



Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

www.villageofgilberts.com

VILLAGE BOARD MEETING AGENDA

Tuesday, June 2, 2020 - 7:00 p.m. - Village Hall Board Room

Please be advised that some of the Village Board members may be attending this meeting by electronic means, in compliance with the Governor's Executive Order 2020-07, as amended and extended, that suspended the requirement of a physical quorum of a public body in attendance at a meeting.

In order to comply with the Governor's executive order regarding limitations on gatherings and to ensure social distancing, members of the public can attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://zoom.us/j/95519036229>

Meeting ID: 955 1903 6229

Dial-In (audio): (312) 626-6799

Alternatively, members of the public can submit written comments via email at info@villageofgilberts.com. Any comments received by 5 pm on June 2, 2020 will be submitted into the record of the meeting.

ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC COMMENT*

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the May 19, 2020 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated June 2, 2020

5. ITEMS FOR APPROVAL

- A. A Motion to approve Ordinance 06-2020, an Ordinance Approving a Temporary Policy Authorizing and Regulating Outdoor Dining
- B. A Motion to approve Resolution 17-2020, a Resolution Approving the Purchase of Police Radios and Related Accessories from Illinois Communications Sales, Inc. in an Amount Not-to-Exceed \$13,250

6. ITEMS FOR DISCUSSION

- A. FY2021 Budget Review – Updated Revenue Projections Related to COVID-19 and Discussion of Planned Capital Projects

7. STAFF REPORTS

8. TRUSTEES' REPORTS

9. PRESIDENTS' REPORT

10. EXECUTIVE SESSION*

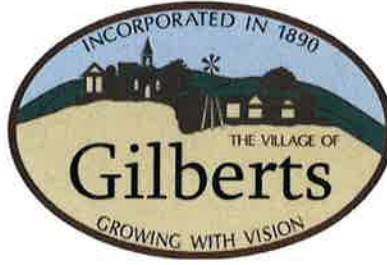
11. ADJOURNMENT

*Executive Session Information

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

***Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, May 19, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, and Village Attorney Julie Tappendorf. For members of the audience, please see the attached copy of the sign-in sheet.

3. PUBLIC COMMENT

Curtis Wilcox – Mr. Wilcox of Windmill Meadows addressed the Board stating that he would like the Board to consider changing the Village Code to allow for residents to keep chickens on their property for egg production. President Zirk stated that this question has come up recently and that this change would need to go through the Plan Commission and Zoning Board and then it would need to be approved by the Village Board. President Zirk advised that when the Board considered this request before, there was a mostly unanimous decision to not allow chickens unless by special use in the agricultural district. Mr. Wilcox asked what the concerns were when this was discussed before. President Zirk advised that Staff will pull the minutes from the meeting when this issue was last discussed and will share them with him. Trustee Zambetti advised that he recalls that some of the concerns for keeping chickens were that the chickens could attract other wildlife animals, the placement of the chickens in correlation to the neighbors, and the abandonment of chickens when residents no longer want to take care of them. President Zirk advised Mr. Wilcox to reach out to Staff tomorrow to discuss the matter further.

4. REAPPOINTMENTS

- A. Reappointment of Randy Mills as Chairman of the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2021
- B. Reappointment of Kevin McHone as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025

- C. Reappointment of Kenneth Lateer as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to concur with President Zirk's reappointments of Randy Mills as Chairman of the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2021, Kevin McHone as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025, and Kenneth Lateer as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the April 21, 2020 Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated May 5, 2020
- C. A Motion to approve Bills & Payroll dated May 19, 2020
- D. A Motion to approve the April 2020 Treasurer's Report
- E. A Motion to approve Resolution 13-2020, A Resolution Establishing Emergency Temporary Sign Regulations in Response to the Impacts of the COVID-19 Pandemic
- F. A Motion to approve Resolution 14-2020, A Resolution Approving an Additional Building Elevation for the Single-Family Homes in the Conservancy Development

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda Items 4A-F as presented. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

- A. Resolution 15-2020, A Resolution Approving a Memorandum of Understanding in Response to the Families First Coronavirus Response Act (FFCRA) Between the Village of Gilberts and the Metropolitan Alliance of Police, Gilberts Police, Chapter #423 – Administrator Bourdeau advised the Board that this resolution is clarifying the Village's intent that if an employee were to fall ill to COVID-19 that there would be leave time as provided by the Emergency Paid Sick Leave use and the Emergency Family Medical Leave Extension Act. Both the Village Attorney and the police union's attorney have reviewed the documents.

A Motion was made by Trustee Allen and seconded by Trustee Zambetti to Approve Resolution 15-2020, A Resolution Approving a Memorandum of Understanding in Response to the Families First Coronavirus Response Act (FFCRA) Between the Village of Gilberts and the Metropolitan Alliance of Police, Gilberts Police, Chapter #423. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nay, 0-abstained. Motion carried.

- B. Resolution 16-2020, A Resolution Extending the Authorization for the Payment of Certain Routine and Recurring Expenses – President Zirk advised the Board that this resolution is to allow for an extension of the administrative approval process to allow for the continued payment of the Village's routine and recurring expenses. The previous resolution was set to expire 60

days from March 17, 2020 and with the ongoing COVID-19 pandemic and continued shelter-in-place guidance, this resolution would extend the same terms/processes for an additional 60-days.

A Motion was made by Trustee Hacker and seconded by Trustee Allen to Approve Resolution 16-2020, A Resolution Extending the Authorization for the Payment of Certain Routine and Recurring Expenses. Roll call vote: Trustees Kojzarek, Corbett, Zambetti, Farrell, and Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

8. STAFF REPORTS

Administrator Bourdeau

- EZ Products sent the Police Department a \$500.00 donation for PPE for first responders.
- Through the month of August, Staff has projected a decline of 20% of revenues. With COVID-19, we are looking at a FY2021 budgeted vs. projected with a decrease of about \$131,000 which includes sales tax, state income tax, local tax, and video gaming. Currently, this loss is within the surplus of funds the Village had when passing the budget. The Board discussed opinions on how to handle decrease in revenues. President Zirk advised Administrator Bourdeau to put together some projections and share them with the Board to be discussed at an upcoming workshop.

Trustee Allen stated that she received a call from a resident who was concerned about patrons eating outside of a restaurant in town. After some discussion between Board members, there were no changes recommended to Staff on how these situations should be handled.

9. TRUSTEE REPORTS

Trustee Allen

- There is only one remaining vendor from Community Days that has not selected if they would like a refund or to roll over their fee to next year.

10. PRESIDENT'S REPORT

President Zirk

- After the recent heavy rain falls, there have been little to no complaints received by the Village regarding flooding.
- Local resident, Alan Woodbury, has donated cloth facemasks for Village employees.
- Asked Board members how they would like to meet for the next meetings. It was decided that the next meeting would be a combination of an in-person and Zoom meeting.

A. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, a **Motion was made by Trustee Allen and seconded by Trustee Zambetti to adjourn from the public meeting at 8:22 p.m.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Courtney Baker". The signature is fluid and cursive, with the first name being more prominent.

Courtney Baker
Village Clerk

Department: 00 GENERAL FUND

ROBINSON ENGINEERING, LTD.	MAINTENANCE STREETS	609.00
ROBINSON ENGINEERING, LTD.	ESCROWS PAYABLE	69,347.00
WINDOW WORKS	DEFERRED REVENUE	150.00
Total: 00 GENERAL FUND		70,106.00

Department: 01 ADMINISTRATIVE

AT&T U-VERSE	CONTRACTUAL SERVICES	57.59
CURRENT TECHNOLOGIES, INC.	CONTRACTUAL SERVICES	542.50
METRO WEST COUNCIL	DUES	3,500.00
RESERVE ACCOUNT	POSTAGE	200.00
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	4,440.50
ROBINSON ENGINEERING, LTD.	REIMBURSED EXPENSES	782.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	45.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,065.02
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,445.52
Total: 01 ADMINISTRATIVE		13,218.13

Department: 02 POLICE

ILLINOIS STATE POLICE	OPERATING EXPENSE	72.75
RAY O'HERRON	UNIFORMS - 05/01/2019 OR AFTER	107.83
RICHARD SPINKER	CONTRACTUAL SERVICES	315.00
SWIFT WASH, LLC	CONTRACTUAL SERVICES	121.50
THE BUG MAN, INC	CONTRACTUAL SERVICES	36.00
Total: 02 POLICE		653.08

Department: 03 PUBLIC WORKS

COMMONWEALTH EDISON	STREETLIGHTING	357.34
LEROY'S LAWN EQUIPMENT	MAINTENANCE EQUIPMENT	378.97
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	52.96
NAPA AUTO PARTS	MAINTENANCE VEHICLES	207.52
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	47.00
TPI, INC.	OPERATING EXPENSE	59.95
Total: 03 PUBLIC WORKS		1,243.74

Department: 04 BUILDING

ROBINSON ENGINEERING, LTD.	BUILDING PERMIT EXPENSE-PASS T	443.00
Total: 04 BUILDING		443.00

Department: 06 PARKS

COMMONWEALTH EDISON	UTILITIES	266.73
VIKING CHEMICAL CO	MAINTENANCE SUPPLIES	80.25
Total: 06 PARKS		346.98

Department: 10 WATER SYSTEMS

FERGUSON WATERWORKS	WATER METERS	4,968.97
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	21.43
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	29.95
MMD	JULIE LOCATE SUPPLIES	73.00
PDC LABORATORIES, INC	LABORATORY TESTING	1,340.00
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	186.00
THIRD MILLENNIUM ASSOCIATES	PRINTING	341.48
VIKING CHEMICAL CO	CHEMICALS	809.83

Total: 10 WATER SYSTEMS 7,770.66

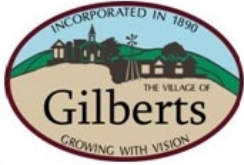
Department: 20 WASTEWATER SYSTEMS

CONSTELLATION NEWENERGY, INC.	UTILITIES	518.98
HACH COMPANY	LAB SUPPLIES & EQUIPMENT	1,536.00
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	21.43
MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	29.96
MMD	JULIE LOCATE SUPPLIES	73.00
NICOR	UTILITIES	119.24
ROBINSON ENGINEERING, LTD.	ENGINEERING SERVICES	10,648.50
SUBURBAN LABORATORIES	LABORATORY TESTING	678.00
THIRD MILLENNIUM ASSOCIATES	PRINTING	341.48
Total: 20 WASTEWATER SYSTEMS		<u>13,966.59</u>

Department: 90 GENERAL P/W PROJECTS EXPENSES

ECONO SIGNS LLC	SIGNS EXPENSE	417.37
Total: 90 GENERAL P/W PROJECTS EXPENSES		<u>417.37</u>

*** GRAND TOTAL *** 108,165.55



Village of Gilberts

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To: President Zirk and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Date: June 2, 2020 Village Board Meeting
Re: Item 5.A: An Ordinance Approving a Temporary Policy Authorizing and Regulating Outdoor Dining

Included for consideration is the Ordinance approving a temporary policy authorizing and regulating outdoor dining.

The proposed Ordinance provides for the ratification of any outdoor dining permits approved between May 29, 2020 and the date of the Ordinance. As of May 29, 2020, outdoor dining permits had been approved for the following establishments: (1) Eagles Club, (2) Cruisins', (3) Pub 72 and (4) Drift Inn.

VILLAGE OF GILBERTS

ORDINANCE NO. 06-2020

**AN ORDINANCE APPROVING A TEMPORARY POLICY
AUTHORIZING AND REGULATING OUTDOOR DINING**

WHEREAS, the Village of Gilberts, is a municipal corporation organized and existing under the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Village is authorized to generally regulate the sale of beverages and food for human consumption (65 ILCS 5/11-20-2); and

WHEREAS, the Village may regulate the use of streets and other municipal property (65 ILCS 5/11-80-2); and

WHEREAS, the Village is authorized to license retail sales of alcoholic liquor (235 ILCS 5/4-1, 4-2); and

WHEREAS, on March 9, 2020, April 2, 2020 and April 30, 2020, Illinois Governor Pritzker declared all counties in the State of Illinois as a disaster area; and

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency concerning the novel COVID-19 pandemic; and

WHEREAS, beginning on March 16, 2020, Governor Pritzker suspended on-premises consumption of food and alcohol at restaurants in Illinois (Exec. Order 2020-07, 2020-33); and

WHEREAS, on May 5, 2020, Governor Pritzker announced “Restore Illinois: A Public Health Approach to Safely Reopen Our State”; and

WHEREAS, on May 20, 2020, Governor Pritzker announced that outdoor dining at bars and restaurants would be authorized to permit outdoor dining consistent with forthcoming state guidance under Phase 3 of the Restore Illinois plan, expected to begin on May 29, 2020, and encouraged local governments to assist restaurants and bars to expand outdoor seating; and

WHEREAS, the COVID-19 pandemic and the necessary public health response has created an economic challenge to local businesses including bars and restaurants; and

WHEREAS, the Village desires to temporarily authorize outdoor dining at bars and restaurants, consistent with state guidelines and the terms of this Ordinance, in order to provide economic relief while protecting the health and safety of its residents; and

WHEREAS, the Village desires to ratify all actions taken by the Village President or Staff to-date in order to implement the necessary local authorizations with the announced state authorizations for outdoor dining at bars and restaurants beginning May 29, 2020; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT VILLAGE BOARD OF THE VILLAGE OF GILBERTS, ILLINOIS, AS FOLLOWS:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval. Notwithstanding any contrary provision of Village ordinance, regulation, or policy concerning outdoor dining, minimum parking, and use of the public right-of-way or other public property, permits for outdoor dining areas may be approved for restaurants consistent with the terms of this Ordinance during the pandemic and until the State of Illinois authorizes indoor on-premises consumption of food and beverages at restaurants.

Section 3. Authorization.

A. **Outdoor Dining Permit.** Any restaurant that desires to provide outdoor dining consistent with this Ordinance and state orders and regulations must submit to the Village for review and approval a plan for the use of outdoor space for food and beverage service, including amenities, barriers, tables, spacing, restroom use, and any other requirements deemed necessary by the Village. The applicant must also submit with its plan an executed copy of the Unconditional Agreement and Consent form attached to this Ordinance as **Exhibit A**. The request will be reviewed by the Village President, who has the authority to approve the plan, and impose any conditions on the approval.

B. **Use of Right of Way or Other Public Property for Outdoor Seating.** Any restaurant that desires to use the right of way or other public property for outdoor dining as part of its outdoor dining permit must first request approval from the Village President and execute the hold harmless agreement attached to this Ordinance as **Exhibit B**. The Village President has the authority and discretion to determine which portions of the right of way may be used for outdoor seating and may impose conditions on the approval.

C. **Use of Parking Lots for Outdoor Seating.** Any restaurant that desires to use a parking lot for outdoor seating must request approval as part of its outdoor dining permit. No use will be allowed to block access or fire lanes. The request to use the parking lot for outdoor seating will be reviewed by the Village President, who has the authority to approve the request, and impose any conditions on the approval.

D. **Liquor Regulations.** Any restaurant that desires to serve alcoholic beverages on any street, sidewalk, or other public way within the Village must request approval as part of its

outdoor dining permit. The request to serve alcoholic beverages will be reviewed by the Village President, acting as Local Liquor Commissioner, who has the authority to approve the request, and impose any conditions on the approval. The Village waives any prohibitions on the consumption and service of alcoholic liquor on any street, sidewalk, or other public way within the Village as to those portions of the right of way within an approved outdoor dining area pursuant to this Ordinance.

E. Conditions on Approvals. Any approval granted by the Village President under this Ordinance is subject to the following conditions:

1. The applicant must comply with all conditions imposed by the Village for use of the outdoor dining area.
2. The applicant must comply with all plans approved by the Village governing the operation and maintenance of the outdoor dining area.
3. The applicant must comply with all laws governing the operation and maintenance of the outdoor dining area, including all applicable Executive Orders and state guidance.
4. The applicant must submit the signed unconditional agreement and consent substantially in the form attached as Exhibit A, and if public right of way or public property will be used for outdoor dining, must also submit the signed hold harmless agreement substantially in the form attached as Exhibit B.

F. Outdoor Dining Roof Coverings. Notwithstanding any provision of the Village Code to the contrary, the applicant may install or use an outdoor covering over the outdoor dining area (i.e., awning, canopy, or other roof covering) provided it complies with the State guidelines for coverings. The applicant must submit a plan depicting the type of roof covering proposed to be installed or used and the location where it will be placed at the time it submits its application for the outdoor dining permit.

G. Outdoor Music. Outdoor music will be prohibited as part of an outdoor dining use unless the applicant obtains a special event permit from the Village or each music event and complies with the special event permit process and requirements.

H. Village President's Discretion. The authority to grant the various approvals described above, and the imposition of conditions on those approvals, will be an exercise of the Village President's official discretion.

Section 4. Ratification. To the extent that the Village President made any outdoor dining area approvals between May 29, 2020 and the date of this Ordinance, the Village Board hereby affirms and ratifies those approvals.

Section 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent

jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 6. Conflict. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

Section 7. Effective Date. This Ordinance shall be in full force and effect upon passage, approval and publication in pamphlet form as provided by law.

PASSED BY THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this ____ day of _____ 2020.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Elissa Kojzarek	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2020

Village President, Rick Zirk

(SEAL)

ATTEST: _____
Village Clerk, Courtney Baker

Published: _____

EXHIBIT A
Unconditional Agreement and Consent

WHEREAS, _____ (“*Applicant*”) sought approval of a temporary outdoor dining area (“*Temporary Use*”) located at _____, Gilberts, IL (“*Property*”);

WHEREAS, the permit dated _____, 2020, grants approval of such Temporary Use, subject to certain conditions (“*Permit*”); and

WHEREAS, the Applicant desires to evidence to the Village its unconditional agreement and consent to accept and abide by each of the terms, conditions, and limitations in the Permit.

NOW THEREFORE, the Applicant agrees and covenants as follows:

1. The Applicant unconditionally agrees to accept, consent to and abide by all terms, conditions, restrictions, and provisions of the Permit.

2. The Applicant acknowledges and agrees that the Village will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village’s approval of the Permit by the Applicant, and that the Village’s approval does not, and will not, in any way, be deemed to insure the Applicant against any damage or injury of any kind and at any time.

3. The Applicant acknowledges and has considered the possibility of penalties provided for noncompliance with Permit conditions, and agrees not to challenge any such penalties on the grounds of any procedural infirmity or any denial of any procedural right.

4. The Applicant agrees to and does hereby hold harmless and indemnify the Village, the Village’s corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with (a) the Village’s approval of the Permit, (b) the procedures followed in connection with the approval of the Permit, and (c) the performance of the Applicant of its obligations under this Unconditional Agreement and Consent;

5. The Applicant agrees to pay all expenses incurred by the Village in defending itself with regard to any and all claims mentioned in this Unconditional Agreement and Consent. These expenses will include all out of pocket expenses, such as attorneys’ and experts’ fees, and will also include the reasonable value of any services rendered by any employee of the Village.

Agreed this _____ day of _____, 2020.

APPLICANT

EXHIBIT B
Use of Property and Hold Harmless Agreement

WHEREAS, _____ (“*Applicant*”) desires to use Village property at _____ (“*Premises*”) for a temporary outdoor dining area (“*Temporary Use*”).

WHEREAS, the Village agrees to allow the Applicant to use the Premises for the Temporary Use in consideration of the Applicant agreeing to assume all risk and liability pertaining to the Temporary Use.

