



**MINUTES FOR VILLAGE OF GILBERTS
SPECIAL BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, December 8, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, and Public Works Director Aaron Grosskopf.

3. PUBLIC COMMENT

There were no public comments at this time.

4. PUBLIC HEARING ON THE PROPOSED 2020 TAX LEVY

A Motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to Open the Public Hearing on the Proposed 2020 Tax Levy. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Close the Public Hearing on the Proposed 2020 Tax Levy. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the December 1, 2020 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated December 8, 2020
- C. A Motion to approve Ordinance 13-2020, an Ordinance Approving the 2020 Tax Levy for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022
- D. A Motion to approve Ordinance 14-2020 an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$17,475,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Nine Special Tax Refunding Bonds, Series 2015 (Big Timber Project)

- E. A Motion to approve Ordinance 15-2020, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$11,720,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2014
- F. A Motion to approve Ordinance 18-2020, an Ordinance Abating the Tax Heretofore Levied to Pay Principal and Interest for \$1,975,000, General Obligation Bonds (Alternate Revenue Source), Series 2011 of the Village of Gilberts, Kane County, Illinois
- G. A Motion to Approve Resolution 30-2020, a Resolution Regarding the Semi-Annual Review of Executive Session Minutes
- H. A Motion to approve Resolution 31-2020, a Resolution Approving a Renewal Proposal by Arthur J. Gallagher & Co. for General Liability, Property, Risk Management and Workers Compensation Insurance Coverage for the Policy Period December 31, 2020 – December 31, 2021
- I. A Motion to approve Resolution 32-2020, a Resolution Approving a Reduction in Liquor License Fees for the 2021 License Period

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Kojzarek and seconded by Trustee Corbett to Approve Consent Agenda Items 4A-I as presented. Roll call vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett, and Allen voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

A. Resolution Authorizing an Agreement with Great Lakes Snow Systems for Snow Plowing Assistance During the 2020-2021 Snow Season – Administrator Bourdeau advised the Board that this RFP was put out as a contingency plan in the event that the Public Works Department fell ill with COVID-19. Director Grosskopf also added he approves of the work Great Lakes Snow Systems has done in the past that he's familiar with.

Trustee Zambetti asked what the price was for the individual streets to be plowed. Director Grosskopf stated that the main goal of the proposal was to have Village parking lots and cul-de-sacs be taken care of by the contractor in order to free up the Public Works staff to plow the individual streets. There is also an hourly rate in the proposal that can be used for the plowing of the streets. President Zirk asked if there can be an addendum added to the proposal that would state that the contractor would do the individuals streets within the same response time as the parking lots and cul-de-sacs. Trustee Zambetti asked if this could be brought back to the Board with the requested addendum prior to approval. Trustee Kojzarek stated that there is a large snow storm projected for this weekend so the Board should approve this agreement incase the Village needs it for this snowstorm.

A Motion was made by Trustee Kojzarek and seconded by Trustee Corbett to Approve Resolution 33-2020, a Resolution Authorizing an Agreement with Great Lakes Snow Systems for Snow Plowing Assistance During the 2020-2021 Snow Season with an Addendum Agreeing to the Same Response Times for Mainline Snow Plowing if Required. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, and Allen voted Aye. Trustee Zambetti voted Nay. 0-abstained. Motion carried.

B. Resolution Authorizing an Agreement with Municipal Well and Pump for Pump Inspections Services at Well 4 – Administrator Bourdeau advised the Board that, earlier this week Well 4 began exhibiting high amperage readings. In order to fully assess and diagnose the cause of the high amperage reading, the motor must be removed and inspected. On Tuesday, Municipal Well and Pump conducted a site visit and provided a report that was reviewed by Village staff and the Village Engineer. Based upon this review, it is recommended that pulling the pump is necessary to determine the cause of high amperage readings to avoid any future problems in the Village's water treatment system.

A Motion was made by Trustee Kojzarek and seconded by Trustee Corbett to Approve Resolution 34-2020, a Resolution Authorizing an Agreement with Municipal Well and Pump for Pump Inspections Services at Well 4. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti and Farrell voted Aye. 0-nays. 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

8. STAFF REPORTS

Administrator Bourdeau

- Troy's team has made arrangements with Union Pacific to continue work on Freeman Road.
- Well 5 should be electrified next week.
- Has received a request for a prepayment for equipment from Troy's team. Staff and the Village engineer will review the request.
- There will be a Plan Commission meeting tomorrow night.

9. TRUSTEE REPORTS

There were no trustee reports at this time.

10. PRESIDENT'S REPORT

President Zirk stated that he spoke with Troy today to confirm if Staff has everything they need from him for the abatements. Administrator Bourdeau stated that he will verify if Staff has everything they need.

President Zirk asked Administrator Bourdeau if an executive session was needed tonight. Administrator Bourdeau stated that he had some follow up items to discuss from last week's executive session but they could be discussed during open session. Administrator Bourdeau advised the Board that he had received a question from the Board if all employees were included in the salary analysis that was previously presented. He stated that all employees were included except the Event Planner position as the research for the salary analysis was prepared prior to the final decision being made regarding that position. The second question that was raised by a Board member was whether or not there would be a projected surplus at the end of the current budget year. Administrator Bourdeau stated that there would be a more complete estimate in the next Treasurer's report, however, it is projected that there will be a surplus. President Zirk directed Staff to put together information for the Board that

would include the projected balance minus the anticipated hard costs along with the employees salary information. Trustee Hacker stated that he would like to see, if there is a surplus this year, if the Board can increase the salaries of more employees in order to make them more comparable to other villages. Trustee Kojzarek raised the concern of the increase being sustainable every year. Administrator Bourdeau stated that he will provide the requested information to the Board this week.

11. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:18 p.m.** Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen and Zambetti voted Aye. 0-Nays, 0- Abstained. Motion carried.

Respectfully submitted,

Courtney Baker

Courtney Baker
Village Clerk