



## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### VILLAGE BOARD MEETING AGENDA

**Tuesday, January 4, 2022 - 7:00 p.m. - Village Hall Board Room**

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://us06web.zoom.us/j/88624660314>

Meeting ID: 886 2466 0314

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on January 4, 2022 will be submitted into the record of the meeting.

#### ORDER OF BUSINESS

##### 1. CALL TO ORDER / PLEDGE OF ALLIEGENCE

##### 2. ROLL CALL / ESTABLISH QUORUM

##### 3. PUBLIC COMMENT\*

##### 4. CONSENT AGENDA

- A. A Motion to approve Minutes from the December 7, 2021 Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated December 21, 2021
- C. A Motion to approve Bills & Payroll dated January 4, 2022
- D. A Motion to approve the November 2021 Treasurer's Report
- E. Motion to approve Resolution 01-2022, a Resolution Authorizing the Purchase of Southern Bulk Rock Salt for Calendar Year 2022 from Midwest Salt

##### 5. ITEMS FOR APPROVAL

##### 6. ITEMS FOR DISCUSSION

- A. Discussion of the 2022 Community Days Budget

##### 7. STAFF REPORTS

##### 8. TRUSTEES' REPORTS

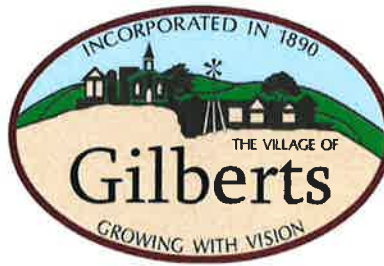
##### 9. PRESIDENTS' REPORT

##### 10. ADJOURNMENT

#### \*Public Comment Policy

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees

may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, December 7, 2021**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Hacker, Coats, and Redfield. Others present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, Building Official John Swedberg, and Management Analyst Riley Lynch.

**3. PUBLIC COMMENT**

There were no public comments at this time.

**4. PUBLIC HEARING ON THE PROPOSED 2021 TAX LEVY**

**A Motion was made by Trustee Corbett and seconded by Trustee Allen to Open the Public Hearing on the Proposed 2021 Tax Levy.** Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

There were no comments made by the public or Board regarding this item.

**A Motion was made by Trustee Corbett and seconded by Trustee Allen to Close the Public Hearing on the Proposed 2021 Tax Levy.** Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

**5. PROCLAMATION**

A. A Proclamation Declaring December 8, 2021 as Hampshire Jr. Whip-Purs Football and Cheer Day

## 6. CONSENT AGENDA

- A. A Motion to approve Minutes from the November 16, 2021 Special Village Board Meeting
- B. A Motion to approve Bills & Payroll dated December 7, 2021
- C. Accept and Place on File the Municipal Compliance Report for the Village of Gilberts Police Pension Fund for the Fiscal Year ending April 30, 2021
- D. Motion to approve Ordinance 28-2021, an Ordinance Approving the Tax Levy for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023
- E. A Motion to approve Ordinance 22-2021 an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$17,475,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Nine Special Tax Refunding Bonds, Series 2015 (Big Timber Project)
- F. A Motion to approve Ordinance 23-2021, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$11,720,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2014
- G. A Motion to approve Ordinance 24-2021, an Ordinance Abating Taxes Heretofore Levied to Pay Interest and Principal for \$9,750,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Four Special Tax Bonds, Series 2014 (The Conservancy Project)
- H. A Motion to approve Ordinance 25-2021, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Five Special Tax Bonds (The Conservancy Project), Series 2018A and Series 2018B
- I. A Motion to approve Ordinance 26-2021, an Ordinance Abating the Tax Heretofore Levied to Pay Principal and Interest for \$4,090,000, General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Gilberts, Kane County, Illinois
- J. A Motion to approve Resolution 30-2021, a Resolution Approving a Renewal Proposal by Arthur J. Gallagher & Co. for General Liability, Property, Risk Management and Workers Compensation Insurance Coverage for the Policy Period December 31, 2021 – December 31, 2022
- K. A Motion to Approve Resolution 31-2021, a Resolution Regarding the Semi-Annual Review of Executive Session Minutes
- L. A Motion to Approve Resolution 32-2021, a Resolution Approving an Agreement with Teska Associates for the Development of a Comprehensive Plan in an amount not-to-exceed \$65,000
- M. A Motion to Approve Resolution 33-2021, a Resolution Approving an Agreement with Fantasy Amusement Co., Inc. to Provide Amusements for the 2021 Gilberts Community Days Festival
- N. A Motion to Approve Resolution 35-2021, a Resolution Authorizing the Payment of Certain Routine and Recurring Expenses

President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda items A-N as Presented.** Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

## 7. ITEMS FOR APPROVAL

- A. A Resolution Approving an Agreement with SAFEBuilt for Building Plan Review and Inspection Services – Trustee Corbett asked if there was more information regarding the financial negotiation

that had been taking place since the last meeting. Administrator Bourdeau stated that there will be an 80/20 split of permit revenue as well as hourly services that are outlined in the agreement. Standard routine questions that are a part of processing a permit are included in the permit fee.

**A Motion was made by Trustee Corbett and seconded by Trustee Coats to Approve Resolution 34-2021, a Resolution Approving an Agreement with SAFEBuilt for Building Plan Review and Inspection Services.** Roll call vote: Trustees Allen, Hacker, Coats, Redfield, LeClercq, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

B. An Ordinance Amending Chapter 2 of the Village Code Pertaining to Fees –

**A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Ordinance 27-2021, an Ordinance Amending Chapter 2 of the Village Code Pertaining to Fees.** Roll call vote: Trustees Allen, Hacker, Coats, Redfield, LeClercq, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

## 8. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

## 9. STAFF REPORTS

### Administrator Bourdeau

- In last week's Friday Report, there was a copy of the Tollway Memo with their findings.
- Staff is looking to issue a supplemental bid for pricing to resurface the Police Department parking lot which was not previously budgeted for this year.
- The sign program is resuming this week.
- President Zambetti stated that we should invite the residents to the second Board meeting in January to discuss the sound wall.

### Analyst Lynch

- Has a meeting with B&B Networks tomorrow to come up with a plan for the phone installation.
- DCEO is still reviewing grant applications from September.

### Building Inspector Swedberg

- Thanked the Board and Staff for his time with the Village.

### Clerk Baker

- We received 11 entries for the Holiday Light Fight competition

## 10. TRUSTEES' REPORTS

There were no Trustee reports at this time.

**11. PRESIDENTS' REPORT**

President Zambetti reminded the Board of the Village Holiday Party on December 23<sup>rd</sup> and wished Clerk Baker a Happy Birthday.

**12. EXECUTIVE SESSION**

An executive session did not take place.

**11. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:45 pm.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker  
Village Clerk



**Village of Gilberts**  
**87 Galligan Road**  
**Gilberts Illinois 60136**  
**Village Board Meeting**  
**December 7, 2021, 7:00 p.m.**  
**Sign in Sheet**

**Name**

**Contact Info (optional)**

Stan Bauer

Louis Gonzales

(331) 442-1178

Andre Gonzales



Marco Medina

Scott Guess

DEREK DECKER

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	2,350.00
Total: 00 GENERAL FUND		2,350.00

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	2,300.00
ARTHUR J. GALLAGHER	INSURANCE LIABILITY	36,382.00
ARTHUR J. GALLAGHER	INSURANCE VEHICLES & EQUIP.	9,660.00
CARD SERVICES	OPERATING EXPENSE	605.10
CARD SERVICES	COMMUNITY RELATIONS	100.33
CARD SERVICES	OFFICE SUPPLIES	10.54
CARD SERVICES	TRAINING EXPENSE	200.00
CARDINAL OFFICE SUPPLY	OFFICE SUPPLIES	93.40
FOLEY & LARDNER LLP	REIMBURSED EXPENSES	5,101.57
FOX VALLEY WEBWORKS, INC.	CONTRACTUAL SERVICES	149.85
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	425.00
PADDOCK PUBLICATIONS	LEGAL NOTICES	257.60
PEERLESS	COMMUNICATIONS	562.17
RESERVE ACCOUNT	POSTAGE	200.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	53.02
VERIZON WIRELESS	COMMUNICATIONS	178.27
Total: 01 ADMINISTRATIVE		56,278.85

Department: 02 POLICE

ACTION AUTO WORKS INC	MAINTENANCE VEHICLES	726.71
CARD SERVICES	OPERATING EXPENSE	435.39
CARD SERVICES	MAINTENANCE VEHICLES	399.60
CARD SERVICES	MAINTENANCE EQUIPMENT	39.31
GALLS INC.	UNIFORMS	208.49
KANE COUNTY CHIEFS OF POLICE	DUES	50.00
PEERLESS	COMMUNICATIONS	363.80
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
SWIFT WASH, LLC	CONTRACTUAL SERVICES	121.50
VERIZON WIRELESS	COMMUNICATIONS	211.80
WRIGHT EXPRESS FSC	GASOLINE & OIL	2,187.17
Total: 02 POLICE		5,143.77

Department: 03 PUBLIC WORKS

BLAIN'S FARM & FLEET	SMALL TOOLS AND EQUIPMENT	179.00
BONNELL INDUSTRIES, INC.	MAINTENANCE EQUIPMENT	1,814.84
CARD SERVICES	UNIFORMS	152.36
CARD SERVICES	TRAINING EXPENSE	179.67
COLONY HARDWARE	UNIFORMS	342.50
ED'S RENTAL AND SALES INC.	RENTAL-EQUIPMENT	153.75
ELMUND & NELSON CO.	MAINTENANCE STREETS	190.00
PEERLESS	COMMUNICATIONS	182.58
SARGENTS EQUIPMENT	MAINTENANCE VEHICLES	2,522.39
VERIZON WIRELESS	COMMUNICATIONS	226.02
WRIGHT EXPRESS FSC	GASOLINE & OIL	708.07
Total: 03 PUBLIC WORKS		6,651.18

Department: 04 BUILDING

CARDINAL OFFICE SUPPLY	OFFICE SUPPLIES	6.77
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	250.00
PEERLESS	COMMUNICATIONS	201.95
VERIZON WIRELESS	COMMUNICATIONS	101.24
WRIGHT EXPRESS FSC	GASOLINE & OIL	90.10



Total: 04 BUILDING 650.06

Department: 06 PARKS

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PEERLESS	COMMUNICATIONS	235.78
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Total: 06 PARKS 235.78

Department: 08 GARBAGE HAULING

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MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	58,866.09
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Total: 08 GARBAGE HAULING 58,866.09

Department: 10 WATER SYSTEMS

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ARTHUR J. GALLAGHER	INSURANCE LIABILITY	23,261.00
ARTHUR J. GALLAGHER	INSURANCE VEHICLES & EQUIP.	6,176.00
BLAIN'S FARM & FLEET	UNIFORMS	214.33
CARD SERVICES	LAB SUPPLIES & EQUIPMENT	15.52
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	55.00
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	13.83
PDC LABORATORIES, INC	LABORATORY TESTING	185.00
PEERLESS	COMMUNICATIONS	541.15
SENTRY SECURITY, INC.	CONTRACTUAL SERVICES	732.00
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	73.74
VERIZON WIRELESS	COMMUNICATIONS	106.05
WRIGHT EXPRESS FSC	GASOLINE & OIL	274.40

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Total: 10 WATER SYSTEMS 31,648.02

Department: 20 WASTEWATER SYSTEMS

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ALEXANDER CHEMICAL CORPORATION	CHEMICALS	7,827.22
BLAIN'S FARM & FLEET	UNIFORMS	214.31
CONSERV FS, INC.	COLLECTION SYS. PUMP MAINT.	465.30
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	55.00
MENARDS - CARPENTERSVILLE	LAB SUPPLIES & EQUIPMENT	31.68
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	13.83
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	10.47
PEERLESS	COMMUNICATIONS	228.33
SENTRY SECURITY, INC.	CONTRACTUAL SERVICES	492.00
VERIZON WIRELESS	COMMUNICATIONS	106.05
WRIGHT EXPRESS FSC	GASOLINE & OIL	274.40

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Total: 20 WASTEWATER SYSTEMS 9,718.59

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\*\*\* GRAND TOTAL \*\*\* 171,542.34

Department: 00 GENERAL FUND

IPBC - INTERGOVERNMENTAL PERSONN EMPLOYEE DENTAL CONTRIBUTION	1,824.59
IPBC - INTERGOVERNMENTAL PERSONN EMPLOYEE HEALTH INS. CONTRIBUT	24,726.65
IPBC - INTERGOVERNMENTAL PERSONN EMPLOYEE LIFE INSURANCE	82.78
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Total: 00 GENERAL FUND	26,634.02

Department: 01 ADMINISTRATIVE

AT&T U-VERSE COMMUNICATIONS	57.59
BENEFIT PLANNING CONSULTANTS, GROUP HEALTH INS	300.00
CARDUNAL OFFICE SUPPLY OFFICE SUPPLIES	49.53
CURRENT TECHNOLOGIES, INC. CONTRACTUAL SERVICES	1,705.00
GOLDEN GRAPHICS PRINTING	5,964.42
IL DEPT OF EMPLOYMENT SECURITY STATE UNEMPL TAX	394.06
ILLINOIS STATE POLICE OPERATING EXPENSE	28.25
LAUTERBACH & AMEN, LLP ACCOUNTING SERVICES	2,000.00
NORTHERN KANE COUNTY DUES	175.00
RICHARD SPINKER CONTRACTUAL SERVICES	140.00
THE BUG MAN, INC CONTRACTUAL SERVICES	45.00
UNION NATIONAL BANK OF ELGIN 73 INDUSTRIAL INTEREST	1,331.65
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Total: 01 ADMINISTRATIVE	12,190.50

Department: 02 POLICE

ACTION AUTO WORKS INC MAINTENANCE VEHICLES	2,225.70
BATTERIES PLUS MAINTENANCE BUILDING	43.22
KIESLER POLICE SUPPLY TRAINING EXPENSE	535.00
MENARDS - CARPENTERSVILLE MAINTENANCE EQUIPMENT	96.00
MENARDS - CARPENTERSVILLE MAINTENANCE BUILDING	30.96
NORTH EAST MULTI-REGIONAL TRAINING EXPENSE	48.91
RICHARD SPINKER CONTRACTUAL SERVICES	315.00
THE BUG MAN, INC CONTRACTUAL SERVICES	36.00
VERIZON WIRELESS COMMUNICATIONS	245.07
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Total: 02 POLICE	3,575.86

Department: 03 PUBLIC WORKS

AEP ENERGY STREETLIGHTING	2,049.01
CARDUNAL OFFICE SUPPLY SMALL TOOLS AND EQUIPMENT	63.58
CENTURY SPRINGS CONTRACTUAL SERVICES	40.00
COMMONWEALTH EDISON STREETLIGHTING	82.47
ED'S RENTAL AND SALES INC. RENTAL-EQUIPMENT	360.00
ELMUND & NELSON CO. MAINTENANCE STREETS	958.00
MENARDS - CARPENTERSVILLE MAINTENANCE EQUIPMENT	20.55
MENARDS - CARPENTERSVILLE MAINTENANCE STREETS	44.90
RICHARD SPINKER CONTRACTUAL SERVICES	140.00
THE BUG MAN, INC CONTRACTUAL SERVICES	47.00
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Total: 03 PUBLIC WORKS	3,805.51

Department: 04 BUILDING

B&F CONSTRUCTION CODE SVC, INC BUILDING PERMIT EXPENSE-PASS T	21,550.00
INTERNATIONAL CODE COUNCIL INC DUES	145.00
NATIONAL FIRE PROTECTION DUES	175.00
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Total: 04 BUILDING	21,870.00

Department: 06 PARKS

AEP ENERGY UTILITIES	163.24
COMMONWEALTH EDISON UTILITIES	185.57
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Total: 06 PARKS	348.81

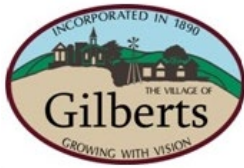
Department: 10 WATER SYSTEMS

API PLUMBING INC.	RENTAL-EQUIPMENT	250.00
BATTERIES PLUS	OFFICE SUPPLIES	12.00
BATTERIES PLUS	MAINTENANCE VEHICLES	116.99
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	38.99
COMPASS MINERALS AMERICA	BRINE HAULING EXPENSES	2,853.60
CONSTELLATION NEWENERGY, INC	UTILITIES	853.81
ILLINOIS SECTION AWWA	TRAINING EXPENSE	92.00
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	31.54
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	16.77
NICOR	UTILITIES	325.27
PDC LABORATORIES, INC	LABORATORY TESTING	142.50
SMITH ECOLOGICAL SYSTEMS	LAB SUPPLIES & EQUIPMENT	338.06
THIRD MILLENNIUM ASSOCIATES	PRINTING	100.08
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	595.69
VIKING CHEMICAL COMPANY	CHEMICALS	1,515.80
Total: 10 WATER SYSTEMS		<u>7,283.10</u>

Department: 20 WASTEWATER SYSTEMS

API PLUMBING INC.	RENTAL-EQUIPMENT	250.00
BATTERIES PLUS	OFFICE SUPPLIES	12.00
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	38.99
CONSTELLATION NEWENERGY, INC	UTILITIES	9,391.79
CONSTELLATION NEWENERGY, INC	LABORATORY TESTING	193.22
ELECTRIC MOTOR CORPORATION	COLLECTION SYS. PUMP MAINT.	1,000.00
HENSON CONCRETE CONSTRUCTION	CAPITAL EQUIPMENT	5,415.00
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	31.53
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	16.78
NICOR	UTILITIES	669.20
THIRD MILLENNIUM ASSOCIATES	PRINTING	100.08
Total: 20 WASTEWATER SYSTEMS		<u>17,118.59</u>

\*\*\* GRAND TOTAL \*\*\* 92,826.39



Village of Gilberts  
Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

### Memorandum

**TO:** Village President Zambetti and Village Board of Trustees  
**CC:** Brian Bourdeau, Village Administrator  
**FROM:** Taunya Fischer, Finance Director  
**DATE:** December 29, 2021  
**SUBJECT:** November 30, 2021 Treasurer's Report

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Here is a brief snapshot of the Village's Budget vs. Actual as of November 30, 2021 for the General and Water Funds.

