



## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### VILLAGE BOARD MEETING AGENDA

**Tuesday, March 15, 2022 - 7:00 p.m. - Village Hall Board Room**

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://us06web.zoom.us/j/82451211817>

Meeting ID: 824 5121 1817

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on March 15, 2022 will be submitted into the record of the meeting.

#### ORDER OF BUSINESS

##### 1. CALL TO ORDER / PLEDGE OF ALLIEGENCE

##### 2. ROLL CALL / ESTABLISH QUORUM

##### 3. PUBLIC COMMENT\*

##### 4. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 1, 2022 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated March 15, 2022
- C. A Motion to approve the February 2022 Treasurer's Report
- D. A Motion to approve Resolution 06-2022, a Resolution Approving the CY2022 Recreational Programming Agreement with Bison Baseball
- E. A Motion to approve Resolution 07-2022, a Resolution Approving the CY2022 Recreational Programming Agreement with Taylor Family YMCA
- F. A Motion to approve Resolution 08-2022, a Resolution Authorizing an Agreement with Double D Booking, Inc. to Provide Entertainment Booking and Stage Management Services for the 2022 Community Days
- G. A Motion to approve Resolution 09-2022, a Resolution Approving a Professional Services Agreement with Sikich LLP for Audit Services for the Fiscal Years Ending 2022, 2023, and 2024

##### 5. ITEMS FOR APPROVAL

##### 6. ITEMS FOR DISCUSSION

- A. FY2023 Draft Budget Presentation

##### 7. STAFF REPORTS

##### 8. TRUSTEES' REPORTS

##### 9. PRESIDENTS' REPORT

## **10. EXECUTIVE SESSION\*\***

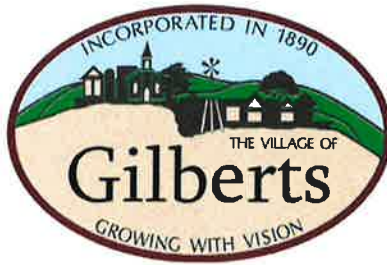
## **11. ADJOURNMENT**

### **\*Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.

### **\*\*Executive Session Information**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2( c ) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 ( c ) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2( c ) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 ( c ) 2 Collective negotiating matters.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, March 1, 2022**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Redfield, and Hacker. Trustee Coats was absent. Others present: Village Administrator Brian Bourdeau and Public Works Director Aaron Grosskopf

**3. PUBLIC COMMENT**

Josh Pence – Mr. Pence approached the Board and stated that he appreciated the new street signs that were installed recently. Mr. Pence also expressed his concerns relating to the proposed trucking facility on Tyrell Road. He stated that this would negatively affect the nearby home values and would be damaging to the roads. Trustee Hacker stated that the Village might be able to use possible stormwater issues as leverage.

Steve Capella – Mr. Capella approached the Board and also stated that he was opposed to the proposed trucking facility. President Zambetti stated that this proposal has not been formally submitted to the County yet so the Village is unable to act on it at this time.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the February 15, 2022 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated March 1, 2022
- C. A Motion to approve Resolution 03-2022, a Resolution Approving the Purchase of a Digester Aeration Blower from Hardy Pro-Air in an Amount Not to Exceed \$11,000
- D. A Motion to approve Resolution 04-2022, a Resolution Approving an Agreement with Advanced Automation & Controls for SCADA Upgrades at the Meadows and Valencia Lift Stations in an Amount Not to Exceed \$20,000

E. A Motion to approve Resolution 05-2022, a Resolution Authorizing Acceptance of Public Improvements for the Prairie Business Park Subdivision E. A Motion to approve Ordinance 04-2022, an Ordinance Amending Ordinance No. 01-2022 Approving and Authorizing the Execution of a Refinancing Loan for the Village-Owned Property at 73 Industrial Drive with Union National Bank

President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Allen and seconded by Trustee Hacker to Approve Consent Agenda items A-E as Presented.** Roll call vote: Trustees Corbett, Allen, Hacker, Redfield, and LeClerc voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

There were no items for approval at this time.

## 6. ITEMS FOR DISCUSSION

Discussion Regarding the CY2022 Field Use Agreements with Taylor Family YMCA and Bison Baseball – Clerk Baker advised the Board that she had met with Greg and Karen from Bisons Baseball and Kevin Myers of YMCA to discuss scheduling for the baseball fields this year. Clerk Baker received schedules from both organizations and reviewed them for any conflicts. After some discussion with both organizations, the schedules presented before the Board do not conflict with each other. The Bisons schedule indicates that they do not know their fall dates at this time and would like to submit them later. Clerk Baker recommended that the final Bison Field use agreement include a submission deadline for the fall schedule for review. There were no comments made from the Board regarding this item.

## 7. STAFF REPORTS

### Administrator Bourdeau

- The first Steering Committee Meeting for the Comprehensive Plan will take place tomorrow.
- The first budget discussion will take place at the next Board meeting.
- The GIS program is almost live.

### Director Grosskopf

- Spoke with Brent from Schroeder to schedule a meeting to discuss the road program phasing.

## 8. TRUSTEES' REPORTS

There were no trustee reports at this time.

## 9. PRESIDENTS' REPORT

President Zambetti did not have a report at this time.

**10. EXECUTIVE SESSION**

An executive session did not take place.

**11. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Redfield to adjourn from the public meeting at 7:27 pm.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Courtney Baker". The signature is written in a cursive, flowing style.

Courtney Baker  
Village Clerk

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	1,320.00
COMPASS MINERALS AMERICA	MFT RESOLUTION	7,689.36
Total: 00 GENERAL FUND		9,009.36

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	3,204.55
AT&T U-VERSE	COMMUNICATIONS	57.59
B&B NETWORKS, INC.	COMMUNICATIONS	330.17
BENEFIT PLANNING CONSULTANTS,	GROUP HEALTH INS	100.00
CARD SERVICES	OPERATING EXPENSE	14.99
CARD SERVICES	COMMUNITY RELATIONS	175.62
CARD SERVICES	OFFICE SUPPLIES	44.76
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	21.19
CURRENT TECHNOLOGIES, INC.	CONTRACTUAL SERVICES	193.75
FOX VALLEY WEBWORKS, INC.	CONTRACTUAL SERVICES	149.85
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	425.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	82.82
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	211.92
VERIZON WIRELESS	COMMUNICATIONS	178.19
Total: 01 ADMINISTRATIVE		5,190.40

Department: 02 POLICE

ACTION AUTO WORKS INC	MAINTENANCE VEHICLES	40.60
BEAR AUTO GROUP	MAINTENANCE VEHICLES	92.65
CARD SERVICES	UNIFORMS	34.98
CARD SERVICES	OPERATING EXPENSE	873.28
CARD SERVICES	MAINTENANCE VEHICLES	11.33
FOX VALLEY SECURITY SYSTEMS	MAINTENANCE EQUIPMENT	118.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	69.56
MENARDS - CARPENTERSVILLE	TRAINING EXPENSE	27.85
SAFETY VISION	MAINTENANCE EQUIPMENT	19.99
SWIFT WASH, LLC	MAINTENANCE EQUIPMENT	149.00
VERIZON WIRELESS	COMMUNICATIONS	211.65
WRIGHT EXPRESS FSC	GASOLINE	2,540.15
Total: 02 POLICE		4,189.04

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	603.35
CARD SERVICES	TRAINING EXPENSE	60.00
CENTURY SPRINGS	CONTRACTUAL SERVICES	26.00
CHRIS THIELSEN	MAINTENANCE VEHICLES	658.57
COMMONWEALTH EDISON	STREETLIGHTING	97.78
LEE JENSEN SALES CO INC	MAINTENANCE EQUIPMENT	66.45
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	23.46
MTS WELDING & FABRICATION	MAINTENANCE EQUIPMENT	100.00
NAPA AUTO PARTS	MAINTENANCE VEHICLES	17.34
VERIZON WIRELESS	COMMUNICATIONS	176.42
WRIGHT EXPRESS FSC	GASOLINE	1,520.77
Total: 03 PUBLIC WORKS		3,350.14

Department: 04 BUILDING

MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	369.25
VERIZON WIRELESS	COMMUNICATIONS	101.17
Total: 04 BUILDING		470.42

Department: 06 PARKS

AEP ENERGY	UTILITIES	23.21
Total: 06 PARKS		23.21

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	58,906.31
Total: 08 GARBAGE HAULING		58,906.31

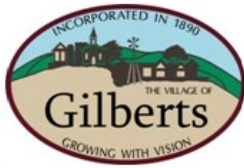
Department: 10 WATER SYSTEMS

CARD SERVICES	TRAINING EXPENSE	60.00
CONSTELLATION NEWENERGY, INC	UTILITIES	1,207.97
GASVODA & ASSOCIATES	SMALL TOOLS AND EQUIPMENT	3,292.60
ILLINOIS EPA	IEPA LOAN-PRINCIPAL	12,974.54
ILLINOIS EPA	IEPA LOAN - INTEREST	3,520.87
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	84.82
MIDWEST SALT	BRINE HAULING EXPENSES	2,821.93
NICOR	UTILITIES	425.15
PACE ANALYTICAL SERVICES	LABORATORY TESTING	1,195.00
QUALITY DISTRIBUTION SERVICES IN	CHEMICALS	1,662.50
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	393.79
VERIZON WIRELESS	COMMUNICATIONS	126.99
WRIGHT EXPRESS FSC	GASOLINE	298.03
Total: 10 WATER SYSTEMS		28,064.19

Department: 20 WASTEWATER SYSTEMS

CONSTELLATION NEWENERGY, INC	UTILITIES	9,476.95
HARDY PRO-AIR SYSTEMS & SERVICE	MAINTENANCE PARTS & MATERIALS	541.87
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	84.81
MCMaster-CARR SUPPLY COMPANY	MAINTENANCE PARTS & MATERIALS	849.99
NICOR	UTILITIES	167.76
SUBURBAN LABORATORIES	LABORATORY TESTING	1,688.60
VERIZON WIRELESS	COMMUNICATIONS	126.99
WRIGHT EXPRESS FSC	GASOLINE	298.02
Total: 20 WASTEWATER SYSTEMS		13,234.99

*** GRAND TOTAL ***	122,438.06
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### Memorandum

**TO:** Village President Zambetti and Village Board of Trustees  
**CC:** Brian Bourdeau, Village Administrator  
**FROM:** Taunya Fischer, Finance Director  
**DATE:** March 11, 2022  
**SUBJECT:** February 28, 2022 Treasurer's Report

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Here is a brief snapshot of the Village's Budget vs. Actual as of February 28, 2022 for the General and Water Funds.

<b>General Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	4,459,748.00	5,272,516.61	118%
Expenditures	4,451,615.00	3,578,117.09	80%
Net of Rev & Exp	8,133.00	1,694,399.52	

<b>Water Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	2,210,350.00	1,552,313.96	70%
Expenditures	1,975,669.00	1,568,022.77	79%
Net of Rev & Exp	234,681.00	(15,708.81)	

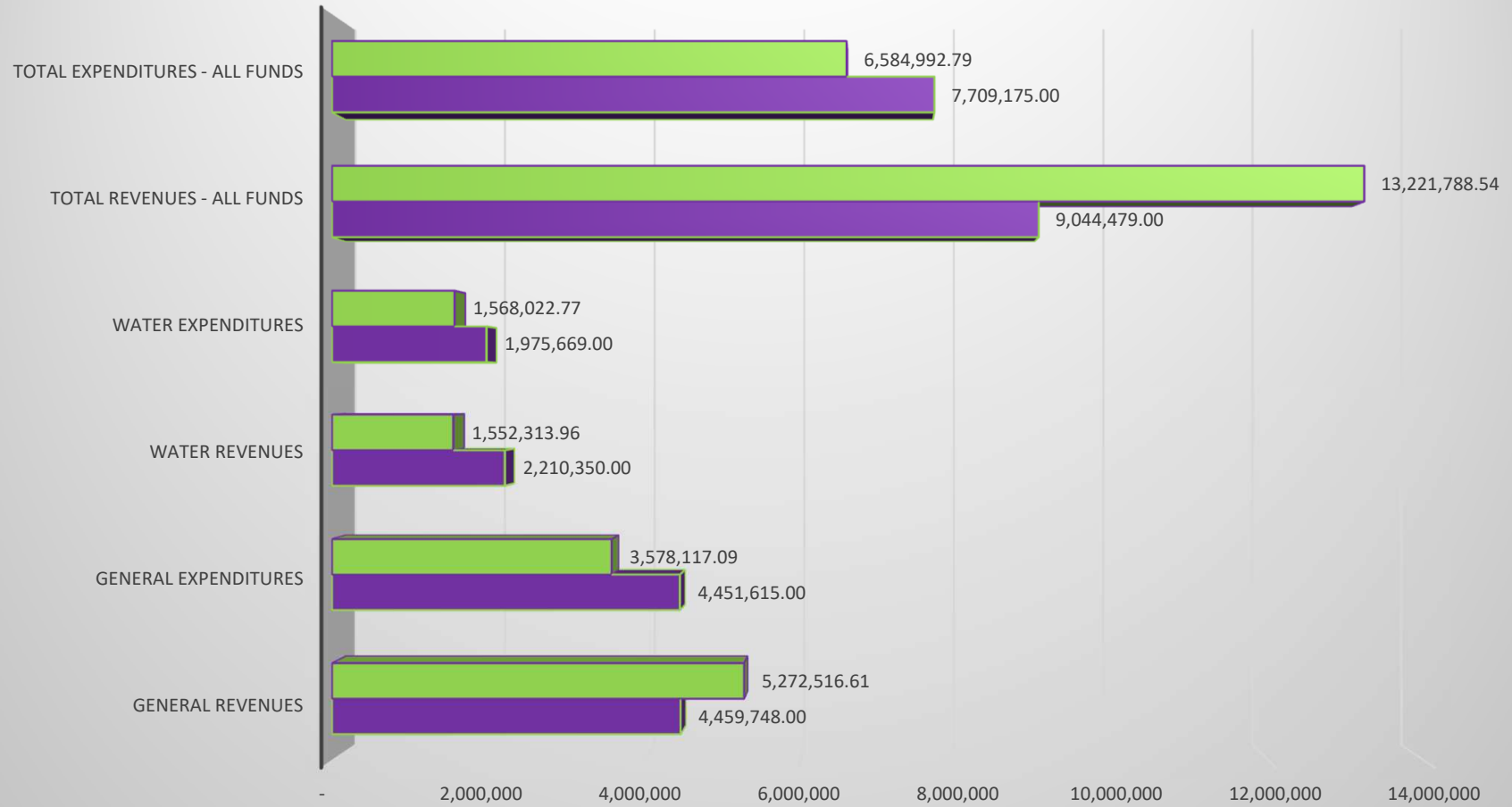
The percent of fiscal year completed for this report is 83%. The General Fund revenues are at 118%, which is expected due to the completion of property tax receipts and the first American Recovery Plan Act (ARPA) funds distribution; expenditures are at 80%; Water Fund revenues are at 70% and expenditures are at 79%. Looking at all funds, village-wide revenues are at 146% due to the receipt of the bond proceeds as well as ARPA funds; expenditures are at 85%. When the budget is amended to include the bonds and ARPA funds the revenue percentage will be more accurately reflected.

Also included in this report for February 28, 2022 are:  
**Revenue and Expense Budget vs. 02/28/22 YTD** chart  
**Summary – All Funds** report  
**Detail – All Funds** report

Respectfully submitted,  
Taunya Fischer, Finance Director



## Village of Gilberts Revenues vs. Expenditures 2021-22 Budget vs. YTD as of 02/28/2022



	GENERAL REVENUES	GENERAL EXPENDITURES	WATER REVENUES	WATER EXPENDITURES	TOTAL REVENUES - ALL FUNDS	TOTAL EXPENDITURES - ALL FUNDS
YTD AS OF 02/28/2022	5,272,516.61	3,578,117.09	1,552,313.96	1,568,022.77	13,221,788.54	6,584,992.79
2021-22 BUDGET	4,459,748.00	4,451,615.00	2,210,350.00	1,975,669.00	9,044,479.00	7,709,175.00

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 02/28/2022 - SUMMARY**  
**% Fiscal Year Completed: 83.29**

GL NUMBER	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022	AVAILABLE BALANCE	% BDGT USED
<b>Fund 01 - GENERAL FUND:</b>					
TOTAL REVENUES	4,459,748.00	5,272,516.61	434,542.07	(812,768.61)	118
TOTAL EXPENDITURES	4,451,615.00	3,578,117.09	250,838.75	873,497.91	80
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>8,133.00</b>	<b>1,694,399.52</b>	<b>183,703.32</b>	<b>(1,686,266.52)</b>	
<b>Fund 11 - COMMUNITY DAYS:</b>					
TOTAL REVENUES	47,400.00	-	-	47,400.00	0
TOTAL EXPENDITURES	46,126.00	67.95	-	46,058.05	0
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>1,274.00</b>	<b>(67.95)</b>	<b>-</b>	<b>1,341.95</b>	
<b>Fund 12 - INFRASTRUCTURE FUND:</b>					
TOTAL REVENUES	355,700.00	4,609,441.91	42,470.47	(4,253,741.91)	1296
TOTAL EXPENDITURES	254,000.00	285,980.58	51,822.25	(31,980.58)	113
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>101,700.00</b>	<b>4,323,461.33</b>	<b>(9,351.78)</b>	<b>(4,221,761.33)</b>	
<b>Fund 20 - WATER SYSTEM:</b>					
TOTAL REVENUES	2,210,350.00	1,552,313.96	197,026.97	658,036.04	70
TOTAL EXPENDITURES	1,975,669.00	1,568,022.77	118,380.39	407,646.23	79
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>234,681.00</b>	<b>(15,708.81)</b>	<b>78,646.58</b>	<b>250,389.81</b>	
<b>Fund 30 - MFT:</b>					
TOTAL REVENUES	418,074.00	344,239.36	23,521.25	73,834.64	82
TOTAL EXPENDITURES	75,000.00	17,696.22	17,696.22	57,303.78	24
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>343,074.00</b>	<b>326,543.14</b>	<b>5,825.03</b>	<b>16,530.86</b>	
<b>Fund 31 - PERFORMANCE BOND:</b>					
TOTAL REVENUES	413.00	63.18	15.64	349.82	15
TOTAL EXPENDITURES	-	-	-	-	0
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>413.00</b>	<b>63.18</b>	<b>15.64</b>	<b>349.82</b>	
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>					
TOTAL REVENUES	179,024.00	218,016.61	44.48	(38,992.61)	122
TOTAL EXPENDITURES	1,000.00	-	-	1,000.00	0
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>178,024.00</b>	<b>218,016.61</b>	<b>44.48</b>	<b>(39,992.61)</b>	
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>					
TOTAL REVENUES	895,616.00	886,671.34	45.13	8,944.66	99
TOTAL EXPENDITURES	815,765.00	984,981.10	-	(169,216.10)	121
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>79,851.00</b>	<b>(98,309.76)</b>	<b>45.13</b>	<b>178,160.76</b>	
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>					
TOTAL REVENUES	15.00	12.60	-	2.40	84
TOTAL EXPENDITURES	-	-	-	-	0
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>15.00</b>	<b>12.60</b>	<b>-</b>	<b>2.40</b>	
<b>Fund 43 - POLICE PENSION FUND:</b>					
TOTAL REVENUES	478,139.00	338,512.97	(75,860.75)	139,626.03	71
TOTAL EXPENDITURES	90,000.00	150,127.08	16,405.93	(60,127.08)	167
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>388,139.00</b>	<b>188,385.89</b>	<b>(92,266.68)</b>	<b>199,753.11</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>9,044,479.00</b>	<b>13,221,788.54</b>	<b>621,805.26</b>	<b>(4,177,309.54)</b>	<b>146</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>7,709,175.00</b>	<b>6,584,992.79</b>	<b>455,143.54</b>	<b>1,124,182.21</b>	<b>85</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>1,335,304.00</b>	<b>6,636,795.75</b>	<b>166,661.72</b>	<b>(5,301,491.75)</b>	

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**

**PERIOD ENDING 02/28/2022 - DETAIL**

**% Fiscal Year Completed: 83.29**

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		
				MONTH 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,289,930.00	1,261,071.55	147.86	28,858.45	98
01-00-3020	PERSONAL PROPERTY REPL TAX	300.00	534.96	-	(234.96)	178
01-00-3030	TAX-SALES	281,960.00	416,792.99	44,094.98	(134,832.99)	148
01-00-3040	TAX-STATE INCOME	766,493.00	888,220.63	142,133.32	(121,727.63)	116
01-00-3041	STATE LOCAL USE TAX	300,050.00	227,180.33	30,020.71	72,869.67	76
01-00-3043	CANNABIS USE TAX	6,137.00	9,301.20	1,162.06	(3,164.20)	152
01-00-3060	LICENSE-LIQUOR	11,900.00	16,100.00	3,300.00	(4,200.00)	135
01-00-3090	PULLTABS & JAR GAMES TAX	848.00	673.54	-	174.46	79
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	4,675.00	50.00	(875.00)	123
01-00-3110	FEE-CABLE FRANCHISE	62,350.00	60,245.17	6,504.43	2,104.83	97
01-00-3140	UTIL TAX-ELECTRIC	169,450.00	169,921.55	17,746.26	(471.55)	100
01-00-3150	ULT TAX-GAS	75,000.00	110,118.00	27,893.38	(35,118.00)	147
01-00-3160	CONTRACTOR REGISTRATION	10,000.00	9,310.00	1,010.00	690.00	93
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000.00	55,785.88	5,672.88	29,214.12	66
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	2,000.00	500.00	(2,000.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	62,471.77	1,859.51	(57,471.77)	1249
01-00-3211	PLANNED USE OF FUND RESERVES	190,245.00	-	-	190,245.00	0
01-00-3220	FINES-COURT	15,000.00	21,419.85	5,408.00	(6,419.85)	143
01-00-3230	FINES-OTHER	2,400.00	7,800.00	1,525.00	(5,400.00)	325
01-00-3240	FINES-CODE BUILDING	-	100.00	-	(100.00)	100
01-00-3250	FEES-BUILDING PERMITS	26,288.00	222,951.07	5,762.53	(196,663.07)	848
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500.00	5,740.00	400.00	(2,240.00)	164
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188.00	10,293.52	2,012.50	4,894.48	68
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	175.00	660.00	15.00	(485.00)	377
01-00-3400	CD INTEREST	3,000.00	103.76	-	2,896.24	3
01-00-3410	INTEREST EARNED	550.00	3,087.24	857.74	(2,537.24)	561

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDGT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
01-00-3440	PARK IMPACT FEES	42,420.00	131,344.85	2,838.00	(88,924.85)	310
01-00-3451	GILBERTS POLICE REPORT REQUEST	200.00	305.00	35.00	(105.00)	153
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500.00	500.00	500.00	7,000.00	7
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800.00	373.68	-	8,426.32	4
01-00-3480	ANTENNA RENTAL	65,380.00	57,723.10	5,577.91	7,656.90	88
01-00-3500	GRANT REVENUE	5,334.00	554,843.82	-	(549,509.82)	10402
01-00-3530	VACANT PROP / BUILDING REGISTRATION	380.00	200.00	-	180.00	53
01-00-3540	RAFFLE LICENSE	70.00	80.00	20.00	(10.00)	114
01-00-3550	FOOD VENDOR REGISTRATION	-	15.00	-	(15.00)	100
01-00-3560	GARBAGE HAULER LICENSE	800.00	400.00	-	400.00	50
01-00-3580	VIDEO GAMING	65,000.00	134,302.87	14,432.66	(69,302.87)	207
01-00-3590	VIDEO GAMING LICENSE	1,050.00	1,075.00	-	(25.00)	102
01-00-3630	MUNICIPAL IMPACT FEE	41,250.00	60,973.18	8,250.00	(19,723.18)	148
01-00-3960	REIMBURSED INCOME	-	1,257.60	-	(1,257.60)	100
Total Dept 00 - GENERAL FUND		3,565,248.00	4,509,952.11	329,729.73	(944,704.11)	127
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3007	ENHANCED DUI- DUI TOWING	1,000.00	-	-	1,000.00	0
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000.00	4,000.00	1,000.00	(1,000.00)	133
Total Dept 07 - ENHANCED DUI PROGRAM		4,000.00	4,000.00	1,000.00	-	100
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	847,000.00	721,358.33	97,049.42	125,641.67	85
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000.00	31,395.38	5,885.39	7,604.62	81
01-08-3080	LATE FEES	4,500.00	5,810.79	877.53	(1,310.79)	129
Total Dept 08 - GARBAGE HAULING		890,500.00	758,564.50	103,812.34	131,935.50	85
TOTAL REVENUES		4,459,748.00	5,272,516.61	434,542.07	(812,768.61)	118

Expenditures

Dept 01 - ADMINISTRATIVE

01-01-5010	WAGES-BOARD	24,000.00	19,375.00	1,500.00	4,625.00	81
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	225.00	-	1,875.00	11
01-01-5030	WAGES-GENERAL	290,405.00	227,118.85	21,946.97	63,286.15	78
01-01-5032	WAGES - OVERTIME	1,000.00	-	-	1,000.00	0
01-01-5040	FICA	17,471.00	14,785.52	1,402.70	2,685.48	85

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BGD USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
01-01-5050	MEDICARE	4,086.00	3,457.93	328.03	628.07	85
01-01-5051	STATE UNEMPL TAX	8,000.00	1,925.88	-	6,074.12	24
01-01-5052	IMRF	36,238.00	26,707.27	1,944.55	9,530.73	74
01-01-5054	GROUP HEALTH INS	43,579.00	35,386.84	3,432.31	8,192.16	81
01-01-5056	WORKER'S COMP INS	36,172.00	36,067.50	-	104.50	100
01-01-5060	OPERATING EXPENSE	3,500.00	1,462.07	74.94	2,037.93	42
01-01-5070	DUES	6,930.00	6,460.25	-	469.75	93
01-01-5080	LEGAL NOTICES	1,500.00	1,631.90	57.50	(131.90)	109
01-01-5090	COMMUNICATIONS	8,352.00	8,069.18	1,052.30	282.82	97
01-01-5100	POSTAGE	2,300.00	1,641.02	200.00	658.98	71
01-01-5110	PRINTING	7,100.00	5,964.42	-	1,135.58	84
01-01-5150	COMMUNITY RELATIONS	7,130.00	3,105.61	141.98	4,024.39	44
01-01-5170	PUBLICATIONS/BROCHURES	120.00	-	-	120.00	0
01-01-5190	RENTAL-EQUIPMENT	6,000.00	3,748.56	425.00	2,251.44	62
01-01-5200	OFFICE SUPPLIES	3,500.00	5,810.43	406.58	(2,310.43)	166
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5220	LEGAL LITIGATION	8,000.00	-	-	8,000.00	0
01-01-5230	LEGAL EXPENSE	65,000.00	52,766.67	4,230.00	12,233.33	81
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500.00	-	-	4,500.00	0
01-01-5240	ACCOUNTING SERVICES	25,000.00	22,230.00	-	2,770.00	89
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000.00	-	-	10,000.00	0
01-01-5270	BANK FEES	175.00	-	-	175.00	0
01-01-5310	INSURANCE LIABILITY	33,872.00	37,394.00	-	(3,522.00)	110
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370.00	9,660.00	-	3,710.00	72
01-01-5360	ENGINEERING SERVICES	15,800.00	10,047.50	2,542.50	5,752.50	64
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	7,935.00	1,186.01	16.36	6,748.99	15
01-01-5450	CONTRACTUAL SERVICES	28,872.00	35,425.12	(3,333.58)	(6,553.12)	123
01-01-5480	CAPITAL EQUIPMENT	40,245.00	34,142.30	8,258.05	6,102.70	85
01-01-5491	EMPLOYEE ENGAGEMENT	1,515.00	1,681.33	-	(166.33)	111
01-01-5560	VILLAGE PLANNER SERVICES	15,000.00	-	-	15,000.00	0
01-01-5580	TRAINING EXPENSE	14,005.00	5,315.00	4,460.00	8,690.00	38
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000.00	21,879.03	4,492.17	3,120.97	88
01-01-5671	73 INDUSTRIAL INTEREST	17,000.00	14,558.02	2,528.91	2,441.98	86
01-01-8500	TRANSFERS OUT	900.00	-	-	900.00	0

