorizes the Village Administrator, upon receipt of all final contract documents to the satisfaction of the Village Administrator and Village Engineer, to execute the necessary documents attached as with Schroeder Asphalt Service, Inc. for the 2023 Roadway Resurfacing Program in an amount not-to-exceed \$461,188.00.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this 15th day of August 2023.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Robert Vanni	_____	_____	_____	_____
Trustee Frank Marino	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Robert Chapman	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

Resolution No. 22-2023

APPROVED THIS 15th DAY OF August, 2023

Village President, Guy Zambetti

(SEAL)
ATTEST:

Village Clerk

Resolution No. 22-2023

Exhibit A
Agreement



Jonathon Zabrocki, PE, LEED-AP (BD+C), CFM, CPESC
President
Cell: (708) 932-8244
Email: jzabrocki@re ltd.com

July 20, 2023

Mr. Brian Bourdeau, Village Administrator
Village of Gilberts
87 Galligan Road
Gilberts, IL 60136

**RE: Proposal for Construction Engineering Services
2023 Roadway Resurfacing Program
Gilberts, Illinois
REL #23-R0387.04**

Dear Mr. Bourdeau:

Robinson Engineering, Ltd. (REL) is pleased to present this proposal to perform construction engineering for the Village's 2023 Roadway Resurfacing Program. Project scope consists of roadway resurfacing in accordance with the Bid Documents Prepared by REL for the project area. Included in this proposal is an Overview of the Project, discussion of the proposed Scope of Services, Schedule, and Estimated Fee. Our Standard Terms and Conditions are also enclosed and should be considered as an integral part of this proposal.

1. PROJECT OVERVIEW

The Village desires to resurface existing residential streets with remaining Road Bond funds. Scope of improvements includes roadway resurfacing, pavement patching, removal and replacement of failed curb and gutter, driveway removal and replacement, sidewalk removal and replacement, ADA curb ramp improvements, utility structure adjustments and restoration.

The following six (6) streets are included in the scope of this year's program, see attached location map for additional information.

1. Tipperary Street – North Limit to South Limit (approximately 4,200 LF)
2. Welch Street – Tipperary Street to IL Route 59 (approximately 255 LF)
3. Mason Road – Tipperary Street to IL Route 59 (approximately 325 LF)
4. Brighton Lane – Tipperary Street to IL Route 59 (approximately 280 LF)
5. Briarwood Drive - East of Meadows Drive (approximately 650 LF)
6. Regent Drive - East of Meadows Drive (approximately 900 LF)

It is noted that all six roadway segments are under local jurisdiction and therefore no outside agency (i.e., Kane County DOT or IDOT) will be involved in the review/approval/permitting process. The Construction and Construction Engineering will be funded with Road Bonds.

2. SCOPE OF SERVICES

Construction Engineering, Observation & Documentation

For the project REL will perform construction engineering services consisting of the following

A. Furnish or cause to be furnished:

- (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the IDOT.
- (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the IDOT.
- (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
- (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
- (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the IDOT and submit inspection reports to the Village of Gilberts (Gilberts).

B. Furnish or cause to be furnished:

- (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the Gilberts.)
 - a. Make visits to the Site at intervals appropriate to the various stages of the Work, as REL deems necessary, to observe as an experienced and qualified design professional, the progress of Contractor's executed Work. Such visits and observations by REL, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to REL in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on REL's exercise of professional judgment.
 - b. Based on information obtained during such visits and observations, REL will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and REL shall keep Gilberts informed of the progress of the Work..

- c. Establishment and setting of lines and grades and marking limits of pavement resurfacing and concrete/driveway removal and replacements.
- d. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- e. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
- f. Preparation and submission to Gilberts in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by Gilberts.

3. PROJECT SCHEDULE

The project will be advertised for bid in July 2023 and awarded in August 2023, with construction to proceed in the summer and fall of 2023. It is anticipated that this project will be completed by December of 2023.

4. ENGINEERING FEES

In accordance with our understanding and experience on similar projects, we've estimated the time associated with performing the tasks identified in the Scope of Services. We propose to perform these services on an hourly rate basis, according to the Attached Standard Hourly Billing Rates. For Budgeting purposes an upper limit of \$30,000 has been set for this project based on the attached manhour estimate. This fee will not be exceeded without prior authorization.

5. STANDARD TERMS AND CONDITIONS

A copy of our firm's Standard Terms and Conditions are attached hereto and incorporated herein into this proposal. We will commence work immediately upon your authorization to proceed.

Please indicate your acceptance of this proposal by signing both copies and returning one to my attention and retaining the other for your records. Feel free to call or email me with any questions regarding this proposal or if any additional information is needed. We again thank you for the opportunity to submit this proposal for your consideration and look forward to working with you on this important project.

Very truly yours,

ROBINSON ENGINEERING, LTD.

