



Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

www.villageofgilberts.com

VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, April 20, 2021 - 7:00 p.m. - Village Hall Board Room

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://zoom.us/j/95098613423>

Meeting ID: 950 9861 3423

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at info@villageofgilberts.com. Any comments received by 5 pm on April 20, 2021 will be submitted into the record of the meeting.

ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLIEGENCE
2. ROLL CALL / ESTABLISH QUORUM
3. PUBLIC COMMENT*
4. ITEMS FOR DISCUSSION
 - A. Presentation and Discussion by YMCA on Programming Offered in the Village of Gilberts
 - B. FY2022 Draft Budget
5. STAFF REPORTS
6. TRUSTEES' REPORTS
7. PRESIDENTS' REPORT
8. EXECUTIVE SESSION*
9. ADJOURNMENT

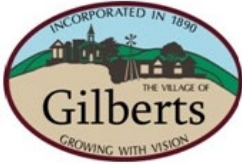
*Executive Session Information

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2 (c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

*Public Comment Policy

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act

(ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.

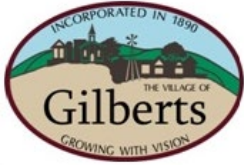


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To: Village President and Board of Trustees
From: Brian Bourdeau, Village Administrator
Date: April 20, 2021 Committee of the Whole
Re: Item 4.A: Presentation and Discussion by YMCA on Programming Offered in the Village of Gilberts

The YMCA has a long history of providing summer camps and youth sports programming activities in the Village of Gilberts. At the April 20, 2021 Committee of the Whole, Trisha Morgan, Youth and Family Manager, Golden Corridor YMCA – Taylor Branch, and Zach Bomkamp, Recreation and Healthy Living Manager will be in attendance to present and speak with the Board about the YMCA programming activities serving the Village of Gilberts.



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To: President Zirk and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: April 20, 2021 Committee of the Whole
Re: Item 4.B: FY2022 Draft Budget Presentation - Updated

The FY2022 Budget is included for discussion on the April 20, 2021 Committee of the Whole to provide an additional opportunity to review any questions or concerns as we prepare for the public hearing and adoption on April 27, 2021.

There have been no changes to the budget numbers since the April 13 Village Board meeting.

On behalf of Village Staff, we are pleased to present a draft Fiscal Year 2022 (FY2022) Budget for Village Board consideration and discussion. The FY2022 Budget as presented represents a balanced budget while continuing an emphasis on capital and building infrastructure investment.

Upon conclusion of the March 16 and 23, 2021 Budget discussions, the following changes were made based on board feedback in addition to other concerns that have come up.

General Fund

- 01-01-5580 Training Expense was lowered to \$4,000 to account for lower costs to implement new software installation.
- 01-02-5580 Training Expense added \$2,000 due to supply constrictions and increased demand for training ammunition which is resulting in higher costs in the overall market.
- 01-03-5480 Capital Equipment:
 - New Peterbilt truck lowered to \$60,000. Original BS&A report contemplated a two-year savings plan; however, as noted in the transmittal, staff is recommending this be done on a three-year time horizon.
 - Added \$11,000 to electrify village entrance signs based on Board consensus at the March 23, 2021 Village Board meeting.
- 01-04-5390 Maintenance Vehicles: Removed \$9,500 for body work repairs. This is related to the Building Department truck. Due to the age of the truck, repair cost is estimated to be close to or in excess of the vehicle value. The truck is still usable and safe at this time and staff is exploring the most cost-effective solution.
- 01-06-5480 Capital Equipment:
 - \$85,000 Memorial lot paving is planned to be paid out of Park Impact Fees based on previous consensus.
 - \$45,000 Waitcus Park improvements (playground) are planned to be paid out of FY 2021 surplus, which is represented in the FY2022 Budget as a Planned Use of Fund Reserves.
 - The proposed new baseball field at Town Center Park is not included in the FY2022 Budget at this time, while the Village Board continues deliberations regarding park field use and reservations. Following adoption of the budget, the Board may consider a budget amendment to add the field. As a

significant portion, if not all, of the expense is anticipate to be funded by Municipal/Park Impact, this addition would not have an appreciable impact on the overall General Fund budget.

- Net of revenues / expenses Fund 01: \$17,753

Water Fund

- 20-10-5110 Printing added \$300 to match description and amount in wastewater
- 20-20-5480 Capital Equipment added \$3,300 to new fence at Melody lift station to more accurately capture the anticipated total cost.
- Net of revenues / expenses Fund 20: \$230,081

No other changes were made in any other funds.

For reference, the previous transmittal is included below:

Overview of the Fiscal Year 2022 Budget

The Fiscal Year 2022 Budget continues to seek efficiencies through the enhanced use of technology, notably the Village's financial software, BS&A and optimizing staff utilization.

- Personnel:
 - A 2.5% wage adjustment as required by the CBA is included in the proposed budget. The same adjustment for all other personnel is also contemplated in the draft as presented.
 - Slight increases are also contemplated for Group Health Insurance. The Village anticipates receiving final rates late March which may require an adjustment to the budget.
 - Police Pension Fund contribution of \$415,739. This represents 100% of the actuarial recommended contribution.
- Goals
 - Develop and implement a revised performance appraisal tool and conduct annual reviews utilizing the new tool. Focus: Human Resources – Employee Development
 - In conjunction with the performance appraisal tool, develop and implement a formal written training program for new and existing employees. Training program should take into account not only current training needs but future training needs and opportunities. Plan should set forth future goals that can be quantified; for example, setting a minimum number of training hours per employee per year. The plan should also take into account employee requested training and training focused on soft skills. Focus: Human Resources – Employee Development and Training
 - Develop and implement a storm sewer & sanitary sewer cleaning program defining priority areas, rotating schedule, and practical portion. Program should also include training program for new employees and continued refresher courses for current employees. This program should be shared and crafted between both divisions taking into account current Village equipment, current Village infrastructure and future Village infrastructure. Plan should allow for quantifiable goal setting for the future; for example, setting a minimum linear footage for yearly cleaning. Focus: Village Infrastructure – Maintenance Program

- Develop and implement an open ditch maintenance program. This program should include inter-governmental agreements with other agencies if necessary or required. This program should take into account outside contractual services needed on a yearly basis and develop in coordination with the Village’s Stormwater Consultant a priority basis for areas in need of maintenance. The program should also create a plan for future areas and a regular maintenance schedule to prevent any reoccurring storm water issues to keep in best practice. Focus: Village Infrastructure – Maintenance Program
- Conduct a utilization analysis of the Village’s electronic storage software, Laserfiche. The Village utilizes Laserfiche to assist in electronic records storage and retention. The purpose of the analysis is to determine how the program can be further leveraged to increase efficiencies and searchability of documents through proper indexing and linkages. The analysis will also explore integration potential with BS&A. Focus: Village Operations – Information Technology

Overview of Projected FY2021 Budget Position

Total Projected Fund Balances

Fund	FY 2021 Year-End Projected Fund Balance	Restricted Funds	Unrestricted Funds
01-GENERAL	\$5,373,498.92	\$2,330,413.00	\$3,043,085.92
20-WATER	\$5,661,842.20	\$307,153.74	\$5,354,688.46

Total Projected Impact Fee Account Balances

	Municipal Impact	Park Impact	Utility Fees
FY 2021 TOTALS	492,250.00	442,420.00	87,000.00

General Fund

The General Fund, as presented, seeks to maintain current operating expenditure levels. Adjustments have been made to accounts to more accurately reflect historical actual amounts. FY2022 revenue projections were developed using a conservative approach and available trend data. With the retirement of the Public Works/Building Inspector, the Village is in need of covering the building inspection functional area either in-house or through a third-party provider. The FY2022 budget does give consideration to the financial impact of this need.