<b>General Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	4,459,748.00	4,191,866.06	94%
Expenditures	4,451,615.00	2,657,704.34	60%
Net of Rev & Exp	8,133.00	1,534,161.72	

<b>Water Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	2,210,350.00	1,062,643.46	48%
Expenditures	1,975,669.00	1,015,033.98	51%
Net of Rev & Exp	234,681.00	47,609.48	

The percent of fiscal year completed for this report is 59%. The General Fund revenues are at 94%, which is expected due to the property tax receipts continuing to come in and the first American Recovery Plan Act (ARPA) funds distribution; expenditures are at 60%; Water Fund revenues are at 48% and expenditures are at 51%. Looking at all funds, village-wide revenues are at 126% due to the receipt of the bond proceeds as well as ARPA funds; expenditures are at 65%. When the budget is amended to include the bonds and ARPA funds the revenue percentage will be more accurately reflected.

Also included in this report for November 30, 2021 are:

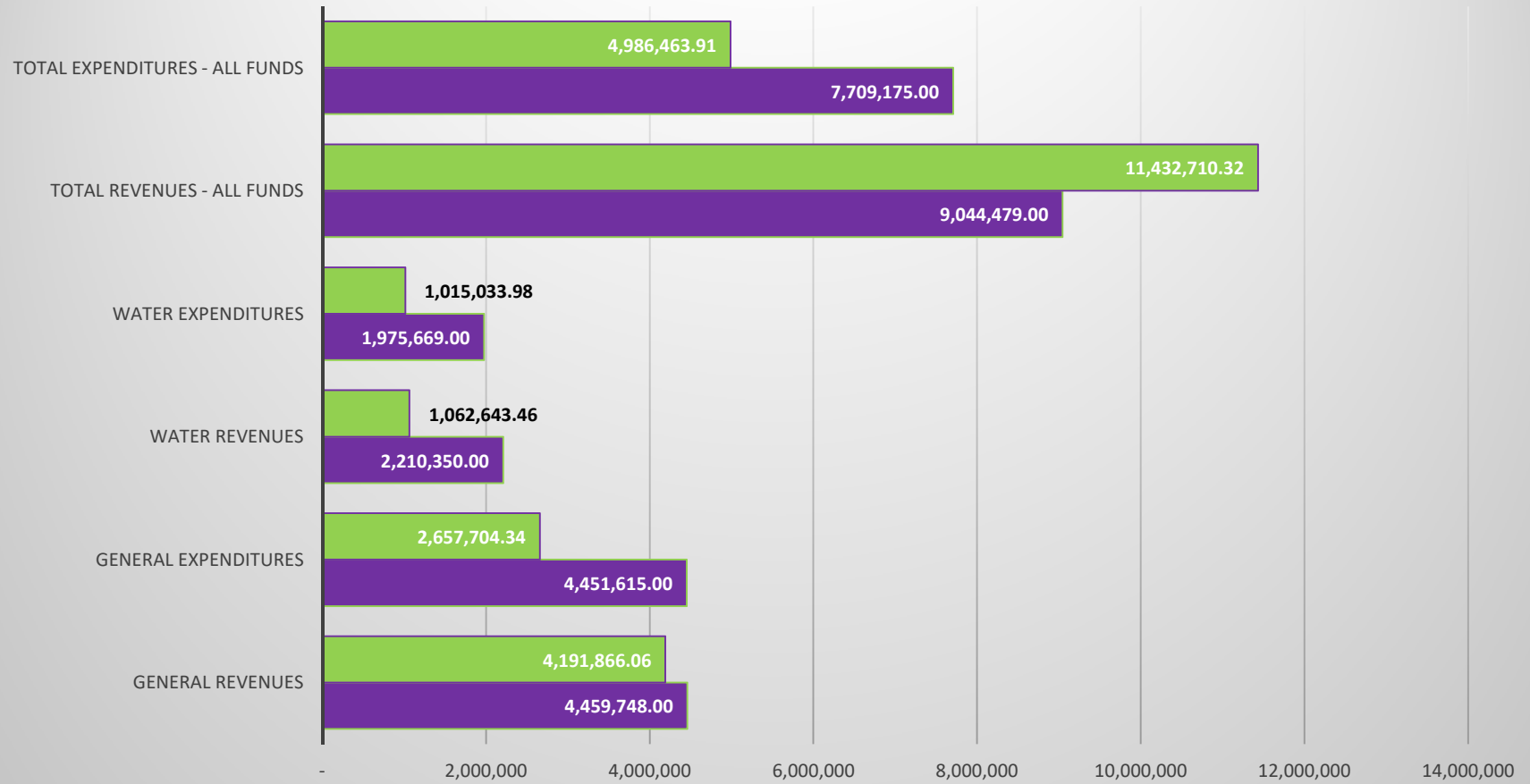
**Revenue and Expense Budget vs. 11/30/21 YTD** chart

**Summary – All Funds** report

**Detail – All Funds** report

Respectfully submitted,  
Taunya Fischer, Finance Director

## Village of Gilberts Budget vs. Actual 2021-22 Budget vs. YTD as of 11/30/2021



	GENERAL REVENUES	GENERAL EXPENDITURES	WATER REVENUES	WATER EXPENDITURES	TOTAL REVENUES - ALL FUNDS	TOTAL EXPENDITURES - ALL FUNDS
YTD AS OF 11/30/2021	4,191,866.06	2,657,704.34	1,062,643.46	1,015,033.98	11,432,710.32	4,986,463.91
2021-22 BUDGET	4,459,748.00	4,451,615.00	2,210,350.00	1,975,669.00	9,044,479.00	7,709,175.00

Dollars

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 11/30/2021 - SUMMARY**  
**% Fiscal Year Completed: 58.63**

GL NUMBER	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
<b>Fund 01 - GENERAL FUND:</b>					
TOTAL REVENUES	4,459,748.00	4,191,866.06	253,781.45	267,881.94	94
TOTAL EXPENDITURES	4,451,615.00	2,657,704.34	489,653.53	1,793,910.66	60
NET OF REVENUES & EXPENDITURES	8,133.00	1,534,161.72	(235,872.08)	(1,526,028.72)	
<b>Fund 11 - COMMUNITY DAYS:</b>					
TOTAL REVENUES	47,400.00	-	-	47,400.00	0
TOTAL EXPENDITURES	46,126.00	19.95	-	46,106.05	0
NET OF REVENUES & EXPENDITURES	1,274.00	(19.95)	-	1,293.95	
<b>Fund 12 - INFRASTRUCTURE FUND:</b>					
TOTAL REVENUES	355,700.00	4,487,771.09	41,732.05	(4,132,071.09)	1262
TOTAL EXPENDITURES	254,000.00	234,158.33	-	19,841.67	92
NET OF REVENUES & EXPENDITURES	101,700.00	4,253,612.76	41,732.05	(4,151,912.76)	
<b>Fund 20 - WATER SYSTEM:</b>					
TOTAL REVENUES	2,210,350.00	1,062,643.46	51,541.33	1,147,706.54	48
TOTAL EXPENDITURES	1,975,669.00	1,015,033.98	82,361.36	960,635.02	51
NET OF REVENUES & EXPENDITURES	234,681.00	47,609.48	(30,820.03)	187,071.52	
<b>Fund 30 - MFT:</b>					
TOTAL REVENUES	418,074.00	270,774.16	21,937.06	147,299.84	65
TOTAL EXPENDITURES	75,000.00	-	-	75,000.00	0
NET OF REVENUES & EXPENDITURES	343,074.00	270,774.16	21,937.06	72,299.84	
<b>Fund 31 - PERFORMANCE BOND:</b>					
TOTAL REVENUES	413.00	27.48	4.35	385.52	7
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	413.00	27.48	4.35	385.52	
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>					
TOTAL REVENUES	179,024.00	217,873.65	6,955.26	(38,849.65)	122
TOTAL EXPENDITURES	1,000.00	-	-	1,000.00	0
NET OF REVENUES & EXPENDITURES	178,024.00	217,873.65	6,955.26	(39,849.65)	
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>					
TOTAL REVENUES	895,616.00	886,525.83	26,972.57	9,090.17	99
TOTAL EXPENDITURES	815,765.00	979,879.53	300.00	(164,114.53)	120
NET OF REVENUES & EXPENDITURES	79,851.00	(93,353.70)	26,672.57	173,204.70	
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>					
TOTAL REVENUES	15.00	8.38	-	6.62	56
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	15.00	8.38	-	6.62	
<b>Fund 43 - POLICE PENSION FUND:</b>					
TOTAL REVENUES	478,139.00	315,220.21	(85,636.87)	162,918.79	66
TOTAL EXPENDITURES	90,000.00	99,667.78	16,573.77	(9,667.78)	111
NET OF REVENUES & EXPENDITURES	388,139.00	215,552.43	(102,210.64)	172,586.57	
TOTAL REVENUES - ALL FUNDS	9,044,479.00	11,432,710.32	317,287.20	(2,388,231.32)	126
TOTAL EXPENDITURES - ALL FUNDS	7,709,175.00	4,986,463.91	588,888.66	2,722,711.09	65
NET OF REVENUES & EXPENDITURES	1,335,304.00	6,446,246.41	(271,601.46)	(5,110,942.41)	

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 11/30/2021 - DETAIL**  
**% Fiscal Year Completed: 58.63**

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,289,930.00	1,260,923.69	3,517.62	29,006.31	98
01-00-3020	PERSONAL PROPERTY REPL TAX	300.00	385.54	-	(85.54)	129
01-00-3030	TAX-SALES	281,960.00	285,284.54	44,513.43	(3,324.54)	101
01-00-3040	TAX-STATE INCOME	766,493.00	568,076.05	56,282.65	198,416.95	74
01-00-3041	STATE LOCAL USE TAX	300,050.00	144,198.66	21,429.71	155,851.34	48
01-00-3043	CANNABIS USE TAX	6,137.00	5,992.08	890.62	144.92	98
01-00-3060	LICENSE-LIQUOR	11,900.00	2,400.00	1,500.00	9,500.00	20
01-00-3090	PULLTABS & JAR GAMES TAX	848.00	673.54	-	174.46	79
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	4,050.00	25.00	(250.00)	107
01-00-3110	FEE-CABLE FRANCHISE	62,350.00	42,842.25	7,533.94	19,507.75	69
01-00-3140	UTIL TAX-ELECTRIC	169,450.00	124,337.01	16,324.43	45,112.99	73
01-00-3150	ULT TAX-GAS	75,000.00	47,041.33	5,828.82	27,958.67	63
01-00-3160	CONTRACTOR REGISTRATION	10,000.00	5,090.00	750.00	4,910.00	51
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000.00	39,486.18	5,522.44	45,513.82	46
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	1,500.00	-	(1,500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	60,379.35	11.50	(55,379.35)	1208
01-00-3211	PLANNED USE OF FUND RESERVES	190,245.00	-	-	190,245.00	0
01-00-3220	FINES-COURT	15,000.00	12,421.93	920.00	2,578.07	83
01-00-3230	FINES-OTHER	2,400.00	3,950.00	525.00	(1,550.00)	165
01-00-3240	FINES-CODE BUILDING	-	100.00	-	(100.00)	100
01-00-3250	FEES-BUILDING PERMITS	26,288.00	209,091.96	5,432.84	(182,803.96)	795
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500.00	3,710.00	280.00	(210.00)	106
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188.00	5,931.02	1,081.02	9,256.98	39
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	175.00	645.00	-	(470.00)	369
01-00-3400	CD INTEREST	3,000.00	103.76	-	2,896.24	3
01-00-3410	INTEREST EARNED	550.00	1,124.58	280.00	(574.58)	204

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
01-00-3440	PARK IMPACT FEES	42,420.00	128,506.85	4,050.85	(86,086.85)	303
01-00-3451	GILBERTS POLICE REPORT REQUEST	200.00	235.00	30.00	(35.00)	118
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500.00	-	-	7,500.00	0
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800.00	373.68	-	8,426.32	4
01-00-3480	ANTENNA RENTAL	65,380.00	40,989.37	8,299.51	24,390.63	63
01-00-3500	GRANT REVENUE	5,334.00	549,509.82	567.10	(544,175.82)	10302
01-00-3530	VACANT BUILDING REGISTRATION	380.00	-	-	380.00	0
01-00-3540	RAFFLE LICENSE	70.00	-	-	70.00	0
01-00-3550	FOOD VENDOR REGISTRATION	-	15.00	-	(15.00)	100
01-00-3560	GARBAGE HAULER LICENSE	800.00	-	-	800.00	0
01-00-3580	VIDEO GAMING	65,000.00	93,508.37	12,534.64	(28,508.37)	144
01-00-3590	VIDEO GAMING LICENSE	1,050.00	250.00	250.00	800.00	24
01-00-3630	MUNICIPAL IMPACT FEE	41,250.00	41,723.18	5,581.02	(473.18)	101
01-00-3960	REIMBURSED INCOME	-	462.96	462.96	(462.96)	100
Total Dept 00 - GENERAL FUND		3,565,248.00	3,685,312.70	204,425.10	(120,064.70)	103
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3007	ENHANCED DUI- DUI TOWING	1,000.00	-	-	1,000.00	0
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000.00	2,000.00	-	1,000.00	67
Total Dept 07 - ENHANCED DUI PROGRAM		4,000.00	2,000.00	-	2,000.00	50
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	847,000.00	478,943.25	46,231.82	368,056.75	57
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000.00	22,566.69	2,944.30	16,433.31	58
01-08-3080	LATE FEES	4,500.00	3,043.42	180.23	1,456.58	68
Total Dept 08 - GARBAGE HAULING		890,500.00	504,553.36	49,356.35	385,946.64	57
TOTAL REVENUES		4,459,748.00	4,191,866.06	253,781.45	267,881.94	94

Expenditures

Dept 01 - ADMINISTRATIVE

01-01-5010	WAGES-BOARD	24,000.00	13,875.00	2,000.00	10,125.00	58
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	225.00	-	1,875.00	11
01-01-5030	WAGES-GENERAL	290,405.00	161,085.25	22,090.57	129,319.75	55
01-01-5032	WAGES - OVERTIME	1,000.00	-	-	1,000.00	0
01-01-5040	FICA	17,471.00	10,503.46	1,442.62	6,967.54	60



GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
01-01-5050	MEDICARE	4,086.00	2,456.47	337.37	1,629.53	60
01-01-5051	STATE UNEMPL TAX	8,000.00	1,531.82	-	6,468.18	19
01-01-5052	IMRF	36,238.00	19,234.25	2,770.16	17,003.75	53
01-01-5054	GROUP HEALTH INS	43,579.00	24,589.91	3,432.31	18,989.09	56
01-01-5056	WORKER'S COMP INS	36,172.00	36,067.50	36,067.50	104.50	100
01-01-5060	OPERATING EXPENSE	3,500.00	990.70	629.68	2,509.30	28
01-01-5070	DUES	6,930.00	6,085.25	925.00	844.75	88
01-01-5080	LEGAL NOTICES	1,500.00	1,229.40	392.20	270.60	82
01-01-5090	COMMUNICATIONS	8,352.00	4,816.97	178.27	3,535.03	58
01-01-5100	POSTAGE	2,300.00	1,041.02	200.00	1,258.98	45
01-01-5110	PRINTING	7,100.00	-	-	7,100.00	0
01-01-5150	COMMUNITY RELATIONS	7,130.00	2,863.30	730.00	4,266.70	40
01-01-5170	PUBLICATIONS/BROCHURES	120.00	-	-	120.00	0
01-01-5190	RENTAL-EQUIPMENT	6,000.00	1,967.82	-	4,032.18	33
01-01-5200	OFFICE SUPPLIES	3,500.00	4,576.57	92.23	(1,076.57)	131
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5220	LEGAL LITIGATION	8,000.00	-	-	8,000.00	0
01-01-5230	LEGAL EXPENSE	65,000.00	43,136.67	4,800.00	21,863.33	66
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500.00	-	-	4,500.00	0
01-01-5240	ACCOUNTING SERVICES	25,000.00	17,680.00	-	7,320.00	71
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000.00	-	-	10,000.00	0
01-01-5270	BANK FEES	175.00	-	-	175.00	0
01-01-5310	INSURANCE LIABILITY	33,872.00	-	-	33,872.00	0
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370.00	-	-	13,370.00	0
01-01-5360	ENGINEERING SERVICES	15,800.00	7,505.00	-	8,295.00	48
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	7,935.00	1,169.65	-	6,765.35	15
01-01-5450	CONTRACTUAL SERVICES	28,872.00	28,227.01	792.17	644.99	98
01-01-5480	CAPITAL EQUIPMENT	40,245.00	16,048.73	-	24,196.27	40
01-01-5491	EMPLOYEE ENGAGEMENT	1,515.00	1,182.83	204.20	332.17	78
01-01-5560	VILLAGE PLANNER SERVICES	15,000.00	-	-	15,000.00	0
01-01-5580	TRAINING EXPENSE	14,005.00	655.00	55.00	13,350.00	5
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000.00	17,386.86	2,215.85	7,613.14	70
01-01-5671	73 INDUSTRIAL INTEREST	17,000.00	10,697.46	1,294.69	6,302.54	63
01-01-8500	TRANSFERS OUT	900.00	-	-	900.00	0