Jonathon Zabrocki

Jonathon Zabrocki, PE, LEED-AP (BD+C), CFM, CPESC
President

Accepted this _____ day of _____, 2023.

By: _____
Signature

Printed Name, Title



Classification	Rate
Principal Engineer 1	\$213.00
Senior Project Manager 1 / 2	\$193.00 / \$202.00
Senior Engineer 1 / 2 / 3	\$166.00 / \$178.00 / \$190.00
Project Engineer 1 / 2 / 3 / 4	\$133.00 / \$142.00 / \$152.00 / \$163.00
Project Manager 1 / 2 / 3	\$142.00 / \$153.00 / \$163.00
Senior Project Scientist	\$160.00
Engineering Technician	\$135.00
Chief Land Surveyor	\$172.00
Land Surveyor 1 / 2 / 3	\$128.00 / \$146.00 / \$158.00
Surveying Technologist 1 / 2	\$113.00 / \$128.00
Senior Planner	\$162.00
Planner	\$135.00
Grant Writer 1 / 2	\$95.00 / \$115.00
Project Developer 1 / 2 / 3	\$113.00 / \$152.00 / \$177.00
GIS Coordinator	\$168.00
GIS Developer	\$139.00
GIS Technologist	\$111.00
CAD Manager	\$160.00
CAD Designer	\$140.00
CAD Technologist 1 / 2	\$105.00 / \$121.00
Resident Engineer 1 / 2 / 3	\$133.00 / \$152.00 / \$165.00
Resident Engineering Rep 1 / 2 / 3	\$137.00 / \$142.00 / \$148.00
Field Superintendent	\$180.00
Assistant Field Superintendent	\$170.00
Field Crew Chief	\$133.00
Field Crew Member 1 / 2	\$83.00 / \$101.00
Operations Manager	\$150.00
Operations Coordinator	\$108.00
Operator 1 / 2 / 3	\$92.00 / \$98.00 / \$104.00
IT Coordinator	\$152.00
IT Technologist	\$113.00
Administrative 1 / 2	\$83.00 / \$95.00
Project Administration	\$110.00
Intern	\$55.00

- Rates are subject to revision on or after 1/1/2024.
- Reimbursable Expenses at a factor of 1.10. Sub-Consultant Fee Markup at 10%

ROBINSON ENGINEERING, LTD ("REL")
STANDARD TERMS AND CONDITIONS

CONTRACT – These Standard Terms and Conditions may be amended, added to, superseded, or waived only if both REL and Client specifically agree in writing to any amendment of these Terms and Conditions ("Agreement").

STANDARD OF CARE - The standard of care for all professional engineering, survey or related professional services performed or furnished by REL under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. REL makes no warranties, express or implied, under this Agreement or otherwise, in connection with REL's services on this Project.

RELIANCE – REL may, without liability, rely on the accuracy and completeness of information provided by Client, Client's consultants and any contractors, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards without the need for verification.

CHANGES IN SCOPE – The proposed fees constitute REL's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated, an equitable adjustment shall be made to REL's compensation and agreed to in writing by REL and Client.

DELAYS – REL shall complete its obligations within a reasonable time. If, through no fault of REL, such periods of time or dates are changed, or the orderly and continuous progress of REL's services is impaired, or REL's services are delayed or suspended, then the time for completion of REL's services, and the rates and amounts of REL's compensation, shall be adjusted equitably.

RIGHT OF ENTRY – Client agrees to obtain legal right-of-entry on the property when entry to property is required by the work of this Agreement.

ENVIRONMENTAL CONDITIONS OF SITE - REL's scope of services does not include any services related to any environmental issues related to the site including petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, or regulated by any Federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

SUSPENSION & TERMINATION – Client may suspend the Project upon seven (7) days written notice to REL. If REL's services are substantially delayed through no fault of REL, REL may suspend services after giving seven (7) days written notice to Client. Either party may terminate this agreement upon thirty (30) days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the project resumes after being suspended 30 days or more, the contract fee may be re-negotiated to reflect costs of delay, start-up, and other costs.

Client shall remain liable for and shall promptly pay REL and (if applicable) REL's independent professional associates or consultants for all services rendered to the date of such suspension/termination of services plus suspension/termination charges incurred by REL or REL's independent professional associates or consultants. Suspension/termination charges may include, but not be limited to, salaries, overhead, and fee, incurred by REL or REL's independent professional associates or consultants either before or after the termination date.

OPINION OF PROBABLE COSTS – REL's opinions of probable Construction Cost (if any) are to be made on the basis of REL's experience, qualifications, and general familiarity with the construction industry. However, because REL has no control over the cost of labor, materials, equipment, or services furnished by

others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, REL cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by REL. If Client requires greater assurance as to probable Construction Cost, then Client agrees to obtain an independent cost estimate.