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2021-22 BUDGET	YTD BALANCE 02/28/2022	MONTH 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Total Dept 01 - ADMINISTRATIVE		837,172.00	649,228.21	56,107.27	187,943.79	78
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	842,618.00	671,615.40	58,418.72	171,002.60	80
01-02-5031	WAGES - HOLIDAY WORKED	25,000.00	19,018.01	-	5,981.99	76
01-02-5032	WAGES - OVERTIME	15,000.00	27,748.66	457.14	(12,748.66)	185
01-02-5040	FICA	54,661.00	43,080.83	3,475.09	11,580.17	79
01-02-5050	MEDICARE	12,784.00	10,075.32	812.71	2,708.68	79
01-02-5052	IMRF	3,599.00	3,531.94	304.06	67.06	98
01-02-5054	GROUP HEALTH INS	130,055.00	94,449.62	9,552.70	35,605.38	73
01-02-5058	UNIFORMS	13,100.00	10,901.08	171.22	2,198.92	83
01-02-5060	OPERATING EXPENSE	5,750.00	1,395.30	(1,031.90)	4,354.70	24
01-02-5070	DUES	3,645.00	2,876.00	411.00	769.00	79
01-02-5080	LEGAL NOTICES	300.00	-	-	300.00	0
01-02-5090	COMMUNICATIONS	10,000.00	7,707.62	573.09	2,292.38	77
01-02-5110	PRINTING	500.00	1,200.35	1,045.90	(700.35)	240
01-02-5170	PUBLICATIONS/BROCHURES	150.00	147.47	-	2.53	98
01-02-5180	SMALL TOOLS AND EQUIPMENT	500.00	181.55	-	318.45	36
01-02-5200	OFFICE SUPPLIES	2,000.00	2,248.95	-	(248.95)	112
01-02-5230	LEGAL EXPENSE	5,500.00	4,000.00	400.00	1,500.00	73
01-02-5300	DISPATCHING	86,571.00	84,771.00	-	1,800.00	98
01-02-5370	GASOLINE	23,000.00	18,539.06	2,380.30	4,460.94	81
01-02-5390	MAINTENANCE VEHICLES	29,150.00	23,153.36	79.12	5,996.64	79
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	2,504.65	136.00	495.35	83
01-02-5410	MAINTENANCE BUILDING	7,560.00	3,760.17	42.09	3,799.83	50
01-02-5450	CONTRACTUAL SERVICES	13,637.00	14,951.27	358.46	(1,314.27)	110
01-02-5480	CAPITAL EQUIPMENT	47,000.00	49,863.12	3,028.38	(2,863.12)	106
01-02-5570	COMMUNITY RELATIONS	1,500.00	989.60	-	510.40	66
01-02-5580	TRAINING EXPENSE	12,500.00	7,123.07	212.67	5,376.93	57
Total Dept 02 - POLICE		1,349,080.00	1,105,833.40	80,826.75	243,246.60	82
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	236,602.00	190,855.48	17,909.25	45,746.52	81
01-03-5032	WAGES - OVERTIME	14,000.00	8,216.99	2,883.43	5,783.01	59
01-03-5040	FICA	15,538.00	11,763.07	1,243.08	3,774.93	76

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDGT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
01-03-5050	MEDICARE	3,634.00	2,541.43	290.72	1,092.57	70
01-03-5052	IMRF	32,228.00	24,148.13	1,803.72	8,079.87	75
01-03-5054	GROUP HEALTH INS	42,289.00	33,874.86	3,369.74	8,414.14	80
01-03-5058	UNIFORMS	1,500.00	694.86	-	805.14	46
01-03-5060	OPERATING EXPENSE	1,150.00	1,313.84	147.60	(163.84)	114
01-03-5070	DUES	360.00	360.00	-	-	100
01-03-5090	COMMUNICATIONS	4,000.00	3,337.41	235.71	662.59	83
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	2,118.17	336.38	381.83	85
01-03-5190	RENTAL-EQUIPMENT	1,500.00	2,357.50	-	(857.50)	157
01-03-5251	NPDES PERMITS	3,000.00	1,000.00	-	2,000.00	33
01-03-5260	STREETLIGHTING	38,100.00	29,119.21	2,227.98	8,980.79	76
01-03-5370	GASOLINE	14,000.00	9,328.18	1,793.94	4,671.82	67
01-03-5380	SIGNS EXPENSE	12,500.00	11,942.42	-	557.58	96
01-03-5390	MAINTENANCE VEHICLES	20,000.00	21,061.17	2,644.89	(1,061.17)	105
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	15,561.67	5,193.40	(5,561.67)	156
01-03-5410	MAINTENANCE BUILDING	1,600.00	4,711.53	65.93	(3,111.53)	294
01-03-5420	MAINTENANCE STREETS	28,000.00	14,520.70	2,975.79	13,479.30	52
01-03-5440	MAINTENANCE GROUNDS	3,000.00	528.96	-	2,471.04	18
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	1,485.96	-	1,014.04	59
01-03-5450	CONTRACTUAL SERVICES	36,518.00	32,731.64	1,599.94	3,786.36	90
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	175,000.00	158,263.00	-	16,737.00	90
01-03-5580	TRAINING EXPENSE	3,000.00	1,357.17	-	1,642.83	45
Total Dept 03 - PUBLIC WORKS		705,019.00	583,193.35	44,721.50	121,825.65	83
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	91,574.00	68,399.37	3,395.62	23,174.63	75
01-04-5040	FICA	5,678.00	4,221.42	210.53	1,456.58	74
01-04-5050	MEDICARE	1,328.00	987.26	49.23	340.74	74
01-04-5052	IMRF	5,621.00	4,333.42	300.86	1,287.58	77
01-04-5054	GROUP HEALTH INS	-	33.00	3.30	(33.00)	100
01-04-5058	UNIFORMS	200.00	-	-	200.00	0
01-04-5070	DUES	360.00	320.00	-	40.00	89
01-04-5090	COMMUNICATIONS	3,000.00	2,515.75	151.08	484.25	84
01-04-5110	PRINTING	10,770.00	-	-	10,770.00	0

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDGT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
01-04-5200	OFFICE SUPPLIES	1,000.00	178.03	32.32	821.97	18
01-04-5250	BUILDING PERMIT EXPENSE	2,000.00	2,368.00	1,024.00	(368.00)	118
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000.00	66,488.50	-	(44,488.50)	302
01-04-5370	GASOLINE	1,000.00	664.34	-	335.66	66
01-04-5390	MAINTENANCE VEHICLES	2,000.00	-	-	2,000.00	0
01-04-5450	CONTRACTUAL SERVICES	5,500.00	5,256.35	2,181.26	243.65	96
01-04-5580	TRAINING EXPENSE	1,000.00	-	-	1,000.00	0
Total Dept 04 - BUILDING		153,031.00	155,765.44	7,348.20	(2,734.44)	102
Dept 06 - PARKS						
01-06-5030	REG WAGES	27,717.00	13,454.95	-	14,262.05	49
01-06-5040	FICA	1,719.00	961.64	-	757.36	56
01-06-5050	MEDICARE	402.00	434.53	-	(32.53)	108
01-06-5060	OPERATING EXPENSE	250.00	-	-	250.00	0
01-06-5090	COMMUNICATIONS	2,520.00	2,257.08	242.70	262.92	90
01-06-5120	UTILITIES	4,200.00	10,663.17	2,724.55	(6,463.17)	254
01-06-5190	RENTAL-EQUIPMENT	2,500.00	-	-	2,500.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,300.00	595.00	-	705.00	46
01-06-5350	MINOR PARK PROJECTS	1,200.00	-	-	1,200.00	0
01-06-5370	GASOLINE	600.00	-	-	600.00	0
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	500.00	740.98	-	(240.98)	148
01-06-5400	MAINTENANCE EQUIPMENT	6,100.00	1,452.25	-	4,647.75	24
01-06-5410	MAINTENANCE BUILDING	5,700.00	3,709.28	-	1,990.72	65
01-06-5440	MAINTENANCE GROUNDS	2,000.00	952.82	-	1,047.18	48
01-06-5450	CONTRACTUAL SERVICES	4,750.00	5,262.00	-	(512.00)	111
01-06-5480	CAPITAL EQUIPMENT	142,000.00	55,491.20	-	86,508.80	39
Total Dept 06 - PARKS		203,458.00	95,974.90	2,967.25	107,483.10	47
Dept 07 - ENHANCED DUI PROGRAM						
01-07-5030	WAGES-ENHANCED DUI	8,000.00	-	-	8,000.00	0
01-07-5040	FICA	500.00	-	-	500.00	0
01-07-5050	MEDICARE	116.00	-	-	116.00	0
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	-	-	2,500.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		11,116.00	-	-	11,116.00	0



GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
				MONTH 02/28/2022		
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	660,000.00	572,382.79	58,867.78	87,617.21	87
01-08-5078	ADMINISTRATIVE COSTS	27,000.00	-	-	27,000.00	0
01-08-8500	TRANSFERS OUT	90,000.00	-	-	90,000.00	0
Total Dept 08 - GARBAGE HAULING		777,000.00	572,382.79	58,867.78	204,617.21	74
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739.00	415,739.00	-	-	100
Total Dept 89 - GPD DOWN STATE PENSION FUND		415,739.00	415,739.00	-	-	100
TOTAL EXPENDITURES		4,451,615.00	3,578,117.09	250,838.75	873,497.91	80
<b>Fund 01 - GENERAL FUND:</b>						
<b>TOTAL REVENUES</b>		<b>4,459,748.00</b>	<b>5,272,516.61</b>	<b>434,542.07</b>	<b>(812,768.61)</b>	<b>118</b>
<b>TOTAL EXPENDITURES</b>		<b>4,451,615.00</b>	<b>3,578,117.09</b>	<b>250,838.75</b>	<b>873,497.91</b>	<b>80</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>8,133.00</b>	<b>1,694,399.52</b>	<b>183,703.32</b>	<b>(1,686,266.52)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 02/28/2022			
Fund 11 - COMMUNITY DAYS							
Revenues							
Dept 00 - GENERAL FUND							
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	-	-		14,000.00	0
11-00-3210	OTHER INCOME	17,000.00	-	-		17,000.00	0
11-00-3520	VENDOR FEES	3,500.00	-	-		3,500.00	0
11-00-3980	BEVERAGE SALES	12,000.00	-	-		12,000.00	0
11-00-8100	TRANSFERS IN	900.00	-	-		900.00	0
Total Dept 00 - GENERAL FUND		47,400.00	-	-		47,400.00	0
TOTAL REVENUES		47,400.00	-	-		47,400.00	0
Expenditures							
Dept 00 - GENERAL FUND							
11-00-5060	BEVERAGE OPERATIONS	8,466.00	-	-		8,466.00	0
11-00-5070	PERMITS & LICENSES	55.00	-	-		55.00	0
11-00-5079	ADVERTISING / MARKETING	3,670.00	67.95	-		3,602.05	2
11-00-5130	MISCELLANEOUS EXPENSES	410.00	-	-		410.00	0
11-00-5159	ENTERTAINMENT	29,625.00	-	-		29,625.00	0
11-00-5610	EQUIPMENT & SERVICES	3,900.00	-	-		3,900.00	0
Total Dept 00 - GENERAL FUND		46,126.00	67.95	-		46,058.05	0
TOTAL EXPENDITURES		46,126.00	67.95	-		46,058.05	0
<b>Fund 11 - COMMUNITY DAYS:</b>							
<b>TOTAL REVENUES</b>		<b>47,400.00</b>	<b>-</b>	<b>-</b>		<b>47,400.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>46,126.00</b>	<b>67.95</b>	<b>-</b>		<b>46,058.05</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,274.00</b>	<b>(67.95)</b>	<b>-</b>		<b>1,341.95</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDGT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3011	BOND PROCEEDS	-	4,203,380.35	-	(4,203,380.35)	100
12-00-3031	NON HOME RULE 1% SALES TAX	258,000.00	380,978.40	42,147.87	(122,978.40)	148
12-00-3050	TAX-ROAD AND BRIDGE	7,600.00	9,212.09	-	(1,612.09)	121
12-00-3390	SSA#24 BOND INTEREST	100.00	13,689.50	-	(13,589.50)	13690
12-00-3410	INTEREST EARNED	-	2,181.57	322.60	(2,181.57)	100
12-00-8100	TRANSFERS IN	90,000.00	-	-	90,000.00	0
Total Dept 00 - GENERAL FUND		355,700.00	4,609,441.91	42,470.47	(4,253,741.91)	1296
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,609,441.91</b>	<b>42,470.47</b>	<b>(4,253,741.91)</b>	<b>1296</b>
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5360	ENGINEERING SERVICES	20,000.00	51,822.25	51,822.25	(31,822.25)	259
12-00-5490	GO BOND PRINCIPAL	225,000.00	225,000.00	-	-	100
12-00-5491	GO BOND INTEREST	9,000.00	9,158.33	-	(158.33)	102
Total Dept 00 - GENERAL FUND		254,000.00	285,980.58	51,822.25	(31,980.58)	113
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>285,980.58</b>	<b>51,822.25</b>	<b>(31,980.58)</b>	<b>113</b>
<b>Fund 12 - INFRASTRUCTURE FUND:</b>						
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,609,441.91</b>	<b>42,470.47</b>	<b>(4,253,741.91)</b>	<b>1296</b>
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>285,980.58</b>	<b>51,822.25</b>	<b>(31,980.58)</b>	<b>113</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>101,700.00</b>	<b>4,323,461.33</b>	<b>(9,351.78)</b>	<b>(4,221,761.33)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 02/28/2022			
Fund 20 - WATER SYSTEM							
Revenues							
Dept 00 - GENERAL FUND							
20-00-3022	INCOME - WASTEWATER	750,000.00	676,773.20	92,559.60		73,226.80	90
20-00-3032	INCOME - WATER	850,000.00	776,755.64	98,881.35		73,244.36	91
20-00-3080	LATE FEES	20,000.00	23,729.33	4,030.65		(3,729.33)	119
20-00-3210	MISCELLANEOUS INCOME	-	70.48	-		(70.48)	100
20-00-3211	PLANNED USE OF FUND RESERVES	549,500.00	-	-		549,500.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	3,500.00	-		(1,800.00)	206
20-00-3360	METER SALES	7,050.00	52,581.76	1,408.44		(45,531.76)	746
20-00-3390	SSA#24 BOND INTEREST	100.00	13,689.53	-		(13,589.53)	13690
20-00-3400	CD INTEREST	4,000.00	131.03	-		3,868.97	3
20-00-3410	INTEREST EARNED	24,000.00	4,929.74	146.93		19,070.26	21
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000.00	153.25	-		3,846.75	4
Total Dept 00 - GENERAL FUND		2,210,350.00	1,552,313.96	197,026.97		658,036.04	70
TOTAL REVENUES		2,210,350.00	1,552,313.96	197,026.97		658,036.04	70
Expenditures							
Dept 10 - WATER SYSTEMS							
20-10-5030	REG. WAGES	188,223.00	145,160.51	13,509.21		43,062.49	77
20-10-5032	WAGES - OVERTIME	7,000.00	-	-		7,000.00	0
20-10-5040	FICA	11,831.00	8,486.33	785.70		3,344.67	72
20-10-5050	MEDICARE	2,767.00	1,984.81	183.77		782.19	72
20-10-5052	IMRF	24,540.00	17,685.98	1,176.96		6,854.02	72
20-10-5054	GROUP HEALTH INS	40,873.00	31,393.71	3,418.96		9,479.29	77
20-10-5056	WORKER'S COMP INS	15,502.00	15,457.50	-		44.50	100
20-10-5058	UNIFORMS	1,000.00	717.55	38.00		282.45	72
20-10-5070	DUES	450.00	796.92	372.00		(346.92)	177
20-10-5080	LEGAL NOTICES	100.00	-	-		100.00	0
20-10-5090	COMMUNICATIONS	7,600.00	6,483.65	679.34		1,116.35	85
20-10-5091	JULIE LOCATE SUPPLIES	500.00	245.99	-		254.01	49
20-10-5100	POSTAGE	3,250.00	2,456.89	-		793.11	76
20-10-5110	PRINTING	2,900.00	2,200.67	98.78		699.33	76

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDOT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
20-10-5120	UTILITIES	94,000.00	85,268.18	28,058.04	8,731.82	91
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000.00	890.50	(916.88)	5,109.50	15
20-10-5190	RENTAL-EQUIPMENT	500.00	-	(425.00)	500.00	0
20-10-5200	OFFICE SUPPLIES	1,000.00	278.19	-	721.81	28
20-10-5213	OUTSIDE SERVICES	10,000.00	460.00	460.00	9,540.00	5
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000.00	8,903.56	469.00	(903.56)	111
20-10-5281	CHEMICALS	28,600.00	15,877.81	2,201.50	12,722.19	56
20-10-5301	MAINT SUPPLIES-JANTORIAL	450.00	200.00	-	250.00	44
20-10-5310	INSURANCE LIABILITY	21,656.00	23,261.00	-	(1,605.00)	107
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548.00	6,176.00	-	2,372.00	72
20-10-5360	ENGINEERING SERVICES	10,000.00	15,458.65	13,092.40	(5,458.65)	155
20-10-5370	GASOLINE	3,000.00	2,471.57	382.25	528.43	82
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	8,745.87	5,122.77	1,254.13	87
20-10-5390	MAINTENANCE VEHICLES	3,500.00	2,419.41	36.36	1,080.59	69
20-10-5410	MAINTENANCE BUILDING	2,000.00	1,737.54	39.96	262.46	87
20-10-5431	HYDRANT MAINTENANCE	5,000.00	-	-	5,000.00	0
20-10-5450	CONTRACTUAL SERVICES	58,103.00	49,965.21	4,638.63	8,137.79	86
20-10-5480	CAPITAL EQUIPMENT	554,500.00	552,140.96	11,821.80	2,359.04	100
20-10-5510	WATER METERS	31,185.00	25,443.04	-	5,741.96	82
20-10-5520	LABORATORY TESTING	10,000.00	5,876.86	(3,120.00)	4,123.14	59
20-10-5580	TRAINING EXPENSE	3,300.00	171.13	51.13	3,128.87	5
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000.00	1,987.87	476.40	8,012.13	20
20-10-5652	BRINE HAULING EXPENSES	40,000.00	23,633.86	-	16,366.14	59
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	12,850.53	-	12,975.47	50
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,644.88	-	3,511.12	51
Total Dept 10 - WATER SYSTEMS		1,258,860.00	1,080,933.13	82,651.08	177,926.87	86
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	179,346.00	131,213.36	12,732.87	48,132.64	73
20-20-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-20-5040	FICA	11,554.00	7,732.52	743.72	3,821.48	67
20-20-5050	MEDICARE	2,703.00	1,808.34	173.92	894.66	67
20-20-5052	IMRF	23,964.00	15,964.75	1,107.32	7,999.25	67
20-20-5054	GROUP HEALTH INS	34,731.00	26,328.50	3,311.15	8,402.50	76
20-20-5058	UNIFORMS	800.00	679.53	-	120.47	85

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		% BDGT USED
				MONTH 02/28/2022	AVAILABLE BALANCE	
20-20-5090	COMMUNICATIONS	3,800.00	3,396.24	360.80	403.76	89
20-20-5091	JULIE LOCATE SUPPLIES	400.00	246.00	-	154.00	62
20-20-5100	POSTAGE	3,250.00	2,269.59	-	980.41	70
20-20-5110	PRINTING	2,900.00	2,200.66	98.77	699.34	76
20-20-5120	UTILITIES	126,000.00	87,554.24	2,139.96	38,445.76	69
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	562.45	29.37	1,937.55	23
20-20-5190	RENTAL-EQUIPMENT	1,500.00	1,789.37	(425.00)	(289.37)	119
20-20-5200	OFFICE SUPPLIES	1,000.00	291.70	60.31	708.30	29
20-20-5213	OUTSIDE SERVICES	15,000.00	2,087.40	2,087.40	12,912.60	14
20-20-5251	NPDES PERMITS	20,000.00	20,000.00	-	-	100
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500.00	1,757.69	(711.52)	6,742.31	21
20-20-5281	CHEMICALS	35,000.00	29,522.50	68.50	5,477.50	84
20-20-5301	MAINT SUPPLIES-JANITORIAL	450.00	200.00	-	250.00	44
20-20-5360	ENGINEERING SERVICES	10,000.00	5,254.00	4,235.25	4,746.00	53
20-20-5370	GASOLINE	4,000.00	2,471.58	382.25	1,528.42	62
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000.00	19,538.72	1,066.68	(4,538.72)	130
20-20-5390	MAINTENANCE VEHICLES	4,000.00	2,286.36	36.36	1,713.64	57
20-20-5410	MAINTENANCE BUILDING	1,000.00	1,394.23	648.88	(394.23)	139
20-20-5450	CONTRACTUAL SERVICES	63,311.00	53,567.11	3,135.01	9,743.89	85
20-20-5480	CAPITAL EQUIPMENT	66,300.00	30,726.96	-	35,573.04	46
20-20-5520	LABORATORY TESTING	30,000.00	22,828.71	4,447.31	7,171.29	76
20-20-5580	TRAINING EXPENSE	2,800.00	603.00	-	2,197.00	22
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000.00	-	-	10,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000.00	12,814.13	-	17,185.87	43
Total Dept 20 - WASTEWATER SYSTEMS		716,809.00	487,089.64	35,729.31	229,719.36	68
TOTAL EXPENDITURES		1,975,669.00	1,568,022.77	118,380.39	407,646.23	79
<b>Fund 20 - WATER SYSTEM:</b>						
TOTAL REVENUES		2,210,350.00	1,552,313.96	197,026.97	658,036.04	70
TOTAL EXPENDITURES		1,975,669.00	1,568,022.77	118,380.39	407,646.23	79
NET OF REVENUES & EXPENDITURES		234,681.00	(15,708.81)	78,646.58	250,389.81	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/28/2022	MONTH	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	120.00	569.70	120.98	(449.70)	475
30-00-3450	MOTOR FUEL TAX	415,954.00	343,592.77	23,400.27	72,361.23	83
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000.00	76.89	-	1,923.11	4
Total Dept 00 - GENERAL FUND		418,074.00	344,239.36	23,521.25	73,834.64	82
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>344,239.36</b>	<b>23,521.25</b>	<b>73,834.64</b>	<b>82</b>
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	75,000.00	17,696.22	17,696.22	57,303.78	24
Total Dept 00 - GENERAL FUND		75,000.00	17,696.22	17,696.22	57,303.78	24
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>17,696.22</b>	<b>17,696.22</b>	<b>57,303.78</b>	<b>24</b>
<b>Fund 30 - MFT:</b>						
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>344,239.36</b>	<b>23,521.25</b>	<b>73,834.64</b>	<b>82</b>
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>17,696.22</b>	<b>17,696.22</b>	<b>57,303.78</b>	<b>24</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>343,074.00</b>	<b>326,543.14</b>	<b>5,825.03</b>	<b>16,530.86</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/28/2022	MONTH	BALANCE	USED
				02/28/2022		
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	413.00	63.18	15.64	349.82	15
Total Dept 00 - GENERAL FUND		413.00	63.18	15.64	349.82	15
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>63.18</b>	<b>15.64</b>	<b>349.82</b>	<b>15</b>
<b>Fund 31 - PERFORMANCE BOND:</b>						
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>63.18</b>	<b>15.64</b>	<b>349.82</b>	<b>15</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>413.00</b>	<b>63.18</b>	<b>15.64</b>	<b>349.82</b>	

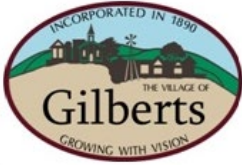


GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/28/2022	MONTH	BALANCE	USED
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	178,659.00	217,511.52	-	(38,852.52)	122
34-00-3410	INTEREST EARNED	365.00	505.09	44.48	(140.09)	138
Total Dept 00 - GENERAL FUND		179,024.00	218,016.61	44.48	(38,992.61)	122
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>218,016.61</b>	<b>44.48</b>	<b>(38,992.61)</b>	<b>122</b>
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-	1,000.00	0
Total Dept 00 - GENERAL FUND		1,000.00	-	-	1,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>						
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>218,016.61</b>	<b>44.48</b>	<b>(38,992.61)</b>	<b>122</b>
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>178,024.00</b>	<b>218,016.61</b>	<b>44.48</b>	<b>(39,992.61)</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/28/2022	MONTH	BALANCE	USED
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	894,966.00	885,990.15	-	8,975.85	99
35-00-3410	INTEREST EARNED	650.00	681.19	45.13	(31.19)	105
Total Dept 00 - GENERAL FUND		895,616.00	886,671.34	45.13	8,944.66	99
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,671.34</b>	<b>45.13</b>	<b>8,944.66</b>	<b>99</b>
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	10,550.00	5,951.57	-	4,598.43	56
35-00-5071	TIF NOTE INTEREST	288,215.00	316,529.53	-	(28,314.53)	110
35-00-5081	TIF NOTE PRINCIPAL	517,000.00	662,500.00	-	(145,500.00)	128
Total Dept 00 - GENERAL FUND		815,765.00	984,981.10	-	(169,216.10)	121
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>984,981.10</b>	<b>-</b>	<b>(169,216.10)</b>	<b>121</b>
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>						
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,671.34</b>	<b>45.13</b>	<b>8,944.66</b>	<b>99</b>
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>984,981.10</b>	<b>-</b>	<b>(169,216.10)</b>	<b>121</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>79,851.00</b>	<b>(98,309.76)</b>	<b>45.13</b>	<b>178,160.76</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	02/28/2022	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	12.60	-	2.40	84
Total Dept 00 - GENERAL FUND		15.00	12.60	-	2.40	84
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>12.60</b>	<b>-</b>	<b>2.40</b>	<b>84</b>
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>						
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>12.60</b>	<b>-</b>	<b>2.40</b>	<b>84</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>15.00</b>	<b>12.60</b>	<b>-</b>	<b>2.40</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 02/28/2022			
Fund 43 - POLICE PENSION FUND							
Revenues							
Dept 00 - GENERAL FUND							
43-00-3421	UNREALIZED GAIN/LOSS	-	(140,166.26)	(81,767.33)		140,166.26	100
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739.00	415,739.00	-		-	100
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400.00	62,940.23	5,906.58		(540.23)	101
Total Dept 00 - GENERAL FUND		478,139.00	338,512.97	(75,860.75)		139,626.03	71
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>338,512.97</b>	<b>(75,860.75)</b>		<b>139,626.03</b>	<b>71</b>
Expenditures							
Dept 00 - GENERAL FUND							
43-00-5321	PROFESSIONAL FEES	-	18,238.58	1,405.93		(18,238.58)	100
43-00-5509	PENSION EXPENSES	90,000.00	131,888.50	15,000.00		(41,888.50)	147
Total Dept 00 - GENERAL FUND		90,000.00	150,127.08	16,405.93		(60,127.08)	167
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>150,127.08</b>	<b>16,405.93</b>		<b>(60,127.08)</b>	<b>167</b>
<b>Fund 43 - POLICE PENSION FUND:</b>							
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>338,512.97</b>	<b>(75,860.75)</b>		<b>139,626.03</b>	<b>71</b>
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>150,127.08</b>	<b>16,405.93</b>		<b>(60,127.08)</b>	<b>167</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>388,139.00</b>	<b>188,385.89</b>	<b>(92,266.68)</b>		<b>199,753.11</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>							
		<b>9,044,479.00</b>	<b>13,221,788.54</b>	<b>621,805.26</b>		<b>(4,177,309.54)</b>	<b>146</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>							
		<b>7,709,175.00</b>	<b>6,584,992.79</b>	<b>455,143.54</b>		<b>1,124,182.21</b>	<b>85</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,335,304.00</b>	<b>6,636,795.75</b>	<b>166,661.72</b>		<b>(5,301,491.75)</b>	



## Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
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www.villageofgilberts.com

**To:** President Zambetti and Board of Trustees  
**Cc:** Brian Bourdeau, Village Administrator  
**From:** Courtney Baker, Village Clerk  
**Date:** March 15, 2022 Village Board Meeting  
**Re:** Item 4. D & E: CY2022 Recreational Programming Agreements with Bison Baseball and Taylor Family YMCA

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Staff has brought forward the Recreational Programming Agreements for both Taylor Family YMCA and Bisons Baseball along with their requested field use schedules. As previously mentioned, the schedules presented before the Board do not conflict with each other.

