

Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

www.villageofgilberts.com

VILLAGE BOARD MEETING AGENDA

Tuesday, February 21, 2023 - 7:00 p.m. - Village Hall Board Room

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://us06web.zoom.us/j/85732602017>

Meeting ID: 857 3260 2017

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at info@villageofgilberts.com. Any comments received by 5:00 p.m. on February 21, 2023 will be submitted into the record of the meeting.

ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC COMMENT*

4. CONSENT AGENDA

A. A Motion to approve Minutes from the February 7, 2023 Regular Village Board Meeting

B. A Motion to approve Bills & Payroll dated February 21, 2023

C. A Motion to approve the January 2023 Treasurer's Report

5. ITEMS FOR DISCUSSION

A. Discussion Regarding Municipal Facility Needs

B. Presentation and Discussion of the Proposed 2023 Community Days Budget

6. ITEMS FOR APPROVAL

A. A Resolution Authorizing an Agreement with Double B Booking, Inc. to Provide Entertainment Booking and Stage Management Services for the 2023 Community Days (Resolution 04-2023)

B. Authorization to Email Executive Session Meeting Minutes to Village Board Members for the First Semi-Annual Review of 2023 pursuant to Section 2.06(f) of the Open Meetings Act

7. STAFF REPORTS

8. TRUSTEES' REPORTS

9. PRESIDENT'S REPORT

10. EXECUTIVE SESSION

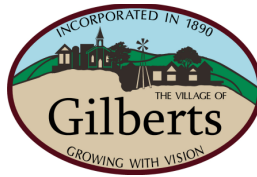
11. ADJOURNMENT

Posted on February 17, 2023 at:

Village of Gilberts, 87 Galligan Road, Gilberts, IL 60136

***Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, FEBRUARY 7, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Kelly Mastera called roll. Roll call of Board members present: Trustees LeClercq, Corbett, Allen, Hacker, Coats, and Redfield were present, as was President Zambetti. Also present were Village Administrator Brian Bourdeau and Management Analyst Riley Lynch.

3. PUBLIC COMMENT – None.

4. CONSENT AGENDA

A. A Motion to approve Minutes from the January 9, 2023 Special Village Board Meeting

B. A Motion to approve Minutes from the January 17, 2023 Village Board Meeting

C. A Motion to approve Bills & Payroll dated February 7, 2023

D. A Motion to approve Resolution 02-2023, a Resolution Authorizing Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the Village Administrator to Approve Contracts with the Lowest Cost Electricity Providers for a Period up to 36 Months

~~**E.** A Motion to approve Resolution 03-2023, a Resolution Approving and Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings~~

President Zambetti asked if there was anything anyone wanted to remove from the Consent Agenda. Trustee Corbett asked that Item E be pulled, because the meeting minutes were not attached to the packet.

The Village Board, Administrator Bourdeau, and Village Clerk Mastera discussed the options that the Board had so they could decide on a policy for Executive Session minutes for moving forward. The Board Members came to a general consensus that they would rather have the Executive Session minutes emailed to them for review rather than for the Board to conduct a review in Executive Session or for Board members to review the minutes at Village Hall on an individual basis. Village Clerk Mastera and Administrator Bourdeau explained they would follow up with Village Attorney Julie Tappendorf on what action would need at a future meeting to allow Board

to vote on whether the minutes could be removed from Village Hall, as this was related to newer legislation. The Board members, Administrator Bourdeau, and Village Clerk Mastera all agreed that they wanted to find a consistent way to do this each time.

Trustee LeClercq made a motion to continue Item E until a later meeting date, seconded by Trustee Corbett. Roll call vote: Trustees LeClercq, Corbett, Allen, Hacker, Coats and Redfield voted (6) Aye, 0-nays, 0-abstained. Motion carried.

A Motion to Approve Consent Agenda items 4.A-D as presented was made by Trustee Allen and seconded by Trustee LeClercq. Roll call vote: Trustees LeClercq, Corbett, Allen, Hacker, Coats and Redfield voted (6) Aye, 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL –

- A. A Motion to approve a Professional Engineering Services Proposal (Task Order) with Robinson Engineering for a Not to Exceed Amount of \$110,700**

Analyst Lynch stated that this task order includes site engineering, landscape architecture, and the preparation and oversight of the request for proposal (RFP) and construction oversight by Robinson Engineering, which in total is about 13 weeks of professional oversight.

President Zambetti and the Board discussed the financial cost of the proposal. They also discussed the difference between if a developer did the project versus the Village. Analyst Lynch also stated that each amenity and item can be priced out individually rather than in one lump sum for a bundle. He said this will then allow the Board to have more control over the finances and options. Administrator Bourdeau stated that this will allow for flexibility in the overall process. He and the Board members also discussed the park impact fees, the estimate of total funds based on potential future permits to be pulled, and the other two future parks. Administrator Bourdeau stated he would follow up with the Board members on estimates of the overall park impact fees. Several Board members also expressed not wanting to cut corners in the process.

Trustee Redfield made a motion to approve Item 5.A., which was seconded by Trustee LeClercq. Roll call vote: Trustees LeClercq, Corbett, Allen, Hacker, Coats and Redfield voted (6) Aye, 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION – None.

7. STAFF REPORTS –

Village Clerk Mastera – no major updates.

Management Analyst Lynch – Community Days planning is going well. As of now, we are halfway to our goal with fundraising. He also said the website is updated.

Administrator Bourdeau – the 8-month budget will be brought forth in the next few meetings by staff. The Community Days budget will most likely be presented at the next meeting on February 21st, and the other operational budgets in March. Then, later this year staff will return with a 12-month budget. He also mentioned later this year staff may want to discuss with the Village Board a field usage policy to create guidelines for staff as staff has seen increasing field usage requests from long time field users as well as new ones, too. Clerk Mastera reiterated how she had three different teams inquire about the fields this year.

8. TRUSTEES' REPORTS –

Trustee Allen – stated that she contacted the Kane County Clerk's office when she noticed some issues on their election website. She said it should now accurately reflect the current candidates for this spring's election.

There were no other Trustee reports this evening.

9. PRESIDENT'S REPORT – None.

10. EXECUTIVE SESSION - None.

11. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee LeClercq at 8:02 p.m. Voice vote carried unanimously, Aye (6). 0-nays, 0-abstained.

Respectfully submitted,

Kelly Mastera

Kelly Mastera
Village Clerk

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	1,705.00
COMPASS MINERALS AMERICA	MFT RESOLUTION	11,748.42
Total: 00 GENERAL FUND		13,453.42

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	11,935.00
ARTHUR J. GALLAGHER	INSURANCE LIABILITY	43,568.00
ARTHUR J. GALLAGHER	INSURANCE VEHICLES & EQUIP.	9,143.00
CARD SERVICES	OPERATING EXPENSE	474.99
CARD SERVICES	DUES	185.00
CARD SERVICES	OFFICE SUPPLIES	77.70
CARD SERVICES	EMPLOYEE ENGAGEMENT	751.84
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	1,276.94
FOX VALLEY FIRE AND SAFETY	CONTRACTUAL SERVICES	50.00
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	48.90
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	204.86
PITNEY BOWES	CONTRACTUAL SERVICES	162.60
RESERVE ACCOUNT	POSTAGE	200.00
RICHARD SPINKER	CONTRACTUAL SERVICES	175.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,254.06
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,256.48
VERIZON WIRELESS	COMMUNICATIONS	149.07
Total: 01 ADMINISTRATIVE		71,913.44

Department: 02 POLICE

AMUNDSEN DAVIS, LLC	LEGAL EXPENSE	280.00
CARD SERVICES	UNIFORMS	208.98
CARD SERVICES	OPERATING EXPENSE	551.98
CARD SERVICES	OFFICE SUPPLIES	46.69
CARD SERVICES	MAINTENANCE VEHICLES	33.99
CARD SERVICES	TRAINING EXPENSE	150.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	229.31
NORTHWESTERN MEDICINE OCCUPATION	CONTRACTUAL SERVICES	40.00
P.F. PETTIBONE & CO.	PRINTING	15.00
PEERLESS	COMMUNICATIONS	75.27
RICHARD SPINKER	CONTRACTUAL SERVICES	315.00
SAFETY VISION	MAINTENANCE EQUIPMENT	1,711.17
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
ULTRA STROBE COMMUNICATIONS	CAPITAL EQUIPMENT	404.74
VERIZON WIRELESS	COMMUNICATIONS	210.95
WRIGHT EXPRESS FSC	GASOLINE	2,619.70
Total: 02 POLICE		7,292.78

Department: 03 PUBLIC WORKS

BEAR AUTO GROUP	MAINTENANCE VEHICLES	5,536.52
CARD SERVICES	MAINTENANCE BUILDING	40.76
FOX VALLEY FIRE AND SAFETY	MAINTENANCE BUILDING	377.51
FOX VALLEY FIRE AND SAFETY	CONTRACTUAL SERVICES	80.00
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	23.97
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	47.64
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	23.67
NAPA AUTO PARTS	GASOLINE	513.69
NAPA AUTO PARTS	MAINTENANCE VEHICLES	331.99
RICHARD SPINKER	CONTRACTUAL SERVICES	175.00
SARGENTS EQUIPMENT	MAINTENANCE VEHICLES	3,466.97
SCHOCK'S TOWING SERVICE	MAINTENANCE VEHICLES	200.00
VERIZON WIRELESS	COMMUNICATIONS	168.76
WRIGHT EXPRESS FSC	GASOLINE	2,368.55

Total: 03 PUBLIC WORKS 13,355.03

Department: 04 BUILDING

INTERNATIONAL CODE COUNCIL INC	DUES	145.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	270.06
VERIZON WIRELESS	COMMUNICATIONS	42.19
		<hr/>
Total: 04 BUILDING		457.25

Department: 06 PARKS

PEERLESS	COMMUNICATIONS	232.59
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Total: 06 PARKS		232.59

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	64,892.37
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Total: 08 GARBAGE HAULING		64,892.37

