



**VILLAGE OF GILBERTS**  
**VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, October 17, 2023**  
**Village Hall: 87 Galligan Road, Gilberts, IL 60136**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Administrator Brian Bourdeau called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, and Redfield were present, as was President Zambetti. Trustee Marino was absent. Also present was Management Analyst Riley Lynch.

**3. PUBLIC COMMENT – None**

**4. CEREMONIAL OATH OF OFFICE FOR POLICE OFFICER RYAN GRANIAS**

President Zambetti completed the ceremonial oath of office for Officer Ryan Granias.

**5. CONSENT AGENDA**

- A. A Motion to approve Minutes from the October 3, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated October 17, 2023
- C. A Motion to approve Ordinance (**15-2023**), An Ordinance Providing for Issuance of Not to Exceed \$ 8,000,000 Village of Gilberts, Kane County, Illinois special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2023, and Providing for the Levy of a Direct Annual Tax on Taxable Property in Such Special Service Area for the Payment of Principal of and Interest on Such Bonds.
- D. A Motion to approve Resolution (**30-2023**), a Resolution Approving an Agreement for Administrative Services Between the Village of Gilberts and MuniCap, Inc.
- E. A Motion to approve **Resolution (31-2023)** Authorizing Approval of an Agreement with ALAR Water Treatment LLC for the Purchase of Diatomaceous Earth in an Aggregate Amount Not-to-Exceed \$ 18,000

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

*A Motion to Approve Consent Agenda items 4. A-E as presented was made by Trustee Coats and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees Chapman, Vanni Coats, Redfield and Allen/ Nay: 0 /Absent: (1) Trustee Marino/Abstain: 0*

## 6. ITEMS FOR APPROVAL

- A. Approval of a Proposal from Robinson Engineering for the Development of a Source Water Protection Plan in an Amount Not-to-Exceed \$ 13,500.

*A Motion to Approve a Proposal from Robinson Engineering for the Development of a Source Water Protection Plan in an Amount Not-To-Exceed \$ 13,500, as presented, was made by Trustee Chapman and seconded by Trustee Vanni. Roll call votes - Aye: (5) Trustees Allen, Coats, Vanni, Chapman & Redfield / Nay: 0 /Absent: (1) Trustee Marino/Abstained: 0.*

- B. Approval of an Agreement with EMQ Construction LLC for the Demolition and Disposal of the Structures Located at 55 Galligan Road in an Amount No-to-Exceed \$ 46,000 (**Resolution 32-2023**).

*A Motion to Approve an Agreement with EMQ Construction LLC for the Demolition and Disposal of the Structures Located at 55 Galligan Road in an Amount Not-to-Exceed \$ 46,000 (Resolution 32-2023) as presented, was made by Trustee Vanni and seconded by Trustee Chapman. Roll call votes - Aye: (5) Trustees, Allen, Coats, Chapman, Vanni and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0*

## 7. ITEMS FOR DISCUSSION – *The 2024 Proposed Budget*

Administrator Brian Bourdeau provided an overview of the 2024 Budget. It was noted that there was an adjustment to the 2023 fiscal year budget to accommodate a change to a calendar year budget format that will be used moving forward beginning in 2024.

Administrator Brian Boudreau advised that the 2024 Budget reflects 2 additional employees, to assist with utility billing in the water department and for the police department to handle administrative duties relative to new State mandates regarding FOIA requirements and body cam evaluations.

Analyst Lynch reported on 2024 Community Days events and expenditures related to the event. There will be promotions, advertisements sponsorship to increase sales and offset expenses.

## 8. STAFF REPORTS

Analyst Lynch reported on the 2024 Calendar photo contest which runs until 11/3/23. The upcoming Bonfire overview was reviewed.

## 9. TRUSTEE REPORTS – *None*

- Grant money availability was provided by Trustee Vanni Specifically, a bike path was discussed and it was noted that the railroad is required to provide parallel paths to any train tracks. To that end, the Village would provide a plan that would outline this prospective improvement in order to be considered for a Grant.

- Trustee Allen advised that the Chamber Volunteer received an award at a dinner that was attended by Trustee Allen and wanted to express gratitude for the recognition.

## **10. PRESIDENT'S REPORT - None**

**11. EXECUTIVE SESSION** – I move to enter closed session pursuant to Section 2(C)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, and performance of specific employees; and pursuant to Section 2(C)(5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired.

*A Motion to go into Executive Session was made by Trustee Coats seconded by Trustee Chapman. Roll call votes - Aye: (5) Trustees, Allen, Coats, Vannie, Chapman and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0*

*A Motion to adjourn the Executive Session and return to open meeting was made by Trustee Coats seconded by Trustee Vanni. Roll call votes - Aye: (5) Trustees, Allen, Chapman, Vanni, Coats, and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0*

## **12. ADJOURNMENT**

*There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Coats and seconded by Trustee Vanni at PM. Voice vote carried unanimously, - Aye: (5) Trustees Chapman, Vanni, Allen, Coats and Redfield / Nay: 0 /Absent: (1) Trustee Marino /Abstained: 0*

Respectfully submitted,

*Lynda Lange*

Lynda Lange  
Village Clerk