



## *Village of Gilberts*

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### **VILLAGE BOARD MEETING AGENDA**

**Tuesday, November 16, 2021 - 7:00 p.m. - Village Hall Board Room**

Whereas there is currently a statewide disaster declaration related to the ongoing COVID pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to increasing COVID-19 cases in Kane County. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

Members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://us06web.zoom.us/j/87276155853>

Meeting ID: 872 7615 5853

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on November 16, 2021 will be submitted into the record of the meeting.

#### **ORDER OF BUSINESS**

##### **1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **2. ROLL CALL / ESTABLISH QUORUM**

##### **3. PUBLIC COMMENT\***

##### **4. CONSENT AGENDA**

A. A Motion to Minutes from the November 2, 2021 Village Board Meeting

B. A Motion to approve Bills and Payroll dated November 16, 2021

C. A Motion to approve the October 2021 Treasurer's Report

##### **5. ITEMS FOR APPROVAL**

A. A Motion to approve Resolution 29-2021, a Resolution Amending an Agreement with Jetco Ltd. For Maintenance and Painting of the Indian Trails Water Tower

##### **6. ITEMS FOR DISCUSSION**

A. Discussion Regarding Building Department Inspections and Permit Review Beginning January 2022

B. Discussion and Presentation Regarding an Update to the Village's Comprehensive Plan

##### **7. STAFF REPORTS**

##### **8. TRUSTEE REPORTS**

##### **9. PRESIDENT'S REPORT**

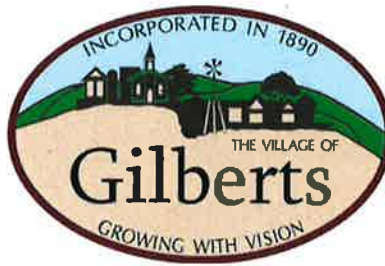
##### **10. ADJOURNMENT**

**\*Executive Session Information**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2(c)(11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2(c) 2 Collective negotiating matters.

**\*Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861. Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, November 2, 2021**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Hacker, Coats, and Redfield. Others present: Village Administrator Brian Bourdeau, Building Official John Swedberg, and Management Analyst Riley Lynch.

**3. PUBLIC COMMENT**

There were no public comments at this time.

**4. CONSENT AGENDA**

- A. A Motion to Minutes from the October 19, 2021 Village Board Meeting
- B. A Motion to approve Bills and Payroll dated November 2, 2021
- C. A Motion to approve the September 2021 Treasurer's Report
- D. A Motion to approve Resolution 28-2021, a Resolution Authorizing an Agreement with Compass Minerals for the Purchase of Salt for the 2021-2022 Winter Season in an amount not-to-exceed \$70,000

President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda items A-D as Presented.** Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

There were no items for approval at this time.

## 6. ITEMS FOR DISCUSSION

- A. Discussion Regarding Building Department Inspections and Permit Review Beginning January 2022 – Administrator Bourdeau advised the Board that, due to an upcoming retirement, the Village's building inspection and code enforcement position will be vacant. Village staff has been assessing the options for streamlining and increasing the efficiency of the building department. Currently, the Village employs a part-time building inspector who conducts plan reviews and provides inspection services for all plan reviews and inspections not otherwise requiring a specific state license. Supplementing the building inspector position are three third-party contracted firms, one which provides building plan reviews and plumbing/sewer inspections, a second which provides review of fire systems, and a third providing grading and topographical/foundation review against approved engineering plans. The Village also employs a full-time building permit clerk who performs all building administrative functions, coordinates with contractors and residents for inspection scheduling and issues a limited number of building permits over the counter (e.g., water heaters, roofing, residential HVAC). An exploration of alternatives and conversations with fellow municipalities led the Village to consider the potential of utilizing an outside service for comprehensive building department services, specifically SAFEbuilt. The Village would utilize SAFEbuilt to consolidate all current third-party provided building services under one provider and conduct all building and permit plan reviews as well as all required inspection services. The full-time building permit clerk position would be retained and continue to perform the same functions while also serving as the primary link between the Village, SAFEbuilt and the community. Contractors and permit applicants would also have access to the primary Building Official and inspectors for technical or project specific questions. With SAFEbuilt, the Village would be assigned a primary building official who would have established weekly office hours as well as reachable via cell phone at other times. The inspector team serving Gilberts would also remain the same. This stability in staffing will allow the Village and community to develop a working relationship with the core team serving the Village. SAFEbuilt staff are credentialed within their respective areas of expertise by the International Code Council and/or respective professional licensing organization. Additionally, many of the SAFEbuilt staff have prior local government experience. SAFEbuilt currently provides building department services for about 50 communities in Illinois, including Hampshire, Barrington, Schaumburg and Glenview. Having a larger presence and workforce also means SAFEbuilt has an ability to be scalable to meet building service demand while maintaining high levels of service provision. The Village is currently in ongoing negotiations with SAFEbuilt regarding the final costs of the proposed service provision. The common approach is a revenue sharing approach wherein SAFEbuilt receives a percentage of all permit fee revenue and the Village retains the balance. A switch to SAFEbuilt would also see an expense savings with the elimination of the part-time building inspector salary as well as some pass-through expenses for certain inspections (e.g., grading, topographical). Included in the negotiations at present are some specific targeted adjustments to the building permit fee schedule, which has not had an adjustment in over 11 years.

However, the adjustments under consideration would not place the Village at a competitive disadvantage relative to neighboring communities. Rather, the adjustments would ensure the Village is more on par with our neighbors and the Village would always retain the ability during Annexation Agreement discussions to set building permit fees at negotiated rates with the Developer. Furthermore, any potential agreement with SAFEbuilt will be based on a term of one-year with one-year renewals. This allows both parties regular intervals at which to reassess the business relationship. Administrator Bourdeau stated that Staff is also looking for general Board feedback on utilizing SAFEbuilt in the manner outlined above. Should the Village continue forward, staff would look to finalize contract specifics and begin transitional meetings between the SAFEbuilt team and the current part-time building inspector and permit clerk over the next 2 months.

Trustee Allen asked if this change would affect the Village's engineering firm to which Administrator Bourdeau advised that it would not. Trustee Allen also stated that the Village should communicate the fee increase to the residents.

Trustee Corbett asked for Building Official Swedberg's opinion on the matter. Building Official Swedberg stated that the Village has worked with an outside company in the past with no real issues and that he has reviewed the proposal with SAFEbuilt and it doesn't seem like a bad idea. Building Official Swedberg also stated that this contract would only be for one year so it is worth a try.

President Zambetti stated that he has worked with SAFEbuilt in the past with no issues. President Zambetti also stated that he expressed to SAFEbuilt that he would discourage any behavior of re-occurring inspections for the sake of making more money. SAFEbuilt confirmed that they do not operate under a model of generating re-inspection fees.

Trustee Hacker asked for clarification on the fees and how the Village will be charged. Trustee Hacker also asked about how code enforcement would be done.

Trustee Redfield asked how it would work if a resident just wanted to stop in to the building department with general questions. Administrator Bourdeau stated that he would follow up after clarifying what would be included in SAFEbuilt's services.

## **7. STAFF REPORTS**

### Administrator Bourdeau

- The Tree Lighting Event will take place next Friday, November 12.
- If the Governor signs a certain piece of legislation, the Village will have the option to increase the video gaming terminals fees to \$250 per terminal per year.

- Liquor license renewal letters are going to be sent out soon. Administrator Bourdeau asked the Board if they would like to reduce the fees again due to COVID or leave them as they are. The Board expressed no interest in reducing the fees.
- The Committee of the Whole meetings will be cancelled in November and December this year.
- There has been a delay with the sign installation program, particularly in Dunhill. The Public Works Department will continue the program shortly.
- If everyone is present at the next Board meeting, there will be a group photo taken of the Board to put in the 2022 Village Calendar.

Analyst Lynch

- The phone system replacement is still on track and is on schedule to be implemented by the end of the year.

**8. TRUSTEES' REPORTS**

Trustee Allen

- Suggested to the Board that they spend the additional \$2,100 for the Times New Roman font for the water tower painting. Trustee Hacker objected to this change. With no other objections, Administrator Bourdeau stated that they will indicate this change to the contractor tomorrow as there is no more time to wait on making this change. This item will be brought back to the Board for formal acceptance at the next Board meeting.

**9. PRESIDENTS' REPORT**

President Zambetti did not have a report at this time.

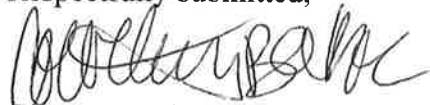
**10. EXECUTIVE SESSION**

An executive session did not take place.

**11. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:29 pm.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker

Village Clerk

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	450.00
ANCEL GLINK, P.C.	ADMINISTRATIVE FEES	300.00
Total: 00 GENERAL FUND		750.00

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	4,800.00
CARD SERVICES	OPERATING EXPENSE	546.68
CARD SERVICES	COMMUNITY RELATIONS	430.00
CARD SERVICES	OFFICE SUPPLIES	92.23
CARD SERVICES	EMPLOYEE ENGAGEMENT	204.20
CARD SERVICES	TRAINING EXPENSE	55.00
CURRENT TECHNOLOGIES, INC.	CONTRACTUAL SERVICES	387.50
ILLINOIS MUNICIPAL LEAGUE	DUES	925.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	67.07
PADDOCK PUBLICATIONS	LEGAL NOTICES	392.20
PITNEY BOWES	CONTRACTUAL SERVICES	162.60
RESERVE ACCOUNT	POSTAGE	200.00
VERIZON WIRELESS	COMMUNICATIONS	178.27
WAYNE KASCHUB	COMMUNITY RELATIONS	300.00
Total: 01 ADMINISTRATIVE		8,740.75

Department: 02 POLICE

ACTION AUTO WORKS INC	MAINTENANCE VEHICLES	40.60
CARD SERVICES	UNIFORMS	32.93
CARD SERVICES	OPERATING EXPENSE	40.99
CARD SERVICES	PUBLICATIONS/BROCHURES	41.47
CARD SERVICES	SMALL TOOLS AND EQUIPMENT	96.99
LEXIPOL, LLC	CONTRACTUAL SERVICES	4,082.40
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	55.90
MENARDS - CARPENTERSVILLE	MAINTENANCE VEHICLES	60.96
P.F. PETTIBONE & CO.	PRINTING	14.00
RAY O'HERRON	UNIFORMS	92.97
STEPHEN D. TOUSEY LAW OFFICE	LEGAL EXPENSE	400.00
VERIZON WIRELESS	COMMUNICATIONS	211.80
WRIGHT EXPRESS FSC	GASOLINE & OIL	1,965.90
Total: 02 POLICE		7,136.91