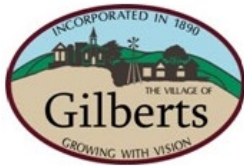
Department: 10 WATER SYSTEMS

AMERICAN WATER WORKS ASSN	DUES	383.00
ARTHUR J. GALLAGHER	INSURANCE LIABILITY	27,855.00
ARTHUR J. GALLAGHER	INSURANCE VEHICLES & EQUIP.	5,845.00
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	89.48
FOX VALLEY FIRE AND SAFETY	CONTRACTUAL SERVICES	50.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	114.67
MARTY'S AUTOMOTIVE	MAINTENANCE VEHICLES	95.88
NORTHWESTERN MEDICINE OCCUPATION	CONTRACTUAL SERVICES	128.50
PACE ANALYTICAL SERVICES	LABORATORY TESTING	1,477.80
PEERLESS	COMMUNICATIONS	368.02
VERIZON WIRELESS	COMMUNICATIONS	126.57
VIKING CHEMICAL COMPANY	CHEMICALS	2,216.00
WRIGHT EXPRESS FSC	GASOLINE	438.46
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Total: 10 WATER SYSTEMS		39,188.38

Department: 20 WASTEWATER SYSTEMS

ADVANCED AUTOMATION AND	CAPITAL EQUIPMENT	19,735.00
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	89.48
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	114.65
MARTY'S AUTOMOTIVE	MAINTENANCE VEHICLES	95.89
NORTHWESTERN MEDICINE OCCUPATION	CONTRACTUAL SERVICES	128.50
PEERLESS	COMMUNICATIONS	267.15
VERIZON WIRELESS	COMMUNICATIONS	126.57
WRIGHT EXPRESS FSC	GASOLINE	438.46
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Total: 20 WASTEWATER SYSTEMS		20,995.70

*** GRAND TOTAL *** 231,780.96



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Memorandum

TO: Village President Zambetti and Village Board of Trustees
CC: Brian Bourdeau, Village Administrator
FROM: Taunya Fischer, Finance Director
DATE: February 17, 2023
SUBJECT: January 31, 2023 Treasurer's Report

Here is a brief snapshot of the Village's Budget vs. Actual as of January 31, 2023 for the General and Water Funds.

General Fund	Budget	Actual	% BDGT Used
Revenues	5,750,856.00	5,698,268.88	99%
Expenditures	5,468,988.00	4,402,238.00	80%
Net of Rev & Exp	281,868.00	1,296,030.88	

Water Fund	Budget	Actual	% BDGT Used
Revenues	3,673,811.00	1,915,172.65	52%
Expenditures	3,673,811.00	1,931,580.18	53%
Net of Rev & Exp	0.00	(16,407.53)	

The percent of fiscal year completed for this report is 75%. The General Fund revenues are at 99% and expenditures are at 80%; Water Fund revenues are at 52% and expenditures are at 53%. Looking at all funds, village-wide revenues are at 67%; and expenditures are at 73%. To date, \$877,417 of the \$1M in ARPA funds have been used for the approved expenditures within both the General and Water funds.

As the 2022 road program is a significant portion of the Village-wide expenditures this fiscal year, the Net of Revenues & Expenditures for All Funds is also shown with the Infrastructure Fund excluded at the bottom of the SUMMARY page. This gives the Board a more concise view on all the other funds.

Also included in this report for January 31, 2023 are:
Revenue and Expense Budget vs. 01/31/23 YTD chart
Summary – All Funds report
Detail – All Funds report

Respectfully submitted,
Taunya Fischer, Finance Director

Village of Gilberts Revenues vs. Expenses 2022-23 Budget vs. YTD as of 01/31/2023

■ YTD AS OF 01/31/2023 ■ 2022-23 BUDGET



REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE
PERIOD ENDING 01/31/2023 - SUMMARY
% Fiscal Year Completed: 75.62

GL NUMBER	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND:					
TOTAL REVENUES	5,750,856.00	5,698,268.88	808,571.62	52,587.12	99
TOTAL EXPENDITURES	5,468,988.00	4,402,238.00	1,045,032.48	1,066,750.00	80
NET OF REVENUES & EXPENDITURES	281,868.00	1,296,030.88	(236,460.86)	(1,014,162.88)	
Fund 11 - COMMUNITY DAYS:					
TOTAL REVENUES	78,400.00	77,017.23	-	1,382.77	98
TOTAL EXPENDITURES	63,766.00	66,045.02	48.00	(2,279.02)	104
NET OF REVENUES & EXPENDITURES	14,634.00	10,972.21	(48.00)	3,661.79	
Fund 12 - INFRASTRUCTURE FUND:					
TOTAL REVENUES	3,369,200.00	420,578.07	44,324.93	2,948,621.93	12
TOTAL EXPENDITURES	3,322,022.00	2,575,997.24	-	746,024.76	78
NET OF REVENUES & EXPENDITURES	47,178.00	(2,155,419.17)	44,324.93	2,202,597.17	
Fund 15 - CAPITAL PROJECTS:					
TOTAL REVENUES	85,000.00	238,363.25	-	(153,363.25)	280
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	85,000.00	238,363.25	-	(153,363.25)	
Fund 20 - WATER SYSTEM:					
TOTAL REVENUES	3,673,811.00	1,915,172.65	697,793.69	1,758,638.35	52
TOTAL EXPENDITURES	3,673,811.00	1,931,580.18	73,132.66	1,742,230.82	53
NET OF REVENUES & EXPENDITURES	-	(16,407.53)	624,661.03	16,407.53	
Fund 30 - MFT:					
TOTAL REVENUES	477,944.00	341,719.66	38,563.30	136,224.34	72
TOTAL EXPENDITURES	125,000.00	-	-	125,000.00	0
NET OF REVENUES & EXPENDITURES	352,944.00	341,719.66	38,563.30	11,224.34	
Fund 31 - PERFORMANCE BOND:					
TOTAL REVENUES	45.00	3,346.83	623.98	(3,301.83)	7437
TOTAL EXPENDITURES	-	3.55	0.40	(3.55)	100
NET OF REVENUES & EXPENDITURES	45.00	3,343.28	623.58	(3,298.28)	
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:					
TOTAL REVENUES	200,400.00	244,762.31	70.04	(44,362.31)	122
TOTAL EXPENDITURES	1,000.00	-	-	1,000.00	0
NET OF REVENUES & EXPENDITURES	199,400.00	244,762.31	70.04	(45,362.31)	
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:					
TOTAL REVENUES	886,650.00	940,155.30	61.60	(53,505.30)	106
TOTAL EXPENDITURES	802,550.00	848,943.47	-	(46,393.47)	106
NET OF REVENUES & EXPENDITURES	84,100.00	91,211.83	61.60	(7,111.83)	
Fund 40 - DRUG FORFEITURE PD ACCOUNT:					
TOTAL REVENUES	10.00	12.05	-	(2.05)	121
TOTAL EXPENDITURES	-	4,458.47	-	(4,458.47)	100
NET OF REVENUES & EXPENDITURES	10.00	(4,446.42)	-	4,456.42	
Fund 43 - POLICE PENSION FUND:					
TOTAL REVENUES	402,768.00	96,947.14	-	305,820.86	24
TOTAL EXPENDITURES	190,444.00	132,742.88	-	57,701.12	70
NET OF REVENUES & EXPENDITURES	212,324.00	(35,795.74)	-	248,119.74	
TOTAL REVENUES - ALL FUNDS	14,925,084.00	9,976,343.37	1,590,009.16	4,948,740.63	67
TOTAL EXPENDITURES - ALL FUNDS	13,647,581.00	9,962,008.81	1,118,213.54	3,685,572.19	73
NET OF REVENUES & EXPENDITURES	1,277,503.00	14,334.56	471,795.62	1,263,168.44	
NET LESS INFRASTRUCTURE FUND	1,230,325.00	2,169,753.73	427,470.69	(939,428.73)	

REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE

PERIOD ENDING 01/31/2023 - DETAIL

% Fiscal Year Completed: 75.62

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		% BDGT USED
				MONTH 01/31/2023	AVAILABLE BALANCE	
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,289,412.00	1,287,419.77	-	1,992.23	100
01-00-3020	PERSONAL PROPERTY REPL TAX	350.00	922.52	170.51	(572.52)	264
01-00-3030	TAX-SALES	400,000.00	437,191.25	49,545.21	(37,191.25)	109
01-00-3040	TAX-STATE INCOME	1,049,096.00	1,038,386.47	124,511.33	10,709.53	99
01-00-3041	STATE LOCAL USE TAX	294,064.00	243,783.56	30,069.68	50,280.44	83
01-00-3043	CANNABIS USE TAX	15,498.00	9,882.86	1,061.82	5,615.14	64
01-00-3060	LICENSE-LIQUOR	11,900.00	13,900.00	-	(2,000.00)	117
01-00-3090	PULLTABS & JAR GAMES TAX	675.00	1,027.31	-	(352.31)	152
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	3,946.00	25.00	(146.00)	104
01-00-3110	FEE-CABLE FRANCHISE	55,000.00	39,278.39	7,774.86	15,721.61	71
01-00-3140	UTIL TAX-ELECTRIC	170,000.00	148,560.71	15,316.13	21,439.29	87
01-00-3150	ULT TAX-GAS	95,000.00	126,723.34	30,240.14	(31,723.34)	133
01-00-3160	CONTRACTOR REGISTRATION	8,300.00	8,420.00	1,240.00	(120.00)	101
01-00-3180	ULIT TAX-COMMUNICATIONS	65,000.00	49,977.44	5,897.56	15,022.56	77
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	1,500.00	-	(1,500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	21,751.11	289.00	(16,751.11)	435
01-00-3211	PLANNED USE OF FUND RESERVES	549,510.00	-	-	549,510.00	0
01-00-3220	FINES-COURT	17,000.00	17,409.19	947.00	(409.19)	102
01-00-3230	FINES-OTHER	5,000.00	2,202.00	575.00	2,798.00	44
01-00-3240	FINES-CODE BUILDING	-	1,350.00	-	(1,350.00)	100
01-00-3250	FEES-BUILDING PERMITS	26,288.00	109,058.82	14,094.60	(82,770.82)	415
01-00-3260	OVERWT/SIZE PERMIT FEE	4,000.00	1,830.00	130.00	2,170.00	46
01-00-3280	BUILDING ENGINEERING FEES	-	20,052.60	5,650.00	(20,052.60)	100
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	250.00	750.00	-	(500.00)	300
01-00-3410	INTEREST EARNED	2,000.00	215,144.67	41,633.99	(213,144.67)	10757
01-00-3440	PARK IMPACT FEES	19,860.00	80,378.00	26,786.00	(60,518.00)	405
01-00-3451	GILBERTS POLICE REPORT REQUEST	200.00	205.00	30.00	(5.00)	103

