



VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, September 19, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Administrator Brian Bourdeau called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, Redfield, and Marino were present, as was President Zambetti. Also present was Finance Director Taunya Fischer, Public Works Director Wade Kretsinger, and Management Analyst Riley Lynch.

3. PUBLIC COMMENT - None

4. APPOINTMENTS

A. Appointment of Lynda Lange as Village Clerk for a Term Ending April 30, 2025

A Motion to Approve President Zambetti's Appointment of Lynda Lange as Village Clerk was made by Trustee Coats and seconded by Trustee Redfield. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the September 5, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated September 19, 2023
- C. A Motion to approve the August 2023 Treasurer's Report

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 5.A-C as presented was made by Trustee Redfield and seconded by Trustee Coats. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

6. ITEMS FOR APPROVAL

- A.** A Resolution Approving a Change Order with Copenhaver Construction Inc. for the Conservancy Public Park #1 Project (Resolution 24-2023)

Analyst Lynch noted that this change order was discussed at the previous Board meeting.

A Motion to Approve items 6.A as presented was made by Trustee Chapman and seconded by Trustee Vanni. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

- B.** A Resolution Approving a Change Order with Water Well Solutions for the Maintenance and Rehabilitation Services at Well 4 (Resolution 25-2023)

A Motion to Approve items 6.B as presented was made by Trustee Chapman and seconded by Trustee Vanni. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

- C.** A Resolution Authorizing Approval of an Agreement with Patriot Paving for the 2023 Crack Sealing Program in an Amount Not-to-Exceed \$16,000 (Resolution 26-2023)

Trustee Vanni asked what areas this covers. Public Works Director Kretsinger explained that this covers areas at Gilberts Glen East and Binne Road.

A Motion to Approve items 6.C as presented was made by Trustee Vanni and seconded by Trustee Allen. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

- D.** A Resolution Authorizing Approval of an Agreement with Ewald Automotive Group for the Purchase of a 2023 F-550 in an Amount Not-to-Exceed \$90,000 (Resolution 27-2023)

Trustee Chapman asked what this truck is to be used for. Public Works Director Kretsinger detailed that it would be replacing an older truck and be used for general Public Works operations including plowing.

Administrator Bourdeau added that this is part of the Village's vehicle replacement program.

A Motion to Approve items 6.D as presented was made by Trustee Chapman and seconded by Trustee Coats. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

E. A Resolution Authorizing Approval of an Agreement with Bartlett Tree Experts for Fall Tree Pruning and Removal in an Amount Not-to-Exceed \$11,500 (Resolution 28-2023)

Trustee Marino asked how Bartlett Tree Experts were chosen as the company to do this work. Public Works Director Kretsinger noted that Bartlett Tree Experts have been the professional arborists the Village has used previously, and that Public Works is pleased with their work. He also noted that this is an early start to a Village-wide tree trimming program.

A Motion to Approve items 6.E as presented was made by Trustee Marino and seconded by Trustee Vanni. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

7. ITEMS FOR DISCUSSION

A. Discussion of 2024 Village Work Plan and Priorities

President Zambetti introduced the discussion and explained that staff had put together a list of goals, priorities, and objectives that they are looking for the Board's feedback on. Administrator Bourdeau added that this is not a set-in-stone plan, but a discussion to gain Board concurrence on priorities that Staff have identified.

The discussion was broken down into goals and projects as they relate to the Village overall and to each department. Staff guided the Board through each department's identified goals and projects. Some key items that were discussed more heavily included: a new Village facility, body cameras, automated external defibrillators (AEDs) for all squad vehicles, an update to the utility bill payment plan policy, moving the Building Department to Village Hall, updated park rental and use policies, tree trimming and replacement, and park upgrades.

8. STAFF REPORTS

Finance Director Fischer reported that the Village received an award from the Government Finance Officers Association (GFOA) for the Village's 2022 Annual Comprehensive Financial Report.

Public Works Director Kretsinger reported that the construction of Wiley and Union is proceeding as planned. He also reported that work on Tipperary will begin in the next few weeks.

Analyst Lynch reported that construction of the Conservancy public park is progressing despite the rainy week.

Administrator Bourdeau reported multiple items:

- The Homeowners Association (HOA) in control of Regent and Briarwood Drives in Timber Trails passed a vote to have the Village accept both roads as public roads. They have historically been private roads maintained by the HOA. A resolution will come before the Board at a future meeting where the Board will vote on whether to accept these roads.

- The Northern Kane County Chamber of Commerce is hosting an awards ceremony dinner that the Board is invited to. The Chamber is also looking for the Village’s nomination for their “Volunteer of the Year” award. The Board recommended Baird & Warner for their volunteering help with Community Days.
- Staff and Teska & Associates are targeting October 9th or 10th for an open house to gather public feedback on the draft Comprehensive Plan before it goes to the Plan Commission.
- Staff are looking to update a Utilities Tech position to bring in an experienced utility professional as opposed to an entry level technician. The Board indicated that they support the decision.

9. TRUSTEE REPORTS

Trustee Vanni reported that he talked to the Ourys off of Tower Hill Road about a concern a resident had about driving their trucks too fast down Village Roads. He noted that they apologized and will ensure their drivers go the speed limit.

Trustee Redfield raised a concern that Astound and other utility companies were performing work in utility easements along residential properties in the Conservancy as early as 3:00AM. Administrator Bourdeau noted that he had not been advised by any companies that they would conduct work there nor that early. He recommended that residents call the non-emergency number for the police department if they have concerns about who is doing the work and why.

10. PRESIDENT’S REPORT

President Zambetti asked for the Board’s feedback on residential solar panels and commercial solar arrays/fields. After a brief dialogue, the Board opted to continue this discussion at another meeting.

11. EXECUTIVE SESSION – None

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Vanni at 9:18 PM. Voice vote carried unanimously, - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield, and Marino, / Nay: 0 /Absent: 0 /Abstained: 0

Respectfully submitted,

Riley Lynch

Riley Lynch
Management Analyst