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
Total Dept 01 - ADMINISTRATIVE		837,172.00	436,828.90	80,649.82	400,343.10	52
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	842,618.00	481,547.71	62,555.61	361,070.29	57
01-02-5031	WAGES - HOLIDAY WORKED	25,000.00	6,925.35	-	18,074.65	28
01-02-5032	WAGES - OVERTIME	15,000.00	25,883.84	4,136.64	(10,883.84)	173
01-02-5040	FICA	54,661.00	30,920.74	3,990.32	23,740.26	57
01-02-5050	MEDICARE	12,784.00	7,231.43	933.21	5,552.57	57
01-02-5052	IMRF	3,599.00	2,367.12	430.38	1,231.88	66
01-02-5054	GROUP HEALTH INS	130,055.00	65,791.52	9,552.70	64,263.48	51
01-02-5058	UNIFORMS	13,100.00	10,301.90	1,222.59	2,798.10	79
01-02-5060	OPERATING EXPENSE	5,750.00	959.91	40.99	4,790.09	17
01-02-5070	DUES	3,645.00	2,415.00	-	1,230.00	66
01-02-5080	LEGAL NOTICES	300.00	-	(158.30)	300.00	0
01-02-5090	COMMUNICATIONS	10,000.00	4,885.62	211.80	5,114.38	49
01-02-5110	PRINTING	500.00	154.45	14.00	345.55	31
01-02-5170	PUBLICATIONS/BROCHURES	150.00	147.47	41.47	2.53	98
01-02-5180	SMALL TOOLS AND EQUIPMENT	500.00	181.55	96.99	318.45	36
01-02-5200	OFFICE SUPPLIES	2,000.00	2,248.95	-	(248.95)	112
01-02-5230	LEGAL EXPENSE	5,500.00	2,800.00	400.00	2,700.00	51
01-02-5300	DISPATCHING	86,571.00	84,771.00	-	1,800.00	98
01-02-5370	GASOLINE & OIL	28,000.00	11,979.95	1,965.90	16,020.05	43
01-02-5390	MAINTENANCE VEHICLES	24,150.00	17,129.16	432.38	7,020.84	71
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	2,233.34	-	766.66	74
01-02-5410	MAINTENANCE BUILDING	7,560.00	3,017.94	-	4,542.06	40
01-02-5450	CONTRACTUAL SERVICES	13,637.00	13,464.95	4,813.30	172.05	99
01-02-5480	CAPITAL EQUIPMENT	47,000.00	13,186.74	-	33,813.26	28
01-02-5570	COMMUNITY RELATIONS	1,500.00	911.10	-	588.90	61
01-02-5580	TRAINING EXPENSE	12,500.00	6,375.40	650.00	6,124.60	51
Total Dept 02 - POLICE		1,349,080.00	797,832.14	91,329.98	551,247.86	59
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	236,602.00	137,033.07	18,208.79	99,568.93	58
01-03-5032	WAGES - OVERTIME	14,000.00	154.27	-	13,845.73	1
01-03-5040	FICA	15,538.00	8,066.26	1,084.66	7,471.74	52

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
01-03-5050	MEDICARE	3,634.00	1,676.84	253.66	1,957.16	46
01-03-5052	IMRF	32,228.00	17,203.28	2,283.38	15,024.72	53
01-03-5054	GROUP HEALTH INS	42,289.00	23,765.64	3,369.74	18,523.36	56
01-03-5058	UNIFORMS	1,500.00	-	-	1,500.00	0
01-03-5060	OPERATING EXPENSE	1,150.00	1,166.24	325.00	(16.24)	101
01-03-5070	DUES	360.00	360.00	-	-	100
01-03-5090	COMMUNICATIONS	4,000.00	2,110.19	176.55	1,889.81	53
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	978.00	-	1,522.00	39
01-03-5190	RENTAL-EQUIPMENT	1,500.00	1,843.75	258.75	(343.75)	123
01-03-5251	NPDES PERMITS	3,000.00	1,000.00	-	2,000.00	33
01-03-5260	STREETLIGHTING	38,100.00	19,169.85	2,094.33	18,930.15	50
01-03-5370	GASOLINE & OIL	14,000.00	5,521.91	708.50	8,478.09	39
01-03-5380	SIGNS EXPENSE	12,500.00	11,271.87	-	1,228.13	90
01-03-5390	MAINTENANCE VEHICLES	20,000.00	16,704.66	-	3,295.34	84
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	5,195.23	-	4,804.77	52
01-03-5410	MAINTENANCE BUILDING	1,600.00	1,691.86	-	(91.86)	106
01-03-5420	MAINTENANCE STREETS	28,000.00	9,459.32	218.00	18,540.68	34
01-03-5440	MAINTENANCE GROUNDS	3,000.00	528.96	60.52	2,471.04	18
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	1,210.96	-	1,289.04	48
01-03-5450	CONTRACTUAL SERVICES	36,518.00	14,503.70	208.00	22,014.30	40
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	175,000.00	158,263.00	-	16,737.00	90
01-03-5580	TRAINING EXPENSE	3,000.00	182.50	-	2,817.50	6
Total Dept 03 - PUBLIC WORKS		705,019.00	439,061.36	29,249.88	265,957.64	62
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	91,574.00	53,032.77	6,961.74	38,541.23	58
01-04-5040	FICA	5,678.00	3,272.06	429.38	2,405.94	58
01-04-5050	MEDICARE	1,328.00	765.24	100.42	562.76	58
01-04-5052	IMRF	5,621.00	3,180.93	425.81	2,440.07	57
01-04-5054	GROUP HEALTH INS	-	23.10	3.30	(23.10)	100
01-04-5058	UNIFORMS	200.00	-	-	200.00	0
01-04-5070	DUES	360.00	-	-	360.00	0
01-04-5090	COMMUNICATIONS	3,000.00	1,561.43	101.24	1,438.57	52
01-04-5110	PRINTING	10,770.00	-	-	10,770.00	0

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
01-04-5200	OFFICE SUPPLIES	1,000.00	92.08	-	907.92	9
01-04-5250	BUILDING PERMIT EXPENSE	2,000.00	-	-	2,000.00	0
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000.00	40,133.50	25,065.00	(18,133.50)	182
01-04-5370	GASOLINE & OIL	1,000.00	495.02	42.97	504.98	50
01-04-5390	MAINTENANCE VEHICLES	2,000.00	-	-	2,000.00	0
01-04-5450	CONTRACTUAL SERVICES	5,500.00	2,244.98	375.76	3,255.02	41
01-04-5580	TRAINING EXPENSE	1,000.00	-	-	1,000.00	0
Total Dept 04 - BUILDING		153,031.00	104,801.11	33,505.62	48,229.89	68
Dept 06 - PARKS						
01-06-5030	REG WAGES	27,717.00	13,353.55	1,189.76	14,363.45	48
01-06-5040	FICA	1,719.00	955.36	73.77	763.64	56
01-06-5050	MEDICARE	402.00	433.06	17.25	(31.06)	108
01-06-5060	OPERATING EXPENSE	250.00	-	-	250.00	0
01-06-5090	COMMUNICATIONS	2,520.00	1,307.57	-	1,212.43	52
01-06-5120	UTILITIES	4,200.00	7,200.96	245.42	(3,000.96)	171
01-06-5190	RENTAL-EQUIPMENT	2,500.00	-	-	2,500.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,300.00	595.00	-	705.00	46
01-06-5350	MINOR PARK PROJECTS	1,200.00	-	-	1,200.00	0
01-06-5370	GASOLINE & OIL	600.00	-	-	600.00	0
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	500.00	740.98	-	(240.98)	148
01-06-5400	MAINTENANCE EQUIPMENT	6,100.00	1,452.25	124.00	4,647.75	24
01-06-5410	MAINTENANCE BUILDING	5,700.00	3,709.28	-	1,990.72	65
01-06-5440	MAINTENANCE GROUNDS	2,000.00	935.83	173.90	1,064.17	47
01-06-5450	CONTRACTUAL SERVICES	4,750.00	723.00	-	4,027.00	15
01-06-5480	CAPITAL EQUIPMENT	142,000.00	36,226.20	-	105,773.80	26
Total Dept 06 - PARKS		203,458.00	67,633.04	1,824.10	135,824.96	33
Dept 07 - ENHANCED DUI PROGRAM						
01-07-5030	WAGES-ENHANCED DUI	8,000.00	-	-	8,000.00	0
01-07-5040	FICA	500.00	-	-	500.00	0
01-07-5050	MEDICARE	116.00	-	-	116.00	0
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	-	-	2,500.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		11,116.00	-	-	11,116.00	0

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
Dept 08 - GARBAGE HAULING						
01-08-5068	GARBAGE HAULING EXPENSE	660,000.00	395,808.79	58,885.94	264,191.21	60
01-08-5078	ADMINISTRATIVE COSTS	27,000.00	-	-	27,000.00	0
01-08-8500	TRANSFERS OUT	90,000.00	-	-	90,000.00	0
Total Dept 08 - GARBAGE HAULING		777,000.00	395,808.79	58,885.94	381,191.21	51
Dept 89 - GPD DOWN STATE PENSION FUND						
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739.00	415,739.00	194,208.19	-	100
Total Dept 89 - GPD DOWN STATE PENSION FUND		415,739.00	415,739.00	194,208.19	-	100
TOTAL EXPENDITURES		4,451,615.00	2,657,704.34	489,653.53	1,793,910.66	60
<b>Fund 01 - GENERAL FUND:</b>						
<b>TOTAL REVENUES</b>		<b>4,459,748.00</b>	<b>4,191,866.06</b>	<b>253,781.45</b>	<b>267,881.94</b>	<b>94</b>
<b>TOTAL EXPENDITURES</b>		<b>4,451,615.00</b>	<b>2,657,704.34</b>	<b>489,653.53</b>	<b>1,793,910.66</b>	<b>60</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>8,133.00</b>	<b>1,534,161.72</b>	<b>(235,872.08)</b>	<b>(1,526,028.72)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 11/30/2021			
Fund 11 - COMMUNITY DAYS							
Revenues							
Dept 00 - GENERAL FUND							
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	-	-	-	14,000.00	0
11-00-3210	OTHER INCOME	17,000.00	-	-	-	17,000.00	0
11-00-3520	VENDOR FEES	3,500.00	-	-	-	3,500.00	0
11-00-3980	BEVERAGE SALES	12,000.00	-	-	-	12,000.00	0
11-00-8100	TRANSFERS IN	900.00	-	-	-	900.00	0
Total Dept 00 - GENERAL FUND		47,400.00	-	-	-	47,400.00	0
TOTAL REVENUES		47,400.00	-	-	-	47,400.00	0
Expenditures							
Dept 00 - GENERAL FUND							
11-00-5060	BEVERAGE OPERATIONS	8,466.00	-	-	-	8,466.00	0
11-00-5070	PERMITS & LICENSES	55.00	-	-	-	55.00	0
11-00-5079	ADVERTISING / MARKETING	3,670.00	19.95	-	-	3,650.05	1
11-00-5130	MISCELLANEOUS EXPENSES	410.00	-	-	-	410.00	0
11-00-5159	ENTERTAINMENT	29,625.00	-	-	-	29,625.00	0
11-00-5610	EQUIPMENT & SERVICES	3,900.00	-	-	-	3,900.00	0
Total Dept 00 - GENERAL FUND		46,126.00	19.95	-	-	46,106.05	0
TOTAL EXPENDITURES		46,126.00	19.95	-	-	46,106.05	0
<b>Fund 11 - COMMUNITY DAYS:</b>							
<b>TOTAL REVENUES</b>		<b>47,400.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,400.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>46,126.00</b>	<b>19.95</b>	<b>-</b>	<b>-</b>	<b>46,106.05</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,274.00</b>	<b>(19.95)</b>	<b>-</b>	<b>-</b>	<b>1,293.95</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
Fund 12 - INFRASTRUCTURE FUND						
Revenues						
Dept 00 - GENERAL FUND						
12-00-3011	BOND PROCEEDS	-	4,203,380.35	-	(4,203,380.35)	100
12-00-3031	NON HOME RULE 1% SALES TAX	258,000.00	260,344.43	41,337.53	(2,344.43)	101
12-00-3050	TAX-ROAD AND BRIDGE	7,600.00	9,212.09	48.96	(1,612.09)	121
12-00-3390	SSA#24 BOND INTEREST	100.00	13,689.50	-	(13,589.50)	13690
12-00-3410	INTEREST EARNED	-	1,144.72	345.56	(1,144.72)	100
12-00-8100	TRANSFERS IN	90,000.00	-	-	90,000.00	0
Total Dept 00 - GENERAL FUND		355,700.00	4,487,771.09	41,732.05	(4,132,071.09)	1262
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,487,771.09</b>	<b>41,732.05</b>	<b>(4,132,071.09)</b>	<b>1262</b>
Expenditures						
Dept 00 - GENERAL FUND						
12-00-5360	ENGINEERING SERVICES	20,000.00	-	-	20,000.00	0
12-00-5490	GO BOND PRINCIPAL	225,000.00	225,000.00	-	-	100
12-00-5491	GO BOND INTEREST	9,000.00	9,158.33	-	(158.33)	102
Total Dept 00 - GENERAL FUND		254,000.00	234,158.33	-	19,841.67	92
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>-</b>	<b>19,841.67</b>	<b>92</b>
<b>Fund 12 - INFRASTRUCTURE FUND:</b>						
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,487,771.09</b>	<b>41,732.05</b>	<b>(4,132,071.09)</b>	<b>1262</b>
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>-</b>	<b>19,841.67</b>	<b>92</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>101,700.00</b>	<b>4,253,612.76</b>	<b>41,732.05</b>	<b>(4,151,912.76)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	750,000.00	455,763.18	20,959.35	294,236.82	61
20-00-3032	INCOME - WATER	850,000.00	522,818.38	25,023.45	327,181.62	62
20-00-3080	LATE FEES	20,000.00	12,661.26	601.85	7,338.74	63
20-00-3210	MISCELLANEOUS INCOME	-	70.48	-	(70.48)	100
20-00-3211	PLANNED USE OF FUND RESERVES	549,500.00	-	-	549,500.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	3,500.00	3,500.00	(1,800.00)	206
20-00-3360	METER SALES	7,050.00	49,295.40	1,408.44	(42,245.40)	699
20-00-3390	SSA#24 BOND INTEREST	100.00	13,689.51	-	(13,589.51)	13690
20-00-3400	CD INTEREST	4,000.00	131.03	-	3,868.97	3
20-00-3410	INTEREST EARNED	24,000.00	4,560.97	48.24	19,439.03	19
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000.00	153.25	-	3,846.75	4
Total Dept 00 - GENERAL FUND		2,210,350.00	1,062,643.46	51,541.33	1,147,706.54	48
TOTAL REVENUES		2,210,350.00	1,062,643.46	51,541.33	1,147,706.54	48
Expenditures						
Dept 10 - WATER SYSTEMS						
20-10-5030	REG. WAGES	188,223.00	103,859.24	13,121.47	84,363.76	55
20-10-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-10-5040	FICA	11,831.00	6,074.57	766.38	5,756.43	51
20-10-5050	MEDICARE	2,767.00	1,420.70	179.26	1,346.30	51
20-10-5052	IMRF	24,540.00	13,023.87	1,645.44	11,516.13	53
20-10-5054	GROUP HEALTH INS	40,873.00	21,379.67	2,932.29	19,493.33	52
20-10-5056	WORKER'S COMP INS	15,502.00	15,457.50	15,457.50	44.50	100
20-10-5058	UNIFORMS	1,000.00	400.00	-	600.00	40
20-10-5070	DUES	450.00	424.92	-	25.08	94
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	7,600.00	3,973.95	130.63	3,626.05	52
20-10-5091	JULIE LOCATE SUPPLIES	500.00	-	-	500.00	0
20-10-5100	POSTAGE	3,250.00	2,008.22	544.01	1,241.78	62
20-10-5110	PRINTING	2,900.00	1,259.65	-	1,640.35	43



GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		% BDGT
		BUDGET	11/30/2021	MONTH	AVAILABLE	USED
				11/30/2021	BALANCE	
20-10-5120	UTILITIES	94,000.00	45,460.03	159.23	48,539.97	48
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000.00	1,789.88	162.12	4,210.12	30
20-10-5190	RENTAL-EQUIPMENT	500.00	-	-	500.00	0
20-10-5200	OFFICE SUPPLIES	1,000.00	193.15	-	806.85	19
20-10-5213	OUTSIDE SERVICES	10,000.00	-	-	10,000.00	0
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000.00	7,215.52	176.33	784.48	90
20-10-5281	CHEMICALS	28,600.00	10,919.71	969.00	17,680.29	38
20-10-5301	MAINT SUPPLIES-JANTORIAL	450.00	200.00	-	250.00	44
20-10-5310	INSURANCE LIABILITY	21,656.00	-	-	21,656.00	0
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548.00	-	-	8,548.00	0
20-10-5360	ENGINEERING SERVICES	10,000.00	2,366.25	-	7,633.75	24
20-10-5370	GASOLINE & OIL	3,000.00	1,580.10	245.78	1,419.90	53
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	2,823.55	83.73	7,176.45	28
20-10-5390	MAINTENANCE VEHICLES	3,500.00	638.31	161.72	2,861.69	18
20-10-5410	MAINTENANCE BUILDING	2,000.00	728.94	442.36	1,271.06	36
20-10-5431	HYDRANT MAINTENANCE	5,000.00	-	-	5,000.00	0
20-10-5450	CONTRACTUAL SERVICES	58,103.00	43,923.70	102.19	14,179.30	76
20-10-5480	CAPITAL EQUIPMENT	554,500.00	335,350.96	-	219,149.04	60
20-10-5510	WATER METERS	31,185.00	25,443.04	1,454.12	5,741.96	82
20-10-5520	LABORATORY TESTING	10,000.00	6,391.86	-	3,608.14	64
20-10-5580	TRAINING EXPENSE	3,300.00	28.00	-	3,272.00	1
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000.00	1,511.47	1,511.47	8,488.53	15
20-10-5652	BRINE HAULING EXPENSES	40,000.00	17,812.86	5,938.44	22,187.14	45
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	12,850.53	-	12,975.47	50
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,644.88	-	3,511.12	51
Total Dept 10 - WATER SYSTEMS		1,258,860.00	690,155.03	46,183.47	568,704.97	55
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	179,346.00	93,426.83	10,904.97	85,919.17	52
20-20-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-20-5040	FICA	11,554.00	5,512.40	643.24	6,041.60	48
20-20-5050	MEDICARE	2,703.00	1,289.18	150.42	1,413.82	48
20-20-5052	IMRF	23,964.00	11,715.73	1,367.47	12,248.27	49
20-20-5054	GROUP HEALTH INS	34,731.00	16,961.66	2,175.62	17,769.34	49
20-20-5058	UNIFORMS	800.00	400.00	-	400.00	50