The proposed FY2022 Budget projects a General Fund surplus of \$77,753.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY 2021 Actuals as of 2/28/2021	FY2022 Proposed
Revenue	\$4,343,159	\$4,343,159	\$4,298,815	\$4,559,748
Expenditure	\$4,343,159	\$4,343,649	\$3,508,766	\$4,481,995
Net Funds (Deficit)	\$0.00	(\$459)	\$790,159	\$77,753

The General Fund includes both new and FY2021 carry forward capital projects, which are more fully outlined in the Capital Projects section of the Budget Memo.

Community Days Fund

Fiscal Year 2022 represents the third budget year for the Community Days Fund. The fund is separate and distinct from the General Fund, and will provide for all the necessary accounting for Community Days. The fund has a starting fund balance of \$5,641.

Description	FY2021 Budget	FY2021 Actual as of 2/28/2021	FY2022 Proposed
Revenue	\$45,400	\$900	\$47,400
Expenditure	\$44,685	\$448	\$46,126
Net Funds (Deficit)	\$715	\$452	\$1,274

Public Infrastructure Fund (Road Improvement)

The Public Infrastructure Fund is used as a way to more efficiently track and record revenues and expenditures related to public infrastructure improvements, namely road improvements. The Fiscal Year 2021 Budget provided \$20,000 in funding for planning and engineering services related to the preparation of a larger road program that would begin in FY2022. As the Board may recall the bonds issued in 2011 for the last large road program will be fully paid in December 2021 (FY2022). Administration and Finance are currently working on preparations for the next bond issuance while Public Works and the Village Engineer refine cost estimates. The next road program is anticipated to focus on Timber Trails and Timber Glen with the potential for other roads as funds may allow. The estimated starting fund balance at May 1, 2020 is \$353,000. The fund is anticipated to have a surplus of \$101,700 during FY2022 for a total estimated April 30, 2022 balance of \$454,700.

Description	FY2021 Budget	FY2021 Actual	FY2022 Proposed
Revenue	\$425,364	\$355,120	\$355,700
Expenditure	\$232,600	\$232,600	\$254,000
Net Funds (Deficit)	\$192,764	\$122,520	\$101,700

Water / Wastewater Fund

The FY2022 Water Fund budget is primarily focused on ongoing maintenance for the Water and Wastewater plants. During FY2021, the two wells required by the Conservancy Annexation and Public Improvements agreements have been brought to near full completion and are scheduled to be in full operation by the start of the new FY. Additionally, construction has begun for the Water Treatment Plant Expansion Project and is progressing forward after a slight standstill due to winter weather. Looking forward to FY2022, it is anticipated that both Well 5 and Well 6 will be fully operational and integrated into the Village’s water treatment system and we are also anticipating the completion of the Water Treatment Facility. In anticipation of construction moving forward, the FY2022 Budget includes \$513,500 previously budgeted toward plant upgrades. The Wastewater budget also recommends various capital improvement projects to assist in keeping the plant running efficiently.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY2021 Actual As of 2/28/2021	FY2022 Proposed
Revenue	\$2,275,150	\$2,275,150	\$1,651,090	\$2,210,350
Expenditure	\$2,143,696	\$2,147,401	\$1,156,103	\$1,967,669
Net Funds (Deficit)	\$131,454	\$127,749	\$494,987	\$242,681

Motor Fuel Tax Fund (MFT)

As in previous years, the Village’s annual salt purchase is anticipated to be funded through the MFT Fund. The projected available fund balance of MFT at FY2022 year end is approximately \$1,500,000. MFT revenues received have increased slightly due to the State of Illinois’ imposition of the Transportation Renewal Fund tax. Beyond salt, no other expenses have been budgeted in the MFT Fund for FY2022 with the goal of building fund balance to apply toward a FY2023 road program.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY2021 Actual As of 2/28/2021	FY2022 Proposed
Revenue	\$294,150	\$294,150	\$405,018	\$418,074
Expenditure	\$70,000	\$70,000	\$35,000	\$75,000
Net Funds (Deficit)	\$224,150	\$224,150	\$370,018	\$343,074

Other Funds

Please note, TIF 2 expenses are related to the TIF notes and the Police Pension Fund revenue reflects 100% of the actuarially recommended Village contribution along with estimated employee contributions.

Description	FY2021 Original Budget			FY2022 Proposed		
	TIF 1	TIF 2	Police Pension	TIF 1	TIF 2	Police Pension
Revenue	\$141,000	\$718,300	\$444,908	\$179,024	\$895,616	\$478,139
Expenditure	\$ -	\$617,509	\$28,000	\$ 1,000	\$815,765	\$90,000
Net Funds (Deficit)	\$141,000	\$100,791	\$416,908	\$178,024	\$79,851	\$388,139

FY2022 General Fund Capital Projects

The proposed General Fund projects for FY2022 focus on the development and implementation of longer-range planning for capital acquisitions and projects. The General Fund projects for FY2022 also place a focus on maintaining Village facilities, structures and enhancing the efficiency and utilization of existing systems. Each of the significant proposed projects are outlined below.

FY2021 Road Program

The FY2021 Budget proposes funds for an annual crack sealing maintenance program in the amount of \$16,000.

However, the most significant capital project will be the road program. The Village continues to utilize FY2021 as a planning year to prepare for this road program investment in FY2022 when the current road program General Obligation bonds are repaid. Village staff is currently engaged in analyzing various General Obligation bond financing structures and working with the Village Engineer to refine the estimated program cost. Based on the current repayment schedule for the existing road program bonds, the earliest the Village could issue new bonds would be after June 2021. This would put the Village in a position to commence a road program in late fall 2021 or early spring 2022. The primary focus of the upcoming road program is Timber Trails and Timber Glen; however, there are a few additional roads being considered if funds allow.

Blanket Signage Replacement Program

As part of the new sign program the Village of Gilberts Public Works Department seeks to implement a replacement program for out-of-compliance areas throughout the Village. The Public Works Department has identified six (6) subdivisions that are in need of blanket replacement of current signage. The following is a list of subdivisions that are scheduled to be replaced over the next three years:

1. Dunhill Estates (FY2022)
2. Indian Trails (FY2022)
3. Old Town (FY2023)
4. Windmill Meadows (FY2023)
5. Gilberts Glen West (FY2024)
6. Gilberts Glen East (FY2024)



Indian Trails Subdivision Signage

The majority of the signage located throughout these areas no longer meets the federal requirements laid out by the Manual of Uniform Traffic Control Devices (MUTCD). These areas are going to be replaced via a blanket replacement program. Other areas located in the Village will be replaced on an as needed basis when the criteria laid out by the Villages' sign program is met for individual sign replacements.