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	1,481.20
CARD SERVICES	OPERATING EXPENSE	325.00
CENTURY SPRINGS	CONTRACTUAL SERVICES	33.00
ED'S RENTAL AND SALES INC.	RENTAL-EQUIPMENT	258.75
MENARDS - CARPENTERSVILLE	MAINTENANCE GROUNDS	60.52
RUSSO POWER EQUIPMENT	MAINTENANCE STREETS	218.00
VERIZON WIRELESS	COMMUNICATIONS	176.55
WRIGHT EXPRESS FSC	GASOLINE & OIL	708.50
Total: 03 PUBLIC WORKS		3,261.52

Department: 04 BUILDING

B&F CONSTRUCTION CODE SVC, INC	BUILDING PERMIT EXPENSE-PASS T	1,035.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	375.76
VERIZON WIRELESS	COMMUNICATIONS	101.24
WRIGHT EXPRESS FSC	GASOLINE & OIL	42.97
Total: 04 BUILDING		1,554.97

Department: 06 PARKS

ELGIN KEY & LOCK CO., INC. MAINTENANCE EQUIPMENT 124.00  
Total: 06 PARKS 124.00

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS. GARBAGE HAULING EXPENSE 58,885.94  
Total: 08 GARBAGE HAULING 58,885.94

Department: 10 WATER SYSTEMS

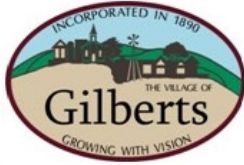
BLAIN'S FARM & FLEET SMALL TOOLS AND EQUIPMENT 113.14  
CARD SERVICES POSTAGE 93.08  
COMPASS MINERALS AMERICA BRINE HAULING EXPENSES 5,938.44  
FERGUSON WATERWORKS REPAIRS-WATER DISTRIBUTION SYS 1,477.43  
MACCARB, INC. CONTRACTUAL SERVICES 31.82  
MARCO TECHNOLOGIES LLC CONTRACTUAL SERVICES 70.37  
MARTY'S AUTOMOTIVE MAINTENANCE VEHICLES 161.72  
MENARDS - CARPENTERSVILLE MAINTENANCE BUILDING 442.36  
VERIZON WIRELESS COMMUNICATIONS 130.63  
VIKING CHEMICAL COMPANY CHEMICALS 969.00  
WRIGHT EXPRESS FSC GASOLINE & OIL 245.78  
Total: 10 WATER SYSTEMS 9,673.77

Department: 20 WASTEWATER SYSTEMS

BLAIN'S FARM & FLEET SMALL TOOLS AND EQUIPMENT 113.14  
CARD SERVICES POSTAGE 9.30  
DRYDON EQUIPMENT, INC COLLECTION SYS. PUMP MAINT. 951.30  
FERGUSON WATERWORKS MAINTENANCE PARTS & MATERIALS 113.62  
IEPA FISCAL SERVICES SECTION NPDES PERMITS 2,500.00  
MACCARB, INC. CONTRACTUAL SERVICES 31.81  
MARCO TECHNOLOGIES LLC CONTRACTUAL SERVICES 70.36  
MARTY'S AUTOMOTIVE MAINTENANCE VEHICLES 161.72  
MENARDS - CARPENTERSVILLE MAINTENANCE BUILDING 399.43  
SUBURBAN LABORATORIES LABORATORY TESTING 7,136.69  
VERIZON WIRELESS COMMUNICATIONS 130.64  
WRIGHT EXPRESS FSC GASOLINE & OIL 245.79  
Total: 20 WASTEWATER SYSTEMS 11,863.80

\*\*\* GRAND TOTAL \*\*\* 101,991.66





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### Memorandum

**TO:** Village President Zambetti and Village Board of Trustees  
**CC:** Brian Bourdeau, Village Administrator  
**FROM:** Taunya Fischer, Finance Director  
**DATE:** November 12, 2021  
**SUBJECT:** October 31, 2021 Treasurer's Report

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Here is a brief snapshot of the Village's Budget vs. Actual as of October 31, 2021 for the General and Water Funds.

<b>General Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	4,459,748.00	3,937,760.79	88%
Expenditures	4,451,615.00	2,168,050.81	49%
Net of Rev & Exp	8,133.00	1,769,709.98	

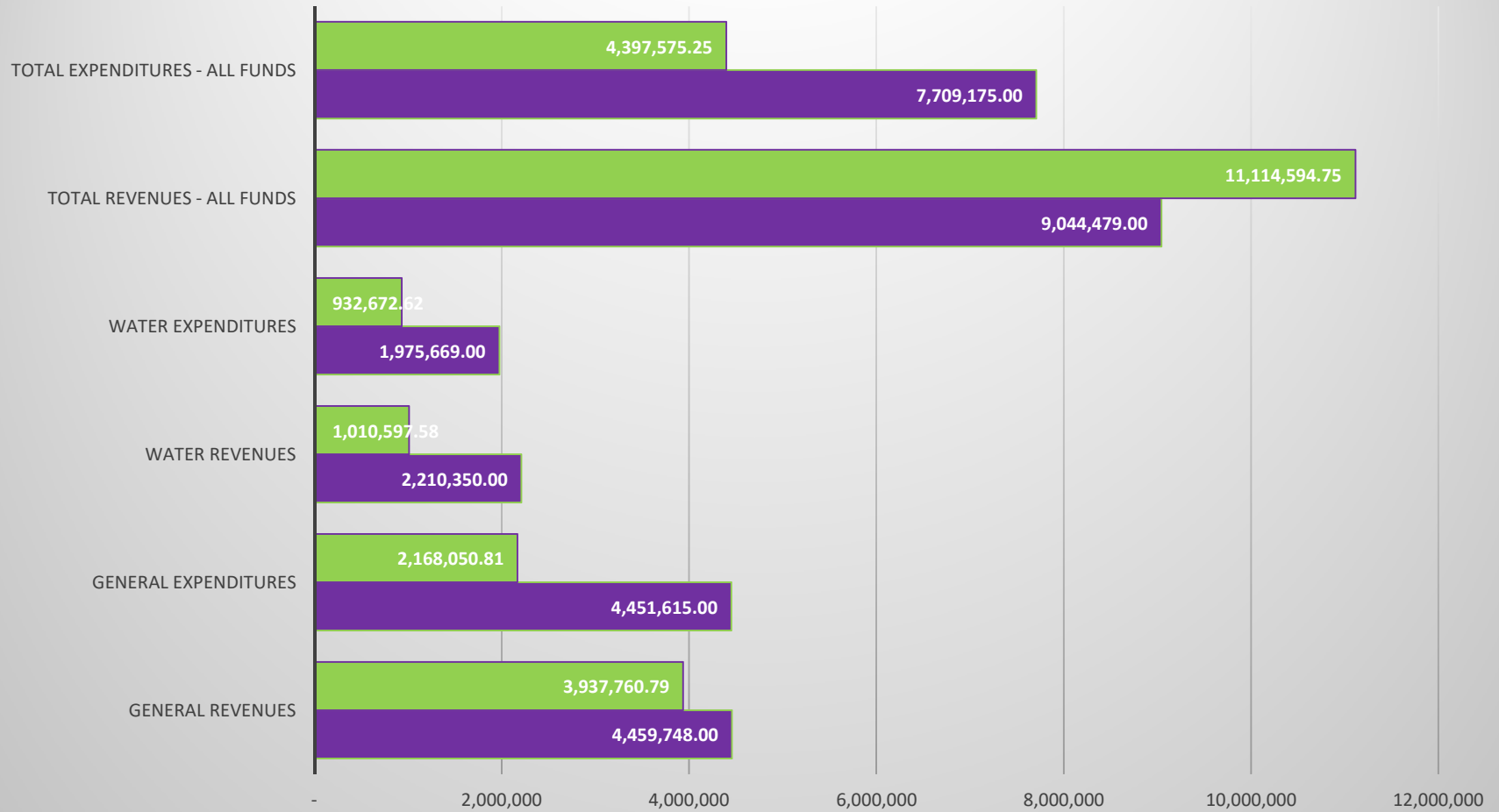
<b>Water Fund</b>	<b>Budget</b>	<b>Actual</b>	<b>% BDGT Used</b>
Revenues	2,210,350.00	1,010,597.58	46%
Expenditures	1,975,669.00	932,672.62	47%
Net of Rev & Exp	234,681.00	77,924.96	

The percent of fiscal year completed for this report is 50%. The General Fund revenues are at 88%, which is expected due to the property tax receipts continuing to come in and the first American Recovery Plan Act (ARPA) funds distribution; expenditures are at 49%; Water Fund revenues are at 46% and expenditures are at 47%. Looking at all funds, village-wide revenues are at 123% due to the receipt of the bond proceeds as well as ARPA funds; expenditures are at 57%. When the budget is amended to include the bonds and ARPA funds the revenue percentage will be more accurately reflected.

Also included in this report for October 31, 2021 are:  
**Revenue and Expense Budget vs. 10/31/21 YTD** chart  
**Summary – All Funds** report  
**Detail – All Funds** report

Respectfully submitted,  
Taunya Fischer, Finance Director

## VILLAGE OF GILBERTS REVEUNE vs. EXPENDITURES 2021-2022 BUDGET vs. YTD AS OF 10-31-2021



	GENERAL REVENUES	GENERAL EXPENDITURES	WATER REVENUES	WATER EXPENDITURES	TOTAL REVENUES - ALL FUNDS	TOTAL EXPENDITURES - ALL FUNDS
YTD AS OF 10/31/2021	3,937,760.79	2,168,050.81	1,010,597.58	932,672.62	11,114,594.75	4,397,575.25
2021-2022 BUDGET	4,459,748.00	4,451,615.00	2,210,350.00	1,975,669.00	9,044,479.00	7,709,175.00

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**  
**PERIOD ENDING 10/31/2021 - SUMMARY**  
**% Fiscal Year Completed: 50.41**