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		% BDGT USED
				MONTH 01/31/2023	AVAILABLE BALANCE	
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500.00	15,000.00	5,000.00	(7,500.00)	200
01-00-3480	ANTENNA RENTAL	66,935.00	54,350.63	5,577.91	12,584.37	81
01-00-3500	GRANT REVENUE	553,908.00	871,509.09	360,688.07	(317,601.09)	157
01-00-3530	VACANT PROP / BUILDING REGISTRATION	200.00	-	-	200.00	0
01-00-3540	RAFFLE LICENSE	60.00	80.00	-	(20.00)	133
01-00-3560	GARBAGE HAULER LICENSE	800.00	200.00	-	600.00	25
01-00-3580	VIDEO GAMING	130,000.00	118,699.00	13,730.95	11,301.00	91
01-00-3590	VIDEO GAMING LICENSE	12,000.00	13,075.00	-	(1,075.00)	109
01-00-3630	MUNICIPAL IMPACT FEE	41,250.00	93,500.00	27,500.00	(52,250.00)	227
01-00-3680	APPLICATION FEE - POLICE DEPT.	1,000.00	-	-	1,000.00	0
01-00-3960	REIMBURSED INCOME	-	794.64	-	(794.64)	100
01-00-8100	TRANSFERS IN	-	3.55	0.40	(3.55)	100
Total Dept 00 - GENERAL FUND		4,903,356.00	5,048,262.92	768,485.16	(144,906.92)	103
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000.00	4,000.00	-	(1,000.00)	133
Total Dept 07 - ENHANCED DUI PROGRAM		3,000.00	4,000.00	-	(1,000.00)	133
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	800,000.00	616,265.16	39,898.71	183,734.84	77
01-08-3028	FRANCHISE REVENUE -GARBAGE	40,000.00	24,918.59	-	15,081.41	62
01-08-3080	LATE FEES	4,500.00	4,822.21	187.75	(322.21)	107
Total Dept 08 - GARBAGE HAULING		844,500.00	646,005.96	40,086.46	198,494.04	77
TOTAL REVENUES		5,750,856.00	5,698,268.88	808,571.62	52,587.12	99
Expenditures						
Dept 00 - GENERAL FUND						
01-00-8500	TRANSFERS OUT	-	858,308.55	619,945.30	(858,308.55)	100
Total Dept 00 - GENERAL FUND		-	858,308.55	619,945.30	(858,308.55)	100
Dept 01 - ADMINISTRATIVE						
01-01-5010	WAGES-BOARD	24,000.00	15,875.00	1,875.00	8,125.00	66
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	375.00	-	1,725.00	18
01-01-5030	WAGES-GENERAL	292,622.00	229,021.90	24,354.50	63,600.10	78
01-01-5032	WAGES - OVERTIME	1,000.00	-	-	1,000.00	0

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	USED
01-01-5040	FICA	19,761.00	14,809.00	1,586.10	4,952.00	75
01-01-5050	MEDICARE	4,621.00	3,463.34	370.96	1,157.66	75
01-01-5051	STATE UNEMPL TAX	8,000.00	1,141.35	-	6,858.65	14
01-01-5052	IMRF	31,311.00	24,370.87	2,588.87	6,940.13	78
01-01-5054	GROUP HEALTH INS	53,688.00	24,360.99	2,377.63	29,327.01	45
01-01-5056	WORKER'S COMP INS	38,000.00	36,668.10	-	1,331.90	97
01-01-5060	OPERATING EXPENSE	3,500.00	1,071.00	14.99	2,429.00	31
01-01-5070	DUES	7,100.00	7,620.00	-	(520.00)	107
01-01-5080	LEGAL NOTICES	1,600.00	645.20	-	954.80	40
01-01-5090	COMMUNICATIONS	14,100.00	5,267.26	616.09	8,832.74	37
01-01-5100	POSTAGE	2,300.00	1,200.00	200.00	1,100.00	52
01-01-5110	PRINTING	7,400.00	5,906.25	-	1,493.75	80
01-01-5150	COMMUNITY RELATIONS	7,000.00	4,964.60	74.02	2,035.40	71
01-01-5190	RENTAL-EQUIPMENT	6,693.00	1,834.93	24.45	4,858.07	27
01-01-5200	OFFICE SUPPLIES	4,000.00	2,127.78	415.08	1,872.22	53
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5220	LEGAL LITIGATION	8,000.00	-	-	8,000.00	0
01-01-5230	LEGAL EXPENSE	65,000.00	55,134.45	4,675.00	9,865.55	85
01-01-5240	ACCOUNTING SERVICES	40,000.00	43,000.00	-	(3,000.00)	108
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000.00	-	-	10,000.00	0
01-01-5270	BANK FEES	175.00	108.37	-	66.63	62
01-01-5310	INSURANCE LIABILITY	39,000.00	-	-	39,000.00	0
01-01-5320	INSURANCE VEHICLES & EQUIP.	10,000.00	-	-	10,000.00	0
01-01-5360	ENGINEERING SERVICES	15,800.00	44,736.25	20,408.50	(28,936.25)	283
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	4,150.00	1,483.42	-	2,666.58	36
01-01-5450	CONTRACTUAL SERVICES	35,657.00	28,659.96	484.87	6,997.04	80
01-01-5480	CAPITAL EQUIPMENT	48,500.00	-	-	48,500.00	0
01-01-5491	EMPLOYEE ENGAGEMENT	3,000.00	830.48	-	2,169.52	28
01-01-5560	VILLAGE PLANNER SERVICES	105,000.00	25,173.79	4,072.73	79,826.21	24
01-01-5580	TRAINING EXPENSE	24,105.00	474.22	-	23,630.78	2
01-01-5661	73 INDUSTRIAL PRINCIPAL	80,200.00	20,172.21	2,247.76	60,027.79	25
01-01-5671	73 INDUSTRIAL INTEREST	15,000.00	11,422.65	1,262.78	3,577.35	76
01-01-5960	REIMBURSED EXPENSES	-	50,000.00	-	(50,000.00)	100
01-01-8500	TRANSFERS OUT	784,900.00	900.00	-	784,000.00	0

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2022-23 BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Total Dept 01 - ADMINISTRATIVE		1,818,783.00	662,818.37	67,649.33	1,155,964.63	36
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	795,439.00	678,201.65	72,090.93	117,237.35	85
01-02-5031	WAGES - HOLIDAY WORKED	25,000.00	17,554.93	6,651.23	7,445.07	70
01-02-5032	WAGES - OVERTIME	20,000.00	12,225.08	342.27	7,774.92	61
01-02-5040	FICA	49,317.00	42,420.69	4,765.77	6,896.31	86
01-02-5050	MEDICARE	11,534.00	9,920.96	1,114.57	1,613.04	86
01-02-5052	IMRF	4,893.00	3,570.64	375.76	1,322.36	73
01-02-5054	GROUP HEALTH INS	123,832.00	82,225.24	9,017.12	41,606.76	66
01-02-5058	UNIFORMS	11,800.00	4,614.62	198.07	7,185.38	39
01-02-5060	OPERATING EXPENSE	7,150.00	4,807.10	937.00	2,342.90	67
01-02-5070	DUES	3,460.00	2,970.00	50.00	490.00	86
01-02-5090	COMMUNICATIONS	10,000.00	5,160.91	554.28	4,839.09	52
01-02-5110	PRINTING	1,000.00	588.39	-	411.61	59
01-02-5170	PUBLICATIONS/BROCHURES	150.00	106.00	-	44.00	71
01-02-5180	SMALL TOOLS AND EQUIPMENT	750.00	244.93	-	505.07	33
01-02-5200	OFFICE SUPPLIES	2,500.00	1,356.04	340.39	1,143.96	54
01-02-5230	LEGAL EXPENSE	5,500.00	3,992.50	400.00	1,507.50	73
01-02-5300	DISPATCHING	92,000.00	89,825.00	-	2,175.00	98
01-02-5370	GASOLINE	28,000.00	23,174.03	2,347.91	4,825.97	83
01-02-5390	MAINTENANCE VEHICLES	26,200.00	18,225.58	772.89	7,974.42	70
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	335.00	-	2,665.00	11
01-02-5410	MAINTENANCE BUILDING	22,350.00	31,632.24	-	(9,282.24)	142
01-02-5450	CONTRACTUAL SERVICES	12,915.00	11,493.51	89.12	1,421.49	89
01-02-5480	CAPITAL EQUIPMENT	129,750.00	159,658.41	-	(29,908.41)	123
01-02-5570	COMMUNITY RELATIONS	2,000.00	89.36	-	1,910.64	4
01-02-5580	TRAINING EXPENSE	9,550.00	4,540.44	-	5,009.56	48
01-02-8500	TRANSFERS OUT-POLICE	35,000.00	-	-	35,000.00	0
Total Dept 02 - POLICE		1,433,090.00	1,208,933.25	100,047.31	224,156.75	84
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	238,641.00	176,664.12	19,220.76	61,976.88	74
01-03-5032	WAGES - OVERTIME	14,000.00	5,977.07	2,243.63	8,022.93	43
01-03-5040	FICA	14,796.00	11,036.97	1,306.06	3,759.03	75