After consulting with the Village's Attorney, Staff has added the follow verbiage to both agreements to accommodate schedule updates, additions, or changes:

**B. FIELD USAGE.** For calendar year 2022, the Village will permit Programmer to conduct the Recreational Activities on the Fields in accordance with the schedule attached hereto as *Exhibit A*. Programmer will have no rights to use the Fields outside of the dates and times identified on Exhibit A. If Programmer desires to amend the schedule attached as Exhibit A to add or modify usage dates, Programmer must make such a request to the Village Administrator no less than two (2) weeks prior to the requested date change. The Village Administrator may add, remove, or modify the schedule attached as Exhibit A without further action of the Village Board.

VILLAGE OF GILBERTS

RESOLUTION 06-2022

A RESOLUTION APPROVING THE 2021 RECREATIONAL PROGRAMMING AGREEMENT WITH BISON BASEBALL

WHEREAS, Bison Baseball is a non-for-profit corporation that provides youth baseball programs (the "Recreational Activities"); and

WHEREAS, Programmer desires to use a certain field owned by the Village located at Gilberts Town Center Park on Columbia Drive, Waitcus Field on Route 72, and Memorial Park on Tyrrell Road (collectively, the "Fields") for Programmer's recreational activities; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village and Programmer desire to enter into a Recreational Programming Agreement, a copy of which is attached to this Resolution as Exhibit A (the "Programming Agreement"), to enhance the recreational opportunities within the Village by allowing the Programmer to use the Fields on the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby approves the Programming Agreement and authorizes the Village President and Village Clerk to execute the Programming Agreement on behalf of the Village and such other documents as are necessary.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY THE BOARD OF TRUSTEES this \_\_\_ day of \_\_\_\_\_, 2022 by roll call vote as follows:

Table with 5 columns: Name, Ayes, Nays, Absent, Abstain. Rows include Trustee David LeClercq, Trustee Dan Corbett, Trustee Brandon Coats, Trustee Jeanne Allen, Trustee Lou Hacker, Trustee Justin Redfield, and President Guy Zambetti.

Resolution No. 06-2022

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Guy Zambetti, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk

Resolution No. 06-2022

**EXHIBIT A**  
**Programming Agreement**



**VILLAGE OF GILBERTS  
2022 RECREATIONAL PROGRAMMING AGREEMENT**

**THIS RECREATIONAL PROGRAMMING AGREEMENT (“*Agreement*”)** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the Village of Gilberts, an Illinois municipal corporation (hereinafter referred to as “the *Village*”) and (*Bison Baseball*) (hereinafter referred to as the “*Programmer*”).

**RECITALS**

**WHEREAS**, Programmer is a duly registered not-for-profit corporation that provides (*Baseball*) (the “*Recreational Activities*”); and

**WHEREAS**, Programmer desires to use certain fields owned by the Village located at (*Waitcus Park, Memorial Park, and Town Center Park*) (the “*Fields*”) for Programmer’s recreational activities; and

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

**WHEREAS**, the Village and Programmer desire to enter into this Agreement to enhance the recreational opportunities within the Village by allowing the Programmer to use the Fields on the terms and conditions set forth herein.

**NOW THEREFORE**, for mutual consideration, the receipt and sufficiency of which is hereby acknowledged, the Village and Programmer agree as follows:

**A. RECITALS.** The above recitals are hereby incorporated into and made part of this Agreement.

**B. FIELD USAGE.** For calendar year 2022, the Village will permit Programmer to conduct the Recreational Activities on the Fields in accordance with the schedule attached hereto as Exhibit A. Programmer will have no rights to use the Fields outside of the dates and times identified on Exhibit A. If Programmer desires to amend the schedule attached as Exhibit A to add or modify usage dates, Programmer must make such a request to the Village Administrator no less than two (2) weeks prior to the requested date change. The Village Administrator may add, remove, or modify the schedule attached as Exhibit A without further action of the Village Board.

**C. VILLAGE RESPONSIBILITIES.** The Village agrees to provide the following services for the Fields:

1. The Village will provide porta-potties or similar temporary restroom accommodations at the Fields.
2. The Village will periodically mow the Fields at its own expense.

3. The Village will provide garbage bins at the Fields and will arrange for periodic garbage pick-up.
4. The Village's designated non-emergency contact as for questions regarding the Fields is the Public Works Department, which can be reached Monday-Friday from the hours of 8:30 am – 3:30 pm at 847-428-4167.

**D. PROGRAMMER OBLIGATIONS.** Programmer will be responsible for the following:

1. Programmer will provide all necessary equipment for the Recreational Activities.
2. Programmer will restore the Fields after each use to the same condition as Programmer found the Fields, including the removal of any garbage or debris (water bottles, paper, ect.) as reasonably determined by the Village's Public Works Director.
3. Programmer may not store any equipment at the Fields without the express written consent of the Village.
4. Programmer will be responsible for inspecting the Fields and determining whether they are safe and suitable for the Recreational Activities.
5. Programmer will be responsible for monitoring weather conditions while using the Fields, and will be responsible for determining if the Recreational Activities should be suspended or cancelled due to inclement or dangerous weather.
6. Programmer will be responsible for any and all equipment or other personal property brought onto the Fields by Programmer or the participants in the Recreational Activities. The Village will not be responsible for any lost, damaged, or stolen property brought onto the Fields.
7. Programmer will comply with all applicable local, state, and federal laws applicable to Programmer and the Recreational Activities. Programmer will not discriminate or refuse to allow an individual to participate in the Recreational Activities on basis of race, creed, color, sex, sexual orientation, military service status, age, national origin, matriculation, disability, or any other class protected by local, state, or federal law.
8. Programmer will be responsible for the safety of all participants in the Recreational Activities, including ensuring all of Programmer's employees and volunteers are qualified and capable of supervising the Recreational Activities.
9. Programmer must include the Village of Gilberts as a released party in the Programmer's waiver and release of liability for participants in the Recreational Activities. Programmer must provide the form waiver and release of liability for the Village's review and approval before Programmer uses the Fields.

**E. TERM OF AGREEMENT.** This Agreement shall be in effect from (March 15<sup>th</sup>, 2022 to (December 31<sup>st</sup>), 2022. The Village may terminate this Agreement without cause, upon 15 days written notice to Programmer. In the event that Programmer is in breach of its obligations under this Agreement, the Village may terminate this Agreement upon 2 days written notice to Programmer.

**F. INDEMNIFICATION.** Programmer will, and hereby agrees to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys' fees, arising out of or related to (i) the acts and/or omissions of Programmer or Programmer's employees, agents, or volunteers, (ii) the use of the Fields by Programmer or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Fields during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Programmer will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys' fees, incurred by reason of Programmer's breach of any of its obligations under this Agreement.

**G. INSURANCE.** Programmer will carry a general liability insurance policy for an amount no less than \$1,000,000.00 and an umbrella policy for an amount no less than \$2,000,000.00. Programmer will add the Village as an additional insured party on any policy for the use of the Fields by Programmer. Programmer will provide a certificate of insurance evidencing such coverage to the Village Clerk prior to any use of the Fields by Programmer.

**H. MISCELLANEOUS.**

1. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings, whether oral or written, of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.
2. Programmer may not assign this Agreement without the express written consent of the Village.
3. Any term or provision of this Agreement which is invalid or unenforceable by virtue of any statute, ordinance, court order, final administrative action or otherwise, shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement
4. No assent or waiver, express or implied, of any breach of any one or more of the terms of this Agreement shall be deemed to be taken to be a waiver of any other term or condition or assent to continuation of such breach
5. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. Any legal action commenced with respect to this

Agreement shall be commenced and prosecuted only in a court of proper jurisdiction in Kane County, Illinois.

6. This Agreement is not intended, and shall not be construed, to create any partnership or joint venture between the Village and Programmer.
7. In the event that any party must take action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its costs of enforcement, including reasonable attorneys' fees, court costs, and any other collection costs.
8. This Agreement is made solely between the Parties, and is not intended, and shall not be construed, to create any rights of, or duties or obligations to, any third party.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement on the date written above.

Village of Gilberts

*(Bison Baseball)*

\_\_\_\_\_  
Guy Zambetti, Village President

\_\_\_\_\_  
(authorized signatory)

**EXHIBIT A**

**Schedule of Recreational Activities**

4851-4064-5766, v. 1

GILBERTS MEMORIAL PARK		TOWN CENTER PARK		WAITCUS PARK	
<u>DATE</u>	<u>TIME</u>	<u>DATE</u>	<u>TIME</u>	<u>DATE</u>	<u>TIME</u>
<b>MARCH</b>				<b>MARCH</b>	
03/28/22	5 - 8pm	03/28/22	5 - 8pm	03/28/22	5 - 8pm
03/29/22	5 - 8pm	03/29/22	5 - 8pm		
03/31/22	5 - 8pm	03/30/22	5 - 8pm		
		03/31/22	5 - 8pm		
<b>APRIL</b>				<b>APRIL</b>	
04/01/22	5 - 8pm (tourney)	04/01/22	5 - 8pm (tourney)	04/04/22	5 - 8pm
04/02/22	8am – 8pm (tourney)	04/02/22	8am – 8pm (tourney)	04/11/22	5 - 8pm
04/03/22	8am – 8pm (tourney)	04/03/22	8am - 8pm (tourney)	04/18/22	5 - 8pm
04/04/22	5 - 8pm	04/04/22	5 - 8pm	04/25/22	5 - 8pm
04/05/22	5 - 8pm	04/05/22	5 - 8pm		
04/07/22	5 - 8pm	04/06/22	5 - 8pm		
04/08/22	5 - 8pm	04/07/22	5 - 8pm		
04/09/22	12 - 6pm	04/10/22	12 - 6pm		
04/11/22	5 - 8pm	04/11/22	5 - 8pm		
04/12/22	5 - 8pm	04/12/22	5-8pm		
04/14/22	5 - 8pm	04/13/22	5-8pm		
04/15/22	5 - 8pm	04/14/22	5-8pm		
04/16/22	12 - 6pm	04/16/22	2-8pm		
04/18/22	5 - 8pm	04/18/22	5-8pm		
04/19/22	5 - 8pm	04/19/22	5-8pm		
04/21/22	5 - 8pm	05/20/22	5-8pm		
04/22/22	5 - 8pm (tourney)	04/21/22	5-8pm		
04/23/22	8am – 8pm (tourney)	04/22/22	5 - 8pm (tourney)		
04/24/22	8am – 8pm (tourney)	04/23/22	8am – 8pm (tourney)		
04/25/22	5 - 8pm	04/24/22	8am – 8pm (tourney)		
04/26/22	5 - 8pm	04/25/22	5 - 8pm		

04/28/22	5 - 8pm	04/26/22	5 - 8pm		
04/29/22	5 - 8pm	04/27/22	5 - 8pm		
04/30/22	8am - 2pm	04/28/22	5 - 8pm		
		04/30/22	12 - 6pm		
<b>MAY</b>				<b>MAY</b>	
05/02/22	5 - 8pm	05/01/22	12 - 6pm	05/02/22	5 - 8pm
05/03/22	5 - 8pm	05/02/22	5 - 8pm	05/09/22	5 - 8pm
05/05/22	5 - 8pm	05/03/22	5 - 8pm	05/16/22	5 - 8pm
05/06/22	5 - 8pm	05/04/22	5 - 8pm	05/23/22	5 - 8pm
05/07/22	8am - 6pm	05/05/22	5 - 8pm		
05/09/22	5 - 8pm	05/07/22	12 - 8pm		
05/10/22	5 - 8pm	05/08/22	12 - 6pm		
05/13/22	5- 8pm (tourney)	05/09/22	5 - 8pm		
05/14/22	8am – 8pm (tourney)	05/10/22	5 - 8pm		
05/15/22	8am – 8pm (tourney)	05/11/22	5 - 8pm		
05/16/22	5 - 8pm	05/12/22	5 - 8pm		
05/17/22	5 - 8pm	05/13/22	5 - 8pm (tourney)		
05/19/22	5 - 8pm	05/14/22	8am – 8pm (tourney)		
05/20/22	5 – 8pm (tourney)	05/15/22	8am – 8pm (tourney)		
05/21/22	8am – 8pm (tourney)	05/16/22	5 - 8pm		
05/22/22	8am – 8pm (tourney)	05/17/22	5 - 8pm		
05/23/22	5 - 8pm	05/18/22	5 - 8pm		
05/24/22	5 - 8pm	05/19/22	5 - 8pm		
05/26/22	5 - 8pm	05/20/22	5 – 8pm (tourney)		
05/28/22	12 - 6pm	05/21/22	8am – 8pm (tourney)		

05/31/22	5 - 8pm	05/22/22	8am – 8pm (tourney)		
		05/23/22	5 - 8pm		
		05/24/22	5 - 8pm		
		05/25/22	5 - 8pm		
		05/26/22	5 - 8pm		
		05/31/22	5 - 8pm		
<b>JUNE</b>				<b>JUNE</b>	
06/02/22	5 - 8pm	06/01/22	5 - 8pm		
06/04/22	8am - 6pm	06/06/22	5 - 8pm		
06/06/22	5 - 8pm	06/07/22	5 - 8pm		
06/07/22	5 - 8pm	06/08/22	5 - 8pm		
06/09/22	5 - 8pm	06/09/22	5 - 8pm		
06/11/22	8am - 6pm	06/11/22	2pm - 8pm		
06/13/22	5 - 8pm	06/13/22	5 - 8pm		
06/16/22	5 - 8pm	06/20/22	5 - 8pm		
06/20/22	5 - 8pm	06/27/22	5 - 8pm		
06/23/22	5 - 8pm	06/30/22	5 - 8pm		
06/27/22	5 - 8pm				
06/30/22	5 - 8pm				
<b>JULY</b>				<b>JULY</b>	
07/08/22	5 – 8pm (tourney)	07/07/22	5 - 8pm		
07/09/22	8am – 8pm (tourney)	07/08/22	5 – 8pm (tourney)		
07/10/22	8am – 8pm (tourney)	07/09/22	8am – 8pm (tourney)		
		07/10/22	8am – 8pm (tourney)		
		07/14/22	5 - 8pm		
TRYOUTS WILL BEING IN JULY, I WILL SEND YOU THE SCHEDULE WHEN I HAVE IT					



VILLAGE OF GILBERTS

RESOLUTION 07-2022

A RESOLUTION APPROVING THE 2021 RECREATIONAL PROGRAMMING AGREEMENT WITH TAYLOR FAMILY YMCA

WHEREAS, TAYLOR Family YMCA is a non-for-profit corporation that provides youth baseball programs (the "Recreational Activities"); and

WHEREAS, Programmer desires to use a certain field owned by the Village located at Gilberts Town Center Park on Columbia Drive, Waitcus Field on Route 72, and Memorial Park on Tyrrell Road (collectively, the "Fields") for Programmer's recreational activities; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village and Programmer desire to enter into a Recreational Programming Agreement, a copy of which is attached to this Resolution as Exhibit A (the "Programming Agreement"), to enhance the recreational opportunities within the Village by allowing the Programmer to use the Fields on the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby approves the Programming Agreement and authorizes the Village President and Village Clerk to execute the Programming Agreement on behalf of the Village and such other documents as are necessary.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY THE BOARD OF TRUSTEES this \_\_\_\_ day of \_\_\_\_\_, 2022 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee David LeClercq	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

Resolution No. 07-2022

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Guy Zambetti, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk

Resolution No. 07-2022

**EXHIBIT A**  
**Programming Agreement**

**VILLAGE OF GILBERTS  
2022 RECREATIONAL PROGRAMMING AGREEMENT**

**THIS RECREATIONAL PROGRAMMING AGREEMENT (“*Agreement*”)** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the Village of Gilberts, an Illinois municipal corporation (hereinafter referred to as “the *Village*”) and (*Taylor Family YMCA*) (hereinafter referred to as the “*Programmer*”).

**RECITALS**

**WHEREAS**, Programmer is a duly registered not-for-profit corporation that provides (*Soccer, Baseball, and Flag Football*) (the “*Recreational Activities*”); and

**WHEREAS**, Programmer desires to use certain fields owned by the Village located at (*Waitcus Park and Town Center Park*) (the “*Fields*”) for Programmer’s recreational activities; and

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

**WHEREAS**, the Village and Programmer desire to enter into this Agreement to enhance the recreational opportunities within the Village by allowing the Programmer to use the Fields on the terms and conditions set forth herein.

**NOW THEREFORE**, for mutual consideration, the receipt and sufficiency of which is hereby acknowledged, the Village and Programmer agree as follows:

**A. RECITALS.** The above recitals are hereby incorporated into and made part of this Agreement.

**B. FIELD USAGE.** For calendar year 2022, the Village will permit Programmer to conduct the Recreational Activities on the Fields in accordance with the schedule attached hereto as Exhibit A. Programmer will have no rights to use the Fields outside of the dates and times identified on Exhibit A. If Programmer desires to amend the schedule attached as Exhibit A to add or modify usage dates, Programmer must make such a request to the Village Administrator no less than two (2) weeks prior to the requested date change. The Village Administrator may add, remove, or modify the schedule attached as Exhibit A without further action of the Village Board.

**C. VILLAGE RESPONSIBILITIES.** The Village agrees to provide the following services for the Fields:

1. The Village will provide porta-potties or similar temporary restroom accommodations at the Fields.
2. The Village will periodically mow the Fields at its own expense.

3. The Village will provide garbage bins at the Fields and will arrange for periodic garbage pick-up.
4. The Village's designated non-emergency contact as for questions regarding the Fields is the Public Works Department, which can be reached Monday-Friday from the hours of 8:30 am – 3:30 pm at 847-428-4167.

**D. PROGRAMMER OBLIGATIONS.** Programmer will be responsible for the following:

1. Programmer will provide all necessary equipment for the Recreational Activities.
2. Programmer will restore the Fields after each use to the same condition as Programmer found the Fields, including the removal of any garbage or debris (water bottles, paper, ect.) as reasonably determined by the Village's Public Works Director.
3. Programmer may not store any equipment at the Fields without the express written consent of the Village.
4. Programmer will be responsible for inspecting the Fields and determining whether they are safe and suitable for the Recreational Activities.
5. Programmer will be responsible for monitoring weather conditions while using the Fields, and will be responsible for determining if the Recreational Activities should be suspended or cancelled due to inclement or dangerous weather.
6. Programmer will be responsible for any and all equipment or other personal property brought onto the Fields by Programmer or the participants in the Recreational Activities. The Village will not be responsible for any lost, damaged, or stolen property brought onto the Fields.
7. Programmer will comply with all applicable local, state, and federal laws applicable to Programmer and the Recreational Activities. Programmer will not discriminate or refuse to allow an individual to participate in the Recreational Activities on basis of race, creed, color, sex, sexual orientation, military service status, age, national origin, matriculation, disability, or any other class protected by local, state, or federal law.
8. Programmer will be responsible for the safety of all participants in the Recreational Activities, including ensuring all of Programmer's employees and volunteers are qualified and capable of supervising the Recreational Activities.
9. Programmer must include the Village of Gilberts as a released party in the Programmer's waiver and release of liability for participants in the Recreational Activities. Programmer must provide the form waiver and release of liability for the Village's review and approval before Programmer uses the Fields.

**E. TERM OF AGREEMENT.** This Agreement shall be in effect from (March 15<sup>th</sup>, 2022 to (December 31<sup>st</sup>), 2022. The Village may terminate this Agreement without cause, upon 15 days written notice to Programmer. In the event that Programmer is in breach of its obligations under this Agreement, the Village may terminate this Agreement upon 2 days written notice to Programmer.

**F. INDEMNIFICATION.** Programmer will, and hereby agrees to, hold harmless, indemnify, and defend the Village, its officers, employees, agents, volunteers, and representatives, from and against any and all liability, claims, demands, or causes of action, costs, or expenses, including, but not limited to, attorneys' fees, arising out of or related to (i) the acts and/or omissions of Programmer or Programmer's employees, agents, or volunteers, (ii) the use of the Fields by Programmer or the participants in the Recreational Activities; (iii) any accident, injury, or damage whatsoever occurring at the Fields during the Recreational Activities, regardless of whether or not it is caused in part by an indemnified party hereunder. Programmer will similarly hold harmless, indemnify, and defend the Village from any and all liability, claims, demands, or causes of action, costs, or expenses, including but not limited to attorneys' fees, incurred by reason of Programmer's breach of any of its obligations under this Agreement.

**G. INSURANCE.** Programmer will carry a general liability insurance policy for an amount no less than \$1,000,000.00 and an umbrella policy for an amount no less than \$2,000,000.00. Programmer will add the Village as an additional insured party on any policy for the use of the Fields by Programmer. Programmer will provide a certificate of insurance evidencing such coverage to the Village Clerk prior to any use of the Fields by Programmer.

**H. MISCELLANEOUS.**

1. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings, whether oral or written, of the Parties in connection therewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties, and dated after the date hereof.
2. Programmer may not assign this Agreement without the express written consent of the Village.
3. Any term or provision of this Agreement which is invalid or unenforceable by virtue of any statute, ordinance, court order, final administrative action or otherwise, shall be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement
4. No assent or waiver, express or implied, of any breach of any one or more of the terms of this Agreement shall be deemed to be taken to be a waiver of any other term or condition or assent to continuation of such breach
5. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. Any legal action commenced with respect to this

Agreement shall be commenced and prosecuted only in a court of proper jurisdiction in Kane County, Illinois.

6. This Agreement is not intended, and shall not be construed, to create any partnership or joint venture between the Village and Programmer.
7. In the event that any party must take action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its costs of enforcement, including reasonable attorneys' fees, court costs, and any other collection costs.
8. This Agreement is made solely between the Parties, and is not intended, and shall not be construed, to create any rights of, or duties or obligations to, any third party.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement on the date written above.

Village of Gilberts

*(Taylor Family YMCA)*

\_\_\_\_\_  
Guy Zambetti, Village President

\_\_\_\_\_  
(authorized signatory)

## **EXHIBIT A**

### **Schedule of Recreational Activities**

4851-4064-5766, v. 1



Golden Corridor YMCA Sports

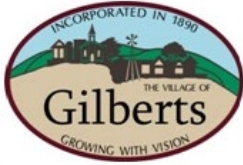
Village of Gilberts Field Use 2022

**April 11th – May 21<sup>st</sup>:** Soccer, Town Center Park, Gilberts IL, Monday – Friday, 3:00 – 8:00 PM, Saturdays 8:00 AM – 2 PM.

**June 6th – July 16th:** Baseball, Waitcus Park, Gilberts IL, Monday – Friday: 3:00 – 8:00 PM, Saturdays: 8:00 AM – 2 PM.

**August 1<sup>st</sup> – September 10th:** Soccer, Town Center Park, Gilberts IL - Monday – Friday, 3:00 – 8:00 PM, Saturdays 8:00 AM – 2 PM.

**September 26th – November 5th:** Flag Football, Town Center Park Gilberts, Monday – Friday, 3:00 – 7:00 PM, Saturdays 8:00 AM – 2 PM.



## Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** President Zambetti and the Board of Trustees

**From:** Riley Lynch, Management Analyst  
Brian Bourdeau, Village Administrator

**Date:** March 15<sup>th</sup>, 2022 Village Board Meeting

**Re:** Item 4.F: – A Motion to approve the Resolution 08-2022, a Resolution Authorizing an Agreement with Double D Booking, Inc. to Provide Entertainment Booking and Stage Management Services for the 2022 Community Days in an amount not to exceed \$22,250.

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As in previous years, the Village has explored the option of working with a talent agency to book the bands for Community Days this year. Benefits of working with an agent are outlined below:

### Staff Time

- Staff can communicate and negotiate with one person (agent) instead of multiple bands.
- The Finance Director will only have one vendor to pay instead of multiple bands. This means less time to process payments.
- The Village will have one contract to review versus multiple band contracts.
- The Entertainment Contract includes the services of a Stage Manager to run all of the stage operations before and during the event. The Stage Manager will advance all of the performers technical requirements and communicate with the sound and lighting vendor. This allows the Event Planner and Committee staff to focus on other areas of the event.

### Financial

- Our contract is with the agent; the agent handles all payments to bands.
- The Village is not responsible for any booking fees; the bands pay that to the agent.
- The bands are subcontractors to the agent, not the Village. This provides the Village with a layer of insulation in the event of a mishap.

### Quality/Quantity

- By using an agent, the Village has better access to quality bands.
- The agent books potential bands 10, 20, sometimes 30 times per year. This allows us to secure a better price for a quality band.

The agreement with Double D Booking this year is set at an amount not to exceed \$22,250.

# Village of GILBERTS

## CONTRACT FOR

### Entertainment Booking and Stage Management Services

This Contract for entertainment booking and stage management services ("**Contract**") is dated as of the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, and is by and between the Village of Gilberts, an Illinois municipal corporation ( "**Village**") and Double D Booking, Inc., an Illinois corporation ( "**Vendor**").

In consideration of the mutual covenants and agreements set forth in this Contract, the sufficiency of which is hereby acknowledged and agreed, and pursuant to the Village's statutory powers, Village and Vendor hereby agree as follows:

#### 1. **SERVICES**

A. Contract and Services. Vendor shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract all of the following, all of which is herein referred to as the "**Services**":

1. Booking Services. Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the booking of musical entertainment ( "**Bands**") for the Gilberts Festival, June 3, June 4, June 5, 2022 ( "**Event**") ( "**Booking Services**") as follows:

- a. Subject to Section 1.B of this Contract, Vendor will contract with three Bands to perform for the duration of 60-90 minutes each starting at five o'clock p.m., six thirty p.m., and eight thirty p.m. on Friday, June 3, 2022. Vendor will contract with four Bands to perform for the duration of 90 minutes each starting at one thirty p.m., four p.m., six p.m., on Saturday, June 4, 2022. Vendor will contract with three Bands to perform for the duration of 90 - 120 minutes each starting at one thirty p.m., four p.m., and six p.m., on Sunday, June 5, 2022. Vendor will secure all ten Bands by January 31, 2022.

2. Stage Management Services. Vendor shall provide the following additional services for the Event:

- a. communicate all necessary details regarding the Event to the Bands scheduled to perform;
- b. communicate all necessary technical details required by the Bands to the sound engineering company in preparation for the Event;
- c. create a "Day of Show" sheet detailing the Band schedule for the sound and lighting technicians;
- d. coordinate with the sound engineering company and the Event production manager to ensure the stage and sound equipment are ready for the Event;
- e. ensure the Bands remain on schedule, assist the Bands with moving their equipment on and off the stage, maintain a safe and organize backstage space;
- f. pay each Band the fee required under its contract with Vendor (collectively, "**Stage Management Services**").

3. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional practices, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith.

B. Approval of Bands. Vendor shall submit for the Village's approval a list of suggested Bands by January 31, 2022. If the Village rejects one or more of the proposed Bands, Vendor will submit alternate Bands for consideration. It shall be the Village's sole discretion to choose which Bands perform at the Event.

C. Responsibility for Damage or Loss. Vendor shall be responsible and liable for any loss or injury suffered by the Village, or other property or persons as a result of any negligent actions or omissions of Vendor to the extent allowed under Illinois law..

#### 2. **Contract Price**

Vendor shall take in full payment for all Services and other matters set forth under Section 1 of this Contract above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

A. Contract Price. For providing, performing, and completing all Services, a total lump sum not to exceed ( "**Contract Price**"):

\$22,250.00

B. Time of Payment. It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

1. Vendor to Submit Invoices. Vendor will submit two invoices to the Village no later than March 31, 2022. Each date of the Event will have a corresponding invoice itemizing the Stage Management Services and Booking Services provided on that date. The total sum of the combined invoiced amounts must not exceed the Contract Price.

2. Village to Pay Vendor. The Village will make payment of undisputed amounts on each of the two invoices by two separate checks, one tendered to Vendor on May 1, 2022 and the other tendered to Vendor on June 3, 2022.

C. Payment Subject to Performance. All payments will be subject to deduction or setoff by reason of any failure of Vendor to perform under this Contract. In the event that a Band fails to perform and Vendor fails to provide an alternate Band deemed acceptable by the Village, the Contract Price and the invoice for the date on which the Band was scheduled to perform will be amended to subtract the fees for that Band.

### 3. Indemnification

A. Vendor shall indemnify, hold harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of Vendor's performance of, or failure to perform, the Services or failure meet the representations and warranties set forth in Section 4 of this Contract, including any damages, liability, claims, losses, and expenses that may arise, or be alleged to have arisen, out of or in connection with Vendor's agreements with the Bands.

### 4. Vendor's Representations and Warranties

Vendor hereby represents and warrants as follows:

A. Vendor Obligation to Bands. Vendor warrants that its agreements with the Bands are between Vendor and the Bands and that the Village did not participate in any negotiations and is not party to any agreements between Vendor and the Bands. Vendor warrants that it will fulfill all its obligations, including rendering payment, to the Bands under the terms of the agreements made between Vendor and the Bands.

B. Compliance with Laws. The Services, and all of its components, shall be provided, performed, and completed in compliance with, and Vendor shall be bound by all applicable federal and state laws and local ordinances as they may be modified or amended from time to time including without limitation any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification.

C. Not Barred. Vendor is not barred by law from contracting with the Village or with any other unit of state or local government as a result of (i) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; or (ii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001. Vendor is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism; and Vendor is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity or nation.

D. Qualified. Vendor has the requisite experience, ability, organization, and staff to enable Vendor to perform the Services successfully and promptly and to commence and complete the Services within the Contract Price.

### 5. Acknowledgements

Vendor acknowledges and agrees that:

A. Reliance. Village is relying on all warranties, representations, and statements made by Vendor in this Contract.

B. Remedies. Each of the rights and remedies reserved to Village in this Contract shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract.

C. Time. Time is of the essence for this Contract and, except where stated otherwise, references in this Contract to days shall be construed to refer to calendar days.

D. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract; nor any order by the Village for the payment of money;

nor any payment for, or use, possession, or acceptance of, the whole or any part of the Services by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by the Village; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Village.

E. Severability. The provisions of this Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract shall be in any way affected thereby.

F. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by Owner and Contractor.

G. Assignment. Neither this Contract, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Vendor except upon the prior written consent of the Village.

H. Governing Law. This Contract, and the rights of the parties under this Contract shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois. Venue for any dispute relating to this Contract will be in the courts of Kane County, Illinois. Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

I. Independent Contractor Status. Vendor understands, acknowledges and agrees that the relationship of Vendor to the Village arising out of this Agreement shall be that of independent contractor. It is understood that neither Vendor nor any of Vendor's officers, directors, owners, employees or agents, including the Bands, is an employee of the Village and is therefore not entitled to any benefits provided by the Village to its employees. It is further understood by Vendor that neither Vendor nor any of its officers, directors, owners, employees or agents, or the Bands, will be covered under provisions of the workers compensation insurance of the Village and that any injury or property damage on the job will not be the Village's responsibility, except in cases where such injury or damage is the fault of the Village. Also, it is understood that neither Vendor nor any of its officers, directors, owners, employees or agents, or the Bands, is protected as an employee or as a person acting as an employee under the provisions of the public liability insurance of the Village and, therefore, will be solely responsible for its own actions. The hiring of qualified personnel to provide the Services shall be the sole responsibility of Vendor, as shall the discipline and discharge of such personnel. Vendor shall be solely responsible for compensating its personnel and the Bands. Neither Vendor nor its employees shall hold themselves out to members of the public as employees of the Village.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

Village OF GILBERTS

By:

By:

\_\_\_\_\_

\_\_\_\_\_

Village Clerk

Village Manager

ATTEST:

DOUBLE D BOOKING, INC.

By:

By:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title:

Its:

RESOLUTION 08-2022

VILLAGE OF GILBERTS

A RESOLUTION AUTHORIZING AN AGREEMENT WITH DOUBLE D BOOKING, INC. TO PROVIDE ENTERTAINMENT BOOKING AND STAGE MANAGEMENT SERVICES FOR THE 2022 COMMUNITY DAYS IN AN AMOUNT NOT TO EXCEED \$22,250

WHEREAS, the Village of Gilberts (“Village”) anticipates hosting the 2022 Community Days (“Community Days”); and

WHEREAS, the Village desires to provide certain entertainment as part of Community Days; and

WHEREAS, the Village desires to enter an agreement with Double D Booking, Inc. to provide entertainment booking and stage management services for Community Days, a copy of which is attached to this Resolution as Exhibit A (“Agreement”).

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby authorizes the Village Administrator to execute the necessary documents attached as Exhibit A with Double D Booking for an amount not-to-exceed \$22,250.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this \_\_\_ day of \_\_\_\_\_ 2022.

Table with 5 columns: Trustee Name, Ayes, Nays, Absent, Abstain. Rows include Trustee Dave LeClercq, Trustee Dan Corbett, Trustee Justin Redfield, Trustee Jeanne Allen, Trustee Lou Hacker, Trustee Brandon Coats, and President Guy Zambetti.

**Resolution No. 08-2022**

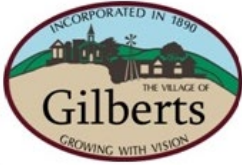
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Village President, Guy Zambetti

(SEAL)

ATTEST:

\_\_\_\_\_  
Courtney Baker, Village Clerk



## *Village of Gilberts*

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
[www.villageofgilberts.com](http://www.villageofgilberts.com)

**To:** President Zambetti and Board of Trustees  
**Cc:** Brian Bourdeau, Village Administrator  
**From:** Taunya Fischer, Finance Director  
**Date:** March 15, 2022 Village Board Meeting  
**Re:** Item 4.G: a Resolution Approving a Professional Services Agreement with Sikich LLP for Audit Services for the Fiscal Years Ending 2022, 2023, and 2024

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### Background

The Village has been with our current auditors since Fiscal Year End 2011. In keeping with Generally Accepted Accounting Principles (GAAP) best practices of rotating auditing firms every five to ten years, staff issued a Request for Proposal for Auditing Services in late January. Four firms submitted proposals and three firms were interviewed.

### Recommendation

Based on the needs of the Village at this time, staff recommends engaging Sikich for Auditing Services for Fiscal Years 2022, 2023 and 2024, with optional one-year extensions for Fiscal Years 2025 and 2026. Staff would like approval from the Board to begin this process.



February 21, 2022

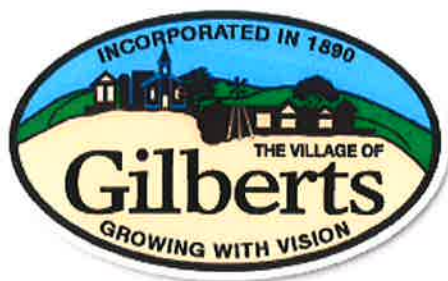


# SERVICE PROPOSAL

## Auditing Services

PREPARED FOR:

## VILLAGE OF GILBERTS



SUBMITTED BY:

Sikich LLP – Government Services  
Brian LeFevre, CPA, MBA  
Partner

1415 West Diehl Rd., Suite 400  
Naperville, IL 60563  
630.566.8400  
[brian.lefevre@sikich.com](mailto:brian.lefevre@sikich.com)

ACCOUNTING TECHNOLOGY ADVISORY

[SIKICH.COM](http://SIKICH.COM)

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## TRANSMITTAL LETTER

February 21, 2022

Ms. Taunya Fischer  
Finance Director  
Village of Gilberts  
87 Galligan Road  
Gilberts, IL 61052

Dear Ms. Fischer,

Sikich is pleased to be considered for the appointment as independent auditors for Village of Gilberts. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the state and local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a firm of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to Village of Gilberts. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal, and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 60 days, and look forward to the possibility of serving Village of Gilberts.

Sincerely,



Brian D. LeFevre, CPA, MBA  
Partner



Thomas G. Siwicki, CPA  
Senior Manager

## EXECUTIVE SUMMARY

**We know what's challenging to Village of Gilberts. Here are the strategies and solutions we recommend for you in order to face those challenges head-on and achieve success.**

Thank you for considering Sikich. We appreciate the opportunity to propose for Village of Gilberts.

Sikich is one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products, with more than 1,000 employees serving clients in all 50 states. Clients turn to us for their professional service needs due to our deep industry knowledge working with organizations of their size and for the caliber of service and attention we provide—especially when it comes to dedicated, experienced service teams and partner access.

### DEFINING YOUR CURRENT CHALLENGES

We recognize this is a time of constant change and ever increasing accountability. The task of the Village finance office is no longer to report financial results by long-standing standards that are widely known and commonly understood. The task in today's environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance. The task is also to keep up with new reporting and accountability requirements from the state, new automated processing systems, and fringe benefit tax laws.

### DEFINING YOUR BEST POSSIBLE SOLUTIONS

These ever-changing standards and accountabilities require adjusting computer systems and internal processes to adapt to the changing standards and then to report in accordance with the new standards. This shift in the environment has caused a shift in the Village thinking about an audit firm. We understand that the Village requires a year-round partner, who will assist the Village in keeping up to date with the standards and provide assistance, when needed, on specialty topics, as well as someone who can audit to the standards. Sikich is on the leading edge of the standards as they are being developed. We also have a strong commitment to current and effective technology as our firm has a solid core of technological abilities supported by a full technology division.

### DEFINING YOUR FUTURE SUCCESS

Additional details around our audit-specific capabilities are included in the next section of this document. These capabilities, in combination with our timely completion and issuance of your reports, will not only fulfill your current needs, but will undoubtedly drive stability for Village of Gilberts.

**Throughout the following paragraphs, you will find summaries of each section within this proposal. We encourage you to review each section in its entirety to gain a detailed understanding of how we can help you build your bottom line and achieve success.**

### WHY VILLAGE OF GILBERTS SHOULD SELECT SIKICH

Clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Specifically, Sikich offers the access to resources, decades of experience and passion for action necessary to face your challenges head-on with you.

### PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

A crucial component to Village of Gilberts' success is working with a team completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Your engagement team is made up of senior professionals who will provide the expertise, insights and responsiveness your organization requires.

### SPECIFIC AUDIT APPROACH

Our approach is always holistic, forward-thinking and customized for Village of Gilberts' specific needs. We operate in a way that provides full attention to evaluating significant areas, including those that present the greatest risk and where new opportunities for financial and operational improvement may exist.

### SCOPE OF SERVICES FOR VILLAGE OF GILBERTS

The scope of our work for Village of Gilberts is outlined in the following proposal. We want to invest in what we hope will become a long-lasting relationship with the Village of Gilberts, which is why we commit to delivering the results the Village of Gilberts requires. The timeline of the engagement on which we are proposing is outlined in this section.

**We would be honored to call Village of Gilberts our client and look forward to working with you.**

## TECHNICAL PROPOSAL

### STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from Village of Gilberts in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2018 revision, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to Village of Gilberts, and is independent with respect to any non-attest services provided to Village of Gilberts, both in fact and in appearance to any knowledgeable third party.

### LICENSE TO PRACTICE IN ILLINOIS

Sikich is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003284). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

### PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

**Sikich commits to providing a team of senior professionals, all of whom have unmatched expertise in the government industry.**

A crucial component to Village of Gilberts' success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Village of Gilberts will receive unparalleled levels of expertise, insights and responsiveness from a team of senior professionals who have significant experience working with government entities. Our firm offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable. In the event of staff turnover on the Village of Gilberts engagement, we will seek the prior written approval of Village of Gilberts.

Village of Gilberts' key engagement team members will be supported by staff on the firm's government services team. Please refer to the Exhibits section on page 19 to read biographies of Village of Gilberts' engagement team.

#### **BRIAN D. LEFEVRE, CPA, MBA**

##### ENGAGEMENT PARTNER

As engagement partner, Brian will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of Village of Gilberts' annual comprehensive financial report. Moreover, our firm's philosophy is to have the team leader on location during the completion of the majority of fieldwork. Therefore, Brian will be present at Village of Gilberts' offices during both our preliminary and final fieldwork.

#### **ANTHONY M. CERVINI, CPA, CFE**

##### RESOURCE PARTNER

The resource partner is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement partner.

#### **JAMES R. SAVIO, CPA, MAS**

##### QUALITY CONTROL PARTNER

The quality control partner will provide a second partner review of the audit workpapers and Village of Gilberts' annual comprehensive financial report.

#### **THOMAS G. SIWICKI, CPA**

##### SENIOR AUDIT MANAGER

As the senior audit manager, Tom will be Village of Gilberts' secondary contact for anything related to the successful audit of your organization. Tom will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

**ADDITIONAL PROFESSIONAL STAFF**

Other professional staff assigned to the engagement will be full-time employees of the firm and have a minimum of one to three years of auditing experience. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2018). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external courses sponsored by the AICPA, ICPAS, GFOA and IGFOA, as well as internal courses.

This enables our firm to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any “on the job accounting or financial reporting training” by your staff. Moreover, we can assure Village of Gilberts the quality of staffing for a multi-year engagement, even if a change in personnel is required, subject to your approval.

**SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES**

Following is a list of significant engagements performed last year that are similar to the engagement proposed for the Village of Gilberts.

Name	Length of Service (Years)	Hours	Contact
Village of Carol Stream* 500 North Gary Avenue Carol Stream, IL 60188	24	250	Mr. Jon Batek Finance Director 630.871.6225 jbatek@carolstream.org
Village of Clarendon Hills* 1 N. Prospect Avenue Clarendon Hills, IL 60514	19	250	Ms. Maureen Potempa Finance Director 630.286.5400 mpotempa@clarendonhills.us
Village of Wheeling* 2 Community Boulevard Wheeling, IL 60090	10	300	Mr. Michael Kaplan Finance Director 847.499.9020 mkaplan@wheelingil.gov
Village of Plainfield* 24401 W. Lockport Street Plainfield, IL 60544	20	250	Ms. Traci Pleckham Director of Management Services 815.436.7093 tpleckham@goplainfield.com
City of Batavia* 100 N. Island Avenue Batavia, IL 60510	10	300	Ms. Peggy Colby Finance Director 630.454.2030 PColby@cityofbatavia.net
City of Naperville* 400 South Eagle Street Naperville, IL 60540	18	500	Ms. Rachel Mayer Director of Finance 630.420.4115 MayerR@naperville.il.us

*\* These governments participate in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program (we assisted 50 governments in receiving their first Certificate awarded). Sikich has more than 75 clients that have applied for and received the Certificate of Achievement for Excellence in Financial Reporting. In addition, Single Audits of Federal Expenditures were performed for all clients listed above and many others.*

**SPECIFIC AUDIT APPROACH**

From identifying expectations to executing a plan to preparing for next year, our approach is holistic and always forward-thinking.

For Village of Gilberts, our approach satisfies a number of requirements, including high-quality service, access to senior resources and specialization in the government industry. We strongly believe Sikich is the firm that can offer you all of these and more.

We will tailor this engagement to Village of Gilberts’ specific needs—always with a view toward identifying new opportunities for financial and operational improvement. Procedures are designed to give full attention to evaluating significant areas, including those that present the greatest risk. Sikich’s holistic approach will address critical compliance and risk management needs.

Before embarking on this engagement, we will make certain to have a clear understanding of your mission and strategic direction. We do this by identifying and addressing risks and helping you ensure financial strength. We strongly believe there is no such thing as too much communication, not only during the engagement, but also throughout the year.



**AUDIT STANDARDS**

The objective of our audit is to issue an unmodified opinion on Village of Gilberts’ governmental activities, business-type activities, each major fund and the aggregate remaining fund information that collectively comprise Village of Gilberts’ basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2018), the Single Audit Act of 1996 and the Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the statistical or introductory sections of the comprehensive annual financial report and accordingly, will not express an opinion on the information contained in these sections.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that Village of Gilberts provide us with the basic information required for our audit.



Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like Village of Gilberts
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures
- Performance of additional testing, as necessary

#### **PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS**

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict firm policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

#### **QUALITY CONTROL**

At Sikich, we are committed to providing the highest quality audits in the industry. Village of Gilberts can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our firm has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. In 2020, we received our eleventh consecutive peer review unmodified ("pass") report. This is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee and our Partner-in-Charge of Quality Assurance. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our state and local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. These reports have been judged to meet and, in most instances, exceed industry standards and requirements. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a firm-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.

## WHY VILLAGE OF GILBERTS SHOULD SELECT SIKICH

Our team works devotedly with governmental entities just like yours, has the resources required to perform this engagement and is technically experienced and insightful.

As previously mentioned, clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Your challenges are our challenges, and chances are, we have successfully faced them many times before. Aside from this, here are a number of reasons how Village of Gilberts can benefit from a relationship with Sikich.

### ACCESS

With Sikich, you get access to a multitude of resources that will help your organization grow today and in the future.

#### ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognitions in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled involvement from our most senior resources. Our partners are on-site during audit fieldwork and are available year-round for direct consultation as issues occur.

#### ACCESS TO EDUCATION

Village of Gilberts will remain abreast of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to Village of Gilberts' engagement. We accomplish this by anticipating your needs based on our experience with you and your industry, and using a variety of communication channels: timely responses to your questions; informal discussions; mailings on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- GASB Statement No. 84 Fiduciary Activities
- GASB Statement No. 87 Leases
- The New GASB Reporting Model
- Accounting & Report for Cash and Investments
- Preparing a Management's Discussion and Analysis
- Capital Assets including Asset Retirement Obligations and Impairments
- Long-Term Debt and Leases
- Economic Condition Reporting
- Financial Reporting Entity
- Accounting for Insurance and Employee Benefits
- Payroll Reporting for Government Entities
- Year-End Payroll Updates
- The New Look of HR: 2021
- Fraud and Internal Controls
- Fraud and Cybersecurity in the Remote Environment

#### ACCESS TO VALUE

Your organization will receive extraordinary value for Sikich's fee because we are dedicated to a customer-centric approach that includes open communication, respect and clear results. As a leader, the overall success of your organization should be the core of your focus. We're here to be your trusted advisor for those functions you can't focus on every moment, as well as for issues affecting the government industry, including new accounting pronouncements and employee benefit regulations. We understand that each client has its own unique set of needs, business practices and operating environment. Our services are tailored to the specific needs of your organization.

#### EXPERIENCE

Helping clients achieve long-term success is what we do. Our professionals will bring to your engagement the deep industry and service-level experience they have accumulated throughout the years.

#### EXPERIENCE IN YOUR INDUSTRY

Sikich's state and local government team provides services to more than 450 counties, cities, villages, towns and other local governments. Many of these have been long-standing clients and are evidence of our dedication to the state and local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our firm to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- Central Association of College and University Business Officers (CACUBO)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of Missouri (GFOA-MO)
- Government Finance Officers Association of the United States and Canada (GFOA)
- ICPAS Governmental Report Review Committees
- IGFOA Technical Accounting Review Committee
- Illinois Association of County Board Members and Commissioners (IACBMC)
- Illinois Association of Fire Protection Districts (IAFPD)
- Illinois Association of Park Districts (IAPD)
- Illinois Association of School Business Officials (IASBO)
- Illinois City/County Management Association (ILCMA)
- Illinois County Treasurers' Association (ICTA)
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Library Association (ILA)
- Illinois Municipal Treasurers Association (IMTA)
- Illinois Parks and Recreation Association (IPRA)
- Illinois Tax Increment Association (ITIA)
- International City/County Manager's Association (ICMA)
- National Association of College and University Business Officers (NACUBO)

#### EXPERIENCE IN WHAT WE DO

Your Sikich engagement team is comprised of senior CPAs who have been working in the field for years. Providing high-quality audit services is second nature to each of them, which is proven through our impressive track record of helping clients succeed. This team will provide Village of Gilberts with timely completion of professional services. Moreover, members of the Sikich government services team have served as expert speakers to organizations, state GFOAs and others for formal presentations at local meetings and annual conferences on a variety of governmental accounting, auditing and financial reporting topics. We have also developed governmental accounting, auditing and financial reporting training courses for various organizations with members of our firm serving as lead instructors for the courses.

#### EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services in the Midwest to governmental entities. Our team of professionals specializes in the management, operations and financing of general purpose state and local governments, park districts, intergovernmental organizations, municipal utilities and special districts. This focus and our exemplary reputation assure Village of Gilberts the highest quality work and the most cost-effective delivery of services.

#### INITIATIVE

One of our strengths at Sikich is our need to be proactive. We find potential issues before you have to worry about them, because we're ready with a solution.

#### INITIATIVE FOR A SMOOTH TRANSITION

Your transition to Sikich will be a non-disruptive one. Brian LeFevre and Tom Siwicki have directed the transition of many new clients and will bring this experience to the Village of Gilberts engagement team. Your engagement team will have continuous, hands-on involvement in what we consider an important relationship with Village of Gilberts. We have many ways of achieving this transitions such as:

- Developing an agreed-upon timetable for deliverables and follow up regularly on their progress
- Utilizing concise audit programs, eliminating unnecessary audit steps and preparing audit schedules and workpapers
- Using existing client materials to the greatest extent possible, such as internal control memos and client assistance letters

#### INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and audit-specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to Village of Gilberts, we keep you abreast of regulatory changes and best business practices to ensure we identify crucial opportunities that will benefit Village of Gilberts.

#### INITIATIVE FOR YOUR SATISFACTION

Village of Gilberts' success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client of the firm?
- What is your vision for Village of Gilberts?

## SCOPE OF SERVICES FOR VILLAGE OF GILBERTS

We will exceed your expectations by conducting and delivering on a high-quality engagement within your required timeline—all for a reasonable fee.

We are proposing to provide the following services to Village of Gilberts as specified in the RFP:

- Audit of basic financial statements of Village of Gilberts for the fiscal year ending April 30, 2022.
- Preparation of seven (7) bound copies and an electronic copy (.pdf) of the annual comprehensive financial report (report covers, dividers, introductory section, MD&A and certain statistical data to be provided by Village of Gilberts);
- Preparation of seven (7) bound copies and an electronic copy (.pdf) of the management letter for Village of Gilberts, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Preparation of seven (7) bound copies and an electronic copy (.pdf) of the report on compliance with Public Act 85-1142 (TIF) (if applicable);
- Preparation of one (1) copies of the Annual Financial Report (AFR) filed with the County Clerk and State Comptroller (one electronic and four bound copies);
- Preparation of five (5) bound copies and an electronic copy (.pdf) of the Single Audit Report, if applicable;
- Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable
- Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- Retain workpapers for seven (7) years in accordance with firm standards;
- Reporting to the Board of Trustees in accordance with Statement on Auditing Standards (SAS) No. 114, Communications with Those Charged with Governance; and
- Exit conference(s) with Village of Gilberts Officials to present the completed audit and related materials.

**CLIENT SERVICE TIMELINE**

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<p><b>I. Preliminary Planning</b></p> <p>During this phase of the audit, we would meet with representatives of Village of Gilberts to discuss the approach we would take during the audit, focusing on areas of particular concern to Village of Gilberts as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.</p>	<p>The meeting would be attended by the engagement partner and engagement manager, if necessary.</p>								
<p><b>II. Preliminary Fieldwork</b></p> <p>During this phase of the audit, we would develop an understanding and documentation of Village of Gilberts' accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. In addition, we may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality on an individual fund basis and complete a preliminary analytical review of Village of Gilberts' financial position as a whole.</p> <p>In addition, we would review all minutes from the meetings of the Board of Trustees and the Police Pension Board; review all ordinances adopted by Village of Gilberts during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by Village of Gilberts; and perform our fraud interviews in accordance with Statement on Auditing Standards (SAS) No. 99. Upon completion of this phase, we would finalize all necessary confirmations Village of Gilberts will prepare; review all proposed client assisted work papers and the timing of preparation by Village of Gilberts; develop our audit programs for the next phase of the audit and review and document any changes to Village of Gilberts' Annual Comprehensive Financial Report; and prepare the schedule for the remainder of the audit.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one professional staff.</p>								
<p><b>III. Fieldwork</b></p> <p>During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of Village of Gilberts' financial statements with a rough draft of the financial statements provided to Village of Gilberts at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from Village of Gilberts to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one to two professional staff.</p>								

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<p><b>IV. Workpaper Review and Report Production</b></p> <p>During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource partner and the quality control partner. All workpapers are reviewed by the engagement partner during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon Village of Gilberts' staff after fieldwork has been completed.</p>	<p>This phase would be completed by the engagement partner, resource partner and the quality control partner.</p>								
<p><b>V. Drafts to Village of Gilberts</b></p> <p>We will deliver a preliminary draft of the Annual Comprehensive Financial Report at the end of fieldwork. A revised draft will be delivered by the engagement partner and reviewed in-depth with representatives of Village of Gilberts within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to Village of Gilberts no later than three business days after receiving all proposed changes. Draft due September 15.</p>	<p>This phase would be completed by the engagement partner.</p>								
<p><b>VI. Completion of the Audit</b></p> <p>Upon approval of the drafts by Village of Gilberts, we will present the signed, bound copies of the annual comprehensive financial report, the management letter and the additional reports described in this proposal. The engagement partner will be available for meetings with representatives of Village of Gilberts including the Village President, the Board of Trustees and management for formal presentations of the reports. Final report due October 1</p>	<p>This phase would be completed by the engagement partner.</p>								
<p><b>VII. Support to Village of Gilberts</b></p> <p>Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to Village of Gilberts. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert Village of Gilberts to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of Village of Gilberts.</p>	<p>This phase would be completed by the engagement partner.</p>	Ongoing							

In future years, we would develop a similar plan and timeframe with the assistance of Village of Gilberts to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the annual comprehensive financial report. These completion dates are well within the deadlines established by Village of Gilberts. We have a proven track record of meeting and exceeding deadlines established by our clients.

#### IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the Village Finance Director. The timing of this discussion will provide Village of Gilberts with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the Village Finance Director or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by Village of Gilberts. The billings for the audit would not exceed this fee unless Village of Gilberts specifically requests that the scope of the engagement be expanded and Village of Gilberts and the firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.



## ADDITIONAL RESOURCES AND SERVICES

With more than a dozen services, our areas of expertise are oftentimes complementary of one another. How else can we help you meet your government's goals?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer, and talk to your engagement partner about how these services may complement what you are already seeking.

### DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

### HUMAN RESOURCES

Your people are a large part of what makes up your organization. Recruiting, training and retaining employees are vital parts of ensuring your organization continues to provide only the best for your constituency. With services such as recruiting and onboarding, compensation and compliance, employee benefits and more, you can better understand what will keep your employees happy and productive.

### MARKETING

The effectiveness of your marketing efforts can make or break your organization's success. From eye-catching logos to print and digital collateral, every piece must work for an intended audience. By delivering the right stories and amplifying those messages, you will properly position your organization in the marketplace.

### NOT-FOR-PROFIT SERVICES

Funding challenges, increased demand from stakeholders and changing trends and policies can make it difficult for not-for-profit organizations to reach their goals. For those common challenges and others more specific to your organization, you need a professional services partner with an industry-dedicated team to deliver the accounting, advisory and technology services that will help you work toward your mission.

### PROCESS IMPROVEMENT

Processes truly define organizations, but are often forgotten when seeking root causes to problems or managing more efficient and effective services. Improvements to existing processes—ranging from development review to utility billing—have the potential to decrease cycle time, increase quality and result in higher customer satisfaction. Sikich employs a customer-centric approach to process improvement by involving internal and external customers to understand and make meaningful improvements while continuing to meet their needs.

### PUBLIC RELATIONS

Achieve a higher media profile, greater mindshare among your constituents and proper positioning in the marketplace with a thoughtful, research-based and integrated approach to public relations. From overall positioning to media relations, conveying the right stories to the right people is critical in an effective public relations program.

### TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Organizational management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity—if implemented the right way.

### TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

## FEE PROPOSAL

### PROPOSAL COST SUMMARY

#### See Fee Proposal in the Exhibits Section

These fees assume that Village of Gilberts will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances.

We want to invest in what we hope will become a long-lasting relationship with Village of Gilberts, which is why we will absorb the costs of the orientation and nonrecurring procedures required in an initial engagement. We estimate these costs to be 20-25% of our first-year fees.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due within 60 days of receipt of an invoice. Invoices not paid within 60 days are assessed a finance charge of 1 percent per month (12 percent annually).

## EXHIBITS

We know you likely have many more questions for us. Take a look at the attached documents for additional information about our firm and those who will work with you.

### EXHIBIT B

#### ENGAGEMENT TEAM BIOGRAPHIES

- Brian D. LeFevre, CPA, MBA
- Anthony M. Cervini, CPA, CFE
- James R. Savio, CPA, MAS
- Tom Siwicki, CPA

#### SIKICH RESOURCES

#### STATE & LOCAL GOVERNMENT SERVICES

#### FIRM PROFILE

#### PEER REVIEW

EXHIBIT B

**AUDITING SERVICES RFP  
RESPONSE FORM**

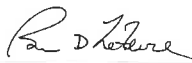
Firm: Sikich LLP

Firm Contact/Project Administrator: Brian D. LeFevre, CPA, MBA

Address: 1415 W. Diehl Road, Suite 400

Naperville, IL 60563

Telephone and fax numbers: 630-566-8400 (T) / 630-566-8401 (F)

Signature of Authorized agent: 

Print name and position of Authorized Agent: Brian D. LeFevre, CPA, MBA, Partner

Date of proposal submission: February 21, 2022

**FEE STRUCTURE**

	<u>FYE 2022</u>	<u>FYE 2023</u>	<u>FYE 2024</u>	<u>FYE 2025</u> 1 <sup>st</sup> 1-year renewal	<u>FYE 2026</u> 2 <sup>nd</sup> 1-year renewal
Municipal Audit and all Associated Work	<u>\$32,000*</u>	<u>\$33,280</u>	<u>\$34,610</u>	<u>\$35,990</u>	<u>\$37,430</u>
Police Pension Actuarial Services and all Associated Work	<u>\$ N/A**</u>	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>	<u>\$ N/A</u>
<b>Total</b>	<u>\$32,000</u>	<u>\$33,280</u>	<u>\$34,610</u>	<u>\$35,990</u>	<u>\$37,430</u>

\*In addition to the above fees, if a TIF compliance opinion is required there would be an additional fee of \$2,200 for FYE 2022 with each subsequent year increasing by 4% per year. In addition, if the Village is required to have a single audit there would be an additional fee of \$3,500 for FYE 2022 with each subsequent year increasing 4% per year. If no single audit is required but the Village requires an audit under Governmental Audit Standards related to the State of Illinois GATA requirements there would be an additional fee of \$1,750 for FYE 2022 with each subsequent year increasing 4% per year.

\*\*Sikich does not offer actuarial services as this is often an audit independence issue.

## BRIAN D. LEFEVRE

CPA, MBA

*Partner*

Brian D. LeFevre, CPA, MBA, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, budget development, revenue and expenditure forecasting, and cash and debt management. Brian has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1993. He has also been responsible for developing and serving as lead instructor for governmental accounting, auditing and financial reporting training courses internally for the Firm and for the Illinois Government Finance Officers Association (IGFOA). Brian previously served as Chair of the Governmental Report Review Committee of the Illinois CPA Society.

### SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Police and Fire Pension Accounting Services

### AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Report Review Committee
- Illinois Government Finance Officers Association
- GFOA Special Review Committee
- Northern Illinois Alliance of Fire Protection Districts
- Illinois Public Pension Fund Association
- Aurora Downtown Kiwanis Club, Former Treasurer and Board Member
- Greater Aurora Chamber of Commerce Leadership Academy, Class of 1996
- Lord of Life Church, Former Executive Director and Treasurer

### EDUCATION

- Bachelor's Degree in Accounting, Valparaiso University
- Master of Business Administration, Northern Illinois University



### LOCATION:

#### NAPERVILLE OFFICE

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[brian.lefevre@sikich.com](mailto:brian.lefevre@sikich.com)

## ANTHONY M. CERVINI

CPA, CFE

*Partner-in-Charge, Government Services*

Anthony M. Cervini, CPA, CFE, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management.

Anthony has participated in hundreds of audits of municipalities and other governmental entities since beginning his career with Sikich in 2005. He also has been responsible for serving as lead instructor for governmental accounting, auditing, financial reporting, cash management and internal control courses internally and throughout the Midwest.

Anthony serves as a member of the GFOA Special Review Committee and is the current Chair of the Illinois CPA Society Government Report Review Committee. Anthony previously served as a budget reviewer for the Government Finance Officers Association Distinguished Budget Presentation Award.

### SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

### AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society Government Report Review Committee
  - Chairperson (2021-present)
  - GAAP Basis Reporting - Sub-Chair (2018-2020)
- Illinois Government Finance Officers Association
- Wisconsin Government Finance Officers Association
- GFOA Special Review Committee
- Naperville Area Humane Society, Treasurer (2010-2017)
- PrimeGlobal Managers' Leadership Program (2015-2016)

### EDUCATION

- Bachelor's Degree in Accounting, The University of Iowa
- Master of Business Administration, Benedictine University



### LOCATIONS:

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#### MILWAUKEE OFFICE

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[anthony.cervini@sikich.com](mailto:anthony.cervini@sikich.com)

## JAMES R. SAVIO

CPA, MAS

*Partner*

James R. Savio, CPA, MAS, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, revenue and expenditure forecasting and cash and debt management. Jim has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1995. He has also been responsible in developing and serving as lead instructor for governmental accounting, auditing, financial reporting and cash management courses both internally and externally. Jim serves on the Illinois Government Finance Officers Association's Technical Accounting Review Committee and the Illinois CPA Society Governmental Executive Committee. Jim also serves as a committee member for Sikich's mentoring program and assists in the development and implementation of Sikich's new hire training program.

### SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

### AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Executive Committee
- Illinois Government Finance Officers Association  
Technical Accounting Review Committee
- Greater Aurora Chamber of Commerce Leadership Academy,  
Class of 1998

### EDUCATION

- Master of Accounting Sciences, Northern Illinois University
- Bachelor's Degree in Accounting, Northern Illinois University



### LOCATION: NAPERVILLE OFFICE

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[jim.savio@sikich.com](mailto:jim.savio@sikich.com)

**THOMAS G. SIWICKI**

CPA

*Senior Audit Manager*

Thomas G. Siwicki, CPA, is a senior audit manager at Sikich and has experience working in the public accounting industry since 2009. He provides assurance services and recommendations for improvements to local government and manufacturing and distribution clients. Tom is also responsible for managing the execution of audit engagements and supervising the audit team.

**SERVICE AREAS**

- Assurance and Advisory Services
- Governmental Audit, Accounting
- Governmental Financial Reporting
- Manufacturing and Distribution Services

**AFFILIATIONS**

- Illinois Government Finance Officers Association
- Illinois CPA Society

**EDUCATION**

- Bachelor of Science in Accountancy, Illinois State University
- Master of Professional Accountancy, Illinois State University

**LOCATION:****HEADQUARTERS**

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# GOVERNMENT SERVICES

## Government agencies experience increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

### SERVICES SIKICH PROVIDES:

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Capital Management & Payroll
- Insurance Services
- IT Services
- Marketing & Communications
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district, Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

**Experience unparalleled commitment and high-quality, timely services** when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

### WHO WE SERVE:

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts
- State Departments & Agencies

## TEAM LEADER



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## WHY SELECT SIKICH?

Our team works devotedly with units of local government like yours to provide the resources required to help you focus on managing your organization, while we take care of everything behind-the-scenes.



## OUR EXPERTS



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## ABOUT SIKICH

Sikich LLP is a global company specializing in technology-enabled professional services. With more than 1,000 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

# FIRM PROFILE



## ORGANIZATION

Sikich LLP, a leading professional services firm specializing in accounting, technology, investment banking\* and advisory services\*\*, has 1,000+ professionals throughout the country. Founded in 1982, Sikich now ranks within the country's top 30 largest Certified Public Accounting firms and is among the top one percent of all enterprise resource planning solution partners in the world. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

## INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

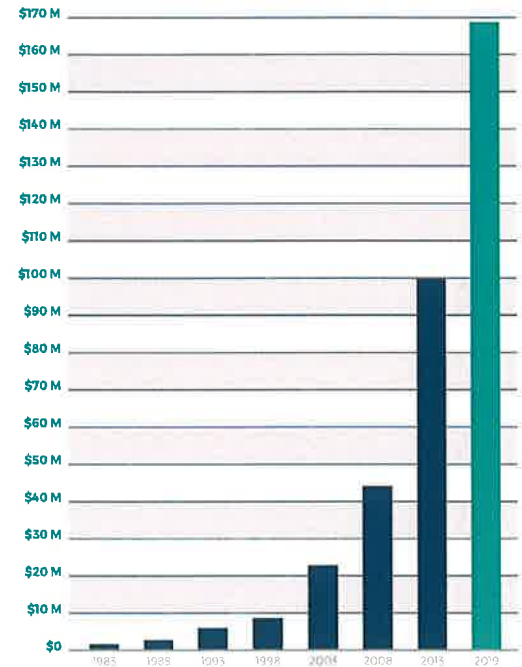
AGRICULTURE	AUTOMOTIVE	CONSTRUCTION & REAL ESTATE
DISTRIBUTION & SUPPLY CHAIN	GOVERNMENT	HIGH-TECH
LIFE SCIENCES	MANUFACTURING	NOT-FOR-PROFIT
PRIVATE EQUITY	PROFESSIONAL SERVICES	

## STATISTICS

2020 Revenue .....	\$184.2M
Total Partners .....	100+
Total Personnel .....	1,000+

*Personnel count as of 2020*

## SIKICH TOTAL REVENUE



● SIKICH LOCATIONS

<b>Akron, OH</b> (330) 864-6661	<b>Crofton, MD</b> (410) 451-5150	<b>Milwaukee, WI</b> (262) 754-9400	<b>Princeton, NJ</b> (609) 285-5000	<b>Washington, MO</b> (636) 239-4785
<b>Alexandria, VA</b> (703) 836-1350	<b>Decatur, IL</b> (217) 423-6000	<b>Minneapolis, MN</b> (331) 229-5235	<b>Springfield, IL</b> (217) 793-3363	
<b>Boston, MA</b> (508) 485-5588	<b>Indianapolis, IN</b> (317) 842-4466	<b>Naperville, IL</b> (630) 566-8400	<b>St. Louis, MO</b> (314) 275-7277	
<b>Chicago, IL</b> (312) 648-6666	<b>Los Angeles, CA</b> (877) 279-1900	<b>Peoria, IL</b> (309) 694-4251	<b>St. Louis, MO</b> (636) 532-9525	

## SERVICES

### ACCOUNTING, TAX & ASSURANCE

### TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Security and Compliance
- Digital Transformation Consulting

### ADVISORY

- Business Succession Planning
- Insurance Services
- Forensic and Valuation Services
- Human Capital Management & Payroll Consulting
- Investment Banking
- Marketing & Communications
- Retirement Plan Services
- Supply Chain
- Transaction Advisory Services
- Wealth Management

\* Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC.

\*\* Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

## CERTIFICATIONS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the American Institute of Certified Public Accountants' Governmental Audit Quality Center and the Employee Benefit Plan Audit Quality

Center. We adhere to the strict requirements of membership, which assure we meet the highest standards of audit quality. In 2020, Sikich received its 11th consecutive unmodified ("pass") peer review report, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

## AWARDS

### 2018-2021

- 2021, 2020 Great Place to Work®
- 2020, 2019 Oracle® NetSuite 5 Star Award
- 2019/2020, 2018/2019 Inner Circle for Microsoft Dynamics
- *Accounting Today* Top 100 Firms - ranked top 30 nationally
- *Accounting Today* Top 100 Value Added Reseller Stars (VARs) - ranked top 10
- Best Places to Work in Illinois
- Best Places to Work in Indiana
- Milwaukee's Best and Brightest Companies to Work For®
- Chicago's Best and Brightest Companies to Work For®
- Boston's Best and Brightest Companies to Work For®
- Bob Scott's Top 100 VARs

### 2017

- Bob Scott's Top 100 VARs
- *Accounting Today* Top 100 VARs
- Vault Accounting Top Ranked
- When Work Works Award
- WorldatWork Work-Life Seal of Distinction
- Microsoft Dynamics Inner Circle and President's Club
- Best Places to Work in Illinois
- Milwaukee's 101 Best and Brightest Companies to Work For®
- Best Places to Work in Indiana
- Chicago's 101 Best and Brightest Companies to Work For®
- *Milwaukee Journal Sentinel* Top Workplaces in Milwaukee
- *Chicago Tribune's* Top Workplaces
- *Crain's List* Chicago's Largest Privately Held Companies
- Boston's 101 Best and Brightest Companies to Work For®
- National Best and Brightest in Wellness
- National Best and Brightest Companies to Work For



## SIKICH IS PROUD TO BE PART OF:

### PRIMEGLOBAL

PrimeGlobal is one of the top five largest associations of independent accounting firms in the world, providing a wide range of tools and resources to help member firms furnish superior accounting, auditing, and management services to clients around the globe.



## Report on the Firm's System of Quality Report

August 31, 2020

To the Partners of Sikich LLP  
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) in effect for the year ended March 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <http://www.aicpa.org/prsummary>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### **Required Selections and Considerations**

Engagements selected for review included (engagements performed under *Government Audit Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements]).

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP in effect for the year ended March 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads "Anders Minkler Huber & Helms LLP". The signature is written in a cursive, flowing style.

**ANDERS MINKLER HUBER & HELM LLP**  
**Certified Public Accountants**

**VILLAGE OF GILBERTS**

**RESOLUTION 09-2022**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SIKICH LLP FOR AUDIT SERVICES FOR THE FISCAL YEARS ENDING 2022, 2023 AND 2024**

**WHEREAS**, the Village is required by law to conduct an annual audit; and

**WHEREAS**, the Village published a request for proposals for auditing services to conduct the Village’s required annual audit; and

**WHEREAS**, the Village received four responses and conducted interviews with three audit firms; and

**WHEREAS**, the auditing firm of Sikich LLP has a demonstrated record of governmental audit services and submitted a proposal which best meets the needs of the Village for audit services.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS**, as follows:

**Section 1.** **Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

**Section 2.** **Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute an agreement and other necessary documents with Sikich LLP for audit services for the Fiscal Years ending 2022, 2023 and 2024, with optional one-year renewals for Fiscal Years 2025 and 2026.

**Section 3.** **Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

**PASSED BY VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2022.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dave LeClercq	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____



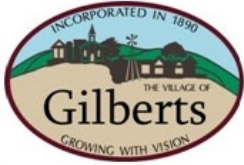
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Village President, Guy Zambetti

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk



## Village of Gilberts

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Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** President Zambetti and the Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
Taunya Fischer, Finance Director  
**Date:** March 15, 2022 Village Board Meeting  
**Re:** FY2023 Draft Budget Transmittal

---

On behalf of Village Staff, we are pleased to present a draft Fiscal Year 2023 (FY2023) Budget for Village Board consideration and discussion. The FY2023 Budget as presented represents a balanced budget while continuing an emphasis on capital and building infrastructure investment. As you may recall, in FY2022, the Village was awarded \$1,099,019.64 in the American Recovery Plan Act (ARPA) for Coronavirus Local Fiscal Recovery Funds. Preliminary guidance issued by the US Treasury originally heavily restricted the use of the funds to water, wastewater, sanitary sewer and broadband projects. However, upon issuance of final guidance, the use of funds was expanded to cover a larger portion of municipal related capital projects due to a standard allowance analysis of revenue lost. Upon review the new guidance, Village staff revised proposed ARPA capital plan, which is included with the FY2023 Budget proposal.

The FY2023 Budget is presented in three general parts: (1) operations, (2) a five-year capital plan, and (3) a specific ARPA capital plan.

### Overview of the Fiscal Year 2023 Budget

The Fiscal Year 2023 Budget continues to seek efficiencies through the enhanced use of technology, as well as an investment in providing professional development opportunities to staff at all levels of the organization.

- Personnel:
  - A wage adjustment is contemplated in the proposed budget, however, once the CBA is finalized this could change.
  - Anticipated slight increases are included for Group Health Insurance. The Village anticipates receiving final rates late March which may require an adjustment to the budget prior to adoption.
  - Police Pension Fund contribution of \$326,723. This represents 100% of the actuarial recommended contribution.
- Goals
  - Develop and begin implementation of a Village-wide Comprehensive Plan. While the comprehensive planning process has already begun in FY2022, a vast majority of the work will take place in FY2023.
  - Emphasis on continued staff professional development opportunities to ensure our employees are able to continue their professional growth and utilize those skills in their daily work.
  - Develop and implement a storm sewer & sanitary sewer cleaning program defining priority areas, rotating schedule, and practical portion. Program should also include training program for new

employees and continued refresher courses for current employees. This program should be shared and crafted between both divisions considering current Village equipment, current Village infrastructure and future Village infrastructure. Plan should allow for quantifiable goal setting for the future; for example, setting a minimum linear footage for yearly cleaning. Focus: Village Infrastructure – Maintenance Program

- Develop and implement an open ditch maintenance program. This program should include inter-governmental agreements with other agencies if necessary or required. This program should take into account outside contractual services needed on a yearly basis and develop in coordination with the Village’s Stormwater Consultant a priority basis for areas in need of maintenance. The program should also create a plan for future areas and a regular maintenance schedule to prevent any reoccurring storm water issues to keep in best practice. Focus: Village Infrastructure – Maintenance Program

### Overview of Projected FY2022 Budget Position

#### Total Projected Fund Balances

Fund	FY 2022 Year-End Projected Fund Balance	Restricted Funds	Unrestricted Funds
01-GENERAL	\$5,835,796.61	\$3,686,208.75	\$2,149,587.86
20-WATER	\$6,477,884.89	\$307,153.74	\$6,170,731.15

#### Total Projected Impact Fee Account Balances

	Municipal Impact	Park Impact	Utility Fees
<b>FY 2022 TOTALS</b>	710,491.02	573,764.85	50,944.65

### General Fund

The General Fund, as presented, seeks to maintain current operating expenditure levels. Adjustments have been made to accounts to more accurately reflect historical actual amounts. FY2022 revenue projections were developed using a conservative approach and available trend data.

The proposed FY2023 Budget projects a General Fund surplus of \$292,160.

Description	FY2022 Original Budget	FY2022 Amended Budget	FY 2022 Actuals as of 2/28/2022	FY2023 Proposed
Revenue	\$4,459,748	\$4,459,748	\$5,240,909	\$5,760,438
Expenditure	\$4,451,615	\$4,451,615	\$3,578,117	\$5,468,278
Net Funds (Deficit)	\$8,133	\$8,133	\$1,662,792	\$292,160

The General Fund includes both new and FY2022 carry forward capital projects, which are more fully outlined in the Capital Projects section of the Budget Memo.

### Community Days Fund

Fiscal Year 2023 represents the third budget year for the Community Days Fund. The fund is separate and distinct from the General Fund, and will provide for all the necessary accounting for Community Days. The fund has a starting fund balance of \$21,676.

Description	FY2022 Budget	FY2022 Actual as of 2/28/2022	FY2023 Proposed
Revenue	\$47,400	\$0	\$46,500
Expenditure	\$46,126	\$68	\$46,136
Net Funds (Deficit)	\$1,274	(\$68)	\$364

### Public Infrastructure Fund (Road Improvement)

The Public Infrastructure Fund is used as a way to more efficiently track and record revenues and expenditures related to public infrastructure improvements, namely road improvements. The Fiscal Year 2022 Budget provided for the final payment of the 2011 Series Bonds, with the final payment issued in December 2021. The new road bond Series 2021 funds were received in Aug 2021 and the first payment of principal and interest will be due in Dec 2022. As the bulk of the road project will take place in FY 2023 the expenditures reflect that and thus show a deficit for FY 2023. However, taking the anticipated net funds for FY 2022 of \$4,323,138 and subtracting the deficit of (\$2,952,822) leaves a net funds of \$1,370,316 between the two fiscal years. Another road project is expected for FY 2024, which should fully exhaust the bond funds.

Description	FY2022 Budget	FY2022 Actual	FY2023 Proposed
Revenue	\$355,700	\$4,609,119	\$369,200
Expenditure	\$254,000	\$285,980	\$3,322,022
Net Funds (Deficit)	\$101,700	\$4,323,138	(\$2,952,822)

### Water / Wastewater Fund

The FY2023 Water Fund budget, while still focused on ongoing maintenance for the Water and Wastewater plants, also includes a number of capital projects that need to be addressed. During FY2022 construction began on the Water Treatment Plant Expansion Project and is progressing forward. Looking to FY2023 the Water and Wastewater budgets recommend numerous capital improvement projects that will use a large portion of the ARPA funds available. The ARPA funds allocated to Water and Wastewater are shown in the General Fund as a Transfer Out and a Transfer In under the Water fund in the amount of \$784,000. These projects are further outlined in the Capital Projects and ARPA sections of this memo.

Description	FY2022 Original Budget	FY2022 Amended Budget	FY2022 Actual As of 2/28/2022	FY2023 Proposed
Revenue	\$2,210,350	\$2,210,350	\$1,552,167	\$2,416,850
Expenditure	\$1,975,669	\$1,975,669	\$1,568,022	\$3,599,141
Net Funds (Deficit)	\$234,681	\$234,681	(\$15,855)	(\$1,182,291)

**Motor Fuel Tax Fund (MFT)**

As in previous years, the Village’s annual salt purchase is anticipated to be funded through the MFT Fund. The projected available fund balance of MFT at FY2022 year end is approximately \$1,648,000. MFT revenues are anticipated to increase slightly with the 2020 Census population increase. Road salt is the main expense at \$75,000 with the remaining \$50,000 being budgeted for the 2022 Road Program Debt Service should the use of it be necessary. If the entirety of the road bond payment can be made out of the Infrastructure Fund, the \$50,000 will revert back into the MFT Fund.

Description	FY2022 Original Budget	FY2022 Amended Budget	FY2022 Actual As of 2/28/2021	FY2023 Proposed
Revenue	\$418,074	\$418,074	\$344,118	\$477,944
Expenditure	\$75,000	\$75,000	\$17,696	\$125,000
Net Funds (Deficit)	\$343,074	\$343,074	\$326,422	\$352,944

**Other Funds**

Please note, TIF 2 expenses are related to the TIF 2 Notes A & B; and the Police Pension Fund revenue reflects 100% of the actuarially recommended Village contribution along with estimated employee contributions.

Description	FY2022 Original Budget			FY2023 Proposed		
	TIF 1	TIF 2	Police Pension	TIF 1	TIF 2	Police Pension
Revenue	\$179,024	\$895,616	\$478,139	\$200,400	\$886,650	\$402,768
Expenditure	\$1,000	\$815,765	\$90,000	\$1,000	\$802,550	\$178,296
Net Funds (Deficit)	\$178,024	\$79,851	\$388,139	\$199,400	\$84,100	\$224,472

## **Five-Year Capital Improvement Plan**

The Village is facing the dual pressures of a growing community and infrastructure as well as an aging equipment fleet and infrastructure. Furthermore, in general the cost of equipment and infrastructure replacement has gradually risen and in most cases is unable to be funded on a pay-go basis while keeping pace with the necessary replacement cycles. To address this challenge, Village staff has been building toward the development of a Village-wide multi-year capital improvement plan (CIP). An initial introduction was included in the FY2022 Budget, where there were several capital projects that were presented for approval to be funded over a period of two to three years. Now, with the FY2023 Budget proposal, Village staff is continuing to move toward a more formal five-year CIP. The CIP is intended to become a working document that will guide current year budgeting but also provide a roadmap of the anticipated capital needs going forward and will be reevaluated with each budget cycle. The FY2023 Budget CIP has begun with a focus on Public Works, Utilities and Police as that is where many of the most immediate capital needs are located. FY2024 will begin to incorporate the needs of Finance, Building and Administration.

With a multi-year approach to capital budgeting and growing capital needs, it is recommended that a formal Capital Improvement/Replacement Fund be established. Any funds currently set aside for capital improvements would be transferred into this fund and any future expenses to be used towards capital projects will be transferred from the General Fund into the Capital Improvement Fund by the end of each fiscal year.

The FY2023 CIP is presented in three parts: (1) Public Works – General, (2) Public Works – Utilities, and (3) Police Department. Following each five-year CIP spreadsheet are additional information sheets about most all proposed FY2023 projects. Projects that do not contain a detail sheet generally represent longer range projects where a full scope is unknown but for which rough replacements cost estimates are known and the Village is beginning to set aside funds. Two areas of note relative to this are:

### Vehicle/Equipment Replacement

As part of a long-term planning process, Village staff is making a proactive effort to get all departments that have a fleet of vehicles and equipment on the optimum replacement schedule. Part of this process is setting aside funds every year toward vehicle and equipment replacement in order to build up capital funds to replace vehicles as scheduled. The benefits of replacing equipment and vehicles on the optimum schedule are easy to understand. First, the vehicle/equipment will cost the Village less in maintenance year over year. Second, the Village will be able to reap the most value out of vehicles from buyers in the optimum replacement range. This allows the Village to better offset the costs of the new equipment/vehicles by bringing in more revenue from surplus items. Village staff are currently looking to institute various replacement schedules focusing on Public Works and the Police Department. The Public Works Department plans to have the following replacement programs: general fund vehicle replacement, utilities fund vehicle replacement and heavy equipment replacement. The police Department will have a replacement program that focuses on vehicles for their patrol officers.

### Playground Equipment Replacement

Village staff would like to focus on creating a maintenance and replacement plan for the Village Parks in the coming year. As part of this plan, playground equipment replacement is a vital step. In order to avoid a large one-time payment we would advocate for placing a smaller amount of money each fiscal year for playground equipment on a 20 year cycle. Currently, village staff is proposing a 5-year plan for Memorial Park playground equipment which is reaching the end of its life cycle, a 10-year plan for Town Center Park and a 20-year plan for Waitcus Park after the new equipment is installed. Much like the vehicle replacement program this will assist the Village in budgeting year over year and allow us to have a set

plan and time frame for equipment replacement. This also allows for the Village to have our three parks receiving new equipment in certain blocks which will let us get cutting edge playground equipment, if desired.

Please note, proposed ARPA projects are covered separately following the five-year CIP section.

Public Works General 5-Year CIP Plan							
Fund	General						
ARPA Request	(blank)						
Row Labels	Sum of FY 22-23	Sum of FY 23-24	Sum of FY 24-25	Sum of FY 25-26	Sum of FY 26-27	Sum of Cost	
<b>Public Works</b>	<b>\$ 289,000.00</b>	<b>\$ 355,000.00</b>	<b>\$ 261,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 1,140,000.00</b>	
<b>Streets</b>	<b>\$ 34,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ 91,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 430,000.00</b>	
Brush Chipper	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	
Gargae Door Opener Upgrade	\$ -	\$ 10,000.00	\$ 6,000.00	\$ -	\$ -	\$ 16,000.00	
Permnanent Pressure Washer	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	
Vibratory Roller	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	
Rat Hut Replacement	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 100,000.00	
Seal Coating & Striping Parking Lots	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	
Reclamite (Timber Trails Timber Glen)	\$ -	\$ 170,000.00	\$ -	\$ -	\$ -	\$ 170,000.00	
Reclamite (Gilberts Town Center)	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	
New Trailer for Skidsteer	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	
<b>Vehicles</b>	<b>\$ 75,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 235,000.00</b>	
Peterbuilt 4-Wheeler	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	
Heavy Equipment Replacement	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00	
Vehicle Replacement Program	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 100,000.00	
<b>Administration</b>	<b>\$ 35,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000.00</b>	
Exterior Painting of Public Works Building	\$ 25,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	
Replacement of Carpet at Public Works	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	
<b>Parks</b>	<b>\$ 145,000.00</b>	<b>\$ 75,000.00</b>	<b>\$ 130,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 420,000.00</b>	
Baseball Field at Town Center Park	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00	
Memorial Park Rubber Mulch	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	\$ 17,000.00	
Town Center Parking Lot Paving	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ 50,000.00	
New Mower For Parks	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	
Ride on Fertilize Spreader	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	
Memorial Parking Lot Improvements	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	
Upgrade Entrance and Message Board Signs	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	
Memorial Park Playground Equipment Upgrade	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	
Town Center Playground Equipment Upgrade	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00	
Waitcus Park Playground Equipment Upgrade	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 25,000.00	
New Trailers for Mowers	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00	
<b>Grand Total</b>	<b>\$ 289,000.00</b>	<b>\$ 355,000.00</b>	<b>\$ 261,000.00</b>	<b>\$ 125,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 1,140,000.00</b>	

## SEAL COATING AND STRIPING VILLAGE PARKING LOTS

Fiscal Year	Funding Amount
FY 2022/2023	\$25,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

Multiple Village parking lots are in need of sealcoating and striping. The following is a list of parking lots that the Village plans to have seal coated and striped this year:

- Public Works Building Lot
- Village Hall Lot
- Town Center Parking Lot

The Police Department parking lot is not planned to be seal coated this year due to the impending paving on the lot.

Village staff plans to utilize either the MCMPI joint purchasing agreement or piggyback off of Kane County's seal coating and striping prices.



**REPLACEMENT TRAILERS FOR SKIDSTEER AND MOWERS**

Fiscal Year	Funding Amount
FY 2022/2023	\$25,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

**NARRATIVE**

The Public Works Department is looking to replace two of its current trailers and add a new trailer into rotation specifically to be used for parks tasks this coming Fiscal Year. All of the trailers will be similar in style to the one pictured to the right. They will be different when it comes to weight and supporting capabilities as the mowing trailers will need to support less weight than the skid steer trailer.



The Village is planning to replace the current skid steer trailer and mowing trailer due to age and wear and tear that has taken place on the equipment. We are requesting additional funding for a new trailer to be used specifically for the parks which can be isolated and equipped to perform all needed parks tasks on a daily basis. This will allow us to operate more independently when needed and expedite many of our programs.

The two current trailers will no longer be needed and declared surplus. The plan will be to sell both of these old trailers on GovDeals after being declared surplus.

## PAINTING OF PUBLIC WORKS BUILDING

Fiscal Year	Funding Amount
FY 2022/2023	\$25,000
FY 2023/2024	\$20,000
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE



The current Public Works/Finance/Building Department building is in need of a paint job. The current building is faded on the sides and roof and has damage and spotted rusting that can be corrected during the painting process. Some roof panels seem to have been replaced over the years and are a different color than the rest of the paneling. Additionally, the front of the building could use some correction.

Village staff plans to have the building painted by a professional contractor, and the total project would include the roof, sides, front as well as the bollards and garage doors. The color scheme will be similar to the color scheme of the water tower as Village staff plans to keep consistent colors throughout the Village.

The total cost for the project is around \$45,000 to have all of the following work completed on the building:

- Pressure wash all surfaces.
- Spot prime any rusting areas.
- Scrape wood walls and spot prime raw wood.
- Caulk wood walls in where necessary.
- Finish the metal walls with 2 coats of Resilience exterior satin.

- Finish fascia and soffit with 2 coats of Resilience exterior satin.
- Finish OH Garage doors with 2 coats of Resilience exterior satin.
- Finish HM Doors with 2 coats of Industrial Enamel HS in the selected colors.
- Finish bollards with 2 coats of Industrial enamel HS safety yellow.

## MEMORIAL PARK RUBBER MULCH

Fiscal Year	Funding Amount
FY 2022/2023	\$17,000.00
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Village Board has set a direction with the last purchase of rubber mulch for the Town Center Playground and Waitcus Park Playground to move toward a more sustainable and long-lasting surface material for the Village's playgrounds. The Public Works Department would like to move forward with the purchase of Rubber Mulch for Memorial Park which would complete the conversion for all three of the existing Village maintained parks.

As previously discussed, there are many benefits to using a rubber mulch solution for the playgrounds, some of which are the following:

- It doesn't attract insects the way wood fiber mulch does.
- It discourages weed and fungal growth.
- It lasts forever- The only need to replenish rubber mulch is after years of displacement through use of the park.
- It stays in place much better than wood fiber; rubber mulch is heavier than wood fiber and does not float away or displace with rainfall.
- Low Maintenance- Due to the reasons listed above there is much less replacement and maintenance costs associated over time.
- It provides more coverage with less material. For fall safety only 6 inches of rubber mulch is needed through the playground where you would need 12" for wood fiber mulch.

With this replacement the Village will have all rubber mulch playgrounds decreasing our overall maintenance costs and labor intensity that needs to be devoted to the playgrounds currently.

## NEW HUSTLER MOWER

Fiscal Year	Funding Amount
FY 2022/2023	\$15,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Public Works Department is requesting a new mower for mowing the parks and other Village open space areas. The new mower is planned to be purchased using the same Sourcewell contract that was used to purchase the mower last fiscal year. This new mower will be smaller with a 60” cutting deck to match our previous mowers, this can be used to get into the smaller areas where the new larger mower would not easily fit.

The new mower will replace one of the current 60” cutting deck mowers. Village staff plans to request that the existing mower be declared surplus and be sold on GovDeals. The new Hustler mower will come with the following attachments to make it more effective and long lasting right out of the gate.

- Flex Forks-Shock absorbing caster forks which provide a more even cut on uneven terrain and higher speeds.
- Mulch Kit- The mulch kit recycles the grass clippings into the area to reclaim nutrients into the soil.
- Front Semi-Pneumatic Tires-Tires on the front of the mower that will never go flat.



With this purchase the Village will be one mower away from replacing the entire mowing fleet. With the oncoming conservancy park and increased desire to maintain current parks it is now more vital than ever to have more reliable and high performing equipment.

## MEMORIAL PARKING LOT IMPROVEMENTS

Fiscal Year	Funding Amount
FY 2022/2023	\$50,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

Village staff has been working through multiple scenarios regarding the Memorial Park parking lot. After discovering the base of the parking lot does not meet the Village's standards to put a paved lot over, and receiving a cost estimate for a new parking lot with base excavation included we recommend keeping the parking lot gravel and making as many improvements as possible in its current condition. The cost to perform the base excavation and pave the parking lot would exceed \$200,000.

Village staff recommends performing other improvements to the parking lot. Other improvements that could be performed would include the following:

- Adding additional gravel to the lot and regrading the parking lot.
- Adding drainage around the pavilion and parking lot.
- Removing the railroad ties from the parking lot and replacing with parking blocks.
- Removing the basketball court and making additional parking is also an option. This option would remove the court in this FY, before there is direction on the former skate park.

The work listed could be performed for a total price of around \$50,000.

## Public Works Utilites 5-Year CIP Plan

Fund	Utilities						
ARPA Request	(blank)						
Row Labels	Sum of FY 22-23	Sum of FY 23-24	Sum of FY 24-25	Sum of FY 25-26	Sum of FY 26-27	Sum of Cost	
<b>Public Works</b>	<b>\$ 1,486,000.00</b>	<b>\$ 1,702,000.00</b>	<b>\$ 1,845,000.00</b>	<b>\$ 711,000.00</b>	<b>\$ 1,249,500.00</b>	<b>\$ 6,993,500.00</b>	
<b>Vehicles</b>	<b>\$ 145,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 285,000.00</b>	
Crane Truck Replacement	\$ 145,000.00	\$ -	\$ -	\$ -	\$ -	\$ 145,000.00	
Vehicle Replacement Program	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 140,000.00	
<b>Water</b>	<b>\$ 221,000.00</b>	<b>\$ 773,500.00</b>	<b>\$ 871,500.00</b>	<b>\$ 502,500.00</b>	<b>\$ 126,000.00</b>	<b>\$ 2,494,500.00</b>	
Galligan Tower Painting and Maintenance	\$ -	\$ 250,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 301,000.00	
Galligan Tower SCADA System	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	
Replace Check Valves (Backwash Tank)	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	
Replace Existing Aeration Blower & Media	\$ 20,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 28,000.00	
Replace Media in Existing Softeners (Year 3 of3)	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	
Replace Valves on Softeners	\$ -	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 13,500.00	\$ 283,500.00	
SCADA Server Upgrade	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	
Upgrade Wireless Link at Water Plant	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00	
Water Tower Pressure Washing	\$ 15,000.00	\$ 6,000.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00	\$ 44,000.00	
Upgrade Air Compressor System	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
Epoxy Coating Water Softener and Flooring	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	
HI-Dry System-Equipment Purchase	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	
Repaving Parking Lot	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	
Emergency Connection	\$ -	\$ -	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	
School Lift Station Fence installation		\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	
Water Tower Inspections	\$ 11,000.00	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 18,000.00	
Well Pulling and Maintenance	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 34,000.00	
Raymond Water Tower Painting	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 85,000.00	
Chlorine Room Rehabilitation	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	
Well 3 Pulling and Rehab (6-Year Plan)		\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 132,000.00	
Indian Trails Water Tower Improvements(CA Protection)	\$ -	\$ 250,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 301,000.00	
Expansion of Water Main Down Route 72 East		\$ -	\$ 650,000.00	\$ -	\$ -	\$ 650,000.00	
<b>Wastewater</b>	<b>\$ 1,120,000.00</b>	<b>\$ 893,500.00</b>	<b>\$ 938,500.00</b>	<b>\$ 173,500.00</b>	<b>\$ 1,088,500.00</b>	<b>\$ 4,214,000.00</b>	
Aeration and Digester Blower Replacement	\$ 750,000.00	\$ 700,000.00	\$ -	\$ -	\$ -	\$ 1,450,000.00	
Installation of new non-potable water System	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ -	\$ 200,000.00	
Lift Station Fence Repair	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	
Pole Barn off Main Building	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 100,000.00	
Raw Building Mechanical Bar Screen	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	
South Clarifier Rebuild	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	
Drying Bed	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	
Plant Expansion Phase I	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	
Epoxy Flooring and Painting Piping	\$ -	\$ 50,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 65,000.00	
Pressure Washing and Painting Current Facilites	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	
Raw Building Room Upgrades	\$ 70,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 84,000.00	
Televising Equipment	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ 120,000.00	
Lift Station Flygt Upgrade (Lift Station 2 of 5)	\$ 65,000.00	\$ -	\$ 70,000.00	\$ -	\$ 80,000.00	\$ 215,000.00	
Expansion of Sanitary Main Down Route 72 East			\$ 650,000.00			\$ 650,000.00	
<b>Grand Total</b>	<b>\$ 1,486,000.00</b>	<b>\$ 1,702,000.00</b>	<b>\$ 1,845,000.00</b>	<b>\$ 711,000.00</b>	<b>\$ 1,249,500.00</b>	<b>\$ 6,993,500.00</b>	

## CRANE TRUCK REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$145,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Village currently utilizes a 2000 Chevy at the Utilities Division Crane Truck. Currently, the truck is beyond its replacement cycle by over 14 years. Best replacement practice according to the APWA is standard at 7 years for municipal vehicles.

Additionally, the crane system has shown wear and is now demonstrating issues when lifting heavier pumps from our lift stations and treatment facilities. The crane truck is an essential part of proactive and emergency maintenance operations. Crews frequently pull pumps from lift stations to check for any rag build up or other issues. On more than one occasion the Village has had to reach out to neighboring communities to borrow their crane truck when ours has been down for repair or was incapable of lifting a pump above ground.

The Village plans to utilize Sourcewell to complete the purchase of the chassis as well as the build-out. There will also be the option of purchasing a previously used demo truck as some Sourcewell providers have current used inventory. The price provided in this detail sheet is for a new crane truck build-out and chassis.



## GALLIGAN TOWER SCADA INSTALLATION

Fiscal Year	Funding Amount
FY 2022/2023	\$20,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

the Galligan Water Tower is currently not hooked into the Village's SCADA system. This means that information (pump status, water level, etc.) does not currently display at the Village's water treatment plant. This makes managing the water tower levels and pump status more difficult by necessitating the use of a crew member to verify all of this information at the water tower.

The Public Works Department is requesting funding to have Advanced Automation & Controls integrate the tower into our SCADA system. This will allow the utilities division to monitor the water level, pump temperature level and electrical current draw on the motor and pumps. The price includes the integration into our system as well as a touch panel installed at the water tower for ease of operation.

Additionally, this integration will allow for the tower to be used as a connection point for other radio-controlled SCADA devices. For example, the Glacial Falls Lift station, that has not been accepted by the Village, could be tied into Galligan Tower and hooked into the SCADA system.

This will be another step forward to having the entirety of the Village's water and wastewater systems all hooked into our SCADA system.

## REPLACE CHECK VALVES ON BACKWASH TANKS

Fiscal Year	Funding Amount
FY 2022/2023	\$25,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The backwash tank check valves at the water treatment plant prevent the water from flowing from the backwash tank back into the Village's water treatment plant. These check valves are original and have not been serviced or replaced since the start-up of the water treatment facility. The Utilities Division plans on performing this project before the current check valves experience any issues or start to be the cause of issues at the water treatment plant.

This work will not create any downtime for the treatment plant and can be performed while the expansion on the water treatment plant is ongoing.

## AERATION BLOWER AND MEDIA REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$20,000
FY 2023/2024	\$2,000
FY 2024/2025	\$2,000
FY 2025/2026	\$2,000
FY 2026/2027	\$2,000

## NARRATIVE

The aeration of incoming raw water is one of the first steps in our water treatment process before the water is dropped into the holding tank. The two main components of the aeration system are the blower and the media.

Throughout the course of the Water Plant being in operation, the blower and media in our aerator have never been replaced. Best practice is to replace these items every 10-15 years. The Village would like to replace both the media and the blower for the existing aerator system. We plan to purchase and install the same blower and media that was utilized for the new aerator recently installed for the water treatment plant upgrade. This will put the Village in great position for upcoming years and when the Village switches over to run at full capacity.

This process can be completed after the expansion is complete and can be performed in the winter months if necessary. While the aerator is down for repair the Village can utilize the new aerator to experience no plant downtime. The process should be completed within one week and we expect no major issues during the replacement process.

The Public Works Department is also requesting \$2,000 dollars on a yearly basis to put aside for replacing the blower and media on the new aerator. The new aerator will need to have similar work done 20-years from now.

## WATER SOFTENER MEDIA REPLACEMENT (FINAL YEAR)

Fiscal Year	Funding Amount
FY 2022/2023	\$45,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

As part of a three-year replacement plan to remove and replace the media in all three softeners located at the Water Treatment Plant, the Village has sought quotes for removing old media and the installation of new media for the final year of the project. This three-year plan is the initial step to a multi-year capital planning process. This multi-year planning will enable the Village to be more proactive in maintaining our Village facilities and equipment. This new capital planning process will also help the Village budget more efficiently for future capital projects and give Village Staff and Board a better vantage point of all upcoming capital projects.

This process will include removing the old media (layers of gravel and sand) in the softener tank and the addition of new media. This process is instrumental in maintaining the quality of the potable water throughout the Village of Gilberts. This project has been an approved capital expenditure for the past two years. We are in the final year of the program.

## WATER TOWER SOFT PRESSURE WASHING

Fiscal Year	Funding Amount
FY 2022/2023	\$15,000
FY 2023/2024	\$6,000
FY 2024/2025	\$7,000
FY 2025/2026	\$8,000
FY 2026/2027	\$8,000

## NARRATIVE

As part of a larger scale program to maintain the Village water towers to the best of our ability, the Public Works Department is requesting funding for a water tower soft pressure washing program. This will allow the Village's water towers, a main view point in the community, to maintain the best appearance possible.

Starting this coming FY, the Village will be pressure washing both the Raymond and Galligan Tower. After both these towers are complete, we will begin a three-year rotational basis for the towers.

The work for pressure washing the towers will include the following items:

- Pre-Soak system with soapy bleach applied at a low psi, using pressure washing equipment to apply the chemicals.
- A soft rinse application after the mold/mildew has been killed at the root to remove and flush off any debris.
- Once the tank is cleaned, an anti-mildew inhibitor will be applied to slow the growth of mold and mildew on the tank.

Low pressure is preferred as a high-pressure wash can cause damage to the outer layer of the tank or leave a pattern look on the surface.

## CHLORINE ROOM REHABILITATION

Fiscal Year	Funding Amount
FY 2022/2023	\$20,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Public Works Department is planning to revitalize its current chlorine room with new equipment and regulators. This work will replace all of the existing chlorine equipment, with the exception of scales, and bring them all to new status. The utilities decision did look at repairing equipment, but are very hesitant as some of the equipment is corroded and would most likely be damaged through the repair process.

This is especially true with all of the plastic material in the chlorine room because it has been exposed to chlorine gas for over 20 years and has made all the plastic brittle. Which then leads to hair line cracks and breaks in the equipment which can prevent us from creating a vacuum to draw the gas into solution for treatment. The chlorine equipment has a critical role in the oxidation process for the removal of Hydrogen Sulfide before filtration and the finished chlorine assures that we maintain safe drinking water throughout our distribution system. The Village has sought pricing for replacing and installing the following equipment in the Chlorine Room:

- 2 – Auto Valve Automated Chlorinator Units
- 4 – Cylinder Mounted Auto-switchover Vacuum Regulators
- 2 – CVB Ejectors
- 2 – Pressure Relief Valves
- 2 – In Line Check Valves

The Village's expected timeline for this project to be completed is approximately 2 days. The utility department will assure that the Towers are full on the first day of the install to assure plenty of time for the equipment switchover before the plant needs to run. Then the utility department

will be able to manually set the Chlorine until the automated equipment is fully functional. This project will not affect the Village's water treatment capabilities in any way.

## AERATION + DIGESTER BLOWER SYSTEM REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$750,000
FY 2023/2024	\$700,000
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Aeration system retrofit would be a two-year project, combined with a large capital investment into the Village's wastewater treatment plant (WWTP) equipment. The total investment in this project is expected to be around 1.6 million dollars when completed, not including a potential 200,000-dollar grant from ComEd, and is anticipated to reduce the Village's energy bill at the WWTP up-to \$75,000 per year.

This upgrade will provide the Village with better operational control over the plant, including microorganisms which can be complicated and take long periods of time to change. Additionally, having the VFD's control the blowers to maintain dissolved oxygen level, which will guarantee a much steadier 24/7 treatment process.

The first phase of the project will be preliminary engineering, and is anticipated to cost around \$30,000 to complete. Phase I would include the following steps:

1. Demolition drawings for the existing equipment.
2. Blower and aeration equipment sizing.
3. Blower and aeration system installation drawings.
4. Electrical power distribution drawings.
5. Aeration control system drawings.
6. IEPA construction permit application forms.
7. A guaranteed not to exceed design-build price for all of the equipment and installation.

After phase I the Village can proceed with the design-build project, or have additional engineering completed and go for a standard design-bid-build project. The price noted is the estimated price



for both phase I and additional engineering for the design-bid-build price. The price for phase I would be lower if we went for design-build.

Phase II of the project would generally include the following steps with the selected engineering company.

1. Review of equipment manufacturers submittals to document compliance with the design documents.
2. Provide information to and coordination of work with the various subcontractors providing installation services.
3. Purchase the new equipment for installation by subcontractors required for the project.
4. Manage payment requests submitted by subcontractors.
5. Provide insurance coverage for Builders Risk and General Liability for the project.
6. Provide construction management services during the project.
7. Provide for general conditions for the project (dumpsters, portable toilets, cleaning, other miscellaneous expenses).
8. Provide sludge cleanout of the aeration tanks.
9. Provide construction record drawings for the project.
10. Provide manufacturers operation and maintenance materials for the equipment installed in the project.
11. Provide start up services for new equipment installed in the project.
12. Provide financing for the project if the Village wishes to proceed in that direction.

The Public Works Department has decided to have the engineering firm perform these tasks to keep one point-of-contact for the Village throughout the entire project.

## SOUTH CLARIFIER REBUILD

Fiscal Year	Funding Amount
FY 2022/2023	\$35,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

In 2021 the North Clarifier has a rebuild performed due to performance issues and overall maintenance standards. This year the South Clarifier is up for a rebuild which will encompass the same maintenance items that were addressed last year.

The Clarifier performs a critical part in the Village's wastewater treatment process by separating liquids from solids by thickening the solids into a sludge which is then pushed into the digester tanks. The clarifier is now over 20 years old and is in need of maintenance.

As part of the maintenance for the clarifier, the Village had an inspection performed by Evoqua who was the original equipment manufacturer for the Village's clarifier system. This inspection was performed for free due to Evoqua being the original manufacturer and is offered for all of their furnished equipment. The Village has sought pricing for performing the following items on our North Clarifier:

- Furnish all labor and materials needed for project.
- Complete disassembly and solvent cleaning main and intermediate gear assemblies.
- Replacing the following items; bearings, bearing races, seals, stop blocks, dust shield, Gearmotor, drive chain, drive and driven sprockets, alarm and overload switches, gaskets, fasteners, and intermediate top plates.
- Perform thorough cleaning and inspection of internal gears, housing and shafts.

The Village utilizes Expected timeline for this project to be completed is around 4 days. During this time the Village will utilize its secondary clarifier and this project will not affect the Village's wastewater process or treatment capabilities in any way.

## RAW BUILDING UPGRADES

Fiscal Year	Funding Amount
FY 2022/2023	\$70,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Public Works Department is seeking funding for improvements to the raw building at the Village's wastewater treatment plant. While the raw building will be seeing a new and improved screening process for the influent sanitary water coming into the plant, there are additional items that need to be considered as well.

Currently, the three heaters and electrical wiring in the raw building are in need of repair/replacement. Only one heater is working reliably and the wiring is corroded due to the environment. The cost to replace all three heaters and wiring throughout the building is estimated to be \$70,000. The wiring, much like the wiring in the digester and clarifier tanks, must be explosion proof due to the chemical build up in the building. Explosion proof material increases the price drastically over what would normally be budgeted for this type of work.

With these upgrades and the upgrades to the headwater screening process, the raw building will be back in almost like new condition.

## TELLURIDE LIFT STATION-FLYGT REPLACEMENT (LIFT STATION 2 OF 5)

Fiscal Year	Funding Amount
FY 2022/2023	\$65,000
FY 2023/2024	0
FY 2024/2025	\$65,000
FY 2025/2026	0
FY 2026/2027	\$65,000

### NARRATIVE

The Village plans to continue with the change over of all Lift Stations to the Flygt style pumps, next on the list for replacement in the Telluride Lift Station that handles all of the South Side of Gilberts. You may recall that we replaced the Barancik Lift Station in 2020, since that replacement we have only had to pull the pump for rag related issues once. Prior to the replacement the crews pulled the pumps two times a week to remove rag buildup. Making this change has saved countless hours of man time on responding to rag related issues.

The Telluride Lift Station is managing better than Barancik at the moment; however, the pumps are original and due for replacement. The Lift Station will be upgraded to the Flygt style pumps which will take us to the next step of being uniform across the entire Village.

Once Telluride is complete, that will leave only School Lift Station and Valencia to be replaced with Flygt Pumps. Meadows Lift Station currently has Flygt Pumps but they are original to the lift station and will need to be replaced. The remaining lift station, Glacial Falls, has not yet been accepted into the Village. But eventually the pumps will be upgraded to Flygt as well.



## Police Department General 5-Year CIP Plan

ARPA Request	(blank)						
Department	Police Department						
Row Labels	Sum of FY 22-23	Sum of FY 23-24	Sum of FY 24-25	Sum of FY 26-27	Sum of FY 25-26	Sum of Cost	
<b>General</b>	\$ 68,750.00	\$ 35,000.00	\$ 35,000.00	\$ 24,000.00	\$ 24,000.00	\$ 186,750.00	
Administration	\$ 33,750.00	\$ -	\$ -	\$ -	\$ -	\$ 33,750.00	
Car Port for Parking Lot	\$ 18,750.00	\$ -	\$ -	\$ -	\$ -	\$ 18,750.00	
Police Station Parking Lot Paving	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	
Patrol	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ 33,000.00	
Body Cameras	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ 33,000.00	
Vehicles	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 120,000.00	
Squad Car Replacement Program	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 120,000.00	
<b>Grand Total</b>	\$ 68,750.00	\$ 35,000.00	\$ 35,000.00	\$ 24,000.00	\$ 24,000.00	\$ 186,750.00	

### Squad Car Replacement Program

The FY2023 proposed budget includes \$24,000 toward the purchase of a new police vehicle. As the Board may recall, beginning with FY2021, the Village has been on a two-year replacement plan for squad cars with a new squad car having been acquired in the current fiscal year after setting aside the year 2 of 2 payment. The proposed budget for the squad car replacement represents year 1 of 2 on the replacement schedule.



### Body Cameras

The FY2023 proposed budget includes \$11,000 toward the eventual acquisition of officer worn body cameras and the related computer equipment. This represents year 1 of a 3-year program, with the eventual purchase taking place in FY2025 to meet state set deadlines. As you may recall the requirement that all officers wear body cameras was included in law enforcement related legislation approved by the General Assembly, which also set implementation deadlines. While monies for the purchase are being set aside, the Village will continue to seek any grant opportunities that may offset the cost either in full or in part.

### Parking Lot Paving

The Police Department lot is in need to paving and the Village has been able to secure the same per unit pricing from the contractor completing the 2022 Road Program to also pave the Police Department lot.

### Car Port for Parking Lot

As the Village has recently acquired a new squad car and is establishing a regular vehicle replacement program, the FY2023 proposed budget includes the purchase of a car port to park the squad cars under. A car port will assist in providing the cars and officers some measure of protection from the elements, including sun, rain and snow.

ARPA Capital Plan

ARPA Funding Request

ARPA Request	Yes
<b>Row Labels</b>	<b>Sum of FY 22-23</b>
<b>Public Works</b>	<b>\$ 970,000.00</b>
<b>General</b>	<b>\$ 176,000.00</b>
<b>Streets</b>	<b>\$ 16,000.00</b>
GIS Survey	\$ 16,000.00
<b>Vehicles</b>	<b>\$ 160,000.00</b>
G1 Replacement	\$ 40,000.00
Peterbuilt 4- Wheeler	\$ 120,000.00
<b>Utilities</b>	<b>\$ 794,000.00</b>
<b>Wastewater</b>	<b>\$ 742,000.00</b>
Raw Building Mechanical Bar Screen	\$ 200,000.00
GIS Survey	\$ 17,000.00
Wastewater Plant Pump Replacement-Flygt	\$ 125,000.00
UV Disinfection Channel Equipment Upgrade	\$ 200,000.00
Clarifier & Digester Total Electrical Replacement	\$ 200,000.00
<b>Water</b>	<b>\$ 52,000.00</b>
GIS Survey	\$ 17,000.00
Backwash Water Pump Replacement-Flygt	\$ 35,000.00
<b>Police Department</b>	<b>\$ 111,000.00</b>
<b>General</b>	<b>\$ 111,000.00</b>
<b>Vehicles</b>	<b>\$ 96,000.00</b>
New Squad Cars (2)	\$ 96,000.00
<b>Patrol</b>	<b>\$ 15,000.00</b>
STARCOM 21 Craddles for Patrol Cars	\$ 15,000.00
<b>Grand Total</b>	<b>\$ 1,081,000.00</b>

**GIS SURVEY-ALL UTILITIES (STORM, WATER, SANITARY)**

Fiscal Year	Funding Amount
FY 2022/2023	\$50,000 (ARPA Funded)
FY 2023/2024	\$10,000
FY 2024/2025	\$10,000
FY 2025/2026	\$10,000
FY 2026/2027	\$10,000

**NARRATIVE**

Overview:

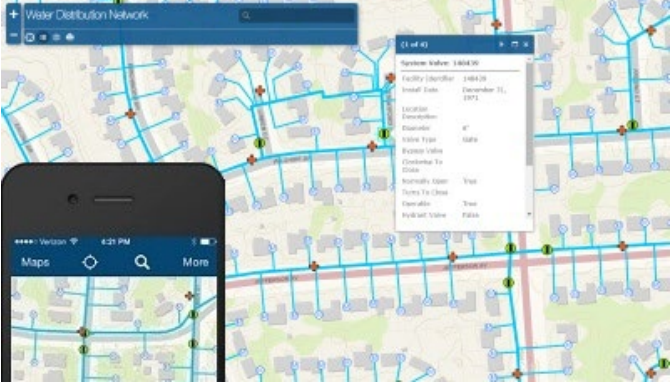
Village staff is seeking concurrence of the Village Board to allocate \$50,000 of ARPA funds to complete an in depth survey of the Village’s utilities to be added into our new GIS system. Currently, our system is almost a blank slate, it has base information of utility location and some assets such as lift stations, valves and hydrants, but we lack any depth of information to make the system even more useful as a tool for the Village. With this survey we plan to have a consultant work on completing an in-depth look at the Village’s utilities

Benefits:

The benefits of having an online GIS system are numerous, it not only exponentially enhances the data for underground and overhead utilities it also opens up many opportunities for adding more data in the future. Enhanced detail such as pipe elevations, diameter, pitch and length can be added into the system and can be at the fingertips of all Village personnel. This will benefit everyone within the Village ranging from preparing data for a new development to the Streets Division Crews in the field cleaning debris from a stormwater pipe.

Below are the main benefits from utilizing an online GIS System:

- Increased dataset for utilities



- Opportunity to create dataset for items such as signage, hydrant locations, parkway tree locations, special needs residences, and other items.
- Ability to better respond in an emergency situation
- Assists in planning for future and potential developments
- Assists in planning for various utility projects
- Quicker and more accurate responses to resident requests and questions.
- Increased transparency for citizen engagement (residents can utilize basic GIS system through Village website)
- Improved and more efficient decision making by government officials
- Help identify weak points in Village utilities and plan for future expansion.

Strategy:

With the creation of the GIS system, we are moving toward the right direction in asset management for the Village. With this information we will be able to build a populated and reliable information base for our replacement and proactive maintenance programs.

Additionally, the yearly investment be placed towards building and creating maps for the Village to utilize or post on their website. Maps can be created for almost any circumstance ranging from a detailed location map of all elderly and special needs people in the Village to assist in evacuation in case of an emergency, to an internal map that shows all of the Village's high priority asset locations.

Conclusion:

Village staff recommends utilizing ARPA funding to jump start the Villages survey process of all our utilities to provide and in-depth analysis of the Village's infrastructure. With this initial investment we will get a huge jump start on the program and have a solid highly detailed set of data to pull from. In future years we will be utilizing the funding for other GIS related tasks and improvements once we have completed the initial survey.



## G1 REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$40,000 (ARPA Funded)
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Public Works truck G1 is one of the older trucks in the PW fleet. Currently, the truck is down for maintenance, however, the cost of the maintenance outweighs the value of the truck. Due to this the PW Dept. is requesting funding to replace G1 with a Ford F-250 purchased from the State Joint Bidding Program. G1 is planned to be declared surplus in its current state.

This truck would be a standard pickup truck that would have the ability to haul all of the Village's equipment but also let minor tasks be completed that do not need a dump truck. The PW Dept at this moment only has one pickup truck for general purpose use. This also puts the PW Dept. one step closer to being able to have a full APWA



recommended replacement program. The end goal of our vehicle replacement program for PW will be to have all light and medium duty vehicles on a 7-year replacement schedule. We will also be moving to alter the color of future vehicles to a darker green to match the colors that represent the Village of Gilberts.



Similar Model to be Purchased

**2022 348 PETERBUILT MEDIUM DUTY TRUCK WITH SNOW REMOVAL EQUIPMENT**

Fiscal Year	Funding Amount
FY 2022/2023	\$180,000 (\$120,000-ARPA)
FY 2023/2024	\$0
FY 2024/2025	\$0
FY 2025/2026	\$0
FY 2026/2027	\$0

**NARRATIVE**

In FY 21-22 the Village put aside \$60,000 dollars for a three-year program to purchase a new Medium Duty 4-Wheeler with an original planned purchase price of \$180,000. In that year the price of the truck has gone up significantly as Peterbuilt has run into supply shortages. Village staff has decided to increase the budgeted amount with comparable community purchases and move up the purchase date by utilizing ARPA funds for a portion of the purchase.

The fleet cornerstone of the Village’s snow removal operation is our International Medium Duty 4-Wheeler. This truck affectionately known as G5 has the largest snow route in the Village and can also handle and push the most snow with it’s 11’ plow blade. The Public Works Department plans to move G5 into another snow route and surplus one of the older F-550’s. This will assist us in our snow removal operations and allow the village to have two larger trucks to haul material and perform other tasks.



The Village would like to replace G5 with a Peterbuilt 348 Medium Duty Truck purchased and up-fitted through the Sourcewell competitive purchasing program. The Public Works Department sees a need to be proactive with the purchase of this vehicle and due to its cost is planning to spread the payments between two fiscal years.

Actual Purchased Model Will Differ

Due to the Village replacing G5 proactively, more funding from the sale of G5 is available for the Village to offset the purchase price of the new truck. The Village plans to sell G5 after receiving the new Peterbuilt through a government surplus sale website.

The new 2022 Peterbuilt will be the first model of truck revision Peterbuilt has done in many years for the medium duty line. The new truck will be equipped with a stainless-steel body to prevent rusting and corrosion due to salt use which will prolong the life and reduce maintenance costs associated with the vehicle. The Village is also planning on upfitting the truck with pre-wet equipment which will help the Village further reduce its salt usage through the use of deicing liquid. This new truck will take G5's place as the cornerstone of our fleet for snow removal operations.

Additionally, the Public Works Department is looking into a color change for future vehicles. Moving toward the Village's colors of a darker green.

## RAW BUILDING MECHANICAL BAR SCREEN

Fiscal Year	Funding Amount
FY 2022/2023	\$400,000 (200,000-ARPA)
FY 2023/2024	\$0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The Wastewater Treatment process starts with the screening of materials through an auger system that is designed to pull rags and large items out of the influent waste coming into the plant. This is a vital process to the treatment plant, if rags and other debris proceed into our treatment system it can cause equipment issues throughout the treatment process, hindering the plants' ability to perform optimally.

The current design system for rag and debris removal in the raw building is a simple auger that allows for some rags and smaller debris to get through the screening process. The Village Public Works Crews would like to move to the Monster Mechanical Bar Screen system. This is designed for areas where lower headroom is allowed and is a completely self-contained system.

With a better screening process in place at the Wastewater Plant headwaters, less rags and debris will make it into our treatment process, which will free up room in our aeration tanks, digesters and clarifiers. This will allow the Village to operate more efficiently throughout the entire process. This work is being requested in addition to other raw building improvements which include replacing the heaters and wiring.



## WASTEWATER PLANT TOTAL PUMP REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$125,000
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The wastewater plant is currently operating its entire pumping system on equipment that is around 20 years old. Additionally, one of the current return activated sludge (RAS) pumps is out of operation. The equipment is starting to show signs of severe wear and must be repaired on an almost annual basis. These costs the Village thousands in repair and labor costs every year.



With the planned replacement of all (6) the pumps at the wastewater plant, the Village will have a completely new pumping system. This will increase the reliability of the plant and severely reduce our overall liability. The Public Works Department plans to replace the pumps with Flygt style in order to keep with the uniform replacement plan the Village start last FY with the replacement of pumps at Barancik Lift Station. Furthermore, replacing these 6 pumps along with the two backwash pumps at the water plant and two Telluride Lift Station pumps will bring a large reduction in costs with such a large order.

## UV EQUIPMENT REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$200,000 (ARPA Funded)
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

The UV Channel Disinfection System is one of the main compliance pieces in the Village's Wastewater Treatment System. The current system is now over 20 years old and is experiencing multiple failures each year jeopardizing our compliance. Currently, only 22 of the 60 UV bulbs are in operation. Yearly, the Village budgets \$5,000 for bulb replacement, with the new system it will be probable that this cost will decrease. The Public Works Department would like to upgrade to a completely new disinfection system within the Trojan family.

As part of this process the Village would have to remove all of the current hardware in the channel and replace with new ballasts and bulbs. The installation will be a plug and play project, with only an anticipated downtime of two weeks. The alternative to a new system would be to replace the current existing hardware with in-kind equipment. This is estimated to cost around \$70,000 to replace everything in-kind. However, if the motherboard in these banks is compromised in any way, the board is no longer supported by Trojan and would leave our UV system in an obsolete state.

The Village has a new panel that will work with the new system and will be able to retain the current weighted flow-gate. Which will save the Village some money on the equipment purchase.

REPLACEMENT ELECTRICAL COMPONENTS IN CLARIFIER, DIGESTER.

Fiscal Year	Funding Amount
FY 2022/2023	\$200,000 (ARPA Funded)
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

NARRATIVE

The current electrical equipment located in both the digesters and the clarifiers is in need of replacement. The current equipment and wiring is coming into the age where many issues can arise and can present severe safety hazards if not replaced. This work will include the replacing of all electrical equipment and wiring in both digesters and both clarifiers with new explosion proof equipment. The explosion proof equipment is a requirement due to the environment that the items are currently housed.

None of the equipment will need to be taken down for longer than 1-2 days while the work is being performed and no draining or emptying of the tanks will be required. All of the work can be completed above water level surface. Village operations are planned to run without issue due to having two buildings of each process. This means that while one digester or clarifier is down the other can still be used to process wastewater at the plant.

## FLYGT BACKWASH PUMP REPLACEMENT

Fiscal Year	Funding Amount
FY 2022/2023	\$35,000 (ARPA Funded)
FY 2023/2024	0
FY 2024/2025	0
FY 2025/2026	0
FY 2026/2027	0

## NARRATIVE

This replacement will be a part of the replacement of pumps at the Wastewater Treatment Plant, the Public Works Department is requesting this work be funded with ARPA funds to reap the most benefit of a mass pump replacement. With this replacement almost all of the pumps within the Village will be of the Flygt Pump Style which is part of the Village's master plan to make all pumps uniform across the Village.

The backwash pumps, much like the rest of the equipment at our treatment facilities, is all original to the start-up of the plant. The pumps in the tank have not been experiencing any issues but a proactive approach to replacement would be in the best advantage to the Village. The backwash system is a main part of our treatment and softening process.

With this replacement the Village will have uniform pumps at all of its main treatment facilities, allowing for the creation and implementation of a uniform pump maintenance program at these locations. This will allow us to become more familiar with these pumps and stock replacement parts that can be used Village wide.



## Other Budget Items for Consideration

### Dunkin Donuts Donation

As the Board may recall, in November 2018, the Village received a \$2,000 donation from Dunkin Donuts. This donation is currently set aside in the General Fund existing fund balance. As part of the FY2023 Budget discussion, the Board may wish to consider a project(s) for which to utilize this donation.

### Parks – Installation of Batting Cages at Town Center Park (Bison Request – Not Presently Included in Budget)

The Bison Baseball Organization has requested the Village to install two batting cages at the Town Center Park. The Public Works Department has researched the costs of purchasing and installing good quality batting cages at Town Center Field. The batting cages would be similar to the model pictured. The batting cages would cost around \$8,000 each for material and equipment. We are estimated an additional \$4,000 for installation and shipping charges for a total cost of \$20,000. These cages would be used to allow for a full batting practice warm up at the field without having any issues with stray baseballs.



### Parks – Dugout Covers at Baseball Fields (Bison Request - Not Presently Included in Budget)

The Bison Baseball Organization has requested shade covers for the remaining dugout at Town Center Park and Waitcus Park. The cost for this project can vary depending on the quality of the work and material used. On the low end the project could cost around \$500 per dugout. This would include adding some taller poles to each dugout and purchasing a shade tarp.

Additionally, more expensive or higher end options can be purchased to give the dugout a more professional look. The cost of these can range to around \$3,000-4,000 per dugout for a total project cost of \$2,000 to \$16,000. The shade will provide athletes with relief from the sun while sitting in the dugout.



### Parks - New Field at Town Center Park

Discussion has occurred in the past about potential land usage at Town Center Park. Potential field types include soccer, football, baseball or other similar field uses. Bison Baseball has requested a new baseball field which would be placed adjacent to the current field. This new baseball field would be equipped with a 225' outfield fence and accommodate 60-70' base paths. A portable mound is also included which will allow the field to be used for baseball and softball games. The overall potential cost for this field would be approximately \$70,000.00. The building of the new field would require the following steps and expenses to occur:

- Excavation of site material to create a level and new playing surface.
- Major Material Costs:
  - Limestone
  - Fence
  - Backstock, Benches, Bleachers
  - Playing Materials (Bases, Pitching Mound, etc.)
- Labor costs for building the baseball field.



### **Conclusion**

Taunya and I would like to extend our sincere thanks to all the Village Department heads and staff for their feedback and support in helping prepare the FY2023 Proposed Budget. I am also incredible grateful to Zach R., Aaron G. and Todd B., for their dedicated efforts in helping prepare the CIP.

We look forward to reviewing the proposed Budget with the Board on March 15. If you have any questions or concerns, please do not hesitate to contact me!

### **Attachments:**

Exhibit A – Fund Summary Sheets

Exhibit B – Budget Printout

**BUDGET REPORT FOR GILBERTS VILLAGE**  
**FY 2023 GENERAL FUND DRAFT BUDGET**

<b>GL NUMBER</b>	<b>2022-23 DEPT REQUESTED BUDGET</b>
<b>REVENUES</b>	
Totals for dept 00 - GENERAL FUND	4,912,938.00
Totals for dept 07 - ENHANCED DUI PROGRAM	3,000.00
Totals for dept 08 - GARBAGE HAULING	844,500.00
<b>TOTAL ESTIMATED REVENUES</b>	<b>5,760,438.00</b>
 <b>EXPENDITURES</b>	
Totals for dept 01 - ADMINISTRATIVE	1,818,783.00
Totals for dept 02 - POLICE	1,432,390.00
Totals for dept 03 - PUBLIC WORKS	871,584.00
Totals for dept 04 - BUILDING	91,980.00
Totals for dept 06 - PARKS	216,318.00
Totals for dept 07 - ENHANCED DUI PROGRAM	2,500.00
Totals for dept 08 - GARBAGE HAULING	708,000.00
Totals for dept 89 - GPD DOWN STATE PENSION FUND	326,723.00
<b>TOTAL EXPENDITURES</b>	<b>5,468,278.00</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 01</b>	<b>292,160.00</b>

**BUDGET REPORT FOR GILBERTS VILLAGE**  
**DRAFT FY 2023 BUDGET SUMMARY**

<b>GL NUMBER</b>	<b>2022-23 DEPT REQUESTED BUDGET</b>
GENERAL REVENUES	5,760,438.00
GENERAL EXPENDITURES	5,468,278.00
<b>NET OF REVENUES/EXPENDITURES - FUND 01</b>	<b>292,160.00</b>
COMMUNITY DAYS REVENUES	46,500.00
COMMUNITY DAYS EXPENDITURES	46,136.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 11</b>	<b>364.00</b>
INFRASTRCTURE REVENUES	369,200.00
INFRASTRUCTURE EXPENDITURES	3,322,022.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 12</b>	<b>(2,952,822.00)</b>
WATER REVENUES	2,416,850.00
WATER EXPENDITURES	3,599,141.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 20</b>	<b>(1,182,291.00)</b>
MFT REVENUES	477,944.00
MFT EXPENDITURES	125,000.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 30</b>	<b>352,944.00</b>
PERFORMANCE BOND REVENUES	45.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 31</b>	<b>45.00</b>
TIF #1 REVENUES	200,400.00
TIF #1 EXPENDITURES	1,000.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 34</b>	<b>199,400.00</b>
TIF #2 REVENUES	886,650.00
TIF #2 EXPENDITURES	802,550.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 35</b>	<b>84,100.00</b>
DRUG FORFEITURE REVENUES	10.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 40</b>	<b>10.00</b>
POLICE PENSION REVENUES	402,768.00
POLICE PENSION EXPENDITURES	178,296.00
<b>NET OF REVENUES/APPROPRIATIONS - FUND 43</b>	<b>224,472.00</b>
REVENUES - ALL FUNDS	10,560,805.00
EXPENDITURES - ALL FUNDS	13,542,423.00
<b>NET OF REVENUES/APPROPRIATIONS - ALL FUNDS</b>	<b>(2,981,618.00)</b>

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
01-00-3010	PROPERTY TAX	1,289,930	1,289,930	1,261,072	1,298,994
01-00-3020	PERSONAL PROPERTY REPL TAX	300	300	535	350
01-00-3030	TAX-SALES	281,960	281,960	416,793	400,000
01-00-3040	TAX-STATE INCOME	766,493	766,493	888,221	1,049,096
01-00-3041	STATE LOCAL USE TAX	300,050	300,050	227,180	294,064
01-00-3043	CANNABIS USE TAX	6,137	6,137	9,301	15,498
01-00-3060	LICENSE-LIQUOR	11,900	11,900	16,100	11,900
01-00-3090	PULLTABS & JAR GAMES TAX	848	848	674	675
01-00-3100	FEE-BUSINESS REGISTRATION	3,800	3,800	4,675	3,800
01-00-3110	FEE-CABLE FRANCHISE	62,350	62,350	60,245	55,000
01-00-3140	UTIL TAX-ELECTRIC	169,450	169,450	169,922	170,000
01-00-3150	ULT TAX-GAS	75,000	75,000	110,118	95,000
01-00-3160	CONTRACTOR REGISTRATION	10,000	10,000	9,460	8,300
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000	85,000	55,786	65,000
01-00-3200	ZBA/PLAN.COMM. HEARINGS			2,000	
01-00-3210	MISCELLANEOUS INCOME	5,000	5,000	67,272	5,000
01-00-3211	PLANNED USE OF FUND RESERVES	190,245	190,245		549,510
01-00-3220	FINES-COURT	15,000	15,000	21,420	17,000
01-00-3230	FINES-OTHER	2,400	2,400	8,575	5,000
01-00-3240	FINES-CODE BUILDING			100	
01-00-3250	FEES-BUILDING PERMITS	26,288	26,288	224,501	26,288
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500	3,500	5,740	4,000
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188	15,188	10,294	
01-00-3290	RECYCLING LICENSE	2,500	2,500		2,500
01-00-3330	PARK PAVILION RENTAL	175	175	695	250
01-00-3400	CD INTEREST	3,000	3,000	104	
01-00-3410	INTEREST EARNED	550	550	3,087	2,000
01-00-3440	PARK IMPACT FEES	42,420	42,420	131,345	19,860
01-00-3451	GILBERTS POLICE REPORT REQUEST	200	200	305	200
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500	7,500	500	7,500
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800	8,800	374	
01-00-3480	ANTENNA RENTAL	65,380	65,380	60,579	66,935
01-00-3500	GRANT REVENUE	5,334	5,334	554,844	553,908
01-00-3530	VACANT PROP / BUILDING REGISTRAT	380	380	200	200
01-00-3540	RAFFLE LICENSE	70	70	90	60
01-00-3550	FOOD VENDOR REGISTRATION			15	
01-00-3560	GARBAGE HAULER LICENSE	800	800	400	800
01-00-3580	VIDEO GAMING	65,000	65,000	134,303	130,000
01-00-3590	VIDEO GAMING LICENSE	1,050	1,050	1,075	12,000
01-00-3630	MUNICIPAL IMPACT FEE	41,250	41,250	60,973	41,250
01-00-3680	APPLICATION FEE - POLICE DEPT.				1,000
01-00-3960	REIMBURSED INCOME			1,258	
Totals for dept 00 - GENERAL FUND		3,565,248	3,565,248	4,520,131	4,912,938
Dept 07 - ENHANCED DUI PROGRAM					
01-07-3007	ENHANCED DUI- DUI TOWING	1,000	1,000	500	
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000	3,000	4,000	3,000
Totals for dept 07 - ENHANCED DUI PROGRAM		4,000	4,000	4,500	3,000
Dept 08 - GARBAGE HAULING					
01-08-3018	GARBAGE REVENUE	847,000	847,000	754,843	800,000
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000	39,000	31,395	40,000
01-08-3080	LATE FEES	4,500	4,500	5,854	4,500
Totals for dept 08 - GARBAGE HAULING		890,500	890,500	792,092	844,500
TOTAL ESTIMATED REVENUES		4,459,748	4,459,748	5,316,723	5,760,438

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
<b>APPROPRIATIONS</b>					
<b>Dept 01 - ADMINISTRATIVE</b>					
01-01-5010	WAGES-BOARD	24,000	24,000	21,125	24,000
01-01-5020	WAGES-PLANNING AND ZBA	2,100	2,100	375	2,100
01-01-5030	WAGES-GENERAL	290,405	290,405	238,092	292,622
01-01-5032	WAGES - OVERTIME	1,000	1,000		1,000
01-01-5040	FICA	17,471	17,471	15,558	19,761
01-01-5050	MEDICARE	4,086	4,086	3,639	4,621
01-01-5051	STATE UNEMPL TAX	8,000	8,000	1,926	8,000
01-01-5052	IMRF	36,238	36,238	27,881	31,311
01-01-5054	GROUP HEALTH INS	43,579	43,579	37,109	53,688
01-01-5056	WORKER'S COMP INS	36,172	36,172	36,068	38,000
01-01-5060	OPERATING EXPENSE	3,500	3,500	1,462	3,500
01-01-5070	DUES	6,930	6,930	6,460	7,100
01-01-5080	LEGAL NOTICES	1,500	1,500	1,632	1,600
01-01-5090	COMMUNICATIONS	8,352	8,352	8,069	14,100
01-01-5100	POSTAGE	2,300	2,300	1,641	2,300
01-01-5110	PRINTING	7,100	7,100	5,964	7,400
01-01-5150	COMMUNITY RELATIONS	7,130	7,130	3,106	7,000
01-01-5170	PUBLICATIONS/BROCHURES	120	120		
01-01-5190	RENTAL-EQUIPMENT	6,000	6,000	3,749	6,693
01-01-5200	OFFICE SUPPLIES	3,500	3,500	5,810	4,000
01-01-5210	NISRA EXPENSE	900	900		900
01-01-5220	LEGAL LITIGATION	8,000	8,000		8,000
01-01-5230	LEGAL EXPENSE	65,000	65,000	52,767	65,000
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500	4,500		
01-01-5240	ACCOUNTING SERVICES	25,000	25,000	22,230	40,000
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000	10,000		10,000
01-01-5270	BANK FEES	175	175		175
01-01-5310	INSURANCE LIABILITY	33,872	33,872	37,394	39,000
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370	13,370	9,660	10,000
01-01-5360	ENGINEERING SERVICES	15,800	15,800	10,048	15,800
01-01-5400	MAINTENANCE EQUIPMENT	600	600		600
01-01-5410	MAINTENANCE BUILDING	7,935	7,935	1,186	4,150
01-01-5450	CONTRACTUAL SERVICES	28,872	28,872	35,425	35,657
01-01-5480	CAPITAL EQUIPMENT	40,245	40,245	34,142	48,500
01-01-5491	EMPLOYEE ENGAGEMENT	1,515	1,515	1,681	3,000
01-01-5560	VILLAGE PLANNER SERVICES	15,000	15,000		105,000
01-01-5580	TRAINING EXPENSE	14,005	14,005	5,315	24,105
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000	25,000	21,879	80,200
01-01-5671	73 INDUSTRIAL INTEREST	17,000	17,000	14,558	15,000
01-01-8500	TRANSFERS OUT	900	900		784,900
Totals for dept 01 - ADMINISTRATIVE		837,172	837,172	665,951	1,818,783
<b>Dept 02 - POLICE</b>					
01-02-5030	WAGES-POLICE	842,618	842,618	703,180	795,439
01-02-5031	WAGES - HOLIDAY WORKED	25,000	25,000	21,111	25,000
01-02-5032	WAGES - OVERTIME	15,000	15,000	28,375	20,000
01-02-5040	FICA	54,661	54,661	45,119	49,317
01-02-5050	MEDICARE	12,784	12,784	10,552	11,534
01-02-5052	IMRF	3,599	3,599	3,680	4,893
01-02-5054	GROUP HEALTH INS	130,055	130,055	99,242	123,832
01-02-5058	UNIFORMS	13,100	13,100	10,901	11,800
01-02-5060	OPERATING EXPENSE	5,750	5,750	1,395	7,150
01-02-5070	DUES	3,645	3,645	2,876	3,460
01-02-5080	LEGAL NOTICES	300	300		
01-02-5090	COMMUNICATIONS	10,000	10,000	7,708	10,000
01-02-5110	PRINTING	500	500	1,200	1,000
01-02-5170	PUBLICATIONS/BROCHURES	150	150	147	150
01-02-5180	SMALL TOOLS AND EQUIPMENT	500	500	182	750
01-02-5200	OFFICE SUPPLIES	2,000	2,000	2,249	2,500
01-02-5230	LEGAL EXPENSE	5,500	5,500	4,000	4,800
01-02-5300	DISPATCHING	86,571	86,571	84,771	92,000
01-02-5370	GASOLINE	28,000	23,000	18,539	28,000
01-02-5390	MAINTENANCE VEHICLES	24,150	29,150	23,153	26,200
01-02-5400	MAINTENANCE EQUIPMENT	3,000	3,000	2,505	3,000
01-02-5410	MAINTENANCE BUILDING	7,560	7,560	3,760	22,350
01-02-5450	CONTRACTUAL SERVICES	13,637	13,637	14,951	12,915
01-02-5480	CAPITAL EQUIPMENT	47,000	47,000	49,863	164,750
01-02-5570	COMMUNITY RELATIONS	1,500	1,500	990	2,000
01-02-5580	TRAINING EXPENSE	12,500	12,500	7,123	9,550
Totals for dept 02 - POLICE		1,349,080	1,349,080	1,147,572	1,432,390
<b>Dept 03 - PUBLIC WORKS</b>					
01-03-5030	WAGES-PPW	236,602	236,602	199,810	238,641
01-03-5032	WAGES - OVERTIME	14,000	14,000	11,247	14,000
01-03-5040	FICA	15,538	15,538	12,483	14,796

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
<b>APPROPRIATIONS</b>					
<b>Dept 03 - PUBLIC WORKS</b>					
01-03-5050	MEDICARE	3,634	3,634	2,710	3,460
01-03-5052	IMRF	32,228	32,228	25,431	25,535
01-03-5054	GROUP HEALTH INS	42,289	42,289	35,566	51,237
01-03-5058	UNIFORMS	1,500	1,500	695	1,500
01-03-5060	OPERATING EXPENSE	1,150	1,150	1,314	1,650
01-03-5070	DUES	360	360	360	360
01-03-5090	COMMUNICATIONS	4,000	4,000	3,337	4,000
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500	2,500	2,118	8,500
01-03-5190	RENTAL-EQUIPMENT	1,500	1,500	2,358	1,500
01-03-5251	NPDES PERMITS	3,000	3,000	1,000	1,000
01-03-5260	STRETLIGHTING	38,100	38,100	29,119	38,100
01-03-5370	GASOLINE	14,000	14,000	9,328	15,000
01-03-5380	SIGNS EXPENSE	12,500	12,500	11,942	12,500
01-03-5390	MAINTENANCE VEHICLES	20,000	20,000	21,061	25,500
01-03-5400	MAINTENANCE EQUIPMENT	10,000	10,000	15,562	15,000
01-03-5410	MAINTENANCE BUILDING	1,600	1,600	4,712	11,000
01-03-5420	MAINTENANCE STREETS	28,000	28,000	14,521	28,000
01-03-5440	MAINTENANCE GROUNDS	3,000	3,000	529	3,000
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500	2,500	1,486	2,500
01-03-5450	CONTRACTUAL SERVICES	36,518	36,518	32,732	37,555
01-03-5461	WEATHER SIREN MAINTENANCE	2,500	2,500		2,500
01-03-5480	CAPITAL EQUIPMENT	175,000	175,000	158,263	310,000
01-03-5580	TRAINING EXPENSE	3,000	3,000	1,357	4,750
Totals for dept 03 - PUBLIC WORKS		705,019	705,019	599,041	871,584
<b>Dept 04 - BUILDING</b>					
01-04-5030	WAGES-BUILDING	91,574	91,574	70,097	45,247
01-04-5040	FICA	5,678	5,678	4,327	2,805
01-04-5050	MEDICARE	1,328	1,328	1,012	656
01-04-5052	IMRF	5,621	5,621	4,515	4,841
01-04-5054	GROUP HEALTH INS			36	40
01-04-5058	UNIFORMS	200	200		
01-04-5070	DUES	360	360	320	361
01-04-5090	COMMUNICATIONS	3,000	3,000	2,516	
01-04-5110	PRINTING	10,770	10,770		
01-04-5200	OFFICE SUPPLIES	1,000	1,000	178	1,000
01-04-5250	BUILDING PERMIT EXPENSE	2,000	2,000	2,368	21,030
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000	22,000	66,489	
01-04-5370	GASOLINE	1,000	1,000	664	
01-04-5390	MAINTENANCE VEHICLES	2,000	2,000		
01-04-5450	CONTRACTUAL SERVICES	5,500	5,500	5,256	15,500
01-04-5580	TRAINING EXPENSE	1,000	1,000		500
Totals for dept 04 - BUILDING		153,031	153,031	157,778	91,980
<b>Dept 06 - PARKS</b>					
01-06-5030	REG WAGES	27,717	27,717	13,455	24,336
01-06-5040	FICA	1,719	1,719	962	1,509
01-06-5050	MEDICARE	402	402	435	353
01-06-5060	OPERATING EXPENSE	250	250		250
01-06-5090	COMMUNICATIONS	2,520	2,520	2,257	2,520
01-06-5120	UTILITIES	4,200	4,200	10,663	4,200
01-06-5190	RENTAL-EQUIPMENT	2,500	2,500		2,000
01-06-5211	MAINTENANCE SUPPLIES	1,300	1,300	595	1,800
01-06-5350	MINOR PARK PROJECTS	1,200	1,200		500
01-06-5370	GASOLINE	600	600		600
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQ	500	500	741	1,000
01-06-5400	MAINTENANCE EQUIPMENT	6,100	6,100	1,452	2,000
01-06-5410	MAINTENANCE BUILDING	5,700	5,700	3,709	700
01-06-5440	MAINTENANCE GROUNDS	2,000	2,000	953	20,050
01-06-5450	CONTRACTUAL SERVICES	4,750	4,750	5,262	9,500
01-06-5480	CAPITAL EQUIPMENT	142,000	142,000	55,491	145,000
Totals for dept 06 - PARKS		203,458	203,458	95,975	216,318
<b>Dept 07 - ENHANCED DUI PROGRAM</b>					
01-07-5030	WAGES-ENHANCED DUI	8,000	8,000		
01-07-5040	FICA	500	500		
01-07-5050	MEDICARE	116	116		
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500	2,500		2,500
Totals for dept 07 - ENHANCED DUI PROGRAM		11,116	11,116		2,500
<b>Dept 08 - GARBAGE HAULING</b>					
01-08-5068	GARBAGE HAULING EXPENSE	660,000	660,000	572,383	708,000
01-08-5078	ADMINISTRATIVE COSTS	27,000	27,000		
01-08-8500	TRANSFERS OUT	90,000	90,000		
Totals for dept 08 - GARBAGE HAULING		777,000	777,000	572,383	708,000

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APPROPRIATIONS					
Dept 89 - GPD DOWN STATE PENSION FUND					
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739	415,739	415,739	326,723
Totals for dept 89 - GPD DOWN STATE PENSION FUND		415,739	415,739	415,739	326,723
TOTAL APPROPRIATIONS		4,451,615	4,451,615	3,654,439	5,468,278
NET OF REVENUES/APPROPRIATIONS - FUND 01		8,133	8,133	1,662,284	292,160
BEGINNING FUND BALANCE		5,780,578	5,780,578	5,780,578	7,442,862
ENDING FUND BALANCE		5,788,711	5,788,711	7,442,862	7,735,022



GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
11-00-3015	COMMUNITY DAYS DONATIONS	14,000	14,000		14,000
11-00-3210	OTHER INCOME	17,000	17,000		17,000
11-00-3520	VENDOR FEES	3,500	3,500		3,500
11-00-3980	BEVERAGE SALES	12,000	12,000		12,000
11-00-8100	TRANSFERS IN	900	900		900
Totals for dept 00 - GENERAL FUND		47,400	47,400		47,400
TOTAL ESTIMATED REVENUES		47,400	47,400		47,400

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
11-00-5060	BEVERAGE OPERATIONS	8,466	8,466		12,466
11-00-5070	PERMITS & LICENSES	55	55		55
11-00-5079	ADVERTISING / MARKETING	3,670	3,670	68	3,670
11-00-5130	MISCELLANEOUS EXPENSES	410	410		410
11-00-5159	ENTERTAINMENT	29,625	29,625		41,065
11-00-5610	EQUIPMENT & SERVICES	3,900	3,900		6,100
Totals for dept 00 - GENERAL FUND		46,126	46,126	68	63,766
TOTAL APPROPRIATIONS		46,126	46,126	68	63,766
NET OF REVENUES/APPROPRIATIONS - FUND 11		1,274	1,274	(68)	(16,366)
BEGINNING FUND BALANCE		11,345	11,345	11,345	11,277
ENDING FUND BALANCE		12,619	12,619	11,277	(5,089)

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
12-00-3011	BOND PROCEEDS			4,203,380	
12-00-3031	NON HOME RULE 1% SALES TAX	258,000	258,000	380,978	360,000
12-00-3050	TAX-ROAD AND BRIDGE	7,600	7,600	9,212	9,000
12-00-3390	SSA#24 BOND INTEREST	100	100	13,690	
12-00-3410	INTEREST EARNED			2,182	200
12-00-8100	TRANSFERS IN	90,000	90,000		
Totals for dept 00 - GENERAL FUND		355,700	355,700	4,609,442	369,200
TOTAL ESTIMATED REVENUES		355,700	355,700	4,609,442	369,200

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
12-00-5360	ENGINEERING SERVICES	20,000	20,000	51,822	200,000
12-00-5480	CAPITAL EQUIPMENT				2,800,000
12-00-5490	GO BOND PRINCIPAL	225,000	225,000	225,000	215,000
12-00-5491	GO BOND INTEREST	9,000	9,000	9,158	107,022
Totals for dept 00 - GENERAL FUND		<u>254,000</u>	<u>254,000</u>	<u>285,980</u>	<u>3,322,022</u>
TOTAL APPROPRIATIONS		<u>254,000</u>	<u>254,000</u>	<u>285,980</u>	<u>3,322,022</u>
NET OF REVENUES/APPROPRIATIONS - FUND 12		<u>101,700</u>	<u>101,700</u>	<u>4,323,462</u>	<u>(2,952,822)</u>
BEGINNING FUND BALANCE		465,018	465,018	465,018	4,788,480
ENDING FUND BALANCE		566,718	566,718	4,788,480	1,835,658

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
20-00-3022	INCOME - WASTEWATER	750,000	750,000	707,520	750,000
20-00-3032	INCOME - WATER	850,000	850,000	807,551	850,000
20-00-3080	LATE FEES	20,000	20,000	24,165	20,000
20-00-3210	MISCELLANEOUS INCOME			70	
20-00-3211	PLANNED USE OF FUND RESERVES	549,500	549,500		
20-00-3310	FEE-TAP-ON - WATER	1,700	1,700	3,500	1,700
20-00-3360	METER SALES	7,050	7,050	52,582	7,050
20-00-3390	SSA#24 BOND INTEREST	100	100	13,690	100
20-00-3400	CD INTEREST	4,000	4,000	131	
20-00-3410	INTEREST EARNED	24,000	24,000	4,930	4,000
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000	4,000	153	
20-00-8100	TRANSFERS IN				784,000
Totals for dept 00 - GENERAL FUND		2,210,350	2,210,350	1,614,292	2,416,850
TOTAL ESTIMATED REVENUES		2,210,350	2,210,350	1,614,292	2,416,850

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
<b>APPROPRIATIONS</b>					
<b>Dept 10 - WATER SYSTEMS</b>					
20-10-5030	REG. WAGES	188,223	188,223	151,645	167,175
20-10-5032	WAGES - OVERTIME	7,000	7,000		7,000
20-10-5040	FICA	11,831	11,831	8,865	10,204
20-10-5050	MEDICARE	2,767	2,767	2,073	2,386
20-10-5052	IMRF	24,540	24,540	18,380	17,609
20-10-5054	GROUP HEALTH INS	40,873	40,873	32,864	38,087
20-10-5056	WORKER'S COMP INS	15,502	15,502	15,458	16,300
20-10-5058	UNIFORMS	1,000	1,000	718	1,300
20-10-5070	DUES	450	450	797	950
20-10-5080	LEGAL NOTICES	100	100		100
20-10-5090	COMMUNICATIONS	7,600	7,600	6,484	7,600
20-10-5091	JULIE LOCATE SUPPLIES	500	500	246	500
20-10-5100	POSTAGE	3,250	3,250	2,457	3,350
20-10-5110	PRINTING	2,900	2,900	2,201	3,100
20-10-5120	UTILITIES	94,000	94,000	85,268	94,000
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000	6,000	891	4,500
20-10-5190	RENTAL-EQUIPMENT	500	500		1,500
20-10-5200	OFFICE SUPPLIES	1,000	1,000	278	1,000
20-10-5213	OUTSIDE SERVICES	10,000	10,000	460	21,000
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000	8,000	8,904	20,000
20-10-5281	CHEMICALS	28,600	28,600	15,878	80,000
20-10-5301	MAINT SUPPLIES-JANTORIAL	450	450	200	250
20-10-5310	INSURANCE LIABILITY	21,656	21,656	23,261	25,000
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548	8,548	6,176	6,500
20-10-5360	ENGINEERING SERVICES	10,000	10,000	15,459	10,000
20-10-5370	GASOLINE	3,000	3,000	2,472	5,000
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000	10,000	8,746	10,000
20-10-5390	MAINTENANCE VEHICLES	3,500	3,500	2,419	5,000
20-10-5410	MAINTENANCE BUILDING	2,000	2,000	1,738	12,000
20-10-5431	HYDRANT MAINTENANCE	5,000	5,000		5,000
20-10-5450	CONTRACTUAL SERVICES	58,103	58,103	49,965	66,218
20-10-5480	CAPITAL EQUIPMENT	554,500	554,500	552,141	200,000
20-10-5510	WATER METERS	31,185	31,185	25,443	7,000
20-10-5520	LABORATORY TESTING	10,000	10,000	5,877	10,000
20-10-5580	TRAINING EXPENSE	3,300	3,300	171	3,450
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000	10,000	1,988	13,500
20-10-5652	BRINE HAULING EXPENSES	40,000	40,000	23,634	35,000
20-10-5662	IEPA LOAN-PRINCIPAL	25,826	25,826	12,851	25,826
20-10-5672	IEPA LOAN - INTEREST	7,156	7,156	3,645	7,156
<b>Totals for dept 10 - WATER SYSTEMS</b>		<b>1,258,860</b>	<b>1,258,860</b>	<b>1,090,053</b>	<b>944,561</b>
<b>Dept 20 - WASTEWATER SYSTEMS</b>					
20-20-5030	WAGES	179,346	179,346	136,468	138,461
20-20-5032	WAGES - OVERTIME	7,000	7,000		7,000
20-20-5040	FICA	11,554	11,554	8,043	8,423
20-20-5050	MEDICARE	2,703	2,703	1,881	1,970
20-20-5052	IMRF	23,964	23,964	16,527	14,537
20-20-5054	GROUP HEALTH INS	34,731	34,731	27,420	28,208
20-20-5058	UNIFORMS	800	800	680	1,300
20-20-5090	COMMUNICATIONS	3,800	3,800	3,396	3,800
20-20-5091	JULIE LOCATE SUPPLIES	400	400	246	400
20-20-5100	POSTAGE	3,250	3,250	2,270	3,350
20-20-5110	PRINTING	2,900	2,900	2,201	3,100
20-20-5120	UTILITIES	126,000	126,000	87,554	140,000
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500	2,500	562	3,500
20-20-5190	RENTAL-EQUIPMENT	1,500	1,500	1,789	3,000
20-20-5200	OFFICE SUPPLIES	1,000	1,000	292	1,500
20-20-5213	OUTSIDE SERVICES	15,000	15,000	2,087	10,000
20-20-5251	NPDES PERMITS	20,000	20,000	20,000	20,000
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500	8,500	1,758	8,500
20-20-5281	CHEMICALS	35,000	35,000	29,523	50,000
20-20-5301	MAINT SUPPLIES-JANITORIAL	450	450	200	250
20-20-5360	ENGINEERING SERVICES	10,000	10,000	5,254	10,000
20-20-5370	GASOLINE	4,000	4,000	2,472	5,000
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000	15,000	19,539	18,000
20-20-5390	MAINTENANCE VEHICLES	4,000	4,000	2,286	5,000
20-20-5410	MAINTENANCE BUILDING	1,000	1,000	1,394	7,000
20-20-5450	CONTRACTUAL SERVICES	63,311	63,311	53,567	86,831
20-20-5480	CAPITAL EQUIPMENT	66,300	66,300	30,727	2,012,000
20-20-5520	LABORATORY TESTING	30,000	30,000	22,829	30,000
20-20-5580	TRAINING EXPENSE	2,800	2,800	603	3,450
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000	10,000		10,000
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000	30,000	12,814	20,000
<b>Totals for dept 20 - WASTEWATER SYSTEMS</b>		<b>716,809</b>	<b>716,809</b>	<b>494,382</b>	<b>2,654,580</b>

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
TOTAL APPROPRIATIONS		1,975,669	1,975,669	1,584,435	3,599,141
NET OF REVENUES/APPROPRIATIONS - FUND 20		234,681	234,681	29,857	(1,182,291)
BEGINNING FUND BALANCE		20,207,759	20,207,759	20,207,759	20,237,616
ENDING FUND BALANCE		20,442,440	20,442,440	20,237,616	19,055,325

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
30-00-3410	INTEREST EARNED	120	120	570	500
30-00-3450	MOTOR FUEL TAX	415,954	415,954	343,593	477,444
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000	2,000	77	
Totals for dept 00 - GENERAL FUND		418,074	418,074	344,240	477,944
TOTAL ESTIMATED REVENUES		418,074	418,074	344,240	477,944



Fund: 30 MFT

Calculations as of 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
30-00-5462	MFT RESOLUTION	75,000	75,000	17,696	125,000
Totals for dept 00 - GENERAL FUND		75,000	75,000	17,696	125,000
TOTAL APPROPRIATIONS		75,000	75,000	17,696	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 30		343,074	343,074	326,544	352,944
BEGINNING FUND BALANCE		1,333,903	1,333,903	1,333,903	1,660,447
ENDING FUND BALANCE		1,676,977	1,676,977	1,660,447	2,013,391

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
31-00-3410	INTEREST EARNED	413	413	63	45
Totals for dept 00 - GENERAL FUND		413	413	63	45
TOTAL ESTIMATED REVENUES					
		413	413	63	45
NET OF REVENUES/APPROPRIATIONS - FUND 31					
BEGINNING FUND BALANCE		8,110	8,110	8,110	8,173
ENDING FUND BALANCE		8,523	8,523	8,173	8,218

Calculations as of 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
34-00-3010	PROPERTY TAX	178,659	178,659	217,512	200,000
34-00-3410	INTEREST EARNED	365	365	505	400
Totals for dept 00 - GENERAL FUND		<u>179,024</u>	<u>179,024</u>	<u>218,017</u>	<u>200,400</u>
TOTAL ESTIMATED REVENUES		<u>179,024</u>	<u>179,024</u>	<u>218,017</u>	<u>200,400</u>

Calculations as of 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
34-00-5061	ADMINISTRATIVE FEES	1,000	1,000		1,000
Totals for dept 00 - GENERAL FUND		1,000	1,000		1,000
TOTAL APPROPRIATIONS		1,000	1,000		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 34		178,024	178,024	218,017	199,400
BEGINNING FUND BALANCE		437,587	437,587	437,587	655,604
ENDING FUND BALANCE		615,611	615,611	655,604	855,004

Calculations as of 04/30/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
35-00-3010	PROPERTY TAX	894,966	894,966	885,990	886,000
35-00-3410	INTEREST EARNED	650	650	681	650
Totals for dept 00 - GENERAL FUND		<u>895,616</u>	<u>895,616</u>	<u>886,671</u>	<u>886,650</u>
TOTAL ESTIMATED REVENUES		<u>895,616</u>	<u>895,616</u>	<u>886,671</u>	<u>886,650</u>

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
35-00-5061	ADMINISTRATIVE FEES	10,550	10,550	5,952	10,550
35-00-5071	TIF NOTE INTEREST	288,215	288,215	316,530	289,643
35-00-5081	TIF NOTE PRINCIPAL	517,000	517,000	662,500	502,357
Totals for dept 00 - GENERAL FUND		815,765	815,765	984,982	802,550
TOTAL APPROPRIATIONS		815,765	815,765	984,982	802,550
NET OF REVENUES/APPROPRIATIONS - FUND 35		79,851	79,851	(98,311)	84,100
BEGINNING FUND BALANCE		569,085	569,085	569,085	470,774
ENDING FUND BALANCE		648,936	648,936	470,774	554,874

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
40-00-3410	INTEREST EARNED	15	15	13	10
Totals for dept 00 - GENERAL FUND		15	15	13	10
TOTAL ESTIMATED REVENUES					
		15	15	13	10
NET OF REVENUES/APPROPRIATIONS - FUND 40					
BEGINNING FUND BALANCE		16,722	16,722	16,722	16,735
ENDING FUND BALANCE		16,737	16,737	16,735	16,745

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 00 - GENERAL FUND					
43-00-3421	UNREALIZED GAIN/LOSS			(140,166)	
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739	415,739	415,739	326,723
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400	62,400	62,940	76,045
Totals for dept 00 - GENERAL FUND		<u>478,139</u>	<u>478,139</u>	<u>338,513</u>	<u>402,768</u>
TOTAL ESTIMATED REVENUES		<u>478,139</u>	<u>478,139</u>	<u>338,513</u>	<u>402,768</u>



GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 04/30/22	2022-23 DEPT REQUESTED BUDGET
APPROPRIATIONS					
Dept 00 - GENERAL FUND					
43-00-5321	PROFESSIONAL FEES			18,239	22,444
43-00-5509	PENSION EXPENSES	90,000	90,000	131,889	155,852
Totals for dept 00 - GENERAL FUND		90,000	90,000	150,128	178,296
TOTAL APPROPRIATIONS		90,000	90,000	150,128	178,296
NET OF REVENUES/APPROPRIATIONS - FUND 43		388,139	388,139	188,385	224,472
BEGINNING FUND BALANCE		4,989,915	4,989,915	4,989,915	5,178,300
ENDING FUND BALANCE		5,378,054	5,378,054	5,178,300	5,402,772
ESTIMATED REVENUES - ALL FUNDS		9,044,479	9,044,479	13,327,974	10,561,705
APPROPRIATIONS - ALL FUNDS		7,709,175	7,709,175	6,677,728	13,560,053
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,335,304	1,335,304	6,650,246	(2,998,348)
BEGINNING FUND BALANCE - ALL FUNDS		33,820,021	33,820,021	33,820,021	40,470,267
ENDING FUND BALANCE - ALL FUNDS		35,155,325	35,155,325	40,470,267	37,471,919