GL NUMBER	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR MONTH 10/31/2021	AVAILABLE BALANCE	% BDGT USED
<b>Fund 01 - GENERAL FUND:</b>					
TOTAL REVENUES	4,459,748.00	3,937,760.79	529,125.84	521,987.21	88
TOTAL EXPENDITURES	4,451,615.00	2,168,050.81	402,385.21	2,283,564.19	49
NET OF REVENUES & EXPENDITURES	8,133.00	1,769,709.98	126,740.63	(1,761,576.98)	
<b>Fund 11 - COMMUNITY DAYS:</b>					
TOTAL REVENUES	47,400.00	-	-	47,400.00	0
TOTAL EXPENDITURES	46,126.00	19.95	-	46,106.05	0
NET OF REVENUES & EXPENDITURES	1,274.00	(19.95)	-	1,293.95	
<b>Fund 12 - INFRASTRUCTURE FUND:</b>					
TOTAL REVENUES	355,700.00	4,446,039.04	38,300.35	(4,090,339.04)	1250
TOTAL EXPENDITURES	254,000.00	234,158.33	229,500.00	19,841.67	92
NET OF REVENUES & EXPENDITURES	101,700.00	4,211,880.71	(191,199.65)	(4,110,180.71)	
<b>Fund 20 - WATER SYSTEM:</b>					
TOTAL REVENUES	2,210,350.00	1,010,597.58	289,919.59	1,199,752.42	46
TOTAL EXPENDITURES	1,975,669.00	932,672.62	82,114.71	1,042,996.38	47
NET OF REVENUES & EXPENDITURES	234,681.00	77,924.96	207,804.88	156,756.04	
<b>Fund 30 - MFT:</b>					
TOTAL REVENUES	418,074.00	248,837.10	57,090.87	169,236.90	60
TOTAL EXPENDITURES	75,000.00	-	-	75,000.00	0
NET OF REVENUES & EXPENDITURES	343,074.00	248,837.10	57,090.87	94,236.90	
<b>Fund 31 - PERFORMANCE BOND:</b>					
TOTAL REVENUES	413.00	23.13	4.10	389.87	6
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	413.00	23.13	4.10	389.87	
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>					
TOTAL REVENUES	179,024.00	210,918.39	42,265.15	(31,894.39)	118
TOTAL EXPENDITURES	1,000.00	-	-	1,000.00	0
NET OF REVENUES & EXPENDITURES	178,024.00	210,918.39	42,265.15	(32,894.39)	
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>					
TOTAL REVENUES	895,616.00	859,553.26	99.37	36,062.74	96
TOTAL EXPENDITURES	815,765.00	979,579.53	979,029.53	(163,814.53)	120
NET OF REVENUES & EXPENDITURES	79,851.00	(120,026.27)	(978,930.16)	199,877.27	
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>					
TOTAL REVENUES	15.00	8.38	-	6.62	56
TOTAL EXPENDITURES	-	-	-	-	0
NET OF REVENUES & EXPENDITURES	15.00	8.38	-	6.62	
<b>Fund 43 - POLICE PENSION FUND:</b>					
TOTAL REVENUES	478,139.00	400,857.08	104,943.80	77,281.92	84
TOTAL EXPENDITURES	90,000.00	83,094.01	17,436.89	6,905.99	92
NET OF REVENUES & EXPENDITURES	388,139.00	317,763.07	87,506.91	70,375.93	
TOTAL REVENUES - ALL FUNDS	9,044,479.00	11,114,594.75	1,061,749.07	(2,070,115.75)	123
TOTAL EXPENDITURES - ALL FUNDS	7,709,175.00	4,397,575.25	1,710,466.34	3,311,599.75	57
NET OF REVENUES & EXPENDITURES	1,335,304.00	6,717,019.50	(648,717.27)	(5,381,715.50)	

**REVENUE AND EXPENDITURE REPORT FOR GILBERTS VILLAGE**

**PERIOD ENDING 10/31/2021 - DETAIL**

**% Fiscal Year Completed: 50.41**

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		
				MONTH 10/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 01 - GENERAL FUND						
Revenues						
Dept 00 - GENERAL FUND						
01-00-3010	PROPERTY TAX	1,289,930.00	1,257,406.07	71,485.69	32,523.93	97
01-00-3020	PERSONAL PROPERTY REPL TAX	300.00	385.54	154.21	(85.54)	129
01-00-3030	TAX-SALES	281,960.00	240,771.11	40,798.55	41,188.89	85
01-00-3040	TAX-STATE INCOME	766,493.00	511,793.40	98,180.69	254,699.60	67
01-00-3041	STATE LOCAL USE TAX	300,050.00	122,768.95	20,301.41	177,281.05	41
01-00-3043	CANNABIS USE TAX	6,137.00	5,101.46	1,017.51	1,035.54	83
01-00-3060	LICENSE-LIQUOR	11,900.00	900.00	-	11,000.00	8
01-00-3090	PULLTABS & JAR GAMES TAX	848.00	673.54	-	174.46	79
01-00-3100	FEE-BUSINESS REGISTRATION	3,800.00	4,025.00	50.00	(225.00)	106
01-00-3110	FEE-CABLE FRANCHISE	62,350.00	35,308.31	9,643.33	27,041.69	57
01-00-3140	UTIL TAX-ELECTRIC	169,450.00	108,012.58	22,632.07	61,437.42	64
01-00-3150	ULT TAX-GAS	75,000.00	41,212.51	5,258.15	33,787.49	55
01-00-3160	CONTRACTOR REGISTRATION	10,000.00	4,340.00	450.00	5,660.00	43
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000.00	33,963.74	5,691.21	51,036.26	40
01-00-3200	ZBA/PLAN.COMM. HEARINGS	-	1,500.00	-	(1,500.00)	100
01-00-3210	MISCELLANEOUS INCOME	5,000.00	60,367.85	8,470.00	(55,367.85)	1207
01-00-3211	PLANNED USE OF FUND RESERVES	190,245.00	-	-	190,245.00	0
01-00-3220	FINES-COURT	15,000.00	11,501.93	398.00	3,498.07	77
01-00-3230	FINES-OTHER	2,400.00	3,425.00	1,000.00	(1,025.00)	143
01-00-3240	FINES-CODE BUILDING	-	100.00	-	(100.00)	100
01-00-3250	FEES-BUILDING PERMITS	26,288.00	203,659.12	63,380.80	(177,371.12)	775
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500.00	3,430.00	250.00	70.00	98
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188.00	4,850.00	-	10,338.00	32
01-00-3290	RECYCLING LICENSE	2,500.00	-	-	2,500.00	0
01-00-3330	PARK PAVILION RENTAL	175.00	645.00	-	(470.00)	369
01-00-3400	CD INTEREST	3,000.00	103.76	-	2,896.24	3
01-00-3410	INTEREST EARNED	550.00	844.76	277.62	(294.76)	154

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2021-22 BUDGET	YTD BALANCE 10/31/2021	MONTH 10/31/2021	AVAILABLE BALANCE	% BDGT USED
01-00-3440	PARK IMPACT FEES	42,420.00	124,456.00	45,016.00	(82,036.00)	293
01-00-3451	GILBERTS POLICE REPORT REQUEST	200.00	205.00	40.00	(5.00)	103
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500.00	-	-	7,500.00	0
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800.00	373.68	-	8,426.32	4
01-00-3480	ANTENNA RENTAL	65,380.00	32,689.86	2,592.00	32,690.14	50
01-00-3500	GRANT REVENUE	5,334.00	548,942.72	-	(543,608.72)	10291
01-00-3530	VACANT BUILDING REGISTRATION	380.00	-	-	380.00	0
01-00-3540	RAFFLE LICENSE	70.00	-	-	70.00	0
01-00-3550	FOOD VENDOR REGISTRATION	-	15.00	-	(15.00)	100
01-00-3560	GARBAGE HAULER LICENSE	800.00	-	-	800.00	0
01-00-3580	VIDEO GAMING	65,000.00	80,973.73	13,352.41	(15,973.73)	125
01-00-3590	VIDEO GAMING LICENSE	1,050.00	-	-	1,050.00	0
01-00-3630	MUNICIPAL IMPACT FEE	41,250.00	36,142.16	5,128.00	5,107.84	88
Total Dept 00 - GENERAL FUND		3,565,248.00	3,480,887.78	415,567.65	84,360.22	98
Dept 07 - ENHANCED DUI PROGRAM						
01-07-3007	ENHANCED DUI- DUI TOWING	1,000.00	-	-	1,000.00	0
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000.00	2,000.00	-	1,000.00	67
Total Dept 07 - ENHANCED DUI PROGRAM		4,000.00	2,000.00	-	2,000.00	50
Dept 08 - GARBAGE HAULING						
01-08-3018	GARBAGE REVENUE	847,000.00	432,414.43	106,817.12	414,585.57	51
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000.00	19,622.39	5,717.84	19,377.61	50
01-08-3080	LATE FEES	4,500.00	2,836.19	1,023.23	1,663.81	63
Total Dept 08 - GARBAGE HAULING		890,500.00	454,873.01	113,558.19	435,626.99	51
TOTAL REVENUES		4,459,748.00	3,937,760.79	529,125.84	521,987.21	88
Expenditures						
Dept 01 - ADMINISTRATIVE						
01-01-5010	WAGES-BOARD	24,000.00	11,875.00	2,000.00	12,125.00	49
01-01-5020	WAGES-PLANNING AND ZBA	2,100.00	225.00	-	1,875.00	11
01-01-5030	WAGES-GENERAL	290,405.00	138,994.68	21,872.22	151,410.32	48
01-01-5032	WAGES - OVERTIME	1,000.00	-	-	1,000.00	0
01-01-5040	FICA	17,471.00	9,060.84	1,429.05	8,410.16	52
01-01-5050	MEDICARE	4,086.00	2,119.10	334.22	1,966.90	52

