



**VILLAGE OF GILBERTS**  
**SPECIAL VILLAGE BOARD MEETING MINUTES**  
**Monday, February 5, 2024**  
**Village Hall: 87 Galligan Road, Gilberts, IL 60136**

Trustee Chapman submitted a request to participate in the meeting remotely. President Zambetti asked the other members of the board if they would allow this.

*A Motion to Approve Trustee Chapman's participation in the meeting via virtual means, was made by Trustee Allen and seconded by Trustee Vanni. Roll call votes - Aye: (4) Trustees Vanni, Allen, Redfield and President Zambetti. Nay: 0/Abstain: 1 (Trustee Chapman) Absent: (2). (Trustees Coats and Marino).*

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Vanni, Allen and Redfield were present, as was President Zambetti. Also present was Administrator Brian Bourdeau, Management Analyst Riley Lynch, Management Analyst Mitchell Anderson, Village Clerk Lynda Lange and Village Attorney Kurt Asprooth. Trustee Chapman participated in the meeting through virtual means. Trustee Coats arrived at 7:07pm. Trustee Marino was absent.

**3. PUBLIC COMMENT:** None

**4. CONSENT AGENDA:**

- A.** A Motion to approve the Minutes from the January 16, 2024 Village Board Meeting.
- B.** A Motion to ratify Bills & Payroll dated February 6, 2024.
- C.** A Motion to approve (**Resolution 07-2024**), a Resolution Approving a 2024 Recreational Programming Agreement with Tri Cities Travel Baseball and Softball LLC.
- D.** A Motion to approve (**Resolution 08-2024**), a Resolution Approving a 2024 Recreational Programming Agreement with Bison Baseball and Fastpitch.
- E.** A Motion to approve (**Resolution 09-2024**), a Resolution Approving a 2024 Recreational Programming Agreement with Golden Corridor Family YMCA.
- F.** A Motion to approve (**Resolution 10-2024**), a Resolution Authorizing Approval of an Agreement with AHW LLC for the Purchase of a John Deere Utility Tractor and Flex Wing Grooming Mower in an Amount Not-to-Exceed \$ 87,300.
- G.** A Motion to Approve a Task Order with Robinson Engineering for Professional Engineering Services for the 2024 Roadway Program in an Amount Not-to-Exceed \$ 60,000.
- H.** A Motion to Concur with the NKCC New Business Program.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

***A Motion to Approve Consent Agenda items 4. (A-H), as presented was made by Trustee Allen, seconded by Trustee Vanni. Roll call votes – Aye: (4) Trustees Vanni, Allen, Redfield, Chapman/ Nay: (0) / Absent: (2) Trustees Coats and Marino / Abstain: (0).***

Trustee Coats arrived at 7:07pm.

## **5. ITEMS FOR APPROVAL:**

**A. Ordinance (04-2024)**, An Ordinance Amending Chapter 4 of Title 1 and Chapter 4 of Title 6 of the Village Code Regarding Parking Violation Fees.

***A Motion to Approve (Ordinance 04-2024), An Ordinance Amending Chapter 4 of Title 1 and Chapter 4 of Title 6 of the Village Code Regarding Parking Violation Fees was made by Trustee Vanni seconded by Trustee Allen. Roll call votes – Aye: (5) Trustees Vanni, Allen, Redfield, Coats & Chapman / Nay: (0) / Absent: (1) Trustee Marino / Abstain: (0).***

**B. Ordinance (05-2024)**, An Ordinance Approving a Purchase and Sale Agreement with Gilberts Industrial Properties LLC for the Property Commonly Known as 185 Industrial Drive.

***A Motion to Approve Ordinance (05-2024), an Ordinance Approving a Purchase and Sale Agreement with Gilberts Industrial Properties LLC for the Property Commonly Known as 185 Industrial Drive at a cost of \$ 3.275 Million, \$ 100,000 earnest money & 30 days inspection contingency was made by Trustee Allen seconded by Trustee Coats. Roll call votes – Aye: (5) Trustees Vanni, Allen, Redfield, Chapman & Coats / Nay: (0) / Absent: (1) Trustee Marino / Abstain: (0).***

**6. ITEMS FOR DISCUSSION:** None

## **7. STAFF REPORTS:**

**A.** Village Administrator, Brian Bourdeau provided information on the American Legion Post 679 and True Patriots Care, who are seeking sponsorship in the amount of \$5,000 from Gilberts, Carpentersville and West Dundee to host “The Wall that Heals”, a traveling replica of the Vietnam Memorial from May 24-27, 2024.

Brian Bourdeau also advised that the Village of Huntley is conducting a feasibility study for possible future intersection improvements on Kreutzer Road at the Huntley-Dundee Road intersection which sits in several jurisdictions: Kane County DOT (south leg/Huntley Road jurisdiction); Gilberts (borders southwest corner of intersection) and McHenry County DOT (planned south expansion of Lakewood Road). Later in February the engineering firm has invited all the jurisdictions to a joint meeting to discuss the feasibility study and possible next steps. The Village and Robinson Engineering are planning to attend the meeting.

**B.** Management Analyst, Riley Lynch advised that Elgin Recycling will be at Community Days with a dunk tank to raise money for the Shop with a Cop program. More information will be forthcoming.

**8. TRUSTEE REPORTS – None**

## **9. PRESIDENT’S REPORT**

2/5/2024

Page 2 of 3

Special Village Board Meeting Minutes

President Guy Zambetti reported that he will be attending the Kane County Zoning Meeting this week.

#### **10. EXECUTIVE SESSION**

*Motion by Trustee Allen and seconded by Trustee Redfield to move to Executive Session to discuss potential litigation according to Section 2(C)(11) of the Open Meetings Act. Roll call vote: Trustees, Allen, Chapman, Coats, Vanni and Redfield voted Aye (5) / Nay: 0 / Absent: (1) Trustee Marino / Abstained: 0 / Time: 7:17p.m.*

The Open Meeting resumed at 7:56 p.m. Village Clerk Lynda Lange called roll. Roll call of board members present: President Zambetti and Trustees Chapman, Allen, Chapman, Coats and Redfield were present. Trustee Marino was absent.

#### **11. ADJOURNMENT**

*There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Vanni at 7:56pm. Voice vote carried unanimously, - Aye: (5) Trustees Vanni, Allen, Coats, Chapman and Redfield / Nay: 0 / Absent: (1) Trustee Marino / Abstained: 0*

The meeting ended at 7:56pm.

Respectfully submitted,

*Lynda Lange*

Lynda Lange  
Village Clerk