



**MINUTES FOR VILLAGE OF GILBERTS
COMMITTEE OF THE WHOLE MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, March 10, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Village Attorney Julie Tappendorf, Finance Director Taunya Fischer, Police Chief Mike Joswick, and Utilities Superintendent John Castillo.

3. PUBLIC COMMENT

There were no public comments at this time.

4. ITEMS FOR DISCUSSION

A. Presentation and Discussion of a Request to add an Additional Ranch Elevation (Palladio) to the Conservancy Portfolio and Update the Existing Bramante Elevation – Administrator Bourdeau advised the Board that NVR/Ryan Homes has requested to add a new ranch offering to the elevations for Neighborhood 2 of the Conservancy and a modification to the existing Bramante elevation. Scott Shelton from NVR Homes approached the Board and stated that they have noticed an increased interest in their market for a ranch or empty nest buyer. He stated that the main change to the elevations would be an option to include a third bay garage. Administrator Bourdeau advised the Board that the proposed elevations do meet all of the required bulk standards.

Trustee Hacker raised a concern that there was no masonry on the proposed elevations. Mr. Shelton stated that there is a mix of siding and brick options that were chosen and are out there today. President Zirk advised to place this item on the next agenda as an item for approval.

B. Discussion of the Village's Current Garbage Opt-Out Policy - Administrator Bourdeau advised that the Village had sent out an opt-out form to all of its residents when switching to our new garbage provider. Although this was meant to be a one-time opportunity to opt-out of garbage services, this opt-out form continued to be available to residents. To date, there are 23 homes

opted out from receiving refuse collection. Staff's recommendation would be to eliminate the opt-out program and allow the existing homeowners who participate in the program to remain grandfathered in until there is new ownership of the homes. This would not affect snowbirds and that program would still be in place. President Zirk advised that this item should be placed on the next consent agenda.

- C. FY2021 Draft Budget Presentation – Administrator Bourdeau advised the Board that the FY2021 Budget as presented represents a balanced budget while continuing an emphasis on capital and building infrastructure investment. Similar to last year, the budget does include contractual wage adjustments and for non-union employees as well. There are also slight increases are also contemplated for Group Health Insurance. There will be a Police Pension Fund contribution of \$364,908. This represents 100% of the actuarial recommended contribution. The proposed FY2021 Budget projects a General Fund surplus of \$122,826.

President Zirk asked how much life is left on the commercial TIF. Director stated that there is probably 20 or 30 years until the note will be paid off. In regards to MFT funds, President Zirk asked if we have released our obligations on our obligated funds and rolled them back into an unobligated MFT account. Director Fischer stated that there is a form that she will fill out soon that will do that.

Administrator Bourdeau advised that there will be a net fund amount of \$131,454. In anticipation of construction moving forward, the FY2021 Budget includes \$513,500 previously budgeted toward plant upgrades. The Water Fund budget also recommends \$150,000 for maintenance and painting of the Indian Trails Water Tower. This is a carryforward item from FY2020.

Administrator Bourdeau stated that the Chief Joswick and Superintendent Castillo are present to discuss the police fund and water/wastewater funds tonight. The first capital item for the police department would be for the upgrade of cubicles. The next item would be tuckpointing and painting to the police department building. The replacement of the police department's radios and equipment would be able to be covered by the EDUI funds. Trustee Hacker asked Chief Joswick what the life expectancy is for the radios. Chief Joswick stated that their old radios have lasted about 13 years and the new radios will be digital so hopefully they will last just as long. Trustee Farrell asked if the "Construct Evidence Room" item on the police budget would be done in-house. Chief Joswick stated that those funds would be used to move all of the evidence that is currently stored in the rat hut over to a sectioned off area of the public works building which is alarmed. Trustee Zambetti asked about the vehicles that are being stored at the rat hut. Chief Joswick stated that the police department still uses the police ambulance vehicle sometimes. Administrator Bourdeau stated that the Ford Fusion vehicle could be repurposed as a CSO car or vehicle for a detective to use. Administrator Bourdeau also stated that staff would like to set aside a certain amount of money each year for a vehicle replacement fund. Trustee Allen asked Chief Joswick if, instead of making the current part-time CSO a full-time employee, the police department could add an additional part-time employee. Administrator Bourdeau advised the Board of the water/wastewater proposed project including the painting of the Indian Trails water

tower, the addition of a BS&A module that would allow for online bill pay and look-up, and developing a replacement program for the lift station pump and softener.

- D. Community Days Planning Update – Trustee Allen advised the Board that the planning for Community Days is going well and there has been about \$10,000 worth of sponsorships that have come in already. The bands are pretty much locked down and we are just waiting on confirmation from some community groups. There will be new additions this year such as face painting, reptile shows, character shows, and fireworks. Trustee Farrell asked where the money would be coming from to pay for the fireworks to which Trustee Allen replied that it would come from sponsorship money. President Zirk asked if Staff could contact the firework company to see if they could send a video of what the firework package would look like.

5. OTHER BUSINESS

There were no items to discuss at this time.

6. STAFF REPORTS

Administrator Bourdeau

- The Village has a Pandemic Influenza Preparedness Plan in place which has been shared with the Board and Staff.

7. TRUSTEE REPORTS

There were no trustee reports at this time.

8. PRESIDENT'S REPORTS

President Zirk had nothing to report at this time.

9. EXECUTIVE SESSION*

An executive session did not take place.

10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:29 p.m.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker
Village Clerk