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2022-23 BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
01-03-5050	MEDICARE	3,460.00	2,581.24	305.45	878.76	75
01-03-5052	IMRF	25,535.00	19,527.58	2,281.66	6,007.42	76
01-03-5054	GROUP HEALTH INS	51,237.00	20,828.62	1,682.58	30,408.38	41
01-03-5058	UNIFORMS	1,500.00	567.27	367.27	932.73	38
01-03-5060	OPERATING EXPENSE	1,650.00	2,231.70	-	(581.70)	135
01-03-5070	DUES	370.00	370.00	-	-	100
01-03-5090	COMMUNICATIONS	4,000.00	1,360.60	168.68	2,639.40	34
01-03-5180	SMALL TOOLS AND EQUIPMENT	8,500.00	7,069.79	-	1,430.21	83
01-03-5190	RENTAL-EQUIPMENT	1,500.00	1,487.67	1,142.67	12.33	99
01-03-5251	NPDES PERMITS	1,000.00	1,000.00	-	-	100
01-03-5260	STREETLIGHTING	38,100.00	18,437.95	2,066.89	19,662.05	48
01-03-5370	GASOLINE	15,000.00	9,744.17	1,631.06	5,255.83	65
01-03-5380	SIGNS EXPENSE	12,500.00	209.40	-	12,290.60	2
01-03-5390	MAINTENANCE VEHICLES	25,500.00	12,210.45	93.95	13,289.55	48
01-03-5400	MAINTENANCE EQUIPMENT	15,000.00	6,706.08	6.97	8,293.92	45
01-03-5410	MAINTENANCE BUILDING	11,000.00	2,005.66	-	8,994.34	18
01-03-5420	MAINTENANCE STREETS	28,000.00	11,809.11	740.00	16,190.89	42
01-03-5440	MAINTENANCE GROUNDS	3,000.00	3,457.98	-	(457.98)	115
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	1,048.48	-	1,451.52	42
01-03-5450	CONTRACTUAL SERVICES	37,555.00	34,102.02	775.90	3,452.98	91
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	295,000.00	234,919.71	137,885.00	60,080.29	80
01-03-5580	TRAINING EXPENSE	4,750.00	540.98	64.80	4,209.02	11
01-03-8500	TRANSFERS OUT	15,000.00	-	-	15,000.00	0
Total Dept 03 - PUBLIC WORKS		871,594.00	585,894.62	171,983.33	285,699.38	67
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	45,247.00	34,187.06	3,637.40	11,059.94	76
01-04-5040	FICA	2,805.00	2,119.60	225.52	685.40	76
01-04-5050	MEDICARE	656.00	495.71	52.74	160.29	76
01-04-5052	IMRF	4,841.00	3,655.48	386.66	1,185.52	76
01-04-5054	GROUP HEALTH INS	40.00	29.70	3.30	10.30	74
01-04-5070	DUES	361.00	-	-	361.00	0
01-04-5090	COMMUNICATIONS	-	391.76	42.17	(391.76)	100
01-04-5200	OFFICE SUPPLIES	1,000.00	307.69	-	692.31	31

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2022-23 BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
01-04-5250	BUILDING PERMIT EXPENSE	21,030.00	89,731.61	15,276.60	(68,701.61)	427
01-04-5450	CONTRACTUAL SERVICES	15,500.00	4,161.08	88.02	11,338.92	27
01-04-5580	TRAINING EXPENSE	500.00	-	-	500.00	0
Total Dept 04 - BUILDING		91,980.00	135,079.69	19,712.41	(43,099.69)	147
Dept 06 - PARKS						
01-06-5030	REG WAGES	24,336.00	11,595.00	210.00	12,741.00	48
01-06-5040	FICA	1,509.00	718.89	13.02	790.11	48
01-06-5050	MEDICARE	353.00	168.13	3.05	184.87	48
01-06-5060	OPERATING EXPENSE	250.00	673.69	-	(423.69)	269
01-06-5090	COMMUNICATIONS	2,520.00	1,912.01	237.14	607.99	76
01-06-5120	UTILITIES	4,200.00	2,572.32	76.21	1,627.68	61
01-06-5190	RENTAL-EQUIPMENT	2,000.00	2,920.80	-	(920.80)	146
01-06-5211	MAINTENANCE SUPPLIES	1,800.00	605.14	-	1,194.86	34
01-06-5350	MINOR PARK PROJECTS	500.00	-	-	500.00	0
01-06-5370	GASOLINE	600.00	2,837.75	-	(2,237.75)	473
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	1,000.00	-	-	1,000.00	0
01-06-5400	MAINTENANCE EQUIPMENT	2,000.00	1,242.55	139.79	757.45	62
01-06-5410	MAINTENANCE BUILDING	700.00	84.54	-	615.46	12
01-06-5440	MAINTENANCE GROUNDS	20,050.00	13,321.98	-	6,728.02	66
01-06-5450	CONTRACTUAL SERVICES	9,500.00	5,600.00	-	3,900.00	59
01-06-5480	CAPITAL EQUIPMENT	110,000.00	16,840.42	-	93,159.58	15
01-06-8500	TRANSFERS OUT-PARKS	35,000.00	-	-	35,000.00	0
Total Dept 06 - PARKS		216,318.00	61,093.22	679.21	155,224.78	28
Dept 07 - ENHANCED DUI PROGRAM						
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	-	-	2,500.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		2,500.00	-	-	2,500.00	0
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	708,000.00	563,387.30	65,015.59	144,612.70	80
Total Dept 08 - GARBAGE HAULING		708,000.00	563,387.30	65,015.59	144,612.70	80

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		% BDGT
		BUDGET	01/31/2023	MONTH	AVAILABLE	USED
				01/31/2023	BALANCE	
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	326,723.00	326,723.00	-	-	100
Total Dept 89 - GPD DOWN STATE PENSION FUND		326,723.00	326,723.00	-	-	100
TOTAL EXPENDITURES		5,468,988.00	4,402,238.00	1,045,032.48	1,066,750.00	80
Fund 01 - GENERAL FUND:						
TOTAL REVENUES		5,750,856.00	5,698,268.88	808,571.62	52,587.12	99
TOTAL EXPENDITURES		5,468,988.00	4,402,238.00	1,045,032.48	1,066,750.00	80
NET OF REVENUES & EXPENDITURES		281,868.00	1,296,030.88	(236,460.86)	(1,014,162.88)	

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		
				MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 11 - COMMUNITY DAYS						
Revenues						
Dept 00 - GENERAL FUND						
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	20,400.00	-	(6,400.00)	146
11-00-3210	OTHER INCOME	17,000.00	22,233.48	-	(5,233.48)	131
11-00-3211	PLANNED USE OF FUND RESERVES	31,000.00	-	-	31,000.00	0
11-00-3520	VENDOR FEES	3,500.00	2,926.00	-	574.00	84
11-00-3980	BEVERAGE SALES	12,000.00	30,557.75	-	(18,557.75)	255
11-00-8100	TRANSFERS IN	900.00	900.00	-	-	100
Total Dept 00 - GENERAL FUND		78,400.00	77,017.23	-	1,382.77	98
TOTAL REVENUES		78,400.00	77,017.23	-	1,382.77	98
Expenditures						
Dept 00 - GENERAL FUND						
11-00-5060	BEVERAGE OPERATIONS	12,466.00	11,105.77	-	1,360.23	89
11-00-5070	PERMITS & LICENSES	55.00	40.33	-	14.67	73
11-00-5079	ADVERTISING / MARKETING	3,670.00	2,492.10	48.00	1,177.90	68
11-00-5130	MISCELLANEOUS EXPENSES	410.00	416.00	-	(6.00)	101
11-00-5159	ENTERTAINMENT	41,065.00	41,465.00	-	(400.00)	101
11-00-5213	LABOR & OUTSIDE SERVICES	-	4,456.97	-	(4,456.97)	100
11-00-5610	EQUIPMENT & SERVICES	6,100.00	6,068.85	-	31.15	99
Total Dept 00 - GENERAL FUND		63,766.00	66,045.02	48.00	(2,279.02)	104
TOTAL EXPENDITURES		63,766.00	66,045.02	48.00	(2,279.02)	104
Fund 11 - COMMUNITY DAYS:						
TOTAL REVENUES		78,400.00	77,017.23	-	1,382.77	98
TOTAL EXPENDITURES		63,766.00	66,045.02	48.00	(2,279.02)	104
NET OF REVENUES & EXPENDITURES		14,634.00	10,972.21	(48.00)	3,661.79	

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		
				MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3031	NON HOME RULE 1% SALES TAX	360,000.00	395,796.31	44,181.78	(35,796.31)	110
12-00-3050	TAX-ROAD AND BRIDGE	9,000.00	9,430.90	-	(430.90)	105
12-00-3211	PLANNED USE OF FUND RESERVES	3,000,000.00	-	-	3,000,000.00	0
12-00-3390	SSA#24 BOND INTEREST	-	13,711.36	-	(13,711.36)	100
12-00-3410	INTEREST EARNED	200.00	1,639.50	143.15	(1,439.50)	820
Total Dept 00 - GENERAL FUND		3,369,200.00	420,578.07	44,324.93	2,948,621.93	12
TOTAL REVENUES		3,369,200.00	420,578.07	44,324.93	2,948,621.93	12
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5270	BANK FEES	-	475.00	-	(475.00)	100
12-00-5360	ENGINEERING SERVICES	200,000.00	39,141.00	-	160,859.00	20
12-00-5480	CAPITAL EQUIPMENT	2,800,000.00	2,214,359.58	-	585,640.42	79
12-00-5490	GO BOND PRINCIPAL	215,000.00	215,000.00	-	-	100
12-00-5491	GO BOND INTEREST	107,022.00	107,021.66	-	0.34	100
Total Dept 00 - GENERAL FUND		3,322,022.00	2,575,997.24	-	746,024.76	78
TOTAL EXPENDITURES		3,322,022.00	2,575,997.24	-	746,024.76	78
Fund 12 - INFRASTRUCTURE FUND:						
TOTAL REVENUES		3,369,200.00	420,578.07	44,324.93	2,948,621.93	12
TOTAL EXPENDITURES		3,322,022.00	2,575,997.24	-	746,024.76	78
NET OF REVENUES & EXPENDITURES		47,178.00	(2,155,419.17)	44,324.93	2,202,597.17	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
				01/31/2023		
Fund 15 - CAPITAL PROJECTS						
Revenues						
Dept 00 - GENERAL FUND						
15-00-8100	TRANSFERS IN	85,000.00	238,363.25	-	(153,363.25)	280
Total Dept 00 - GENERAL FUND		85,000.00	238,363.25	-	(153,363.25)	280
TOTAL REVENUES		85,000.00	238,363.25	-	(153,363.25)	280
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		85,000.00	238,363.25	-	(153,363.25)	280
TOTAL EXPENDITURES		-	-	-	-	0
NET OF REVENUES & EXPENDITURES		85,000.00	238,363.25	-	(153,363.25)	

