



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, MARCH 7, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Kelly Mastera called roll. Roll call of Board members present: Trustees LeClercq, Corbett, Allen, Hacker, and Coats were present, as was President Zambetti. Also present were Administrator Brian Bourdeau, Management Analyst Riley Lynch, Public Works Director Wade Kretsinger, Finance Director Taunya Fischer, and Police Chief Todd Block. Trustee Redfield was absent.

3. PUBLIC COMMENT – None.

4. CONSENT AGENDA

- A.** A Motion to approve Minutes from the February 21, 2023 Regular Village Board Meeting
- B.** A Motion to approve Bills & Payroll dated March 7, 2023
- C.** A Motion to approve a Settlement Agreement Between the Village of Gilberts, ComEd and Azavar Audit Solutions, Inc. Regarding Notices of Tax Liability

President Zambetti asked if any Board wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 4.A-C as presented was made by Trustee LeClercq and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

5. ITEMS FOR APPROVAL –

A. A Resolution Approving and Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings (Resolution 03-2023)

A Motion to Approve Item 5.A. was made by Trustee LeClercq and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

B. A Resolution of the Village of Gilberts in Support of Tax Increment Financing (Resolution 05-2023)

Administrator Bourdeau stated this is in response to legislation which has been introduced in the last General Assembly and the current one that restricts the municipal ability to use Tax Increment Financing (TIF). He said the Illinois Municipal League (IML) and other professional organizations have requested municipalities pass a resolution in opposition to it, as the bill would restrict the time and the ability of municipalities to create TIFs which is used for economic development.

A Motion to Approve Item 5.B. was made by Trustee LeClercq and seconded by Trustee Coats. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

C. A Resolution Approving the CY2023 Recreational Programming Agreement with Tri Cities Travel (Resolution 06-2023)

A Motion to Approve Item 5.C. was made by Trustee Allen and seconded by Trustee LeClercq. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

D. A Resolution Approving the CY2023 Recreational Programming Agreement with Bison Baseball (Resolution 07-2023)

A Motion to Approve Item 5.D. was made by Trustee Allen and seconded by Trustee Coats. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

E. A Resolution Approving the CY2023 Recreational Programming Agreement with Golden Corridor Family YMCA (Resolution 08-2023)

A Motion to Approve Item 5.E. was made by Trustee Allen and seconded by Trustee Hacker. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

F. A Motion to Ratify the NIMEC Joint Bid Electrical Contract for Water/Wastewater Facilities Previously Authorized by Resolution 02-2023

A Motion to Approve Item 5.F. was made by Trustee LeClercq and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Coats / Nay: 0 / Absent: 0 / Abstained: 0

6. ITEMS FOR DISCUSSION –

A. Presentation and Discussion of the Proposed FYE 12/31/2023 Budget

Administrator Bourdeau stated the budget presented is an 8-month budget for May 1, 2023 – December 31, 2023, and later this fall staff will present a budget for calendar year 2024, as the

Village transitions from a fiscal year budget to a calendar year budget. He discussed how the numbers in some columns may look different from years past due to this change.

The Board members and staff discussed how the budget as presented includes two personnel changes, one which is the addition of a full-time entry-level police officer, and the second being the conversion of one of the part-time Public Works seasonal positions to a permanent part-time position. Chief Block explained how the additional officer will help the department meet administrative tasks, operational procedures, and training requirements, while also addressing the current and future growth of the Village. Administrator Bourdeau explained a few of the administrative changes between a seasonal part-time position and a permanent part-time position. Director Kretsinger explained that permanent part-time position will allow for greater upkeep around the Village, especially as Public Works has more areas it is responsible for related to the Village's growth.

Director Kretsinger explained the planned updates in the next year for the SCADA (supervisory control and data acquisition) system for better monitoring at the lift stations. Administrator Bourdeau and Director Kretsinger then explained the needed maintenance to Well #4 as the next step in the process toward getting it back in working condition.

Administrator Bourdeau confirmed for a Board member that staff will discuss the capital projects and capital improvement fund at the next Village Board meeting.

7. STAFF REPORTS –

Clerk Mastera

- Stated she was happy to have the recreational programming agreements before the Board and now solidified. Reminded people that the annual Easter Egg Hunt will take place on Saturday, April 1 at the Eagle's Club. Lastly, that she and Administrator Bourdeau have been working on the Request for Proposals for the Refuse, Recycling, and Yard Waste contract.

Public Works Director Kretsinger

- There is some snow expected this week most likely Thursday into Friday. They are finishing up the mechanical bar screen at the wastewater plant.

Chief Block

- The Special Olympics event for Illinois Law Enforcement is being moved from August to May this year.

Finance Director Fischer – Had no additional report.

Management Analyst Lynch

- Stated he received paperwork for another presenting sponsor of Gilberts Community Days, this one from Elgin Recycling. The public engagement outreach portion of the Comprehensive Plan will start soon with the Virtual Open House

Administrator Bourdeau – Had no additional report.

8. TRUSTEES' REPORTS –

Trustee Allen asked when the Economic Interest Statement will come out. Clerk Mastera said she submitted the part the County required of the Village and that she has not heard yet when it will be sent to individual filers yet.

9. PRESIDENT'S REPORT –

He discussed with the Board a grant opportunity related to an outdoor fitness court. The Board expressed interest in President Zambetti and staff following up with the organization to get some answers to their questions and that it was worth looking further into. Administrator Bourdeau said staff will try to get answers to some of their questions and, per a Trustee's request, provide the locations of the nearest fitness courts in case a Board member wants to see one in person.

[Trustee LeClercq left the meeting at 8:33 p.m.]

10. EXECUTIVE SESSION - None.

11. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Coats at 8:38 p.m. Voice vote carried unanimously, Aye (5). 0-nays, 0-abstained.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk