



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, APRIL 18, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Kelly Mastera called roll. Roll call of Board members present: Trustees Corbett, Allen, Hacker, Coats, and Redfield were present, as was President Zambetti. Also present were Administrator Brian Bourdeau, Management Analyst Riley Lynch, Public Works Director Wade Kretsinger, Finance Director Taunya Fischer, Police Chief Todd Block, and Village Attorney Julie Tappendorf. Trustee LeClercq was absent.

3. PUBLIC COMMENT – None.

4. RECOGNITION

A. Recognition of Trustees Lou Hacker, Dan Corbett, and Dave LeClercq Sr.

President Zambetti stated that both Trustee Hacker and Trustee Corbett have served for 12 years. He said Trustee LeClercq put in 2 years this time, but previously had a 4-year term. President Zambetti presented Trustees Hacker and Corbett with a personalized plaque in recognition of their service. Both Trustee Hacker and Corbett thanked everyone.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 21, 2023 Regular Village Board Meeting**
- B. A Motion to ratify Bills & Payroll dated April 4, 2023**
- C. A Motion to approve Bills & Payroll dates April 18, 2023**
- D. A Motion to approve the March 2023 Treasurer's Report**
- E. A Motion to approve Resolution 11-2023, a Resolution for General Maintenance Under the Illinois Highway Code (Motor Fuel Tax)**

President Zambetti asked if any Board wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 4.A-E as presented was made by Trustee Allen and seconded by Trustee Corbett. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 /Absent: (1) LeClercq /Abstained: 0

6. PUBLIC HEARINGS; ITEMS FOR APPROVAL –

A. Public Hearing on the Proposed Fiscal Year Ending December 31, 2023 Budget

A Motion to Open the Public Hearing for Item 6.A. was made by Trustee Corbett and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

Administrator Bourdeau gave a brief overview of the budget being presented for final approval. He explained about any differences compared to the last discussion at the March 21, 2023 Village Board meeting. He also explained about the upcoming Ordinance changing the fiscal year which will be a separate vote.

Public Comment – None.

A Motion to Close the Public Hearing for Item 6.A. was made by Trustee Hacker and seconded by Trustee Corbett. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

B. An Ordinance Amending the Village of Gilberts Fiscal Year (Ordinance 02-2023)

A Motion to Approve Item 6.B. was made by Trustee Corbett and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

C. An Ordinance Adopting the Fiscal Year Ending December 31, 2023 Budget (Ordinance 03-2023)

A Motion to Approve Item 6.C. was made by Trustee Corbett and seconded by Trustee Coats. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

D. An Ordinance Amending the Fiscal Year 2023 Budget Ending April 30, 2023 (Ordinance 04-2023)

A Motion to Approve Item 6.D. was made by Trustee Redfield and seconded by Trustee Corbett. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

E. Public Hearing on a Proposed Fourth Amendment to the Annexation and Development Agreement for Gilberts Town Center (Red Barn Animal Hospital)

A Motion to Open the Public Hearing for Item 6.E. was made by Trustee Corbett and seconded by Trustee Hacker. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

Analyst Lynch gave a brief overview of the applicant's submission which involves a proposed fourth amendment to change the restrictions on the height of wall signs.

Public Comment – None.

A Motion to Close the Public Hearing for Item 6.E. was made by Trustee Allen and seconded by Trustee Corbett. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

F. An Ordinance Approving a Fourth Amendment to the Annexation and Development Agreement for Gilberts Town Center (Ordinance 05-2023) (Red Barn Animal Hospital)

A Motion to Approve Item 6.F. was made by Trustee Hacker and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

G. An Ordinance Approving a Variance from the Gilberts Unified Development Ordinance (Red Barn Animal Hospital – Northwest Corner of Route 72 and Center Drive) (Ordinance 06-2023)

Analyst Lynch stated the applicant is seeking two variances from the Village's Unified Development Ordinance, one having to do with the sign's location and one related to the sign's height.