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		
				MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	750,000.00	559,499.46	29,841.29	190,500.54	75
20-00-3032	INCOME - WATER	850,000.00	621,315.55	33,831.18	228,684.45	73
20-00-3080	LATE FEES	20,000.00	18,089.87	1,418.35	1,910.13	90
20-00-3210	MISCELLANEOUS INCOME	-	361.80	-	(361.80)	100
20-00-3211	PLANNED USE OF FUND RESERVES	1,256,961.00	-	-	1,256,961.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	4,200.00	-	(2,500.00)	247
20-00-3320	FEE-TAP-ON SEWER	-	23,409.00	-	(23,409.00)	100
20-00-3360	METER SALES	7,050.00	19,862.50	5,430.70	(12,812.50)	282
20-00-3390	SSA#24 BOND INTEREST	100.00	13,711.59	-	(13,611.59)	13712
20-00-3410	INTEREST EARNED	4,000.00	34,674.98	7,326.87	(30,674.98)	867
20-00-3980	MISCELANEOUS REVENUE	-	102.60	-	(102.60)	100
20-00-8100	TRANSFERS IN	784,000.00	619,945.30	619,945.30	164,054.70	79
Total Dept 00 - GENERAL FUND		3,673,811.00	1,915,172.65	697,793.69	1,758,638.35	52
TOTAL REVENUES		3,673,811.00	1,915,172.65	697,793.69	1,758,638.35	52

Expenditures

Dept 10 - WATER SYSTEMS

20-10-5030	REG. WAGES	167,175.00	146,723.69	14,888.69	20,451.31	88
20-10-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-10-5040	FICA	10,204.00	8,669.82	876.45	1,534.18	85
20-10-5050	MEDICARE	2,386.00	2,027.76	204.97	358.24	85
20-10-5052	IMRF	17,609.00	15,689.12	1,582.66	1,919.88	89
20-10-5054	GROUP HEALTH INS	38,087.00	26,394.54	2,850.87	11,692.46	69
20-10-5056	WORKER'S COMP INS	16,300.00	15,714.90	-	585.10	96
20-10-5058	UNIFORMS	1,300.00	300.00	-	1,000.00	23
20-10-5070	DUES	950.00	532.92	-	417.08	56
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	7,600.00	4,109.96	428.43	3,490.04	54
20-10-5091	JULIE LOCATE SUPPLIES	500.00	-	-	500.00	0
20-10-5100	POSTAGE	3,350.00	2,664.23	497.30	685.77	80
20-10-5110	PRINTING	3,100.00	1,790.27	-	1,309.73	58

GL NUMBER	DESCRIPTION	2022-23 BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR		
				MONTH 01/31/2023	AVAILABLE BALANCE	% BDGT USED
20-10-5120	UTILITIES	104,000.00	55,736.59	4,864.43	48,263.41	54
20-10-5180	SMALL TOOLS AND EQUIPMENT	4,500.00	939.14	-	3,560.86	21
20-10-5190	RENTAL-EQUIPMENT	1,500.00	482.63	-	1,017.37	32
20-10-5200	OFFICE SUPPLIES	1,000.00	645.67	216.00	354.33	65
20-10-5213	OUTSIDE SERVICES	21,000.00	13,626.45	-	7,373.55	65
20-10-5262	LAB SUPPLIES & EQUIPMENT	20,000.00	11,609.69	765.43	8,390.31	58
20-10-5281	CHEMICALS	80,000.00	41,613.65	-	38,386.35	52
20-10-5301	MAINT SUPPLIES-JANTORIAL	250.00	29.16	-	220.84	12
20-10-5310	INSURANCE LIABILITY	25,000.00	-	-	25,000.00	0
20-10-5320	INSURANCE VEHICLES & EQUIP.	6,500.00	-	-	6,500.00	0
20-10-5360	ENGINEERING SERVICES	10,000.00	12,540.59	-	(2,540.59)	125
20-10-5370	GASOLINE	5,000.00	3,375.15	277.08	1,624.85	68
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	4,580.34	-	5,419.66	46
20-10-5390	MAINTENANCE VEHICLES	5,000.00	1,592.77	-	3,407.23	32
20-10-5410	MAINTENANCE BUILDING	12,000.00	1,442.30	448.79	10,557.70	12
20-10-5431	HYDRANT MAINTENANCE	5,000.00	-	-	5,000.00	0
20-10-5450	CONTRACTUAL SERVICES	66,218.00	50,551.65	5.71	15,666.35	76
20-10-5480	CAPITAL EQUIPMENT	215,000.00	170,394.55	-	44,605.45	79
20-10-5510	WATER METERS	56,670.00	68,381.83	-	(11,711.83)	121
20-10-5520	LABORATORY TESTING	10,000.00	11,303.96	4,368.92	(1,303.96)	113
20-10-5580	TRAINING EXPENSE	3,450.00	512.79	-	2,937.21	15
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	13,500.00	4,347.19	-	9,152.81	32
20-10-5652	BRINE HAULING EXPENSES	35,000.00	35,290.60	-	(290.60)	101
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	13,099.74	-	12,726.26	51
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,395.67	-	3,760.33	47
Total Dept 10 - WATER SYSTEMS		1,019,231.00	730,109.32	32,275.73	289,121.68	72
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	138,461.00	136,827.84	12,151.97	1,633.16	99
20-20-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-20-5040	FICA	8,423.00	8,191.99	723.70	231.01	97
20-20-5050	MEDICARE	1,970.00	1,915.80	169.27	54.20	97
20-20-5052	IMRF	14,537.00	14,631.93	1,291.78	(94.93)	101
20-20-5054	GROUP HEALTH INS	28,208.00	19,023.95	1,865.40	9,184.05	67
20-20-5058	UNIFORMS	1,300.00	678.56	378.56	621.44	52

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	USED
20-20-5090	COMMUNICATIONS	3,800.00	2,874.88	354.05	925.12	76
20-20-5091	JULIE LOCATE SUPPLIES	400.00	-	-	400.00	0
20-20-5100	POSTAGE	3,350.00	2,670.63	497.29	679.37	80
20-20-5110	PRINTING	3,100.00	1,790.26	-	1,309.74	58
20-20-5120	UTILITIES	140,000.00	76,303.20	1,902.91	63,696.80	55
20-20-5180	SMALL TOOLS AND EQUIPMENT	3,500.00	1,659.26	-	1,840.74	47
20-20-5190	RENTAL-EQUIPMENT	3,000.00	533.18	-	2,466.82	18
20-20-5200	OFFICE SUPPLIES	1,500.00	657.28	-	842.72	44
20-20-5213	OUTSIDE SERVICES	10,000.00	1,042.01	-	8,957.99	10
20-20-5251	NPDES PERMITS	20,000.00	17,500.00	-	2,500.00	88
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500.00	5,903.85	534.98	2,596.15	69
20-20-5281	CHEMICALS	50,000.00	38,572.82	1,518.00	11,427.18	77
20-20-5301	MAINT SUPPLIES-JANITORIAL	250.00	29.16	-	220.84	12
20-20-5360	ENGINEERING SERVICES	10,000.00	3,621.50	-	6,378.50	36
20-20-5370	GASOLINE	5,000.00	4,277.05	277.07	722.95	86
20-20-5381	MAINTENANCE PARTS & MATERIALS	18,000.00	7,716.97	-	10,283.03	43
20-20-5390	MAINTENANCE VEHICLES	5,000.00	1,757.72	-	3,242.28	35
20-20-5410	MAINTENANCE BUILDING	7,000.00	155.96	-	6,844.04	2
20-20-5450	CONTRACTUAL SERVICES	86,831.00	48,556.36	5.70	38,274.64	56
20-20-5480	CAPITAL EQUIPMENT	2,012,000.00	774,644.66	15,500.00	1,237,355.34	39
20-20-5520	LABORATORY TESTING	30,000.00	19,797.33	2,121.25	10,202.67	66
20-20-5580	TRAINING EXPENSE	3,450.00	887.79	-	2,562.21	26
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000.00	1,469.79	-	8,530.21	15
20-20-5660	COLLECTION SYS. PUMP MAINT.	20,000.00	7,779.13	1,565.00	12,220.87	39
Total Dept 20 - WASTEWATER SYSTEMS		2,654,580.00	1,201,470.86	40,856.93	1,453,109.14	45
TOTAL EXPENDITURES		3,673,811.00	1,931,580.18	73,132.66	1,742,230.82	53
Fund 20 - WATER SYSTEM:						
TOTAL REVENUES		3,673,811.00	1,915,172.65	697,793.69	1,758,638.35	52
TOTAL EXPENDITURES		3,673,811.00	1,931,580.18	73,132.66	1,742,230.82	53
NET OF REVENUES & EXPENDITURES		-	(16,407.53)	624,661.03	16,407.53	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	500.00	30,444.54	5,910.45	(29,944.54)	6089
30-00-3449	MFT - REBUILD IL FUNDS	-	75,558.86	-	(75,558.86)	100
30-00-3450	MOTOR FUEL TAX	477,444.00	235,716.26	32,652.85	241,727.74	49
Total Dept 00 - GENERAL FUND		477,944.00	341,719.66	38,563.30	136,224.34	72
TOTAL REVENUES		477,944.00	341,719.66	38,563.30	136,224.34	72
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	125,000.00	-	-	125,000.00	0
Total Dept 00 - GENERAL FUND		125,000.00	-	-	125,000.00	0
TOTAL EXPENDITURES		125,000.00	-	-	125,000.00	0
Fund 30 - MFT:						
TOTAL REVENUES		477,944.00	341,719.66	38,563.30	136,224.34	72
TOTAL EXPENDITURES		125,000.00	-	-	125,000.00	0
NET OF REVENUES & EXPENDITURES		352,944.00	341,719.66	38,563.30	11,224.34	