GL NUMBER	DESCRIPTION	ACTIVITY FOR				
		2021-22 BUDGET	YTD BALANCE 10/31/2021	MONTH 10/31/2021	AVAILABLE BALANCE	% BDGT USED
01-01-5051	STATE UNEMPL TAX	8,000.00	1,531.82	-	6,468.18	19
01-01-5052	IMRF	36,238.00	16,464.09	2,742.77	19,773.91	45
01-01-5054	GROUP HEALTH INS	43,579.00	21,157.60	3,532.31	22,421.40	49
01-01-5056	WORKER'S COMP INS	36,172.00	-	-	36,172.00	0
01-01-5060	OPERATING EXPENSE	3,500.00	361.02	24.99	3,138.98	10
01-01-5070	DUES	6,930.00	5,160.25	159.00	1,769.75	74
01-01-5080	LEGAL NOTICES	1,500.00	837.20	-	662.80	56
01-01-5090	COMMUNICATIONS	8,352.00	4,638.70	830.22	3,713.30	56
01-01-5100	POSTAGE	2,300.00	841.02	24.22	1,458.98	37
01-01-5110	PRINTING	7,100.00	-	-	7,100.00	0
01-01-5150	COMMUNITY RELATIONS	7,130.00	2,133.30	567.23	4,996.70	30
01-01-5170	PUBLICATIONS/BROCHURES	120.00	-	-	120.00	0
01-01-5190	RENTAL-EQUIPMENT	6,000.00	1,967.82	425.00	4,032.18	33
01-01-5200	OFFICE SUPPLIES	3,500.00	4,484.34	516.11	(984.34)	128
01-01-5210	NISRA EXPENSE	900.00	-	-	900.00	0
01-01-5220	LEGAL LITIGATION	8,000.00	-	-	8,000.00	0
01-01-5230	LEGAL EXPENSE	65,000.00	38,336.67	6,200.00	26,663.33	59
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500.00	-	-	4,500.00	0
01-01-5240	ACCOUNTING SERVICES	25,000.00	17,680.00	-	7,320.00	71
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000.00	-	-	10,000.00	0
01-01-5270	BANK FEES	175.00	-	-	175.00	0
01-01-5310	INSURANCE LIABILITY	33,872.00	-	-	33,872.00	0
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370.00	-	-	13,370.00	0
01-01-5360	ENGINEERING SERVICES	15,800.00	7,505.00	-	8,295.00	48
01-01-5400	MAINTENANCE EQUIPMENT	600.00	-	-	600.00	0
01-01-5410	MAINTENANCE BUILDING	7,935.00	1,169.65	246.00	6,765.35	15
01-01-5450	CONTRACTUAL SERVICES	28,872.00	27,434.84	12,201.07	1,437.16	95
01-01-5480	CAPITAL EQUIPMENT	40,245.00	16,048.73	14,368.73	24,196.27	40
01-01-5491	EMPLOYEE ENGAGEMENT	1,515.00	978.63	75.89	536.37	65
01-01-5560	VILLAGE PLANNER SERVICES	15,000.00	-	-	15,000.00	0
01-01-5580	TRAINING EXPENSE	14,005.00	600.00	-	13,405.00	4
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000.00	15,171.01	2,166.83	9,828.99	61
01-01-5671	73 INDUSTRIAL INTEREST	17,000.00	9,402.77	1,343.71	7,597.23	55
01-01-8500	TRANSFERS OUT	900.00	-	-	900.00	0
Total Dept 01 - ADMINISTRATIVE		837,172.00	356,179.08	71,059.57	480,992.92	43

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
Dept 02 - POLICE						
01-02-5030	WAGES-POLICE	842,618.00	418,992.10	63,531.50	423,625.90	50
01-02-5031	WAGES - HOLIDAY WORKED	25,000.00	6,925.35	-	18,074.65	28
01-02-5032	WAGES - OVERTIME	15,000.00	21,747.20	2,808.19	(6,747.20)	145
01-02-5040	FICA	54,661.00	26,930.42	3,979.66	27,730.58	49
01-02-5050	MEDICARE	12,784.00	6,298.22	930.74	6,485.78	49
01-02-5052	IMRF	3,599.00	1,936.74	430.38	1,662.26	54
01-02-5054	GROUP HEALTH INS	130,055.00	56,238.82	9,258.06	73,816.18	43
01-02-5058	UNIFORMS	13,100.00	9,079.31	1,171.72	4,020.69	69
01-02-5060	OPERATING EXPENSE	5,750.00	918.92	209.95	4,831.08	16
01-02-5070	DUES	3,645.00	2,415.00	85.00	1,230.00	66
01-02-5080	LEGAL NOTICES	300.00	158.30	-	141.70	53
01-02-5090	COMMUNICATIONS	10,000.00	4,673.82	826.01	5,326.18	47
01-02-5110	PRINTING	500.00	140.45	45.99	359.55	28
01-02-5170	PUBLICATIONS/BROCHURES	150.00	106.00	-	44.00	71
01-02-5180	SMALL TOOLS AND EQUIPMENT	500.00	84.56	84.56	415.44	17
01-02-5200	OFFICE SUPPLIES	2,000.00	2,248.95	387.14	(248.95)	112
01-02-5230	LEGAL EXPENSE	5,500.00	2,400.00	400.00	3,100.00	44
01-02-5300	DISPATCHING	86,571.00	84,771.00	-	1,800.00	98
01-02-5370	GASOLINE & OIL	28,000.00	10,014.05	1,922.78	17,985.95	36
01-02-5390	MAINTENANCE VEHICLES	24,150.00	16,696.78	5,540.75	7,453.22	69
01-02-5400	MAINTENANCE EQUIPMENT	3,000.00	2,233.34	1,360.76	766.66	74
01-02-5410	MAINTENANCE BUILDING	7,560.00	3,017.94	315.76	4,542.06	40
01-02-5450	CONTRACTUAL SERVICES	13,637.00	8,651.65	2,150.64	4,985.35	63
01-02-5480	CAPITAL EQUIPMENT	47,000.00	13,186.74	13,186.74	33,813.26	28
01-02-5570	COMMUNITY RELATIONS	1,500.00	911.10	390.00	588.90	61
01-02-5580	TRAINING EXPENSE	12,500.00	5,725.40	720.00	6,774.60	46
Total Dept 02 - POLICE		1,349,080.00	706,502.16	109,736.33	642,577.84	52
Dept 03 - PUBLIC WORKS						
01-03-5030	WAGES-PPW	236,602.00	118,824.28	18,652.40	117,777.72	50
01-03-5032	WAGES - OVERTIME	14,000.00	154.27	-	13,845.73	1
01-03-5040	FICA	15,538.00	6,981.60	1,112.14	8,556.40	45
01-03-5050	MEDICARE	3,634.00	1,423.18	260.10	2,210.82	39

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
01-03-5052	IMRF	32,228.00	14,919.90	2,339.01	17,308.10	46
01-03-5054	GROUP HEALTH INS	42,289.00	20,395.90	3,373.04	21,893.10	48
01-03-5058	UNIFORMS	1,500.00	-	-	1,500.00	0
01-03-5060	OPERATING EXPENSE	1,150.00	841.24	61.98	308.76	73
01-03-5070	DUES	360.00	360.00	-	-	100
01-03-5090	COMMUNICATIONS	4,000.00	1,933.64	358.79	2,066.36	48
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	978.00	38.60	1,522.00	39
01-03-5190	RENTAL-EQUIPMENT	1,500.00	1,585.00	1,217.00	(85.00)	106
01-03-5251	NPDES PERMITS	3,000.00	1,000.00	-	2,000.00	33
01-03-5260	STREETLIGHTING	38,100.00	17,075.52	2,125.31	21,024.48	45
01-03-5370	GASOLINE & OIL	14,000.00	4,813.41	853.00	9,186.59	34
01-03-5380	SIGNS EXPENSE	12,500.00	11,271.87	-	1,228.13	90
01-03-5390	MAINTENANCE VEHICLES	20,000.00	16,704.66	4,953.48	3,295.34	84
01-03-5400	MAINTENANCE EQUIPMENT	10,000.00	5,195.23	668.35	4,804.77	52
01-03-5410	MAINTENANCE BUILDING	1,600.00	1,691.86	-	(91.86)	106
01-03-5420	MAINTENANCE STREETS	28,000.00	9,241.32	3,544.90	18,758.68	33
01-03-5440	MAINTENANCE GROUNDS	3,000.00	468.44	-	2,531.56	16
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500.00	1,210.96	-	1,289.04	48
01-03-5450	CONTRACTUAL SERVICES	36,518.00	14,295.70	2,231.00	22,222.30	39
01-03-5461	WEATHER SIREN MAINTENANCE	2,500.00	-	-	2,500.00	0
01-03-5480	CAPITAL EQUIPMENT	175,000.00	158,263.00	72,353.00	16,737.00	90
01-03-5580	TRAINING EXPENSE	3,000.00	182.50	-	2,817.50	6
Total Dept 03 - PUBLIC WORKS		705,019.00	409,811.48	114,142.10	295,207.52	58
Dept 04 - BUILDING						
01-04-5030	WAGES-BUILDING	91,574.00	46,071.03	7,033.55	45,502.97	50
01-04-5040	FICA	5,678.00	2,842.68	433.83	2,835.32	50
01-04-5050	MEDICARE	1,328.00	664.82	101.46	663.18	50
01-04-5052	IMRF	5,621.00	2,755.12	425.82	2,865.88	49
01-04-5054	GROUP HEALTH INS	-	19.80	3.30	(19.80)	100
01-04-5058	UNIFORMS	200.00	-	-	200.00	0
01-04-5070	DUES	360.00	-	-	360.00	0
01-04-5090	COMMUNICATIONS	3,000.00	1,460.19	258.97	1,539.81	49
01-04-5110	PRINTING	10,770.00	-	-	10,770.00	0
01-04-5200	OFFICE SUPPLIES	1,000.00	92.08	58.88	907.92	9



GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
01-04-5250	BUILDING PERMIT EXPENSE	2,000.00	-	-		2,000.00	0
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000.00	15,068.50	-		6,931.50	68
01-04-5370	GASOLINE & OIL	1,000.00	452.05	86.56		547.95	45
01-04-5390	MAINTENANCE VEHICLES	2,000.00	-	-		2,000.00	0
01-04-5450	CONTRACTUAL SERVICES	5,500.00	1,869.22	381.67		3,630.78	34
01-04-5580	TRAINING EXPENSE	1,000.00	-	-		1,000.00	0
Total Dept 04 - BUILDING		153,031.00	71,295.49	8,784.04		81,735.51	47
Dept 06 - PARKS							
01-06-5030	REG WAGES	27,717.00	12,163.79	2,082.08		15,553.21	44
01-06-5040	FICA	1,719.00	881.59	129.09		837.41	51
01-06-5050	MEDICARE	402.00	415.81	30.19		(13.81)	103
01-06-5060	OPERATING EXPENSE	250.00	-	-		250.00	0
01-06-5090	COMMUNICATIONS	2,520.00	1,307.57	235.75		1,212.43	52
01-06-5120	UTILITIES	4,200.00	6,955.54	388.41		(2,755.54)	166
01-06-5190	RENTAL-EQUIPMENT	2,500.00	-	-		2,500.00	0
01-06-5211	MAINTENANCE SUPPLIES	1,300.00	595.00	-		705.00	46
01-06-5350	MINOR PARK PROJECTS	1,200.00	-	-		1,200.00	0
01-06-5370	GASOLINE & OIL	600.00	-	-		600.00	0
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQUIP.	500.00	740.98	-		(240.98)	148
01-06-5400	MAINTENANCE EQUIPMENT	6,100.00	1,328.25	-		4,771.75	22
01-06-5410	MAINTENANCE BUILDING	5,700.00	3,709.28	-		1,990.72	65
01-06-5440	MAINTENANCE GROUNDS	2,000.00	761.93	-		1,238.07	38
01-06-5450	CONTRACTUAL SERVICES	4,750.00	723.00	723.00		4,027.00	15
01-06-5480	CAPITAL EQUIPMENT	142,000.00	36,226.20	36,226.20		105,773.80	26
Total Dept 06 - PARKS		203,458.00	65,808.94	39,814.72		137,649.06	32
Dept 07 - ENHANCED DUI PROGRAM							
01-07-5030	WAGES-ENHANCED DUI	8,000.00	-	-		8,000.00	0
01-07-5040	FICA	500.00	-	-		500.00	0
01-07-5050	MEDICARE	116.00	-	-		116.00	0
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	-	-		2,500.00	0
Total Dept 07 - ENHANCED DUI PROGRAM		11,116.00	-	-		11,116.00	0

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
Dept 08 - GARBAGE HAULING							
01-08-5068	GARBAGE HAULING EXPENSE	660,000.00	336,922.85	58,848.45		323,077.15	51
01-08-5078	ADMINISTRATIVE COSTS	27,000.00	-	-		27,000.00	0
01-08-8500	TRANSFERS OUT	90,000.00	-	-		90,000.00	0
Total Dept 08 - GARBAGE HAULING		777,000.00	336,922.85	58,848.45		440,077.15	43
Dept 89 - GPD DOWN STATE PENSION FUND							
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739.00	221,530.81	-		194,208.19	53
Total Dept 89 - GPD DOWN STATE PENSION FUND		415,739.00	221,530.81	-		194,208.19	53
TOTAL EXPENDITURES		4,451,615.00	2,168,050.81	402,385.21		2,283,564.19	49
<b>Fund 01 - GENERAL FUND:</b>							
<b>TOTAL REVENUES</b>		<b>4,459,748.00</b>	<b>3,937,760.79</b>	<b>529,125.84</b>		<b>521,987.21</b>	<b>88</b>
<b>TOTAL EXPENDITURES</b>		<b>4,451,615.00</b>	<b>2,168,050.81</b>	<b>402,385.21</b>		<b>2,283,564.19</b>	<b>49</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>8,133.00</b>	<b>1,769,709.98</b>	<b>126,740.63</b>		<b>(1,761,576.98)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
Fund 11 - COMMUNITY DAYS							
Revenues							
Dept 00 - GENERAL FUND							
11-00-3015	COMMUNITY DAYS DONATIONS	14,000.00	-	-		14,000.00	0
11-00-3210	OTHER INCOME	17,000.00	-	-		17,000.00	0
11-00-3520	VENDOR FEES	3,500.00	-	-		3,500.00	0
11-00-3980	BEVERAGE SALES	12,000.00	-	-		12,000.00	0
11-00-8100	TRANSFERS IN	900.00	-	-		900.00	0
Total Dept 00 - GENERAL FUND		47,400.00	-	-		47,400.00	0
TOTAL REVENUES		47,400.00	-	-		47,400.00	0
Expenditures							
Dept 00 - GENERAL FUND							
11-00-5060	BEVERAGE OPERATIONS	8,466.00	-	-		8,466.00	0
11-00-5070	PERMITS & LICENSES	55.00	-	-		55.00	0
11-00-5079	ADVERTISING / MARKETING	3,670.00	19.95	-		3,650.05	1
11-00-5130	MISCELLANEOUS EXPENSES	410.00	-	-		410.00	0
11-00-5159	ENTERTAINMENT	29,625.00	-	-		29,625.00	0
11-00-5610	EQUIPMENT & SERVICES	3,900.00	-	-		3,900.00	0
Total Dept 00 - GENERAL FUND		46,126.00	19.95	-		46,106.05	0
TOTAL EXPENDITURES		46,126.00	19.95	-		46,106.05	0
<b>Fund 11 - COMMUNITY DAYS:</b>							
<b>TOTAL REVENUES</b>		<b>47,400.00</b>	<b>-</b>	<b>-</b>		<b>47,400.00</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>46,126.00</b>	<b>19.95</b>	<b>-</b>		<b>46,106.05</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,274.00</b>	<b>(19.95)</b>	<b>-</b>		<b>1,293.95</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
Fund 12 - INFRASTRUCTURE FUND							
Revenues							
Dept 00 - GENERAL FUND							
12-00-3011	BOND PROCEEDS	-	4,203,380.35	-		(4,203,380.35)	100
12-00-3031	NON HOME RULE 1% SALES TAX	258,000.00	219,006.90	37,307.71		38,993.10	85
12-00-3050	TAX-ROAD AND BRIDGE	7,600.00	9,163.13	635.59		(1,563.13)	121
12-00-3390	SSA#24 BOND INTEREST	100.00	13,689.50	-		(13,589.50)	13690
12-00-3410	INTEREST EARNED	-	799.16	357.05		(799.16)	100
12-00-8100	TRANSFERS IN	90,000.00	-	-		90,000.00	0
Total Dept 00 - GENERAL FUND		355,700.00	4,446,039.04	38,300.35		(4,090,339.04)	1250
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,446,039.04</b>	<b>38,300.35</b>		<b>(4,090,339.04)</b>	<b>1250</b>
Expenditures							
Dept 00 - GENERAL FUND							
12-00-5360	ENGINEERING SERVICES	20,000.00	-	-		20,000.00	0
12-00-5490	GO BOND PRINCIPAL	225,000.00	225,000.00	225,000.00		-	100
12-00-5491	GO BOND INTEREST	9,000.00	9,158.33	4,500.00		(158.33)	102
Total Dept 00 - GENERAL FUND		254,000.00	234,158.33	229,500.00		19,841.67	92
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>229,500.00</b>		<b>19,841.67</b>	<b>92</b>
<b>Fund 12 - INFRASTRUCTURE FUND:</b>							
<b>TOTAL REVENUES</b>		<b>355,700.00</b>	<b>4,446,039.04</b>	<b>38,300.35</b>		<b>(4,090,339.04)</b>	<b>1250</b>
<b>TOTAL EXPENDITURES</b>		<b>254,000.00</b>	<b>234,158.33</b>	<b>229,500.00</b>		<b>19,841.67</b>	<b>92</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>101,700.00</b>	<b>4,211,880.71</b>	<b>(191,199.65)</b>		<b>(4,110,180.71)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
Fund 20 - WATER SYSTEM						
Revenues						
Dept 00 - GENERAL FUND						
20-00-3022	INCOME - WASTEWATER	750,000.00	434,633.33	121,619.60	315,366.67	58
20-00-3032	INCOME - WATER	850,000.00	497,574.93	145,190.32	352,425.07	59
20-00-3080	LATE FEES	20,000.00	11,945.36	4,440.21	8,054.64	60
20-00-3210	MISCELLANEOUS INCOME	-	70.48	-	(70.48)	100
20-00-3211	PLANNED USE OF FUND RESERVES	549,500.00	-	-	549,500.00	0
20-00-3310	FEE-TAP-ON - WATER	1,700.00	-	-	1,700.00	0
20-00-3360	METER SALES	7,050.00	47,886.96	15,962.32	(40,836.96)	679
20-00-3390	SSA#24 BOND INTEREST	100.00	13,689.51	-	(13,589.51)	13690
20-00-3400	CD INTEREST	4,000.00	131.03	-	3,868.97	3
20-00-3410	INTEREST EARNED	24,000.00	4,512.73	2,707.14	19,487.27	19
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000.00	153.25	-	3,846.75	4
Total Dept 00 - GENERAL FUND		2,210,350.00	1,010,597.58	289,919.59	1,199,752.42	46
TOTAL REVENUES		2,210,350.00	1,010,597.58	289,919.59	1,199,752.42	46
Expenditures						
Dept 10 - WATER SYSTEMS						
20-10-5030	REG. WAGES	188,223.00	90,737.77	12,736.35	97,485.23	48
20-10-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-10-5040	FICA	11,831.00	5,308.19	742.53	6,522.81	45
20-10-5050	MEDICARE	2,767.00	1,241.44	173.66	1,525.56	45
20-10-5052	IMRF	24,540.00	11,378.43	1,597.12	13,161.57	46
20-10-5054	GROUP HEALTH INS	40,873.00	18,447.38	2,932.29	22,425.62	45
20-10-5056	WORKER'S COMP INS	15,502.00	-	-	15,502.00	0
20-10-5058	UNIFORMS	1,000.00	400.00	-	600.00	40
20-10-5070	DUES	450.00	424.92	-	25.08	94
20-10-5080	LEGAL NOTICES	100.00	-	-	100.00	0
20-10-5090	COMMUNICATIONS	7,600.00	3,843.32	744.41	3,756.68	51
20-10-5091	JULIE LOCATE SUPPLIES	500.00	-	-	500.00	0
20-10-5100	POSTAGE	3,250.00	1,464.21	163.03	1,785.79	45
20-10-5110	PRINTING	2,900.00	1,259.65	56.09	1,640.35	43
20-10-5120	UTILITIES	94,000.00	45,300.80	14,706.68	48,699.20	48