Proposed Street Name
Signage Example

Signs in areas that do not contain decorative sign posts will be replaced with square telstar posts with a break-away structure near the bottom of the post. All MUTCD regulations will be followed when replacing signage, street name signs will be replaced with a single sided double sign for added stability and strength.

With the signage in its current state, there is increased liability on behalf of the Village. With a plan in place the Village can move forward with the goal of having fully compliant signage throughout our jurisdiction. Having compliant signage will decrease liability on behalf of the Village, increase the curb appeal of many residences and be generally easier to see and navigate through Village roads.

Fiscal Year	Funding Amount
FY 2022	\$10,000
FY 2023	\$10,000
FY 2024	\$10,000

Compact Trac Loader (Skidsteer)

The Public Works Department currently utilizes a wheeled skid steer to assist in multiple jobs and tasks that must be completed throughout the Village. Tasks such as spreading dirt, woodchips, and gravel are greatly eased by having a reliable skid steer to perform the work. Other tasks such as storm drain repairs, road work, sidewalk repair/replacement, and open ditch corrections are also greatly benefited by utilizing this piece of equipment.

The current skid steer is over 20 years old and the Village purchased the equipment over 18 years ago. Recently, the skid steer has been unreliable for ignition and has had control issues inside of the cab. At this point the cost of correcting the issues outweighs the value of the skid steer. The current skid steer is also a tire variation which makes it more prone to damaging grass and causing damage when moving over different landscaped than a trac variant.



Purchasing a trac variant would also make the machine more capable for parking lot snow removal. Wheel skid steers are more prone to slipping in inter conditions and are harder to control than the trac style. Having a skid steer would open up more options for the Public Works crew when performing snow removal operations. This is particularly true for the Police Department Parking lot which is smaller and more difficult to bring a plow truck through to clear snow.

This CASE skid steer that the Village is looking to purchase is part of the Sourcewell Joint Purchasing program, which will allow the Village to proceed with the purchase without going to bid. As the board may recall, the Sourcewell program prequalifies vendors with bidding contracts.

Fiscal Year	Funding Amount
FY 2022	\$76,000

Hustler 104” Mower

Public Works is looking to add a new finish mower to bring new life to the aging fleet of mowers owned by the Village. The new Hustler 104” Mower will be the cornerstone of the Village’s mowing procedures. The 104” cutting deck is one of the largest finishing cutting decks on the market which will add productivity and efficiency to our current mowing operations.

The village maintains a total area of 55 acres that need to be mowed throughout the spring, summer and fall seasons. With an anticipated increase of near 26 acres of public park land with the addition of the conservancy coming over the next few years Public Works will need to increase capacity to perform mowing operations.



The price of \$28,000 not only includes the mower but the additional parts that will allow it to perform optimally for an extended period of time. It is in the Village’s best interest to invest in these items up front to increase the life of the mower and all of its features. Below you will find a list of all add-ons Public Works feels are needed for the mower to perform at full capacity for the Village:

- *Flex Forks (Main Frame & Wing Frame):* Shock absorbing front caster forks improve operator comfort and provide a more even cut, especially over uneven terrain and at higher speeds.
- *Mulch Kit:* Recycle clippings back into the soil and reclaim nutrients for your lawn.
- *Premium Anti-Scalp Kit:* Seven heavy-duty replacement anti-scalp rollers with ball bearings for use when frequent ground contact is necessary.
- *Wing Support Kit:* Increase the wings of the mower which give it such a large cutting range. This will ensure the wings stay stable and strong through mowing operations.

This item is priced through the Sourcewell Purchasing Program. The Hustler 104” Mower can be purchased at 25% below MSRP due to the Sourcewell Program and the Village plans on utilizing this discount. The funds requested reflect the 25% discount.

Fiscal Year	Funding Amount
FY 2022	\$28,000

348 Peterbuilt Medium Duty Truck with Snow Removal Equipment (To Be Purchased FY2024)

The fleet cornerstone of the Village’s snow removal operation is our International Medium Duty 4-Wheeler. This truck affectionately known as G5 has the largest snow route in the Village and can also handle and push the most snow with its 11-foot plow blade. G5 is now nearing the end of its life cycle with the Village and is in need of replacement.

The Village would like to replace G5 with a Peterbuilt 348 Medium Duty Truck purchased and up-fitted through the Sourcewell competitive purchasing program. The Public Works Department sees a need to be proactive with the purchase of this vehicle and due to its cost is planning to spread the payments between two fiscal years.

Due to the Village replacing G5 proactively, more funding from the sale of G5 is available for the Village to offset the purchase price of the new truck. The Village plans to sell G5 after receiving the new Peterbuilt through a government surplus sale website.

The new 2024 Peterbuilt will be the first model of truck revision Peterbuilt has done in many years for the medium duty line. The new truck will be equipped with a stainless-steel body to prevent rusting and corrosion due to salt use which will prolong the life and reduce maintenance costs associated with the vehicle. The Village is also planning on upfitting the truck with pre-wet equipment which will help the Village further reduce its salt usage through the use of deicing liquid. This new truck will take G5's place as the cornerstone of our fleet for snow removal operations.



Actual Purchased Model May Differ from Picture

Fiscal Year	Funding Amount
FY 2022	\$60,000
FY 2023	\$60,000
FY 2024	\$70,000

2021 Ford Police Interceptor

The FY2022 proposed budget includes \$47,000 for the purchase of a new 2021 Ford Police Interceptor. As the Board may recall, this is a multi-year planned purchase for which \$25,000 was included as part of the FY2021 Budget. An additional \$22,000 is proposed for the FY2022 Budget to be added to the previously set aside funds.

Looking ahead, to FY2023, the Village would look to again set aside monies for another squad car purchase in FY2024, thereby achieving a regular replacement schedule and plan.



Fiscal Year	Funding Amount
FY 2021 (Current)	\$25,000
FY 2022 (Purchase)	\$22,000
FY 2023	\$25,000
FY 2024 (Purchase)	\$25,000
FY 2026	\$25,000

Town Center Park – Rubber Mulch

The Village Public Works Department generally replaces Woodchips at our three park locations on a rotating basis. Due to the nature of the woodchips and the use of the parks they can deteriorate over time or be removed from the playground. This is especially challenging at Town Center Park due to the proximity to the Splash Pad. Woodchips are often kicked around and can splinter into smaller pieces, when these pieces get moved over to the splash pad area, they can often infiltrate the piping system and clog the spray nozzles. This leads to Public Works Utilities Crews having to perform once a week maintenance and checks on the spray nozzles and cleaning out any excess buildup of woodchips that can block water flow.

In order to remedy this situation, the Public Works Department is seeking board approval to change the current wood fiber woodchips to ANSI approved rubber mulch. This would rectify the problem of woodchip splinters entering and clogging our splash pad system in two ways. First, rubber mulch will not splinter or break apart as wood mulch does and will not deteriorate over time. Second, rubber mulch is heavier and less likely to be carried out due to rain or transference via public movement.

Additionally, as rubber mulch does not deteriorate over time like regular wood fiber woodchips, replacement costs are much less year over year. Occasionally, there will be a needed replenishment, but the scale and scope will be much less.