REUSE OF PROJECT DOCUMENTS – All Documents are instruments of service, and REL owns the Documents, including all associated copyrights and the right of reuse at the discretion of REL. REL shall continue to own the Documents and all associated rights whether or not the Specific Project is completed. Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Specific Project. REL grants Client a limited license to use the Documents on the Specific Project, extensions of the Specific Project, and for related uses of the Client, subject to receipt by REL of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- Client acknowledges that such Documents are not intended or represented to be suitable for use on the Specific Project unless completed by REL, or for use or reuse by Client or others on extensions of the Specific Project, on any other project, or for any other use or purpose, without written verification or adaptation by REL;
- Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by REL, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to REL or to its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants;
- Client shall indemnify and hold harmless REL and its officers, directors, members, partners, agents, employees, and REL's independent professional associates or consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by REL; and
- Such limited license to Client shall not create any rights in third parties.

RELATIONSHIP WITH CONTRACTORS – REL shall not at any time supervise, direct, control, or have authority over any contractor's work, nor will REL have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. REL shall not be responsible for the acts or omissions of any contractor. REL shall have no authority to stop the work of any contractor on the Project.

LIMITATION OF LIABILITY – To the fullest extent permitted by law, the total liability, in the aggregate, of REL and its officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client, and anyone claiming through or under Client, for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way relating to this Project or Contract, from any cause or causes, including but not limited to tort (including negligence and professional errors and omissions), strict liability, breach of contract, or breach of warranty, shall be limited to (1) responsibility for payment of all or the applicable portion of any deductibles, either directly to REL's insurers or in settlement or satisfaction, in whole or in part, of Client's Claims, and (2) total available insurance proceeds paid on behalf of or to REL by REL's insurers in settlement or satisfaction of

Client's Claims under the terms and conditions of REL's applicable insurance policies up to the amount of insurance required under this Agreement.

Such limitation will not be reduced, increased, or adjusted on account of legal fees paid, or costs and expenses of investigation, claims adjustment, defense, or appeal. If no such insurance coverage is provided with respect to Client's Claims, then the total liability, in the aggregate, of REL and REL's officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client and anyone claiming by, through, or under Client, for any and all such uninsured Client's Claims will not exceed \$50,000.

The Client may negotiate a higher limitation of liability for an additional fee, which is necessary to compensate for the greater risk assumed by REL.

INSURANCE – REL shall maintain insurance coverage for Professional Commercial General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with any legal requirements and REL's business requirements. Certificates of Insurance shall be provided by REL upon written request.

INDEMNIFICATION – To the fullest extent permitted by Laws and Regulations, REL shall indemnify and hold harmless Client, and Client's officers, directors, members, partners, agents, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to a Specific Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of REL or REL's officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants. The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated. To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, REL, and all other negligent entities and individuals. This indemnification provision is subject to and limited by the provisions included above in "Limitation of Liability."

MUTUAL WAIVER – To the fullest extent permitted by Laws and Regulations, Client and REL waive against each other, and the other's officers, directors, members, partners, agents, employees, or other independent professional associates and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

NON-ENFORCEMENT – A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

THIRD PARTIES - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or REL to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and REL and not for the benefit of any other party.

SEVERABILITY - Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and REL, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS - If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

DIGITAL TRANSMISSIONS – The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity, or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

COMPLIANCE WITH FREEDOM OF INFORMATION AND OPEN MEETING ACTS - REL and (if applicable) REL's independent professional associates or consultants may be required to produce documents and emails as part of the Freedom of Information Act and Open Meetings Act (Illinois Public Act 96-0542), or from a court ordered subpoena. Requests of this nature are beyond the control of REL and are specifically not included in this contract. REL will notify the Client of any request received on behalf of this contract and will invoice the Client for time and materials at the published rates in effect at the time of the request.

TERMS OF PAYMENT – As it applies to county, township, municipality, municipal corporation, school district, school board, forest preserve district, park district, fire protection district, sanitary district and all other local governmental units, the Illinois Prompt Payment Act (30 ILCS 540 et seq) shall apply. For Clients not covered by the Illinois Prompt Payment Act (30 ILCS 540 et seq), Client recognizes that late payment of invoices results in extra expenses for REL and (if applicable) REL's independent professional associates or consultants. As such, REL and (if applicable) REL's independent professional associates or consultants retains the right to assess Client interest at a rate of one percent (1%) per month, but not to exceed the maximum rate provided for by law, on invoices which are not paid within thirty (30) days from the date of the invoice. Also, Client agrees to pay reasonable attorney and collection fees incurred by REL in the collection of Client's past due amounts. In the event undisputed portions of REL's invoices are not paid when due, REL reserves the right to suspend the performance of its services under this Agreement until all past due amounts including services, expenses, assessed charges, reasonable attorney and collection fees, have been paid in full. Client waives any and all claims against REL for any such suspension.

Client's Initial _____ Date: _____