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
20-20-5090	COMMUNICATIONS	3,800.00	2,140.09	130.64	1,659.91	56
20-20-5091	JULIE LOCATE SUPPLIES	400.00	-	-	400.00	0
20-20-5100	POSTAGE	3,250.00	1,820.92	460.22	1,429.08	56
20-20-5110	PRINTING	2,900.00	1,259.66	-	1,640.34	43
20-20-5120	UTILITIES	126,000.00	64,196.14	8,265.87	61,803.86	51
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	515.59	162.12	1,984.41	21
20-20-5190	RENTAL-EQUIPMENT	1,500.00	900.00	-	600.00	60
20-20-5200	OFFICE SUPPLIES	1,000.00	146.35	-	853.65	15
20-20-5213	OUTSIDE SERVICES	15,000.00	-	-	15,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	20,000.00	2,500.00	-	100
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500.00	2,437.53	29.58	6,062.47	29
20-20-5281	CHEMICALS	35,000.00	20,212.78	-	14,787.22	58
20-20-5301	MAINT SUPPLIES-JANITORIAL	450.00	200.00	-	250.00	44
20-20-5360	ENGINEERING SERVICES	10,000.00	1,018.75	-	8,981.25	10
20-20-5370	GASOLINE & OIL	4,000.00	1,580.11	245.79	2,419.89	40
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000.00	1,682.46	113.62	13,317.54	11
20-20-5390	MAINTENANCE VEHICLES	4,000.00	622.24	161.72	3,377.76	16
20-20-5410	MAINTENANCE BUILDING	1,000.00	671.01	399.43	328.99	67
20-20-5450	CONTRACTUAL SERVICES	63,311.00	49,728.77	102.17	13,582.23	79
20-20-5480	CAPITAL EQUIPMENT	66,300.00	1,961.96	-	64,338.04	3
20-20-5520	LABORATORY TESTING	30,000.00	14,524.18	7,413.71	15,475.82	48
20-20-5580	TRAINING EXPENSE	2,800.00	603.00	-	2,197.00	22
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000.00	-	-	10,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000.00	9,351.61	951.30	20,648.39	31
Total Dept 20 - WASTEWATER SYSTEMS		716,809.00	324,878.95	36,177.89	391,930.05	45
TOTAL EXPENDITURES		1,975,669.00	1,015,033.98	82,361.36	960,635.02	51
<b>Fund 20 - WATER SYSTEM:</b>						
TOTAL REVENUES		2,210,350.00	1,062,643.46	51,541.33	1,147,706.54	48
TOTAL EXPENDITURES		1,975,669.00	1,015,033.98	82,361.36	960,635.02	51
NET OF REVENUES & EXPENDITURES		234,681.00	47,609.48	(30,820.03)	187,071.52	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	11/30/2021	MONTH	BALANCE	USED
11/30/2021						
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	120.00	225.90	29.39	(105.90)	188
30-00-3450	MOTOR FUEL TAX	415,954.00	270,471.37	21,907.67	145,482.63	65
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000.00	76.89	-	1,923.11	4
Total Dept 00 - GENERAL FUND		418,074.00	270,774.16	21,937.06	147,299.84	65
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>270,774.16</b>	<b>21,937.06</b>	<b>147,299.84</b>	<b>65</b>
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	75,000.00	-	-	75,000.00	0
Total Dept 00 - GENERAL FUND		75,000.00	-	-	75,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>Fund 30 - MFT:</b>						
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>270,774.16</b>	<b>21,937.06</b>	<b>147,299.84</b>	<b>65</b>
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>343,074.00</b>	<b>270,774.16</b>	<b>21,937.06</b>	<b>72,299.84</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	11/30/2021	MONTH	BALANCE	USED
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	413.00	27.48	4.35	385.52	7
Total Dept 00 - GENERAL FUND		413.00	27.48	4.35	385.52	7
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>27.48</b>	<b>4.35</b>	<b>385.52</b>	<b>7</b>
<b>Fund 31 - PERFORMANCE BOND:</b>						
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>27.48</b>	<b>4.35</b>	<b>385.52</b>	<b>7</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>413.00</b>	<b>27.48</b>	<b>4.35</b>	<b>385.52</b>	

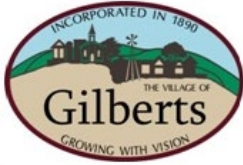
GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		% BDGT USED
				MONTH 11/30/2021	AVAILABLE BALANCE	
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT						
Revenues						
Dept 00 - GENERAL FUND						
34-00-3010	PROPERTY TAX	178,659.00	217,511.52	6,907.92	(38,852.52)	122
34-00-3410	INTEREST EARNED	365.00	362.13	47.34	2.87	99
Total Dept 00 - GENERAL FUND		179,024.00	217,873.65	6,955.26	(38,849.65)	122
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>217,873.65</b>	<b>6,955.26</b>	<b>(38,849.65)</b>	<b>122</b>
Expenditures						
Dept 00 - GENERAL FUND						
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-	1,000.00	0
Total Dept 00 - GENERAL FUND		1,000.00	-	-	1,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>						
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>217,873.65</b>	<b>6,955.26</b>	<b>(38,849.65)</b>	<b>122</b>
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>178,024.00</b>	<b>217,873.65</b>	<b>6,955.26</b>	<b>(39,849.65)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK						
Revenues						
Dept 00 - GENERAL FUND						
35-00-3010	PROPERTY TAX	894,966.00	885,990.15	26,925.37	8,975.85	99
35-00-3410	INTEREST EARNED	650.00	535.68	47.20	114.32	82
Total Dept 00 - GENERAL FUND		895,616.00	886,525.83	26,972.57	9,090.17	99
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,525.83</b>	<b>26,972.57</b>	<b>9,090.17</b>	<b>99</b>
Expenditures						
Dept 00 - GENERAL FUND						
35-00-5061	ADMINISTRATIVE FEES	10,550.00	850.00	300.00	9,700.00	8
35-00-5071	TIF NOTE INTEREST	288,215.00	316,529.53	-	(28,314.53)	110
35-00-5081	TIF NOTE PRINCIPAL	517,000.00	662,500.00	-	(145,500.00)	128
Total Dept 00 - GENERAL FUND		815,765.00	979,879.53	300.00	(164,114.53)	120
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>979,879.53</b>	<b>300.00</b>	<b>(164,114.53)</b>	<b>120</b>
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>						
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>886,525.83</b>	<b>26,972.57</b>	<b>9,090.17</b>	<b>99</b>
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>979,879.53</b>	<b>300.00</b>	<b>(164,114.53)</b>	<b>120</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>79,851.00</b>	<b>(93,353.70)</b>	<b>26,672.57</b>	<b>173,204.70</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	11/30/2021	MONTH	BALANCE	USED
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	8.38	-	6.62	56
Total Dept 00 - GENERAL FUND		15.00	8.38	-	6.62	56
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	<b>56</b>
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>						
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	<b>56</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 11/30/2021	ACTIVITY FOR		
				MONTH 11/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3421	UNREALIZED GAIN/LOSS	-	49,334.87	(91,641.36)	(49,334.87)	100
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739.00	221,530.81	-	194,208.19	53
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400.00	44,354.53	6,004.49	18,045.47	71
Total Dept 00 - GENERAL FUND		478,139.00	315,220.21	(85,636.87)	162,918.79	66
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>315,220.21</b>	<b>(85,636.87)</b>	<b>162,918.79</b>	<b>66</b>
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5321	PROFESSIONAL FEES	-	12,779.28	1,573.77	(12,779.28)	100
43-00-5509	PENSION EXPENSES	90,000.00	86,888.50	15,000.00	3,111.50	97
Total Dept 00 - GENERAL FUND		90,000.00	99,667.78	16,573.77	(9,667.78)	111
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>99,667.78</b>	<b>16,573.77</b>	<b>(9,667.78)</b>	<b>111</b>
<b>Fund 43 - POLICE PENSION FUND:</b>						
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>315,220.21</b>	<b>(85,636.87)</b>	<b>162,918.79</b>	<b>66</b>
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>99,667.78</b>	<b>16,573.77</b>	<b>(9,667.78)</b>	<b>111</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>388,139.00</b>	<b>215,552.43</b>	<b>(102,210.64)</b>	<b>172,586.57</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>						
		<b>9,044,479.00</b>	<b>11,432,710.32</b>	<b>317,287.20</b>	<b>(2,388,231.32)</b>	<b>126</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>						
		<b>7,709,175.00</b>	<b>4,986,463.91</b>	<b>588,888.66</b>	<b>2,722,711.09</b>	<b>65</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,335,304.00</b>	<b>6,446,246.41</b>	<b>(271,601.46)</b>	<b>(5,110,942.41)</b>	





## *Village of Gilberts*

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
[www.villageofgilberts.com](http://www.villageofgilberts.com)

**To:** President Zambetti & Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
Aaron Grosskopf, Public Works Director  
**Date:** January 4, 2022 Board Meeting  
**Re:** Item 4.E: Approval of Resolution Awarding the Calendar Year 2022 for Southern Bulk Rock Salt to Midwest Salt

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### **Background:**

The Village currently uses nearly 600 tons of Southern Bulk Rock Salt as part of our water treatment process. The salt is used in the process of softening the Village's water at the treatment plant to remove certain minerals and reduce hardness for the Village's residents.

### **Summary:**

The Village was able to participate in a joint bid effort with multiple neighboring municipalities as part of the McHenry County Joint Purchasing Cooperative. The bid was led by the City of Woodstock and municipalities such as Cary, Algonquin, and Huntley, all participated in an effort to reduce the overall cost. In the calendar year 2021 the Village paid roughly \$125.00 per ton for bulk softener salt from Compass Minerals. This year's low bidder was Midwest Salt who came in at \$116.15 per ton for the Pup & Truck delivery method which is the Village's preferred delivery style. The cost savings for the Village should result in almost \$7,000 dollars annually.

The current bid was set up for the contractor to provide additional pricing for 2023 as an optional one-year addition to the contract. However, due to the volatile pricing at the moment both contractors elected not to fill out the additional year of pricing. This results in the Village having to join the joint bid next year along with the other municipalities.

Attached you will find the original bid packet, bid tabulation, bid submittal for Midwest Salt, and bid submittal for Compass Minerals.

### **Conclusion:**

Village Staff is seeking the Village Board to award the Village's portion of the bid to Midwest Salt and subsequently enter into an agreement with Midwest Salt for the calendar year 2022 for the purchase of Southern Rock Bulk Salt at a rate of \$116.15 per ton.

**VILLAGE OF GILBERTS**

**RESOLUTION 01-2022**

**A RESOLUTION AUTHORIZING THE PURCHASE OF SOUTHERN BULK ROCK SALT FOR CALENDAR YEAR 2022 FROM MIDWEST SALT**

**WHEREAS**, the Village of Gilberts (“Village”) operates and maintains a water treatment facility; and

**WHEREAS**, the Village utilizes southern bulk rock salt as part of the water treatment process; and

**WHEREAS**, the Village annually budgets for the purchase of southern bulk rock salt for the treatment process; and

**WHEREAS**, Public Works participated in a joint bid effort with multiple neighboring municipalities as part of the McHenry County Joint Purchasing Cooperative for the purchase of southern bulk rock salt with the lowest responsive and responsible bidder being Midwest Salt at \$116.15 per ton;

**THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS**, as follows:

**Section 1. Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

**Section 2. Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute an agreement and other necessary documents with Midwest Salt for the purchase of southern bulk rock salt at a rate of \$116.15 per ton.

**Section 3. Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

**PASSED BY VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2020.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee David LeClercq	_____	_____	_____	_____
Trustee Daniel Corbet	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____

Trustee Louis Hacker \_\_\_\_\_  
President Guy Zambetti \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
Village President, Guy Zambetti

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk

2022

Village of Cary

Village of Algonquin

Village of Huntley

Village of Gilberts

City of Woodstock

# MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE



## **2022 WATER SOFTENER SALT**

REQUEST FOR JOINT CONTRACT PROPOSAL

SOLICITING AGENCY: CITY OF WOODSTOCK

**LEGAL NOTICE/ PUBLIC NOTICE  
CITY OF WOODSTOCK  
JOINT BID NOTICE**

The Village of Cary, Village of Algonquin, Village of Huntley, Village of Gilberts, and the City of Woodstock are jointly soliciting sealed bids for:

**The purchase and delivery of “U.S. produced” southern bulk rock salt for water softening purposes to be used in Zeolite-operated water treatment plants as needed**

Sealed bids for this contract must be received before 10:00 A.M., Tuesday, November 30, 2021 at the Woodstock Department of Public Works, 326 Washington Street, Woodstock, IL 60098 at which time all bids will be publicly opened and read aloud. All bids shall be addressed to the City of Woodstock, Department of Public Works, 326 Washington St, Woodstock, IL 60098. Each proposal must be sealed and clearly identified on the outside of the envelope as a "**BID FOR WATER SOFTENER SALT**". All bids received prior to the specified date and time, which meet or exceed the minimum specifications, will be considered by the City. The City will review each properly submitted bid and will select a successful bidder based upon price, availability, quality and other features of the bid proposals. Bids submitted after 10:00 A.M., local time, November 30, 2021 will not be considered and will be returned to the bidder. Only bids and proposals submitted on forms prepared by the City of Woodstock will be considered.

Copies of the bidding documents, including contract provisions and specifications, may be obtained at the City of Woodstock, Department of Public Works. It is the responsibility of the bidder to meet all requirements of the bid documents.

The municipalities reserve the right to accept the bid from the lowest responsible bidder most favorable to the Municipalities, as determined by the Municipalities. The Municipalities also reserve the right to reject any bid or part of a bid that does not conform to the bidding requirements or to modify or waive formalities and technicalities in a bid, or to reject all bids.

Compliance conditions are included in the bid documents.

Dated: November 12, 2021  
Christina Betz  
Director of Public Works  
City of Woodstock

**McHenry County Municipal Partnering Initiative**

**2022 Water Softening Salt Joint Bid**

**OWNER CONTACT INFORMATION**

**City of Woodstock (Soliciting Agency)**

326 Washington Street  
Woodstock, IL 60098  
Telephone: 815 338-6118  
Attn: Christina Betz  
Director of Public Works

**Village of Cary**

454 Cary Woods Circle  
Cary, IL 60013  
Telephone: 847 639-0003  
Attn: Erik Morimoto  
Director of Public Works/ Village Engineer

**Village of Algonquin**

110 Meyer Drive  
Algonquin, IL 60102  
Telephone: 847 658-2754  
Attn: Bob Mitchard  
Director of Public Works

**Village of Huntley**

10987 Main Street  
Huntley, IL 60142  
Telephone: 847-515-5285  
Attn: Tim Farrell  
Director of Public Works and Engineering

**Village of Gilberts**

73 Industrial Drive  
Gilberts, IL 60136  
Telephone: 847-428-4167  
Attn: Aaron Grosskopf  
Director of Public Works

**MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENER SALT JOINT BID**

**INVITATION FOR BIDDER'S PROPOSALS**

As part of the McHenry County Municipal Partnering Initiative (MC MPI), the City of Woodstock is organizing a joint bid on behalf of various municipalities for calendar year 2022 for the purchase and delivery of bulk water softener salt. Each municipality will award the bid and use its own contract documents to execute the work with the successful bidder.

**1. Invitation to Bid**

Owner invites sealed Bidders Proposals for the Work described in detail in the Contract and generally described as follows:

Annual contract for the purchase and delivery of U.S. produced southern bulk rock salt for water softening purposes to be used in Zeolite-operated water treatment plants throughout calendar year 2022. All salt deliveries will be initiated by representatives of each municipality on an as needed basis. Deliveries shall be made with a controlled flow slotted tailgate dumping into a below ground brine tank, through the use of a pneumatic tanker for delivery to an above ground brine tank, or using a truck and pup trailer for any specified limited-access areas.

The work shall be performed at work sites in the:

- Village of Cary, Illinois
- Village of Algonquin, Illinois
- Village of Huntley, Illinois
- Village of Gilberts
- City of Woodstock, Illinois

**2. Defined Terms**

All terms capitalized in the Invitation for Bidders Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

**3. The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidders Proposals as though fully set forth herein:

- (1) Invitation for Bidders Proposals;
- (2) General Specifications;

- (3) Detailed Specifications;
- (4) Bidder's Proposal/Schedule of Prices;
- (5) Bidder's Sworn Acknowledgment;
- (6) Bidder's Sworn Work History Statement;
- (7) Other Information Submitted by Bidder, if requested.