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000.00	1,627.76	64.96	4,372.24	27
20-10-5190	RENTAL-EQUIPMENT	500.00	-	-	500.00	0
20-10-5200	OFFICE SUPPLIES	1,000.00	193.15	72.69	806.85	19
20-10-5213	OUTSIDE SERVICES	10,000.00	-	-	10,000.00	0
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000.00	7,039.19	(159.83)	960.81	88
20-10-5281	CHEMICALS	28,600.00	9,950.71	1,014.80	18,649.29	35
20-10-5301	MAINT SUPPLIES-JANTORIAL	450.00	200.00	-	250.00	44
20-10-5310	INSURANCE LIABILITY	21,656.00	-	-	21,656.00	0
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548.00	-	-	8,548.00	0
20-10-5360	ENGINEERING SERVICES	10,000.00	2,366.25	2,366.25	7,633.75	24
20-10-5370	GASOLINE & OIL	3,000.00	1,334.32	178.99	1,665.68	44
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000.00	2,739.82	520.95	7,260.18	27
20-10-5390	MAINTENANCE VEHICLES	3,500.00	476.59	252.62	3,023.41	14
20-10-5410	MAINTENANCE BUILDING	2,000.00	286.58	-	1,713.42	14
20-10-5431	HYDRANT MAINTENANCE	5,000.00	-	-	5,000.00	0
20-10-5450	CONTRACTUAL SERVICES	58,103.00	43,821.51	544.37	14,281.49	75
20-10-5480	CAPITAL EQUIPMENT	554,500.00	335,350.96	-	219,149.04	60
20-10-5510	WATER METERS	31,185.00	23,988.92	1,129.39	7,196.08	77
20-10-5520	LABORATORY TESTING	10,000.00	6,391.86	385.00	3,608.14	64
20-10-5580	TRAINING EXPENSE	3,300.00	28.00	-	3,272.00	1
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000.00	-	-	10,000.00	0
20-10-5652	BRINE HAULING EXPENSES	40,000.00	11,874.42	-	28,125.58	30
20-10-5662	IEPA LOAN-PRINCIPAL	25,826.00	12,850.53	-	12,975.47	50
20-10-5672	IEPA LOAN - INTEREST	7,156.00	3,644.88	-	3,511.12	51
Total Dept 10 - WATER SYSTEMS		1,258,860.00	643,971.56	40,222.35	614,888.44	51
Dept 20 - WASTEWATER SYSTEMS						
20-20-5030	WAGES	179,346.00	82,521.86	10,581.40	96,824.14	46
20-20-5032	WAGES - OVERTIME	7,000.00	-	-	7,000.00	0
20-20-5040	FICA	11,554.00	4,869.16	623.17	6,684.84	42
20-20-5050	MEDICARE	2,703.00	1,138.76	145.74	1,564.24	42
20-20-5052	IMRF	23,964.00	10,348.26	1,326.92	13,615.74	43
20-20-5054	GROUP HEALTH INS	34,731.00	14,786.04	2,175.62	19,944.96	43
20-20-5058	UNIFORMS	800.00	400.00	-	400.00	50
20-20-5090	COMMUNICATIONS	3,800.00	2,009.45	431.59	1,790.55	53

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
20-20-5091	JULIE LOCATE SUPPLIES	400.00	-	-		400.00	0
20-20-5100	POSTAGE	3,250.00	1,360.70	72.87		1,889.30	42
20-20-5110	PRINTING	2,900.00	1,259.66	56.09		1,640.34	43
20-20-5120	UTILITIES	126,000.00	55,930.27	10,184.39		70,069.73	44
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500.00	353.47	(67.52)		2,146.53	14
20-20-5190	RENTAL-EQUIPMENT	1,500.00	900.00	-		600.00	60
20-20-5200	OFFICE SUPPLIES	1,000.00	146.35	72.69		853.65	15
20-20-5213	OUTSIDE SERVICES	15,000.00	-	-		15,000.00	0
20-20-5251	NPDES PERMITS	20,000.00	17,500.00	-		2,500.00	88
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500.00	2,407.95	76.95		6,092.05	28
20-20-5281	CHEMICALS	35,000.00	20,212.78	7,375.18		14,787.22	58
20-20-5301	MAINT SUPPLIES-JANITORIAL	450.00	200.00	-		250.00	44
20-20-5360	ENGINEERING SERVICES	10,000.00	1,018.75	1,018.75		8,981.25	10
20-20-5370	GASOLINE & OIL	4,000.00	1,334.32	178.99		2,665.68	33
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000.00	1,568.84	208.28		13,431.16	10
20-20-5390	MAINTENANCE VEHICLES	4,000.00	460.52	252.61		3,539.48	12
20-20-5410	MAINTENANCE BUILDING	1,000.00	271.58	-		728.42	27
20-20-5450	CONTRACTUAL SERVICES	63,311.00	49,626.60	68.17		13,684.40	78
20-20-5480	CAPITAL EQUIPMENT	66,300.00	1,961.96	-		64,338.04	3
20-20-5520	LABORATORY TESTING	30,000.00	7,110.47	7,110.47		22,889.53	24
20-20-5580	TRAINING EXPENSE	2,800.00	603.00	-		2,197.00	22
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000.00	-	-		10,000.00	0
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000.00	8,400.31	-		21,599.69	28
Total Dept 20 - WASTEWATER SYSTEMS		716,809.00	288,701.06	41,892.36		428,107.94	40
<b>TOTAL EXPENDITURES</b>		<b>1,975,669.00</b>	<b>932,672.62</b>	<b>82,114.71</b>		<b>1,042,996.38</b>	<b>47</b>
<b>Fund 20 - WATER SYSTEM:</b>							
<b>TOTAL REVENUES</b>		<b>2,210,350.00</b>	<b>1,010,597.58</b>	<b>289,919.59</b>		<b>1,199,752.42</b>	<b>46</b>
<b>TOTAL EXPENDITURES</b>		<b>1,975,669.00</b>	<b>932,672.62</b>	<b>82,114.71</b>		<b>1,042,996.38</b>	<b>47</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>234,681.00</b>	<b>77,924.96</b>	<b>207,804.88</b>		<b>156,756.04</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
Fund 30 - MFT						
Revenues						
Dept 00 - GENERAL FUND						
30-00-3410	INTEREST EARNED	120.00	196.51	27.05	(76.51)	164
30-00-3450	MOTOR FUEL TAX	415,954.00	248,563.70	57,063.82	167,390.30	60
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000.00	76.89	-	1,923.11	4
Total Dept 00 - GENERAL FUND		418,074.00	248,837.10	57,090.87	169,236.90	60
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>248,837.10</b>	<b>57,090.87</b>	<b>169,236.90</b>	<b>60</b>
Expenditures						
Dept 00 - GENERAL FUND						
30-00-5462	MFT RESOLUTION	75,000.00	-	-	75,000.00	0
Total Dept 00 - GENERAL FUND		75,000.00	-	-	75,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>Fund 30 - MFT:</b>						
<b>TOTAL REVENUES</b>		<b>418,074.00</b>	<b>248,837.10</b>	<b>57,090.87</b>	<b>169,236.90</b>	<b>60</b>
<b>TOTAL EXPENDITURES</b>		<b>75,000.00</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>343,074.00</b>	<b>248,837.10</b>	<b>57,090.87</b>	<b>94,236.90</b>	



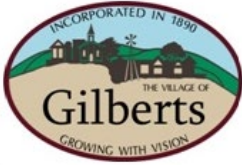
GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	10/31/2021	MONTH	BALANCE	USED
				10/31/2021		
Fund 31 - PERFORMANCE BOND						
Revenues						
Dept 00 - GENERAL FUND						
31-00-3410	INTEREST EARNED	413.00	23.13	4.10	389.87	6
Total Dept 00 - GENERAL FUND		413.00	23.13	4.10	389.87	6
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>23.13</b>	<b>4.10</b>	<b>389.87</b>	<b>6</b>
<b>Fund 31 - PERFORMANCE BOND:</b>						
<b>TOTAL REVENUES</b>		<b>413.00</b>	<b>23.13</b>	<b>4.10</b>	<b>389.87</b>	<b>6</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>413.00</b>	<b>23.13</b>	<b>4.10</b>	<b>389.87</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
Fund 34 - TIF#1 CENTRAL REDEVELOPMENT							
Revenues							
Dept 00 - GENERAL FUND							
34-00-3010	PROPERTY TAX	178,659.00	210,603.60	42,217.47		(31,944.60)	118
34-00-3410	INTEREST EARNED	365.00	314.79	47.68		50.21	86
Total Dept 00 - GENERAL FUND		179,024.00	210,918.39	42,265.15		(31,894.39)	118
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>210,918.39</b>	<b>42,265.15</b>		<b>(31,894.39)</b>	<b>118</b>
Expenditures							
Dept 00 - GENERAL FUND							
34-00-5061	ADMINISTRATIVE FEES	1,000.00	-	-		1,000.00	0
Total Dept 00 - GENERAL FUND		1,000.00	-	-		1,000.00	0
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>		<b>1,000.00</b>	<b>0</b>
<b>Fund 34 - TIF#1 CENTRAL REDEVELOPMENT:</b>							
<b>TOTAL REVENUES</b>		<b>179,024.00</b>	<b>210,918.39</b>	<b>42,265.15</b>		<b>(31,894.39)</b>	<b>118</b>
<b>TOTAL EXPENDITURES</b>		<b>1,000.00</b>	<b>-</b>	<b>-</b>		<b>1,000.00</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>178,024.00</b>	<b>210,918.39</b>	<b>42,265.15</b>		<b>(32,894.39)</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
				MONTH 10/31/2021			
Fund 35 - TIF#2 HIGGINS ROAD IND. PARK							
Revenues							
Dept 00 - GENERAL FUND							
35-00-3010	PROPERTY TAX	894,966.00	859,064.78	-		35,901.22	96
35-00-3410	INTEREST EARNED	650.00	488.48	99.37		161.52	75
Total Dept 00 - GENERAL FUND		895,616.00	859,553.26	99.37		36,062.74	96
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>859,553.26</b>	<b>99.37</b>		<b>36,062.74</b>	<b>96</b>
Expenditures							
Dept 00 - GENERAL FUND							
35-00-5061	ADMINISTRATIVE FEES	10,550.00	550.00	-		10,000.00	5
35-00-5071	TIF NOTE INTEREST	288,215.00	316,529.53	316,529.53		(28,314.53)	110
35-00-5081	TIF NOTE PRINCIPAL	517,000.00	662,500.00	662,500.00		(145,500.00)	128
Total Dept 00 - GENERAL FUND		815,765.00	979,579.53	979,029.53		(163,814.53)	120
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>979,579.53</b>	<b>979,029.53</b>		<b>(163,814.53)</b>	<b>120</b>
<b>Fund 35 - TIF#2 HIGGINS ROAD IND. PARK:</b>							
<b>TOTAL REVENUES</b>		<b>895,616.00</b>	<b>859,553.26</b>	<b>99.37</b>		<b>36,062.74</b>	<b>96</b>
<b>TOTAL EXPENDITURES</b>		<b>815,765.00</b>	<b>979,579.53</b>	<b>979,029.53</b>		<b>(163,814.53)</b>	<b>120</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>79,851.00</b>	<b>(120,026.27)</b>	<b>(978,930.16)</b>		<b>199,877.27</b>	

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		BUDGET	10/31/2021	MONTH	BALANCE	USED
				10/31/2021		
Fund 40 - DRUG FORFEITURE PD ACCOUNT						
Revenues						
Dept 00 - GENERAL FUND						
40-00-3410	INTEREST EARNED	15.00	8.38	-	6.62	56
Total Dept 00 - GENERAL FUND		15.00	8.38	-	6.62	56
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	<b>56</b>
<b>Fund 40 - DRUG FORFEITURE PD ACCOUNT:</b>						
<b>TOTAL REVENUES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	<b>56</b>
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>15.00</b>	<b>8.38</b>	<b>-</b>	<b>6.62</b>	

