



Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

www.villageofgilberts.com

VILLAGE BOARD MEETING AGENDA

Tuesday, April 13, 2021 - 7:00 p.m. - Village Hall Board Room

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://zoom.us/j/98541418549>

Meeting ID: 985 4141 8549

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at info@villageofgilberts.com. Any comments received by 5:00 p.m. on April 13, 2021 will be submitted into the record of the meeting.

ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLIEGENCE

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC COMMENT*

4. PROCLAMATION

- A. A Proclamation Proclaiming May 4, 2021 as Anne Miller Day in Recognition of her Dedicated Service to School District 300

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 23, 2021 Village Board Meeting
B. A Motion to approve Minutes from the March 29, 2021 Special Village Board Meeting
C. A Motion to approve Bills & Payroll dated April 13, 2021
D. A Motion to approve Resolution 10-2021, a Resolution for General Maintenance Under the Illinois Highway Code (Motor Fuel Tax)

6. ITEMS FOR APPROVAL

7. ITEMS FOR DISCUSSION

- A. FY2022 Draft Budget Presentation

8. STAFF REPORTS

9. TRUSTEES' REPORTS

10. PRESIDENTS' REPORT

11. EXECUTIVE SESSION*

12. ADJOURNMENT

*Executive Session Information

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

***Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.

VILLAGE OF GILBERTS PROCLAMATION
Anne Miller Day
May 4, 2021

WHEREAS, Community Unit School District 300 along with the Community has had the privilege to have Anne Miller serve on the Board of Education for the last 24 and 1/2 years, the longest continuously serving board member in District 300 history; and

WHEREAS, Anne Miller has served as Chair of the Discipline Committee, Secretary of the Board and for the last ten years, as President of the Board of Education; and

WHEREAS, during Anne Miller's tenure 7 new schools were built, 2 referendums passed, a charter school was added, a new administration building was built and the first students from Accelerate College-- students earning both their high school diplomas and their Associate degrees from Elgin Community College— graduated; and

WHEREAS, under Anne Miller's tenure full-day kindergarten was instituted, 1:1 computers to students were rolled out, the district developed the ALOP program and the Dream Success Academy; and

WHEREAS, in 2011, as the end of the 30-year Economic Development Area (EDA) tax break approached, Sears tried to have legislation passed to extend the EDA and not pay their fair share of property taxes to District 300, President Anne Miller led the Board of Education and Administration to Springfield to protest and testify, successfully altering the legislation to include an incremental payout over 15 years, to the tune of \$11 million dollars; and

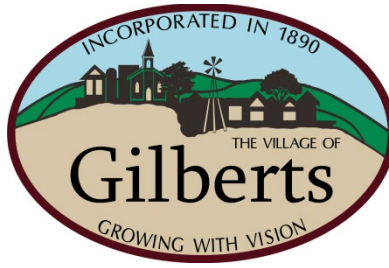
WHEREAS, Anne Miller led the Board to expand services for all students that include offering addiction counseling services for at-risk students, reinstating a robust discipline review committee inclusive of a peer jury, implementing an academic review committee focused on providing individual student academic supports, expanding alternative school openings to keep students in school despite their choices, and obtaining ALOP funding to prove an alternative learning opportunity program to support individualized student needs; and

WHEREAS, Anne Miller's top leadership priority has been ensuring every child receives an exemplary education in District 300 to ensure that they are college and career ready upon graduation,

NOW, THEREFORE, be it resolved by Village President XXX on behalf of the Village of Gilberts that May 4, 2021 be proclaimed as Anne Miller Day in recognition of her dedicated service to School District 300 and the Community she has served. School District 300 along with the Community wishes Board President Anne Miller all the best in her future endeavors.

Signed and sealed this 13th day of April 2021

Acting Village President Guy Zambetti
Village of Gilberts



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, March 23, 2021**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

In acknowledgement of President Zirk's absence, Village Clerk Baker called the meeting to order at 7:00 p.m. She proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker. President Zirk was absent. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, Public Works Director Aaron Grosskopf, Police Chief Mike Joswick, and Deputy Police Chief Todd Block.

Clerk Baker reported that there were enough Members present to establish a quorum. Clerk Baker announced that at this time should hear a motion to appoint a President Pro Tem to preside over the proceedings. A Motion was made by Trustee Corbett and seconded by Trustee Allen to appoint Trustee Zambetti to serve as President Pro Tem. Roll Call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays. 0-abstained. Motion carried.

3. PUBLIC COMMENT

There were no public comments at this time.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 9, 2021 Village Board Meeting
- B. A Motion to approve Minutes from the March 16, 2021 Committee of the Whole
- C. A Motion to approve Bills & Payroll dated March 23, 2021
- D. A Motion to approve the February 2021 Treasurer's Report
- E. A Motion to ratify the approval of the Release of the Village's Water Lien and Judgment Lien on 22 Galligan Road

President Pro Tem Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to Approve Consent Agenda Items 4A-E as presented. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

A. Resolution Authorizing and Approving the Release of 184 Building Permits in the Conservancy Development –

A Motion was made by Trustee Kojzarek and seconded by Trustee Farrell to Approve Resolution 09-2021, a Resolution Authorizing and Approving the Release of 184 Building Permits in the Conservancy Development. Roll call vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett, and Allen voted Aye. 0-nays, 0-abstained. Motion carried.

B. Ordinance Amending the Electrical Provisions of the Village Code –

A Motion was made by Trustee Kojzarek and seconded by Trustee Farrell to Approve Ordinance 05-2021, an Ordinance Amending the Electrical Provisions of the Village Code. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nays, 0-abstained. Motion carried.

C. Task Order #6 with Robinson Engineering for Professional Services Related to the Indian Trails Water Tower Painting in an Amount Not-to-Exceed \$24,000 – Administrator Bourdeau advised the Board that this is a two-phase project. The first phase would be for the engineering portion for the preparation, distribution and processing of the bid documents as well as inclusion of oversight and inspections on the project. The second phase would be the actual work performed on the project.

A Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to Approve Task Order #6 with Robinson Engineering for Professional Services Related to the Indian Trails Water Tower Painting in an Amount Not-to-Exceed \$24,000. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

D. Engagement Letter with Lauterbach & Amen for Audit Services for the Fiscal Year Ending April 30, 2021 in an Amount Not-to-Exceed \$19,680 –

A Motion was made by Trustee Allen and seconded by Trustee Farrell to accept an Engagement Letter with Lauterbach & Amen for Audit Services for the Fiscal Year Ending April 30, 2021 in an Amount Not-to-Exceed \$19,680. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

A. FY2022 Draft Budget Presentation – Administrator Bourdeau highlighted several items in the Police Department’s budget such as the Ford Police Interceptor vehicle and training for one of the new sergeants. Discussion was had regarding the need to start planning to purchase body cameras for the officers that will be required in the next few years as well as some possible items that might be requested in future budgets.

Administrator Bourdeau highlighted several other items in the proposed budget such as the replacement of the Village phone system and the addition of the BS&A Online Employee Self Service and Human Resource module. Administrator Bourdeau advised the Board that the Village received a donation from Dunkin Donuts in 2018 for \$2,000 that still can be dedicated towards something. Administrator Bourdeau asked the Board if they wished to incorporate the costs of the permanent power of the Village entrance signs in the budget to which there was a general consensus of the Board to proceed. Trustee Zambetti suggested that the revenue generated from the video gaming machines start going towards beautification projects in the Village and events.

7. STAFF REPORTS

Administrator Bourdeau

- Asked the Board when they would be available for a Special Village Board Meeting. The Board came to a consensus that March 29, 2021 would work for the special meeting.

8. TRUSTEE REPORTS

Trustee Allen

- Asked the status of the repair from snow plowing damage. Director Grosskopf advised that the Public Works Department will begin repairing any damage once there is no more chance of snow being in forecast.

Trustee Hacker

- Asked if Staff could invite the YMCA to a future meeting.

9. PRESIDENT'S REPORT

There was no president report at this time.

A. EXECUTIVE SESSION*

An executive session did not take place.

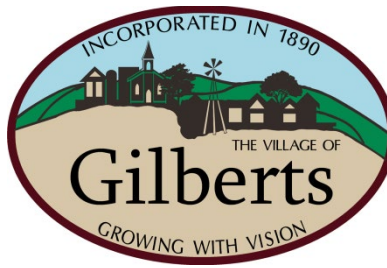
11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:20 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Baker

Courtney Baker
Village Clerk



**MINUTES FOR VILLAGE OF GILBERTS
SPECIAL BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Monday, March 29, 2021**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

In acknowledgement of President Zirk's absence, Village Clerk Baker called the meeting to order at 7:00 p.m. She proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Corbett, Allen, Zambetti, Farrell, Hacker. Trustees Kojzarek, Farrell and President Zirk were absent. Others present: Village Administrator Brian Bourdeau and Village Attorney Julie Tappendorf.

Clerk Baker reported that there were enough Members present to establish a quorum. Clerk Baker announced that at this time should hear a motion to appoint a President Pro Tem to preside over the proceedings. A Motion was made by Trustee Corbett and seconded by Trustee Allen to appoint Trustee Zambetti to serve as President Pro Tem. Roll Call vote: Trustees Corbett, Allen, Zambetti, and Hacker voted Aye. 0-nays. 0-abstained. Motion carried.

3. PUBLIC COMMENT

There were no public comments at this time.

