



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, JULY 18, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Administrator Brian Bourdeau called roll. Roll call of Board members present: Trustees, Chapman, Allen, Redfield, and Marino were present, as was President Zambetti. Also present was Management Analyst Riley Lynch. Trustees Vanni, and Coats were absent.

3. PUBLIC COMMENT – None.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the July 5, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated July 18, 2023

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 4.A-B as presented was made by Trustee Redfield and seconded by Trustee Allen. Roll call votes - Aye: (4) Trustees Chapman, Redfield, Marino, and Allen, / Nay: 0 /Absent: (2) Vanni, and Coats /Abstained: 0

5. ITEMS FOR APPROVAL

- A. An Ordinance Approving an Amended Sign Package for the Grove Mart Gas Station and Car Wash in the Prairie Business Park PUD (Ordinance 12-2023)

Administrator Bourdeau gave an overview of the applicant's request and how it includes a digital sign and a number of variances from the Village's sign code.

A Motion to approve item 5.A as presented was made by Trustee Allen and seconded by Trustee Chapman. Roll call votes - Aye: (4) Trustees Chapman, Redfield, Marino, and Allen, / Nay: 0 /Absent: (2) Vanni, and Coats /Abstained: 0

- B. An Ordinance Approving a Variance from the Gilberts Unified Development Ordinance 290 Burnett Drive – Sub-Zero Group Inc. (Ordinance 13-2023)

Analyst Lynch gave an overview of the applicant's request.

A Motion to approve item 5.B as presented was made by Trustee Allen and seconded by Trustee Chapman. Roll call votes - Aye: (4) Trustees Chapman, Redfield, Marino, and Allen, / Nay: 0 /Absent: (2) Vanni, and Coats /Abstained: 0

6. ITEMS FOR DISCUSSION - None

7. STAFF REPORTS

Analyst Lynch reported that the final numbers from Community Days are in, and a financial summary will be prepared for the board to see.

Administrator Bourdeau reported a number of items:

- A construction kickoff meeting for Conservancy Park #1 is set for Wednesday July 19th.
- The Village received a request from Moda and Gilberts Development LLC to begin mass grading in preparation for Conservancy Neighborhood 3-B.
- Ryan Homes has pulled permits for the construction of Conservancy Neighborhood 3-A homes.
- Moda is continuing to address punch list items for acceptance of public improvements.
- Assuming all goes well with preemployment screening, Public Works should be back to being fully staffed.
- The part-time clerk position is posted and the Village will accept applications until July 31st.

Trustee Marino asked Administrator Bourdeau about the status of the hold-harmless agreement with Gilberts Development LLC. Administrator Bourdeau detailed that the townhomes are covered by the agreement, but no single-family homes are included at this point. He also indicated that the developer's engineer, Manhard, is working with FEMA on the floodplain map revisions.

President Zambetti expressed his desire to remain firm on the Conservancy Public Park #1 schedule.

President Zambetti also asked about the Fitness Campaign outdoor gym. Administrator Bourdeau outlined that the concrete pad is expected to proceed in the next few weeks. After the pad cures, the Fitness Campaign will install the equipment.

8. TRUSTEE REPORTS

Trustee Chapman asked about the status of Well #4. Administrator Bourdeau explained that they have pulled the well out, and begun treatment this week. Staff hopes to have more information after a report from the contractor is received.

9. PRESIDENT'S REPORT

President Zambetti brought forth an idea to use shorter board meetings to establish a list of the Board's goals and priorities. Trustee Marino asked about how these would play into the Comprehensive Plan. Administrator Bourdeau explained that the goals would go hand in hand with the Comprehensive Plan and the budget. President Zambetti suggested that the goal setting occur at a September meeting.

10. EXECUTIVE SESSION - None

11. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 7:26 p.m. Voice vote carried unanimously, - Aye: (4) Trustees Chapman, Redfield, Marino, and Allen, / Nay: 0 /Absent: (2) Vanni, and Coats /Abstained: 0

Respectfully submitted,

Riley Lynch

Riley Lynch

Management Analyst