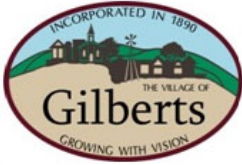
GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	45.00	3,346.83	623.98	(3,301.83)	7437
Total Dept 00 - GENERAL FUND		45.00	3,346.83	623.98	(3,301.83)	7437
TOTAL REVENUES		45.00	3,346.83	623.98	(3,301.83)	7437
Expenditures						
Dept 00 - GENERAL FUND						
31-00-8500	TRANSFERS OUT	-	3.55	0.40	(3.55)	100
Total Dept 00 - GENERAL FUND		-	3.55	0.40	(3.55)	100
TOTAL EXPENDITURES		-	3.55	0.40	(3.55)	100
Fund 31 - PERFORMANCE BOND:						
TOTAL REVENUES		45.00	3,346.83	623.98	(3,301.83)	7437
TOTAL EXPENDITURES		-	3.55	0.40	(3.55)	100
NET OF REVENUES & EXPENDITURES		45.00	3,343.28	623.58	(3,298.28)	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	200,000.00	244,203.52	-	(44,203.52)	122
34-00-3410	INTEREST EARNED	400.00	558.79	70.04	(158.79)	140
Total Dept 00 - GENERAL FUND		200,400.00	244,762.31	70.04	(44,362.31)	122
TOTAL REVENUES		200,400.00	244,762.31	70.04	(44,362.31)	122
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-	1,000.00	0
Total Dept 00 - GENERAL FUND		1,000.00	-	-	1,000.00	0
TOTAL EXPENDITURES		1,000.00	-	-	1,000.00	0
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:						
TOTAL REVENUES		200,400.00	244,762.31	70.04	(44,362.31)	122
TOTAL EXPENDITURES		1,000.00	-	-	1,000.00	0
NET OF REVENUES & EXPENDITURES		199,400.00	244,762.31	70.04	(45,362.31)	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		% BDGT
		BUDGET	01/31/2023	MONTH	AVAILABLE	USED
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	886,000.00	939,557.70	-	(53,557.70)	106
35-00-3410	INTEREST EARNED	650.00	597.60	61.60	52.40	92
Total Dept 00 - GENERAL FUND		886,650.00	940,155.30	61.60	(53,505.30)	106
TOTAL REVENUES		886,650.00	940,155.30	61.60	(53,505.30)	106
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	10,550.00	-	-	10,550.00	0
35-00-5071	TIF NOTE INTEREST	289,643.00	289,643.47	-	(0.47)	100
35-00-5081	TIF NOTE PRINCIPAL	502,357.00	559,300.00	-	(56,943.00)	111
Total Dept 00 - GENERAL FUND		802,550.00	848,943.47	-	(46,393.47)	106
TOTAL EXPENDITURES		802,550.00	848,943.47	-	(46,393.47)	106
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:						
TOTAL REVENUES		886,650.00	940,155.30	61.60	(53,505.30)	106
TOTAL EXPENDITURES		802,550.00	848,943.47	-	(46,393.47)	106
NET OF REVENUES & EXPENDITURES		84,100.00	91,211.83	61.60	(7,111.83)	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	10.00	12.05	-	(2.05)	121
Total Dept 00 - GENERAL FUND		10.00	12.05	-	(2.05)	121
TOTAL REVENUES		10.00	12.05	-	(2.05)	121
Expenditures						
Dept 00 - GENERAL FUND						
40-00-5060	OPERATING EXPENSE	-	4,458.47	-	(4,458.47)	100
Total Dept 00 - GENERAL FUND		-	4,458.47	-	(4,458.47)	100
TOTAL EXPENDITURES		-	4,458.47	-	(4,458.47)	100
Fund 40 - DRUG FORFEITURE PD ACCOUNT:						
TOTAL REVENUES		10.00	12.05	-	(2.05)	121
TOTAL EXPENDITURES		-	4,458.47	-	(4,458.47)	100
NET OF REVENUES & EXPENDITURES		10.00	(4,446.42)	-	4,456.42	

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	01/31/2023	MONTH	BALANCE	USED
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3421	UNREALIZED GAIN/LOSS	-	(255,951.17)	-	255,951.17	100
43-00-3490	EMPLOYER CONTRIBUTIONS	326,723.00	299,624.60	-	27,098.40	92
43-00-3491	EMPLOYEE CONTRIBUTIONS	76,045.00	53,273.71	-	22,771.29	70
Total Dept 00 - GENERAL FUND		402,768.00	96,947.14	-	305,820.86	24
TOTAL REVENUES		402,768.00	96,947.14	-	305,820.86	24
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5321	PROFESSIONAL FEES	22,444.00	12,742.88	-	9,701.12	57
43-00-5509	PENSION EXPENSES	168,000.00	120,000.00	-	48,000.00	71
Total Dept 00 - GENERAL FUND		190,444.00	132,742.88	-	57,701.12	70
TOTAL EXPENDITURES		190,444.00	132,742.88	-	57,701.12	70
Fund 43 - POLICE PENSION FUND:						
TOTAL REVENUES		402,768.00	96,947.14	-	305,820.86	24
TOTAL EXPENDITURES		190,444.00	132,742.88	-	57,701.12	70
NET OF REVENUES & EXPENDITURES		212,324.00	(35,795.74)	-	248,119.74	
TOTAL REVENUES - ALL FUNDS						
		14,925,084.00	9,976,343.37	1,590,009.16	4,948,740.63	67
TOTAL EXPENDITURES - ALL FUNDS						
		13,647,581.00	9,962,008.81	1,118,213.54	3,685,572.19	73
NET OF REVENUES & EXPENDITURES		1,277,503.00	14,334.56	471,795.62	1,263,168.44	



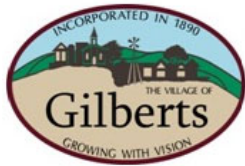
Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: Village President and Board of Trustees
From: Brian Bourdeau, Village Administrator
Date: February 21, 2023 Village Board Meeting
Re: Item 5.A: Discussion Regarding Municipal Facilities Needs

Background

As the Village continues to grow, we are beginning to plan for the future needs of municipal facilities. This will be a preliminary discussion on the topic.



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To: President Zambetti & Board of Trustees
From: Riley Lynch, Management Analyst
CC: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: February 21st, 2023 Board Meeting
Re: Item 5.B: Discussion of the Proposed 2023 Community Days Event Budget

Background:

Gilberts Community Days will take place after the end of the current fiscal year. However, all of the planning, scheduling, and contracting still occurs before then. As such, staff would like to present the proposed budget for Community Days earlier than other budget discussions.

The Proposed Budget:

Key changes from last year's budget are highlighted below. For a more detailed depiction of the budget, and to reference the key changes, please see the attached budget report.

Revenues:

In general, most revenues are anticipated to stay the same as last year. It's better to be cautious with revenue streams such as sponsorship donations and carnival revenue since they're heavily dependent on factors typically outside of our control. Additionally, this budget continues previous use of a transfer from the Village's General Fund to cover the expenses of a stage manager.

However, there are a few changes to anticipated revenues this year. One change, is including \$12,000 derived from videogaming terminal fees, per the Board's direction. This budget also anticipates using \$8,500 of Community Days fund balance to contribute towards the cost of regional talent on stage, and a shuttle to support the crowds that these acts are anticipated to bring. Based on sales from Community Days 2022, expected beer sales revenue has been increased slightly. However, with only one year of sales data, a conservative approach has been taken with this figure.

Overall revenues are anticipated to come in at \$73,550.

Expenditures:

In 2022, most of our vendors and contractors were able to honor pricing they gave for the 2020 and 2021 Community Days events that were canceled. Since then, most vendors have adjusted their rates to match the market. As such, we're seeing increases across many of our contracts even after negotiating them down and getting quotes from multiple vendors.

February 21st Village Board Meeting
Item 5.B: Discussion of the Proposed 2023 Community Days Event Budget

The expenses for beverage sales and licensing are anticipated to stay relatively the same as last year. The primary differences are due to additional sales tax costs for the additional anticipated beer sale revenue, and accounting for BASSET training for up to three volunteers.

Under advertising, a few adjustments were made to reflect current media consumption trends. We will still have radio promotions, but the stations we partner with will promote us for free, or in exchange for recognition and exposure. Instead, we are budgeting \$900 for digital advertising which includes boosted social media posts, digital newspaper ads, and more.

Entertainment costs are seeing a slight increase compared to last year, however this budget proposes some changes. One change is an additional face painter to accommodate large crowds. Also, this proposed budget does not include fireworks this year. Note that this specific item and potential options for the board to consider will be discussed later in the memo.

This budget includes funds set aside specifically for public works overtime pay. Having help from two members of the public works crew was invaluable last year, and they will help tremendously again this year.

Equipment rentals saw some relatively large increases this year, however we were able to negotiate prices down from what we had budgeted last year. Additionally, this budget proposes the purchase of up to 50 feet of covered cable trays that are rated for heavy duty vehicles. Purchasing these instead of renting them will allow the Village to use them year over year, and potentially for other community events.