A Motion to Approve Item 6.G. was made by Trustee Corbett and seconded by Trustee Coats. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

H. An Ordinance Approving a Variance from the Gilberts Unified Development Ordinance (Pub 72 – 38 East Higgins Road) (Ordinance 07-2023)

Analyst Lynch stated the applicant is looking to expand their dining area, which triggers a specific number of parking spots based on requirements in the Unified Development Ordinance. He said they are seeking a variance based on the number of parking spots. Trustee Corbett mentioned a previous parking lot expansion he remembered them doing.

A Motion to Approve Item 6.H. was made by Trustee Hacker and seconded by Trustee Corbett. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

I. An Ordinance Approving a Special Use Permit and Variances (Cruisin' Gilberts – 11 Galligan Road) (Ordinance 08-2023)

Analyst Lynch stated the applicant is looking to expand their outdoor patio and dining area, and that the Unified Development Ordinance requires them to have a special use permit. He said they also are looking for three variances having to do with the size of the sign, its background, and it protruding above the roofline. Analyst Lynch confirmed that this has been approved by the Planning Commission.

A Motion to Approve Item 6.I. was made by Trustee Corbett and seconded by Trustee Hacker. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

J. An Ordinance Approving a Purchase and Sale Agreement for the Property Commonly Known as 55 Galligan Road for Public Purposes (Ordinance 09-2023)

President Zambetti stated that the Board members should have already received information in the packet about this. No further discussions were requested.

A Motion to Approve Item 6.J. was made by Trustee Corbett and seconded by Trustee Hacker. Roll call votes - Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

7. ITEMS FOR DISCUSSION –

A. Conservancy Park 1 Site Plan Review

Analyst Lynch explained that after the task order had been approved by the Board back in February, he had been working with Robinson Engineering and Hitchcock Design Group on specifications that can be used in the future Request for Proposals (RFP) for construction of the park. They came up with three different site plans at various cost estimates. Analyst Lynch stated that options revolve around whether a bike path should be included and whether an additional tennis/pickleball court should be included.

Analyst Lynch outlined the three options. He explained that staff recommended Option A based on the amenities that could be offered based on a cost-effective price. He also stated that this park as well as the other two future parks in the Conservancy will be paid for by impact fees.

The Board discussed the different options and the costs. One Trustee mentioned an improvement he'd like to see near the splash pad at Town Center Park. Administrator Bourdeau further discussed the projections of overall park impact fees. Then President Zambetti took an informal poll of the Board who came to the unofficial consensus that Analyst Lynch, Robinson Engineering, and Hitchcock Design Group should move forward based on Option A.

8. STAFF REPORTS –

Management Analyst Lynch – Said that planning is going very well for Community Days as he’s just received confirmation of two additional presenting sponsors. He also said that the business expo vendors have been set and that things are moving along since it’s less than 45 days away. Trustee Corbett inquired about one band who is scheduled to play who recently had a band member get injured.

Administrator Bourdeau – Explained that in the past residents in the Conservancy have complained about what roads construction traffic drive down. He said there are some very clear signs near the entrances to the neighborhood and even a barricade within the neighborhood to help keep the construction traffic on the proper route.
- He gave an update on other parts of the Conservancy neighborhoods.
- He said at the May 2nd meeting the new Trustees will be sworn in and staff would like to take a group photo of the new board, as well as take any additional needed headshots.
- Stated that Public Works staff will be working on a change in the layout of amenities at Memorial Park, specifically related to the basketball court. He stated they also will be switching out the wood mulch with rubber mulch.
- Thanked both Trustee Corbett and Hacker for the time they’ve worked together.

Staff wished Trustees Corbett and Hacker well.

9. TRUSTEES’ REPORTS – The Board members wished Trustees Corbett and Hacker good luck in their futures and thanked them for their service on the Board. Trustees Corbett and Hacker both stated it had been an honor to serve on the Board.

10. PRESIDENT’S REPORT – President Zambetti echoed what the other Board members said and also mentioned that at times they have had his difference of opinions but have always found ways to work through them, which he appreciated.

11. EXECUTIVE SESSION - None.

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Corbett and seconded by Trustee Hacker at 7:45 p.m. Voice vote carried unanimously, Aye: (5) Trustees Coats, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) LeClercq / Abstained: 0

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk