



## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### VILLAGE BOARD MEETING AGENDA

**Tuesday, January 18, 2022 - 7:00 p.m. - Village Hall Board Room**

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://us06web.zoom.us/j/87014016804>

Meeting ID: 870 1401 6804

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on January 18, 2022 will be submitted into the record of the meeting.

#### ORDER OF BUSINESS

##### 1. CALL TO ORDER / PLEDGE OF ALLIEGENCE

##### 2. ROLL CALL / ESTABLISH QUORUM

##### 3. PUBLIC COMMENT\*

##### 4. CONSENT AGENDA

- A. A Motion to approve Minutes from the January 4, 2022 Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated January 18, 2022
- C. A Motion to approve the December 2021 Treasurer's Report
- D. A Motion to approve Ordinance 01-2022, an Ordinance Approving and Authorizing the Execution of a Refinancing Loan for the Village-Owned Property at 73 Industrial Drive with Union National Bank

##### 5. ITEMS FOR APPROVAL

- A. A Motion to approve Ordinance 02-2022, an Ordinance Approving the Final Plat of Subdivision and Final PUD Plans for Phase 2B-2 of the Conservancy Development

##### 6. ITEMS FOR DISCUSSION

- A. Presentation and Discussion Regarding Implementation of the Village GIS Solution

##### 7. STAFF REPORTS

##### 8. TRUSTEES' REPORTS

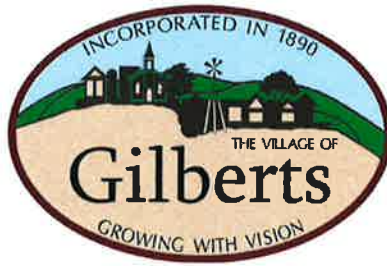
##### 9. PRESIDENTS' REPORT

##### 10. ADJOURNMENT

#### \*Public Comment Policy

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not

to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, January 4, 2022**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Hacker, and Redfield. Trustee Coats was absent. Others present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, Finance Director Taunya Fischer, and Management Analyst Riley Lynch.

**3. PUBLIC COMMENT**

There were no public comments at this time.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the December 7, 2021 Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated December 21, 2021
- C. A Motion to approve Bills & Payroll dated January 4, 2022
- D. A Motion to approve the November 2021 Treasurer's Report
- E. Motion to approve Resolution 01-2022, a Resolution Authorizing the Purchase of Southern Bulk Rock Salt for Calendar Year 2022 from Midwest Salt

President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda items A-E as Presented.** Roll call vote: Trustees Corbett, Allen, Hacker, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

There were not items for approval at this time.

## 6. ITEMS FOR DISCUSSION

Discussion of the 2022 Community Days Budget – Analyst Lynch presented the anticipated revenues and expenses for Community Days 2022. Staff had applied for the Tourism Attractions and Festivals Grant through DCEO back in September of 2021 which would account for \$35,740 to cover additional expenses. Despite numerous inquiries with DCEO, staff has not heard any confirmation of being awarded the grant or any indication that we were denied.

Trustee Corbett asked if the Village would get better bands or more stage time if awarded the grant. Trustee Allen stated that there would be either more stage time allotted or higher quality local bands.

Trustee Hacker asked if there would be fireworks. Trustee Allen stated only if we receive the grant funding.

Trustee Redfield asked when should we hear back about the grant. Analyst Lynch stated that he predicts that we should hear something this month.

## 7. STAFF REPORTS

### Administrator Bourdeau

- Planning to discuss the tollway sound wall at the January 18 meeting.

### Analyst Lynch

- Has received the controller to hook up the new phones. The installation and cut over will take place on January 13.

### Director Grosskopf

- The bid letting for the road program will take place on January 13 at 10am in the Board room.

## 8. TRUSTEES' REPORTS

There were no Trustee reports at this time.

## 9. PRESIDENTS' REPORT

President Zambetti advised the Board that a Driving Committee is needed to start the planning of the Comprehensive Plan. This Driving Committee would consist of two Board members, two Plan Commissioners, and two residents. President Zambetti asked the Board to email Administrator Bourdeau with their two Board nominations.

## 10. EXECUTIVE SESSION

An executive session did not take place.

**11. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee LeClercq to adjourn from the public meeting at 7:30 pm.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Courtney Baker', with a long horizontal flourish extending to the right.

Courtney Baker  
Village Clerk

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	550.00
CARD SERVICES	ADVERTISING / MARKETING	48.00
TODD BLOCK	PERFORMANCE BOND AFTER 5/1/04	29.00
Total: 00 GENERAL FUND		627.00

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	3,100.00
B&B NETWORKS, INC.	CAPITAL EQUIPMENT	9,835.52
CARD SERVICES	OPERATING EXPENSE	15.61
CARD SERVICES	DUES	200.00
CARD SERVICES	CONTRACTUAL SERVICES	191.12
CARD SERVICES	EMPLOYEE ENGAGEMENT	498.50
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	223.93
CARDUNAL OFFICE SUPPLY	CONTRACTUAL SERVICES	27.08
CURRENT TECHNOLOGIES, INC.	CONTRACTUAL SERVICES	465.00
FOX VALLEY WEBWORKS, INC.	CONTRACTUAL SERVICES	30.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	78.11
PADDOCK PUBLICATIONS	LEGAL NOTICES	87.40
PEERLESS	COMMUNICATIONS	549.89
TPI, INC.	OPERATING EXPENSE	59.95
VERIZON WIRELESS	COMMUNICATIONS	178.27
Total: 01 ADMINISTRATIVE		15,540.38

Department: 02 POLICE

CARD SERVICES	UNIFORMS	65.12
CARD SERVICES	MAINTENANCE BUILDING	500.96
CARD SERVICES	COMMUNITY RELATIONS	78.50
Currie Motors	CAPITAL EQUIPMENT	33,648.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	58.58
PEERLESS	COMMUNICATIONS	359.49
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
ULTRA STROBE COMMUNICATIONS	MAINTENANCE VEHICLES	1,283.91
VERIZON WIRELESS	COMMUNICATIONS	211.80
WRIGHT EXPRESS FSC	GASOLINE & OIL	1,991.64
Total: 02 POLICE		38,598.00

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	1,494.95
CARD SERVICES	MAINTENANCE BUILDING	79.74
COMMONWEALTH EDISON	STREETLIGHTING	53.18
HD WHITE CAP CONST SUPPLY	SMALL TOOLS AND EQUIPMENT	35.58
KANE COUNTY DIVISION OF	STREETLIGHTING	3,938.52
PEERLESS	COMMUNICATIONS	181.30
VERIZON WIRELESS	COMMUNICATIONS	218.91
WRIGHT EXPRESS FSC	GASOLINE & OIL	1,304.26
Total: 03 PUBLIC WORKS		7,306.44

Department: 04 BUILDING

CARD SERVICES	OFFICE SUPPLIES	26.18
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	432.26
PEERLESS	COMMUNICATIONS	198.11
VERIZON WIRELESS	COMMUNICATIONS	101.24
WRIGHT EXPRESS FSC	GASOLINE & OIL	79.22
Total: 04 BUILDING		837.01

Department: 06 PARKS

PEERLESS	COMMUNICATIONS	235.12
RUBBERCYCLE CORP	CAPITAL EQUIPMENT	19,265.00
Total: 06 PARKS		19,500.12

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	58,840.13
Total: 08 GARBAGE HAULING		58,840.13

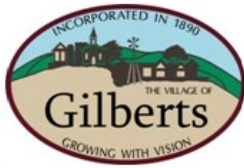
Department: 10 WATER SYSTEMS

BEAR AUTO GROUP	MAINTENANCE VEHICLES	82.16
BLAIN'S FARM & FLEET	UNIFORMS	65.22
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	17.50
BLAIN'S FARM & FLEET	MAINTENANCE VEHICLES	14.99
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	34.05
CHRIS THIELSEN	MAINTENANCE VEHICLES	1,500.00
JETCO LTD	CAPITAL EQUIPMENT	204,968.20
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	58.26
MCMaster-CARR SUPPLY COMPANY	MAINTENANCE BUILDING	63.86
MDC ENVIRONMENTAL SVCS.	CONTRACTUAL SERVICES	459.55
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	123.08
PDC LABORATORIES, INC	LABORATORY TESTING	185.00
PEERLESS	COMMUNICATIONS	536.11
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	196.03
VERIZON WIRELESS	COMMUNICATIONS	105.90
WRIGHT EXPRESS FSC	GASOLINE & OIL	234.82
Total: 10 WATER SYSTEMS		208,644.73

Department: 20 WASTEWATER SYSTEMS

BEAR AUTO GROUP	MAINTENANCE VEHICLES	82.16
BLAIN'S FARM & FLEET	UNIFORMS	65.22
BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	17.49
BLAIN'S FARM & FLEET	MAINTENANCE VEHICLES	14.99
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	34.05
CHRIS THIELSEN	MAINTENANCE VEHICLES	1,500.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	58.26
MCMaster-CARR SUPPLY COMPANY	MAINTENANCE BUILDING	63.87
PEERLESS	COMMUNICATIONS	226.74
VERIZON WIRELESS	COMMUNICATIONS	105.90
WRIGHT EXPRESS FSC	GASOLINE & OIL	234.82
Total: 20 WASTEWATER SYSTEMS		2,403.50

\*\*\* GRAND TOTAL \*\*\* 352,297.31



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### Memorandum

**TO:** Village President Zambetti and Village Board of Trustees  
**CC:** Brian Bourdeau, Village Administrator  
**FROM:** Taunya Fischer, Finance Director  
**DATE:** January 14, 2022  
**SUBJECT:** December 31, 2021 Treasurer's Report

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Here is a brief snapshot of the Village's Budget vs. Actual as of December 31, 2021 for the General and Water Funds.

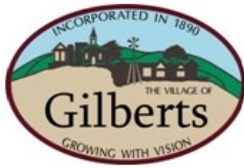
<b>General Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	4,459,748.00	4,529,090.40	102%
Expenditures	4,451,615.00	3,003,628.98	67%
Net of Rev & Exp	8,133.00	1,525,461.42	

<b>Water Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	2,210,350.00	1,266,504.70	57%
Expenditures	1,975,669.00	1,167,898.71	59%
Net of Rev & Exp	234,681.00	98,605.99	

The percent of fiscal year completed for this report is 67%. The General Fund revenues are at 102%, which is expected due to the completion of property tax receipts and the first American Recovery Plan Act (ARPA) funds distribution; expenditures are at 67%; Water Fund revenues are at 57% and expenditures are at 59%. Looking at all funds, village-wide revenues are at 136% due to the receipt of the bond proceeds as well as ARPA funds; expenditures are at 72%. When the budget is amended to include both the bonds and ARPA funds the revenue percentage will be more accurately reflected.

One additional note regarding the Leveling the Playing Field Act that was passed in 2020 by the Illinois State Legislature and took effect January 2021. With online sales tax now being included in the overall State Sales Tax, the State Local Use Tax was anticipated to drop throughout the fiscal year, which it has. However, that decrease was to be counteracted by the increase in the Village's portion of the State Sales Tax. This is clearly evident when viewing page 1 of the included Budget Detail Report as our State Sales Tax 01-00-3030 is presently at 117% and our State Local Use Tax 01-00-3041 currently sits at 57% of their budgeted amounts. It is anticipated that any shortage in Local Use Tax will be made up in the overage of the Sales Tax.



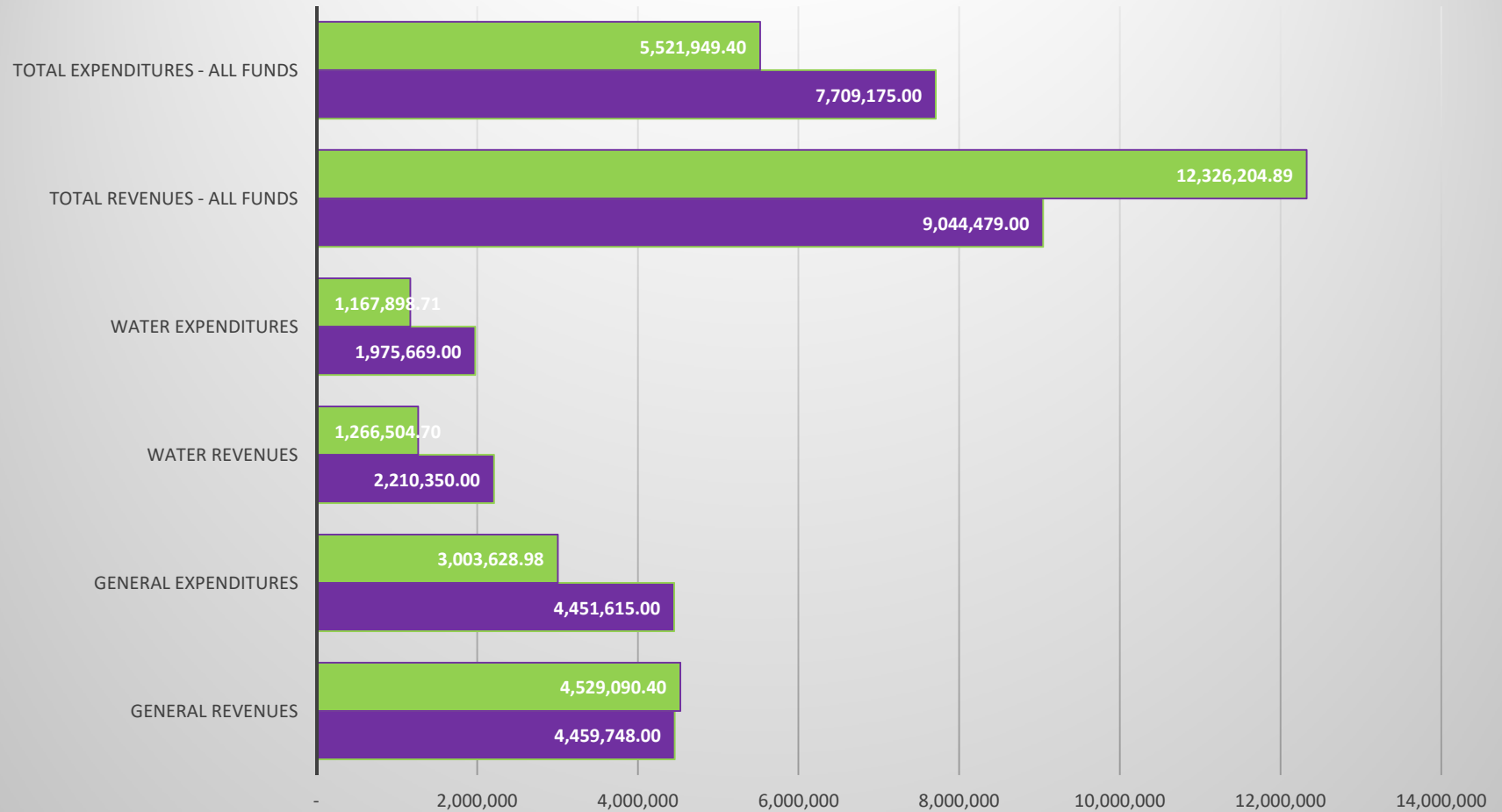


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Also included in this report for December 31, 2021 are:  
***Revenue and Expense Budget vs. 12/31/21 YTD*** chart  
***Summary – All Funds*** report  
***Detail – All Funds*** report

Respectfully submitted,  
Taunya Fischer, Finance Director

## Village of Gilberts Revenue vs. Expenditures 2021-2022 Budget vs. YTD as of 12/31/2021



	GENERAL REVENUES	GENERAL EXPENDITURES	WATER REVENUES	WATER EXPENDITURES	TOTAL REVENUES - ALL FUNDS	TOTAL EXPENDITURES - ALL FUNDS
YTD AS OF 12/31/2021	4,529,090.40	3,003,628.98	1,266,504.70	1,167,898.71	12,326,204.89	5,521,949.40
2021-22 BUDGET	4,459,748.00	4,451,615.00	2,210,350.00	1,975,669.00	9,044,479.00	7,709,175.00

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 12/31/2021 - SUMMARY**  
**% Fiscal Year Completed: 67.12**

GL NUMBER	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		
			MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
<b>Fund 01 - GENERAL FUND:</b>					
TOTAL REVENUES	4,459,748.00	4,529,090.40	337,224.34	(69,342.40)	102
TOTAL EXPENDITURES	4,451,615.00	3,003,628.98	345,924.64	1,447,986.02	67
NET OF REVENUES & EXPENDITURES	8,133.00	1,525,461.42	(8,700.30)	(1,517,328.42)	
<b>Fund 11 - COMMUNITY DAYS:</b>					
TOTAL REVENUES	47,400.00	-	-	47,400.00	0
TOTAL EXPENDITURES	46,126.00	19.95	-	46,106.05	0
NET OF REVENUES & EXPENDITURES	1,274.00	(19.95)	-	1,293.95	
<b>Fund 12 - INFRASTRUCTURE FUND:</b>					
TOTAL REVENUES	355,700.00	4,527,174.07	39,402.98	(4,171,474.07)	1273
TOTAL EXPENDITURES	254,000.00	234,158.33	-	19,841.67	92
NET OF REVENUES & EXPENDITURES	101,700.00	4,293,015.74	39,402.98	(4,191,315.74)	
<b>Fund 20 - WATER SYSTEM:</b>					
TOTAL REVENUES	2,210,350.00	1,266,504.70	203,861.24	943,845.30	57
TOTAL EXPENDITURES	1,975,669.00	1,167,898.71	152,864.73	807,770.29	59
NET OF REVENUES & EXPENDITURES	234,681.00	98,605.99	50,996.51	136,075.01	
<b>Fund 30 - MFT:</b>					
TOTAL REVENUES	418,074.00	295,051.36	24,277.20	123,022.64	71
TOTAL EXPENDITURES	75,000.00	-	-	75,000.00	0
NET OF REVENUES & EXPENDITURES	343,074.00	295,051.36	24,277.20	48,022.64	
<b>Fund 31 - PERFORMANCE BOND:</b>					
TOTAL REVENUES	413.00	36.08	8.60	376.92	9
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	413.00	36.08	8.60	376.92	
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>					
TOTAL REVENUES	179,024.00	217,922.89	49.24	(38,898.89)	122
TOTAL EXPENDITURES	1,000.00	-	-	1,000.00	0
NET OF REVENUES & EXPENDITURES	178,024.00	217,922.89	49.24	(39,898.89)	
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>					
TOTAL REVENUES	895,616.00	886,576.24	50.41	9,039.76	99
TOTAL EXPENDITURES	815,765.00	984,981.10	5,101.57	(169,216.10)	121
NET OF REVENUES & EXPENDITURES	79,851.00	(98,404.86)	(5,051.16)	178,255.86	
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>					
TOTAL REVENUES	15.00	12.60	4.22	2.40	84
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	15.00	12.60	4.22	2.40	
<b>Fund 43 - POLICE PENSION FUND:</b>					
TOTAL REVENUES	478,139.00	603,836.55	288,616.34	(125,697.55)	126
TOTAL EXPENDITURES	90,000.00	131,262.33	31,594.55	(41,262.33)	146
NET OF REVENUES & EXPENDITURES	388,139.00	472,574.22	257,021.79	(84,435.22)	
TOTAL REVENUES - ALL FUNDS	9,044,479.00	12,326,204.89	893,494.57	(3,281,725.89)	136
TOTAL EXPENDITURES - ALL FUNDS	7,709,175.00	5,521,949.40	535,485.49	2,187,225.60	72
NET OF REVENUES & EXPENDITURES	1,335,304.00	6,804,255.49	358,009.08	(5,468,951.49)	

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 12/31/2021 - DETAIL**  
**% Fiscal Year Completed: 67.12**

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,289,930.00	1,260,923.69	-	29,006.31	98
01-00-3020	PERSONAL PROPERTY REPL TAX	300.00	417.53	31.99	(117.53)	139
01-00-3030	TAX-SALES	281,960.00	329,207.82	43,923.28	(47,247.82)	117
01-00-3040	TAX-STATE INCOME	766,493.00	632,098.66	64,022.61	134,394.34	82
01-00-3041	STATE LOCAL USE TAX	300,050.00	171,605.72	27,407.06	128,444.28	57
01-00-3043	CANNABIS USE TAX	6,137.00	6,956.91	964.83	(819.91)	113
01-00-3060	LICENSE-LIQUOR	11,900.00	12,800.00	10,400.00	(900.00)	108
01-00-3090	PULLTABS & JAR GAMES TAX	848.00	673.54	-	174.46	79
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	4,625.00	575.00	(825.00)	122
01-00-3110	FEE-CABLE FRANCHISE	62,350.00	42,842.25	-	19,507.75	69
01-00-3140	UTIL TAX-ELECTRIC	169,450.00	136,661.74	12,324.73	32,788.26	81
01-00-3150	ULT TAX-GAS	75,000.00	60,435.76	13,394.43	14,564.24	81
01-00-3160	CONTRACTOR REGISTRATION	10,000.00	7,350.00	2,260.00	2,650.00	74
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000.00	44,770.81	5,284.63	40,229.19	53
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	1,500.00	-	(1,500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	60,491.95	112.60	(55,491.95)	1210
01-00-3211	PLANNED USE OF FUND RESERVES	190,245.00	-	-	190,245.00	0
01-00-3220	FINES-COURT	15,000.00	14,947.85	2,525.92	52.15	100
01-00-3230	FINES-OTHER	2,400.00	4,525.00	575.00	(2,125.00)	189
01-00-3240	FINES-CODE BUILDING	-	100.00	-	(100.00)	100
01-00-3250	FEES-BUILDING PERMITS	26,288.00	216,083.14	6,991.18	(189,795.14)	822
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500.00	3,760.00	50.00	(260.00)	107
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188.00	8,181.02	2,250.00	7,006.98	54
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	175.00	645.00	-	(470.00)	369
01-00-3400	CD INTEREST	3,000.00	103.76	-	2,896.24	3
01-00-3410	INTEREST EARNED	550.00	1,609.97	485.39	(1,059.97)	293
01-00-3440	PARK IMPACT FEES	42,420.00	128,506.85	-	(86,086.85)	303

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2021-22 BUDGET	YTD BALANCE 12/31/2021	MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
01-00-3451	GILBERTS POLICE REPORT REQUEST	200.00	255.00	20.00	(55.00)	128
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500.00	-	-	7,500.00	0
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800.00	373.68	-	8,426.32	4
01-00-3480	ANTENNA RENTAL	65,380.00	49,423.59	8,434.22	15,956.41	76
01-00-3500	GRANT REVENUE	5,334.00	554,843.82	5,334.00	(549,509.82)	10402
01-00-3530	VACANT BUILDING REGISTRATION	380.00	-	-	380.00	0
01-00-3540	RAFFLE LICENSE	70.00	60.00	60.00	10.00	86
01-00-3550	FOOD VENDOR REGISTRATION	-	15.00	-	(15.00)	100
01-00-3560	GARBAGE HAULER LICENSE	800.00	200.00	200.00	600.00	25
01-00-3580	VIDEO GAMING	65,000.00	106,779.74	13,271.37	(41,779.74)	164
01-00-3590	VIDEO GAMING LICENSE	1,050.00	1,075.00	825.00	(25.00)	102
01-00-3630	MUNICIPAL IMPACT FEE	41,250.00	52,723.18	11,000.00	(11,473.18)	128
01-00-3960	REIMBURSED INCOME	-	1,257.60	794.64	(1,257.60)	100
Total Dept 00 - GENERAL FUND		3,565,248.00	3,918,830.58	233,517.88	(353,582.58)	110
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3007	ENHANCED DUI- DUI TOWING	1,000.00	-	-	1,000.00	0
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000.00	3,000.00	1,000.00	-	100
Total Dept 07 - ENHANCED DUI PROGRAM		4,000.00	3,000.00	1,000.00	1,000.00	75
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	847,000.00	576,886.17	97,942.92	270,113.83	68
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000.00	25,509.99	2,943.30	13,490.01	65
01-08-3080	LATE FEES	4,500.00	4,863.66	1,820.24	(363.66)	108
Total Dept 08 - GARBAGE HAULING		890,500.00	607,259.82	102,706.46	283,240.18	68
TOTAL REVENUES		4,459,748.00	4,529,090.40	337,224.34	(69,342.40)	102
Expenditures						
Dept 01 - ADMINISTRATIVE						
01-01-5010	WAGES-BOARD	24,000.00	15,875.00	2,000.00	8,125.00	66
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	225.00	-	1,875.00	11
01-01-5030	WAGES-GENERAL	290,405.00	183,224.90	22,139.65	107,180.10	63
01-01-5032	WAGES - OVERTIME	1,000.00	-	-	1,000.00	0
01-01-5040	FICA	17,471.00	11,949.11	1,445.65	5,521.89	68
01-01-5050	MEDICARE	4,086.00	2,794.57	338.10	1,291.43	68

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH 12/31/2021	BALANCE	USED
01-01-5051	STATE UNEMPL TAX	8,000.00	1,925.88	394.06	6,074.12	24
01-01-5052	IMRF	36,238.00	22,010.57	2,776.32	14,227.43	61
01-01-5054	GROUP HEALTH INS	43,579.00	28,422.22	3,832.31	15,156.78	65
01-01-5056	WORKER'S COMP INS	36,172.00	36,067.50	-	104.50	100
01-01-5060	OPERATING EXPENSE	3,500.00	1,312.19	321.49	2,187.81	37
01-01-5070	DUES	6,930.00	6,260.25	175.00	669.75	90
01-01-5080	LEGAL NOTICES	1,500.00	1,487.00	257.60	13.00	99
01-01-5090	COMMUNICATIONS	8,352.00	6,231.13	1,414.16	2,120.87	75
01-01-5100	POSTAGE	2,300.00	1,241.02	200.00	1,058.98	54
01-01-5110	PRINTING	7,100.00	5,964.42	5,964.42	1,135.58	84
01-01-5150	COMMUNITY RELATIONS	7,130.00	2,963.63	100.33	4,166.37	42
01-01-5170	PUBLICATIONS/BROCHURES	120.00	-	-	120.00	0
01-01-5190	RENTAL-EQUIPMENT	6,000.00	2,898.56	930.74	3,101.44	48
01-01-5200	OFFICE SUPPLIES	3,500.00	4,905.39	328.82	(1,405.39)	140
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5220	LEGAL LITIGATION	8,000.00	-	-	8,000.00	0
01-01-5230	LEGAL EXPENSE	65,000.00	45,436.67	2,300.00	19,563.33	70
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500.00	-	-	4,500.00	0
01-01-5240	ACCOUNTING SERVICES	25,000.00	19,680.00	2,000.00	5,320.00	79
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000.00	-	-	10,000.00	0
01-01-5270	BANK FEES	175.00	-	-	175.00	0
01-01-5310	INSURANCE LIABILITY	33,872.00	37,394.00	37,394.00	(3,522.00)	110
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370.00	9,660.00	9,660.00	3,710.00	72
01-01-5360	ENGINEERING SERVICES	15,800.00	7,505.00	-	8,295.00	48
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	7,935.00	1,169.65	-	6,765.35	15
01-01-5450	CONTRACTUAL SERVICES	28,872.00	31,703.33	3,476.32	(2,831.33)	110
01-01-5480	CAPITAL EQUIPMENT	40,245.00	16,048.73	-	24,196.27	40
01-01-5491	EMPLOYEE ENGAGEMENT	1,515.00	1,182.83	-	332.17	78
01-01-5560	VILLAGE PLANNER SERVICES	15,000.00	-	-	15,000.00	0
01-01-5580	TRAINING EXPENSE	14,005.00	855.00	200.00	13,150.00	6
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000.00	17,386.86	-	7,613.14	70
01-01-5671	73 INDUSTRIAL INTEREST	17,000.00	12,029.11	1,331.65	4,970.89	71
01-01-8500	TRANSFERS OUT	900.00	-	-	900.00	0
Total Dept 01 - ADMINISTRATIVE		837,172.00	535,809.52	98,980.62	301,362.48	64

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		
				MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	842,618.00	544,642.86	63,095.15	297,975.14	65
01-02-5031	WAGES - HOLIDAY WORKED	25,000.00	11,638.71	4,713.36	13,361.29	47
01-02-5032	WAGES - OVERTIME	15,000.00	26,823.44	939.60	(11,823.44)	179
01-02-5040	FICA	54,661.00	35,044.12	4,123.38	19,616.88	64
01-02-5050	MEDICARE	12,784.00	8,195.78	964.35	4,588.22	64
01-02-5052	IMRF	3,599.00	2,797.50	430.38	801.50	78
01-02-5054	GROUP HEALTH INS	130,055.00	75,344.22	9,552.70	54,710.78	58
01-02-5058	UNIFORMS	13,100.00	10,664.74	362.84	2,435.26	81
01-02-5060	OPERATING EXPENSE	5,750.00	2,427.20	1,467.29	3,322.80	42
01-02-5070	DUES	3,645.00	2,465.00	50.00	1,180.00	68
01-02-5080	LEGAL NOTICES	300.00	-	-	300.00	0
01-02-5090	COMMUNICATIONS	10,000.00	6,318.17	1,432.55	3,681.83	63
01-02-5110	PRINTING	500.00	154.45	-	345.55	31
01-02-5170	PUBLICATIONS/BROCHURES	150.00	147.47	-	2.53	98
01-02-5180	SMALL TOOLS AND EQUIPMENT	500.00	181.55	-	318.45	36
01-02-5200	OFFICE SUPPLIES	2,000.00	2,248.95	-	(248.95)	112
01-02-5230	LEGAL EXPENSE	5,500.00	3,200.00	400.00	2,300.00	58
01-02-5300	DISPATCHING	86,571.00	84,771.00	-	1,800.00	98
01-02-5370	GASOLINE & OIL	28,000.00	14,167.12	2,187.17	13,832.88	51
01-02-5390	MAINTENANCE VEHICLES	24,150.00	20,538.38	3,409.22	3,611.62	85
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	2,368.65	135.31	631.35	79
01-02-5410	MAINTENANCE BUILDING	7,560.00	3,217.12	199.18	4,342.88	43
01-02-5450	CONTRACTUAL SERVICES	13,637.00	14,183.23	718.28	(546.23)	104
01-02-5480	CAPITAL EQUIPMENT	47,000.00	13,186.74	-	33,813.26	28
01-02-5570	COMMUNITY RELATIONS	1,500.00	911.10	-	588.90	61
01-02-5580	TRAINING EXPENSE	12,500.00	6,959.31	583.91	5,540.69	56
Total Dept 02 - POLICE		1,349,080.00	892,596.81	94,764.67	456,483.19	66
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	236,602.00	154,942.32	17,909.25	81,659.68	65
01-03-5032	WAGES - OVERTIME	14,000.00	154.27	-	13,845.73	1
01-03-5040	FICA	15,538.00	9,132.33	1,066.07	6,405.67	59
01-03-5050	MEDICARE	3,634.00	1,926.17	249.33	1,707.83	53

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 12/31/2021	AVAILABLE BALANCE	
01-03-5052	IMRF	32,228.00	19,449.10	2,245.82	12,778.90	60
01-03-5054	GROUP HEALTH INS	42,289.00	27,135.38	3,369.74	15,153.62	64
01-03-5058	UNIFORMS	1,500.00	494.86	494.86	1,005.14	33
01-03-5060	OPERATING EXPENSE	1,150.00	1,166.24	-	(16.24)	101
01-03-5070	DUES	360.00	360.00	-	-	100
01-03-5090	COMMUNICATIONS	4,000.00	2,701.49	591.30	1,298.51	68
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	1,707.57	729.57	792.43	68
01-03-5190	RENTAL-EQUIPMENT	1,500.00	2,357.50	513.75	(857.50)	157
01-03-5251	NPDES PERMITS	3,000.00	1,000.00	-	2,000.00	33
01-03-5260	STREETLIGHTING	38,100.00	21,352.75	2,182.90	16,747.25	56
01-03-5370	GASOLINE & OIL	14,000.00	6,229.98	708.07	7,770.02	45
01-03-5380	SIGNS EXPENSE	12,500.00	11,942.42	670.55	557.58	96
01-03-5390	MAINTENANCE VEHICLES	20,000.00	17,925.15	1,220.49	2,074.85	90
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	9,926.22	4,730.99	73.78	99
01-03-5410	MAINTENANCE BUILDING	1,600.00	1,691.86	-	(91.86)	106
01-03-5420	MAINTENANCE STREETS	28,000.00	11,544.91	2,085.59	16,455.09	41
01-03-5440	MAINTENANCE GROUNDS	3,000.00	528.96	-	2,471.04	18
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	1,485.96	275.00	1,014.04	59
01-03-5450	CONTRACTUAL SERVICES	36,518.00	30,944.70	16,441.00	5,573.30	85
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	175,000.00	158,263.00	-	16,737.00	90
01-03-5580	TRAINING EXPENSE	3,000.00	362.17	179.67	2,637.83	12
Total Dept 03 - PUBLIC WORKS		705,019.00	494,725.31	55,663.95	210,293.69	70
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	91,574.00	60,061.05	7,028.28	31,512.95	66
01-04-5040	FICA	5,678.00	3,705.57	433.51	1,972.43	65
01-04-5050	MEDICARE	1,328.00	866.62	101.38	461.38	65
01-04-5052	IMRF	5,621.00	3,606.74	425.81	2,014.26	64
01-04-5054	GROUP HEALTH INS	-	26.40	3.30	(26.40)	100
01-04-5058	UNIFORMS	200.00	-	-	200.00	0
01-04-5070	DUES	360.00	320.00	320.00	40.00	89
01-04-5090	COMMUNICATIONS	3,000.00	2,065.32	503.89	934.68	69
01-04-5110	PRINTING	10,770.00	-	-	10,770.00	0
01-04-5200	OFFICE SUPPLIES	1,000.00	119.53	27.45	880.47	12



GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2021-22 BUDGET	YTD BALANCE 12/31/2021	MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
01-04-5250	BUILDING PERMIT EXPENSE	2,000.00	-	-	2,000.00	0
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000.00	62,933.50	22,800.00	(40,933.50)	286
01-04-5370	GASOLINE & OIL	1,000.00	585.12	90.10	414.88	59
01-04-5390	MAINTENANCE VEHICLES	2,000.00	-	-	2,000.00	0
01-04-5450	CONTRACTUAL SERVICES	5,500.00	2,642.83	397.85	2,857.17	48
01-04-5580	TRAINING EXPENSE	1,000.00	-	-	1,000.00	0
Total Dept 04 - BUILDING		153,031.00	136,932.68	32,131.57	16,098.32	89
Dept 06 - PARKS						
01-06-5030	REG WAGES	27,717.00	13,353.55	-	14,363.45	48
01-06-5040	FICA	1,719.00	955.36	-	763.64	56
01-06-5050	MEDICARE	402.00	433.06	-	(31.06)	108
01-06-5060	OPERATING EXPENSE	250.00	-	-	250.00	0
01-06-5090	COMMUNICATIONS	2,520.00	1,779.26	471.69	740.74	71
01-06-5120	UTILITIES	4,200.00	7,691.02	490.06	(3,491.02)	183
01-06-5190	RENTAL-EQUIPMENT	2,500.00	-	-	2,500.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,300.00	595.00	-	705.00	46
01-06-5350	MINOR PARK PROJECTS	1,200.00	-	-	1,200.00	0
01-06-5370	GASOLINE & OIL	600.00	-	-	600.00	0
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	500.00	740.98	-	(240.98)	148
01-06-5400	MAINTENANCE EQUIPMENT	6,100.00	1,452.25	-	4,647.75	24
01-06-5410	MAINTENANCE BUILDING	5,700.00	3,709.28	-	1,990.72	65
01-06-5440	MAINTENANCE GROUNDS	2,000.00	952.82	16.99	1,047.18	48
01-06-5450	CONTRACTUAL SERVICES	4,750.00	5,262.00	4,539.00	(512.00)	111
01-06-5480	CAPITAL EQUIPMENT	142,000.00	36,226.20	-	105,773.80	26
Total Dept 06 - PARKS		203,458.00	73,150.78	5,517.74	130,307.22	36
Dept 07 - ENHANCED DUI PROGRAM						
01-07-5030	WAGES-ENHANCED DUI	8,000.00	-	-	8,000.00	0
01-07-5040	FICA	500.00	-	-	500.00	0
01-07-5050	MEDICARE	116.00	-	-	116.00	0
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	-	-	2,500.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		11,116.00	-	-	11,116.00	0

Dept 08 - GARBAGE HAULING

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH	12/31/2021	BALANCE	USED
01-08-5068	GARBAGE HAULING EXPENSE	660,000.00	454,674.88	58,866.09		205,325.12	69
01-08-5078	ADMINISTRATIVE COSTS	27,000.00	-	-		27,000.00	0
01-08-8500	TRANSFERS OUT	90,000.00	-	-		90,000.00	0
Total Dept 08 - GARBAGE HAULING		777,000.00	454,674.88	58,866.09		322,325.12	59
Dept 89 - GPD DOWN STATE PENSION FUND							
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739.00	415,739.00	-		-	100
Total Dept 89 - GPD DOWN STATE PENSION FUND		415,739.00	415,739.00	-		-	100
TOTAL EXPENDITURES		4,451,615.00	3,003,628.98	345,924.64		1,447,986.02	67
<b>Fund 01 - GENERAL FUND:</b>							
TOTAL REVENUES		4,459,748.00	4,529,090.40	337,224.34		(69,342.40)	102
TOTAL EXPENDITURES		4,451,615.00	3,003,628.98	345,924.64		1,447,986.02	67
NET OF REVENUES & EXPENDITURES		8,133.00	1,525,461.42	(8,700.30)		(1,517,328.42)	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 12/31/2021			
Fund 11 - COMMUNITY DAYS							
Revenues							
Dept 00 - GENERAL FUND							
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	-	-	-	14,000.00	0
11-00-3210	OTHER INCOME	17,000.00	-	-	-	17,000.00	0
11-00-3520	VENDOR FEES	3,500.00	-	-	-	3,500.00	0
11-00-3980	BEVERAGE SALES	12,000.00	-	-	-	12,000.00	0
11-00-8100	TRANSFERS IN	900.00	-	-	-	900.00	0
Total Dept 00 - GENERAL FUND		47,400.00	-	-	-	47,400.00	0
TOTAL REVENUES		47,400.00	-	-	-	47,400.00	0
Expenditures							
Dept 00 - GENERAL FUND							
11-00-5060	BEVERAGE OPERATIONS	8,466.00	-	-	-	8,466.00	0
11-00-5070	PERMITS & LICENSES	55.00	-	-	-	55.00	0
11-00-5079	ADVERTISING / MARKETING	3,670.00	19.95	-	-	3,650.05	1
11-00-5130	MISCELLANEOUS EXPENSES	410.00	-	-	-	410.00	0
11-00-5159	ENTERTAINMENT	29,625.00	-	-	-	29,625.00	0
11-00-5610	EQUIPMENT & SERVICES	3,900.00	-	-	-	3,900.00	0
Total Dept 00 - GENERAL FUND		46,126.00	19.95	-	-	46,106.05	0
TOTAL EXPENDITURES		46,126.00	19.95	-	-	46,106.05	0
<b>Fund 11 - COMMUNITY DAYS:</b>							
<b>TOTAL REVENUES</b>		<b>47,400.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,400.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>46,126.00</b>	<b>19.95</b>	<b>-</b>	<b>-</b>	<b>46,106.05</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,274.00</b>	<b>(19.95)</b>	<b>-</b>	<b>-</b>	<b>1,293.95</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 12/31/2021			
Fund 12 - INFRASTRUCTURE FUND							
Revenues							
Dept 00 - GENERAL FUND							
12-00-3011	BOND PROCEEDS	-	4,203,380.35	-		(4,203,380.35)	100
12-00-3031	NON HOME RULE 1% SALES TAX	258,000.00	299,390.30	39,045.87		(41,390.30)	116
12-00-3050	TAX-ROAD AND BRIDGE	7,600.00	9,212.09	-		(1,612.09)	121
12-00-3390	SSA#24 BOND INTEREST	100.00	13,689.50	-		(13,589.50)	13690
12-00-3410	INTEREST EARNED	-	1,501.83	357.11		(1,501.83)	100
12-00-8100	TRANSFERS IN	90,000.00	-	-		90,000.00	0
Total Dept 00 - GENERAL FUND		355,700.00	4,527,174.07	39,402.98		(4,171,474.07)	1273
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,527,174.07</b>	<b>39,402.98</b>		<b>(4,171,474.07)</b>	<b>1273</b>
Expenditures							
Dept 00 - GENERAL FUND							
12-00-5360	ENGINEERING SERVICES	20,000.00	-	-		20,000.00	0
12-00-5490	GO BOND PRINCIPAL	225,000.00	225,000.00	-		-	100
12-00-5491	GO BOND INTEREST	9,000.00	9,158.33	-		(158.33)	102
Total Dept 00 - GENERAL FUND		254,000.00	234,158.33	-		19,841.67	92
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>-</b>		<b>19,841.67</b>	<b>92</b>
<b>Fund 12 - INFRASTRUCTURE FUND:</b>							
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,527,174.07</b>	<b>39,402.98</b>		<b>(4,171,474.07)</b>	<b>1273</b>
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>-</b>		<b>19,841.67</b>	<b>92</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>101,700.00</b>	<b>4,293,015.74</b>	<b>39,402.98</b>		<b>(4,191,315.74)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 12/31/2021	AVAILABLE BALANCE	
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	750,000.00	541,761.83	85,998.65	208,238.17	72
20-00-3032	INCOME - WATER	850,000.00	632,216.40	109,398.02	217,783.60	74
20-00-3080	LATE FEES	20,000.00	19,128.52	6,467.26	871.48	96
20-00-3210	MISCELLANEOUS INCOME	-	70.48	-	(70.48)	100
20-00-3211	PLANNED USE OF FUND RESERVES	549,500.00	-	-	549,500.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	3,500.00	-	(1,800.00)	206
20-00-3360	METER SALES	7,050.00	51,173.32	1,877.92	(44,123.32)	726
20-00-3390	SSA#24 BOND INTEREST	100.00	13,689.53	0.02	(13,589.53)	13690
20-00-3400	CD INTEREST	4,000.00	131.03	-	3,868.97	3
20-00-3410	INTEREST EARNED	24,000.00	4,680.34	119.37	19,319.66	20
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000.00	153.25	-	3,846.75	4
Total Dept 00 - GENERAL FUND		2,210,350.00	1,266,504.70	203,861.24	943,845.30	57
TOTAL REVENUES		2,210,350.00	1,266,504.70	203,861.24	943,845.30	57
Expenditures						
Dept 10 - WATER SYSTEMS						
20-10-5030	REG. WAGES	188,223.00	117,143.97	13,284.73	71,079.03	62
20-10-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-10-5040	FICA	11,831.00	6,851.09	776.52	4,979.91	58
20-10-5050	MEDICARE	2,767.00	1,602.33	181.63	1,164.67	58
20-10-5052	IMRF	24,540.00	14,689.78	1,665.91	9,850.22	60
20-10-5054	GROUP HEALTH INS	40,873.00	24,555.79	3,176.12	16,317.21	60
20-10-5056	WORKER'S COMP INS	15,502.00	15,457.50	-	44.50	100
20-10-5058	UNIFORMS	1,000.00	614.33	214.33	385.67	61
20-10-5070	DUES	450.00	424.92	-	25.08	94
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	7,600.00	5,162.30	1,188.35	2,437.70	68
20-10-5091	JULIE LOCATE SUPPLIES	500.00	245.99	245.99	254.01	49
20-10-5100	POSTAGE	3,250.00	2,008.22	-	1,241.78	62
20-10-5110	PRINTING	2,900.00	1,731.49	471.84	1,168.51	60
20-10-5120	UTILITIES	94,000.00	50,403.52	4,943.49	43,596.48	54

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH 12/31/2021	BALANCE	USED
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000.00	1,789.88	-	4,210.12	30
20-10-5190	RENTAL-EQUIPMENT	500.00	250.00	250.00	250.00	50
20-10-5200	OFFICE SUPPLIES	1,000.00	244.14	50.99	755.86	24
20-10-5213	OUTSIDE SERVICES	10,000.00	-	-	10,000.00	0
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000.00	8,238.53	1,023.01	(238.53)	103
20-10-5281	CHEMICALS	28,600.00	13,676.31	2,756.60	14,923.69	48
20-10-5301	MAINT SUPPLIES-JANTORIAL	450.00	200.00	-	250.00	44
20-10-5310	INSURANCE LIABILITY	21,656.00	23,261.00	23,261.00	(1,605.00)	107
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548.00	6,176.00	6,176.00	2,372.00	72
20-10-5360	ENGINEERING SERVICES	10,000.00	2,366.25	-	7,633.75	24
20-10-5370	GASOLINE & OIL	3,000.00	1,854.50	274.40	1,145.50	62
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	3,460.63	637.08	6,539.37	35
20-10-5390	MAINTENANCE VEHICLES	3,500.00	785.90	147.59	2,714.10	22
20-10-5410	MAINTENANCE BUILDING	2,000.00	1,510.64	781.70	489.36	76
20-10-5431	HYDRANT MAINTENANCE	5,000.00	-	-	5,000.00	0
20-10-5450	CONTRACTUAL SERVICES	58,103.00	44,722.77	799.07	13,380.23	77
20-10-5480	CAPITAL EQUIPMENT	554,500.00	335,350.96	-	219,149.04	60
20-10-5510	WATER METERS	31,185.00	25,443.04	-	5,741.96	82
20-10-5520	LABORATORY TESTING	10,000.00	6,886.86	495.00	3,113.14	69
20-10-5580	TRAINING EXPENSE	3,300.00	120.00	92.00	3,180.00	4
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000.00	1,511.47	-	8,488.53	15
20-10-5652	BRINE HAULING EXPENSES	40,000.00	20,666.46	2,853.60	19,333.54	52
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	12,850.53	-	12,975.47	50
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,644.88	-	3,511.12	51
Total Dept 10 - WATER SYSTEMS		1,258,860.00	755,901.98	65,746.95	502,958.02	60
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	179,346.00	104,730.20	11,303.37	74,615.80	58
20-20-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-20-5040	FICA	11,554.00	6,180.34	667.94	5,373.66	53
20-20-5050	MEDICARE	2,703.00	1,445.36	156.18	1,257.64	53
20-20-5052	IMRF	23,964.00	13,133.17	1,417.44	10,830.83	55
20-20-5054	GROUP HEALTH INS	34,731.00	19,706.20	2,744.54	15,024.80	57
20-20-5058	UNIFORMS	800.00	614.31	214.31	185.69	77
20-20-5090	COMMUNICATIONS	3,800.00	2,702.80	562.71	1,097.20	71

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 12/31/2021			
20-20-5091	JULIE LOCATE SUPPLIES	400.00	246.00	246.00		154.00	62
20-20-5100	POSTAGE	3,250.00	1,820.92	-		1,429.08	56
20-20-5110	PRINTING	2,900.00	1,731.50	471.84		1,168.50	60
20-20-5120	UTILITIES	126,000.00	74,395.46	10,199.32		51,604.54	59
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	515.59	-		1,984.41	21
20-20-5190	RENTAL-EQUIPMENT	1,500.00	2,039.37	1,139.37		(539.37)	136
20-20-5200	OFFICE SUPPLIES	1,000.00	197.34	50.99		802.66	20
20-20-5213	OUTSIDE SERVICES	15,000.00	-	-		15,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	20,000.00	-		-	100
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500.00	2,469.21	31.68		6,030.79	29
20-20-5281	CHEMICALS	35,000.00	28,040.00	7,827.22		6,960.00	80
20-20-5301	MAINT SUPPLIES-JANITORIAL	450.00	200.00	-		250.00	44
20-20-5360	ENGINEERING SERVICES	10,000.00	1,018.75	-		8,981.25	10
20-20-5370	GASOLINE & OIL	4,000.00	1,854.51	274.40		2,145.49	46
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000.00	18,472.04	16,789.58		(3,472.04)	123
20-20-5390	MAINTENANCE VEHICLES	4,000.00	652.85	30.61		3,347.15	16
20-20-5410	MAINTENANCE BUILDING	1,000.00	681.48	10.47		318.52	68
20-20-5450	CONTRACTUAL SERVICES	63,311.00	50,287.84	559.07		13,023.16	79
20-20-5480	CAPITAL EQUIPMENT	66,300.00	30,726.96	28,765.00		35,573.04	46
20-20-5520	LABORATORY TESTING	30,000.00	14,717.40	193.22		15,282.60	49
20-20-5580	TRAINING EXPENSE	2,800.00	603.00	-		2,197.00	22
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000.00	-	-		10,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000.00	12,814.13	3,462.52		17,185.87	43
Total Dept 20 - WASTEWATER SYSTEMS		716,809.00	411,996.73	87,117.78		304,812.27	57
<b>TOTAL EXPENDITURES</b>		<b>1,975,669.00</b>	<b>1,167,898.71</b>	<b>152,864.73</b>		<b>807,770.29</b>	<b>59</b>
<b>Fund 20 - WATER SYSTEM:</b>							
<b>TOTAL REVENUES</b>		<b>2,210,350.00</b>	<b>1,266,504.70</b>	<b>203,861.24</b>		<b>943,845.30</b>	<b>57</b>
<b>TOTAL EXPENDITURES</b>		<b>1,975,669.00</b>	<b>1,167,898.71</b>	<b>152,864.73</b>		<b>807,770.29</b>	<b>59</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>234,681.00</b>	<b>98,605.99</b>	<b>50,996.51</b>		<b>136,075.01</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH	BALANCE	USED
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	120.00	362.67	136.77	(242.67)	302
30-00-3450	MOTOR FUEL TAX	415,954.00	294,611.80	24,140.43	121,342.20	71
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000.00	76.89	-	1,923.11	4
Total Dept 00 - GENERAL FUND		418,074.00	295,051.36	24,277.20	123,022.64	71
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>295,051.36</b>	<b>24,277.20</b>	<b>123,022.64</b>	<b>71</b>
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	75,000.00	-	-	75,000.00	0
Total Dept 00 - GENERAL FUND		75,000.00	-	-	75,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>Fund 30 - MFT:</b>						
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>295,051.36</b>	<b>24,277.20</b>	<b>123,022.64</b>	<b>71</b>
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>343,074.00</b>	<b>295,051.36</b>	<b>24,277.20</b>	<b>48,022.64</b>	



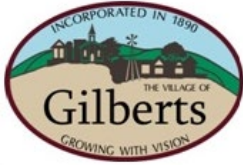
GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH	BALANCE	USED
				12/31/2021		
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	413.00	36.08	8.60	376.92	9
Total Dept 00 - GENERAL FUND		413.00	36.08	8.60	376.92	9
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>36.08</b>	<b>8.60</b>	<b>376.92</b>	<b>9</b>
<b>Fund 31 - PERFORMANCE BOND:</b>						
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>36.08</b>	<b>8.60</b>	<b>376.92</b>	<b>9</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>413.00</b>	<b>36.08</b>	<b>8.60</b>	<b>376.92</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH	BALANCE	USED
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	178,659.00	217,511.52	-	(38,852.52)	122
34-00-3410	INTEREST EARNED	365.00	411.37	49.24	(46.37)	113
Total Dept 00 - GENERAL FUND		179,024.00	217,922.89	49.24	(38,898.89)	122
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>217,922.89</b>	<b>49.24</b>	<b>(38,898.89)</b>	<b>122</b>
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-	1,000.00	0
Total Dept 00 - GENERAL FUND		1,000.00	-	-	1,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>						
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>217,922.89</b>	<b>49.24</b>	<b>(38,898.89)</b>	<b>122</b>
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>178,024.00</b>	<b>217,922.89</b>	<b>49.24</b>	<b>(39,898.89)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 12/31/2021			
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK							
Revenues							
Dept 00 - GENERAL FUND							
35-00-3010	PROPERTY TAX	894,966.00	885,990.15	-		8,975.85	99
35-00-3410	INTEREST EARNED	650.00	586.09	50.41		63.91	90
Total Dept 00 - GENERAL FUND		895,616.00	886,576.24	50.41		9,039.76	99
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,576.24</b>	<b>50.41</b>		<b>9,039.76</b>	<b>99</b>
Expenditures							
Dept 00 - GENERAL FUND							
35-00-5061	ADMINISTRATIVE FEES	10,550.00	5,951.57	5,101.57		4,598.43	56
35-00-5071	TIF NOTE INTEREST	288,215.00	316,529.53	-		(28,314.53)	110
35-00-5081	TIF NOTE PRINCIPAL	517,000.00	662,500.00	-		(145,500.00)	128
Total Dept 00 - GENERAL FUND		815,765.00	984,981.10	5,101.57		(169,216.10)	121
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>984,981.10</b>	<b>5,101.57</b>		<b>(169,216.10)</b>	<b>121</b>
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>							
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,576.24</b>	<b>50.41</b>		<b>9,039.76</b>	<b>99</b>
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>984,981.10</b>	<b>5,101.57</b>		<b>(169,216.10)</b>	<b>121</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>79,851.00</b>	<b>(98,404.86)</b>	<b>(5,051.16)</b>		<b>178,255.86</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	12/31/2021	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	12.60	4.22	2.40	84
Total Dept 00 - GENERAL FUND		15.00	12.60	4.22	2.40	84
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>12.60</b>	<b>4.22</b>	<b>2.40</b>	<b>84</b>
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>						
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>12.60</b>	<b>4.22</b>	<b>2.40</b>	<b>84</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>15.00</b>	<b>12.60</b>	<b>4.22</b>	<b>2.40</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 12/31/2021	AVAILABLE BALANCE	
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3421	UNREALIZED GAIN/LOSS	-	137,510.14	88,175.27	(137,510.14)	100
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739.00	415,739.00	194,208.19	-	100
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400.00	50,587.41	6,232.88	11,812.59	81
Total Dept 00 - GENERAL FUND		478,139.00	603,836.55	288,616.34	(125,697.55)	126
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>603,836.55</b>	<b>288,616.34</b>	<b>(125,697.55)</b>	<b>126</b>
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5321	PROFESSIONAL FEES	-	14,373.83	1,594.55	(14,373.83)	100
43-00-5509	PENSION EXPENSES	90,000.00	116,888.50	30,000.00	(26,888.50)	130
Total Dept 00 - GENERAL FUND		90,000.00	131,262.33	31,594.55	(41,262.33)	146
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>131,262.33</b>	<b>31,594.55</b>	<b>(41,262.33)</b>	<b>146</b>
<b>Fund 43 - POLICE PENSION FUND:</b>						
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>603,836.55</b>	<b>288,616.34</b>	<b>(125,697.55)</b>	<b>126</b>
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>131,262.33</b>	<b>31,594.55</b>	<b>(41,262.33)</b>	<b>146</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>388,139.00</b>	<b>472,574.22</b>	<b>257,021.79</b>	<b>(84,435.22)</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>						
		<b>9,044,479.00</b>	<b>12,326,204.89</b>	<b>893,494.57</b>	<b>(3,281,725.89)</b>	<b>136</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>						
		<b>7,709,175.00</b>	<b>5,521,949.40</b>	<b>535,485.49</b>	<b>2,187,225.60</b>	<b>72</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,335,304.00</b>	<b>6,804,255.49</b>	<b>358,009.08</b>	<b>(5,468,951.49)</b>	



## *Village of Gilberts*

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**To:** President Zambetti & Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
Taunya Fischer, Finance Director  
**Date:** January 18, 2022 Board Meeting  
**Re:** Item 4.D: Approval of Ordinance for 73 Industrial Drive Loan Renewal

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### **Background:**

The Village has had a loan with Union National Bank for the Public Works building located at 73 Industrial Drive since its initial purchase in 2007. The most recent loan expired January 9, 2022 with a balloon payment of \$475,823.72 due. As has been done previously, Union National Bank has extended the option to refinance/renew the loan to an additional five-year term. This renewal would keep the same payment that the Village has had for quite some time of \$3,510.54 per month with a portion going to principal and a portion going to interest. The renewal loan will be from January 2022 through May 2029 with a balloon payment of \$260,293.37 due at the end of the term. This balloon payment would be eligible for refinancing at that time or it could be paid off.

### **Conclusion:**

Village Staff is seeking the Village Board to approve the loan with Union National Bank for the continued monthly payments to Union National Bank on the 73 Industrial Drive building.

**VILLAGE OF GILBERTS**

**AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A  
REFINANCING LOAN FOR THE VILLAGE-OWNED PROPERTY AT 73  
INDUSTRIAL DRIVE WITH UNION NATIONAL BANK**

**WHEREAS**, the Village of Gilberts previously purchased the property commonly known as 73 Industrial Drive, Gilberts, IL 60136 (PIN: 02-23-427-003); and

**WHEREAS**, the Village obtained financing for the purchase of the 73 Industrial Drive Property in the amount of \$773,912.00 to be amortized in five-year increments over 30 years with Union National Bank; and

**WHEREAS**, the current five-year financing term at 3.25% is now expiring; and

**WHEREAS**, the Village desires to refinance the remaining balance of \$475,823.72 for the next five-years at 3.25% resulting in a monthly payment of \$3,510.54;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1. RECITALS.** The recitals set forth above are incorporated into Section 1 as set forth herein.

**SECTION 2. AUTHORIZATION.** The Village Board hereby approves the refinancing loan terms from Union National Bank and authorizes the Village President and necessary Village staff to execute a refinancing loan with Union National Bank for the remaining balance of \$475,823.72 for the next five years at a rate of 3.25%, resulting in a monthly payment of \$3,510.54, and other such documents as are necessary to proceed with the refinancing.

**SECTION 3. SEVERABILITY.** In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this Ordinance is found to be invalid in any one or more of its several applications, all valid applications shall remain in effect.

**SECTION 4. REPEAL AND SAVINGS CLAUSE.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however that nothing in this Ordinance shall affect any rights, actions, or causes of action which shall have accrued to the Village of Gilberts prior to the effective date of this Ordinance.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall only be effective upon the passage, approval, and publication in the manner required by law.

**PASSED BY THE BOARD OF TRUSTEES** this \_\_\_\_ day of \_\_\_\_\_, 2022 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee David LeClerq	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

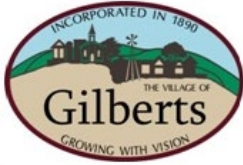
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Guy Zambetti, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk





## Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** President Zambetti and the Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** January 18, 2022 Village Board Meeting  
**Re:** Item 5.A: An Ordinance Approving the Final Plat of Subdivision and Final PUD Plans for Phase 2B-2 of the Conservancy Development

---

On January 12, 2022, the Plan Commission met to consider the Final Plat for Neighborhood 2B-2 of the Conservancy. The Commission provided a unanimous recommendation for the Final Plat of Neighborhood NH2B-2 subject to the following conditions:

- A) 46 single-family units and no additional townhome units are being platted in NH2B-2, leaving 4 single-family units and 40 townhome units available for future NH2 phases.
- B) Confirmation by the Village Engineer that all outstanding engineering items as noted in the conditional approval letter dated October 8, 2020, which was returned with comment on December 4, 2020 have been addressed and no new issues have arisen;
- C) The Covenants covering the area of NH2B-2 be approved by the Village Attorney and recorded prior to recordation of the final plat;
- D) Development will be subject to the Annexation Agreement and PUD Ordinance, as amended, and all applicable laws, ordinances, and regulations, including applicable restrictions on the issuance of building permits; and
- E) Performance security must be posted for all public improvements required for NH2B-2 prior to recordation of the final plat.

Included in your packet is the Ordinance to approve the final plat for Neighborhood NH2B-2. Additionally, included in the packet is the Staff memo provided to the Plan Commission as well as a final plat and engineering documents. Please note, the packet reviewed by the Plan Commission is available at the following [link](#).

#### Village Board Packet Attachments:

1. Ordinance approving the final plat/PUD plans for Phase 2B-2

**AN ORDINANCE APPROVING THE FINAL PLAT OF SUBDIVISION AND FINAL PUD PLANS FOR PHASE 2B-2 OF THE CONSERVANCY DEVELOPMENT**

**WHEREAS**, on January 31, 2017, the Village of Gilberts Board of Trustees approved the First Amendment to an Annexation and Development Agreement between the Village of Gilberts and Gilberts Development LLC for 914.02 acres of Conservancy Development, legally described on **Exhibit A** (“*Gilberts Development Parcel*”), which Agreement was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006674 , and has been amended from time-to-time including in the Third Amendment to the Annexation Agreement (“*Amended Annexation Agreement*”); and

**WHEREAS**, on January 31, 2017, the Village of Gilberts Board of Trustees also approved Ordinance No. 05-2017, an Ordinance Approving a First Amendment to an Existing Planned Unit Development and the Preliminary PUD Plan for the Conservancy Development, which Ordinance was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006675, which PUD Ordinance has been amended from time-to-time including the Second Amendment to the PUD Ordinance approved in 2019 (“*Amended PUD Ordinance*”); and

**WHEREAS**, the Village previously approved final plats of subdivision and final PUD plans for Phase 1, Phase 2A-1, Phase 3A, and Phase 2B-1 of the Gilberts Development Parcel; and

**WHEREAS**, Gilberts Development LLC subsequently submitted an application requesting approval of a final plat of subdivision and final PUD plan for Phase 2B-2 of the Gilberts Development Parcel, consisting of 46 single family lots; and

**WHEREAS**, the Final Plat of Subdivision and Final PUD Plan for Phase 2B-2 are substantially in conformity with the preliminary plat and plans approved by the Village Board in the Second Amendment to the PUD Ordinance approved in 2019; and

**WHEREAS**, on January 12, 2022, the Village Plan Commission conducted a meeting to consider the Final Plat and Final PUD Plans for Phase 2B-2 of the Gilberts Development Parcel, and made a recommendation of approval to the Village Board, subject to various conditions; and

**WHEREAS**, the Village Board has considered the request for approval of Gilberts Development LLC’s Final Plat of Subdivision and Final PUD Plans for Phase 2B-2 of the Gilberts Development Parcel and determined that the requested approvals are in the best interests of the Village and its residents, subject to the conditions contained in this Ordinance, the Amended PUD Ordinance, and the Amended Annexation Agreement.

**THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS AS FOLLOWS:**

**Section 1. Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Ordinance as though set forth in this Section 1.

**Section 2. Approval of Final Plat of Subdivision for Phase 2B-2.** Subject to the conditions set forth in Section 4 of this Ordinance, as well as the other approvals granted by this Ordinance,

the Amended PUD Ordinance, and the Amended Annexation Agreement, the Village President and Board of Trustees hereby approves the Final Plat of Subdivision for Phase 2B-2 of the Gilberts Development Parcel, which Plat is attached hereto as **Exhibit B**.

**Section 3. Approval of Final PUD Plans for Phase 2B-2.** Subject to the conditions set forth in Section 4 of this Ordinance, as well as the other approvals granted by this Ordinance, the Amended PUD Ordinance, and the Amended Annexation Agreement, the Village President and Board of Trustees hereby approve the Final PUD Plan for Phase 2B-2 plans of the Gilberts Development Parcel, which Plans are attached hereto as **Exhibit C**.

**Section 4. Conditions.** The approvals granted in Sections 2 and 3 of this Ordinance are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the President and Board of Trustees, invalidate the approvals:

- A. No Authorization of Work. This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on Phase 2B-2 of the Gilberts Development Parcel pursuant to the approvals granted in this Ordinance unless and until all conditions of this Ordinance have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law, and only after the developer has provided the required performance security for all public improvements required for Phase 2B-2, including the improvements required by the Amended Annexation Agreement for this phase.
- B. Final Engineering Plan Approval. Prior to any permit being issued for any work in Phase 2B-2, final engineering plans must be approved by the Village Engineer, including addressing the outstanding issues raised by the Engineer in its letter dated October 8, 2020, as modified on December 4, 2020, to the satisfaction of the Village Engineer.
- C. Water Improvements. Pursuant to the Amended Annexation Agreement and Resolution No. 09-2021, as they may be amended from time-to-time, Gilberts Development is restricted to the number of building permits that may be issued or connections that may be allowed to the Village's water system until it has designed, financed, and completed construction of the water service improvements listed on Exhibit E of the Amended Annexation Agreement, and those improvements are operational. As a result, any development within Phase 2B-2 is limited by, and must comply with, the restrictions imposed by Resolution No. 09-2021 as it may be amended from time-to-time. However, Gilberts Development may commence the construction of public improvements and grading activities in Phase 2B-2 prior to completion of the water service improvements, but no building permit shall be issued in Phase 2B-2 except in conformance with the restrictions established by Resolution No. 09-2021 as it may be amended from time-to-time.
- D. Further Development of Phase 2. Phase 2B-2 consists of 46 single family lots, as approved in the preliminary PUD for the Gilberts Development Parcel, leaving 4 single family lots and 40 townhome units remaining in Phase 2 to be platted. No development of these

remaining townhome and single family lots in Phase 2 will be permitted unless and until a final plat of subdivision and final PUD plan for these units have been submitted for review and approved by the Village in accordance with the required procedures for such review and approval.

- E. Compliance with Laws. The Village's zoning, subdivision, and building regulations, and all other applicable Village ordinances and regulations shall continue to apply to the Gilberts Development Parcel, and the development and use of the Gilberts Development Property shall comply with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- F. Continued Effect of the Planned Unit Development and Annexation Agreement. The Amended PUD Ordinance and the Amended Annexation Agreement shall remain in full force and effect, and the Owner shall comply with all requirements, conditions, and restrictions therein.
- G. Declaration of Covenants. A declaration of covenants and restrictions for Phase 2B-2 or an amendment to the existing declaration of covenants recorded against portions of the Conservancy Development to add Phase 2B-2 shall be recorded against the Phase 2B-2 property in accordance with the requirements of Section 24.A of the Annexation Agreement, as amended by the Amended Annexation Agreement. The declaration shall include, at a minimum, provisions regarding maintenance by the developer, management company, or owners' association of the outlots, common areas, storm water facilities, and natural resource and other protected areas on the attached plat. The declaration of covenants and restrictions will be subject to review by the Village Attorney and the reasonable approval of the Village.

In addition, any violation of this Ordinance shall be deemed a violation of the Village of Gilberts Zoning Code and shall subject the Owner to enforcement proceedings accordingly.

**Section 5. Severability.** In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

**Section 6. Repeal and Saving Clause.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Gilberts prior to the effective date of this ordinances.

**Section 7. Effective Date.** Upon its passage and approval according to law, this Ordinance shall, by authority of the Board of Trustees, be published in pamphlet form.

**PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2022.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee David LeClerq	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
President Guy Zambetti	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Village President, Rick Zirk

(SEAL)

ATTEST:

\_\_\_\_\_  
Village Clerk, Courtney Baker

Published:

\_\_\_\_\_

**EXHIBIT A**

**Legal Description of the Gilberts Development Parcel**

PARCEL 1:

THE WEST 87 LINKS OF GOVERNMENT LOT 1 OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 2:

THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 3:

THE SOUTH 4 RODS OF THE EAST 3 RODS OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 11 TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS.

PARCEL 4:

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THAT PART OF THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN LYING EASTERLY OF THE RIGHT OF WAY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMPANY, SAID PARALLEL LINE BEING ALSO THE WESTERLY RIGHT OF WAY LINE OF THE ELGIN AND BELVIDERE ELECTRIC COMPANY IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

PARCEL 5:

THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 6:

THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 7:

THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 8:

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 9:

THE SOUTH HALF OF THE SOUTH HALF OF SECTION 2 AND THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 11, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF

THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 10:

THE NORTH HALF OF THE NORTHEAST QUARTER (EXCEPT THE SOUTH 4 RODS OF THE WEST 3 RODS THEREOF) OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 11:

THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, (EXCEPT THE WEST 87 LINKS OF THE NORTHWEST QUARTER OF SAID NORTHWEST FRACTIONAL QUARTER AND ALSO EXCEPT THAT PART OF SAID NORTHWEST FRACTIONAL LYING NORTHEASTERLY OF THE CENTER LINE OF HUNTLEY ROAD), ALSO THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 2, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

Parcel Identification Numbers: 02-02-100-007; 02-02-100-008; 02-02-300-002; 02-02-300-003; 02-02-300-004; 02-02-400-002; 02-11-100-003; 02-11-100-010; 02-11-200-001; 02-11-200-003; 02-11-200-005; 02-11-200-007; 02-11-300-008; 02-11-400-003; 02-11-400-004; 02-11-400-005; 02-11-475-012; 02-11-425-001; 02-11-475-001; 02-11-425-010; 02-11-401-016; 02-11-296-001; 02-11-401-001; 02-11-401-008; 02-11-401-015; 02-11-350-007; 02-11-404-010; 02-11-475-013; 02-11-401-014; 02-11-401-013; 02-11-401-012; 02-11-401-011; 02-11-401-010; 02-11-401-009; 02-11-401-008; 02-11-401-007; 02-11-401-006; 02-11-401-005; 02-11-401-004; 02-11-401-003; 02-11-401-002; 02-11-296-002; 02-11-402-001; 02-11-402-002; 02-11-402-003; 02-11-348-001; 02-11-402-004; 02-11-348-002; 02-11-402-005; 02-11-348-003; 02-11-348-004; 02-11-350-006; 02-11-350-005; 02-11-350-004; 02-11-404-004; 02-11-350-003; 02-11-404-003; 02-11-350-002; 02-11-404-002; 02-11-350-001; 02-11-404-001; 02-11-404-006; 02-11-404-007; 02-11-404-008; 02-11-404-009; 02-11-451-001; 02-11-451-011; 02-11-451-002; 02-11-451-012; 02-11-451-003; 02-11-451-013; 02-11-451-004; 02-11-451-014; 02-11-451-005; 02-11-451-015; 02-11-451-006; 02-11-451-016; 02-11-451-007; 02-11-451-017; 02-11-451-008; 02-11-451-018; 02-11-451-009; 02-11-451-019; 02-11-451-010; 02-11-451-020; 02-11-349-001; 02-11-349-002; 02-11-349-003; 02-11-349-004; 02-11-349-005; 02-11-349-006; 02-11-349-007; 02-11-349-008; 02-11-349-009; 02-11-403-001; 02-11-403-002; 02-11-403-003; 02-11-403-004; 02-11-403-005; 02-11-403-006; 02-11-403-007; 02-11-403-008; 02-11-403-009; 02-11-405-001; 02-11-405-002; 02-11-405-003; 02-11-405-004; 02-11-405-005; 02-11-405-006; 02-11-405-007; 02-11-405-008; 02-11-405-009; 02-11-405-010; 02-11-405-011; 02-11-405-012; 02-11-405-013; 02-11-405-014; 02-11-405-015; 02-11-405-015; 02-11-405-016; 02-11-405-017; 02-11-405-018; 02-11-405-019; 02-11-425-002; 02-11-425-003; 02-11-425-004; 02-11-425-005; 02-11-425-006; 02-11-425-007; 02-11-425-008; 02-11-425-009; 02-11-425-010; 02-11-425-011; 02-11-425-012; 02-11-425-013; 02-11-425-014; 02-11-425-015; 02-11-425-016; 02-11-425-017; 02-11-425-018; 02-11-425-019; 02-11-425-020; 02-11-452-001; 02-11-452-002; 02-11-452-003; 02-11-452-004; 02-11-452-005; 02-11-452-006; 02-11-452-007; 02-11-452-008; 02-11-452-009; 02-11-452-010; 02-11-452-011; 02-11-452-012; 02-11-452-013; 02-11-452-014; 02-11-452-015; 02-11-452-016; 02-11-452-017; 02-11-452-018; 02-11-452-019; 02-11-475-002; 02-11-475-003; 02-11-475-004; 02-11-475-005; 02-11-475-006; 02-11-475-007; 02-11-475-008; 02-11-475-009; 02-11-475-010; 02-11-475-011

**Exhibit B**

**Final Plat of Subdivision for Phase 2B-2**

*[ATTACH]*



**Exhibit C**

**Final PUD Plans for Phase 2B-2**

*[ATTACH]*

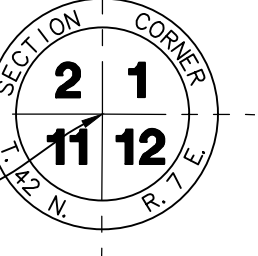
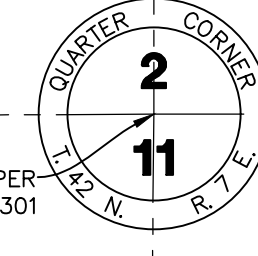
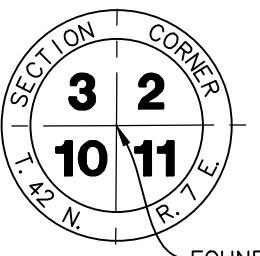
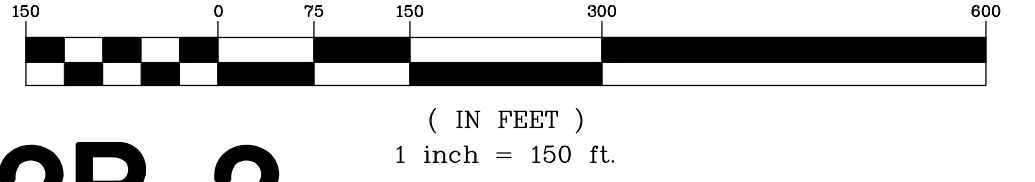
CURRENT P.I.N.:  
02-11-100-011  
02-11-200-007  
02-11-326-001

# FINAL PLAT OF SUBDIVISION OF

# THE CONSERVANCY NEIGHBORHOOD 2B-2

BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS

GRAPHIC SCALE



### BASIS OF BEARINGS

BEARINGS ARE BASED ON THE RECORD BEARINGS SHOWN ON THE CONSERVANCY - NEIGHBORHOOD 2A-1 PLAT RECORDED AUGUST 24, 2017 AS DOCUMENT NUMBER 2017K044495

### OWNER/DEVELOPER

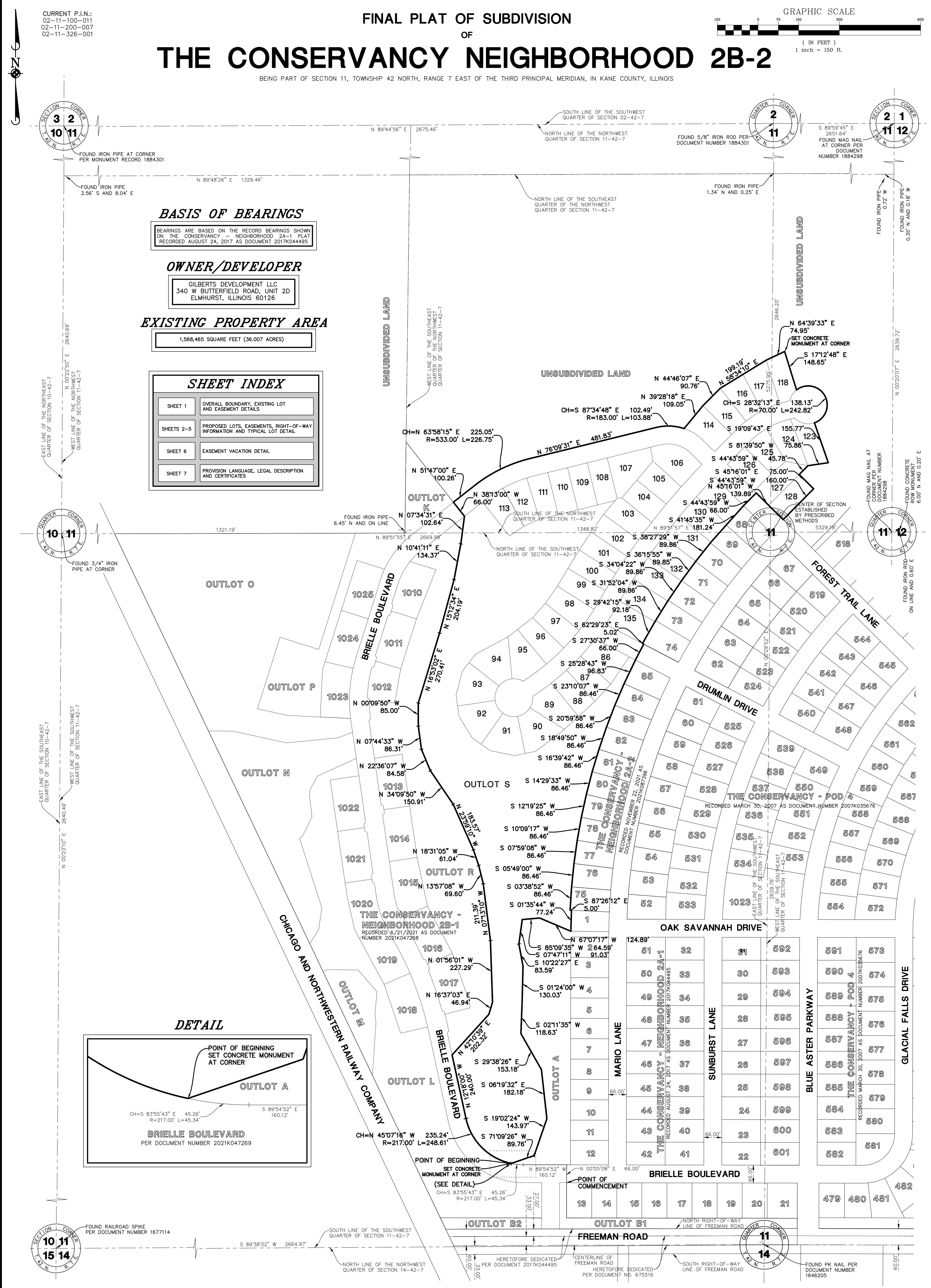
GILBERTS DEVELOPMENT LLC  
340 W BUTTERFIELD ROAD, UNIT 2D  
ELMHURST, ILLINOIS 60126

### EXISTING PROPERTY AREA

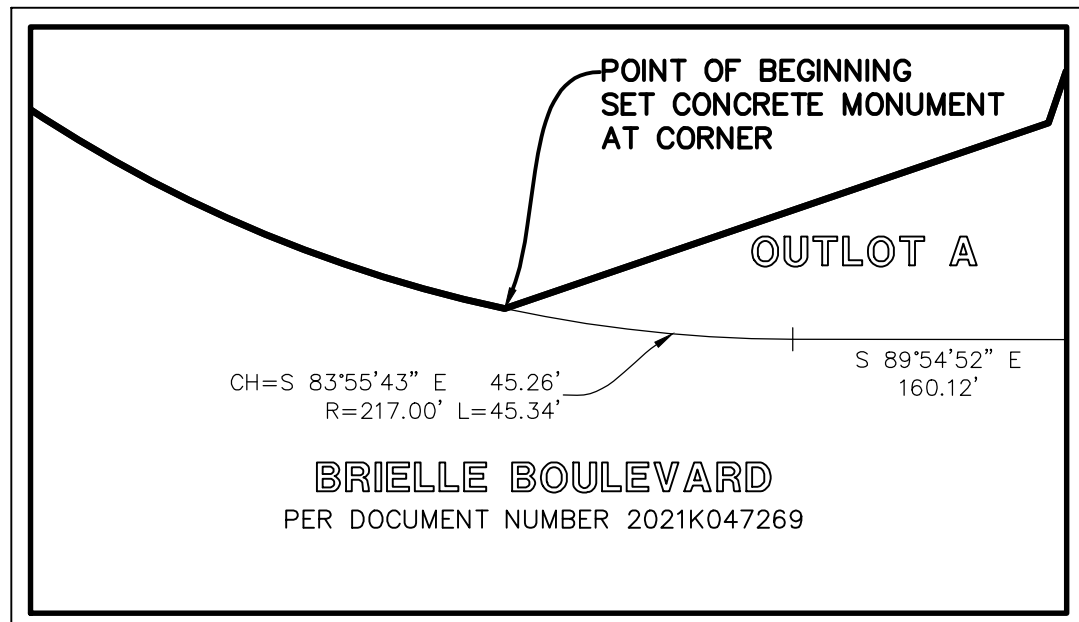
1,568,465 SQUARE FEET (36.007 ACRES)

### SHEET INDEX

SHEET 1	OVERALL BOUNDARY, EXISTING LOT AND EASEMENT DETAILS
SHEETS 2-5	PROPOSED LOTS, EASEMENTS, RIGHT-OF-WAY INFORMATION AND TYPICAL LOT DETAIL
SHEET 6	EASEMENT VACATION DETAIL
SHEET 7	PROVISION LANGUAGE, LEGAL DESCRIPTION AND CERTIFICATES



### DETAIL

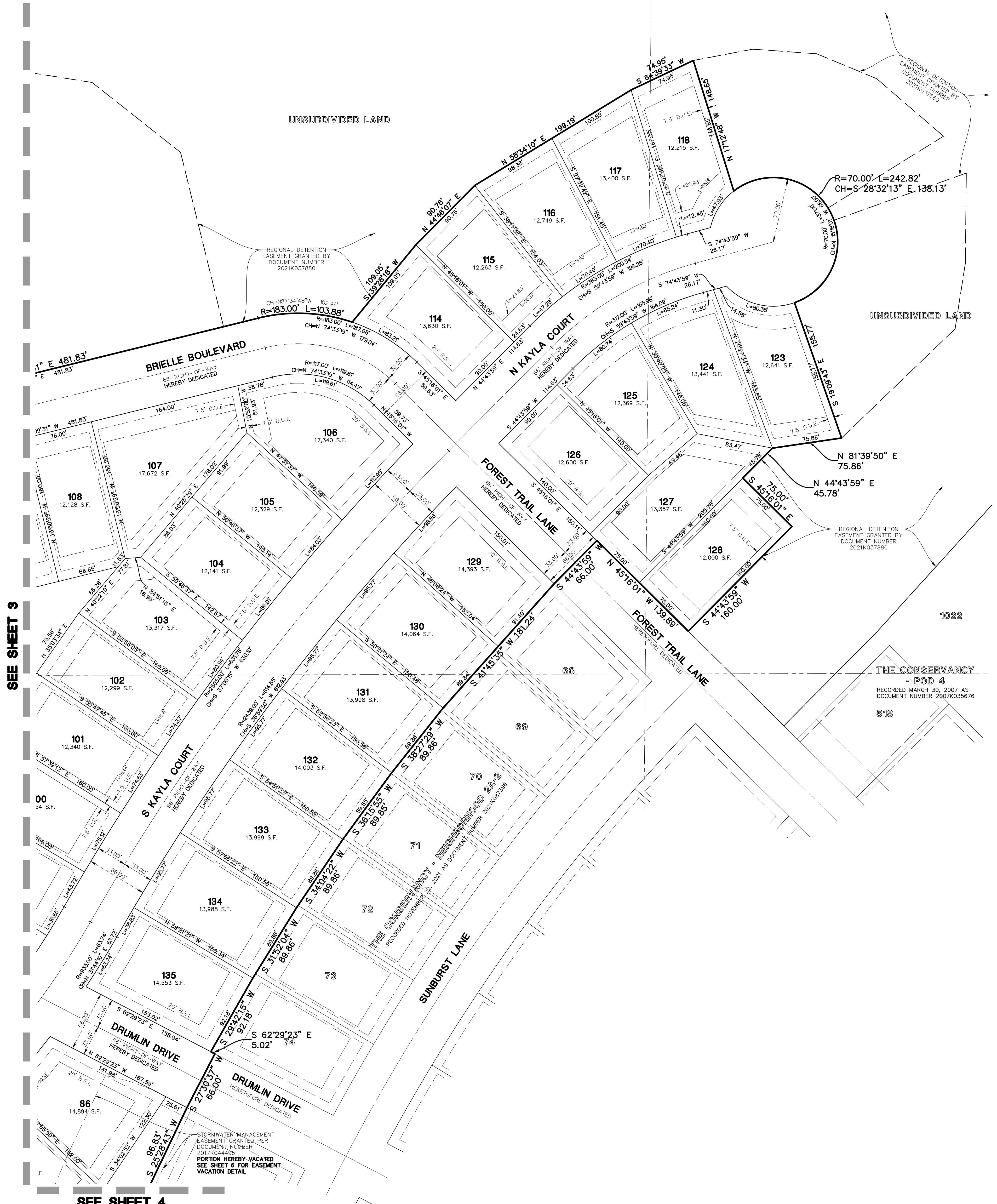
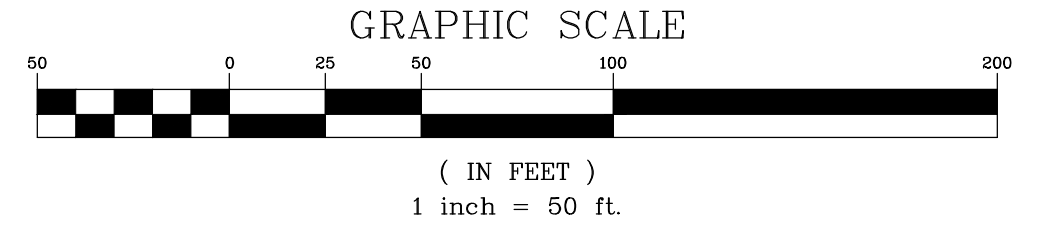
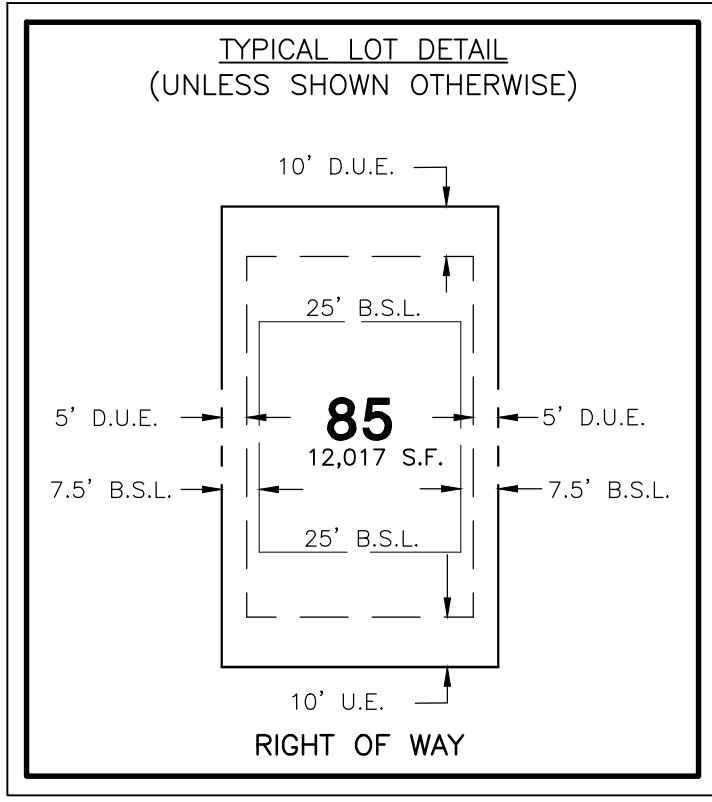


# FINAL PLAT OF SUBDIVISION OF THE CONSERVANCY NEIGHBORHOOD 2B-2

BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL  
MERIDIAN, IN KANE COUNTY, ILLINOIS

### AREA SUMMARY

LOTS 86-118, 123-135:	625,732 SQ. FT. (14.363 ACRES)
OUTLOTS:	730,401 SQ. FT. (16.768 ACRES)
DEDICATED R.O.W.:	212,332 SQ. FT. ( 4.876 ACRES)
TOTAL AREA:	1,568,465 SQ. FT. (36.007 ACRES)

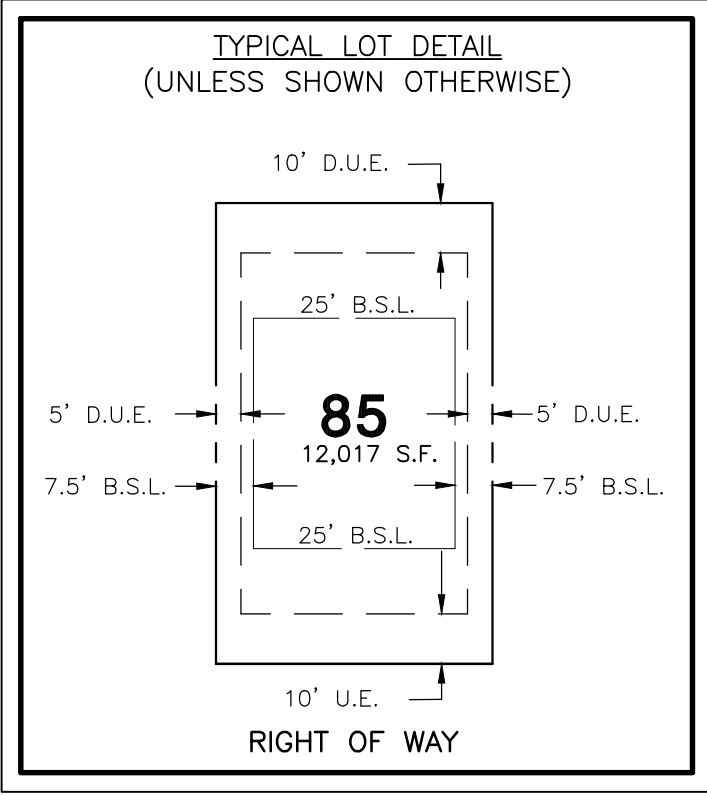


SEE SHEET 3

SEE SHEET 4

<p style="font-size: 2em; font-weight: bold;">2</p> <p style="font-size: 2em; font-weight: bold;">OF</p> <p style="font-size: 2em; font-weight: bold;">7</p>	<p><b>THE CONSERVANCY - NEIGHBORHOOD 2B-2</b></p> <p><b>VILLAGE OF GILBERTS, ILLINOIS</b></p> <p><b>FINAL PLAT OF SUBDIVISION</b></p>	<p><b>Manhard</b></p> <p><b>CONSULTING LTD</b></p> <p style="font-size: 0.8em;">700 Springer Drive, Lombard, IL 60148 ph:630.881.8500 fx:630.881.8885 manhard.com Civil Engineers • Surveyors • Water Resource Engineers • Water &amp; Wastewater Engineers Construction Managers • Environmental Scientists • Landscape Architects • Planners</p>
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DATE	REVISIONS	DRAWN BY
01/04/22	REVISED PER VILLAGE COMMENTS	AAS
10/21/21	REVISED OVERALL BOUNDARY AND INCLUDED LOTS	ARM
03/18/21	REVISED PARK LOT LINES	ERV
01/04/21	REVISED PER VILLAGE COMMENTS	AAS

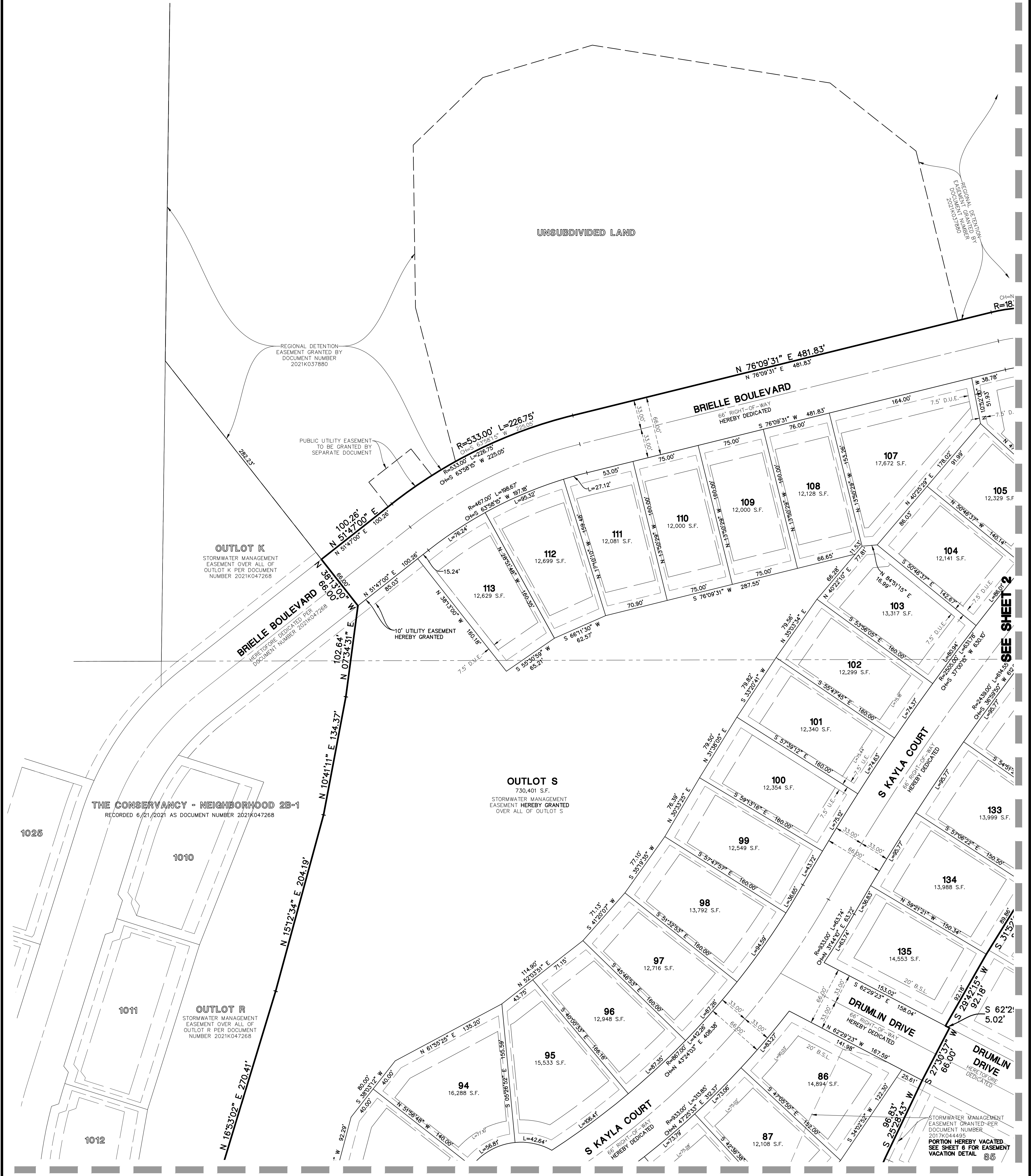
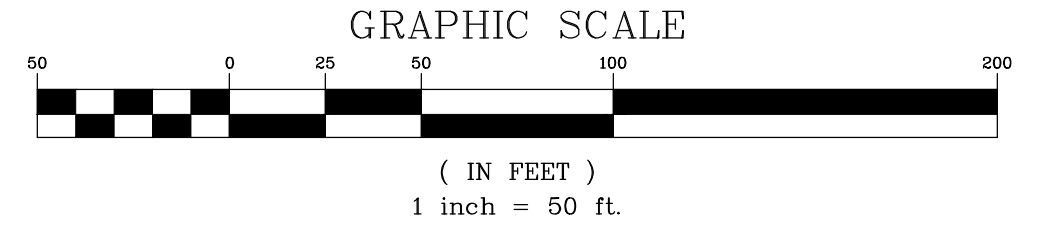
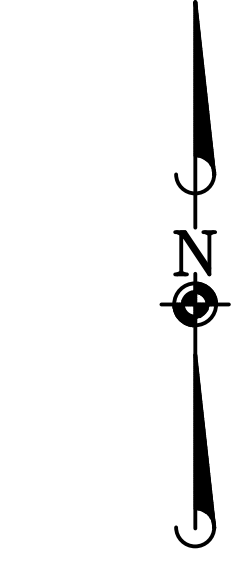


# FINAL PLAT OF SUBDIVISION OF THE CONSERVANCY NEIGHBORHOOD 2B-2

BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS

## AREA SUMMARY

LOTS 86-118, 123-135:	625,732 SQ. FT. (14.363 ACRES)
OUTLOTS:	730,401 SQ. FT. (16.768 ACRES)
DEDICATED R.O.W.:	212,332 SQ. FT. (4.876 ACRES)
TOTAL AREA:	1,568,465 SQ. FT. (36.007 ACRES)



SEE SHEET 4

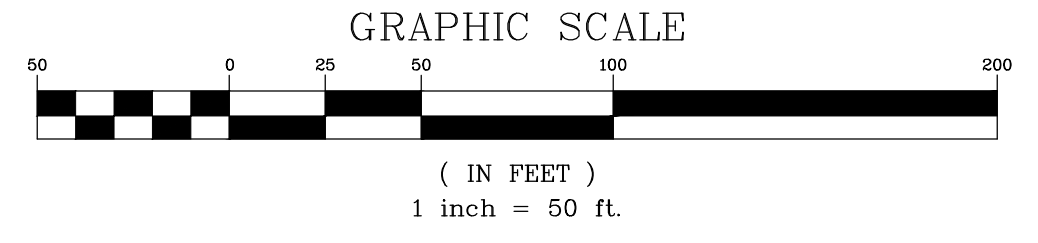
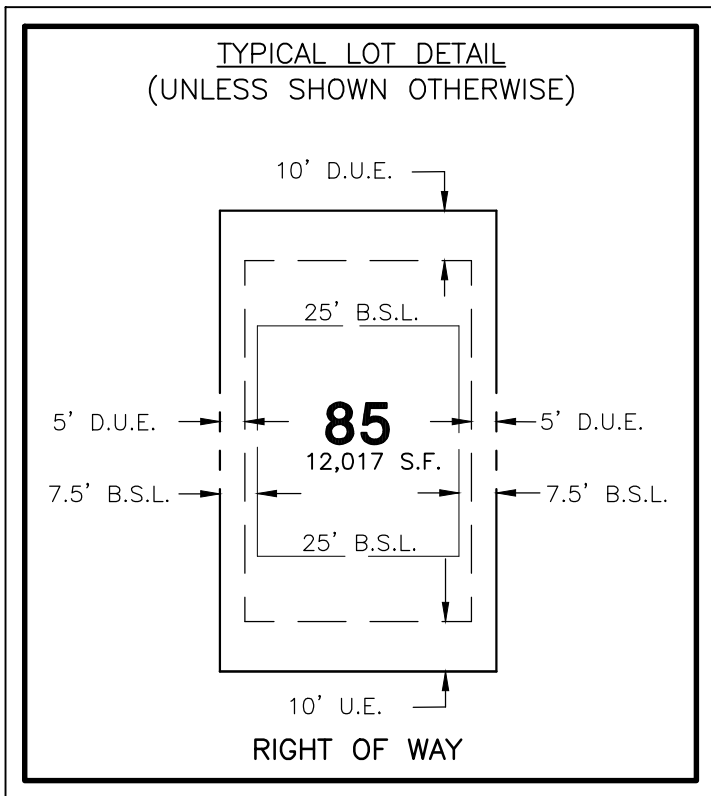
DATE	REVISIONS	DRAWN BY
01/04/22	REVISED PER VILLAGE COMMENTS	AAS
10/21/21	REVISED OVERALL BOUNDARY AND INCLUDED LOTS	ARM
03/18/21	REVISED PARK LOT LINES	ERV
01/04/21	REVISED PER VILLAGE COMMENTS	AAS

# FINAL PLAT OF SUBDIVISION OF THE CONSERVANCY NEIGHBORHOOD 2B-2

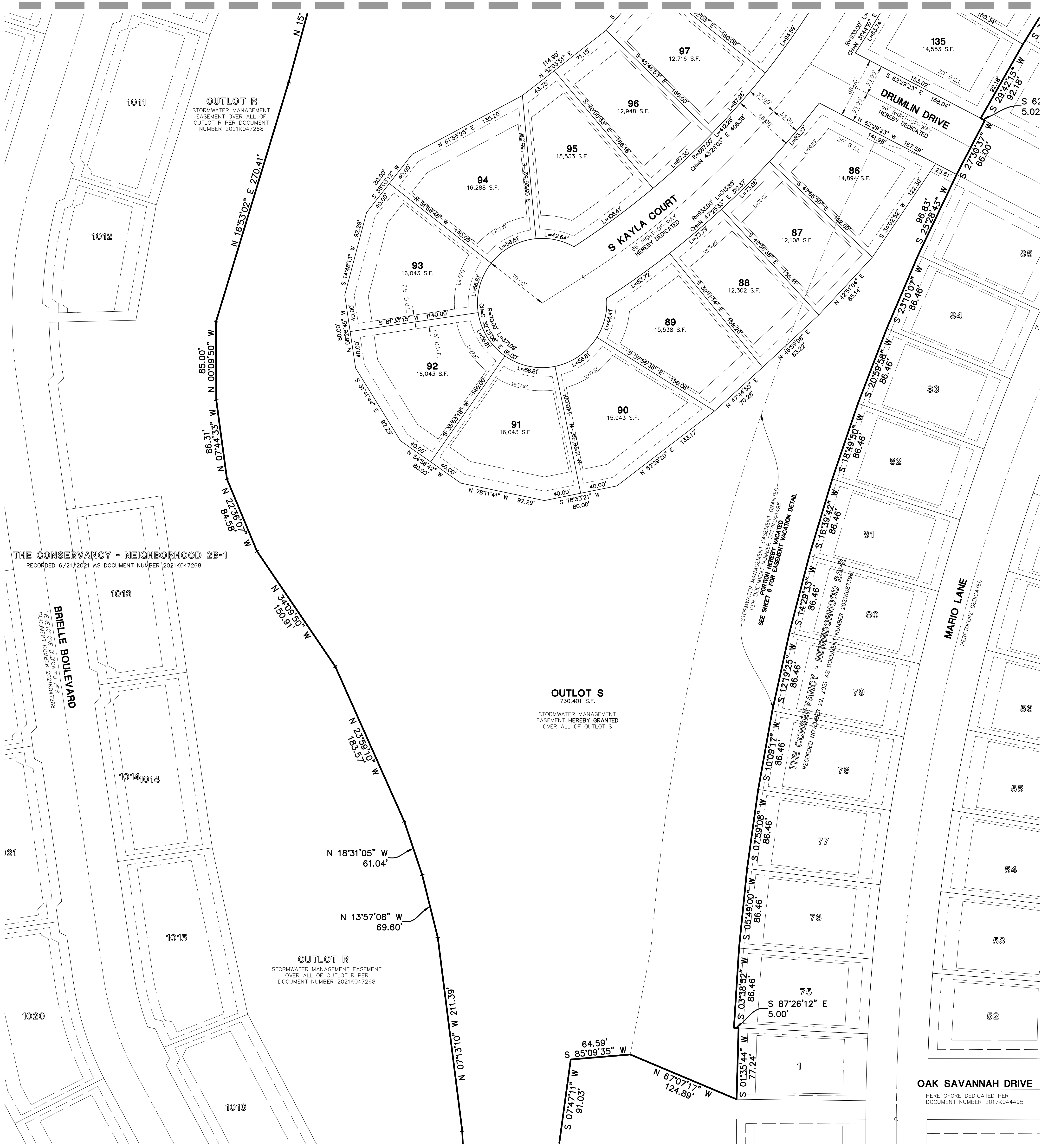
BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST  
OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS

### AREA SUMMARY

LOTS 86-118, 123-135:	625,732 SQ. FT. (14.363 ACRES)
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SEE SHEET 3



SEE SHEET 5

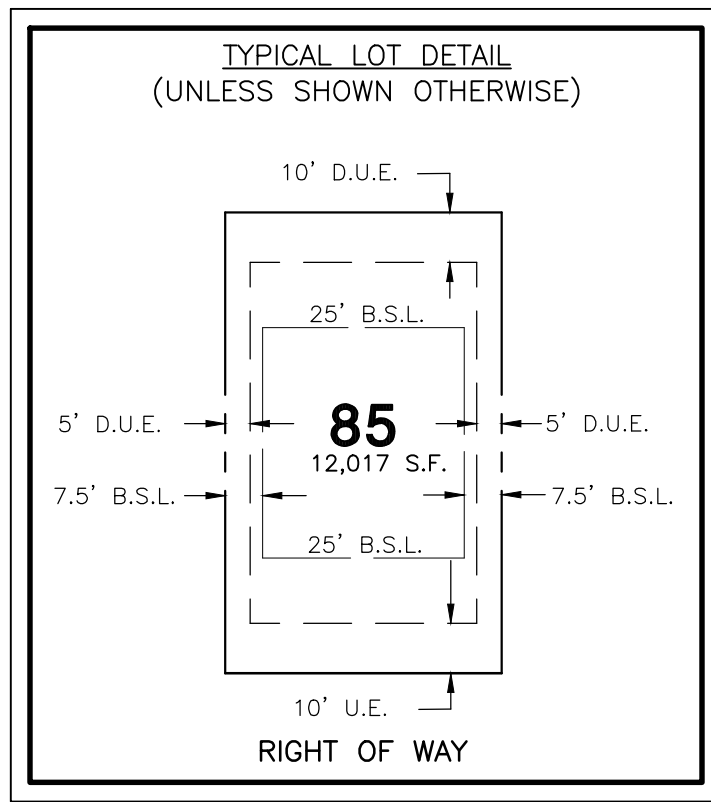
<p style="font-size: 2em; font-weight: bold;">4</p> <p style="font-size: 2em; font-weight: bold;">OF</p> <p style="font-size: 2em; font-weight: bold;">7</p>	<p><b>THE CONSERVANCY - NEIGHBORHOOD 2B-2</b></p> <p><b>VILLAGE OF GILBERTS, ILLINOIS</b></p> <p><b>FINAL PLAT OF SUBDIVISION</b></p>	<p>DATE: 11/05/20</p> <p>SCALE: 1"=50'</p>
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700 Springer Drive, Lombard, IL 60148 ph:630.891.8500 fx:630.891.8885 manhard.com  
 Civil Engineers • Surveyors • Water Resource Engineers • Water & Wastewater Engineers  
 Construction Managers • Environmental Scientists • Landscape Architects • Planners

DATE	REVISIONS	DRAWN BY
01/04/22	REVISED PER VILLAGE COMMENTS	AAS
10/21/21	REVISED OVERALL BOUNDARY AND INCLUDED LOTS	ARM
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01/04/21	REVISED PER VILLAGE COMMENTS	AAS

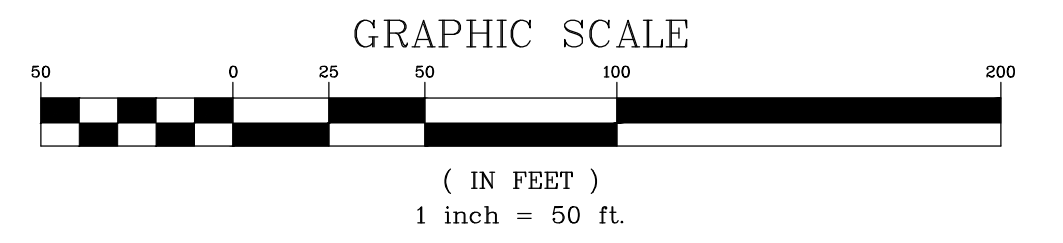
# FINAL PLAT OF SUBDIVISION OF THE CONSERVANCY NEIGHBORHOOD 2B-2

BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL  
MERIDIAN, IN KANE COUNTY, ILLINOIS

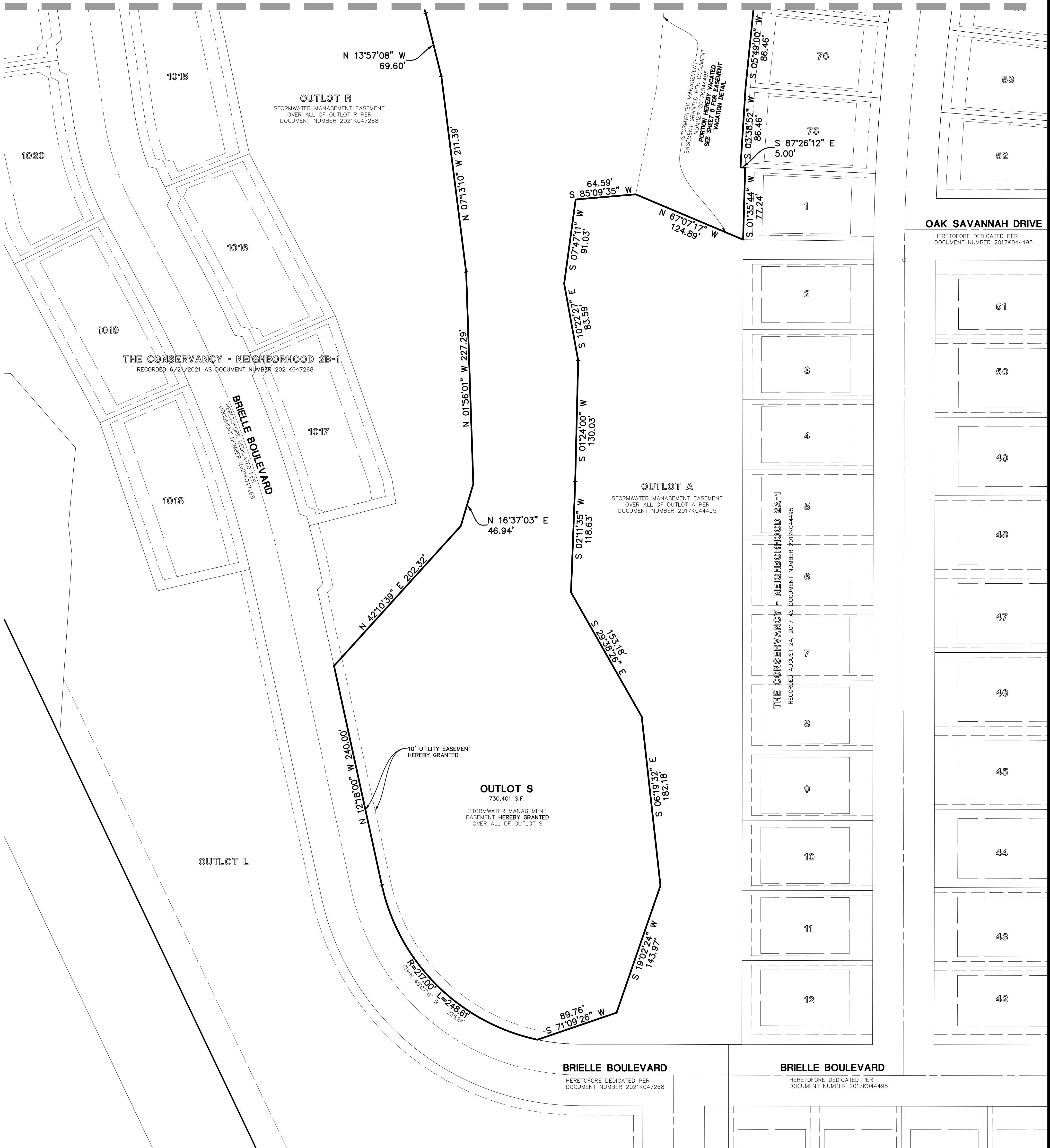


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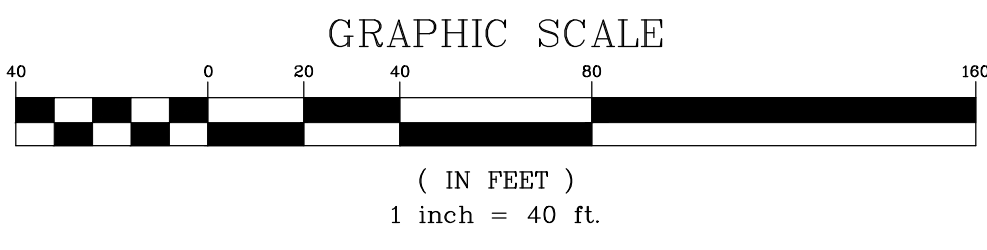
SEE SHEET 4



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10/21/21	REVISED OVERALL BOUNDARY AND INCLUDED LOTS	ARM
03/18/21	REVISED PARK LOT LINES	ERV
01/04/21	REVISED PER VILLAGE COMMENTS	AAS

# FINAL PLAT OF SUBDIVISION OF THE CONSERVANCY NEIGHBORHOOD 2B-2

BEING PART OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST  
OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS



**CONSENT TO VACATE THE STORMWATER MANAGEMENT EASEMENT**

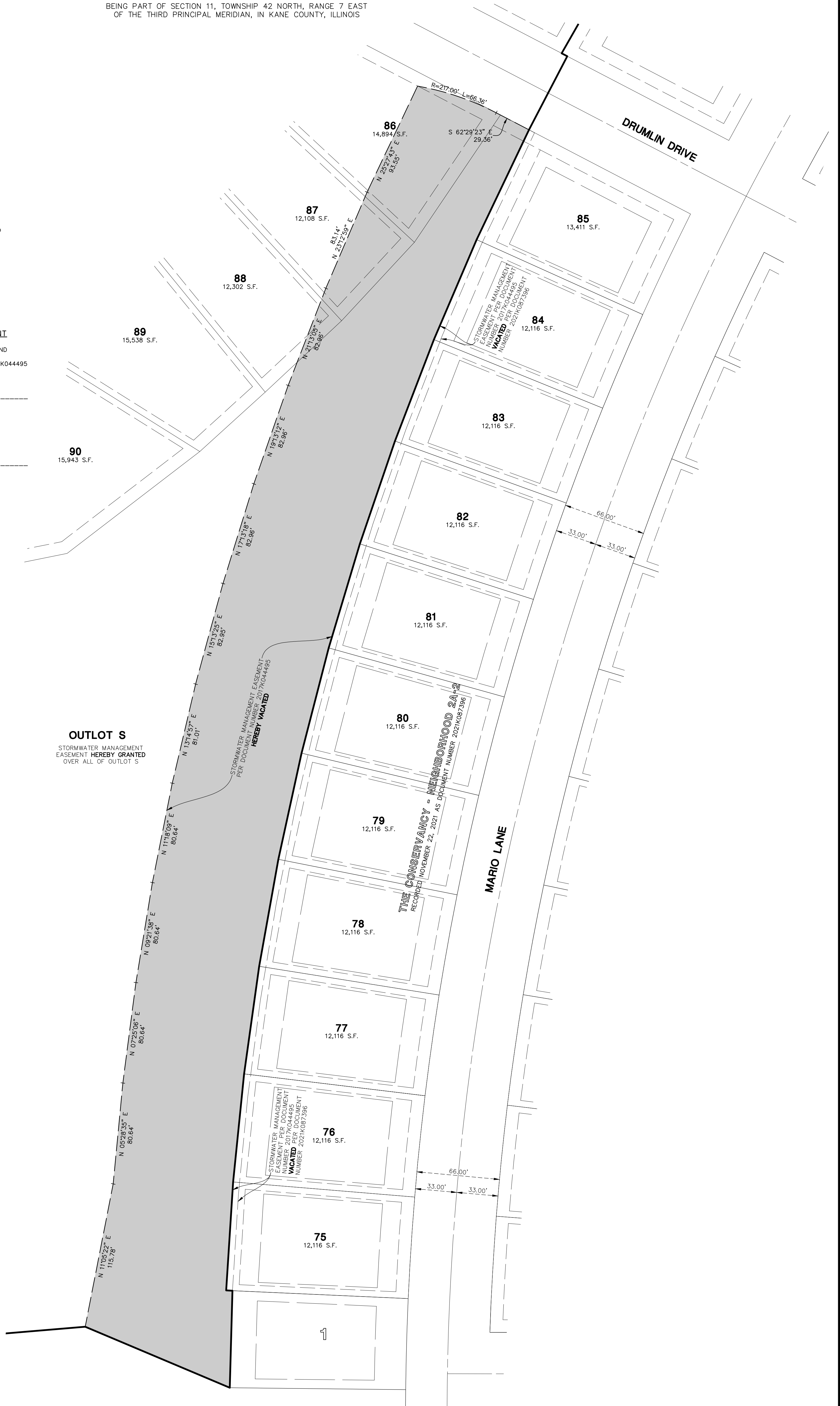
THE APPROVING AUTHORITIES, ON SIGNING THIS DOCUMENT HEREBY RELEASE AND CONSENT TO THE RELEASE, VACATION AND ABROGATION OF THAT PORTION OF STORMWATER MANAGEMENT EASEMENT RECORDED AS DOCUMENT NUMBER 2017K044495 SHOWN HEREON AND LABELED "HEREBY VACATED".

ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
GILBERTS DEVELOPMENT LLC.

\_\_\_\_\_  
PRINTED NAME AND TITLE

ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
VILLAGE OF GILBERTS

\_\_\_\_\_  
PRINTED NAME AND TITLE

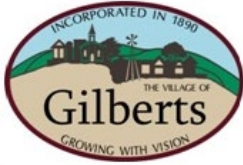


**OUTLOT S**  
STORMWATER MANAGEMENT EASEMENT HEREBY GRANTED OVER ALL OF OUTLOT S

DATE	REVISIONS	DRAWN BY
01/04/22	REVISED PER VILLAGE COMMENTS	AAS
10/21/21	REVISED OVERALL BOUNDARY AND INCLUDED LOTS	ARM
03/18/21	REVISED PARK LOT LINES	ERV
01/04/21	REVISED PER VILLAGE COMMENTS	ERV







## Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** President Zambetti & Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
Aaron Grosskopf, Public Works Director  
Riley Lynch, Management Analyst  
**Date:** January 18, 2022 Board Meeting  
**Re:** Item 6.A: Approval of GIS Implementation with Consultant HLR.

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### Background:

Currently, the Village is utilizing paper atlas maps or atlas maps that have been scanned into our system. The current atlas maps are over ten years old and have not been updated in as many years. The Village cannot update these documents without making handwritten alterations on the PDF and submitting them back to the engineer to revise the atlas maps which can occur additional costs. GIS technology has evolved incredibly over the past decade, and the majority of municipalities now utilize a style of the online GIS system.

Due to the Village's IPRF grant, and an opportunity to utilize these grant funds to offset the sign replacement program. The Village has the ability to use the offset cost of the sign program to put toward an online GIS system.

### Summary:

Multiple choices exist when looking at different GIS solutions for the Village: partnering with Kane County, GIS Consortium, consultant partnership, and hiring an in-house GIS professional. After careful consideration of these options, consultant partnership was the most cost-effective, efficient and flexible option. This allows the Village to enter the GIS online space and still own the data. Therefore, the Village has sought quotes to determine pricing and scope of work for the initial setup of our GIS online system. Staff solicited quotes with the lowest responsive and responsible quote being provided by Hampton, Lenzini, and Renwick, Inc (HLR).

The Public Works Department is recommending the purchase and implementation of an ArcGIS Desktop/Online Professional system. The professional system will allow more straightforward implementation by the consultant and boost the number of assets, attachments, and shapefiles without limitations. The GIS Professional Desktop system, which includes the ArcGIS online system, is one upfront cost of \$1,500.00 with a year-over-year maintenance cost of \$400.00. Additionally, other licenses are recommended to reap the most from the new GIS system, the Field License, and the Viewer License. These costs are in addition to the one-time consultant fee to create and implement the online system.

The benefits of utilizing an ArcGIS Online system will affect the Village in a multitude of ways. One of these benefits will be assisting with the upcoming Comprehensive Plan by the Village being able to provide base-level GIS mapping data. Additionally, the Village will be able to implement

numerous community development related items on the Village website in the future including zoning maps accessible by the public which will clearly state property zoning and details. Having a baseline GIS map that is accessible by the crew in the field on their cell phones and tablets will also be an asset to our public works crews, having pipe sizes, slope and accurate locations will assist in identifying problem spots and ease the process of correcting issues.

**Implementation:**

The proposed quote from HLR includes the initial implementation of the Village's GIS system. This setup consists of the drawing of sanitary, stormwater, and water infrastructure into the online system. It will also include training for up to five individuals within the Village on using the ESRI ArcGIS collector App, a web-based ArcGIS online interface. The Village is responsible for providing current ATLAS Cad data, if possible and any As-Builts related to the infrastructure. If the Village does not have access to these items, HLR will hand draw the infrastructure into the system at no additional cost.

The total implementation time, including training, is estimated to be completed within one month of Notice-to-Proceed given by the Village. The submitted quote from HLR, outlines all work to be performed and the cost of implementation. This cost does not include the cost to purchase the GIS system directly from ESRI.

**Conclusion:**

Village staff recommends utilizing funds to implement the ArcGIS online program.

Please see below for recommended initial and yearly pricing structure:

	<b>HLR Fee</b>	<b>ArcGIS Pro</b>	<b>Maintenance Fee (ArcGIS Pro)</b>	<b>Licenses (Field, Viewer)</b>	<b>Total</b>
<b>Initial</b>	\$4,990	\$1500	0	\$450	\$6,940.00
<b>Yearly</b>	0	0	\$400	\$450	\$850.00 *

\* May be allocated between General Fund and Water/Sewer Fund.



## Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists  
www.hlrengineering.com

March 11, 2021 (Rev. 10/28/21)

Mr. Aaron Grosskopf  
Director of Public Works  
73 Industrial Drive  
Gilberts IL 60136

### Re: GIS Customized Mapping Setup and Training

Dear Mr. Grosskopf:

We prepared this letter to serve as the agreement between the Village of Gilberts (Client) and Hampton, Lenzini and Renwick, Inc. (Consultant) for services requested relative to GIS Customized Mapping Setup and Training

### SCOPE OF SERVICES

The Client and Consultant have agreed to a list of Basic Services the Consultant will provide to the Client, listed on the appended Scope of Services, labeled as Exhibit A.

If agreed to in writing by the Client and Consultant, Additional Services shall be provided and shall be labeled as Exhibit B, appended hereto.

Services not set forth above as Basic Services and not listed in Exhibit A of this Agreement are specifically excluded from the scope of the Consultant's services. The Consultant assumes no responsibility to perform any services not specifically listed in Exhibit A.

All of the above services are to be performed in conformance with the requirements of the Village of Gilberts

It is our understanding that construction engineering services are not being provided for any site work that is outside the limits of the public right-of-way or easements dedicated for public use. All services relative to installation of utilities outside the right-of-way and leading to proposed buildings is to be provided by others.

### RESPONSIBILITIES OF CLIENT

It is the Consultant's understanding that the Client will provide the following assistance, information, and related materials relative to the above-described project:

Available Utility Atlas for Storm Sewer, Sanitary Sewer, Watermain  
Available Applicable As-Built Drawings  
Available Applicable CAD Files  
Create City Operated Basic ArcMap License  
Create City Operated ArcGIS Online Account

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### Information Provided by Others

The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys, and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys, and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

## COMPENSATION

### Billing Terms

For our services we will be paid the lump-sum amount of \$ 4,990.

For any additional services requested outside the scope listed in Exhibit A we will be compensated at the following hourly rates which will be considered payment in full to Hampton, Lenzini and Renwick, Inc. for actual employee time utilized to provide the required services, said rates include overhead and burden costs plus profit. Other out-of-pocket expenses will be reimbursed at our actual cost.

Employee Classification	2021 Rates
PRINCIPAL	\$ 220.00
ENGINEER 6	\$ 185.00
ENGINEER 5	\$ 165.00
ENGINEER 4	\$ 155.00
ENGINEER 3	\$ 145.00
ENGINEER 2	\$ 115.00
ENGINEER 1	\$ 95.00
STRUCTURAL 2	\$ 200.00
STRUCTURAL 1	\$ 160.00
TECHNICIAN 3	\$ 130.00
TECHNICIAN 2	\$ 110.00
TECHNICIAN 1	\$ 80.00
INTERN/TEMPORARY	\$ 50.00
LAND ACQUISITION	\$ 145.00
SURVEY 2	\$ 135.00
SURVEY 1	\$ 110.00
ENVIRONMENTAL 2	\$ 140.00
ENVIRONMENTAL 1	\$ 95.00
ADMINISTRATION 2	\$ 130.00
ADMINISTRATION 1	\$ 75.00

These rates will remain in effect through December 31, 2021 In the event our services are required after that date, we will submit revised rates to be utilized through December 31, 2022

### Payment Terms

Invoices shall be submitted by the Consultant on a monthly basis, are due upon presentation and shall be considered past due if not paid within 30 calendar days of the invoice date.

If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Consultant may suspend performance of services upon 30 calendar days' notice to the Client. The Consultant shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, the Consultant shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance.

If the Client fails to make payment to the Consultant in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the Consultant.



### **Changed Conditions**

If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the Consultant may call for renegotiation of appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the Termination provision hereof.

### **Confidential Communications**

The Consultant may be required to report on or render confidential opinions about the past or current performance and/or qualifications of others engaged or being considered for engagement directly or indirectly by the Client. Those about whom reports and opinions are rendered may as a consequence initiate claims against the consultant. To help create an atmosphere in which the Consultant may freely report or express such opinions candidly in the interest of the Client, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant against all damages, liabilities, or costs arising from the rendering of such confidential opinions and reports by the Consultant to the Client or to the Client's agents.

### **Consequential Damages**

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors, or sub-consultants shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

### **Corporate Protection**

It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against Hampton, Lenzini and Renwick, Inc., a Delaware corporation, and not against any of the Consultant's individual employees, officers, or directors.

### **Defects in Service**

The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that the Consultant may take measures to minimize the consequences of such a defect. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the Client and the Client's contractors or subcontractors to notify the Consultant shall relieve the Consultant of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

### **Delays**

The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's reasonable control, nor shall the Consultant be deemed in default of this Agreement. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; work slowdowns or stoppages; government ordered industry shutdowns; power or server outages; severe weather disruptions or other natural disasters; fires, riots, war, widespread infectious disease outbreaks (including but not limited to epidemics and pandemics), or other emergencies or acts of nature; failure of any government agency or utility to act in timely manner; failure of the Client to furnish timely information or approve or disapprove of the Consultant's services or work product; delays caused by the faulty performance by the Client's or by contractors of any level; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

### **Entire Agreement**

This Agreement, comprising pages 1 through 10 and Exhibit A is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings, and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

### **Extension of Protection**

The Client agrees that any and all limitations of the Consultant's liability and indemnifications by the Client to the Consultant shall include and extend to those individuals and entities the Consultant retains for performance of the services under this Agreement, including but not limited to the Consultant's officers, partners, and employees and their heirs and assigns, as well as the Consultant's sub-consultants and their officers, employees, heirs and assigns.

### **Governing Law and Jurisdiction**

The Client and the Consultant agree that this Agreement and any legal actions concerning its validity, interpretation, and performance shall be governed by the laws of the State of Illinois.

It is further agreed that any legal action between the Client and the Consultant arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the County of Kane, Illinois.

### **Indemnification**

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its sub-consultants or anyone for whom the Consultant is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants (collectively, Consultant) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors, or consultants, or anyone for whom the Client is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

### **Jobsite Safety**

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and sub-consultants at a construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequence, techniques, or procedures necessary for performing, superintending, and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, the Consultant, and the Consultant's sub-consultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

### **Mediation**

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

### **Notice of Delay**

If the Consultant becomes aware of delays due to time allowances for review and approval being exceeded, delay by the Contractor, the Client, the Client's consultants, or any other cause beyond the control of the Consultant, which will result in the schedule for performance of the Consultant's services not being met, the Consultant shall promptly notify the Client. If the Client becomes aware of any delays or other causes that will affect the Consultant's schedule, the Client shall promptly notify the Consultant. In either event, the Consultant's schedule for performance of its services shall be equitably adjusted.

### **Ownership of Instruments of Service**

The Client acknowledges the Consultant's construction documents, including electronic files, as instruments of professional service. Nevertheless, the final documents prepared under this Agreement shall become the property of the Client upon completion of services and payment in full of all fees due to the Consultant. The Client shall not reuse or make any modification to the final documents without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants against any damages, liabilities, or costs, arising from the unauthorized reuse or modification of the documents by the Client or any person or entity that acquires or obtains the documents from or through the Client without the written authorization of the Consultant.

### **Quality Control**

The Consultant agrees to maintain written quality control procedures for the general guidance of its staff in providing services under this Agreement. Such procedures may be modified by the Consultant from time to time as appropriate to the Consultant's professional practice. The Consultant shall utilize these quality-control procedures to the extent practicable in rendering services in accordance with the standard of professional care.



### **Right of Entry**

The Client shall provide for the Consultant's right to enter the property owned by the Client and/or others in order for the Consultant to fulfill the Scope of Services included hereunder. Although the Consultant will exercise reasonable care in performing its services, the Client understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, and sub-consultants (collectively, Consultant) against any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from procedures associated with testing or investigative activities or connected in any way with the discovery of hazardous materials or suspected hazardous materials on the property.

### **Schedule for Rendering Services**

The Consultant shall prepare and submit for Client approval a schedule for the performance of the Consultant's services. This schedule shall include reasonable allowances for review and approval times required by the Client, performance of services by the Client's consultants, and review and approval times required by public authorities having jurisdiction over the Project. This schedule shall be equitably adjusted as the Project progresses, allowing for changes in scope, character or size of the Project requested by the Client, or for delays or other causes beyond the Consultant's reasonable control.

### **Severability**

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of the Agreement shall remain in full force and effect.

### **Standard of Care**

In providing services under this Agreement, the Consultant will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

### **Supplanting of Former Consultant**

In consideration of the risks and rewards involved in this Project, the Client agrees, to the maximum extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from any negligent acts, errors or omissions by any prior consultant employed by the Client on this project and from any claims of copyright or patent infringement by the Consultant arising from the use of any documents prepared or provided by the Client or any prior consultant of the Client's. The Client warrants that any documents provided to the Consultant by the Client or by the prior consultant may be relied upon as to their accuracy and completeness without independent investigation by the supplanting Consultant and that the Client has the right to provide such documents to the supplanting Consultant free of any claims of copyright or patent infringement or violation of any other party's rights in intellectual property.

### **Suspension of Services**

If the Project or the Consultant's services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, the Consultant shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Client shall compensate the Consultant for expenses incurred as a result of the suspension and resumption of its services, and the Consultant's schedule and fees for the remainder of the Project shall be equitably adjusted.

If the Consultant's services are suspended for more than ninety (90) days, consecutive or in the aggregate, the Consultant may terminate this Agreement upon giving not less than five (5) calendar days' written notice to the Client.

If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

### **Termination**

In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement.

The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days' written notice.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

**Third-Party Beneficiaries**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this Project to carry out the intent of this provision.

**Unauthorized Changes**

In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Consultant without obtaining the Consultant's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore the Client agrees to waive any claim against the Consultant and to release the Consultant from any liability arising directly or indirectly from such changes.

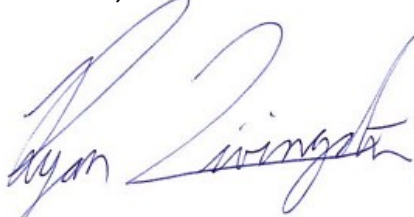
In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities, or costs, including reasonable attorneys' fees and costs of defense, arising from such changes.

In addition, the Client agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any subcontractors of any tier from making any changes or modifications to the Consultant's construction documents without the prior written approval of the Consultant and that further requires the Contractor to indemnify both the Consultant and the Client from any liability or cost arising from such changes made without such proper authorization.

If this agreement meets with the Client's approval, please have the proper Village officials sign and date same where indicated below and return one (1) copy for our file. If you have questions on any of the above, please call me at our Elgin office.

Yours truly,

**HAMPTON, LENZINI AND RENWICK, INC.**

A handwritten signature in blue ink that reads "Ryan Livingston". The signature is fluid and cursive, with the first name "Ryan" and last name "Livingston" clearly legible.

Ryan Livingston, PE  
Vice President  
Municipal & Construction Engineering Manager

Enclosure

**ACCEPTANCE**

The terms and conditions of this letter agreement are hereby accepted by the Village of Gilberts for GIS Customized Mapping and Training services set forth above.

By \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

**ATTEST:**

By \_\_\_\_\_

Title \_\_\_\_\_

**EXHIBIT A**  
**Scope of Service**  
**GIS Customized Mapping and Training**

**Village of Gilberts**

**SCOPE OF SERVICES**

The Village of Gilberts (hereinafter the "Client") has requested professional engineering services for GIS Customized Mapping and Training (hereinafter the "Project"). The following outlines the proposed Project scope of services.

**UNDERSTANDING OF THE PROJECT**

Hampton, Lenzini and Renwick, Inc. (HLR) has prepared this Scope of Work for engineering services based on our knowledge of the Project from the following items:

- Request for Cost Proposal made by Aaron Grosskopf March, 20 2021
- Sanitary Atlas Maps Received via email March 2, 2021
- Storm Water Atlas Maps Received via email March 2, 2021
- Water Atlas Maps Received via email March 2, 2021
- Request for Revisions based on Village Maintained System 10/26/21

The following is a list of basic project understandings

- Sanitary, Storm Water and Water Atlas Maps provided by the Village are to be converted to ArcGIS web based maps
- The Maps will be created and hosted within Village ArchGIS online account
- Each Utility (Sanitary , Storm Water, Water) will be on its own respective layer
  - Line segment data types will represent pipe segments.
  - Point data types will represent structures, e.g. manholes, catch basins, inlets, valve vaults, fire hydrants
- Each Line Type Layer will have preset fields established to be filled in at a future time by Village of Gilberts Staff:
  - Type:
  - Material:
  - Size:
  - Length:
  - Slope:
  - Condition:
  - Photo Attachment:
- Each Data Point type will have preset fields established to be filled in at a future time by Village of Gilberts Staff:
  - Type:
  - Material:
  - Size:
  - Frame Type:
  - Frame Elevation:
  - Invert(Top of Pipe for WM) Elevation(s):
  - Condition:
  - Photo Attachment:
  -

- 4 hours of Training Will Be provided for up to 5 staff members, on use of the ESRI ArchGIS Field Maps App, and web-based ArchGIS online interface
  - ArchGIS Field Maps App
    - Access of App
    - Use of App to input data into existing fields
  - ArchGIS online interface
    - Access of Map
    - Editing of Data Types: Line and Data Points
    - Editing of existing field types
    - Addition of existing field types
    - Addition of user defined layers
- This work DOES NOT include any topographic survey
- This work DOES NOT include the verification of any data provided by the Village
- This work DOES NOT include the creation of any additional layers beyond what was listed above
- This work DOES NOT include on-call services to manage the GIS Data
- This work DOES NOT include any private or public utility coordination beyond the atlases provided by the Village
- 

The project limits are understood to be within the Village Right of Way and Municipal Boundaries.

**Schedule** – Based on our project understanding, the following are project milestones desired by Client.

Notice to Proceed (NTP)	TBD
Pre-Final Maps	15 Non-Holiday Workdays Following NTP
Final Maps	15 Non-Holiday Workdays following Receipt of Review Comments from Village
Training	Within 25 Non-Holiday Workdays of submittal of Final Maps