NOW THEREFORE, the Applicant agrees and covenants as follows:

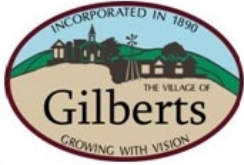
1. To the fullest extent permitted by law, the Applicant indemnifies, defends, and holds harmless the Village and its officials, employees, agents, and volunteers from and against any and all liability or claim of liability, loss or expense, including defense costs and legal fees and claims for damages of whatsoever character, nature and kind, whether directly or indirectly arising from the Temporary Use or connected with an act or omission of the Applicant, or an agent, invitee, guest, employee, or anyone in, on or about the Premises invited by and/or with the permission and consent of the Applicant, with respect to the Premises or the operations, activities or services, of any nature whatsoever, of the Temporary Use, including, but not limited to, liability expense and claims for: bodily injury, death, personal injury, or property damage caused by the negligence, creation or maintenance of a dangerous condition of property, or intentional infliction of harm or violation of state and federal laws. The provisions of this Section will survive the expiration or termination of this Agreement or the Temporary Use approval.

2. Nothing in this Agreement will be deemed a waiver by the Village of any defenses or immunities that are or would be otherwise available to the Village or its officials, employees, agents or volunteers under the provisions of the Illinois Local Government and Governmental Employees Tort Immunity Act, or that are otherwise available to local governments and their corporate authorities, officers, employees, agents and volunteers under the common law of the State of Illinois or the United States of America.

3. Without limiting the Applicant’s indemnification of the Village as provided above, the Applicant must provide and maintain at its own expense insurance that covers the activities, services, or operations relating to the Temporary Use. The insurance must be in an amount and in a form satisfactory to the Village, and must include, at a minimum, commercial general liability and liquor liability coverage. Satisfactory evidence of the required insurance must be delivered to the Village prior to commencement of the Temporary Use. The Village’s insurance or liability coverage will always be deemed excess over any other insurance or liability coverage whether primary, excess, pro rata, contingent or any other basis.

Agreed this _____ day of _____, 2020.

APPLICANT



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

To: President Zirk and the Board of Trustees
From: Brian Bourdeau, Village Administrator
Date: June 2, 2020 Village Board Meeting
Re: Item 5.B: A Resolution Approving the Purchase of Police Radios and Related Accessories from Illinois Communication Sales, Inc. in an Amount Not-to-Exceed \$13,250

The FY2021 Budget included \$14,000 in the EDUI Fund for the replacement of police radios. The Police Department's current radios are nearing end of life and recently an additional radio experienced a breakdown. The Police Department selected the radios in coordination with Kane County Dispatch and received a price proposal from the vendor that is currently utilized by Kane County for the purchase of their radio equipment and related accessories. Selecting radios in coordination with Kane County will ensure seamless integration and operability with dispatch.

In order to ensure continued operations and public safety it is recommended to move ahead with the purchase of 14 radios and related accessories from Illinois Communication Sales, Inc. in an amount not-to-exceed \$13,250. The quoted purchase price is \$12,420; however, a contingency is recommended in the event that additional accessories (carrying cases, swivel belt loops etc.) may be required depending on officer preference. The not-to-exceed amount remains below the budgeted amount of \$14,000.

Please note, the radios are being purchased through the EDUI Fund and there is no impact on the General Fund.

VILLAGE OF GILBERTS

RESOLUTION 17-2020

A RESOLUTION AUTHORIZING THE PURCHASE OF POLICE RADIOS AND RELATED ACCESSORIES FROM ILLINOIS COMMUNICATIONS SALES, INC. IN AN AMOUNT NOT-TO-EXCEED \$13,250

WHEREAS, the Village of Gilberts (“*Village*”) operates a Municipal Police Department; and

WHEREAS, the Village provided for the replacement of police radios and accessories as part of the Fiscal Year 2021 Budget; and

WHEREAS, the Village selected radios in coordination with Kane County Dispatch and received a price proposal from the vendor, Illinois Communications Sales, Inc., that is currently utilized by Kane County for the purchase of their radio equipment and related accessories;

THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, ILLINOIS, as follows:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

Section 2. Approval; Authorization. The Village Board of Trustees hereby authorizes the Village Administrator to execute the necessary documents to facilitate the purchase of police radios and accessories from Illinois Communications Sales, Inc. in an amount not to exceed \$13,250.

Section 3. Effective Date. This Resolution shall be in full force and effect after its approval in the manner provided by law.

PASSED BY VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this ____ day of _____ 2020.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Elissa Kojzarek	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____

Resolution No. 17-2020

President Rick Zirk _____

APPROVED THIS ____ DAY OF _____, 2020

Village President, Rick Zirk

(SEAL)

ATTEST: _____
Village Clerk, Courtney Baker



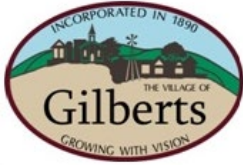
EQUIPMENT PROPOSAL					
FOR: Gilberts Police Department			By: Chuck Daniello		
86 Railroad St			Illinois Communication Sales		
Gilberts, IL 60136			452 N. Claremont Ave.		
CONTACT: Chief Joswick		PHONE: 847-428-2954		Chicago, IL 60612	
ITEM	QTY	MODEL NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
1	14	NX-5200K2	136-174MHz, 6W, 1024 ch., w/dual priority scan	\$528.00	\$7,392.00
2	14	KRA-26M	VHF helical antenna 146-162MHz	\$13.00	\$182.00
3	28	KNB-L2M	Li-ion 2600mAh battery	\$88.00	\$2,464.00
4	9	KSC-Y32K	Rapid rate single charger	\$71.00	\$639.00
5	14	KMC-70M	Remote speaker microphone	\$87.00	\$1,218.00
6	1	KSC-326AK	Rapid rate 6-unit charger CEC Compliant	\$525.00	\$525.00
			OPTIONAL: Leather Case and Belt Loop		
	1	KLH-200K3	Heavy duty leather carrying case for NX-5000 series with KNB-L1/L2/L3/LS5CU)	\$34.00	
	1	KLH-6SW	Leather swivel belt loop / detachable swivel D-Ring bac	\$17.00	
REMARKS: All prices contained as part of this proposal are guaranteed for a period of 90 days.				SUBTOTAL	\$12,420.00
TERMS: All pricing is 30% or more off of list.				TAX 10%	EXEMPT
WARRANTY: See body of proposal.				PROGRAMMING	None
DELIVERY: 2 business weeks from o MONTHLY SERVICE CONTRACT: None				SHIPPING	Included
ACCEPTED BY: _____ DATE: _____				TOTAL	\$12,420.00
PREPARED BY: Chuck Daniello PHONE: 312-243-0588, ext. 114				FCC/PCIA Fees	
DATE: 5/28/2020 FAX: 312-243-2467				Total Investment	\$12,420.00
				KENWOOD Listen to the Future	

KLH-200K3 Leather Case: Cost \$34 per unit (\$44.25 List). Comes with a fixed belt loop.



KLH-6SW Leather swivel belt loop / detachable swivel D-Ring back. Attaches to the above leather case. Cost \$17 per unit (\$22 Li





Village of Gilberts

Village Hall
 87 Galligan Road, Gilberts, Illinois 60136
 Ph. 847-428-2861 Fax: 847-428-2955
 www.villageofgilberts.com

To: President Zirk and Village Board of Trustees
From: Brian Bourdeau, Village Administrator
 Taunya Fischer, Finance Director
Date: June 2, 2020 Village Board Meeting
Re: Item 6.A: FY2021 Budget Review – Updated Revenue Projections Related to COVID-19 and Discussion of Planned Capital Projects

Review of Revenues

With the FY 2020 coming to a close and FY 2021 starting off on a rough note, it would be prudent to review both of these with you in regards to the General Fund.

Let’s begin with FY 2020 that ended April 30th. The chart below shows that the Village ended FY 2020 with a surplus of \$614,321 due to revenues being higher and expenditures being lower than anticipated; however, \$231,884 of that surplus was due to capital projects either delayed in delivery to the Village or projects not begun by the end of the fiscal year. Two projects of note are:

- A) The Police Squad Car (Funded by General Fund) Ordered, but due to an order processing mistake by the dealer and now COVID-19 it has not been delivered yet; and
- B) The Public Works Truck with Snow Plow (Funded by Municipal Impact Fees). Staff was waiting for state bid pricing for the truck that unfortunately never materialized. As such, public works had been getting estimates for a new truck and plow through other sources and unfortunately ran out of time for order and delivery prior to fiscal year end. The remaining items were in the budget, but not done.

GENERAL FUND SURPLUS REPORT		
PERIOD ENDING 04/30/2020		
% Fiscal Year Completed: 100.00		
GL NUMBER	2019-20 BUDGET	YTD BALANCE 04/30/2020
Fund 01 - GENERAL FUND:		
TOTAL REVENUES	4,377,213.00	4,464,432.16
TOTAL EXPENDITURES	4,319,187.00	3,850,110.21
NET OF REVENUES & EXPENDITURES	58,026.00	614,321.95
Unspent Expenses Contributing to YTD Fund Balance		
Admin Capital Equip - phone system		(26,109.00)
Police Capital Equip - squad car		(44,000.00)
PW Capital Equip - new plow truck & generator		(127,460.00)
Parks Capital Equip - Town Center football field		(34,315.00)
Total Unspent Expenses		(231,884.00)
Possible Audit Adjustments		(30,000.00)
General Fund Surplus less Unspent Expenses		352,437.95

With regard to the Fund Balance of the General Fund; as of April 30, 2020, the Village's Unrestricted Fund Balance was \$2,532,713. As shown in the below chart, this number takes into account all of the Committed Funds that are contained within the General Fund. Those Committed Funds may only be spent on items or projects within each specified category. Additionally, and per Board Policy the 25% of FY 2020 expenditures should be held in reserves unless an emergency occurs and the Board authorizes the use of said funds. The \$614,321 surplus is included in this fund balance.

**General Fund Balance
Including Committed, Reserved & Unrestricted
As of April 30, 2020**

General Fund Balance	4,821,530.05
Less Committed	
<i>Municipal Impact</i>	(456,500.00)
<i>Park Impact</i>	(418,462.00)
<i>Utility Impact</i>	(82,500.00)
<i>Capital Improvement</i>	(213,363.25)
<i>EDUI Funds</i>	(38,194.85)
Less Board Policy Reserves	
<i>25% of FY 2020 Exp (\$4,319,187)</i>	(1,079,796.75)
General Fund Unrestricted Balance	<u>2,532,713.20</u>

Moving on to the Projected FY 2021 chart, which comprises the 'big four' state disbursed revenues of Sales Tax, Income Tax, Local Use Tax, and Video Gaming. These receipts will be the most affected by the COVID-19 pandemic.

For ease of reading the Project Variance Due to COVID-19 chart is attached and not added into this memo. The GREEN section is for FY 2020 (ended April 30, 2020); the BLUE section is the budgeted amounts for FY 2021 (ending April 30, 2021); and the YELLOW section shows the projected / estimated revenues taking COVID-19 into account. RED numbers indicate actual funds received as of May 29, 2020.

A couple of notes on the COVID-19 Revenue Projections (YELLOW Section):

- Sales Tax, Income Tax and Local Use Tax are all projected to be 20% lower than GREEN actuals for May, June, July and August. Those taxes are then projected to be 10% lower for September 2020 through April 2021. This approach was taken as three of our largest tax providing companies are essential businesses that will likely not have as large of a loss as others.
- Video Gaming is shown as \$0.00 for May through July. The earliest Video gaming may be able to resume is June 26 (Phase 4). Video gaming is received the month following (e.g.

June receipts are received by the Village July). The revenues for the remainder of the year in Video Gaming was then reduced by 85% of the GREEN actuals.

There are two calculations in the lower right corner of this chart. They represent the difference between the Projected FY 2021 and the Actuals from FY 2020 as well as the Budget FY 2021. The number to focus on is the Projected FY 2021 – Budget FY 2021 as these are the numbers we will be dealing with going forward. With only one month into this fiscal year it appears that we are down quite substantially given the (\$131,028), however there are several factors that should be considered.

- The typical filing deadline for income tax is April 15th and funds collected by the state tend to be remitted to municipalities in May. With the filing deadline extended, these taxes will be coming in slower so we are likely to see higher income tax payments as that deadline grows near.
- The state has also extended the filing deadline for sales, local use and MFT taxes, so it would not be surprising to see a lull the first couple of months this fiscal year then have them pick back up. Extended state filing deadlines means delayed payments to local governments.
- With the gradual re-opening of businesses, we will see an increase in the collected taxes, albeit plodding as well.
- Waiting an additional month or two to really see the trends would likely be beneficial.