#### **4. Inspection and Examination**

The bid package may be examined at the City of Woodstock, Department of Public Works (326 Washington Street, Woodstock, IL 60098). A copy of the Bid Package may also be received upon request by calling the City of Woodstock Department of Public Works at 815.338.6118 or emailing [pwdept@woodstockil.gov](mailto:pwdept@woodstockil.gov).

Each prospective Bidder shall inspect in detail the Work Site and the surrounding area and shall familiarize itself with all conditions affecting the Contract, the Work and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Site and the surrounding area.

#### **5. Bid Opening**

Owner will receive sealed Bidder's Proposals for the work until 10:00 A.M., local time, Tuesday, November 30, 2021 at Woodstock Public Works, 326 Washington Street, Woodstock, IL 60098, at which time, or as soon thereafter as possible, all Bidder's proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.



**McHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENER SALT JOINT BID**

**GENERAL SPECIFICATIONS**

**1. Interpretation of Documents Included in Bid Package**

A. Defined Terms. All terms capitalized in these General Specifications and in other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. Information Provided by Owner. When information pertaining to utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present. Any information furnished by the Municipality shall not constitute a representation concerning site conditions and the Contractor shall bear, solely and exclusively, all costs due to concealed, unknown, unusual or otherwise unforeseen conditions at the site. Contractor is aware that all such risk concerning site conditions is borne by it, has considered in making its bid, and therefore freely waives all of its rights under the Illinois Public Construction Contract of 1999.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by Owner (“Addendum”). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against Owner on account thereof. All Addenda issued prior to the opening of Bidder’s Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time-to-time as to the availability of the Addenda. If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to Owner a written request for an interpretation thereof as far in advance of the scheduled opening of Bidder’s Proposals as possible. Owner shall use its best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but accepts no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

E. Informal Responses. Neither Owner nor Engineer will give oral answers or instructions in response to any inquiries received prior to the award of the Contract regarding the meaning of the Bidding Documents or the Contract nor any oral indication as to the validity of any such inquiry. Any such oral answer, instruction or indication shall not be binding, shall be deemed to be and given informally for the convenience of the Person making the inquiry, shall not be guaranteed, and shall not be relied upon by any prospective Bidder. By submitting a Bidder’s Proposal, each bidder shall be deemed to have agreed that such information has not been used as a basis of its Bidder’s Proposal and that the giving of any such information does not entitle such Bidder to assert any claim or demand against Owner or Engineer on account thereof.

## **2. Calculation of Unit Price Proposals**

On all items for which Bidder’s Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owners estimate only for Owners convenience in comparing Bidder’s Proposals and shall not be relied upon by prospective Bidder’s. Each prospective Bidder shall, before submitting its Bidder’s Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work and shall determine its Price Proposal for each Unit Price Item in light of its own estimate.

## **3. Contract Term**

The term of this Agreement shall be for one (1) year beginning January 1, 2022 and ending December 31, 2022. The Municipalities, as a whole, shall have the option of extending this agreement for one (1) additional year beginning on January 1, 2023 and expiring on December 31, 2023, subject to acceptable performance by the Contractor.

At the end of the initial or renewal term, the Municipalities also reserve the right to extend this Agreement for a period of up to ninety (90) days for the purpose of getting a new agreement in place. The Municipalities further reserve the right to terminate the contract if it deems any product unsatisfactory and/or the bidder is not able to comply with these specifications.

For any term beyond the initial term, this Agreement is contingent on the appropriation of sufficient funds; no charges shall be addressed for failure of the Village to appropriate funds in future contract years.

**4. Prevailing Wages**

The Prevailing Wage Act does not apply to this project.

**5. Taxes and Benefits**

Owner is exempt from state and local sales, use, and excise taxes. Bidders Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

**6. Permits and Licenses**

Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by Owner for the successful Bidder's failure to include these costs in its Bidders Proposal.

**7. Preparation of Bidder's Proposal**

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by Owner and included in the Bid Package. The Bidder's Proposal form included in the Bid Package shall be removed from the Bid Package prior to preparation for submission.

Entries on the Bidder's Proposal form shall be typed or legibly written in ink. Price Proposals are to be written by words and by figures as provided on the Bidder's Proposal

form. In case of any conflict, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to Owner.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement and the Bidder's Sworn Work History Statement included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, Owner may demand correction of any deficiency and award the Contract to Bidder upon satisfactory compliance with these General Instructions to Bidders.

## **8. Signature Requirements**

A. Bidder's Proposals. The following requirements shall be observed in the signing of each Bidder's Proposal:

(1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.

(2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.

(3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.

(4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signatory of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact. When requested by Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 8A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

## 9. Insurance.

A. The successful Bidder will be required to furnish certificates and policies of insurance upon award of the Contract per the requirements below, unless otherwise noted and attached for individual municipalities with different provisions.

The Contractor shall maintain for the duration of the contract, including warranty period, insurance purchased from a company or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus and a class size of at least X as rated by A.M. Best Ratings. Such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

i. **Workers' Compensation Insurance** covering all liability of the contractor arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

ii. **Employers Liability** covering all liability of Contractor as employer, with limits not less than.

- \$1,000,000 per injury – per occurrence;
- \$1,000,000 per disease – per employee; and

- \$1,000,000 per disease – policy limit.

iii. **Comprehensive General Liability** in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Contractor's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement; Railroad exclusions shall be deleted if any part of the project is within 50 feet of any railroad track

- General Aggregate Limit \$ 2,000,000
- Each Occurrence Limit \$ 1,000,000

iv. **Automobile Liability Insurance** shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

- Each Occurrence Limit \$ 1,000,000

v. **Umbrella Excess Liability** with limits not less than:

- \$2,000,000 over Primary Insurance

vi. Contractor agrees that with respect to the above required insurance:

- The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;
- To provide separate endorsements: to name each Municipality as additional insured as their interest may appear, and; to provide thirty (30) days' notice, in writing, of cancellation or material change.
- The Contractor's insurance shall be primary in the event of a claim.
- **Each Municipality** shall be provided with Certificates of Insurance and endorsements evidencing the above required insurance, prior to

commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.

- A Certificate of Insurance that states that each Municipality has been endorsed as an “additional insured” by the Contractor’s insurance carrier. Specifically, this Certificate must include the following language: “The (municipality’s name inserted), and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives, are, and have been endorsed, as an additional insured under the above reference policy number \_\_\_\_\_ on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term.”
- The following additional insured endorsements may be utilized: ISO Additional Insured Endorsements CG 2010 (Exhibit A) or CG 2026 (Exhibit B), and CG 2037 (Exhibit C) – Completed Operations, where required. The member reserves the right to request full certified copies of the insurance policies and endorsements.

vii. **Failure to Comply:** In the event the Contractor fails to obtain or maintain any insurance coverages required under this agreement, the Municipality may purchase such insurance coverages and charge the expense thereof to the Contractor.

viii. **Hold Harmless:** The Contractor agrees to indemnify, save harmless and defend the Village of Cary, Village of Algonquin, Village of Huntley, Village of Gilberts, City of Woodstock, and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives and each of them against and hold it and them harmless from any and all lawsuits, claims, injuries, demands, liabilities, losses, and expenses; including court costs and attorney’s fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Municipalities its agents, servants, or employees or any other person indemnified hereafter. The obligations of the Contractor under this provision shall not be limited by the limits of any applicable insurance required of the Contractor. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any

subcontractor under Workers Compensation or Disability Benefit Acts or Employee Benefit Acts.

**10. Submission of Bidder's Proposal**

One copy of each Bidder's Proposal, properly signed, together with all other required documents, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated. All Bidder's Proposals received after the time for the opening of bids specified will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

**11. Withdrawal of Bidder's Proposal**

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner prior to the opening of any Bidder's Proposal. The withdrawal of a Bidder's Proposal prior to opening of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of Owner for a period of sixty (60) days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said sixty (60) day period, provided that *the Bidder has not been awarded the contract* and that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner after said sixty (60) day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until Owner executes a Contract until Owner affirmatively and in writing rejects such Bidder's Proposal.

**12. Qualification of Bidders**

A. Factors. Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.



B. Additional Information. Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects may also be requested.

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders, Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that Owner may legally consider in making its determination.

### **13. Disqualification of Bidders**

A. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in this Subsection shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to more than one Bidder for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

### **14. Award of Contract**

A. Reservation of Rights. Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects

or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, until the Contract has been executed by both Owner and the successful Bidder or until Owner affirmatively and in writing rejects such Bidder's Proposal.

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within sixty (60) days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such sixty (60) day period, Owner may accept any Bidder's Proposal for which the date for acceptance has been extended as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for re-advertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice the right of Owner to accept any Bidder's Proposal for which the date for acceptance has been extended.

#### **15. Notice of Award; Effective Date of Award**

If the Contract is awarded by Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("Effective Date of Award"). Owner will prepare five (5) copies of the Contract based upon Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award.

#### **16. Closing of Contract**

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all Conditions Precedent to Closing before, and the Contract and all related documents shall be executed, submitted and exchanged by Owner and Bidder ("Closing") on, the tenth day following the Effective Date of Award or within such extended period as Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("Closing Date").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Closing Date, and submit to Owner all five copies of the Contract, the Contractor's Certification, and all other required documentation related to the Contract on or before the Closing Date; and (2)

submit five executed copies of all required Bonds dated as of the Closing Date and all certificates and policies of insurance required by the Bid Package.

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, Owner may, in its sole discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will Owner execute the Contract until any and all such deficiencies have been cured or Owner has received adequate assurances, as determined by Owner, of complete and prompt performance.

C. Closing. At the Closing, and provided that all documents required to be submitted prior to or at the Closing have been reviewed and determined by Owner is in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to Owner have been received, Owner shall execute all copies of the Contract, retain three copies of the completed Contract, and tender two copies to the successful Bidder at the Closing. The successful Bidder shall tender one copy to its surety company or companies. The successful Bidder or its agent shall be present at the Closing.

## **17. Failure to Close**

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. Upon annulment of an award, Owner may accept, and award a Contract based on, any other Bidder's Proposal as Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

## **18. Freedom of Information Act**

Each Bidder, by its submission of its Bidders Proposal, acknowledges that Owner is subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., and that no disclosure made in good faith by Owner pursuant to such Act shall be deemed to violate this Section.

## **19. Joint Purchasing/ Purchasing Extension**

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et seq. (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the City of Woodstock shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement. Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

The bidder shall provide the other Municipalities with all documentation as required in the Request For Bid, and as otherwise required by the City of Woodstock including, but not limited to:

- Certificate of insurance naming each other Municipality as an additional insured;

## **20. Bidder Representations**

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish upon request, within two (2) business days or such longer period

as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owners Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

## **21. Owners Remedies**

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

## **22. Owner's Rights**

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

**MCHENRY COUNTY – MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENING SALT JOINT BID**

**DETAILED SPECIFICATIONS**

The material to be delivered shall be manufactured, cleaned, treated, and processed for the use in municipal drinking water treatment facilities. All deliveries must be in a trailer with a controlled-flow slotted tailgate, pneumatic tanker, or truck and pup trailer depending on delivery location. All salt shall be US produced southern bulk rock only, clean, white or gray-white, air dried, and contain no visible foreign matter such as wood, paper, metal, or other debris (unless Alternate Bid for northern rock salt is accepted by the individual municipality). The salt to be provided must meet the minimum specifications of AWWA Standard B200-93 and the following additional requirements for sodium chloride content and impurities:

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Sodium chloride (NaCl)     | 98% or more by dry weight |
| 2. Water insoluble impurities | less than 1%              |
| 3. Moisture                   | less than 0.10%           |
| 4. Calcium salts              | less than 0.40%           |
| 5. Magnesium salts            | less than 0.10%           |

All salt shall pass through a 3/8 inch screen and not more than 1% shall pass through a No. 30 mesh screen.

The Municipalities reserve the right to request a representative material sample from any bidder prior to the award of this contract to determine compliance with these minimum specifications. The Municipalities reserve the right to reject any material delivery that does not meet these minimum specifications without any cost to the Municipality.

The term “Municipalities”, “Village”, “City” refers to the Village of Cary, IL; Village of Algonquin, IL; Village of Huntley, IL; Village of Gilberts; and City of Woodstock, IL.

**AWARD OF CONTRACT**

The Contract shall be awarded to the lowest, responsible bidder for performance of the total Work as listed in the Schedule of Prices.

## **CONTRACT TIME**

Contractor shall complete the Work during calendar year 2022 (January 1, 2022 through December 31, 2022), unless otherwise approved in writing by the Municipality's representative.

## **ORDERING AND DELIVERY TIMES**

The Municipalities shall place orders for the delivery of salt on an as-needed basis throughout the calendar year. Cost shall include transportation costs. Upon receipt of an order, the successful bidder shall provide and guarantee delivery within a period not-to-exceed ten (10) calendar days.

If Contractor is unable to make delivery within the order timeline, the Municipality shall have the right to retain as liquidated damages, not as a penalty, 5% per calendar-day on the undeliverable portion of the order, but not to exceed 50%. For orders placed to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the ten-calendar day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the ten-calendar day delivery period.

It shall be the sole responsibility of the contractor to ensure scheduled deliveries are made on or before requested delivery date and before the ten-calendar day not-to-exceed period. This includes use of subcontracted and contractor owned trucking.

Any time after the ten-calendar day delivery requirement the Village shall have the right to terminate an order and purchase salt from another source, and to take actions consistent with public health and safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

Delivery shall be made to Municipalities between the hours of 7:00 a.m. and 2:00p.m., Monday through Friday.

Delivery of estimated quantity of 500 tons for the **Village of Cary** will be made to:

- Well #4, 106 Ann Street **utilizing a truck and a pup due to limited access (22 ton per delivery)**
- Well #6, 103 Carlisle Court **utilizing a truck and a pup due to limited access (18 ton per delivery)**
- Well #13, 2110 Crystal Lake Road **utilizing a semi-trailer with a controlled flow slotted tailgate (44 ton per delivery)**

Delivery of estimated quantity of 80 tons for the **Village of Algonquin** will be made to:

- Water Treatment Plant 2, 1461 Wynnfield Drive **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

Delivery of estimated quantity of 1,200 tons for the **Village of Huntley** will be made to:

- Well #7, 13550 Route 47 **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #8, 9644 Bedford Drive **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #9, 12603 West Main Street **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #10, 10770 Kreutzer Road **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #11, 9250 South Union Road **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

Delivery of estimated quantity of 330 tons for the **Village of Gilberts** will be made to:

- Sewer Department, 320 Raymond Drive **utilizing a truck and a pup due to limited access (22 ton per delivery)**

Delivery of estimated quantity of 2800 tons for the City of Woodstock will be made to:

- Seminary Avenue Water Treatment Plant, 1500 North Seminary Avenue (Route 47) **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- First Street Water Treatment Plant, 211 West First Street **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

## **COMPLETION OF WORK**

Upon acceptance of Bidder's Price Proposal/Schedule of Prices, Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package, and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and necessary items; (2) to procure and furnish all permits, licenses and other governmental approvals and



authorizations necessary in connection therewith; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract.

## **OPERATION OF VEHICLES AND EQUIPMENT**

Each vehicle and piece of equipment to be used for this work shall be operated under the common rules of the road, the laws of the State of Illinois, and the laws of the Municipalities. Vehicles must be operated in a safe manner and with courtesy to the public. The Municipality reserves the right to reject any driver that is not professional and courteous and all equipment that is not safe and well maintained.

## **PAYMENT**

The bid unit price per ton submitted by the successful bidder shall be valid and held for all material ordered by each of the Municipalities and delivered during 2022. The bid unit price per ton shall include all costs for the material, cleaning and preparation for delivery, and delivery. There will be no additional costs or additional charges to be paid by a Municipality for delivery, fuel surcharges, or extra fees.

Municipalities will make payment for each delivery based on approved weight tickets for all material received and accepted. Municipalities do not guarantee purchase of the total estimated quantity for the entire year and will only make payment for the material actually delivered.

The Contractor's pricing under the optional renewals allowed by this RFP must be indicated in the bid proposal.

## **SALES TAX**

Material to be purchased as part of this contract are exempt from retailer's occupational tax in the State of Illinois; this sales tax shall not be included as part of the bid price. All other applicable taxes and fees shall be the responsibility of the successful bidder.

## **METHOD OF PAYMENT**

The request for payment shall be initiated by the Contractor by submitting an invoice for material delivered to the Municipality. The Municipality shall make payment in full for all material accepted and approved by the Municipality within 45 days of the receipt of an invoice.

**MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE 2022 WATER  
SOFTENING SALT JOINT BID**

**BIDDER’S PRICE PROPOSAL/SCHEDULE OF PRICES**

Full Name of Bidder: \_\_\_\_\_ (“Bidder”)

Principal Office Address: \_\_\_\_\_

Local Office Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

To: City of Woodstock (“Soliciting Agency/Owner”)  
326 Washington Street  
Woodstock, IL 60098

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

**2022 “BASE” BID TABLE – U.S. Produced Southern Rock Salt:**

<b>Delivery Method</b>	<b>Estimated Quantity (tons), Total for All Agencies</b>	<b>2022 Unit Price (Base Bid Year 1)</b>	<b>2022 Cost, Bid Total for All Agencies</b>	<b>2023 Unit Price (Base Bid Year 2)</b>	<b>2023 Cost, Bid Total for All Agencies</b>
1) Controlled Flow Slotted Tailgate (25-ton capacity)	4,330 tons	\$ per ton	\$	\$ per ton	\$
2) Truck and PUP Trailer	580 tons	\$ per ton	\$	\$ per ton	\$
<b>JOINT BID TOTAL</b>	<b>4,910 TONS</b>	<b>--</b>	<b>\$</b>	<b>--</b>	<b>\$</b>

**2022 “ALTERNATE” BID TABLE – Northern Rock Salt:**

<b>Delivery Method</b>	<b>Estimated Quantity (tons), Total for All Agencies</b>	<b>2022 Unit Price (Alt. Bid Year 1)</b>	<b>2022 Cost, Bid Total for All Agencies</b>	<b>2023 Unit Price (Alt. Bid Year 2)</b>	<b>2023 Cost, Bid Total for All Agencies</b>
1) Controlled Flow Slotted Tailgate (25-ton capacity)	4,330 tons	\$ per ton	\$	\$ per ton	\$
2) Truck and PUP Trailer	580 tons	\$ per ton	\$	\$ per ton	\$
<b>JOINT BID TOTAL</b>	<b>4,910 TONS</b>	--	\$	--	\$

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Attest/Witness: \_\_\_\_\_  
Bidder

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

**BIDDER'S SWORN ACKNOWLEDGEMENT**

\_\_\_\_\_ (“Deponent”), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

**COMPLETE APPLICABLE SECTION ONLY**

**1. Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

**2. Partnership**

**ACKNOWLEDGEMENT**

Bidder is a partnership that is organized, existing and registered under the laws of the State of \_\_\_\_\_ pursuant to that certain Partnership Agreement dated

as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The general partners of the partnership are as follows:

**NAME**

**ADDRESS**

<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**3. Individual**

Bidder is an individual whose full name is \_\_\_\_\_, whose residence address is \_\_\_\_\_ and whose business address is \_\_\_\_\_. If operating under a trade or assumed name, said trade or assumed name is as follows: \_\_\_\_\_.

**4. Joint Venture**

Bidder is a joint venture that is organized and existing under the laws of the State of \_\_\_\_\_ pursuant to that certain Joint Venture Agreement dated as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_. The signatories to the aforesaid Joint Venture Agreement are as follows:

**NAME (and ENTITY TYPE) ADDRESS**

\_\_\_\_\_( ) \_\_\_\_\_  
\_\_\_\_\_( ) \_\_\_\_\_  
\_\_\_\_\_( ) \_\_\_\_\_

**[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P" ; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]**

**ACKNOWLEDGEMENT**

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Attest/Witness: \_\_\_\_\_  
Bidder

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Subscribed and Sworn to My Commission Expires:

\_\_\_\_\_ before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

[SEAL]

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8, FOR SIGNATURE REQUIREMENTS**

**BIDDER'S SWORN WORK HISTORY STATEMENT**

\_\_\_\_\_ (“Deponent”), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them. Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

**IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS**

**JOINT VENTURES MUST SUBMIT SEPARATE  
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE  
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

**1. Nature of Business**

State the nature of Bidder's business:

**2. Composition of Work**

During the past three years, Bidder's work has consisted of:

**3. Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: \_\_\_\_\_ Years

**4. Predecessor Organizations**

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

NAME	ADDRESS	YEARS
_____	_____	_____
_____	_____	_____

**5. Business Licenses**

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
_____	_____	_____	_____
_____	_____	_____	_____

**6. Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	_____	_____	_____
Owner Address	_____	_____	_____
	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
	_____	_____	_____

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor	_____	_____	_____
(If Bidder was	_____	_____	_____
Subcontractor)	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Completed	_____	_____	_____



DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Attest/Witness: \_\_\_\_\_  
Bidder

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Subscribed and Sworn to My Commission Expires:

\_\_\_\_\_ before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

[SEAL]

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,  
FOR SIGNATURE REQUIREMENT**

**AGREEMENT ACCEPTANCE**

**2022 WATER SOFTENING SALT**

**ACCEPTANCE**

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of City/ Village of \_\_\_\_\_ ("Owner") this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefore and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract /Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner or any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

by: \_\_\_\_\_

Title: \_\_\_\_\_

**City of Woodstock Department of Public Works  
2022 Water Softener Salt Joint Bid**

<b>U.S. Produced Southern Rock Salt</b>					
<b>BIDDER</b>	<b>BASE BID YR 1 (4,910 TONS EST)</b>	<b>BASE BID YR 2 (4,910 TONS EST)</b>	<b>Comments/ Exceptions</b>		
	<b>Annual Cost</b>	<b>Annual Cost</b>			
Morton Salt Chicago, IL	No Bid	No Bid			
Univar USA Kent, WA	No Bid	No Bid			
Compass Minerals Overland Park, KS	\$603,880.90	No Bid			
US Salt Bloomington, MN	No Bid	No Bid			
Midwest Salt West Chicago, IL	\$559,471.50	No Bid			
<b>Controlled Flow Slotted Tailgate (varying ton capacity)</b>					
<b>BIDDER</b>		<b>2022 Unit Price</b>	<b>2022 Cost</b>	<b>2023 Unit Price</b>	<b>2023 Cost</b>
	<b>Total for All Agencies</b>	<b>Base Bid Year 1</b>	<b>Bid Total for All Agencies</b>	<b>Base Bid Year 2</b>	<b>Bid Total for All Agencies</b>
Morton Salt Chicago, IL	Estimated Quantity 4,330 tons	No Bid	No Bid	No Bid	No Bid
Univar USA Kent, WA		No Bid	No Bid	No Bid	No Bid
Compass Minerals Overland Park, KS		\$122.99	\$532,546.70	No Bid	No Bid
US Salt Bllomington, MN		No Bid	No Bid	No Bid	No Bid
Midwest Salt West Chicago, IL		\$113.65	\$492,104.50	No Bid	No Bid
<b>Truck &amp; Pup</b>					
<b>BIDDER</b>		<b>2022 Unit Price</b>	<b>2022 Cost</b>	<b>2023 Unit Price</b>	<b>2023 Cost</b>
	<b>Total for All Agencies</b>	<b>Base Bid Year 1</b>	<b>Bid Total for All Agencies</b>	<b>Base Bid Year 2</b>	<b>Bid Total for All Agencies</b>
Morton Salt Chicago, IL	Estimated Quantity 580 tons	No Bid	No Bid	No Bid	No Bid
Univar USA Kent, WA		No Bid	No Bid	No Bid	No Bid
Compass Minerals Overland Park, KS		\$122.99	\$71,334.20	No Bid	No Bid
US Salt Bloomington, MN		No Bid	No Bid	No Bid	No Bid
Midwest Salt West Chicago, IL		\$116.15	\$67,367.00	No Bid	No Bid

**ALTERNATE - U.S. Produced Northern Rock Salt**

BIDDER	(4,910 TONS EST)	(4,910 TONS EST)	Comments/ Exceptions
	Annual Cost	Annual Cost	
Morton Salt Chicago, IL	No Bid	No Bid	
Univar USA Kent, WA	No Bid	No Bid	
Compass Minerals Overland Park, KS	\$589,200.00	No Bid	
US Salt Bloomington, MN	No Bid	No Bid	
Midwest Salt West Chicago, IL	No Bid	No Bid	

BIDDER	Controlled Flow Slotted Tailgate (varying ton capacity)				
		2022 Unit Price	2022 Cost	2023 Unit Price	2023 Cost
	Total for All Agencies	Base Bid Year 1	Bid Total for All Agencies	Base Bid Year 2	Bid Total for All Agencies
Morton Salt Chicago, IL	Estimated Quantity 4,330 tons	No Bid	No Bid	No Bid	No Bid
Univar USA Kent, WA		No Bid	No Bid	No Bid	No Bid
Compass Minerals Overland Park, KS		\$120.00	\$519,600.00	No Bid	No Bid
US Salt Bllomington, MN		No Bid	No Bid	No Bid	No Bid
Midwest Salt West Chicago, IL		No Bid	No Bid	No Bid	No Bid

BIDDER	Truck & Pup				
		2022 Unit Price	2022 Cost	2023 Unit Price	2023 Cost
	Total for All Agencies	Base Bid Year 1	Bid Total for All Agencies	Base Bid Year 2	Bid Total for All Agencies
Morton Salt Chicago, IL	Estimated Quantity 580 tons	No Bid	No Bid	No Bid	No Bid
Univar USA Kent, WA		No Bid	No Bid	No Bid	No Bid
Compass Minerals Overland Park, KS		\$120.00	\$69,600.00	No Bid	No Bid
US Salt Bloomington, MN		No Bid	No Bid	No Bid	No Bid
Midwest Salt West Chicago, IL		No Bid	No Bid	No Bid	No Bid

\*\*No bid bond or performance bond required.

**Bid Opening: 10:00 am, Tuesday, November 30, 2021**

**Council Consideration: Tuesday, December 7, 2021**

2022

Village of Cary

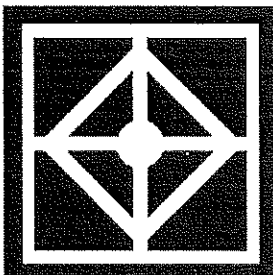
Village of Algonquin

Village of Huntley

Village of Gilberts

City of Woodstock

MCHENRY COUNTY  
MUNICIPAL PARTNERING  
INITIATIVE



**2022 WATER SOFTENER SALT**

REQUEST FOR JOINT CONTRACT PROPOSAL

SOLICITING AGENCY: CITY OF WOODSTOCK

**LEGAL NOTICE/ PUBLIC NOTICE  
CITY OF WOODSTOCK  
JOINT BID NOTICE**

The Village of Cary, Village of Algonquin, Village of Huntley, Village of Gilberts, and the City of Woodstock are jointly soliciting sealed bids for:

**The purchase and delivery of “U.S. produced” southern bulk rock salt for water softening purposes to be used in Zeolite-operated water treatment plants as needed**

Sealed bids for this contract must be received before 10:00 A.M., Tuesday, November 30, 2021 at the Woodstock Department of Public Works, 326 Washington Street, Woodstock, IL 60098 at which time all bids will be publicly opened and read aloud. All bids shall be addressed to the City of Woodstock, Department of Public Works, 326 Washington St, Woodstock, IL 60098. Each proposal must be sealed and clearly identified on the outside of the envelope as a **"BID FOR WATER SOFTENER SALT"**. All bids received prior to the specified date and time, which meet or exceed the minimum specifications, will be considered by the City. The City will review each properly submitted bid and will select a successful bidder based upon price, availability, quality and other features of the bid proposals. Bids submitted after 10:00 A.M., local time, November 30, 2021 will not be considered and will be returned to the bidder. Only bids and proposals submitted on forms prepared by the City of Woodstock will be considered.

Copies of the bidding documents, including contract provisions and specifications, may be obtained at the City of Woodstock, Department of Public Works. It is the responsibility of the bidder to meet all requirements of the bid documents.

The municipalities reserve the right to accept the bid from the lowest responsible bidder most favorable to the Municipalities, as determined by the Municipalities. The Municipalities also reserve the right to reject any bid or part of a bid that does not conform to the bidding requirements or to modify or waive formalities and technicalities in a bid, or to reject all bids.

Compliance conditions are included in the bid documents.

Dated: November 12, 2021  
Christina Betz  
Director of Public Works  
City of Woodstock

**McHenry County Municipal Partnering Initiative**

**2022 Water Softening Salt Joint Bid**

**OWNER CONTACT INFORMATION**

**City of Woodstock (Soliciting Agency)**

326 Washington Street  
Woodstock, IL 60098  
Telephone: 815 338-6118  
Attn: Christina Betz  
Director of Public Works

**Village of Cary**

454 Cary Woods Circle  
Cary, IL 60013  
Telephone: 847 639-0003  
Attn: Erik Morimoto  
Director of Public Works/ Village Engineer

**Village of Algonquin**

110 Meyer Drive  
Algonquin, IL 60102  
Telephone: 847 658-2754  
Attn: Bob Mitchard  
Director of Public Works

**Village of Huntley**

10987 Main Street  
Huntley, IL 60142  
Telephone: 847-515-5285  
Attn: Tim Farrell  
Director of Public Works and Engineering

**Village of Gilberts**

73 Industrial Drive  
Gilberts, IL 60136  
Telephone: 847-428-4167  
Attn: Aaron Grosskopf  
Director of Public Works

**MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENER SALT JOINT BID**

**INVITATION FOR BIDDER'S PROPOSALS**

As part of the McHenry County Municipal Partnering Initiative (MC MPI), the City of Woodstock is organizing a joint bid on behalf of various municipalities for calendar year 2022 for the purchase and delivery of bulk water softener salt. Each municipality will award the bid and use its own contract documents to execute the work with the successful bidder.

**1. Invitation to Bid**

Owner invites sealed Bidders Proposals for the Work described in detail in the Contract and generally described as follows:

Annual contract for the purchase and delivery of U.S. produced southern bulk rock salt for water softening purposes to be used in Zeolite-operated water treatment plants throughout calendar year 2022. All salt deliveries will be initiated by representatives of each municipality on an as needed basis. Deliveries shall be made with a controlled flow slotted tailgate dumping into a below ground brine tank, through the use of a pneumatic tanker for delivery to an above ground brine tank, or using a truck and pup trailer for any specified limited-access areas.

The work shall be performed at work sites in the:

- Village of Cary, Illinois
- Village of Algonquin, Illinois
- Village of Huntley, Illinois
- Village of Gilberts
- City of Woodstock, Illinois

**2. Defined Terms**

All terms capitalized in the Invitation for Bidders Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

**3. The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidders Proposals as though fully set forth herein:

- (1) Invitation for Bidders Proposals;
- (2) General Specifications;



- (3) Detailed Specifications;
- (4) Bidder's Proposal/Schedule of Prices;
- (5) Bidder's Sworn Acknowledgment;
- (6) Bidder's Sworn Work History Statement;
- (7) Other Information Submitted by Bidder, if requested.

#### **4. Inspection and Examination**

The bid package may be examined at the City of Woodstock, Department of Public Works (326 Washington Street, Woodstock, IL 60098). A copy of the Bid Package may also be received upon request by calling the City of Woodstock Department of Public Works at 815.338.6118 or emailing [pwdept@woodstockil.gov](mailto:pwdept@woodstockil.gov).

Each prospective Bidder shall inspect in detail the Work Site and the surrounding area and shall familiarize itself with all conditions affecting the Contract, the Work and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Site and the surrounding area.

#### **5. Bid Opening**

Owner will receive sealed Bidder's Proposals for the work until 10:00 A.M., local time, Tuesday, November 30, 2021 at Woodstock Public Works, 326 Washington Street, Woodstock, IL 60098, at which time, or as soon thereafter as possible, all Bidder's proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.

**McHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENER SALT JOINT BID**

**GENERAL SPECIFICATIONS**

**1. Interpretation of Documents Included in Bid Package**

A. Defined Terms. All terms capitalized in these General Specifications and in other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. Information Provided by Owner. When information pertaining to utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present. Any information furnished by the Municipality shall not constitute a representation concerning site conditions and the Contractor shall bear, solely and exclusively, all costs due to concealed, unknown, unusual or otherwise unforeseen conditions at the site. Contractor is aware that all such risk concerning site conditions is borne by it, has considered in making its bid, and therefore freely waives all of its rights under the Illinois Public Construction Contract of 1999.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by Owner ("Addendum"). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against Owner on account thereof. All Addenda issued prior to the opening of Bidder's Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time-to-time as to the availability of the Addenda. If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to Owner a written request for an interpretation thereof as far in advance of the scheduled opening of Bidder's Proposals as possible. Owner shall use its best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but accepts no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

E. Informal Responses. Neither Owner nor Engineer will give oral answers or instructions in response to any inquiries received prior to the award of the Contract regarding the meaning of the Bidding Documents or the Contract nor any oral indication as to the validity of any such inquiry. Any such oral answer, instruction or indication shall not be binding, shall be deemed to be and given informally for the convenience of the Person making the inquiry, shall not be guaranteed, and shall not be relied upon by any prospective Bidder. By submitting a Bidder's Proposal, each bidder shall be deemed to have agreed that such information has not been used as a basis of its Bidder's Proposal and that the giving of any such information does not entitle such Bidder to assert any claim or demand against Owner or Engineer on account thereof.

## **2. Calculation of Unit Price Proposals**

On all items for which Bidder's Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owners estimate only for Owners convenience in comparing Bidder's Proposals and shall not be relied upon by prospective Bidder's. Each prospective Bidder shall, before submitting its Bidder's Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work and shall determine its Price Proposal for each Unit Price Item in light of its own estimate.

## **3. Contract Term**

The term of this Agreement shall be for one (1) year beginning January 1, 2022 and ending December 31, 2022. The Municipalities, as a whole, shall have the option of extending this agreement for one (1) additional year beginning on January 1, 2023 and expiring on December 31, 2023, subject to acceptable performance by the Contractor.

At the end of the initial or renewal term, the Municipalities also reserve the right to extend this Agreement for a period of up to ninety (90) days for the purpose of getting a new agreement in place. The Municipalities further reserve the right to terminate the contract if it deems any product unsatisfactory and/or the bidder is not able to comply with these specifications.

For any term beyond the initial term, this Agreement is contingent on the appropriation of sufficient funds; no charges shall be addressed for failure of the Village to appropriate funds in future contract years.

**4. Prevailing Wages**

The Prevailing Wage Act does not apply to this project.

**5. Taxes and Benefits**

Owner is exempt from state and local sales, use, and excise taxes. Bidders Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

**6. Permits and Licenses**

Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by Owner for the successful Bidder's failure to include these costs in its Bidders Proposal.

**7. Preparation of Bidder's Proposal**

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by Owner and included in the Bid Package. The Bidder's Proposal form included in the Bid Package shall be removed from the Bid Package prior to preparation for submission.

Entries on the Bidder's Proposal form shall be typed or legibly written in ink. Price Proposals are to be written by words and by figures as provided on the Bidder's Proposal

form. In case of any conflict, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to Owner.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement and the Bidder's Sworn Work History Statement included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, Owner may demand correction of any deficiency and award the Contract to Bidder upon satisfactory compliance with these General Instructions to Bidders.

## **8. Signature Requirements**

A. Bidder's Proposals. The following requirements shall be observed in the signing of each Bidder's Proposal:

(1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.

(2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.

(3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.

(4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signatory of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact. When requested by Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 8A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

## 9. Insurance.

A. The successful Bidder will be required to furnish certificates and policies of insurance upon award of the Contract per the requirements below, unless otherwise noted and attached for individual municipalities with different provisions.

The Contractor shall maintain for the duration of the contract, including warranty period, insurance purchased from a company or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus and a class size of at least X as rated by A.M. Best Ratings. Such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

i. **Workers' Compensation Insurance** covering all liability of the contractor arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.

ii. **Employers Liability** covering all liability of Contractor as employer, with limits not less than.

- \$1,000,000 per injury – per occurrence;
- \$1,000,000 per disease – per employee; and

- \$1,000,000 per disease – policy limit.

iii. **Comprehensive General Liability** in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Contractor's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement; Railroad exclusions shall be deleted if any part of the project is within 50 feet of any railroad track

- General Aggregate Limit \$ 2,000,000
- Each Occurrence Limit \$ 1,000,000

iv. **Automobile Liability Insurance** shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

- Each Occurrence Limit \$ 1,000,000

v. **Umbrella Excess Liability** with limits not less than:

- \$2,000,000 over Primary Insurance

vi. Contractor agrees that with respect to the above required insurance:

- The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;
- To provide separate endorsements: to name each Municipality as additional insured as their interest may appear, and; to provide thirty (30) days' notice, in writing, of cancellation or material change.
- The Contractor's insurance shall be primary in the event of a claim.
- **Each Municipality** shall be provided with Certificates of Insurance and endorsements evidencing the above required insurance, prior to

commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration or cancellation of any such policies.

- A Certificate of Insurance that states that each Municipality has been endorsed as an "additional insured" by the Contractor's insurance carrier. Specifically, this Certificate must include the following language: "The (municipality's name inserted), and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives, are, and have been endorsed, as an additional insured under the above reference policy number \_\_\_\_\_ on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."
- The following additional insured endorsements may be utilized: ISO Additional Insured Endorsements CG 2010 (Exhibit A) or CG 2026 (Exhibit B), and CG 2037 (Exhibit C) – Completed Operations, where required. The member reserves the right to request full certified copies of the insurance policies and endorsements.

vii. **Failure to Comply:** In the event the Contractor fails to obtain or maintain any insurance coverages required under this agreement, the Municipality may purchase such insurance coverages and charge the expense thereof to the Contractor.

viii. **Hold Harmless:** The Contractor agrees to indemnify, save harmless and defend the Village of Cary, Village of Algonquin, Village of Huntley, Village of Gilberts, City of Woodstock, and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives and each of them against and hold it and them harmless from any and all lawsuits, claims, injuries, demands, liabilities, losses, and expenses; including court costs and attorney's fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Municipalities its agents, servants, or employees or any other person indemnified hereafter. The obligations of the Contractor under this provision shall not be limited by the limits of any applicable insurance required of the Contractor. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any



subcontractor under Workers Compensation or Disability Benefit Acts or Employee Benefit Acts.

**10. Submission of Bidder's Proposal**

One copy of each Bidder's Proposal, properly signed, together with all other required documents, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated. All Bidder's Proposals received after the time for the opening of bids specified will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

**11. Withdrawal of Bidder's Proposal**

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner prior to the opening of any Bidder's Proposal. The withdrawal of a Bidder's Proposal prior to opening of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of Owner for a period of sixty (60) days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said sixty (60) day period, provided that *the Bidder has not been awarded the contract* and that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner after said sixty (60) day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until Owner executes a Contract until Owner affirmatively and in writing rejects such Bidder's Proposal.

**12. Qualification of Bidders**

A. Factors. Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.

B. Additional Information. Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects may also be requested.

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders, Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that Owner may legally consider in making its determination.

### **13. Disqualification of Bidders**

A. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in this Subsection shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to more than one Bidder for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

### **14. Award of Contract**

A. Reservation of Rights. Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects

or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, until the Contract has been executed by both Owner and the successful Bidder or until Owner affirmatively and in writing rejects such Bidder's Proposal.

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within sixty (60) days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such sixty (60) day period, Owner may accept any Bidder's Proposal for which the date for acceptance has been extended as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for re-advertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice the right of Owner to accept any Bidder's Proposal for which the date for acceptance has been extended.

#### **15. Notice of Award; Effective Date of Award**

If the Contract is awarded by Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("Effective Date of Award"). Owner will prepare five (5) copies of the Contract based upon Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award.

#### **16. Closing of Contract**

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all Conditions Precedent to Closing before, and the Contract and all related documents shall be executed, submitted and exchanged by Owner and Bidder ("Closing") on, the tenth day following the Effective Date of Award or within such extended period as Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("Closing Date").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Closing Date, and submit to Owner all five copies of the Contract, the Contractor's Certification, and all other required documentation related to the Contract on or before the Closing Date; and (2)

submit five executed copies of all required Bonds dated as of the Closing Date and all certificates and policies of insurance required by the Bid Package.

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, Owner may, in its sole discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will Owner execute the Contract until any and all such deficiencies have been cured or Owner has received adequate assurances, as determined by Owner, of complete and prompt performance.

C. Closing. At the Closing, and provided that all documents required to be submitted prior to or at the Closing have been reviewed and determined by Owner is in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to Owner have been received, Owner shall execute all copies of the Contract, retain three copies of the completed Contract, and tender two copies to the successful Bidder at the Closing. The successful Bidder shall tender one copy to its surety company or companies. The successful Bidder or its agent shall be present at the Closing.

#### **17. Failure to Close**

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. Upon annulment of an award, Owner may accept, and award a Contract based on, any other Bidder's Proposal as Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

#### **18. Freedom of Information Act**

Each Bidder, by its submission of its Bidders Proposal, acknowledges that Owner is subject to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., and that no disclosure made in good faith by Owner pursuant to such Act shall be deemed to violate this Section.

**19. Joint Purchasing/ Purchasing Extension**

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et seq. (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the City of Woodstock shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement. Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

The bidder shall provide the other Municipalities with all documentation as required in the Request For Bid, and as otherwise required by the City of Woodstock including, but not limited to:

- Certificate of insurance naming each other Municipality as an additional insured;

**20. Bidder Representations**

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish upon request, within two (2) business days or such longer period

as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owners Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

**21. Owners Remedies**

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

**22. Owner's Rights**

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

**MCHENRY COUNTY – MUNICIPAL PARTNERING INITIATIVE  
2022 WATER SOFTENING SALT JOINT BID**

**DETAILED SPECIFICATIONS**

The material to be delivered shall be manufactured, cleaned, treated, and processed for the use in municipal drinking water treatment facilities. All deliveries must be in a trailer with a controlled-flow slotted tailgate, pneumatic tanker, or truck and pup trailer depending on delivery location. All salt shall be US produced southern bulk rock only, clean, white or gray-white, air dried, and contain no visible foreign matter such as wood, paper, metal, or other debris (unless Alternate Bid for northern rock salt is accepted by the individual municipality). The salt to be provided must meet the minimum specifications of AWWA Standard B200-93 and the following additional requirements for sodium chloride content and impurities:

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Sodium chloride (NaCl)     | 98% or more by dry weight |
| 2. Water insoluble impurities | less than 1%              |
| 3. Moisture                   | less than 0.10%           |
| 4. Calcium salts              | less than 0.40%           |
| 5. Magnesium salts            | less than 0.10%           |

All salt shall pass through a 3/8 inch screen and not more than 1% shall pass through a No. 30 mesh screen.

The Municipalities reserve the right to request a representative material sample from any bidder prior to the award of this contract to determine compliance with these minimum specifications. The Municipalities reserve the right to reject any material delivery that does not meet these minimum specifications without any cost to the Municipality.

The term "Municipalities", "Village", "City" refers to the Village of Cary, IL; Village of Algonquin, IL; Village of Huntley, IL; Village of Gilberts; and City of Woodstock, IL.

**AWARD OF CONTRACT**

The Contract shall be awarded to the lowest, responsible bidder for performance of the total Work as listed in the Schedule of Prices.

## **CONTRACT TIME**

Contractor shall complete the Work during calendar year 2022 (January 1, 2022 through December 31, 2022), unless otherwise approved in writing by the Municipality's representative.

## **ORDERING AND DELIVERY TIMES**

The Municipalities shall place orders for the delivery of salt on an as-needed basis throughout the calendar year. Cost shall include transportation costs. Upon receipt of an order, the successful bidder shall provide and guarantee delivery within a period not-to-exceed ten (10) calendar days.

If Contractor is unable to make delivery within the order timeline, the Municipality shall have the right to retain as liquidated damages, not as a penalty, 5% per calendar-day on the undeliverable portion of the order, but not to exceed 50%. For orders placed to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the ten-calendar day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the ten-calendar day delivery period.

It shall be the sole responsibility of the contractor to ensure scheduled deliveries are made on or before requested delivery date and before the ten-calendar day not-to-exceed period. This includes use of subcontracted and contractor owned trucking.

Any time after the ten-calendar day delivery requirement the Village shall have the right to terminate an order and purchase salt from another source, and to take actions consistent with public health and safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

Delivery shall be made to Municipalities between the hours of 7:00 a.m. and 2:00p.m., Monday through Friday.

Delivery of estimated quantity of 500 tons for the **Village of Cary** will be made to:

- **Well #4, 106 Ann Street utilizing a truck and a pup due to limited access (22 ton per delivery)**
- **Well #6, 103 Carlisle Court utilizing a truck and a pup due to limited access (18 ton per delivery)**
- **Well #13, 2110 Crystal Lake Road utilizing a semi-trailer with a controlled flow slotted tailgate (44 ton per delivery)**



Delivery of estimated quantity of 80 tons for the **Village of Algonquin** will be made to:

- Water Treatment Plant 2, 1461 Wynnfield Drive **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

Delivery of estimated quantity of 1,200 tons for the **Village of Huntley** will be made to:

- Well #7, 13550 Route 47 **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #8, 9644 Bedford Drive **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #9, 12603 West Main Street **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #10, 10770 Kreutzer Road **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- Well #11, 9250 South Union Road **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

Delivery of estimated quantity of 330 tons for the **Village of Gilberts** will be made to:

- Sewer Department, 320 Raymond Drive **utilizing a truck and a pup due to limited access (22 ton per delivery)**

Delivery of estimated quantity of 2800 tons for the City of Woodstock will be made to:

- Seminary Avenue Water Treatment Plant, 1500 North Seminary Avenue (Route 47) **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**
- First Street Water Treatment Plant, 211 West First Street **utilizing a semi-trailer with a controlled flow slotted tailgate (25 ton per delivery)**

## **COMPLETION OF WORK**

Upon acceptance of Bidder's Price Proposal/Schedule of Prices, Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package, and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and necessary items; (2) to procure and furnish all permits, licenses and other governmental approvals and

authorizations necessary in connection therewith; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract.

## **OPERATION OF VEHICLES AND EQUIPMENT**

Each vehicle and piece of equipment to be used for this work shall be operated under the common rules of the road, the laws of the State of Illinois, and the laws of the Municipalities. Vehicles must be operated in a safe manner and with courtesy to the public. The Municipality reserves the right to reject any driver that is not professional and courteous and all equipment that is not safe and well maintained.

## **PAYMENT**

The bid unit price per ton submitted by the successful bidder shall be valid and held for all material ordered by each of the Municipalities and delivered during 2022. The bid unit price per ton shall include all costs for the material, cleaning and preparation for delivery, and delivery. There will be no additional costs or additional charges to be paid by a Municipality for delivery, fuel surcharges, or extra fees.

Municipalities will make payment for each delivery based on approved weight tickets for all material received and accepted. Municipalities do not guarantee purchase of the total estimated quantity for the entire year and will only make payment for the material actually delivered.

The Contractor's pricing under the optional renewals allowed by this RFP must be indicated in the bid proposal.

## **SALES TAX**

Material to be purchased as part of this contract are exempt from retailer's occupational tax in the State of Illinois; this sales tax shall not be included as part of the bid price. All other applicable taxes and fees shall be the responsibility of the successful bidder.

## **METHOD OF PAYMENT**

The request for payment shall be initiated by the Contractor by submitting an invoice for material delivered to the Municipality. The Municipality shall make payment in full for all material accepted and approved by the Municipality within 45 days of the receipt of an invoice.

**MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE 2022 WATER  
SOFTENING SALT JOINT BID**

**BIDDER'S PRICE PROPOSAL/SCHEDULE OF PRICES**

Full Name of Bidder: Midwest Salt LLC ("Bidder")

Principal Office Address: 1300 West Washington St. West Chicago, IL 60185

Local Office Address: 1300 West Washington St. West Chicago, IL 60185

Contact Person: Jason Kane

Email: jason.kane@midwestsalt.net Telephone: 630-513-7575 x 143

To: City of Woodstock ("Soliciting Agency/Owner")  
326 Washington Street  
Woodstock, IL 60098

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

**2022 "BASE" BID TABLE – U.S. Produced Southern Rock Salt:**

<b>Delivery Method</b>	<b>Estimated Quantity (tons), Total for All Agencies</b>	<b>2022 Unit Price (Base Bid Year 1)</b>	<b>2022 Cost, Bid Total for All Agencies</b>	<b>2023 Unit Price (Base Bid Year 2)</b>	<b>2023 Cost, Bid Total for All Agencies</b>
1) Controlled Flow Slotted Tailgate (25-ton capacity)	4,330 tons	\$ 113.65 per ton	\$ 492,104.50	\$ N/A per ton	\$ N/A
2) Truck and PUP Trailer	580 tons	\$ 116.15 per ton	\$ 67,367.00	\$ N/A per ton	\$ N/A
<b>JOINT BID TOTAL</b>	<b>4,910 TONS</b>	--	<b>\$ 559,471.50</b>	--	<b>\$ N/A</b>

**2022 "ALTERNATE" BID TABLE – Northern Rock Salt:**

Delivery Method	Estimated Quantity (tons), Total for All Agencies	2022 Unit Price (Alt. Bid Year 1)	2022 Cost, Bid Total for All Agencies	2023 Unit Price (Alt. Bid Year 2)	2023 Cost, Bid Total for All Agencies
1) Controlled Flow Slotted Tailgate (25-ton capacity)	4,330 tons	\$ N/A per ton	\$ N/A	\$ N/A per ton	\$ N/A
2) Truck and PUP Trailer	580 tons	\$ N/A per ton	\$ N/A	\$ N/A per ton	\$ N/A
<b>JOINT BID TOTAL</b>	<b>4,910 TONS</b>	--	\$	--	\$

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this 23 day of November, 2021.

Attest/Witness: Midwest Salt LLC

Bidder

By:  By: 

Title: Accounting Manager Title: National Sales Manager

**BIDDER'S SWORN ACKNOWLEDGEMENT**

Jason Kane of Midwest Salt LLC ("Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

**COMPLETE APPLICABLE SECTION ONLY**

**1. Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of Illinois, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Midwest Salt LLC.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	<u>Anthony E. Johnson</u>	<u>3207 Park Meadow Prairie Grove, IL 60050</u>
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

**2. Partnership**

**ACKNOWLEDGEMENT**

Bidder is a partnership that is organized, existing and registered under the laws of the State of Type N/A pursuant to that certain Partnership Agreement dated

as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The general partners of the partnership are as follows:

<u>NAME</u>	<u>ADDRESS</u>
N/A	

**3. Individual**

Bidder is an individual whose full name is N/A, whose residence address is \_\_\_\_\_ and whose business address is \_\_\_\_\_. If operating under a trade or assumed name, said trade or assumed name is as follows:  
\_\_\_\_\_.

**4. Joint Venture**

Bidder is a joint venture that is organized and existing under the laws of the State of N/A pursuant to that certain Joint Venture Agreement dated as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_. The signatories to the aforesaid Joint Venture Agreement are as follows:

**NAME (and ENTITY TYPE) ADDRESS**

\_\_\_\_\_( )\_\_\_\_\_  
\_\_\_\_\_( )\_\_\_\_\_  
\_\_\_\_\_( )\_\_\_\_\_

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P" ; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

**ACKNOWLEDGEMENT**

DATED this 24 day of November, 2021.

Attest/Witness: Midwest Salt LLC  
Bidder

By: *Steve Cole* By: *Clayton McAuliffe*

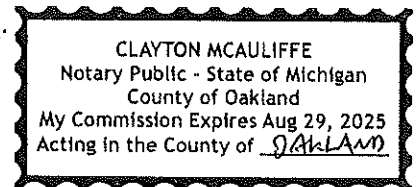
Title: Accounting Manager Title: National Sales Manager

Subscribed and Sworn to BY \_\_\_\_\_ My Commission Expires: 08/29/2025

JASON KANE before me this 24<sup>th</sup> day of NOVEMBER, 2021.

*Clayton McAuliffe*  
Notary Public

[SEAL]



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8, FOR SIGNATURE REQUIREMENTS**

**BIDDER'S SWORN WORK HISTORY STATEMENT**

Jason Kane, of Midwest Salt LLC ("Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them. Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

**IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS**

**JOINT VENTURES MUST SUBMIT SEPARATE  
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE  
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

**1. Nature of Business**

State the nature of Bidder's business:

Water Softening Salt and Ice Melt Products

**2. Composition of Work**

During the past three years, Bidder's work has consisted of:

Supplier of water softener salt to Municipalities, State Government Agencies and commercial and industrial businesses

**3. Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 12 Years

**4. Predecessor Organizations**

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

NAME	ADDRESS	YEARS
N/A	N/A	
_____	_____	_____
_____	_____	_____



**5. Business Licenses**

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
State of Illinois	Business Authorization	3962-3033	07-10-2022

**6. Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	City of Crystal Lake	City of Dekalb	Village of Lake Zurich
Owner Address	100 W Woodstock St Crystal Lak, IL 60014	164 E Lincoln Hwy Dekalb, IL 60115	70 E. Main St Lake Zurich, IL 60047
Reference	Andrew Resek	Bryan Faivre	Steve Schmitt
Telephone Number	815-356-3700 x 4041	815-748-2050	847-540-1696 x 8006
Type of Work	Supply Bulk Water Softening Salt	Supply Bulk Water Softening Salt	Supply Bulk Water Softening Salt
	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor	N/A	N/A	N/A
(If Bidder was Subcontractor)			
Amount of Contract	\$318000.00	\$159500.00	\$100000.00
Date Completed	12-31-20	12-31-21	12-31-20

DATED this 24 day of November, 2021.

Attest/Witness: Midwest Salt LLC  
Bidder

By: [Signature] By: [Signature]

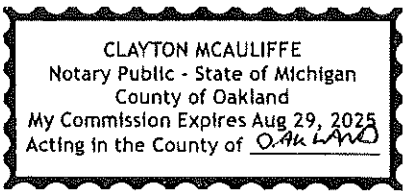
Title: Accounting Manager Title: National Sales Manager

Subscribed and Sworn to BY My Commission Expires: 08/29/2025

JASON KANE before me this 24<sup>th</sup> day of NOVEMBER, 2021.

[Signature]  
Notary Public

[SEAL]



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,  
FOR SIGNATURE REQUIREMENT**

**AGREEMENT ACCEPTANCE**

**2022 WATER SOFTENING SALT**

**ACCEPTANCE**

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of City/ Village of \_\_\_\_\_ ("Owner") this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefore and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract /Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner or any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

by: \_\_\_\_\_

Title: \_\_\_\_\_



**Compass Minerals**  
9900 West 109<sup>th</sup> Street  
Suite 100  
Overland Park, Kansas 66210  
[www.compassminerals.com](http://www.compassminerals.com)  
913-344-9200

11/23/2021

Woodstock Department of Public Works  
326 Washington Street  
Woodstock, IL 60098

This letter will serve as our quote on your request for bid for bulk water softener salt (Bulk Southern Coarse Rock Salt).

Product will be delivered to all locations listed on your bid request, and shipping via dump truck with control flow from our Chicago, IL facility meeting the three day delivery after receipt of order.

Your delivered price to any location listed on your formal bid announcement including freight and fuel is \$120.00/Ton. Should you accept the quoted price, the price is valid for one year starting on 1/1/2022 through 12/31/2022.

This quote is good for 60 days from date of this letter. If you accept the pricing, please sign below and return a copy along with a signed copy of the agreement at your earliest convenience.

If you have any questions, please feel free to contact me (913) 231-0794.

Regards,

Bruce Jardon  
National Sales Manager- Industrial  
Compass Minerals America Inc.  
(913) 231-074 [jardonb@compassminerals.com](mailto:jardonb@compassminerals.com)

Agreed: \_\_\_\_\_

**MCHENRY COUNTY MUNICIPAL PARTNERING INITIATIVE 2022 WATER  
SOFTENING SALT JOINT BID**

**BIDDER'S PRICE PROPOSAL/SCHEDULE OF PRICES**

Full Name of Bidder: Compass Minerals America INC ("Bidder")

Principal Office Address: 9900 W. 109th St Overland Park, KS 66210

Local Office Address: \_\_\_\_\_

Contact Person: Bruce Jardon

Email: Jardonb@compassminerals.com Telephone: 913-281-0794

To: City of Woodstock ("Soliciting Agency/Owner")  
326 Washington Street  
Woodstock, IL 60098

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

**2022 "BASE" BID TABLE – U.S. Produced Southern Rock Salt:**

Delivery Method	Estimated Quantity (tons), Total for All Agencies	2022 Unit Price (Base Bid Year 1)	2022 Cost, Bid Total for All Agencies	2023 Unit Price (Base Bid Year 2)	2023 Cost, Bid Total for All Agencies
1) Controlled Flow Slotted Tailgate (25-ton capacity)	4,330 tons	\$122 <sup>99</sup> per ton	\$532,546 <sup>90</sup>	\$ per ton	\$ No bid
2) Truck and PUP Trailer	580 tons	\$122 <sup>99</sup> per ton	\$71,334 <sup>20</sup>	\$ per ton	\$ No bid
<b>JOINT BID TOTAL</b>	<b>4,910 TONS</b>	--	<b>\$603,880<sup>90</sup></b>	--	<b>\$ No bid</b>

**BIDDER'S SWORN ACKNOWLEDGEMENT**

Bruce Jardon ("Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

**COMPLETE APPLICABLE SECTION ONLY**

**1. Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of Delaware, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Compass Minerals America Inc.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	<u>Kevin Crutchfield</u>	<u>9900 W. 109<sup>th</sup> ST O.P. KS6620</u>
Vice President	<u>Rick Axthelm</u>	<u>" "</u>
Secretary	<u>Mary Fronczak</u>	<u>" "</u>
Treasurer	<u>Jamie Stauden</u>	<u>" "</u>

**2. Partnership**

**ACKNOWLEDGEMENT**

Bidder is a partnership that is organized, existing and registered under the laws of the State of \_\_\_\_\_, pursuant to that certain Partnership Agreement dated

**NAME (and ENTITY TYPE) ADDRESS**

\_\_\_\_\_  
( ) \_\_\_\_\_  
\_\_\_\_\_  
( ) \_\_\_\_\_  
\_\_\_\_\_  
( ) \_\_\_\_\_

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P" ; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

**ACKNOWLEDGEMENT**

DATED this 23<sup>rd</sup> day of Nov., 2021.

Attest/Witness: Compass Minerals America INC  
Bidder

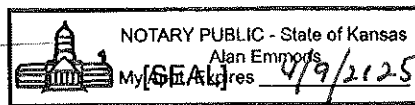
By: Bruce Jordan By: Alan G

Title: NSM - Production Title: CYS II

Subscribed and Sworn to Johnson County Kansas My Commission Expires: 4/9/2025

Bruce Jordan  
Appeared before me this 23<sup>rd</sup> day of November, 2021.

Alan G  
Notary Public



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8, FOR SIGNATURE REQUIREMENTS**

**5. Business Licenses**

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
_____	_____	_____	_____
_____	_____	_____	_____

**6. Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	_____	_____	_____
Owner Address	_____	_____	_____
	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
	_____	_____	_____

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor	_____	_____	_____
(If Bidder was	_____	_____	_____
Subcontractor)	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Completed	_____	_____	_____



## Product Data Sheet

### Production Location

Cote Blanche, Louisiana-USA

### Product Description

Rock salt obtained by conventional mining methods, crushed, and screened to size.

### Method of Analysis

American Society for Testing and Materials Procedures D632 and E534. All other testing is from Compass Minerals internal quality control procedures, which are available upon request.

### Physical Properties

Bulk Density – 72 lb./ft<sup>3</sup>

Average Particle size 0.074 inches (10.8 mesh)

### Admixture

No additives - pure salt

### Chemical Analysis

Constituent	Formula	Units	Typical	Range
Sodium Chloride	NaCl	%	98.3	97 – 99.7
Calcium Sulfate	CaSO <sub>4</sub>	%	1.3	0 – 2.7
Calcium Chloride	CaCl <sub>2</sub>	%	0.09	0 – 0.3
Magnesium Chloride	MgCl <sub>2</sub>	%	0.06	0 – 0.2
Magnesium Sulfate	MgSO <sub>4</sub>	%	0.02	0 – 0.02
Moisture	H <sub>2</sub> O	%	0.04	0.01 – 0.07
Water Insolubles		%	0.12	0 – 0.45
Calcium	Ca	ppm	4,134	648 – 7621
Magnesium	Mg	ppm	19.5	0 – 46
Sulfate	SO <sub>4</sub>	ppm	9,964	0 – 22156

### Typical Screen Data (% Retained)

U.S.S. Mesh	Tyler Mesh	Open (Inches)	Typical	Range
3/8	0.375	0.375	11.2	0 - 36
0.265	3	0.265	19.2	0 - 40
4	4	0.1879	22	10 - 34
6	6	0.132	23.7	8 - 40
8	8	0.0937	13.0	0 - 26
12	10	0.0661	5.2	0 - 12
16	14	0.0469	3.0	0 - 5
30	28	0.0234	1.7	0 - 5
Pan	Pan		1.1	0 - 3

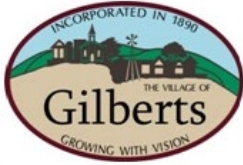
### Packaging

UPC Code	Bag Size	Product Code	New Product Code
0 67568-75150 8	Bulk	7515	613991
0 67568-75170 6	Bulk	7517	614002

Compass Minerals  
9900 West 109th Street Suite 100  
Overland Park, KS 66210  
800-755-7258  
Fax 800-359-7258

Compass Minerals  
6700 Century Avenue, Suite 202  
Mississauga, ON L5N 6A4  
Ontario 800-387-8580 | Quebec 800-361-4767  
Atlantic 800-565-6411 | West 800-661-1059  
Fax 800-663-8488

*This information is based on our present state of knowledge and is intended to provide general notes on the product(s) supplied by us and their uses. The information should not be construed as a specific property promise or guarantee of the product(s). Typical and specifications are based on the previous year's historical data..*



## Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

**To:** Village President and Board of Trustees  
Brian Bourdeau, Village Administrator

**From:** Riley Lynch, Management Analyst

**Date:** January 4, 2022 Village Board Meeting

**Re:** Item 6.A: Community Days 2022 Budget Discussion

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### **Summary:**

This memo will detail the preliminary budget for Community Days 2022 and highlight any changes from the Community Days 2021 budget.

### **Background:**

Planning for Community Days 2022 is well underway and moving along rapidly. Sponsorship letters are being delivered and agreements are being finalized in preparation for the event. Community Days 2022 is scheduled to take place on June 2<sup>nd</sup> and run through June 5<sup>th</sup> of 2022. Since this event is scheduled to take place during the next fiscal year (FY2023), staff would like to give the Board an overview of what the budget for Community Days will look like ahead of the general budget discussion later this year. This will also provide an opportunity to review anticipated expenses ahead of the Village needing to enter agreements for certain services related to Community Days. Also note that Community Days is a separate special revenue fund within the General Fund that is designed to be self-sustaining through generous community donations and sponsorships, so this budget does not affect general operations elsewhere in the Village.

Furthermore, staff had applied for the Tourism Attractions and Festivals Grant through DCEO back in September of 2021 which would account for \$35,740 to cover additional expenses. Despite numerous inquiries with DCEO, staff has not heard any confirmation of being awarded the grant or any indication that we were denied.

### **The Budget:**

#### *Revenue:*

Community Days has four primary means for revenue collection: donations and sponsorships, vendor fees, beverage sales, and other income which includes Carnival ticket revenue sharing and the sale of 21+ wristbands. Should the Village be awarded the grant from DCEO, there would be an additional source of revenue listed as "Grant Awards" or a similar name. Note that these revenue projections for the sake of the budget Community Days 2022 will remain the same as that budgeted for Community Days 2021. This includes the target of \$14,000 for donations and sponsorships.

Should the Village receive funding from the grant, there will be additional revenue of \$35,740

Community Days 2022 Budget Discussion - 2  
January 4, 2022 Village Board Meeting

Overall, the Village expects **total revenues** to be about **\$46,500** without support from the DCEO Grant. Should the Village be awarded the grant, that total would become **\$82,240**.

A breakdown of the anticipated revenues is presented below.

<b><u>ESTIMATED REVENUES (No Grant)</u></b>	
Dept 00-GENERAL FUND	
11-00-3015 <b>COMMUNITY DAYS DONATIONS</b>	
SPONSORSHIPS	14,000
Totals for GL# 11-00-3015-COMMUNITY DAYS DONATIONS	<b>14,000</b>
11-00-3210 <b>OTHER INCOME</b>	
CARNIVAL	15,000
21+ WRISTBANDS	2,000
Totals for GL# 11-00-3210-OTHER INCOME	<b>17,000</b>
11-00-3520 <b>VENDOR FEES</b>	
BUSINESS EXPO	1,100
FOOD VENDORS	2,200
NOT FOR PROFITS	200
Totals for GL# 11-00-3520-VENDOR FEES	<b>3,500</b>
11-00-3980 <b>BEVERAGE SALES</b>	
BEVERAGE SALES	12,000
Totals for GL# 11-00-3980-BEVERAGE SALES	<b>12,000</b>
<b>TOTAL ESTIMATED REVENUES</b>	<b>46,500</b>

<b><u>ESTIMATED REVENUES (With Grant) (All the Revenues Stated Above Plus Below)</u></b>	
11-00-XXXX <b>GRANT AWARDS</b>	
DCEO TA&F GRANT	35,740
Totals for GL# 11-00-XXXX-GRANT AWARDS	<b>35,740</b>
<b>TOTAL ESTIMATED REVENUES (With Grant)</b>	<b>82,240</b>

*Expenses:*

The anticipated expenses for Community Days 2022 derive from six areas: beverage operations, permits and licenses, advertising and marketing, entertainment, equipment and services, and miscellaneous expenses which includes lunches for volunteers and crew. Presently, the only changes from the previous year's budget are found under entertainment expenses. This includes an increase to the cost of leasing the stage from \$3,790.00 to \$4,100.00 – an increase of \$310.

Overall, the Village expects total expenses to be no more than **\$46,136** without support from the DCEO Grant. Should the Village be awarded the grant, that total would become **\$81,876**.

A breakdown of projected expenses/appropriations is detailed below and on the following page.

<b>Expenses (No Grant)</b>		<b>-</b>
<b>Dept 00-GENERAL FUND</b>		
<b>11-00-5060 BEVERAGE OPERATIONS</b>		
BEVERAGE DISTRIBUTOR		6,000
LIQUOR LIABILITY INSURANCE		1,200
CUPS		46
ICE AND WATER		200
21+ WRISTBANDS		60
STATE SALES TAX (\$12,000 * 8%)		960
Totals for GL# 11-00-5060-BEVERAGE OPERATIONS		<b>8,466</b>
<b>11-00-5070 PERMITS &amp; LICENSES</b>		
STATE OF IL LICENSE		25
BASSET TRAINING		30
Totals for GL# 11-00-5070-PERMITS & LICENSES		<b>55</b>
<b>11-00-5079 ADVERTISING / MARKETING</b>		
RADIO PROMOTION		1,600
BRANDED GIVEAWAYS		500
PRINTING		500
SIGNAGE		1,000
GCD WEBSITE HOSTING AND DOMAIN		70
Totals for GL# 11-00-5079-ADVERTISING / MARKETING		<b>3,670</b>
<b>11-00-5130 MISCELLANEOUS EXPENSES</b>		
THANK YOU LUNCH		350
CREW LUNCHESES		60
Totals for GL# 11-00-5130-MISCELLANEOUS EXPENSES		<b>410</b>
<b>11-00-5159 ENTERTAINMENT</b>		

Community Days 2022 Budget Discussion - 4  
January 4, 2022 Village Board Meeting

MAIN STAGE TALENT	18,100
KIDS ACTIVITIES	100
PETTING ZOO	1,500
STAGE	4,100
SOUND & LIGHTS	4,000
STAGE MANAGER	900
REPTILE SHOW	350
FACE PAINTING - 4HRS	660
MEET N GREET - 2HRS/3 CHARACTERS	425
<b>Totals for GL# 11-00-5159-ENTERTAINMENT</b>	<b>30,135</b>
<b>11-00-5610 EQUIPMENT &amp; SERVICES</b>	
TENTS, TABLES AND CHAIRS	2,900
MISC SUPPLIES	500
<b>Totals for GL# 11-00-5610-EQUIPMENT &amp; SERVICES</b>	<b>3,400</b>
<b>Totals for dept 00-GENERAL FUND</b>	<b>46,136</b>
<b>TOTAL APPROPRIATIONS</b>	<b>46,136</b>

<b><u>Expenses (With Grant) (Changes Entertainment Portion of Budget)</u></b>	
11-00-5159 ENTERTAINMENT	-
MAIN STAGE TALENT	53,840
KIDS ACTIVITIES	100
PETTING ZOO	1,500
STAGE	4,100
SOUND & LIGHTS	4,000
STAGE MANAGER	900
REPTILE SHOW	350
FACE PAINTING - 4HRS	660
MEET N GREET - 2HRS/3 CHARACTERS	425
<b>Totals for GL# 11-00-5159-ENTERTAINMENT</b>	<b>65,875</b>

The Community Days 2022 budget is presented here for discussion and general concurrence. The formal Community Days budget will be adopted during the Village's overall FY2023 Budget process. There are several elements of Community Days that are still being finalized or for which we are awaiting final disposition on (DCEO Grant). Any budgetary changes will be highlighted during the FY2023 Budget discussions with the Board.

If you have any questions, please do not hesitate to contact Brian or me.