



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, May 19, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, and Village Attorney Julie Tappendorf. For members of the audience, please see the attached copy of the sign-in sheet.

3. PUBLIC COMMENT

Curtis Wilcox – Mr. Wilcox of Windmill Meadows addressed the Board stating that he would like the Board to consider changing the Village Code to allow for residents to keep chickens on their property for egg production. President Zirk stated that this question has come up recently and that this change would need to go through the Plan Commission and Zoning Board and then it would need to be approved by the Village Board. President Zirk advised that when the Board considered this request before, there was a mostly unanimous decision to not allow chickens unless by special use in the agricultural district. Mr. Wilcox asked what the concerns were when this was discussed before. President Zirk advised that Staff will pull the minutes from the meeting when this issue was last discussed and will share them with him. Trustee Zambetti advised that he recalls that some of the concerns for keeping chickens were that the chickens could attract other wildlife animals, the placement of the chickens in correlation to the neighbors, and the abandonment of chickens when residents no longer want to take care of them. President Zirk advised Mr. Wilcox to reach out to Staff tomorrow to discuss the matter further.

4. REAPPOINTMENTS

- A. Reappointment of Randy Mills as Chairman of the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2021
- B. Reappointment of Kevin McHone as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025

- C. Reappointment of Kenneth Lateer as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to concur with President Zirk's reappointments of Randy Mills as Chairman of the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2021, Kevin McHone as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025, and Kenneth Lateer as Commissioner to the Plan Commission and Zoning Board of Appeals for a term ending on May 31, 2025. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the April 21, 2020 Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated May 5, 2020
- C. A Motion to approve Bills & Payroll dated May 19, 2020
- D. A Motion to approve the April 2020 Treasurer's Report
- E. A Motion to approve Resolution 13-2020, A Resolution Establishing Emergency Temporary Sign Regulations in Response to the Impacts of the COVID-19 Pandemic
- F. A Motion to approve Resolution 14-2020, A Resolution Approving an Additional Building Elevation for the Single-Family Homes in the Conservancy Development

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda Items 4A-F as presented. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

- A. Resolution 15-2020, A Resolution Approving a Memorandum of Understanding in Response to the Families First Coronavirus Response Act (FFCRA) Between the Village of Gilberts and the Metropolitan Alliance of Police, Gilberts Police, Chapter #423 – Administrator Bourdeau advised the Board that this resolution is clarifying the Village's intent that if an employee were to fall ill to COVID-19 that there would be leave time as provided by the Emergency Paid Sick Leave use and the Emergency Family Medical Leave Extension Act. Both the Village Attorney and the police union's attorney have reviewed the documents.

A Motion was made by Trustee Allen and seconded by Trustee Zambetti to Approve Resolution 15-2020, A Resolution Approving a Memorandum of Understanding in Response to the Families First Coronavirus Response Act (FFCRA) Between the Village of Gilberts and the Metropolitan Alliance of Police, Gilberts Police, Chapter #423. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nay, 0-abstained. Motion carried.

- B. Resolution 16-2020, A Resolution Extending the Authorization for the Payment of Certain Routine and Recurring Expenses – President Zirk advised the Board that this resolution is to allow for an extension of the administrative approval process to allow for the continued payment of the Village's routine and recurring expenses. The previous resolution was set to expire 60

days from March 17, 2020 and with the ongoing COVID-19 pandemic and continued shelter-in-place guidance, this resolution would extend the same terms/processes for an additional 60-days.

A Motion was made by Trustee Hacker and seconded by Trustee Allen to Approve Resolution 16-2020, A Resolution Extending the Authorization for the Payment of Certain Routine and Recurring Expenses. Roll call vote: Trustees Kojzarek, Corbett, Zambetti, Farrell, and Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

8. STAFF REPORTS

Administrator Bourdeau

- EZ Products sent the Police Department a \$500.00 donation for PPE for first responders.
- Through the month of August, Staff has projected a decline of 20% of revenues. With COVID-19, we are looking at a FY2021 budgeted vs. projected with a decrease of about \$131,000 which includes sales tax, state income tax, local tax, and video gaming. Currently, this loss is within the surplus of funds the Village had when passing the budget. The Board discussed opinions on how to handle decrease in revenues. President Zirk advised Administrator Bourdeau to put together some projections and share them with the Board to be discussed at an upcoming workshop.

Trustee Allen stated that she received a call from a resident who was concerned about patrons eating outside of a restaurant in town. After some discussion between Board members, there were no changes recommended to Staff on how these situations should be handled.

9. TRUSTEE REPORTS

Trustee Allen

- There is only one remaining vendor from Community Days that has not selected if they would like a refund or to roll over their fee to next year.

10. PRESIDENT'S REPORT

President Zirk

- After the recent heavy rain falls, there have been little to no complaints received by the Village regarding flooding.
- Local resident, Alan Woodbury, has donated cloth facemasks for Village employees.
- Asked Board members how they would like to meet for the next meetings. It was decided that the next meeting would be a combination of an in-person and Zoom meeting.

A. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, a **Motion was made by Trustee Allen and seconded by Trustee Zambetti to adjourn from the public meeting at 8:22 p.m.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Courtney Baker". The signature is fluid and cursive, with the first name "Courtney" written in a larger, more prominent script than the last name "Baker".

Courtney Baker
Village Clerk