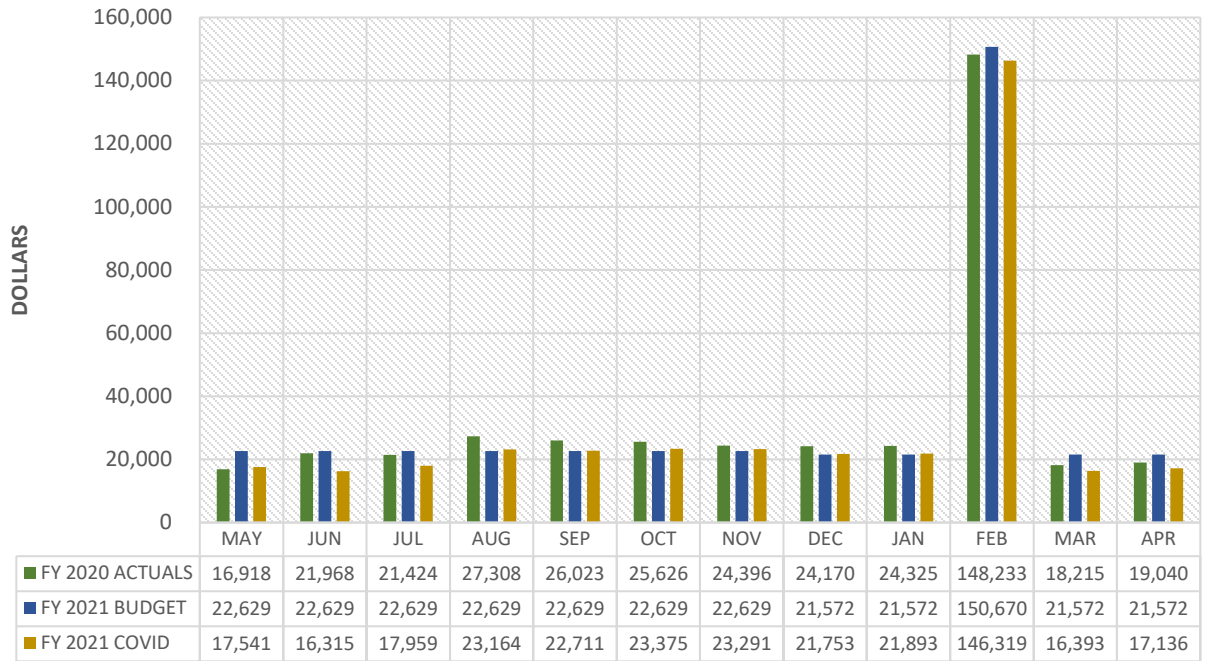
In summary, while the month of May was down quite a bit in state disbursed revenues, the Village does have a healthy fund balance. It would be prudent to wait a couple of months or more to really determine the effects of this pandemic on the Village's Sales, Income, Local Use and Video Gaming tax revenues. However, given the stable fund balance it could also be deemed prudent to invest in capital projects that may cost more in the future if left unattended.

Another area of concern was building permits. For FY 2021 the slowing of The Conservancy was taken into account as the number of expected permits for new homes was dropped from 25 to 15 total including The Conservancy. As of May 28, 2020, the Village has received payment on four new house permits. Staff is also aware that two other permits will be picked up and paid for within the next couple of weeks. Having six of the budgeted 15 paid for in the first two months of FY 2021 is a positive sign. Additionally, any Town Center duplexes sold will contribute to these totals.

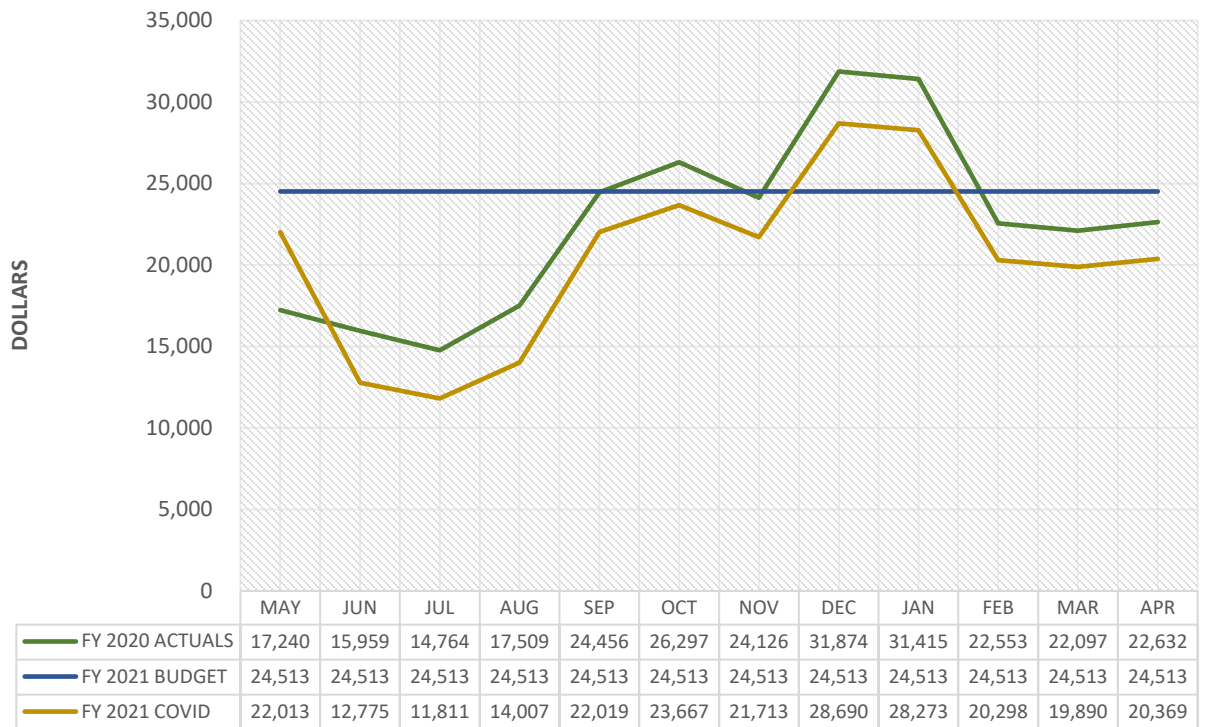
The Road Improvement Fund and MFT funds could also see some decreases due to COVID, but likely not much. The charts on the next page show both funds again using the color codes of GREEN for FY 2020 Actuals, BLUE for FY 2021 Budget and YELLOW for FY 2021 COVID.

The large spike in February's Road Improvement Fund is due to the annual transfer of revenues from garbage to the road fund. This calculation was put in place in 2015 and is completed annually prior to fiscal year end. There will be sufficient funds to make the Road Bond payment.

ROAD IMPROVEMENT FUND REVENUE COMPARISON FY 2020 ACTUALS, FY 2021 BUDGET & FY 2021 COVID



MFT REVENUE COMPARISON FY 2020 ACTUALS, FY 2021 BUDGET & FY 2021 COVID



Capital Projects

Included as an attachment to this memo, is a General Fund Capital Projects table. The table is divided in to two primary categories: (1) projects that were previously discussed and included in the budget and (2) those capital projects that were still up for discussion at the time that the pandemic commenced. The table also has columns denoting staff recommendations on the priority level of each project and FY2021 funding.

Included below is a financial summary of all capital projects to be funded through the General Fund. Of the projects funded through the General Fund, some are offset by cost sharing with the Water Fund or by impact fees and not funded by general revenue, which is impacted by COVID-19.

Staff has also reviewed and identified projects that were still pending discussion to determine if some could be deferred to a future fiscal year or point when the revenue impacts of COVID-19 are more certain. There are \$68,890 worth of capital projects which could be deferred. Staff will review the table and recommendations in more detail on Tuesday evening.

Financial Summary

Total Capital in General Fund	\$	492,692.00
Less Capital Funded by Impact Fees / EDUI	\$	253,602.00
Less Water Fund Cost Sharing	\$	49,000.00
Projects Funded by General Fund Revenues	\$	190,090.00
Less Projects Previously Approved (GF Revenue Only)	\$	75,500.00
Subtotal	\$	114,590.00
Projects Identified for Possible Deferral (GF Revenues)	\$	68,890.00
Projects Recommended for Completion (GF Revenues)	\$	45,700.00

**REVENUE REPORT FOR GILBERTS VILLAGE
PROJECTED VARIANCE DUE TO COVID-19**

ACTUALS FY 2020		RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS	RECEIPTS
Dept 00 - GENERAL FUND		MAY (Mar coll)	JUN (Apr coll)	JUL (May coll)	AUG (Jun coll)	SEP (Jul coll)	OCT (Aug coll)	NOV (Sep coll)	DEC (Oct coll)	JAN (Nov coll)	FEB (Dec coll)	MAR (Jan coll)	APR (Feb coll)	FYE
GL NUMBER	DESCRIPTION	2019	2019	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020
01-00-3030	TAX-SALES	19,142.34	22,476.66	21,748.52	29,987.58	25,479.48	26,437.22	25,903.22	28,512.22	27,911.75	20,546.29	20,341.67	21,009.69	289,496.64
01-00-3040	TAX-STATE INCOME	138,139.77	43,140.51	64,515.55	46,246.73	40,930.63	73,027.78	47,661.91	45,038.45	62,952.27	64,858.07	48,228.39	70,835.45	745,575.51
01-00-3041	STATE LOCAL USE TAX	16,613.41	18,886.52	17,876.37	17,953.61	18,251.68	18,763.63	17,976.60	20,133.59	22,105.68	20,709.72	28,416.66	19,677.18	237,364.65
01-00-3580	VIDEO GAMING *	8,940.14	8,633.15	7,749.25	8,570.00	9,045.08	7,767.95	6,971.32	7,865.99	8,101.68	7,759.33	7,829.65	9,753.61	98,987.15
Total Dept 00 - GENERAL FUND		182,835.66	93,136.84	111,889.69	102,757.92	93,706.87	125,996.58	98,513.05	101,550.25	121,071.38	113,873.41	104,816.37	121,275.93	1,371,423.95
TOTAL REVENUES		182,835.66	93,136.84	111,889.69	102,757.92	93,706.87	125,996.58	98,513.05	101,550.25	121,071.38	113,873.41	104,816.37	121,275.93	1,371,423.95

BUDGET FY 2021		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Dept 00 - GENERAL FUND		MAY (Mar coll)	JUN (Apr coll)	JUL (May coll)	AUG (Jun coll)	SEP (Jul coll)	OCT (Aug coll)	NOV (Sep coll)	DEC (Oct coll)	JAN (Nov coll)	FEB (Dec coll)	MAR (Jan coll)	APR (Feb coll)	FYE
GL NUMBER	DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021
01-00-3030	TAX-SALES	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	24,024.33	288,292.00
01-00-3040	TAX-STATE INCOME	130,374.20	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	50,527.80	686,180.00
01-00-3041	STATE LOCAL USE TAX	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	17,971.33	215,656.00
01-00-3580	VIDEO GAMING *	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	6,114.75	73,377.00
Total Dept 00 - GENERAL FUND		178,484.62	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	1,263,505.00
TOTAL REVENUES		178,484.62	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	98,638.22	1,263,505.00

COVID-19 FY 2021		RECEIPTS	EST -20%	EST -20%	EST -20%	EST -10%	EST -10%	EST -10%	EST -10%	EST -10%	EST -10%	EST -10%	EST -10%	PROJECTED
Dept 00 - GENERAL FUND		MAY (Mar coll)	JUN (Apr coll)	JUL (May coll)	AUG (Jun coll)	SEP (Jul coll)	OCT (Aug coll)	NOV (Sep coll)	DEC (Oct coll)	JAN (Nov coll)	FEB (Dec coll)	MAR (Jan coll)	APR (Feb coll)	FYE
GL NUMBER	DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021
01-00-3030	TAX-SALES	18,302.12	17,981.33	17,398.82	23,990.06	22,931.53	23,793.50	23,312.90	25,661.00	25,120.58	18,491.66	18,307.50	18,908.72	254,199.71
01-00-3040	TAX-STATE INCOME	69,354.39	34,512.41	51,612.44	36,997.38	36,837.57	65,725.00	42,895.72	40,534.61	56,657.04	58,372.26	43,405.55	63,751.91	600,656.28
01-00-3041	STATE LOCAL USE TAX	17,099.76	15,109.22	14,301.10	14,362.89	16,426.51	16,887.27	16,178.94	18,120.23	19,895.11	18,638.75	25,574.99	17,709.46	210,304.23
01-00-3580	VIDEO GAMING * ^	4,701.74	0.00	0.00	7,284.50	7,688.32	6,602.76	5,925.62	6,686.09	6,886.43	6,595.43	6,655.20	8,290.57	67,316.66
Total Dept 00 - GENERAL FUND		109,458.01	67,602.95	83,312.35	82,634.84	83,883.93	113,008.52	88,313.18	91,001.93	108,559.16	102,098.10	93,943.25	108,660.66	1,132,476.88
TOTAL REVENUES		109,458.01	67,602.95	83,312.35	82,634.84	83,883.93	113,008.52	88,313.18	91,001.93	108,559.16	102,098.10	93,943.25	108,660.66	1,132,476.88

PROJECTED FY 2021 - ACTUALS FY 2020 (238,947.07)

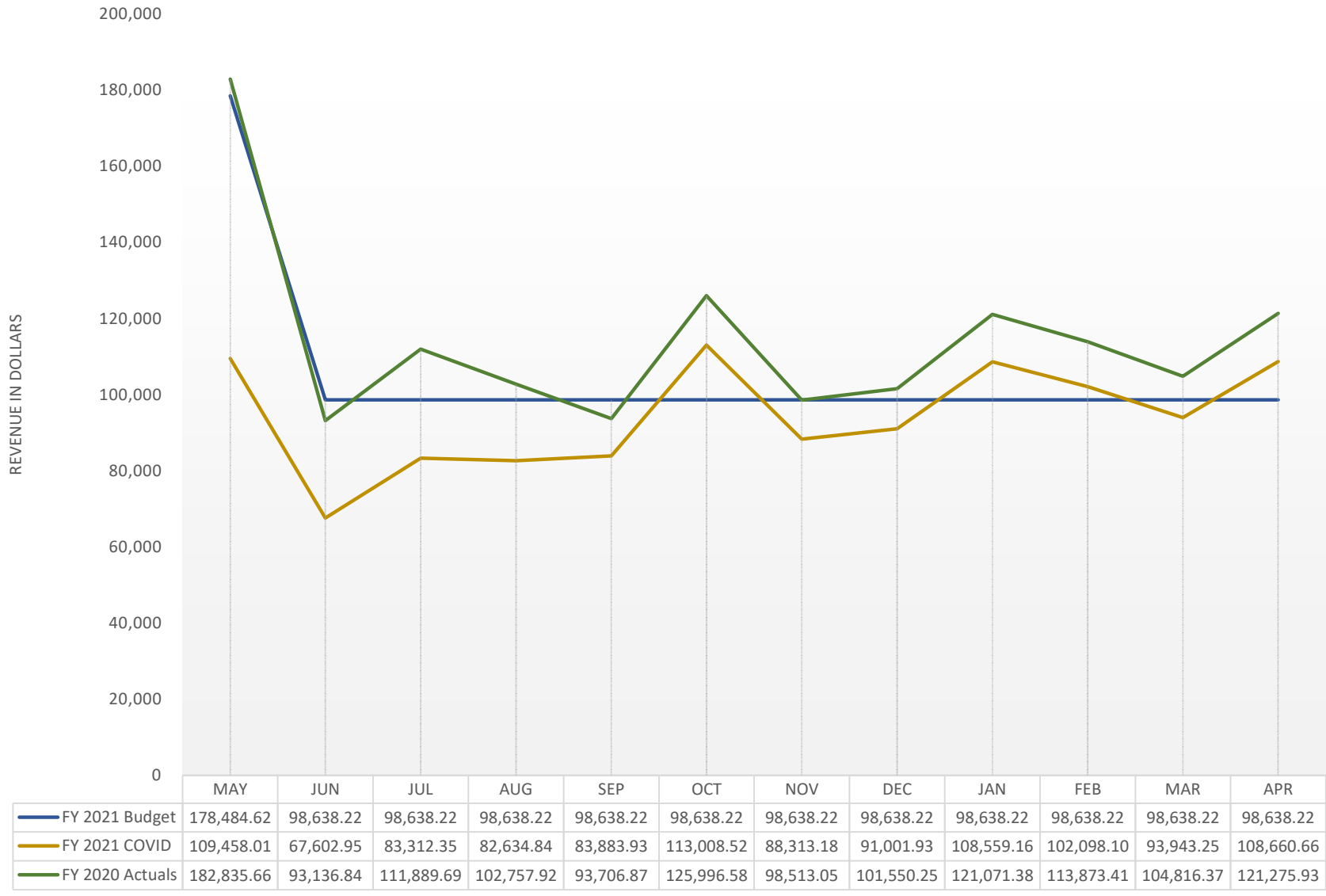
PROJECTED FY 2021 - BUDGET FY 2021 (131,028.12)

* Video Gaming receipts are the only one that is collected the month prior to receipt; all others are collected two months prior.

^ Projected Video Gaming to be about 85% of prior year once operational.

Bold black indicates actual funds received.

Sales, Income, Local Use & Video Gaming Tax FY 2020 Actuals, FY 2021 Budget & FY 2021 COVID



General Fund Capital - COVID-19 Planning Discussion

Projects Included in the Budget	Account	Suggested Funding Source	Amount	Date Discussed	Status	Revised Ranking in Light of Revenue Impact due to COVID-19	Recommended FY2021 Status
New Office Dividers in Police Department	01.02.5400	General Fund	\$ 10,000.00	10-Mar	On-Hold	High - Building Improvement	Complete
Tuckpoint Police Department Building	01.02.5410	General Fund	\$ 3,200.00	10-Mar	On-Hold	Critical - Building Maintenance	Complete
Paint Police Department Building	01.02.5410	General Fund	\$ 2,800.00	10-Mar	On-Hold	Critical - Building Maintenance	Complete
Construct Evidence Room in PW Building	01.02.5410	General Fund	\$ 1,500.00	10-Mar	On-Hold	Critical - Evidence Safety	Complete
Road Program Planning and Engineering	01.01.5360	General Fund	\$ 20,000.00	10-Mar	In Progress	Critical	Complete
Crack Sealing Program	01.03.5460	General Fund	\$ 14,500.00	10-Mar	Pending	Critical - Infrastructure Maintenance	Complete
Clean Ductwork in Police Department	01.02.5410	General Fund	\$ 1,000.00	10-Mar	On-Hold	Critical - Building Maintenance	Complete
2020 Police Interceptor Squad and Equipment	01.02.5480	General Fund	\$ 22,500.00	10-Mar	On-Hold	High - Part of Multi-Year Replacement Plan	Complete
New Public Works Truck w/Plowing Equipment (rebudget)	01.03.5480	Municipal Impact Fees	\$ 91,000.00		June Discussion	Medium	Complete
14 Radios & Additional Accessories for Police Dept.	01.07.5480	EDUI Fund	\$ 14,000.00	10-Mar	Pending Approval	Critical - Operational/Safety Need	Pending

Projects for Potential Funding from Reserved Capital Amount

Computer Replacement	01.01.5480	General Fund	\$ 2,000.00		June Discussion	Low - Only Used as Needed	Maintain
Server Software Upgrade to Windows Server 2019	01.01.5480	General Fund	\$ 10,000.00		June Discussion	Critical - Server Security	Complete
BS&A Miscellaneous Receivables Module	01.01.5480	General Fund	\$ 3,645.00		June Discussion	Low	Defer
Large Chipper - Public Works	01.03.5480	General Fund	\$ 40,000.00		June Discussion	Low - Hold	Defer
Storm Sewer / Sanitary Sewer Jetter	01.03.5480	General Fund (30%) / Water Fund (70%)	\$ 70,000.00		June Discussion	High	Complete
Finish Mower with Wings	01.03.5480	General Fund	\$ 20,000.00		June Discussion	Low - Hold	Defer
BS&A Online Employee Self-Service and Human Resource Module	01.01.5480	General Fund	\$ 5,245.00		June Discussion	Medium	Defer
Village Hall Building Improvements	01.01.5410	General Fund	\$ 12,700.00		June Discussion	Medium	Complete
Waitcus Park Improvements	01.06.5480	TBD	\$ 40,000.00		On-Hold	Medium	Partial
Village Phone System (Rebudget)	01.01.5480	Municipal Impact Fees	\$ 30,000.00		June Discussion	Medium	If Needed, Defer
Memorial Park Lot Paving	01.06.5480	Park Impact Fees	\$ 77,402.00		June Discussion	Medium	Complete
Memorial Park Shelter Siding	01.06.5480	Park Impact Fees	\$ 1,200.00		June Discussion	Medium	Complete

Financial Summary

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Less Capital Funded by Impact Fees / EDUI	\$ 253,602.00
Less Water Fund Cost Sharing	\$ 49,000.00
Projects Funded by General Fund Revenues	\$ 190,090.00
Less Projects Previously Approved (GF Revenue Only)	\$ 75,500.00
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Projects Recommended for Completion (GF Revenues)	\$ 45,700.00