The price reflected in this proposal is for plain black rubber mulch. If the board wishes, for an additional cost of \$4,500.00 a colored mulch option may be chosen. The total price reflects the price of the rubber mulch alone, Public Works Crew members will be performing the removal of the old woodchips, prep work and installation of the new rubber mulch.

Rubber mulch comes in standard black color but the Village can decide to upgrade to any color preference for an additional cost making it easier to match current playground aesthetics. While the cost is higher up front the current replacement cost for woodchips is around \$4,000.00 for Town Center Park every other year. Performing this task will increase the upfront cost but reduce the recurring cost of mulch replacement to every 5 or 6 years at a reduced amount. The return will be realized after 6 years if choosing the black rubber mulch and 10 years if a colored mulch is chosen. This is also part of the Village’s long-term plan to bring all three Village parks to rubber mulch within the next 4 years.

Fiscal Year	Funding Amount
FY 2022	\$12,000

Replacement of the Village Phone System

The Village’s phone system is over 10 years old and continues to run on traditional copper lines. This capital project would transition the Village’s phone system to a modern Voice over Internet Protocol (VoIP) system. As the Board may recall this item was originally budgeted for FY2020 along with the implementation of the new computers and Microsoft Exchange servers; however, to avoid two significant information technology projects occurring simultaneously the project was deferred to FY2021. Unfortunately, the advent of the COVID-19 pandemic required a further postponement of this project. However, the enhanced technology needs of the pandemic have further added to the benefits of an upgraded phone system. To allow for the proper RFP, system selection and implementation, this is the only significant IT project planned for FY2022. This project will affect

all departments and require coordination with the Police Department and Kane County Dispatch. The cost also includes potential upgrades/alternatives to the wireless link between the Public Works building and the Water Plant, which would support the data required for a VoIP system

Fiscal Year	Funding Amount
FY 2022 (General Fund)	\$30,000
FY 2022 (Water Fund)	\$36,000
Total	\$66,000

BS&A Online Employee Self Service and Human Resource Module

Recommended for inclusion is the addition of the BS&A Online Employee Self Service and Human Resource module. This addition to BS&A would allow employees direct access to their direct deposit advice, year-end tax, and additional payroll related forms through the web either at work or home. The module would also create the foundation for electronic benefit enrollment by employees as well electronic timesheets. This would continue to build upon enhanced BS&A utilizations initiatives which were undertaken in FY2021, including the implementation of an online utility account look-up and payment platform.

Fiscal Year	Funding Amount
FY 2022	\$5,245

General Fund Capital Project Summary

Department	Fiscal Year	Funding Amount	Funding Source
Administration	Phone System	\$66,000	Municipal Impact Fees / Water Fund
Administration	BS&A Employee Self Service and HR Modules	\$5,245	General Fund
Public Works	Sign Replacement Program	\$10,000	General Fund
Public Works	Compact Trac Loader (Skidsteer)	\$76,000	General Fund
Public Works	Hustler 104" Mower	\$28,000	General Fund
Public Works	Peterbuilt Truck (Year 1 of 3)	\$60,000	General Fund
Parks	Town Center Park Rubber Mulch	\$12,000	General Fund
Police	2021 Police Interceptor (Year 2 of 2)	\$48,000	General Fund
	Total Investment	\$269,245	

FY2022 Water/Sewer Fund Capital Projects

North Clarifier Rebuild at Wastewater Plant

The North Clarifier at the Village’s Wastewater Treatment Plant is in need of a rebuild. The Clarifier performs a critical part in the Village’s wastewater treatment process by separating liquids from solids by thickening the solids into a sludge which is then pushed into the digester tanks. The clarifier is now over 20 years old and is in need of maintenance.

As part of the maintenance for the clarifier, the Village had an inspection performed by Evoqua who was the original equipment manufacturer for the Village’s clarifier system. This inspection was performed for free due to Evoqua being the original manufacturer and is offered for all of their furnished equipment. The Village has sought pricing for performing the following items on our North Clarifier:

- Furnish all labor and materials needed for project.
- Complete disassembly and solvent cleaning main and intermediate gear assemblies.
- Replacing the following items; bearings, bearing races, seals, stop blocks, dust shield, Gearmotor, drive chain, drive and driven sprockets, alarm and overload switches, gaskets, fasteners, and intermediate top plates.
- Perform thorough cleaning and inspection of internal gears, housing and shafts.

The Village utilizes Expected timeline for this project to be completed is around 4 days. During this time the Village will utilize its secondary clarifier and this project will not affect the Village’s wastewater process or treatment capabilities in any way.

Fiscal Year	Funding Amount
FY 2022	\$25,000

Replace Softener Medium (Year 2 of 3)

In Fiscal Year 2021, the Village began a three-year program to replace the medium in each of the existing softener tanks. Year one of the softener program is underway with the contractor expected to complete work later in March 2021 on the first softener tank. The proposed FY2022 Budget includes \$40,000 for year two of this three-year program.

Fiscal Year	Funding Amount
FY 2021 (Current)	\$40,000
FY 2022	\$40,000
FY 2023	\$40,000

Lift Station Control Upgrades

Two of the Village’s lift stations are in need of control upgrades for a litany of reasons. The upgrades will be performed at Valencia Lift Station and Meadows Lift Station. After inspection of the existing controls, Advanced

Automation & Controls, in tandem with the Village's Utilities Superintendent, met and discussed potential upgrades to the Lift Station Control Panels. These upgrades include and would assist with the following:

- Lightning Surge Protection for the touch panel.
- Panel heater to aid in the life of the panel and use of the panel during the freezing winter months.
- New panel enclosure.
- Power monitor to assist in monitoring the pump draw.
- Monitoring and Control for: pump running, seal fail, overtemp, HOA status, phase amps, float status, power status, wetwell level, discharge flow.

The main benefits listed are the ability to monitor the current draw from the pumps, this will allow utilities crews to observe if there is a heavier draw which could indicate a clogged pump or other issues. Both lift stations will receive an upgrade but at different levels. The Meadows Lift Station currently has a portion of the options that the Valencia Lift Station is receiving.

These upgrades are planned to be performed by Advance Automation & Controls, the Village's SCADA and PLC provider. They are highly familiar with the Village's system and will be able to perform the work quickly, and effectively.

Fiscal Year	Funding Amount
FY 2022	\$20,000

Melody Lane Fence Replacement

The Fence located at Melody Lift Station is in need of replacement. The current fence is around 20 years old and needs all panels replaced and leaning spots fixed. The Public Works Department would like to take this opportunity to replace the fence with a black chain link fence that will match other lift station and well sites within the Village.

The benefits of a black chain link fence are as follows:

- Match other existing well sites and lift stations
- Ability to see through the fence which will deter people from attempting to climb over the fence to hide or hang out.
- Ability to see into the fenced area will also deter garbage being thrown over the fence in an attempt to hide it from sight.
- Less maintenance over an extended period of time. No need to paint or stain the fence in the future.



After approval of the replacement the Village will seek multiple quotes to ensure the best price is received for the fence replacement.

Fiscal Year	Funding Amount
FY 2022	\$5,000

Replacement Root Blower

The Village’s Wastewater Treatment Facility is in need of a replacement root blower for the aeration process in our treatment method. The Village operates three root blowers; however, one is currently down and in need of repair. While we can maintain operations with two, the root blower is a core piece of equipment in the wastewater treatment process. Its main purpose is to promote the biological process of producing growth of aerobic microorganisms to decomposes suspended solids. The root blower blows oxygen into the aeration tanks to promote this growth.

The Village’s Public Works Department recommends purchasing a new root blower to replace the one in need of repair. At its age the estimated cost to repair the blower is \$6,000.00 this cost is dependent upon evaluation of the blower and could increase. The cost for a new root blower is \$11,000.00. The Village recommends purchasing a new root blower and having the Utilities division crew install the new equipment.



Fiscal Year	Funding Amount
FY 2022	\$5,000

Water Treatment Plant Upgrades

Construction on the Water Treatment upgrades is currently underway. Current funding is noted as reserves but the cost could be offset by SSA bond refund proceeds. As the Board may recall, the Village was to receive a lump sum refund of bonds during the SSA#25 bond sale but due to a change in the structure of the bond sale, those proceeds will come in over time.

Fiscal Year	Funding Amount
FY 2022	\$513,500

Water / Sewer Fund Capital Summary

Department	Fiscal Year	Funding Amount	Funding Source
Public Works – Utilities	North Clarifier Rebuild	\$25,000	Water Fund
Public Works – Utilities	Replace Softener Medium (Year 2 of 3)	\$40,000	Water Fund
Public Works – Utilities	Lift Station Control Upgrades	\$20,000	Water Fund
Public Works – Utilities	Melody Lane Fence Replacement	\$5,000	Water Fund
Public Works – Utilities	Replacement Root Blower	\$5,000	Water Fund
Public Works – Utilities	Water Treatment Plant Upgrades	\$513,500	Water Fund
	Total Investment	\$608,500	

Other Budget Items for Consideration

Dunkin Donuts Donation

As the Board may recall, in November 2018, the Village received a \$2,000 donation from Dunkin Donuts. This donation is currently set aside in the General Fund existing fund balance. As part of the FY2022 Budget discussion, the Board may wish to consider a project(s) for which to utilize this donation.

Parks – Waitcus Park Playground Equipment Replacement

As the board is aware last August Village Staff brought forward for discussion options to revitalize Waitcus Park. These options included a restoration option and two new park options with other minor improvements to be made by Village Public Works staff. Per the Board’s request Village staff plans to bring the discussed Waitcus Park options to the board in the FY 2022. These will include new playground options for the board to choose from due to new availability of playground equipment. These playground options were all sought through different joint-purchasing cooperatives and there is a possibility of matching grants for playground equipment that would be available if the Village pursues the improvements in the fall season.

The amount of \$45,000.00 will cover new playground equipment, labor for professional installation and new mulch added to the playground. Prior to inclusion, staff would look for direction regarding the source of funds. For example, planned use of fund reserves from any potential FY2021 surplus or general FY2022 revenues.

Parks – Request from Bison Baseball

Village Staff has been approached by Bison Baseball regarding potential park land use and baseball field maintenance items for Town Center Park, Memorial Park, and Waitcus Park. These items would fall within the

Village's Capital Improvement Plan and the Village's overall Park Plan. Village staff has prepared information and costs for all upgrades/land improvements requested by the Bison Baseball Organization.

New Field at Town Center Park:

Discussion has occurred in the past about potential land usage at Town Center Park. Potential field types include soccer, football, baseball or other similar field uses. Bison Baseball has requested a new baseball field which would be placed adjacent to the current field. This new baseball field would be equipped with a 225' outfield fence and accommodate 60-70' base paths. A portable mound is also included which will allow the field to be used for baseball and softball games. The overall potential cost for this field would be approximately \$50,000.00. The building of the new field would require the following steps and expenses to occur:



- Excavation of site material to create a level and new playing surface.
- Major Material Costs:
 - Limestone
 - Fence
 - Backstock, Benches, Bleachers
 - Playing Materials (Bases, Pitching Mound, etc.)
- Labor costs for building the baseball field.

Upgrade #1: Current Town Center Park Baseball Field

The Village has been requested to skim the infield from the current Town Center Park Baseball field and replace with limestone. This process would include the removal of all dirt from the baseball field and placement of limestone. The total cost for this project is expected to be \$3,000.00. This includes removal of old dirt and purchase of 100 tons of limestone. Bison Baseball has offered to perform the labor to install the limestone. This will allow the field to be more easily maintained and offers enhanced drainage features with less wet spots during rain events.

Upgrade #2: Waitcus Park Baseball Field

There have been past discussions to decide the fate of the Waitcus Park Baseball Field. In Village Staff's presentation of Waitcus Park Improvements at the COW Meeting in October of last year, Staff informed the board that Bison Baseball had requested to leave the field in place to be utilized as a practice field. There has been a request from Bison to add limestone as the infield playing surface for the Waitcus Park Field. The anticipated cost for adding limestone to Waitcus Park Field is \$3,500.00. The increase is from the excavation of the old infield dirt is expected to be larger due to the age and condition of the field. The cost of \$3,500.00 includes excavation and purchase of new limestone material. The cost of labor and installation would be donated by Bison Baseball.

Upgrade #3: New Safety Tubing for Memorial Park Fencing

Memorial Park currently lacks safety tubing running along the top of the outfield fence. Safety tubing would prevent most injuries that could occur from a player running into the back fence of the outfield. Village Staff

recommends the purchase of safety tubing (corrugated plastic pipe) in either black or yellow to place on top of the outfield fence. The approximate cost for the safety tubing is \$1,000.00. Installation of the safety tubing would be performed by Bison Baseball.

Summary of Costs

The total cost for all improvements plus the addition of the new baseball field is anticipated to be \$57,500.00.

New Field at Town Center	Upgrade #1	Upgrade #2	Upgrade #3
\$50,000	\$3,000	\$3,500	\$1,000

Permanent Power to the Village Entrance Signs

Currently, the Village has 3 entrance signs that welcome residents to the community. These signs utilize solar panels to stay lit during the night and have been known to be unreliable due to the nature of the power source. Village staff has sought pricing to bring permanent power to these locations to provide a stable energy supply to ensure these signs stay light at all hours of the night to welcome people into Gilberts. The total project cost would be \$11,460.00.

Fiscal Year	Funding Amount
FY 2022	\$11,460.00

Conclusion

Taunya and I would like to extend our sincere thanks to all the Village Department heads and staff for their feedback and support in helping prepare the FY2022 Proposed Budget.

We look forward to reviewing the proposed Budget with the Board on March 16. If you have any questions or concerns, please do not hesitate to contact me!