GL NUMBER	DESCRIPTION	2021-22 BUDGET	YTD BALANCE 10/31/2021	ACTIVITY FOR		% BDGT USED
				MONTH 10/31/2021	AVAILABLE BALANCE	
Fund 43 - POLICE PENSION FUND						
Revenues						
Dept 00 - GENERAL FUND						
43-00-3421	UNREALIZED GAIN/LOSS	-	140,976.23	99,073.34	(140,976.23)	100
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739.00	221,530.81	-	194,208.19	53
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400.00	38,350.04	5,870.46	24,049.96	61
Total Dept 00 - GENERAL FUND		478,139.00	400,857.08	104,943.80	77,281.92	84
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>400,857.08</b>	<b>104,943.80</b>	<b>77,281.92</b>	<b>84</b>
Expenditures						
Dept 00 - GENERAL FUND						
43-00-5321	PROFESSIONAL FEES	-	11,205.51	2,436.89	(11,205.51)	100
43-00-5509	PENSION EXPENSES	90,000.00	71,888.50	15,000.00	18,111.50	80
Total Dept 00 - GENERAL FUND		90,000.00	83,094.01	17,436.89	6,905.99	92
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>83,094.01</b>	<b>17,436.89</b>	<b>6,905.99</b>	<b>92</b>
<b>Fund 43 - POLICE PENSION FUND:</b>						
<b>TOTAL REVENUES</b>		<b>478,139.00</b>	<b>400,857.08</b>	<b>104,943.80</b>	<b>77,281.92</b>	<b>84</b>
<b>TOTAL EXPENDITURES</b>		<b>90,000.00</b>	<b>83,094.01</b>	<b>17,436.89</b>	<b>6,905.99</b>	<b>92</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>388,139.00</b>	<b>317,763.07</b>	<b>87,506.91</b>	<b>70,375.93</b>	
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>9,044,479.00</b>	<b>11,114,594.75</b>	<b>1,061,749.07</b>	<b>(2,070,115.75)</b>	<b>123</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>7,709,175.00</b>	<b>4,397,575.25</b>	<b>1,710,466.34</b>	<b>3,311,599.75</b>	<b>57</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,335,304.00</b>	<b>6,717,019.50</b>	<b>(648,717.27)</b>	<b>(5,381,715.50)</b>	



*Village of Gilberts*

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**To:** Village President and Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** November 16, 2021 Village Board Meeting  
**Re:** Item 5.A: A Resolution Amending an Agreement with Jetco Ltd. for Maintenance and Painting of the Indian Trails Water Tower

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Pursuant to Board consensus at the November 2, 2021 Village Board meeting, included for approval is a Resolution to amend the agreement with Jetco Ltd. to provide an increase of \$2,100 to cover the modified font selection.

**VILLAGE OF GILBERTS**

**RESOLUTION 29-2021**

**A RESOLUTION APPROVING AN AMENDED AGREEMENT WITH JETCO LTD. FOR MAINTENANCE AND PAINTING OF THE INDIAN TRAILS WATER TOWER IN AN AGGREGATE AMOUNT NOT TO EXCEED \$217,100**

**WHEREAS**, the on October 5, 2021, the Village of Gilberts (“Village”) passed Resolution 23-2021 approving and agreement with Jetco Ltd. for maintenance and painting of the Indian Trails Water Tower in an aggregate amount not to exceed \$215,000; and

**WHEREAS**, the Village and Jetco desire to amend the contract to provide for a modified font on the water tower; and

**WHEREAS**, the change order is in the amount of \$2,100 for a total amended contract price of \$217,100; and

**THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS**, as follows:

**Section 1. Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

**Section 2. Approval; Authorization.** The Village Board of Trustees hereby authorizes the Village Administrator to execute an amended agreement with Jetco Ltd. for maintenance and painting of the Indian Trails Water Tower in an aggregate amount not-to-exceed \$217,100.

**Section 3. Effective Date.** This Resolution shall be in full force and effect after its approval in the manner provided by law.

**PASSED BY VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2021.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dave LeClercq	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Justin Redfield	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Brandon Coats	_____	_____	_____	_____

President Guy Zambetti \_\_\_\_\_

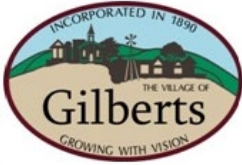
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

\_\_\_\_\_  
Village President, Guy Zambetti

(SEAL)

ATTEST: \_\_\_\_\_  
Courtney Baker, Village Clerk





## Village of Gilberts

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**To:** Village President and Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** November 16, 2021 Village Board Meeting  
**Re:** Item 6.A: Discussion Regarding Building Department Inspections and Permit Review Beginning January 2022

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### **Follow Up**

At the November 2, 2021 Village Board meeting, a first discussion regarding the potential utilization of SAFEbuilt for the Village building plan review and inspection services was held. Subsequently, staff has continued to work with SAFEbuilt personnel on details of the scope of services and on the financials over the past week. On November 16, 2021, SAFEbuilt representatives, including the chief building official who SAFEbuilt would assign to the Village will be in attendance to introduce themselves and offer a brief overview of their overall approach to plan reviews, inspections and how they work with permit applicants throughout the process.

### **Background**

Due to an upcoming retirement, the Village's building inspection and code enforcement position will be vacant. Village staff has been assessing the options for streamlining and increasing the efficiency of the building department.

Currently, the Village employs a part-time building inspector who conducts plan reviews and provides inspection services for all plan reviews and inspections not otherwise requiring a specific state license. Supplementing the building inspector position are three third-party contracted firms, one which provides building plan reviews and plumbing/sewer inspections, a second which provides review of fire systems, and a third providing grading and topographical/foundation review against approved engineering plans. The Village also employs a full-time building permit clerk who performs all building administrative functions, coordinates with contractors and residents for inspection scheduling and issues a limited number of building permits over the counter (e.g., water heaters, roofing, residential HVAC).

Having taken certain steps to streamline processes within the building department, Village staff is continuing to explore ways to further enhance the building permit process for residents and businesses. An exploration of alternatives and conversations with fellow municipalities led the Village to consider the potential of utilizing an outside service for comprehensive building department services, specifically SAFEbuilt. [SAFEbuilt](#) is a third-party community development services provider of full-service building department services, building officials, inspection services, plan review and code compliance. The Village would utilize SAFEbuilt to consolidate all current third-party provided building services under one provider and conduct all building and permit plan reviews as well as all required inspection services. Please note, the full-time building permit clerk position would be retained and continue to perform the same functions while also serving as the primary link between the Village, SAFEbuilt and the community.

Contractors and permit applicants would also have access to the primary Building Official and inspectors for technical or project specific questions.

With SAFEbuilt, the Village would be assigned a primary building official who would have established weekly office hours as well as reachable via cell phone at other times. The inspector team serving Gilberts would also remain the same. This stability in staffing will allow the Village and community to develop a working relationship with the core team serving the Village. SAFEbuilt staff are credentialed within their respective areas of expertise by the International Code Council and/or respective professional licensing organization. Additionally, many of the SAFEbuilt staff have prior local government experience. SAFEbuilt currently provides building department services for about 50 communities in Illinois, including Hampshire, Barrington, Schaumburg and Glenview. Having a larger presence and workforce also means SAFEbuilt has an ability to be scalable to meet building service demand while maintaining high levels of service provision.

With respect to service provision, SAFEbuilt will uphold high standards of timely and professional customer service. In some instances, SAFEbuilt will be able to provide same-day or next-day turnaround for simple permits. More intensive permit applications, such as new residential, commercial or industrial construction would be completed within 5 to 20 business days depending on the scope of the project. By continuing to serve as the primary point of contact for permit applicants the Village will be able to accurately track performance to ensure high standards of customer service are upheld. With weekly office hours by the primary building official, staff will have regular contact and the ability to address any concerns in an efficient manner.

SAFEbuilt would also be able to provide next-day inspection services if the request is submitted to the Village by 4:00 p.m. the day prior. One option that the Village offers currently that SAFEbuilt has can accommodate is specific inspection times. However, similar to current service provision, the request may or may not be able to be accommodated depending on pre-existing inspection schedules. SAFEbuilt is also able to provide code enforcement services at an hourly rate with a minimum per week hour commitment. Currently under discussion with SAFEbuilt is the ability to utilize economies of scale and share code enforcement hours with neighboring communities who also use SAFEbuilt to reduce the minimum hour per week threshold.

The Village is currently in ongoing negotiations with SAFEbuilt regarding the final costs of the proposed service provision. The common approach is a revenue sharing approach wherein SAFEbuilt receives a percentage of all permit fee revenue and the Village retains the balance. A switch to SAFEbuilt would also see an expense savings with the elimination of the part-time building inspector salary as well as some pass-through expenses for certain inspections (e.g., grading, topographical). Included in the negotiations at present are some specific targeted adjustments to the building permit fee schedule, which has not had an adjustment in over 11 years. However, please note the adjustments under consideration would not place the Village at a competitive disadvantage relative to neighboring communities. Rather, the adjustments would ensure the Village is more on par with our neighbors and the Village would always retain the ability during Annexation Agreement discussions to set building permit fees at negotiated rates with the Developer. Furthermore, any potential agreement with SAFEbuilt will be based on a term of one-year with one-year renewals. This allows both parties regular intervals at which to reassess the business relationship.

### **Feedback and Discussion**

SAFEbuilt does offer the Village several advantages including service provision consolidation, scalability and economies of scale, and Village staff would recommend continuing discussions with SAFEbuilt. However, staff is also looking for general Board feedback on utilizing SAFEbuilt in the manner outlined above. Should the Village continue forward, staff would look to finalize contract specifics and begin transitional meetings between the SAFEbuilt team and the current part-time building inspector and permit clerk over the next 2 months. The Village would also provide SAFEbuilt access to the Village's BS&A building module and field inspection module which is where all permit application information is stored by the Village.