4. APPROVAL OF AN ACTING VILLAGE PRESIDENT TO FILL A VACANCY

A Motion was made by Trustee Corbett and seconded by Trustee Hacker to Appoint Trustee Zambetti as Acting Village President. Roll call vote: Trustees Allen, Zambetti, Hacker, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:03 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Baker

Courtney Baker
Village Clerk

Department: 00 GENERAL FUND

ANCEL GLINK, P.C.	ESCROWS PAYABLE	4,550.00
B&F CONSTRUCTION CODE SVC, INC	ESCROWS PAYABLE	4,715.00
IPBC - INTERGOVERNMENTAL PERSONNEEMPLOYEE DENTAL CONTRIBUTION		2,187.86
IPBC - INTERGOVERNMENTAL PERSONNEEMPLOYEE HEALTH INS. CONTRIBUT		29,178.02
IPBC - INTERGOVERNMENTAL PERSONNEEMPLOYEE LIFE INSURANCE		73.60
JEFFREY A. SCHEIDER	PERFORMANCE BOND AFTER 5/1/04	29.00
ROBINSON ENGINEERING, LTD.	ESCROWS PAYABLE	14,889.00
<hr/>		
Total: 00 GENERAL FUND		55,622.48

Department: 01 ADMINISTRATIVE

ANCEL GLINK, P.C.	LEGAL EXPENSE	7,200.00
AT&T U-VERSE	COMMUNICATIONS	78.00
BENEFIT PLANNING CONSULTANTS,	GROUP HEALTH INS	100.00
BRIT INSURANCE SERVICES	LEGAL LITIGATION	2,500.00
CARD SERVICES	COMMUNITY RELATIONS	672.35
CARD SERVICES	MAINTENANCE BUILDING	374.90
CARD SERVICES	TRAINING EXPENSE	70.00
CARD SERVICES	COVID-19	14.99
FOX VALLEY SECURITY SYSTEMS	CONTRACTUAL SERVICES	372.00
IL DEPT OF EMPLOYMENT SECURITY	STATE UNEMPL TAX	4,044.64
IMTA MEMBERSHIP	DUES	80.00
IPO INTEGRATED PURCHSING OPTIONS	OFFICE SUPPLIES	384.53
MARCO TECHNOLOGIES LLC	RENTAL-EQUIPMENT	73.65
PADDOCK PUBLICATIONS	LEGAL NOTICES	105.80
PITNEY BOWES	CONTRACTUAL SERVICES	161.48
RICHARD SPINKER	CONTRACTUAL SERVICES	175.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	45.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,124.29
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,386.25
VERIZON WIRELESS	COMMUNICATIONS	216.00
<hr/>		
Total: 01 ADMINISTRATIVE		20,178.88

Department: 02 POLICE

CARD SERVICES	OFFICE SUPPLIES	149.77
CARD SERVICES	MAINTENANCE EQUIPMENT	209.20
ELGIN KEY & LOCK CO., INC.	SMALL TOOLS AND EQUIPMENT	10.88
IPO INTEGRATED PURCHSING OPTIONS	OFFICE SUPPLIES	430.20
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	68.39
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	135.80
NAPA AUTO PARTS	MAINTENANCE VEHICLES	367.18
PACES AUTO SERVICE	MAINTENANCE VEHICLES	421.45
RAY O'HERRON	UNIFORMS	169.97
SEC OF STATE/DEPT OF POLICE	MAINTENANCE VEHICLES	151.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	36.00
ULTRA STROBE COMMUNICATIONS	MAINTENANCE EQUIPMENT	85.00
VERIZON WIRELESS	COMMUNICATIONS	457.37
WRIGHT EXPRESS FSC	GASOLINE & OIL	1,860.79
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Total: 02 POLICE		4,553.00

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	24.47
BLAIN'S FARM & FLEET	GASOLINE & OIL	139.44
CARD SERVICES	OPERATING EXPENSE	84.34
CENTURY SPRINGS	CONTRACTUAL SERVICES	19.00
COMMONWEALTH EDISON	STREETLIGHTING	64.37
ELMUND & NELSON CO.	MAINTENANCE STREETS	460.00
FOX VALLEY FIRE AND SAFETY	MAINTENANCE EQUIPMENT	452.50
JETVAC	MAINTENANCE EQUIPMENT	725.00

LEROY'S LAWN EQUIPMENT	MAINTENANCE EQUIPMENT	33.00
NAPA AUTO PARTS	GASOLINE & OIL	97.04
NAPA AUTO PARTS	MAINTENANCE VEHICLES	51.48
RICHARD SPINKER	CONTRACTUAL SERVICES	175.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	47.00
VERIZON WIRELESS	COMMUNICATIONS	176.96
WRIGHT EXPRESS FSC	GASOLINE & OIL	612.82
Total: 03 PUBLIC WORKS		3,162.42

Department: 04 BUILDING

MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	344.69
ROBINSON ENGINEERING, LTD.	BUILDING PERMIT EXPENSE-PASS TH	837.00
VERIZON WIRELESS	COMMUNICATIONS	59.00
WRIGHT EXPRESS FSC	GASOLINE & OIL	76.74
Total: 04 BUILDING		1,317.43

Department: 06 PARKS

AEP ENERGY	UTILITIES	185.78
CLARKE AQUATIC SERVICES	CONTRACTUAL SERVICES	3,737.00
COMMONWEALTH EDISON	UTILITIES	2,590.70
DEKALB COUNTY SOIL & WATER	MAINTENANCE SUPPLIES	230.00
Total: 06 PARKS		6,743.48

Department: 08 GARBAGE HAULING

MDC ENVIRONMENTAL SVCS.	GARBAGE HAULING EXPENSE	55,525.08
Total: 08 GARBAGE HAULING		55,525.08

Department: 10 WATER SYSTEMS

CARD SERVICES	OFFICE SUPPLIES	0.99
CONSTELLATION NEWENERGY, INC.	UTILITIES	6,997.30
FERGUSON WATERWORKS	SMALL TOOLS AND EQUIPMENT	21.86
ILLINOIS SECTION AWWA	TRAINING EXPENSE	18.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	68.15
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	101.98
MMD	JULIE LOCATE SUPPLIES	268.50
PDC LABORATORIES, INC	LABORATORY TESTING	217.50
PRIORITY PROMOTIONS	UNIFORMS	171.50
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	423.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	19.82
THIRD MILLENNIUM ASSOCIATES	PRINTING	343.44
USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	472.68
VERIZON WIRELESS	COMMUNICATIONS	135.06
VIKING CHEMICAL CO	CHEMICALS	1,034.80
WRIGHT EXPRESS FSC	GASOLINE & OIL	282.02
Total: 10 WATER SYSTEMS		10,576.60

Department: 20 WASTEWATER SYSTEMS

ADVANCED AUTOMATION AND	REPAIRS-W/WATER COLLECTION SYS.	6,900.00
CARD SERVICES	LABORATORY TESTING	20.69
CARD SERVICES	TRAINING EXPENSE	152.00
COMMONWEALTH EDISON	UTILITIES	269.42
CONSTELLATION NEWENERGY, INC.	UTILITIES	9,060.56
ELECTRIC MOTOR CORPORATION	COLLECTION SYS. PUMP MAINT.	400.00
ILLINOIS SECTION AWWA	TRAINING EXPENSE	18.00
MARCO TECHNOLOGIES LLC	CONTRACTUAL SERVICES	68.15
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	101.97
MMD	JULIE LOCATE SUPPLIES	268.50

04/09/2021 02:03 PM
User: lsiegbahn
DB: Gilberts

INVOICE APPROVAL BY DEPT FOR VILLAGE OF GILBERTS
EXP CHECK RUN DATES 04/06/2021 - 04/13/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

NICOR	UTILITIES	688.58
PRIORITY PROMOTIONS	UNIFORMS	171.50
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	423.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	19.83
THIRD MILLENNIUM ASSOCIATES	PRINTING	343.45
VERIZON WIRELESS	COMMUNICATIONS	135.06
WRIGHT EXPRESS FSC	GASOLINE & OIL	282.03
XYLEM WATER SOLUTIONS U.S.A., INCCAPITAL EQUIPMENT		<u>45,953.99</u>
Total: 20 WASTEWATER SYSTEMS		65,276.73

Department: 90 GENERAL P/W PROJECTS EXPENSES

BRANIFF COMMUNICATIONS, INC.	WEATHER SIREN MAINTENANCE	<u>2,030.00</u>
Total: 90 GENERAL P/W PROJECTS EXPENSES		2,030.00

*** GRAND TOTAL *** 224,986.10



Resolution for Maintenance Under the Illinois Highway Code



Table with 3 columns: Resolution Number (10-2021), Resolution Type (Original), Section Number (21-00000-00-GM)

BE IT RESOLVED, by the President and Board of Trustees of the Village of Gilberts of Illinois that there is hereby appropriated the sum of Seventy-five thousand and zero cents Dollars (\$75,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Gilberts shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Courtney Baker Village Clerk in and for said Village of Gilberts in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Gilberts at a meeting held on 04/13/21

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13 day of April, 2021

(SEAL)

Clerk Signature [Signature Box]

APPROVED

Regional Engineer Department of Transportation Date [Signature Box] [Date Box]

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

Three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District



Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency: Village of Gilberts; County: Kane; Section Number: 21-00000-00-GM; Maintenance Period: 05/01/21 to 04/30/22

Maintenance Items

Table with 9 columns: Maintenance Operation, Maint Eng Category, Insp. Req., Material Categories/Point of Delivery or Work Performed by an Outside Contractor, Unit, Quantity, Unit Cost, Cost, Total Maintenance Operation Cost. Includes one row for Snow Removal and a Total Operation Cost of \$75,000.00.

Add Row

Estimate of Maintenance Costs Summary

Summary table with 3 columns: MFT Funds, Other Funds, Estimated Costs. Rows include Local Public Agency Labor, Equipment, Materials/Contracts, and Formal Contract, ending with a Maintenance Total.

Estimated Maintenance Eng Costs Summary

Summary table with 3 columns: MFT Funds, Other Funds, Total Est Costs. Rows include Maintenance Engineering, Material Testing, Advertising, and Bridge Inspection Engineering, ending with a Maintenance Engineering Total and Total Estimated Maintenance.

Remarks section with a large empty box for text entry.

SUBMITTED

Local Public Agency Official signature and date box.

Title: Finance Director

County Engineer/Superintendent of Highways signature and date box.

APPROVED

Regional Engineer Department of Transportation signature and date box.

Category IV

Maintenance items that are not covered by Maintenance Engineering Category I and require competitive bidding with a contract proposal.

The instructions listed below only apply to the maintenance estimate of cost.