Attachments:

- Exhibit A – Fund Summary Sheets
- Exhibit B – Budget Printout

VILLAGE OF GILBERTS
PROPOSED BUDGET FY 2022
SUMMARY - GENERAL FUND

GL NUMBER	2021-22 DEPT REQUESTED BUDGET
ESTIMATED REVENUES	
Totals for dept 00 - GENERAL FUND	3,565,248
Totals for dept 07 - ENHANCED DUI PROGRAM	4,000
Totals for dept 08 - GARBAGE HAULING	890,500
01-TOTAL ESTIMATED REVENUES	4,459,748
 APPROPRIATIONS	
Totals for dept 01 - ADMINISTRATIVE	827,552
Totals for dept 02 - POLICE	1,349,080
Totals for dept 03 - PUBLIC WORKS	705,019
Totals for dept 04 - BUILDING	153,031
Totals for dept 06 - PARKS	203,458
Totals for dept 07 - ENHANCED DUI PROGRAM	11,116
Totals for dept 08 - GARBAGE HAULING	777,000
Totals for dept 89 - GPD DOWN STATE PENSION FUND	415,739
01-TOTAL EXPENSES	4,441,995
NET OF REVENUES/APPROPRIATIONS - FUND 01	17,753

VILLAGE OF GILBERTS
PROPOSED BUDGET FY 2022
SUMMARY OF ALL FUNDS

GL NUMBER	2021-22 DEPT REQUESTED BUDGET
01-TOTAL ESTIMATED REVENUES	4,459,748
01-TOTAL EXPENSES	4,441,995
NET OF REVENUES/EXPENSES - FUND 01	17,753
11-TOTAL ESTIMATED REVENUES	47,400
11-TOTAL EXPENSES	46,126
NET OF REVENUES/EXPENSES - FUND 11	1,274
12-TOTAL ESTIMATED REVENUES	355,700
12-TOTAL EXPENSES	254,000
NET OF REVENUES/EXPENSES - FUND 12	101,700
20-TOTAL ESTIMATED REVENUES	2,210,350
20-TOTAL EXPENSES	1,971,269
NET OF REVENUES/EXPENSES - FUND 20	239,081
30-TOTAL ESTIMATED REVENUES	418,074
30-TOTAL EXPENSES	75,000
NET OF REVENUES/EXPENSES - FUND 30	343,074
31-TOTAL ESTIMATED REVENUES	413
NET OF REVENUES/EXPENSES - FUND 31	413
34-TOTAL ESTIMATED REVENUES	179,024
34-TOTAL EXPENSES	1,000
NET OF REVENUES/EXPENSES - FUND 34	178,024
35-TOTAL ESTIMATED REVENUES	895,616
35-TOTAL EXPENSES	815,765
NET OF REVENUES/EXPENSES - FUND 35	79,851
40-TOTAL ESTIMATED REVENUES	15
NET OF REVENUES/EXPENSES - FUND 40	15
43-TOTAL ESTIMATED REVENUES	478,139
43-TOTAL EXPENSES	90,000
NET OF REVENUES/EXPENSES - FUND 43	388,139
ESTIMATED REVENUES - ALL FUNDS	9,044,479
EXPENSES - ALL FUNDS	7,695,155
NET OF REVENUES/EXPENSES - ALL FUNDS	1,349,324

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
01-00-3010	PROPERTY TAX	1,289,930
01-00-3020	PERSONAL PROPERTY REPL TAX	300
01-00-3030	TAX-SALES	281,960
01-00-3040	TAX-STATE INCOME	766,493
01-00-3041	STATE LOCAL USE TAX	300,050
01-00-3043	CANNABIS USE TAX	6,137
01-00-3060	LICENSE-LIQUOR	11,900
01-00-3090	PULLTABS & JAR GAMES TAX	848
01-00-3100	FEE-BUSINESS REGISTRATION	3,800
01-00-3110	FEE-CABLE FRANCHISE	62,350
01-00-3140	UTIL TAX-ELECTRIC	169,450
01-00-3150	ULT TAX-GAS	75,000
01-00-3160	CONTRACTOR REGISTRATION	10,000
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000
01-00-3210	MISCELLANEOUS INCOME	5,000
01-00-3211	PLANNED USE OF FUND RESERVES	190,245
01-00-3220	FINES-COURT	15,000
01-00-3230	FINES-OTHER	2,400
01-00-3250	FEES-BUILDING PERMITS	26,288
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188
01-00-3290	RECYCLING LICENSE	2,500
01-00-3330	PARK PAVILION RENTAL	175
01-00-3400	CD INTEREST	3,000
01-00-3410	INTEREST EARNED	550
01-00-3440	PARK IMPACT FEES	42,420
01-00-3451	GILBERTS POLICE REPORT REQUEST	200
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800
01-00-3480	ANTENNA RENTAL	65,380
01-00-3500	GRANT REVENUE	5,334
01-00-3530	VACANT BUILDING REGISTRATION	380
01-00-3540	RAFFLE LICENSE	70
01-00-3560	GARBAGE HAULER LICENSE	800
01-00-3580	VIDEO GAMING	65,000
01-00-3590	VIDEO GAMING LICENSE	1,050
01-00-3630	MUNICIPAL IMPACT FEE	41,250
Totals for dept 00 - GENERAL FUND		3,565,248
Dept 07 - ENHANCED DUI PROGRAM		
01-07-3007	ENHANCED DUI- DUI TOWING	1,000
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000
Totals for dept 07 - ENHANCED DUI PROGRAM		4,000
Dept 08 - GARBAGE HAULING		
01-08-3018	GARBAGE REVENUE	847,000
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000
01-08-3080	LATE FEES	4,500
Totals for dept 08 - GARBAGE HAULING		890,500
TOTAL ESTIMATED REVENUES		4,459,748

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 01 - ADMINISTRATIVE		
01-01-5010	WAGES-BOARD	24,000
01-01-5020	WAGES-PLANNING AND ZBA	2,100
01-01-5030	WAGES-GENERAL	280,785
01-01-5032	WAGES - OVERTIME	1,000
01-01-5040	FICA	17,471
01-01-5050	MEDICARE	4,086
01-01-5051	STATE UNEMPL TAX	8,000
01-01-5052	IMRF	36,238
01-01-5054	GROUP HEALTH INS	43,579
01-01-5056	WORKER'S COMP INS	36,172
01-01-5060	OPERATING EXPENSE	3,500
01-01-5070	DUES	6,930
01-01-5080	LEGAL NOTICES	1,500
01-01-5090	COMMUNICATIONS	8,352
01-01-5100	POSTAGE	2,300
01-01-5110	PRINTING	7,100
01-01-5150	COMMUNITY RELATIONS	7,130
01-01-5170	PUBLICATIONS/BROCHURES	120
01-01-5190	RENTAL-EQUIPMENT	6,000
01-01-5200	OFFICE SUPPLIES	3,500
01-01-5210	NISRA EXPENSE	900
01-01-5220	LEGAL LITIGATION	8,000
01-01-5230	LEGAL EXPENSE	65,000
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500
01-01-5240	ACCOUNTING SERVICES	25,000
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000
01-01-5270	BANK FEES	175
01-01-5310	INSURANCE LIABILITY	33,872
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370
01-01-5360	ENGINEERING SERVICES	15,800
01-01-5400	MAINTENANCE EQUIPMENT	600
01-01-5410	MAINTENANCE BUILDING	7,935
01-01-5450	CONTRACTUAL SERVICES	28,872
01-01-5480	CAPITAL EQUIPMENT	40,245
01-01-5491	EMPLOYEE ENGAGEMENT	1,515
01-01-5560	VILLAGE PLANNER SERVICES	15,000
01-01-5580	TRAINING EXPENSE	14,005
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000
01-01-5671	73 INDUSTRIAL INTEREST	17,000
01-01-8500	TRANSFERS OUT	900
Totals for dept 01 - ADMINISTRATIVE		827,552
Dept 02 - POLICE		
01-02-5030	WAGES-POLICE	842,618
01-02-5031	WAGES - HOLIDAY WORKED	25,000
01-02-5032	WAGES - OVERTIME	15,000
01-02-5040	FICA	54,661
01-02-5050	MEDICARE	12,784
01-02-5052	IMRF	3,599
01-02-5054	GROUP HEALTH INS	130,055
01-02-5058	UNIFORMS	13,100
01-02-5060	OPERATING EXPENSE	5,750
01-02-5070	DUES	3,645
01-02-5080	LEGAL NOTICES	300
01-02-5090	COMMUNICATIONS	10,000
01-02-5110	PRINTING	500
01-02-5170	PUBLICATIONS/BROCHURES	150
01-02-5180	SMALL TOOLS AND EQUIPMENT	500
01-02-5200	OFFICE SUPPLIES	2,000
01-02-5230	LEGAL EXPENSE	5,500
01-02-5300	DISPATCHING	86,571
01-02-5370	GASOLINE & OIL	28,000
01-02-5390	MAINTENANCE VEHICLES	24,150
01-02-5400	MAINTENANCE EQUIPMENT	3,000
01-02-5410	MAINTENANCE BUILDING	7,560
01-02-5450	CONTRACTUAL SERVICES	13,637
01-02-5480	CAPITAL EQUIPMENT	47,000
01-02-5570	COMMUNITY RELATIONS	1,500
01-02-5580	TRAINING EXPENSE	12,500
Totals for dept 02 - POLICE		1,349,080
Dept 03 - PUBLIC WORKS		
01-03-5030	WAGES-PPW	236,602
01-03-5032	WAGES - OVERTIME	14,000
01-03-5040	FICA	15,538
01-03-5050	MEDICARE	3,634

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 03 - PUBLIC WORKS		
01-03-5052	IMRF	32,228
01-03-5054	GROUP HEALTH INS	42,289
01-03-5058	UNIFORMS	1,500
01-03-5060	OPERATING EXPENSE	1,150
01-03-5070	DUES	360
01-03-5090	COMMUNICATIONS	4,000
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500
01-03-5190	RENTAL-EQUIPMENT	1,500
01-03-5251	NPDES PERMITS	3,000
01-03-5260	STREETLIGHTING	38,100
01-03-5370	GASOLINE & OIL	14,000
01-03-5380	SIGNS EXPENSE	12,500
01-03-5390	MAINTENANCE VEHICLES	20,000
01-03-5400	MAINTENANCE EQUIPMENT	10,000
01-03-5410	MAINTENANCE BUILDING	1,600
01-03-5420	MAINTENANCE STREETS	28,000
01-03-5440	MAINTENANCE GROUNDS	3,000
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500
01-03-5450	CONTRACTUAL SERVICES	36,518
01-03-5461	WEATHER SIREN MAINTENANCE	2,500
01-03-5480	CAPITAL EQUIPMENT	175,000
01-03-5580	TRAINING EXPENSE	3,000
Totals for dept 03 - PUBLIC WORKS		705,019
Dept 04 - BUILDING		
01-04-5030	WAGES-BUILDING	91,574
01-04-5040	FICA	5,678
01-04-5050	MEDICARE	1,328
01-04-5052	IMRF	5,621
01-04-5058	UNIFORMS	200
01-04-5070	DUES	360
01-04-5090	COMMUNICATIONS	3,000
01-04-5110	PRINTING	10,770
01-04-5200	OFFICE SUPPLIES	1,000
01-04-5250	BUILDING PERMIT EXPENSE	2,000
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000
01-04-5370	GASOLINE & OIL	1,000
01-04-5390	MAINTENANCE VEHICLES	2,000
01-04-5450	CONTRACTUAL SERVICES	5,500
01-04-5580	TRAINING EXPENSE	1,000
Totals for dept 04 - BUILDING		153,031
Dept 06 - PARKS		
01-06-5030	REG WAGES	27,717
01-06-5040	FICA	1,719
01-06-5050	MEDICARE	402
01-06-5060	OPERATING EXPENSE	250
01-06-5090	COMMUNICATIONS	2,520
01-06-5120	UTILITIES	4,200
01-06-5190	RENTAL-EQUIPMENT	2,500
01-06-5211	MAINTENANCE SUPPLIES	1,300
01-06-5350	MINOR PARK PROJECTS	1,200
01-06-5370	GASOLINE & OIL	600
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQ	500
01-06-5400	MAINTENANCE EQUIPMENT	6,100
01-06-5410	MAINTENANCE BUILDING	5,700
01-06-5440	MAINTENANCE GROUNDS	2,000
01-06-5450	CONTRACTUAL SERVICES	4,750
01-06-5480	CAPITAL EQUIPMENT	142,000
Totals for dept 06 - PARKS		203,458
Dept 07 - ENHANCED DUI PROGRAM		
01-07-5030	WAGES-ENHANCED DUI	8,000
01-07-5040	FICA	500
01-07-5050	MEDICARE	116
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500
Totals for dept 07 - ENHANCED DUI PROGRAM		11,116
Dept 08 - GARBAGE HAULING		
01-08-5068	GARBAGE HAULING EXPENSE	660,000
01-08-5078	ADMINISTRATIVE COSTS	27,000
01-08-8500	TRANSFERS OUT	90,000
Totals for dept 08 - GARBAGE HAULING		777,000
Dept 89 - GPD DOWN STATE PENSION FUND		
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 89 - GPD DOWN STATE PENSION FUND		
	Totals for dept 89 - GPD DOWN STATE PENSION FUND	415,739
TOTAL APPROPRIATIONS		<u>4,441,995</u>
NET OF REVENUES/APPROPRIATIONS - FUND 01		<u>17,753</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
11-00-3015	COMMUNITY DAYS DONATIONS	14,000
11-00-3210	OTHER INCOME	17,000
11-00-3520	VENDOR FEES	3,500
11-00-3980	BEVERAGE SALES	12,000
11-00-8100	TRANSFERS IN	900
Totals for dept 00 - GENERAL FUND		<u>47,400</u>
TOTAL ESTIMATED REVENUES		<u>47,400</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
11-00-5060	BEVERAGE OPERATIONS	8,466
11-00-5070	PERMITS & LICENSES	55
11-00-5079	ADVERTISING / MARKETING	3,670
11-00-5130	MISCELLANEOUS EXPENSES	410
11-00-5159	ENTERTAINMENT	29,625
11-00-5610	EQUIPMENT & SERVICES	3,900
Totals for dept 00 - GENERAL FUND		46,126
TOTAL APPROPRIATIONS		46,126
NET OF REVENUES/APPROPRIATIONS - FUND 11		1,274
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
12-00-3031	NON HOME RULE 1% SALES TAX	258,000
12-00-3050	TAX-ROAD AND BRIDGE	7,600
12-00-3390	SSA#24 BOND INTEREST	100
12-00-8100	TRANSFERS IN	90,000
Totals for dept 00 - GENERAL FUND		355,700
TOTAL ESTIMATED REVENUES		355,700

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
12-00-5360	ENGINEERING SERVICES	20,000
12-00-5490	GO BOND PRINCIPAL	225,000
12-00-5491	GO BOND INTEREST	9,000
Totals for dept 00 - GENERAL FUND		<u>254,000</u>
TOTAL APPROPRIATIONS		<u>254,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 12		<u>101,700</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
20-00-3022	INCOME - WASTEWATER	750,000
20-00-3032	INCOME - WATER	850,000
20-00-3080	LATE FEES	20,000
20-00-3211	PLANNED USE OF FUND RESERVES	549,500
20-00-3310	FEE-TAP-ON - WATER	1,700
20-00-3360	METER SALES	7,050
20-00-3390	SSA#24 BOND INTEREST	100
20-00-3400	CD INTEREST	4,000
20-00-3410	INTEREST EARNED	24,000
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000
Totals for dept 00 - GENERAL FUND		<u>2,210,350</u>
TOTAL ESTIMATED REVENUES		<u>2,210,350</u>

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 10 - WATER SYSTEMS		
20-10-5030	REG. WAGES	183,823
20-10-5032	WAGES - OVERTIME	7,000
20-10-5040	FICA	11,831
20-10-5050	MEDICARE	2,767
20-10-5052	IMRF	24,540
20-10-5054	GROUP HEALTH INS	40,873
20-10-5056	WORKER'S COMP INS	15,502
20-10-5058	UNIFORMS	1,000
20-10-5070	DUES	450
20-10-5080	LEGAL NOTICES	100
20-10-5090	COMMUNICATIONS	7,600
20-10-5091	JULIE LOCATE SUPPLIES	500
20-10-5100	POSTAGE	3,250
20-10-5110	PRINTING	2,900
20-10-5120	UTILITIES	94,000
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000
20-10-5190	RENTAL-EQUIPMENT	500
20-10-5200	OFFICE SUPPLIES	1,000
20-10-5213	OUTSIDE SERVICES	10,000
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000
20-10-5281	CHEMICALS	28,600
20-10-5301	MAINT SUPPLIES-JANTORIAL	450
20-10-5310	INSURANCE LIABILITY	21,656
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548
20-10-5360	ENGINEERING SERVICES	10,000
20-10-5370	GASOLINE & OIL	3,000
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000
20-10-5390	MAINTENANCE VEHICLES	3,500
20-10-5410	MAINTENANCE BUILDING	2,000
20-10-5431	HYDRANT MAINTENANCE	5,000
20-10-5450	CONTRACTUAL SERVICES	58,103
20-10-5480	CAPITAL EQUIPMENT	554,500
20-10-5510	WATER METERS	31,185
20-10-5520	LABORATORY TESTING	10,000
20-10-5580	TRAINING EXPENSE	3,300
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000
20-10-5652	BRINE HAULING EXPENSES	40,000
20-10-5662	IEPA LOAN-PRINCIPAL	25,826
20-10-5672	IEPA LOAN - INTEREST	7,156
Totals for dept 10 - WATER SYSTEMS		1,254,460
Dept 20 - WASTEWATER SYSTEMS		
20-20-5030	WAGES	179,346
20-20-5032	WAGES - OVERTIME	7,000
20-20-5040	FICA	11,554
20-20-5050	MEDICARE	2,703
20-20-5052	IMRF	23,964
20-20-5054	GROUP HEALTH INS	34,731
20-20-5058	UNIFORMS	800
20-20-5090	COMMUNICATIONS	3,800
20-20-5091	JULIE LOCATE SUPPLIES	400
20-20-5100	POSTAGE	3,250
20-20-5110	PRINTING	2,900
20-20-5120	UTILITIES	126,000
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500
20-20-5190	RENTAL-EQUIPMENT	1,500
20-20-5200	OFFICE SUPPLIES	1,000
20-20-5213	OUTSIDE SERVICES	15,000
20-20-5251	NPDES PERMITS	20,000
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500
20-20-5281	CHEMICALS	35,000
20-20-5301	MAINT SUPPLIES-JANITORIAL	450
20-20-5360	ENGINEERING SERVICES	10,000
20-20-5370	GASOLINE & OIL	4,000
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000
20-20-5390	MAINTENANCE VEHICLES	4,000
20-20-5410	MAINTENANCE BUILDING	1,000
20-20-5450	CONTRACTUAL SERVICES	63,311
20-20-5480	CAPITAL EQUIPMENT	66,300
20-20-5520	LABORATORY TESTING	30,000
20-20-5580	TRAINING EXPENSE	2,800
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000
Totals for dept 20 - WASTEWATER SYSTEMS		716,809
TOTAL APPROPRIATIONS		1,971,269

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	2021-22
		FINANCE REVIEW
		BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 20		239,081
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
30-00-3410	INTEREST EARNED	120
30-00-3450	MOTOR FUEL TAX	415,954
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000
Totals for dept 00 - GENERAL FUND		<u>418,074</u>
TOTAL ESTIMATED REVENUES		<u>418,074</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
30-00-5462	MFT RESOLUTION	75,000
Totals for dept 00 - GENERAL FUND		75,000
TOTAL APPROPRIATIONS		75,000
NET OF REVENUES/APPROPRIATIONS - FUND 30		343,074
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
31-00-3410	INTEREST EARNED	413
Totals for dept 00 - GENERAL FUND		413
TOTAL ESTIMATED REVENUES		
NET OF REVENUES/APPROPRIATIONS - FUND 31		413
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
34-00-3010	PROPERTY TAX	178,659
34-00-3410	INTEREST EARNED	365
Totals for dept 00 - GENERAL FUND		<u>179,024</u>
TOTAL ESTIMATED REVENUES		<u>179,024</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
34-00-5061	ADMINISTRATIVE FEES	1,000
Totals for dept 00 - GENERAL FUND		1,000
TOTAL APPROPRIATIONS		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 34		178,024
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
35-00-3010	PROPERTY TAX	894,966
35-00-3410	INTEREST EARNED	650
Totals for dept 00 - GENERAL FUND		<u>895,616</u>
TOTAL ESTIMATED REVENUES		<u>895,616</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
35-00-5061	ADMINISTRATIVE FEES	10,550
35-00-5071	TIF NOTE INTEREST	288,215
35-00-5081	TIF NOTE PRINCIPAL	517,000
Totals for dept 00 - GENERAL FUND		<u>815,765</u>
TOTAL APPROPRIATIONS		<u>815,765</u>
NET OF REVENUES/APPROPRIATIONS - FUND 35		<u>79,851</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
40-00-3410	INTEREST EARNED	15
Totals for dept 00 - GENERAL FUND		15
TOTAL ESTIMATED REVENUES		15
NET OF REVENUES/APPROPRIATIONS - FUND 40		15
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400
Totals for dept 00 - GENERAL FUND		<u>478,139</u>
TOTAL ESTIMATED REVENUES		<u>478,139</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
43-00-5509	PENSION EXPENSES	90,000
Totals for dept 00 - GENERAL FUND		90,000
TOTAL APPROPRIATIONS		90,000
NET OF REVENUES/APPROPRIATIONS - FUND 43		388,139
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		
ESTIMATED REVENUES - ALL FUNDS		9,044,479
APPROPRIATIONS - ALL FUNDS		7,695,155
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,349,324
BEGINNING FUND BALANCE - ALL FUNDS		
ENDING FUND BALANCE - ALL FUNDS		