Overall, expenses are anticipated to be \$67,610.

Budget Summary:

This proposed budget anticipates revenues of \$37,550 and expenses of \$67,610 for a net surplus of \$5,940.

Fireworks Discussion & Options:

As mentioned, a fireworks show is not included in this proposed budget. For reference, we sought multiple quotes for a fireworks display of similar size and duration as last year, and the best quote came in just under \$12,000. Additionally, the fireworks display last year was a special inclusion to celebrate the Village's 130th anniversary of incorporation, which would have taken place at the Community Days 2020. Last year's event was also the first year the Village was able to hold the event since the onset of COVID-19.

Staff are looking for the Board's thoughts and direction on whether they would like to see fireworks at Community Days again this year, and which options they deem best. The options before the board are as follow:

- A. Keep the proposed budget as is without fireworks.
- B. Include fireworks, using surplus video gaming revenues. This option is dependent on surplus video gaming revenue being available at the end of the fiscal year.
- C. Include fireworks, using Community Days fund balance to cover the cost. There's approximately \$40,000 in current fund balance.

February 21st Village Board Meeting
Item 5.B: Discussion of the Proposed 2023 Community Days Event Budget

Conclusion and Discussion:

This proposed budget anticipates a net surplus of \$5,940 without fireworks.

Staff look for the Board's direction on which way they would like to proceed concerning fireworks. If the board has any additional questions, comments, or concerns about the proposed budget, staff are happy to help.

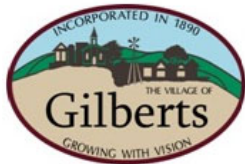
Attachments:

Exhibit 1: Community Days 2023 Proposed Budget Report

GL NUMBER	DESCRIPTION	APPROVED BUDGET	2022-23 BUDGET	2022-23 ACTIVITY THRU 04/30/23	2023-24 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
11-00-3015	COMMUNITY DAYS DONATIONS		14,000	20,400	14,000
	(2019-20 To ?) FOOTNOTE AMOUNTS: SPONSORSHIPS		14,000		14,000
11-00-3210	OTHER INCOME		17,000	22,233	17,000
	(2019-20 To ?) FOOTNOTE AMOUNTS: CARNIVAL		15,000		15,000
	(2021-22 To ?) 21+ WRISTBANDS		2,000		2,000
	GL # FOOTNOTE TOTAL:		17,000		17,000
11-00-3211	PLANNED USE OF FUND RESERVES		31,000		8,500
	(2022-23 To ?) FOOTNOTE AMOUNTS: INTERFUND TRANSFER		25,000		
	(2022-23 To ?) FOOTNOTE AMOUNTS: 2020/2021 SPONSORSHIPS		6,000		
	(2023-24 To ?) FOOTNOTE AMOUNTS: FUND BALANCE DRAW				8,500
	GL # FOOTNOTE TOTAL:		31,000		8,500
11-00-3520	VENDOR FEES		3,500	2,926	3,500
	(2019-20 To ?) FOOTNOTE AMOUNTS: BUSINESS EXPO		1,100		1,100
	(2019-20 To ?) FOOTNOTE AMOUNTS: FOOD VENDORS		2,200		2,200
	(2019-20 To ?) FOOTNOTE AMOUNTS: NOT FOR PROFITS		200		200
	GL # FOOTNOTE TOTAL:		3,500		3,500
11-00-3590	VIDEO GAMING LICENSE				12,000
	(2023-24 To ?) FOOTNOTE AMOUNTS: VIDEO GAMING TERMINAL FEES				12,000
11-00-3980	BEVERAGE SALES		12,000	30,558	17,500
	(2019-20 To ?) FOOTNOTE AMOUNTS: BEVERAGE SALES		12,000		17,500
11-00-8100	TRANSFERS IN		900	900	1,050
	(2021-22 To ?) FOOTNOTE AMOUNTS: INTERFUND - PAYMENT FOR STAGE MANAGER		900		1,050
TOTAL ESTIMATED REVENUES			78,400	77,017	73,550

GL NUMBER	DESCRIPTION	APPROVED BUDGET	2022-23 BUDGET	2022-23 ACTIVITY THRU 04/30/23	2023-24 DEPT REQUESTED BUDGET
APPROPRIATIONS					
11-00-5060	BEVERAGE OPERATIONS		12,466	11,106	12,860
	FOOTNOTE AMOUNTS:		10,000		10,000
	(2019-20 To ?) BEVERAGE DISTRIBUTOR				
	FOOTNOTE AMOUNTS:		1,200		1,200
	(2019-20 To ?) LIQUOR LIABILITY INSURANCE				
	FOOTNOTE AMOUNTS:		46		
	(2019-20 To ?) CUPS				
	FOOTNOTE AMOUNTS:		200		200
	(2019-20 To ?) ICE AND WATER				
	FOOTNOTE AMOUNTS:		60		60
	(2019-20 To ?) 21+ WRISTBANDS				
	FOOTNOTE AMOUNTS:		960		
	(2019-20 To ?) STATE SALES TAX (\$12,000 * 8%)				
	FOOTNOTE AMOUNTS:				1,400
	(2023-24 To ?) STATE SALES TAX				
	GL # FOOTNOTE TOTAL:		12,466		12,860
11-00-5070	PERMITS & LICENSES		55	40	70
	FOOTNOTE AMOUNTS:		25		25
	(2019-20 To ?) STATE OF IL LICENSE				
	FOOTNOTE AMOUNTS:		30		45
	(2021-22 To ?) BASSET TRAINING				
	GL # FOOTNOTE TOTAL:		55		70
11-00-5079	ADVERTISING / MARKETING		3,670	2,492	3,420
	FOOTNOTE AMOUNTS:		1,600		
	(2019-20 To ?) RADIO PROMOTION				
	FOOTNOTE AMOUNTS:		500		500
	(2019-20 To ?) BRANDED GIVEAWAYS				
	FOOTNOTE AMOUNTS:		500		750
	(2019-20 To ?) PRINTING				
	FOOTNOTE AMOUNTS:		1,000		1,200
	(2021-22 To ?) SIGNAGE				
	FOOTNOTE AMOUNTS:		70		70
	(2021-22 To ?) GCD WEBSITE HOSTING AND DOMAIN				
	FOOTNOTE AMOUNTS:				900
	(2023-24 To ?) DIGITAL ADVERTISING				
	GL # FOOTNOTE TOTAL:		3,670		3,420
11-00-5130	MISCELLANEOUS EXPENSES		410	416	410
	FOOTNOTE AMOUNTS:		350		
	(2019-20 To ?) THANK YOU LUNCH				
	FOOTNOTE AMOUNTS:		60		
	(2019-20 To ?) CREW LUNCHEs				
	FOOTNOTE AMOUNTS:				410
	(2023-24 To ?) VOLUNTEER RECOGNITION				
	GL # FOOTNOTE TOTAL:		410		410
11-00-5159	ENTERTAINMENT		41,065	41,465	39,700
	FOOTNOTE AMOUNTS:		21,350		24,700
	(2019-20 To ?) MAIN STAGE TALENT				
	FOOTNOTE AMOUNTS:		100		100
	(2019-20 To ?) KIDS ACTIVITIES				
	FOOTNOTE AMOUNTS:		1,500		1,700
	(2019-20 To ?) PETTING ZOO				
	FOOTNOTE AMOUNTS:		4,100		5,000
	(2019-20 To ?) STAGE				
	FOOTNOTE AMOUNTS:		4,000		4,750
	(2019-20 To ?) SOUND & LIGHTS				
	FOOTNOTE AMOUNTS:		900		1,050
	(2019-20 To ?) STAGE MANAGER				
	FOOTNOTE AMOUNTS:		375		450
	(2021-22 To ?) REPTILE SHOW				
	FOOTNOTE AMOUNTS:		440		1,250
	(2021-22 To ?) FACE PAINTING - 4HRS				
	FOOTNOTE AMOUNTS:		300		700
	(2021-22 To ?) MEET N GREET - 2HRS/3 CHARACTERS				
	FOOTNOTE AMOUNTS:		8,000		
	(2022-23 To ?) FIREWORKS				
	GL # FOOTNOTE TOTAL:		41,065		39,700
11-00-5213	LABOR & OUTSIDE SERVICES			4,457	5,200
	FOOTNOTE AMOUNTS:				3,000
	(2023-24 To ?) PUBLIC WORKS OT				
	FOOTNOTE AMOUNTS:				2,200
	(2023-24 To ?) SHUTTLE SERVICE - 3 DAYS				
	GL # FOOTNOTE TOTAL:				5,200
11-00-5610	EQUIPMENT & SERVICES		6,100	6,069	5,950
	FOOTNOTE AMOUNTS:		3,600		4,100
	(2019-20 To ?) TENTS, TABLES AND CHAIRS				
	FOOTNOTE AMOUNTS:		1,000		1,000
	(2019-20 To ?) MISC SUPPLIES				

GL NUMBER	DESCRIPTION	2022-23 APPROVED BUDGET BUDGET	2022-23 ACTIVITY THRU 04/30/23	2023-24 DEPT REQUESTED BUDGET
APPROPRIATIONS				
	FOOTNOTE AMOUNTS:	1,500		550
	(2022-23 To ?) METAL FENCING			
	FOOTNOTE AMOUNTS:			300
	(2023-24 To ?) CABLE TRAYS			
	GL # FOOTNOTE TOTAL:	6,100		5,950
TOTAL APPROPRIATIONS		63,766	66,045	67,610
NET OF REVENUES/APPROPRIATIONS - FUND 11		14,634	10,972	5,940
	BEGINNING FUND BALANCE	37,034	37,034	51,668
	ENDING FUND BALANCE	51,668	48,006	57,608



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zambetti & Board of Trustees
From: Riley Lynch, Management Analyst
CC: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: February 21st, 2023 Board Meeting
Re: Item 6.A: A Motion to approve the Resolution 04-2023, a Resolution Authorizing an Agreement with Double D Booking, Inc. to Provide Entertainment Booking and Stage Management Services for the 2023 Community Days in an amount not to exceed \$25,750

As in previous years, the Village has worked with a talent agency to book bands for Community Days. Benefits of working with an agent are outlined below:

Staff Time:

- Staff can communicate and negotiate with one person (agent) instead of multiple bands.
- The Finance Director will only have one vendor to pay instead of multiple bands. This means less time to process payments.
- The Village will have one contract to review versus multiple band contracts.
- The Entertainment Contract includes the services of a Stage Manager to run all of the stage operations before and during the event. The Stage Manager will advance all of the performers technical requirements and communicate with the sound and lighting vendor. This allows staff to focus on other areas of the event.