## LIST OF SERVICES

### 1. LIST OF SERVICES

#### Building Official Services

- ✓ Be a resource for Consultant team members, Municipal staff, and applicants
- ✓ Help guide citizens through the complexities of the codes in order to obtain compliance
- ✓ Monitor changes to the codes including state or local requirements and determine how they may impact projects in the area and make recommendations regarding local amendments
- ✓ Provide Building Code interpretations for final approval
- ✓ Provide training for our inspectors on Municipality adopted codes and local amendments as needed
- ✓ Oversee certificate of occupancy issuance to prevent issuance without compliance of all departments
- ✓ Attend staff and council meetings as mutually agreed upon
- ✓ Responsible for reporting for Municipality – frequency and content to be mutually agreed upon
- ✓ Responsible for client and applicant satisfaction
- ✓ Issue stop-work notices for non-conforming activities related to provided services – as needed

#### Building, Electrical, Plumbing, Mechanical Inspection Services

- ✓ Consultant utilizes an educational, informative approach to improve the customer's experience.
- ✓ Perform code compliant inspections to determine that construction complies with approved plans
- ✓ Meet or exceed agreed upon performance metrics regarding inspections
- ✓ Provide onsite inspection consultations to citizens and contractors while performing inspections
- ✓ Return calls and emails from permit holders in reference to code and inspection concerns
- ✓ Identify and document any areas of non-compliance
- ✓ Leave a copy of the inspection ticket and discuss inspection results with site personnel

#### Plan Review Services

- ✓ Provide plan review services electronically or in the traditional paper format
- ✓ Review plans for compliance with adopted building codes, local amendments or ordinances
- ✓ Be available for pre-submittal meetings by appointment
- ✓ Coordinate plan review tracking, reporting, and interaction with applicable departments
- ✓ Provide feedback to keep plan review process on schedule
- ✓ Communicate plan review findings and recommendations in writing
- ✓ Return a set of finalized plans and all supporting documentation
- ✓ Provide review of plan revisions and remain available to applicant after the review is complete

#### Code Enforcement Services

- ✓ Customize services in compliance with applicable Municipal code and ordinance requirements
- ✓ Proactively work with Municipality and its citizens to maintain a safe and desirable community
- ✓ Respond to and investigate code violations as provided/requested in writing by a municipal official
- ✓ Post violation notices and provide initial citizen notifications and follow-up inspections
- ✓ Address specific code enforcement issues at the direction of Municipality
- ✓ Provide monthly written reports
- ✓ Assist in the preparation of cases for court appearances and attend meetings as requested
- ✓ Provide professional recommendations for code revisions – as needed
- ✓ Make presentations to Municipal boards as requested
- ✓ Provide agreed upon reports to demonstrate our performance against set measurements

#### Reporting Services

- ✓ Consultant will work with Municipality to develop a mutually agreeable reporting schedule and format

November 2, 2021 Village Board Meeting  
 Building Department Inspections and Permit Review Beginning January 2022 - 5

2. COMMUNITY CORE SOLUTIONS TERMS AND CONDITIONS

- ✓ Provide Community Core in accordance with the terms and conditions of Exhibit C.

3. MUNICIPAL OBLIGATIONS

- ✓ Municipality will provide Consultant with a list of requested inspections and supporting documents
- ✓ Municipality will intake plans and related documents for pick up by Consultant or submit electronically

4. TIME OF PERFORMANCE

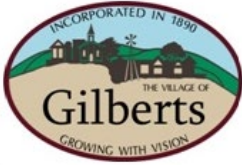
- ✓ Consultant will perform Services during normal business hours excluding Municipal holidays
- ✓ Building Official will be on-site at the Municipal offices as mutually agreed upon
- ✓ Inspectors will be dispatched daily
- ✓ Consultant representative(s) will be available by cell phone and email

Deliverables			
<b>INSPECTION SERVICES</b>	Inspections requested before 4:00 p.m. completed the following business day		
<b>PRE-SUBMITTAL MEETINGS</b>	Provide pre-submittal meetings to applicants by appointment		
<b>PLAN REVIEW TURNAROUND TIMES</b>	Provide comments within the following timeframes: Day 1 = first full business day after receipt of plans and all supporting documents		
	<u>Project Type:</u>	<u>First Comments</u>	<u>Second Comments</u>
	✓ Single-family within	5 business days	5 business days or less
	✓ Multi-family within	10 business days	5 business days or less
	✓ Small commercial within (under \$2M in valuation)	10 business days	5 business days or less
	✓ Large commercial within	20 business days	10 business days or less

5. FEE SCHEDULE

- ✓ Beginning January 01, 2023 and annually thereafter, the hourly rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the “CPI”) for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

<b>Service Fee Schedule:</b>	
Inspection Services • Permits issued prior to service start date	Under Discussion
Inspection Services • Permits issued after service start date • Building, Mechanical, Plumbing, Electrical	Under Discussion
Plan Review Services • Residential and Commercial	Under Discussion
Code Enforcement Inspector	Under Discussion
As-Needed Code Enforcement Supervisor	Under Discussion
Building Official Services	Under Discussion
After Hours/Emergency Inspection Services	Under Discussion
Non-Permitted Activity (by request only)	Under Discussion
Hourly time tracked will start when Consultant checks in at Municipality or first inspection site.	



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**To:** Village President and Board of Trustees  
**From:** Brian Bourdeau, Village Administrator  
**Date:** November 16, 2021 Village Board Meeting  
**Re:** Item 6.B: Discussion Regarding an Update to the Village's Comprehensive Plan

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### **Background**

A Comprehensive Plan is a long-term, guiding document that describes a community's vision for physical, social and economic developments. Comprehensive planning is not new to the Village of Gilberts. The Village has utilized Comprehensive Plans going back to 1983. In 1983, the Village adopted a plan which was later amended in 1989 with a new Comprehensive Plan being adopted in 1991. The most recent Comprehensive Plan was adopted in 2003. Over the past 18 years since the most recent adopted Comprehensive Plan, physical land use, social trends and the general economy has evolved substantially. While not regulatory in nature, a Comprehensive Plan can inform both public Village decisions such as budgetary and land use choices as well as serve as a communication tool to the private sector about what the Village hopes to see in the future.

In keeping with the Village's moto of "*Growing with Vision*," the Village is seeking to begin the process and conversation of updating and ultimately adopting a new Comprehensive Plan. The Village has reached out to Teska Associates for assistance with developing the new Comprehensive Plan. Teska is a comprehensive community and economic development, and land planning firm serving the northern Illinois area since 1975. The firm has vast experience in developing Comprehensive Plans including Lockport, Rolling Meadows, Deer Park, Round Lake, Warrenville, Wilmette, Wood Dale, Zion and Frankfort. Teska can also provide assistance and has worked with the Village's Attorney in other communities with zoning ordinance (e.g. Unified Development Ordinance) updates. While updates to the UDO are not directly within the scope of the Comprehensive Plan process, recommendations for updates to the UDO may come through as part of an implementation of the Comprehensive Plan.

### **General Overview of the Comprehensive Plan Process**

The comprehensive planning process is an approximately 12-month process. The overall project will be guided by a Comprehensive Plan Steering Committee, to be selected by the Village. Over the course of the project, the consultant will not only gather key community and market data but also focus heavily on public engagement including key person interviews and focus groups. A larger community workshop would also be held. The workshop would be an interactive event involving citizens and stakeholders in sharing community history, common interests, understanding of how people enjoy Gilberts, and their hopes for the Village's future. Ultimately, all the work will be presented and considered at a Public Hearing before the Plan Commission which will make a recommendation to the Village Board on the Comprehensive Plan. However, during the process it is contemplated that there will be two Village Board update meetings, with an invitation extended to the Plan Commission to attend, to provide updates on planning process.

Based upon the community goals and vision, current market factors, relevant existing conditions and influences, and any applicable previous planning for certain areas, the Comprehensive Plan also contemplates three sub-areas for focus. These subareas will provide a more in-depth examination that will depict future land use, existing and proposed roadways, possible roadway access points, urban design ideas and development policies for the areas. The focus of the subareas and the concept plans is to define the type of future development appropriate for each area and how that development fits in with the trend of nearby development. Determinations about appropriate land use would be developed based upon market conditions, Village goals, economic development potential and trend of development. For the Village of Gilberts' Comprehensive Plan, the three proposed subareas would be as follows:

- A) Illinois Route 72 from the eastern boundary of Gilberts to the Union Pacific Railroad on the west, with a focus on the intersection of IL Route 72 and Tyrrell Road.
- B) Illinois Route 72 from where the roadway crosses I-90 on the east to the west end of the Village's planning jurisdiction, with a focus on the intersection of Route 72 and Big Timber Road.
- C) The unincorporated area at the southwest quadrant of Galligan and Huntley Roads.

Included below is a general outline of the content and recommendations that will be seen in the final Comprehensive Plan document:

#### Land Use and Community Character

The plan will provide recommendations related to land use and potential site redevelopment designs, along corridors and subareas in the planning area. Recommendations will include open space and environmental aspects of the Village. Combined with plans for transportation, particularly those related to walking and biking, this aspect of the plan touches on ways to support an active and healthy community. Recommendations may include streetscape elements such as signage, landscaping, wayfinding lighting, parkways, public art, commercial design guidelines, and pedestrian and bicycle amenities. The plan will include recommendations for zoning ordinance revisions that would be necessary to implement the comprehensive plan.

Plans for subareas will be included in this element and highlight issues and opportunities related to development opportunities.

#### Transportation and Mobility

Recommendations for a sustainable, balanced, and connected transportation system will be developed, incorporating any existing plans. These recommendations will consider not just travel by car, but on foot, and by bike. By looking at a variety of transportation modes, the plan can consider complete street concepts that look at ensuring attentiveness to non-motorized forms of transportation.

#### Economic Development

The plan will provide recommendations regarding residential, retail / commercial, and industrial uses. Recommendations will be based on observed market trends and balanced against community goals to build an economic development approach that can sustain the Village. Recommendations will consider Gilberts' competitiveness in the regional economy include opportunities for future development and redevelopment, identifying unique development issues and potentials in the Village.

Community Facilities, Programs and Services

Recommendations identified through the planning process regarding community programs and services will be provided. Any opportunities for intergovernmental cooperation (such as intergovernmental agreements) or sharing of services will be noted for consideration.

Plan Implementation

Community enhancement tasks outlined in the plan will be summarized into implementation initiatives in this section of the plan. Actions will be defined and strategically prioritized as either near-term, mid-term or long-term actions. The implementation element will include projects as may relate to buildings, transportation, or public space improvements.

The last topic, Plan Implementation, is particularly poignant, as initiatives outlined in Plan Implementation will be incorporated and revisited as goals during the budget process and for capital planning purposes. Recommendations provided in the plan may also help guide changes to the Village's UDO to align the Village's zoning regulations with the goals of the Comprehensive Plan. The Comprehensive Plan, when completed, will become a living document that Village staff and the Board will continue to actively use to guide goal setting, development and land use, and future capital planning. In fact, the three most critical points where a Comprehensive Plan is most beneficial is during the annual budget, when development opportunities occur and often times with grant applications. The overall investment in the project, including the three subareas of focus, is approximately \$65,000. Given the duration of the project, the cost would be split between two Village fiscal years. The Village would use anticipated current year surplus dollars or reserves to fund this investment.