Insp Req	From the drop down choose No or Yes as it applies to the maintenance operation listed to the left. Items requiring no engineering inspection should be no.
Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	List the items for each operation on a separate line, grouping items for the same operation together, for the operation listed to the left. If work being done as a contract list work by contractor.
Unit	Insert the unit of measure for the material listed to the left, if applicable
Quantity	Insert the quantity of material for the material listed to the left, if applicable.
Unit Cost	Insert the unit cost of the material listed to the left, if applicable.
Cost	No entry necessary, this is a calculated field. This is the quantity times the unit cost.
Total Maintenance Operation Cost Maintenance	Insert the total of the Maintenance Operation Cost, for items done by a contract insert the estimated contract amount.
Estimate of Maintenance Costs	Under each item listed below, list the amount to of estimated MFT funds to be expended and other funds, if applicable. The total Estimated cost is a calculated field.
Local Public Agency Labor	Insert the estimated amount for LPA labor for all maintenance operations, if applicable.
Local Public Agency Equipment Rental	Insert the estimated amount for LPA equipment rental for all maintenance operations, if applicable.
Materials/Contracts (Non Bid Items)	Insert the estimated amount for materials and/or contracts for items the LPA is not required to bid, if applicable.
Materials/Deliver & Install, Request for Quotations (Bid Items)	Insert the total amount estimated to be expended on materials/ deliver and install proposals and/or Request for Quotations. This will be for items required to be bid.
Formal Contracts	Insert the total amount estimated to be expended on formal contracts. This will be for items required to be bid.
Total Estimated Cost	This is a calculated field and will be automatically filled in for each type. This is the sum of all funding for the item.
Total Maintenance Operation Cost	This is a calculated field, no entry is necessary. This is the sum of all items expended on this operation.
Total Maintenance Cost	This is a calculated field, no entry is necessary. This is the sum of all maintenance operation costs.
Maintenance Engineering Cost Summary	Under each item listed below, list under the funding type what the estimated amount to be expended is.
Maintenance Engineering Fee	Insert the dollar amount of funds estimated to be expended for maintenance engineering.
Material Testing Costs	Insert the dollar amount of funds estimated to be expended on material testing costs, if applicable. Insert the amount to be paid from MFT and the amount to be paid with local funds, if applicable.

Advertising Costs	Insert the dollar amount of funds estimated to be expended on advertising costs, if applicable. Insert the amount to be paid from MFT and the amount to be paid with local funds, if applicable.
Bridge Inspection Costs	Insert the dollar amount of funds estimated to be expended on bridge inspection costs, if applicable. Insert the amount to be paid from MFT and the amount to be paid with local funds, if applicable.
Total Maintenance Engineering	This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.
Totals:	This is a calculated field. It is the total of the estimated maintenance cost plus the estimated maintenance engineering cost.
These instructions apply to the Maintenance Expenditure Statement.	
Maint Eng Category	From the drop down select the Maintenance Engineering Category that applies to the operation listed to the left.
LPA Labor	For the operation listed to the left insert the amount expended for LPA labor, if applicable.
LPA Equipment Rental	For the operation listed to the left insert the amount expended on LPA equipment rental if applicable.
Materials/Contracts (Non-Bid)	For the operation listed to the left insert the amount expended for materials and/or contracts that was not required to be bid, if applicable.
Materials/Deliver & Install, Request for Quotations (Bid Items)	For the operation listed to the left insert the amount expended using a bidding process for materials, deliver & install and/or request for quotations, if applicable.
Formal Contract	For the operation listed to the left insert the amount expended for items bid using the formal contract process, if applicable.
Total Operation Cost	This is a calculated field, it will sum the amounts expended for the operation listed to the left.
Operation Engineering Inspection Fee	For the operation listed to the left insert the amount of engineering inspection charged for this operation, if applicable.
Total Maintenance	This is a calculated field, no entry necessary. It is the sum of all maintenance operations.
Maintenance Engineering Cost Summary Preliminary Engineering Fee	Insert the dollar amount of funds spent on preliminary engineering for this maintenance section.
Engineering Inspection Fee	This is a calculated field, no entry is necessary. This is the sum of all amounts listed under the field "Operation Engineering Inspection Fee".
Material Testing Costs	Insert the dollar amount of funds spent on material testing costs, if applicable.
Advertising Costs	Insert the dollar amount of funds spent on advertising costs, if applicable.
Bridge Inspection Costs	Insert the dollar amount of funds spent on bridge inspection costs, if applicable.
Total Maintenance Engineering	This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.
Total Maintenance Program Costs	These are calculated fields, no entry is necessary. The maintenance column is the amount from the Total Maintenance Cost listed above. The maintenance engineering is from the amount listed to the left under the Maintenance Engineering Cost Summary.
Contributions, Refunds, Paid with Other Funds	Enter the dollar amount of contributions, refunds or amounts paid with other funds for this maintenance section, if applicable, for both maintenance and maintenance engineering.

Total Motor Fuel Tax Portion These are calculated fields, no entry is necessary. This is the sum of the total cost minus the amount paid with funds other than MFT funds.

Total Motor Fuel Tax Funds Authorized Insert the total amount of MFT funds authorized for maintenance under the maintenance column, and the total amount of MFT funds authorized for maintenance engineering under the Maint. Engineering column.

Surplus/Deficit These are calculated fields, no entry is necessary. This is the sum of the Total Motor Fuel Tax funds authorized minus the Total Motor Fuel Tax portion. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met, you must contact your District office for guidance.

Certification Upon submittal of this form as the maintenance expenditure statement the LPA official shall check this box as certification.

End of instructions for Maintenance Expenditure Statement

Submitted

Local Public Agency Official The proper official shall sign, insert their title and date here. For Estimates of Cost covering a Township/Road District the road commissioner shall sign and date as Local Public Agency Official. For Municipalities the municipal official shall sign and date here.

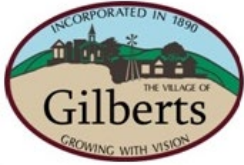
County Engineer/Superintendent of Highways For County project and/or Township/Road District projects the county engineer/superintendent of highways shall sign here.

Approved Upon approval the Regional Engineer shall sign and date here. This approval is subject to change based upon a documentation review by the Department.

A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Consultant or County Engineer)
- District File



Village of Gilberts

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To: President Zirk and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Taunya Fischer, Finance Director
Date: April 13, 2021 Village Board Meeting
Re: Item 7.A: FY2022 Draft Budget Presentation - Updated

On behalf of Village Staff, we are pleased to present a draft Fiscal Year 2022 (FY2022) Budget for Village Board consideration and discussion. The FY2022 Budget as presented represents a balanced budget while continuing an emphasis on capital and building infrastructure investment.

Upon conclusion of the March 16 and 23, 2021 Budget discussions, the following changes were made based on board feedback in addition to other concerns that have come up.

General Fund

- 01-01-5580 Training Expense was lowered to \$4,000 to account for lower costs to implement new software installation.
- 01-02-5580 Training Expense added \$2,000 due to supply constrictions and increased demand for training ammunition which is resulting in higher costs in the overall market.
- 01-03-5480 Capital Equipment:
 - New Peterbilt truck lowered to \$60,000. Original BS&A report contemplated a two-year savings plan; however, as noted in the transmittal, staff is recommending this be done on a three-year time horizon.
 - Added \$11,000 to electrify village entrance signs based on Board consensus at the March 23, 2021 Village Board meeting.
- 01-04-5390 Maintenance Vehicles: Removed \$9,500 for body work repairs. This is related to the Building Department truck. Due to the age of the truck, repair cost is estimated to be close to or in excess of the vehicle value. The truck is still usable and safe at this time and staff is exploring the most cost-effective solution.
- 01-06-5480 Capital Equipment:
 - \$85,000 Memorial lot paving is planned to be paid out of Park Impact Fees based on previous consensus.
 - \$45,000 Waitcus Park improvements (playground) are planned to be paid out of FY 2021 surplus, which is represented in the FY2022 Budget as a Planned Use of Fund Reserves.
 - The proposed new baseball field at Town Center Park is not included in the FY2022 Budget at this time, while the Village Board continues deliberations regarding park field use and reservations. Following adoption of the budget, the Board may consider a budget amendment to add the field. As a significant portion, if not all, of the expense is anticipate to be funded by Municipal/Park Impact, this addition would not have an appreciable impact on the overall General Fund budget.
- Net of revenues / expenses Fund 01: \$17,753

Water Fund

- 20-10-5110 Printing added \$300 to match description and amount in wastewater
- 20-20-5480 Capital Equipment added \$3,300 to new fence at Melody lift station to more accurately capture the anticipated total cost.

- Net of revenues / expenses Fund 20: \$230,081

No other changes were made in any other funds.

For reference, the previous transmittal is included below:

Overview of the Fiscal Year 2022 Budget

The Fiscal Year 2022 Budget continues to seek efficiencies through the enhanced use of technology, notably the Village's financial software, BS&A and optimizing staff utilization.

- Personnel:
 - A 2.5% wage adjustment as required by the CBA is included in the proposed budget. The same adjustment for all other personnel is also contemplated in the draft as presented.
 - Slight increases are also contemplated for Group Health Insurance. The Village anticipates receiving final rates late March which may require an adjustment to the budget.
 - Police Pension Fund contribution of \$415,739. This represents 100% of the actuarial recommended contribution.
- Goals
 - Develop and implement a revised performance appraisal tool and conduct annual reviews utilizing the new tool. Focus: Human Resources – Employee Development
 - In conjunction with the performance appraisal tool, develop and implement a formal written training program for new and existing employees. Training program should take into account not only current training needs but future training needs and opportunities. Plan should set forth future goals that can be quantified; for example, setting a minimum number of training hours per employee per year. The plan should also take into account employee requested training and training focused on soft skills. Focus: Human Resources – Employee Development and Training
 - Develop and implement a storm sewer & sanitary sewer cleaning program defining priority areas, rotating schedule, and practical portion. Program should also include training program for new employees and continued refresher courses for current employees. This program should be shared and crafted between both divisions taking into account current Village equipment, current Village infrastructure and future Village infrastructure. Plan should allow for quantifiable goal setting for the future; for example, setting a minimum linear footage for yearly cleaning. Focus: Village Infrastructure – Maintenance Program
 - Develop and implement an open ditch maintenance program. This program should include inter-governmental agreements with other agencies if necessary or required. This program should take into account outside contractual services needed on a yearly basis and develop in coordination with the Village's Stormwater Consultant a priority basis for areas in need of maintenance. The program should also create a plan for future areas and a regular maintenance schedule to prevent any reoccurring storm water issues to keep in best practice. Focus: Village Infrastructure – Maintenance Program

- Conduct a utilization analysis of the Village’s electronic storage software, Laserfiche. The Village utilizes Laserfiche to assist in electronic records storage and retention. The purpose of the analysis is to determine how the program can be further leveraged to increase efficiencies and searchability of documents through proper indexing and linkages. The analysis will also explore integration potential with BS&A. Focus: Village Operations – Information Technology

Overview of Projected FY2021 Budget Position

Total Projected Fund Balances

Fund	FY 2021 Year-End Projected Fund Balance	Restricted Funds	Unrestricted Funds
01-GENERAL	\$5,373,498.92	\$2,330,413.00	\$3,043,085.92
20-WATER	\$5,661,842.20	\$307,153.74	\$5,354,688.46

Total Projected Impact Fee Account Balances

	Municipal Impact	Park Impact	Utility Fees
FY 2021 TOTALS	492,250.00	442,420.00	87,000.00

General Fund

The General Fund, as presented, seeks to maintain current operating expenditure levels. Adjustments have been made to accounts to more accurately reflect historical actual amounts. FY2022 revenue projections were developed using a conservative approach and available trend data. With the retirement of the Public Works/Building Inspector, the Village is in need of covering the building inspection functional area either in-house or through a third-party provider. The FY2022 budget does give consideration to the financial impact of this need.