Financial:

- Our contract is with the agent; the agent handles all payments to bands.
- The Village is not responsible for any booking fees; the bands pay that to the agent.
- The bands are subcontractors to the agent, not the Village. This provides the Village with a layer of insulation in the event of a mishap.

Quality/Quantity:

- By using an agent, the Village has better access to quality bands.
- The agent books potential bands 10, 20, sometimes 30 times per year. This allows us to secure a better price for a quality band.

The agreement with Double D Booking this year is set at an amount not to exceed \$25,750.

RESOLUTION 04-2023

VILLAGE OF GILBERTS

A RESOLUTION AUTHORIZING AN AGREEMENT WITH DOUBLE D BOOKING, INC. TO PROVIDE ENTERTAINMENT BOOKING AND STAGE MANAGEMENT SERVICES FOR THE 2023 COMMUNITY DAYS EVENT IN AN AMOUNT NOT TO EXCEED \$25,750

WHEREAS, the Village of Gilberts (“Village”) anticipates hosting the 2023 Community Days (“Community Days”); and

WHEREAS, the Village desires to provide certain entertainment as part of Community Days; and

WHEREAS, the Village desires to enter an agreement with Double D Booking, Inc. to provide entertainment booking and stage management services for Community Days, a copy of which is attached to this Resolution as Exhibit A (“Agreement”).

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby authorizes the Village Administrator to execute the necessary documents attached as Exhibit A with Double D Booking for an amount not-to-exceed \$25,750.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this ___ day of _____ 2023.

Table with 5 columns: Trustee Name, Ayes, Nays, Absent, Abstain. Rows include Trustee Dave LeClercq, Trustee Dan Corbett, Trustee Justin Redfield, Trustee Jeanne Allen, Trustee Lou Hacker, Trustee Brandon Coats, and President Guy Zambetti.

Resolution No. 04-2023

APPROVED THIS _____ DAY OF _____, 2023

Village President, Guy Zambetti

(SEAL)

ATTEST: _____
Kelly Mastera, Village Clerk

Village of GILBERTS

CONTRACT FOR

Entertainment Booking and Stage Management Services

This Contract for entertainment booking and stage management services ("**Contract**") is dated as of the ___ day of _____, 20___, and is by and between the Village of Gilberts, an Illinois municipal corporation ("**Village**") and Double D Booking, Inc., an Illinois corporation ("**Vendor**").

In consideration of the mutual covenants and agreements set forth in this Contract, the sufficiency of which is hereby acknowledged and agreed, and pursuant to the Village's statutory powers, Village and Vendor hereby agree as follows:

1. SERVICES

A. **Contract and Services.** Vendor shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract all of the following, all of which is herein referred to as the

"Services":

1. **Booking Services.** Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the booking of musical entertainment ("**Bands**") for the Gilberts Festival, June 2, June 3, June 4, 2023 ("**Event**") ("**Booking Services**") as follows:

- a. Subject to Section 1.B of this Contract, Vendor will contract with three Bands to perform for the duration of 60-90 minutes each starting at five o'clock p.m., six thirty p.m., and eight thirty p.m. on Friday, June 2, 2023. Vendor will contract with four Bands to perform for the duration of 90 minutes each starting at one thirty p.m., four p.m., six p.m., and eight p.m., on Saturday, June 3, 2023. Vendor will contract with three Bands to perform for the duration of 90 - 120 minutes each starting at one thirty p.m., four p.m., and six p.m., on Sunday, June 4, 2023. Vendor will secure all ten Bands by January 31, 2023.

2. **Stage Management Services.** Vendor shall provide the following additional services for the Event:

- a. communicate all necessary details regarding the Event to the Bands scheduled to perform;
- b. communicate all necessary technical details required by the Bands to the sound engineering company in preparation for the Event;
- c. create a "Day of Show" sheet detailing the Band schedule for the sound and lighting technicians;
- d. coordinate with the sound engineering company and the Event production manager to ensure the stage and sound equipment are ready for the Event;
- e. ensure the Bands remain on schedule, assist the Bands with moving their equipment on and off the stage, maintain a safe and organize backstage space;
- f. pay each Band the fee required under its contract with Vendor (collectively, "**Stage Management Services**").

"Services").

3. **Quality.** Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional practices, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith.

B. **Approval of Bands.** Vendor shall submit for the Village's approval a list of suggested Bands by January 31, 2020. If the Village rejects one or more of the proposed Bands, Vendor will submit alternate Bands for consideration. It shall be the Village's sole discretion to choose which Bands perform at the Event.

C. **Responsibility for Damage or Loss.** Vendor shall be responsible and liable for any loss or injury suffered by the Village, or other property or persons as a result of any negligent actions or omissions of Vendor to the extent allowed under Illinois law..

2. Contract Price

Vendor shall take in full payment for all Services and other matters set forth under Section 1 of this Contract above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

A. Contract Price. For providing, performing, and completing all Services, a total lump sum not to exceed

("Contract Price"): \$25,750.00

B. Time of Payment. It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

1. Vendor to Submit Invoices. Vendor will submit two invoices to the Village no later than March 31, 2023. Each date of the Event will have a corresponding invoice itemizing the Stage Management Services and Booking Services provided on that date. The total sum of the combined invoiced amounts must not exceed the Contract Price.

2. Village to Pay Vendor. The Village will make payment of undisputed amounts on each of the two invoices by two separate checks, one tendered to Vendor on May 1, 2023 and the other tendered to Vendor on June 2, 2023.

C. Payment Subject to Performance. All payments will be subject to deduction or setoff by reason of any failure of Vendor to perform under this Contract. In the event that a Band fails to perform and Vendor fails to provide an alternate Band deemed acceptable by the Village, the Contract Price and the invoice for the date on which the Band was scheduled to perform will be amended to subtract the fees for that Band.

3. Indemnification

A. Vendor shall indemnify, hold harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of Vendor's performance of, or failure to perform, the Services or failure meet the representations and warranties set forth in Section 4 of this Contract, including any damages, liability, claims, losses, and expenses that may arise, or be alleged to have arisen, out of or in connection with Vendor's agreements with the Bands.

4. Vendor's Representations and Warranties

Vendor hereby represents and warrants as follows:

A. Vendor Obligation to Bands. Vendor warrants that its agreements with the Bands are between Vendor and the Bands and that the Village did not participate in any negotiations and is not party to any agreements between Vendor and the Bands. Vendor warrants that it will fulfill all its obligations, including rendering payment, to the Bands under the terms of the agreements made between Vendor and the Bands.

B. Compliance with Laws. The Services, and all of its components, shall be provided, performed, and completed in compliance with, and Vendor shall be bound by all applicable federal and state laws and local ordinances as they may be modified or amended from time to time including without limitation any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification.

C. Not Barred. Vendor is not barred by law from contracting with the Village or with any other unit of state or local government as a result of (i) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; or (ii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001. Vendor is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism; and Vendor is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity or nation.

D. Qualified. Vendor has the requisite experience, ability, organization, and staff to enable Vendor to perform the Services successfully and promptly and to commence and complete the Services within the Contract Price.

5. Acknowledgements

Vendor acknowledges and agrees that:

A. Reliance. Village is relying on all warranties, representations, and statements made by Vendor in this Contract.

B. Remedies. Each of the rights and remedies reserved to Village in this Contract shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract.

C. Time. Time is of the essence for this Contract and, except where stated otherwise, references in this Contract to days shall be construed to refer to calendar days.

D. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Services by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by the Village; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Village.

E. Severability. The provisions of this Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract shall be in any way affected thereby.

F. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by Owner and Contractor.

G. Assignment. Neither this Contract, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Vendor except upon the prior written consent of the Village.

H. Governing Law. This Contract, and the rights of the parties under this Contract shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois. Venue for any dispute relating to this Contract will be in the courts of Kane County, Illinois. Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

I. Independent Contractor Status. Vendor understands, acknowledges and agrees that the relationship of Vendor to the Village arising out of this Agreement shall be that of independent contractor. It is understood that neither Vendor nor any of Vendor's officers, directors, owners, employees or agents, including the Bands, is an employee of the Village and is therefore not entitled to any benefits provided by the Village to its employees. It is further understood by Vendor that neither Vendor nor any of its officers, directors, owners, employees or agents, or the Bands, will be covered under provisions of the workers compensation insurance of the Village and that any injury or property damage on the job will not be the Village's responsibility, except in cases where such injury or damage is the fault of the Village. Also, it is understood that neither Vendor nor any of its officers, directors, owners, employees or agents, or the Bands, is protected as an employee or as a person acting as an employee under the provisions of the public liability insurance of the Village and, therefore, will be solely responsible for its own actions. The hiring of qualified personnel to provide the Services shall be the sole responsibility of Vendor, as shall the discipline and discharge of such personnel. Vendor shall be solely responsible for compensating its personnel and the Bands. Neither Vendor nor its employees shall hold themselves out to members of the public as employees of the Village.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 2023.

ATTEST:

Village OF GILBERTS

By: By:

Village Clerk

Village Manager

ATTEST:

DOUBLE D BOOKING, INC.

By: By:

Title: Its: