



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, June 2, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:02 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, Public Works Director Grosskopf, and Village Attorney Julie Tappendorf. For members of the audience, please see the attached copy of the sign-in sheet.

3. PUBLIC COMMENT

Lynda Lange – Ms. Lange introduced herself to the Board and advised that she was there to listen in on what would be said during the meeting tonight.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the May 19, 2020 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated May 19, 2020

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Allen to Approve Consent Agenda Items 4A-B as presented. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

- A. Ordinance 06-2020, an Ordinance Approving a Temporary Policy Authorizing and Regulating Outdoor Dining – President Zirk addressed several items on the proposed ordinance that needed further guidance from the Board such as item B in section 3 regarding use of right of way or other public property for outdoor seating and item G regarding outdoor music. The Board discussed several options for allowing outdoor music such as only allowing it on certain days and times. A car show that was held at local restaurant over the past weekend was discussed and

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the Board advised that they would like more communication about any special event permits that are applied for during the time of COVID-19. Attorney Tappendorf summarized the changes that the Board agreed upon which include the following; outdoor music will be permitted provided that live entertainment will only be on Fridays and Saturdays and require a special event permit issued by the Board, any outdoor music must comply with the Village's sound ordinance and outdoor seating/dining in the public right of way and on public property is prohibited.

A Motion was made by Trustee Farrell and seconded by Trustee Zambetti to Approve Ordinance 06-2020, an Ordinance Approving a Temporary Policy Authorizing and Regulating Outdoor Dining as Amended. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nay, 0-abstained. Motion carried.

B. Resolution 17-2020, a Resolution Approving the Purchase of Police Radios and Related Accessories from Illinois Communications Sales, Inc. in an Amount Not-to-Exceed \$13,250 – President Zirk advised the Board that this item would not be coming out of the capital projects budget but out of the EDUI Fund.

A Motion was made by Trustee Zambetti and seconded by Trustee Allen to Approve 17-2020, a Resolution Approving the Purchase of Police Radios and Related Accessories from Illinois Communications Sales, Inc. in an Amount Not-to-Exceed \$13,250. Roll call vote: Trustees Kojzarek, Corbett, Zambetti, Farrell, and Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

A. FY2021 Budget Review, Updated Revenue Projections Related to COVID-19 and Discussion of Planned Capital Projects – Administrator Bourdeau advised the Board that there is a projected decrease in the FY2021 budget of about \$131,000 which includes sales tax, state income tax, local tax, and video gaming. Staff has projected a decline of 20% of revenues. Staff has also reviewed and identified projects that were still pending discussion to determine if some could be deferred to a future fiscal year or point when the revenue impacts of COVID-19 are more certain. There are \$68,890 worth of capital projects which could be deferred and \$45,700 worth of capital projects recommended for completion. The Board discussed the projects that Staff has made recommendations on. President Zirk asked Attorney Tappendorf if a resolution could be prepared to be brought back to the Board with the list of approved capital projects and ones to be deferred. Attorney Tappendorf stated that a resolution is not required but it can be done. Administrator Bourdeau advised that Staff will prepare a memo with the recommended projects that will be included on a future Board meeting agenda for acceptance.

7. STAFF REPORTS

Administrator Bourdeau

- Asked the Board for guidance on whether or not to continue the policy of extending water shut offs due to unpaid utility bills for the next billing cycle. Trustee Zambetti suggested to handle June utility payments the same as April's and then resume normal late fee collection and shut off's for the next cycle. Finance Director Fischer advised the Board that there are about 20 residents who still have not paid their current utility bill and have not reached out to set up a payment plan. The Board advised Director Fischer to give notice of shut off to these residents with a letter and then a blue tag.

- Has submitted questions to DCEO to clarify if Movies in the Park will be allowable or not and has still not received a response.
- Village Hall will begin a limited re-opening to the public this week with proper PPE and social distancing procedures in place.

8. TRUSTEE REPORTS

There were no trustee reports at this time.

9. PRESIDENT'S REPORT

President Zirk had nothing to report at this time.

10. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Farrell to adjourn from the public meeting at 9:48 p.m.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker
Village Clerk