The proposed FY2022 Budget projects a General Fund surplus of \$77,753.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY 2021 Actuals as of 2/28/2021	FY2022 Proposed
Revenue	\$4,343,159	\$4,343,159	\$4,298,815	\$4,559,748
Expenditure	\$4,343,159	\$4,343,649	\$3,508,766	\$4,481,995
Net Funds (Deficit)	\$0.00	(\$459)	\$790,159	\$77,753

The General Fund includes both new and FY2021 carry forward capital projects, which are more fully outlined in the Capital Projects section of the Budget Memo.

Community Days Fund

Fiscal Year 2022 represents the third budget year for the Community Days Fund. The fund is separate and distinct from the General Fund, and will provide for all the necessary accounting for Community Days. The fund has a starting fund balance of \$5,641.

Description	FY2021 Budget	FY2021 Actual as of 2/28/2021	FY2022 Proposed
Revenue	\$45,400	\$900	\$47,400
Expenditure	\$44,685	\$448	\$46,126
Net Funds (Deficit)	\$715	\$452	\$1,274

Public Infrastructure Fund (Road Improvement)

The Public Infrastructure Fund is used as a way to more efficiently track and record revenues and expenditures related to public infrastructure improvements, namely road improvements. The Fiscal Year 2021 Budget provided \$20,000 in funding for planning and engineering services related to the preparation of a larger road program that would begin in FY2022. As the Board may recall the bonds issued in 2011 for the last large road program will be fully paid in December 2021 (FY2022). Administration and Finance are currently working on preparations for the next bond issuance while Public Works and the Village Engineer refine cost estimates. The next road program is anticipated to focus on Timber Trails and Timber Glen with the potential for other roads as funds may allow. The estimated starting fund balance at May 1, 2020 is \$353,000. The fund is anticipated to have a surplus of \$101,700 during FY2022 for a total estimated April 30, 2022 balance of \$454,700.

Description	FY2021 Budget	FY2021 Actual	FY2022 Proposed
Revenue	\$425,364	\$355,120	\$355,700
Expenditure	\$232,600	\$232,600	\$254,000
Net Funds (Deficit)	\$192,764	\$122,520	\$101,700

Water / Wastewater Fund

The FY2022 Water Fund budget is primarily focused on ongoing maintenance for the Water and Wastewater plants. During FY2021, the two wells required by the Conservancy Annexation and Public Improvements agreements have been brought to near full completion and are scheduled to be in full operation by the start of the new FY. Additionally, construction has begun for the Water Treatment Plant Expansion Project and is progressing forward after a slight standstill due to winter weather. Looking forward to FY2022, it is anticipated that both Well 5 and Well 6 will be fully operational and integrated into the Village's water treatment system and we are also anticipating the completion of the Water Treatment Facility. In anticipation of construction moving forward, the FY2022 Budget includes \$513,500 previously budgeted toward plant upgrades. The Wastewater budget also recommends various capital improvement projects to assist in keeping the plant running efficiently.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY2021 Actual As of 2/28/2021	FY2022 Proposed
Revenue	\$2,275,150	\$2,275,150	\$1,651,090	\$2,210,350
Expenditure	\$2,143,696	\$2,147,401	\$1,156,103	\$1,967,669

Net Funds (Deficit)	\$131,454	\$127,749	\$494,987	\$242,681
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Motor Fuel Tax Fund (MFT)

As in previous years, the Village’s annual salt purchase is anticipated to be funded through the MFT Fund. The projected available fund balance of MFT at FY2022 year end is approximately \$1,500,000. MFT revenues received have increased slightly due to the State of Illinois’ imposition of the Transportation Renewal Fund tax. Beyond salt, no other expenses have been budgeted in the MFT Fund for FY2022 with the goal of building fund balance to apply toward a FY2023 road program.

Description	FY2021 Original Budget	FY2021 Amended Budget	FY2021 Actual As of 2/28/2021	FY2022 Proposed
Revenue	\$294,150	\$294,150	\$405,018	\$418,074
Expenditure	\$70,000	\$70,000	\$35,000	\$75,000
Net Funds (Deficit)	\$224,150	\$224,150	\$370,018	\$343,074

Other Funds

Please note, TIF 2 expenses are related to the TIF notes and the Police Pension Fund revenue reflects 100% of the actuarially recommended Village contribution along with estimated employee contributions.

Description	FY2021 Original Budget			FY2022 Proposed		
	TIF 1	TIF 2	Police Pension	TIF 1	TIF 2	Police Pension
Revenue	\$141,000	\$718,300	\$444,908	\$179,024	\$895,616	\$478,139
Expenditure	\$ -	\$617,509	\$28,000	\$ 1,000	\$815,765	\$90,000
Net Funds (Deficit)	\$141,000	\$100,791	\$416,908	\$178,024	\$79,851	\$388,139

FY2022 General Fund Capital Projects

The proposed General Fund projects for FY2022 focus on the development and implementation of longer-range planning for capital acquisitions and projects. The General Fund projects for FY2022 also place a focus on maintaining Village facilities, structures and enhancing the efficiency and utilization of existing systems. Each of the significant proposed projects are outlined below.

FY2021 Road Program

The FY2021 Budget proposes funds for an annual crack sealing maintenance program in the amount of \$16,000.

However, the most significant capital project will be the road program. The Village continues to utilize FY2021 as a planning year to prepare for this road program investment in FY2022 when the current road program General Obligation bonds are repaid. Village staff is currently engaged in analyzing various General Obligation bond financing structures and working with the Village Engineer to refine the estimated program cost. Based on the current repayment schedule for the existing road program bonds, the earliest the Village could issue new bonds would be after June 2021. This would put the Village in a position to commence a road program in late fall 2021 or early spring 2022. The primary focus of the upcoming road program is Timber Trails and Timber Glen; however, there are a few additional roads being considered if funds allow.

Blanket Signage Replacement Program

As part of the new sign program the Village of Gilberts Public Works Department seeks to implement a replacement program for out-of-compliance areas throughout the Village. The Public Works Department has identified six (6) subdivisions that are in need of blanket replacement of current signage. The following is a list of subdivisions that are scheduled to be replaced over the next three years:

1. Dunhill Estates (FY2022)
2. Indian Trails (FY2022)
3. Old Town (FY2023)
4. Windmill Meadows (FY2023)
5. Gilberts Glen West (FY2024)
6. Gilberts Glen East (FY2024)



Indian Trails Subdivision Signage

The majority of the signage located throughout these areas no longer meets the federal requirements laid out by the Manual of Uniform Traffic Control Devices (MUTCD). These areas are going to be replaced via a blanket replacement program. Other areas located in the Village will be replaced on an as needed basis when the criteria laid out by the Villages' sign program is met for individual sign replacements.



Proposed Street Name
Signage Example

Signs in areas that do not contain decorative sign posts will be replaced with square telstar posts with a break-away structure near the bottom of the post. All MUTCD regulations will be followed when replacing signage, street name signs will be replaced with a single sided double sign for added stability and strength.

With the signage in its current state, there is increased liability on behalf of the Village. With a plan in place the Village can move forward with the goal of having fully compliant signage throughout our jurisdiction. Having compliant signage will decrease liability on behalf of the Village, increase the curb appeal of many residences and be generally easier to see and navigate through Village roads.

Fiscal Year	Funding Amount
FY 2022	\$10,000
FY 2023	\$10,000
FY 2024	\$10,000

Compact Trac Loader (Skidsteer)

The Public Works Department currently utilizes a wheeled skid steer to assist in multiple jobs and tasks that must be completed throughout the Village. Tasks such as spreading dirt, woodchips, and gravel are greatly eased by having a reliable skid steer to perform the work. Other tasks such as storm drain repairs, road work, sidewalk repair/replacement, and open ditch corrections are also greatly benefited by utilizing this piece of equipment.

The current skid steer is over 20 years old and the Village purchased the equipment over 18 years ago. Recently, the skid steer has been unreliable for ignition and has had control issues inside of the cab. At this point the cost of correcting the issues outweighs the value of the skid steer. The current skid steer is also a tire variation which makes it more prone to damaging grass and causing damage when moving over different landscaped than a trac variant.



Purchasing a trac variant would also make the machine more capable for parking lot snow removal. Wheel skid steers are more prone to slipping in inter conditions and are harder to control than the trac style. Having a skid steer would open up more options for the Public Works crew when performing snow removal operations. This is particularly true for the Police Department Parking lot which is smaller and more difficult to bring a plow truck through to clear snow.

This CASE skid steer that the Village is looking to purchase is part of the Sourcewell Joint Purchasing program, which will allow the Village to proceed with the purchase without going to bid. As the board may recall, the Sourcewell program prequalifies vendors with bidding contracts.

Fiscal Year	Funding Amount
FY 2022	\$76,000

Hustler 104” Mower

Public Works is looking to add a new finish mower to bring new life to the aging fleet of mowers owned by the Village. The new Hustler 104” Mower will be the cornerstone of the Village’s mowing procedures. The 104” cutting deck is one of the largest finishing cutting decks on the market which will add productivity and efficiency to our current mowing operations.

The village maintains a total area of 55 acres that need to be mowed throughout the spring, summer and fall seasons. With an anticipated increase of near 26 acres of public park land with the addition of the conservancy coming over the next few years Public Works will need to increase capacity to perform mowing operations.



The price of \$28,000 not only includes the mower but the additional parts that will allow it to perform optimally for an extended period of time. It is in the Village’s best interest to invest in these items up front to increase the life of the mower and all of its features. Below you will find a list of all add-ons Public Works feels are needed for the mower to perform at full capacity for the Village:

- *Flex Forks (Main Frame & Wing Frame):* Shock absorbing front caster forks improve operator comfort and provide a more even cut, especially over uneven terrain and at higher speeds.
- *Mulch Kit:* Recycle clippings back into the soil and reclaim nutrients for your lawn.
- *Premium Anti-Scalp Kit:* Seven heavy-duty replacement anti-scalp rollers with ball bearings for use when frequent ground contact is necessary.
- *Wing Support Kit:* Increase the wings of the mower which give it such a large cutting range. This will ensure the wings stay stable and strong through mowing operations.

This item is priced through the Sourcewell Purchasing Program. The Hustler 104” Mower can be purchased at 25% below MSRP due to the Sourcewell Program and the Village plans on utilizing this discount. The funds requested reflect the 25% discount.

Fiscal Year	Funding Amount
FY 2022	\$28,000

348 Peterbuilt Medium Duty Truck with Snow Removal Equipment (To Be Purchased FY2024)

The fleet cornerstone of the Village’s snow removal operation is our International Medium Duty 4-Wheeler. This truck affectionately known as G5 has the largest snow route in the Village and can also handle and push the most snow with its 11-foot plow blade. G5 is now nearing the end of its life cycle with the Village and is in need of replacement.

The Village would like to replace G5 with a Peterbuilt 348 Medium Duty Truck purchased and up-fitted through the Sourcewell competitive purchasing program. The Public Works Department sees a need to be proactive with the purchase of this vehicle and due to its cost is planning to spread the payments between two fiscal years.

Due to the Village replacing G5 proactively, more funding from the sale of G5 is available for the Village to offset the purchase price of the new truck. The Village plans to sell G5 after receiving the new Peterbuilt through a government surplus sale website.

The new 2024 Peterbuilt will be the first model of truck revision Peterbuilt has done in many years for the medium duty line. The new truck will be equipped with a stainless-steel body to prevent rusting and corrosion due to salt use which will prolong the life and reduce maintenance costs associated with the vehicle. The Village is also planning on upfitting the truck with pre-wet equipment which will help the Village further reduce its salt usage through the use of deicing liquid. This new truck will take G5's place as the cornerstone of our fleet for snow removal operations.



Actual Purchased Model May Differ from Picture

Fiscal Year	Funding Amount
FY 2022	\$60,000
FY 2023	\$60,000
FY 2024	\$70,000

2021 Ford Police Interceptor

The FY2022 proposed budget includes \$47,000 for the purchase of a new 2021 Ford Police Interceptor. As the Board may recall, this is a multi-year planned purchase for which \$25,000 was included as part of the FY2021 Budget. An additional \$22,000 is proposed for the FY2022 Budget to be added to the previously set aside funds.

Looking ahead, to FY2023, the Village would look to again set aside monies for another squad car purchase in FY2024, thereby achieving a regular replacement schedule and plan.



Fiscal Year	Funding Amount
FY 2021 (Current)	\$25,000
FY 2022 (Purchase)	\$22,000
FY 2023	\$25,000
FY 2024 (Purchase)	\$25,000
FY 2026	\$25,000

Town Center Park – Rubber Mulch

The Village Public Works Department generally replaces Woodchips at our three park locations on a rotating basis. Due to the nature of the woodchips and the use of the parks they can deteriorate over time or be removed from the playground. This is especially challenging at Town Center Park due to the proximity to the Splash Pad. Woodchips are often kicked around and can splinter into smaller pieces, when these pieces get moved over to the splash pad area, they can often infiltrate the piping system and clog the spray nozzles. This leads to Public Works Utilities Crews having to perform once a week maintenance and checks on the spray nozzles and cleaning out any excess buildup of woodchips that can block water flow.

In order to remedy this situation, the Public Works Department is seeking board approval to change the current wood fiber woodchips to ANSI approved rubber mulch. This would rectify the problem of woodchip splinters entering and clogging our splash pad system in two ways. First, rubber mulch will not splinter or break apart as wood mulch does and will not deteriorate over time. Second, rubber mulch is heavier and less likely to be carried out due to rain or transference via public movement.

Additionally, as rubber mulch does not deteriorate over time like regular wood fiber woodchips, replacement costs are much less year over year. Occasionally, there will be a needed replenishment, but the scale and scope will be much less.

The price reflected in this proposal is for plain black rubber mulch. If the board wishes, for an additional cost of \$4,500.00 a colored mulch option may be chosen. The total price reflects the price of the rubber mulch alone, Public Works Crew members will be performing the removal of the old woodchips, prep work and installation of the new rubber mulch.

Rubber mulch comes in standard black color but the Village can decide to upgrade to any color preference for an additional cost making it easier to match current playground aesthetics. While the cost is higher up front the current replacement cost for woodchips is around \$4,000.00 for Town Center Park every other year. Performing this task will increase the upfront cost but reduce the recurring cost of mulch replacement to every 5 or 6 years at a reduced amount. The return will be realized after 6 years if choosing the black rubber mulch and 10 years if a colored mulch is chosen. This is also part of the Village’s long-term plan to bring all three Village parks to rubber mulch within the next 4 years.

Fiscal Year	Funding Amount
FY 2022	\$12,000

Replacement of the Village Phone System

The Village’s phone system is over 10 years old and continues to run on traditional copper lines. This capital project would transition the Village’s phone system to a modern Voice over Internet Protocol (VoIP) system. As the Board may recall this item was originally budgeted for FY2020 along with the implementation of the new computers and Microsoft Exchange servers; however, to avoid two significant information technology projects occurring simultaneously the project was deferred to FY2021. Unfortunately, the advent of the COVID-19 pandemic required a further postponement of this project. However, the enhanced technology needs of the pandemic have further added to the benefits of an upgraded phone system. To allow for the proper RFP, system selection and implementation, this is the only significant IT project planned for FY2022. This project will affect

all departments and require coordination with the Police Department and Kane County Dispatch. The cost also includes potential upgrades/alternatives to the wireless link between the Public Works building and the Water Plant, which would support the data required for a VoIP system

Fiscal Year	Funding Amount
FY 2022 (General Fund)	\$30,000
FY 2022 (Water Fund)	\$36,000
Total	\$66,000

BS&A Online Employee Self Service and Human Resource Module

Recommended for inclusion is the addition of the BS&A Online Employee Self Service and Human Resource module. This addition to BS&A would allow employees direct access to their direct deposit advice, year-end tax, and additional payroll related forms through the web either at work or home. The module would also create the foundation for electronic benefit enrollment by employees as well electronic timesheets. This would continue to build upon enhanced BS&A utilizations initiatives which were undertaken in FY2021, including the implementation of an online utility account look-up and payment platform.

Fiscal Year	Funding Amount
FY 2022	\$5,245

General Fund Capital Project Summary

Department	Fiscal Year	Funding Amount	Funding Source
Administration	Phone System	\$66,000	Municipal Impact Fees / Water Fund
Administration	BS&A Employee Self Service and HR Modules	\$5,245	General Fund
Public Works	Sign Replacement Program	\$10,000	General Fund
Public Works	Compact Trac Loader (Skidsteer)	\$76,000	General Fund
Public Works	Hustler 104" Mower	\$28,000	General Fund
Public Works	Peterbuilt Truck (Year 1 of 3)	\$60,000	General Fund
Parks	Town Center Park Rubber Mulch	\$12,000	General Fund
Police	2021 Police Interceptor (Year 2 of 2)	\$48,000	General Fund
	Total Investment	\$269,245	

FY2022 Water/Sewer Fund Capital Projects

North Clarifier Rebuild at Wastewater Plant

The North Clarifier at the Village’s Wastewater Treatment Plant is in need of a rebuild. The Clarifier performs a critical part in the Village’s wastewater treatment process by separating liquids from solids by thickening the solids into a sludge which is then pushed into the digester tanks. The clarifier is now over 20 years old and is in need of maintenance.

As part of the maintenance for the clarifier, the Village had an inspection performed by Evoqua who was the original equipment manufacturer for the Village’s clarifier system. This inspection was performed for free due to Evoqua being the original manufacturer and is offered for all of their furnished equipment. The Village has sought pricing for performing the following items on our North Clarifier:

- Furnish all labor and materials needed for project.
- Complete disassembly and solvent cleaning main and intermediate gear assemblies.
- Replacing the following items; bearings, bearing races, seals, stop blocks, dust shield, Gearmotor, drive chain, drive and driven sprockets, alarm and overload switches, gaskets, fasteners, and intermediate top plates.
- Perform thorough cleaning and inspection of internal gears, housing and shafts.

The Village utilizes Expected timeline for this project to be completed is around 4 days. During this time the Village will utilize its secondary clarifier and this project will not affect the Village’s wastewater process or treatment capabilities in any way.

Fiscal Year	Funding Amount
FY 2022	\$25,000

Replace Softener Medium (Year 2 of 3)

In Fiscal Year 2021, the Village began a three-year program to replace the medium in each of the existing softener tanks. Year one of the softener program is underway with the contractor expected to complete work later in March 2021 on the first softener tank. The proposed FY2022 Budget includes \$40,000 for year two of this three-year program.

Fiscal Year	Funding Amount
FY 2021 (Current)	\$40,000
FY 2022	\$40,000
FY 2023	\$40,000

Lift Station Control Upgrades

Two of the Village’s lift stations are in need of control upgrades for a litany of reasons. The upgrades will be performed at Valencia Lift Station and Meadows Lift Station. After inspection of the existing controls, Advanced

Automation & Controls, in tandem with the Village's Utilities Superintendent, met and discussed potential upgrades to the Lift Station Control Panels. These upgrades include and would assist with the following:

- Lightning Surge Protection for the touch panel.
- Panel heater to aid in the life of the panel and use of the panel during the freezing winter months.
- New panel enclosure.
- Power monitor to assist in monitoring the pump draw.
- Monitoring and Control for: pump running, seal fail, overtemp, HOA status, phase amps, float status, power status, wetwell level, discharge flow.

The main benefits listed are the ability to monitor the current draw from the pumps, this will allow utilities crews to observe if there is a heavier draw which could indicate a clogged pump or other issues. Both lift stations will receive an upgrade but at different levels. The Meadows Lift Station currently has a portion of the options that the Valencia Lift Station is receiving.

These upgrades are planned to be performed by Advance Automation & Controls, the Village's SCADA and PLC provider. They are highly familiar with the Village's system and will be able to perform the work quickly, and effectively.

Fiscal Year	Funding Amount
FY 2022	\$20,000

Melody Lane Fence Replacement

The Fence located at Melody Lift Station is in need of replacement. The current fence is around 20 years old and needs all panels replaced and leaning spots fixed. The Public Works Department would like to take this opportunity to replace the fence with a black chain link fence that will match other lift station and well sites within the Village.

The benefits of a black chain link fence are as follows:

- Match other existing well sites and lift stations
- Ability to see through the fence which will deter people from attempting to climb over the fence to hide or hang out.
- Ability to see into the fenced area will also deter garbage being thrown over the fence in an attempt to hide it from sight.
- Less maintenance over an extended period of time. No need to paint or stain the fence in the future.



After approval of the replacement the Village will seek multiple quotes to ensure the best price is received for the fence replacement.

Fiscal Year	Funding Amount
FY 2022	\$5,000

Replacement Root Blower

The Village’s Wastewater Treatment Facility is in need of a replacement root blower for the aeration process in our treatment method. The Village operates three root blowers; however, one is currently down and in need of repair. While we can maintain operations with two, the root blower is a core piece of equipment in the wastewater treatment process. Its main purpose is to promote the biological process of producing growth of aerobic microorganisms to decomposes suspended solids. The root blower blows oxygen into the aeration tanks to promote this growth.

The Village’s Public Works Department recommends purchasing a new root blower to replace the one in need of repair. At its age the estimated cost to repair the blower is \$6,000.00 this cost is dependent upon evaluation of the blower and could increase. The cost for a new root blower is \$11,000.00. The Village recommends purchasing a new root blower and having the Utilities division crew install the new equipment.



Fiscal Year	Funding Amount
FY 2022	\$5,000

Water Treatment Plant Upgrades

Construction on the Water Treatment upgrades is currently underway. Current funding is noted as reserves but the cost could be offset by SSA bond refund proceeds. As the Board may recall, the Village was to receive a lump sum refund of bonds during the SSA#25 bond sale but due to a change in the structure of the bond sale, those proceeds will come in over time.

Fiscal Year	Funding Amount
FY 2022	\$513,500

Water / Sewer Fund Capital Summary

Department	Fiscal Year	Funding Amount	Funding Source
Public Works – Utilities	North Clarifier Rebuild	\$25,000	Water Fund
Public Works – Utilities	Replace Softener Medium (Year 2 of 3)	\$40,000	Water Fund
Public Works – Utilities	Lift Station Control Upgrades	\$20,000	Water Fund
Public Works – Utilities	Melody Lane Fence Replacement	\$5,000	Water Fund
Public Works – Utilities	Replacement Root Blower	\$5,000	Water Fund
Public Works – Utilities	Water Treatment Plant Upgrades	\$513,500	Water Fund
	Total Investment	\$608,500	

Other Budget Items for Consideration

Dunkin Donuts Donation

As the Board may recall, in November 2018, the Village received a \$2,000 donation from Dunkin Donuts. This donation is currently set aside in the General Fund existing fund balance. As part of the FY2022 Budget discussion, the Board may wish to consider a project(s) for which to utilize this donation.

Parks – Waitcus Park Playground Equipment Replacement

As the board is aware last August Village Staff brought forward for discussion options to revitalize Waitcus Park. These options included a restoration option and two new park options with other minor improvements to be made by Village Public Works staff. Per the Board’s request Village staff plans to bring the discussed Waitcus Park options to the board in the FY 2022. These will include new playground options for the board to choose from due to new availability of playground equipment. These playground options were all sought through different joint-purchasing cooperatives and there is a possibility of matching grants for playground equipment that would be available if the Village pursues the improvements in the fall season.

The amount of \$45,000.00 will cover new playground equipment, labor for professional installation and new mulch added to the playground. Prior to inclusion, staff would look for direction regarding the source of funds. For example, planned use of fund reserves from any potential FY2021 surplus or general FY2022 revenues.

Parks – Request from Bison Baseball

Village Staff has been approached by Bison Baseball regarding potential park land use and baseball field maintenance items for Town Center Park, Memorial Park, and Waitcus Park. These items would fall within the

Village's Capital Improvement Plan and the Village's overall Park Plan. Village staff has prepared information and costs for all upgrades/land improvements requested by the Bison Baseball Organization.

New Field at Town Center Park:

Discussion has occurred in the past about potential land usage at Town Center Park. Potential field types include soccer, football, baseball or other similar field uses. Bison Baseball has requested a new baseball field which would be placed adjacent to the current field. This new baseball field would be equipped with a 225' outfield fence and accommodate 60-70' base paths. A portable mound is also included which will allow the field to be used for baseball and softball games. The overall potential cost for this field would be approximately \$50,000.00. The building of the new field would require the following steps and expenses to occur:



- Excavation of site material to create a level and new playing surface.
- Major Material Costs:
 - Limestone
 - Fence
 - Backstock, Benches, Bleachers
 - Playing Materials (Bases, Pitching Mound, etc.)
- Labor costs for building the baseball field.

Upgrade #1: Current Town Center Park Baseball Field

The Village has been requested to skim the infield from the current Town Center Park Baseball field and replace with limestone. This process would include the removal of all dirt from the baseball field and placement of limestone. The total cost for this project is expected to be \$3,000.00. This includes removal of old dirt and purchase of 100 tons of limestone. Bison Baseball has offered to perform the labor to install the limestone. This will allow the field to be more easily maintained and offers enhanced drainage features with less wet spots during rain events.

Upgrade #2: Waitcus Park Baseball Field

There have been past discussions to decide the fate of the Waitcus Park Baseball Field. In Village Staff's presentation of Waitcus Park Improvements at the COW Meeting in October of last year, Staff informed the board that Bison Baseball had requested to leave the field in place to be utilized as a practice field. There has been a request from Bison to add limestone as the infield playing surface for the Waitcus Park Field. The anticipated cost for adding limestone to Waitcus Park Field is \$3,500.00. The increase is from the excavation of the old infield dirt is expected to be larger due to the age and condition of the field. The cost of \$3,500.00 includes excavation and purchase of new limestone material. The cost of labor and installation would be donated by Bison Baseball.

Upgrade #3: New Safety Tubing for Memorial Park Fencing

Memorial Park currently lacks safety tubing running along the top of the outfield fence. Safety tubing would prevent most injuries that could occur from a player running into the back fence of the outfield. Village Staff

recommends the purchase of safety tubing (corrugated plastic pipe) in either black or yellow to place on top of the outfield fence. The approximate cost for the safety tubing is \$1,000.00. Installation of the safety tubing would be performed by Bison Baseball.

Summary of Costs

The total cost for all improvements plus the addition of the new baseball field is anticipated to be \$57,500.00.

New Field at Town Center	Upgrade #1	Upgrade #2	Upgrade #3
\$50,000	\$3,000	\$3,500	\$1,000

Permanent Power to the Village Entrance Signs

Currently, the Village has 3 entrance signs that welcome residents to the community. These signs utilize solar panels to stay lit during the night and have been known to be unreliable due to the nature of the power source. Village staff has sought pricing to bring permanent power to these locations to provide a stable energy supply to ensure these signs stay light at all hours of the night to welcome people into Gilberts. The total project cost would be \$11,460.00.

Fiscal Year	Funding Amount
FY 2022	\$11,460.00

Conclusion

Taunya and I would like to extend our sincere thanks to all the Village Department heads and staff for their feedback and support in helping prepare the FY2022 Proposed Budget.

We look forward to reviewing the proposed Budget with the Board on March 16. If you have any questions or concerns, please do not hesitate to contact me!

Attachments:

- Exhibit A – Fund Summary Sheets
- Exhibit B – Budget Printout

VILLAGE OF GILBERTS
PROPOSED BUDGET FY 2022
SUMMARY - GENERAL FUND

GL NUMBER	2021-22 DEPT REQUESTED BUDGET
ESTIMATED REVENUES	
Totals for dept 00 - GENERAL FUND	3,565,248
Totals for dept 07 - ENHANCED DUI PROGRAM	4,000
Totals for dept 08 - GARBAGE HAULING	890,500
01-TOTAL ESTIMATED REVENUES	4,459,748
 APPROPRIATIONS	
Totals for dept 01 - ADMINISTRATIVE	827,552
Totals for dept 02 - POLICE	1,349,080
Totals for dept 03 - PUBLIC WORKS	705,019
Totals for dept 04 - BUILDING	153,031
Totals for dept 06 - PARKS	203,458
Totals for dept 07 - ENHANCED DUI PROGRAM	11,116
Totals for dept 08 - GARBAGE HAULING	777,000
Totals for dept 89 - GPD DOWN STATE PENSION FUND	415,739
01-TOTAL EXPENSES	4,441,995
NET OF REVENUES/APPROPRIATIONS - FUND 01	17,753

VILLAGE OF GILBERTS
PROPOSED BUDGET FY 2022
SUMMARY OF ALL FUNDS

GL NUMBER	2021-22 DEPT REQUESTED BUDGET
01-TOTAL ESTIMATED REVENUES	4,459,748
01-TOTAL EXPENSES	4,441,995
NET OF REVENUES/EXPENSES - FUND 01	17,753
11-TOTAL ESTIMATED REVENUES	47,400
11-TOTAL EXPENSES	46,126
NET OF REVENUES/EXPENSES - FUND 11	1,274
12-TOTAL ESTIMATED REVENUES	355,700
12-TOTAL EXPENSES	254,000
NET OF REVENUES/EXPENSES - FUND 12	101,700
20-TOTAL ESTIMATED REVENUES	2,210,350
20-TOTAL EXPENSES	1,971,269
NET OF REVENUES/EXPENSES - FUND 20	239,081
30-TOTAL ESTIMATED REVENUES	418,074
30-TOTAL EXPENSES	75,000
NET OF REVENUES/EXPENSES - FUND 30	343,074
31-TOTAL ESTIMATED REVENUES	413
NET OF REVENUES/EXPENSES - FUND 31	413
34-TOTAL ESTIMATED REVENUES	179,024
34-TOTAL EXPENSES	1,000
NET OF REVENUES/EXPENSES - FUND 34	178,024
35-TOTAL ESTIMATED REVENUES	895,616
35-TOTAL EXPENSES	815,765
NET OF REVENUES/EXPENSES - FUND 35	79,851
40-TOTAL ESTIMATED REVENUES	15
NET OF REVENUES/EXPENSES - FUND 40	15
43-TOTAL ESTIMATED REVENUES	478,139
43-TOTAL EXPENSES	90,000
NET OF REVENUES/EXPENSES - FUND 43	388,139
ESTIMATED REVENUES - ALL FUNDS	9,044,479
EXPENSES - ALL FUNDS	7,695,155
NET OF REVENUES/EXPENSES - ALL FUNDS	1,349,324

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
01-00-3010	PROPERTY TAX	1,289,930
01-00-3020	PERSONAL PROPERTY REPL TAX	300
01-00-3030	TAX-SALES	281,960
01-00-3040	TAX-STATE INCOME	766,493
01-00-3041	STATE LOCAL USE TAX	300,050
01-00-3043	CANNABIS USE TAX	6,137
01-00-3060	LICENSE-LIQUOR	11,900
01-00-3090	PULLTABS & JAR GAMES TAX	848
01-00-3100	FEE-BUSINESS REGISTRATION	3,800
01-00-3110	FEE-CABLE FRANCHISE	62,350
01-00-3140	UTIL TAX-ELECTRIC	169,450
01-00-3150	ULT TAX-GAS	75,000
01-00-3160	CONTRACTOR REGISTRATION	10,000
01-00-3180	ULIT TAX-COMMUNICATIONS	85,000
01-00-3210	MISCELLANEOUS INCOME	5,000
01-00-3211	PLANNED USE OF FUND RESERVES	190,245
01-00-3220	FINES-COURT	15,000
01-00-3230	FINES-OTHER	2,400
01-00-3250	FEES-BUILDING PERMITS	26,288
01-00-3260	OVERWT/SIZE PERMIT FEE	3,500
01-00-3280	FEES-BUILDING PERMITS-PASS THRU	15,188
01-00-3290	RECYCLING LICENSE	2,500
01-00-3330	PARK PAVILION RENTAL	175
01-00-3400	CD INTEREST	3,000
01-00-3410	INTEREST EARNED	550
01-00-3440	PARK IMPACT FEES	42,420
01-00-3451	GILBERTS POLICE REPORT REQUEST	200
01-00-3460	MUNICIPAL UTILITY IMPACT FEE	7,500
01-00-3470	INTEREST EARNED - ILLINOIS FUNDS	8,800
01-00-3480	ANTENNA RENTAL	65,380
01-00-3500	GRANT REVENUE	5,334
01-00-3530	VACANT BUILDING REGISTRATION	380
01-00-3540	RAFFLE LICENSE	70
01-00-3560	GARBAGE HAULER LICENSE	800
01-00-3580	VIDEO GAMING	65,000
01-00-3590	VIDEO GAMING LICENSE	1,050
01-00-3630	MUNICIPAL IMPACT FEE	41,250
Totals for dept 00 - GENERAL FUND		3,565,248
Dept 07 - ENHANCED DUI PROGRAM		
01-07-3007	ENHANCED DUI- DUI TOWING	1,000
01-07-3017	ENHANCED DUI - VEHICLE SEIZURE	3,000
Totals for dept 07 - ENHANCED DUI PROGRAM		4,000
Dept 08 - GARBAGE HAULING		
01-08-3018	GARBAGE REVENUE	847,000
01-08-3028	FRANCHISE REVENUE -GARBAGE	39,000
01-08-3080	LATE FEES	4,500
Totals for dept 08 - GARBAGE HAULING		890,500
TOTAL ESTIMATED REVENUES		4,459,748

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 01 - ADMINISTRATIVE		
01-01-5010	WAGES-BOARD	24,000
01-01-5020	WAGES-PLANNING AND ZBA	2,100
01-01-5030	WAGES-GENERAL	280,785
01-01-5032	WAGES - OVERTIME	1,000
01-01-5040	FICA	17,471
01-01-5050	MEDICARE	4,086
01-01-5051	STATE UNEMPL TAX	8,000
01-01-5052	IMRF	36,238
01-01-5054	GROUP HEALTH INS	43,579
01-01-5056	WORKER'S COMP INS	36,172
01-01-5060	OPERATING EXPENSE	3,500
01-01-5070	DUES	6,930
01-01-5080	LEGAL NOTICES	1,500
01-01-5090	COMMUNICATIONS	8,352
01-01-5100	POSTAGE	2,300
01-01-5110	PRINTING	7,100
01-01-5150	COMMUNITY RELATIONS	7,130
01-01-5170	PUBLICATIONS/BROCHURES	120
01-01-5190	RENTAL-EQUIPMENT	6,000
01-01-5200	OFFICE SUPPLIES	3,500
01-01-5210	NISRA EXPENSE	900
01-01-5220	LEGAL LITIGATION	8,000
01-01-5230	LEGAL EXPENSE	65,000
01-01-5234	UTILITY IMPACT EXPENSE - FIBER	4,500
01-01-5240	ACCOUNTING SERVICES	25,000
01-01-5252	STORM WATER MGMT. PROFESSIONAL	10,000
01-01-5270	BANK FEES	175
01-01-5310	INSURANCE LIABILITY	33,872
01-01-5320	INSURANCE VEHICLES & EQUIP.	13,370
01-01-5360	ENGINEERING SERVICES	15,800
01-01-5400	MAINTENANCE EQUIPMENT	600
01-01-5410	MAINTENANCE BUILDING	7,935
01-01-5450	CONTRACTUAL SERVICES	28,872
01-01-5480	CAPITAL EQUIPMENT	40,245
01-01-5491	EMPLOYEE ENGAGEMENT	1,515
01-01-5560	VILLAGE PLANNER SERVICES	15,000
01-01-5580	TRAINING EXPENSE	14,005
01-01-5661	73 INDUSTRIAL PRINCIPAL	25,000
01-01-5671	73 INDUSTRIAL INTEREST	17,000
01-01-8500	TRANSFERS OUT	900
Totals for dept 01 - ADMINISTRATIVE		827,552
Dept 02 - POLICE		
01-02-5030	WAGES-POLICE	842,618
01-02-5031	WAGES - HOLIDAY WORKED	25,000
01-02-5032	WAGES - OVERTIME	15,000
01-02-5040	FICA	54,661
01-02-5050	MEDICARE	12,784
01-02-5052	IMRF	3,599
01-02-5054	GROUP HEALTH INS	130,055
01-02-5058	UNIFORMS	13,100
01-02-5060	OPERATING EXPENSE	5,750
01-02-5070	DUES	3,645
01-02-5080	LEGAL NOTICES	300
01-02-5090	COMMUNICATIONS	10,000
01-02-5110	PRINTING	500
01-02-5170	PUBLICATIONS/BROCHURES	150
01-02-5180	SMALL TOOLS AND EQUIPMENT	500
01-02-5200	OFFICE SUPPLIES	2,000
01-02-5230	LEGAL EXPENSE	5,500
01-02-5300	DISPATCHING	86,571
01-02-5370	GASOLINE & OIL	28,000
01-02-5390	MAINTENANCE VEHICLES	24,150
01-02-5400	MAINTENANCE EQUIPMENT	3,000
01-02-5410	MAINTENANCE BUILDING	7,560
01-02-5450	CONTRACTUAL SERVICES	13,637
01-02-5480	CAPITAL EQUIPMENT	47,000
01-02-5570	COMMUNITY RELATIONS	1,500
01-02-5580	TRAINING EXPENSE	12,500
Totals for dept 02 - POLICE		1,349,080
Dept 03 - PUBLIC WORKS		
01-03-5030	WAGES-PPW	236,602
01-03-5032	WAGES - OVERTIME	14,000
01-03-5040	FICA	15,538
01-03-5050	MEDICARE	3,634

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 03 - PUBLIC WORKS		
01-03-5052	IMRF	32,228
01-03-5054	GROUP HEALTH INS	42,289
01-03-5058	UNIFORMS	1,500
01-03-5060	OPERATING EXPENSE	1,150
01-03-5070	DUES	360
01-03-5090	COMMUNICATIONS	4,000
01-03-5180	SMALL TOOLS AND EQUIPMENT	2,500
01-03-5190	RENTAL-EQUIPMENT	1,500
01-03-5251	NPDES PERMITS	3,000
01-03-5260	STREETLIGHTING	38,100
01-03-5370	GASOLINE & OIL	14,000
01-03-5380	SIGNS EXPENSE	12,500
01-03-5390	MAINTENANCE VEHICLES	20,000
01-03-5400	MAINTENANCE EQUIPMENT	10,000
01-03-5410	MAINTENANCE BUILDING	1,600
01-03-5420	MAINTENANCE STREETS	28,000
01-03-5440	MAINTENANCE GROUNDS	3,000
01-03-5441	TREE/SIDEWALK REPLACEMENT	2,500
01-03-5450	CONTRACTUAL SERVICES	36,518
01-03-5461	WEATHER SIREN MAINTENANCE	2,500
01-03-5480	CAPITAL EQUIPMENT	175,000
01-03-5580	TRAINING EXPENSE	3,000
Totals for dept 03 - PUBLIC WORKS		705,019
Dept 04 - BUILDING		
01-04-5030	WAGES-BUILDING	91,574
01-04-5040	FICA	5,678
01-04-5050	MEDICARE	1,328
01-04-5052	IMRF	5,621
01-04-5058	UNIFORMS	200
01-04-5070	DUES	360
01-04-5090	COMMUNICATIONS	3,000
01-04-5110	PRINTING	10,770
01-04-5200	OFFICE SUPPLIES	1,000
01-04-5250	BUILDING PERMIT EXPENSE	2,000
01-04-5280	BUILDING PERMIT EXPENSE-PASS THRU	22,000
01-04-5370	GASOLINE & OIL	1,000
01-04-5390	MAINTENANCE VEHICLES	2,000
01-04-5450	CONTRACTUAL SERVICES	5,500
01-04-5580	TRAINING EXPENSE	1,000
Totals for dept 04 - BUILDING		153,031
Dept 06 - PARKS		
01-06-5030	REG WAGES	27,717
01-06-5040	FICA	1,719
01-06-5050	MEDICARE	402
01-06-5060	OPERATING EXPENSE	250
01-06-5090	COMMUNICATIONS	2,520
01-06-5120	UTILITIES	4,200
01-06-5190	RENTAL-EQUIPMENT	2,500
01-06-5211	MAINTENANCE SUPPLIES	1,300
01-06-5350	MINOR PARK PROJECTS	1,200
01-06-5370	GASOLINE & OIL	600
01-06-5391	MAINTENANCE-SPORTS/PLAYGROUND EQ	500
01-06-5400	MAINTENANCE EQUIPMENT	6,100
01-06-5410	MAINTENANCE BUILDING	5,700
01-06-5440	MAINTENANCE GROUNDS	2,000
01-06-5450	CONTRACTUAL SERVICES	4,750
01-06-5480	CAPITAL EQUIPMENT	142,000
Totals for dept 06 - PARKS		203,458
Dept 07 - ENHANCED DUI PROGRAM		
01-07-5030	WAGES-ENHANCED DUI	8,000
01-07-5040	FICA	500
01-07-5050	MEDICARE	116
01-07-5180	SMALL TOOLS AND EQUIPMENT	2,500
Totals for dept 07 - ENHANCED DUI PROGRAM		11,116
Dept 08 - GARBAGE HAULING		
01-08-5068	GARBAGE HAULING EXPENSE	660,000
01-08-5078	ADMINISTRATIVE COSTS	27,000
01-08-8500	TRANSFERS OUT	90,000
Totals for dept 08 - GARBAGE HAULING		777,000
Dept 89 - GPD DOWN STATE PENSION FUND		
01-89-5621	GPD DOWNSTATE PENSION FUND	415,739

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 89 - GPD DOWN STATE PENSION FUND		
	Totals for dept 89 - GPD DOWN STATE PENSION FUND	415,739
TOTAL APPROPRIATIONS		<u>4,441,995</u>
NET OF REVENUES/APPROPRIATIONS - FUND 01		<u>17,753</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
11-00-3015	COMMUNITY DAYS DONATIONS	14,000
11-00-3210	OTHER INCOME	17,000
11-00-3520	VENDOR FEES	3,500
11-00-3980	BEVERAGE SALES	12,000
11-00-8100	TRANSFERS IN	900
Totals for dept 00 - GENERAL FUND		<u>47,400</u>
TOTAL ESTIMATED REVENUES		<u>47,400</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
11-00-5060	BEVERAGE OPERATIONS	8,466
11-00-5070	PERMITS & LICENSES	55
11-00-5079	ADVERTISING / MARKETING	3,670
11-00-5130	MISCELLANEOUS EXPENSES	410
11-00-5159	ENTERTAINMENT	29,625
11-00-5610	EQUIPMENT & SERVICES	3,900
Totals for dept 00 - GENERAL FUND		46,126
TOTAL APPROPRIATIONS		46,126
NET OF REVENUES/APPROPRIATIONS - FUND 11		1,274
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
12-00-3031	NON HOME RULE 1% SALES TAX	258,000
12-00-3050	TAX-ROAD AND BRIDGE	7,600
12-00-3390	SSA#24 BOND INTEREST	100
12-00-8100	TRANSFERS IN	90,000
Totals for dept 00 - GENERAL FUND		<u>355,700</u>
TOTAL ESTIMATED REVENUES		<u>355,700</u>

GL NUMBER	DESCRIPTION	2021-22 FINANCE REVIEW BUDGET
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
12-00-5360	ENGINEERING SERVICES	20,000
12-00-5490	GO BOND PRINCIPAL	225,000
12-00-5491	GO BOND INTEREST	9,000
Totals for dept 00 - GENERAL FUND		<u>254,000</u>
TOTAL APPROPRIATIONS		<u>254,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 12		<u>101,700</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
20-00-3022	INCOME - WASTEWATER	750,000
20-00-3032	INCOME - WATER	850,000
20-00-3080	LATE FEES	20,000
20-00-3211	PLANNED USE OF FUND RESERVES	549,500
20-00-3310	FEE-TAP-ON - WATER	1,700
20-00-3360	METER SALES	7,050
20-00-3390	SSA#24 BOND INTEREST	100
20-00-3400	CD INTEREST	4,000
20-00-3410	INTEREST EARNED	24,000
20-00-3470	INTEREST EARNED - ILLINOIS FUNDS	4,000
Totals for dept 00 - GENERAL FUND		<u>2,210,350</u>
TOTAL ESTIMATED REVENUES		<u>2,210,350</u>

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 10 - WATER SYSTEMS		
20-10-5030	REG. WAGES	183,823
20-10-5032	WAGES - OVERTIME	7,000
20-10-5040	FICA	11,831
20-10-5050	MEDICARE	2,767
20-10-5052	IMRF	24,540
20-10-5054	GROUP HEALTH INS	40,873
20-10-5056	WORKER'S COMP INS	15,502
20-10-5058	UNIFORMS	1,000
20-10-5070	DUES	450
20-10-5080	LEGAL NOTICES	100
20-10-5090	COMMUNICATIONS	7,600
20-10-5091	JULIE LOCATE SUPPLIES	500
20-10-5100	POSTAGE	3,250
20-10-5110	PRINTING	2,900
20-10-5120	UTILITIES	94,000
20-10-5180	SMALL TOOLS AND EQUIPMENT	6,000
20-10-5190	RENTAL-EQUIPMENT	500
20-10-5200	OFFICE SUPPLIES	1,000
20-10-5213	OUTSIDE SERVICES	10,000
20-10-5262	LAB SUPPLIES & EQUIPMENT	8,000
20-10-5281	CHEMICALS	28,600
20-10-5301	MAINT SUPPLIES-JANTORIAL	450
20-10-5310	INSURANCE LIABILITY	21,656
20-10-5320	INSURANCE VEHICLES & EQUIP.	8,548
20-10-5360	ENGINEERING SERVICES	10,000
20-10-5370	GASOLINE & OIL	3,000
20-10-5381	MAINTENANCE PARTS & MATERIALS	10,000
20-10-5390	MAINTENANCE VEHICLES	3,500
20-10-5410	MAINTENANCE BUILDING	2,000
20-10-5431	HYDRANT MAINTENANCE	5,000
20-10-5450	CONTRACTUAL SERVICES	58,103
20-10-5480	CAPITAL EQUIPMENT	554,500
20-10-5510	WATER METERS	31,185
20-10-5520	LABORATORY TESTING	10,000
20-10-5580	TRAINING EXPENSE	3,300
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	10,000
20-10-5652	BRINE HAULING EXPENSES	40,000
20-10-5662	IEPA LOAN-PRINCIPAL	25,826
20-10-5672	IEPA LOAN - INTEREST	7,156
Totals for dept 10 - WATER SYSTEMS		1,254,460
Dept 20 - WASTEWATER SYSTEMS		
20-20-5030	WAGES	179,346
20-20-5032	WAGES - OVERTIME	7,000
20-20-5040	FICA	11,554
20-20-5050	MEDICARE	2,703
20-20-5052	IMRF	23,964
20-20-5054	GROUP HEALTH INS	34,731
20-20-5058	UNIFORMS	800
20-20-5090	COMMUNICATIONS	3,800
20-20-5091	JULIE LOCATE SUPPLIES	400
20-20-5100	POSTAGE	3,250
20-20-5110	PRINTING	2,900
20-20-5120	UTILITIES	126,000
20-20-5180	SMALL TOOLS AND EQUIPMENT	2,500
20-20-5190	RENTAL-EQUIPMENT	1,500
20-20-5200	OFFICE SUPPLIES	1,000
20-20-5213	OUTSIDE SERVICES	15,000
20-20-5251	NPDES PERMITS	20,000
20-20-5262	LAB SUPPLIES & EQUIPMENT	8,500
20-20-5281	CHEMICALS	35,000
20-20-5301	MAINT SUPPLIES-JANITORIAL	450
20-20-5360	ENGINEERING SERVICES	10,000
20-20-5370	GASOLINE & OIL	4,000
20-20-5381	MAINTENANCE PARTS & MATERIALS	15,000
20-20-5390	MAINTENANCE VEHICLES	4,000
20-20-5410	MAINTENANCE BUILDING	1,000
20-20-5450	CONTRACTUAL SERVICES	63,311
20-20-5480	CAPITAL EQUIPMENT	66,300
20-20-5520	LABORATORY TESTING	30,000
20-20-5580	TRAINING EXPENSE	2,800
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	10,000
20-20-5660	COLLECTION SYS. PUMP MAINT.	30,000
Totals for dept 20 - WASTEWATER SYSTEMS		716,809
TOTAL APPROPRIATIONS		1,971,269

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
NET OF REVENUES/APPROPRIATIONS - FUND 20		239,081
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
30-00-3410	INTEREST EARNED	120
30-00-3450	MOTOR FUEL TAX	415,954
30-00-3470	INTEREST EARNED - ILLINOIS FUNDS	2,000
Totals for dept 00 - GENERAL FUND		<u>418,074</u>
TOTAL ESTIMATED REVENUES		<u>418,074</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
30-00-5462	MFT RESOLUTION	75,000
Totals for dept 00 - GENERAL FUND		75,000
TOTAL APPROPRIATIONS		75,000
NET OF REVENUES/APPROPRIATIONS - FUND 30		343,074
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
31-00-3410	INTEREST EARNED	413
Totals for dept 00 - GENERAL FUND		413
TOTAL ESTIMATED REVENUES		
NET OF REVENUES/APPROPRIATIONS - FUND 31		413
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

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FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
34-00-3010	PROPERTY TAX	178,659
34-00-3410	INTEREST EARNED	365
Totals for dept 00 - GENERAL FUND		<u>179,024</u>
TOTAL ESTIMATED REVENUES		<u>179,024</u>

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FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
34-00-5061	ADMINISTRATIVE FEES	1,000
Totals for dept 00 - GENERAL FUND		1,000
TOTAL APPROPRIATIONS		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 34		178,024
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
35-00-3010	PROPERTY TAX	894,966
35-00-3410	INTEREST EARNED	650
Totals for dept 00 - GENERAL FUND		<u>895,616</u>
TOTAL ESTIMATED REVENUES		<u>895,616</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
35-00-5061	ADMINISTRATIVE FEES	10,550
35-00-5071	TIF NOTE INTEREST	288,215
35-00-5081	TIF NOTE PRINCIPAL	517,000
Totals for dept 00 - GENERAL FUND		<u>815,765</u>
TOTAL APPROPRIATIONS		<u>815,765</u>
NET OF REVENUES/APPROPRIATIONS - FUND 35		<u>79,851</u>
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION		
ESTIMATED REVENUES			
Dept 00 - GENERAL FUND			
40-00-3410	INTEREST EARNED		15
Totals for dept 00 - GENERAL FUND			15
TOTAL ESTIMATED REVENUES			
			15
NET OF REVENUES/APPROPRIATIONS - FUND 40			
			15
BEGINNING FUND BALANCE			
ENDING FUND BALANCE			

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
ESTIMATED REVENUES		
Dept 00 - GENERAL FUND		
43-00-3490	EMPLOYER CONTRIBUTIONS	415,739
43-00-3491	EMPLOYEE CONTRIBUTIONS	62,400
Totals for dept 00 - GENERAL FUND		<u>478,139</u>
TOTAL ESTIMATED REVENUES		<u>478,139</u>

2021-22
FINANCE REVIEW
BUDGET

GL NUMBER	DESCRIPTION	
APPROPRIATIONS		
Dept 00 - GENERAL FUND		
43-00-5509	PENSION EXPENSES	90,000
Totals for dept 00 - GENERAL FUND		90,000
TOTAL APPROPRIATIONS		90,000
NET OF REVENUES/APPROPRIATIONS - FUND 43		388,139
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		
ESTIMATED REVENUES - ALL FUNDS		9,044,479
APPROPRIATIONS - ALL FUNDS		7,695,155
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,349,324
BEGINNING FUND BALANCE - ALL FUNDS		
ENDING FUND BALANCE - ALL FUNDS		