



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, March 23, 2021**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

In acknowledgement of President Zirk's absence, Village Clerk Baker called the meeting to order at 7:00 p.m. She proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker. President Zirk was absent. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, Public Works Director Aaron Grosskopf, Police Chief Mike Joswick, and Deputy Police Chief Todd Block.

Clerk Baker reported that there were enough Members present to establish a quorum. Clerk Baker announced that at this time should hear a motion to appoint a President Pro Tem to preside over the proceedings. A Motion was made by Trustee Corbett and seconded by Trustee Allen to appoint Trustee Zambetti to serve as President Pro Tem. Roll Call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays. 0-abstained. Motion carried.

3. PUBLIC COMMENT

There were no public comments at this time.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 9, 2021 Village Board Meeting
- B. A Motion to approve Minutes from the March 16, 2021 Committee of the Whole
- C. A Motion to approve Bills & Payroll dated March 23, 2021
- D. A Motion to approve the February 2021 Treasurer's Report
- E. A Motion to ratify the approval of the Release of the Village's Water Lien and Judgment Lien on 22 Galligan Road

President Pro Tem Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to Approve Consent Agenda Items 4A-E as presented. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

A. Resolution Authorizing and Approving the Release of 184 Building Permits in the Conservancy Development –

A Motion was made by Trustee Kojzarek and seconded by Trustee Farrell to Approve Resolution 09-2021, a Resolution Authorizing and Approving the Release of 184 Building Permits in the Conservancy Development. Roll call vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett, and Allen voted Aye. 0-nays, 0-abstained. Motion carried.

B. Ordinance Amending the Electrical Provisions of the Village Code –

A Motion was made by Trustee Kojzarek and seconded by Trustee Farrell to Approve Ordinance 05-2021, an Ordinance Amending the Electrical Provisions of the Village Code. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nays, 0-abstained. Motion carried.

C. Task Order #6 with Robinson Engineering for Professional Services Related to the Indian Trails Water Tower Painting in an Amount Not-to-Exceed \$24,000 – Administrator Bourdeau advised the Board that this is a two-phase project. The first phase would be for the engineering portion for the preparation, distribution and processing of the bid documents as well as inclusion of oversight and inspections on the project. The second phase would be the actual work performed on the project.

A Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to Approve Task Order #6 with Robinson Engineering for Professional Services Related to the Indian Trails Water Tower Painting in an Amount Not-to-Exceed \$24,000. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

D. Engagement Letter with Lauterbach & Amen for Audit Services for the Fiscal Year Ending April 30, 2021 in an Amount Not-to-Exceed \$19,680 –

A Motion was made by Trustee Allen and seconded by Trustee Farrell to accept an Engagement Letter with Lauterbach & Amen for Audit Services for the Fiscal Year Ending April 30, 2021 in an Amount Not-to-Exceed \$19,680. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

A. FY2022 Draft Budget Presentation – Administrator Bourdeau highlighted several items in the Police Department’s budget such as the Ford Police Interceptor vehicle and training for one of the new sergeants. Discussion was had regarding the need to start planning to purchase body cameras for the officers that will be required in the next few years as well as some possible items that might be requested in future budgets.

Administrator Bourdeau highlighted several other items in the proposed budget such as the replacement of the Village phone system and the addition of the BS&A Online Employee Self Service and Human Resource module. Administrator Bourdeau advised the Board that the Village received a donation from Dunkin Donuts in 2018 for \$2,000 that still can be dedicated towards something. Administrator Bourdeau asked the Board if they wished to incorporate the costs of the permanent power of the Village entrance signs in the budget to which there was a general consensus of the Board to proceed. Trustee Zambetti suggested that the revenue generated from the video gaming machines start going towards beautification projects in the Village and events.

7. STAFF REPORTS

Administrator Bourdeau

- Asked the Board when they would be available for a Special Village Board Meeting. The Board came to a consensus that March 29, 2021 would work for the special meeting.

8. TRUSTEE REPORTS

Trustee Allen

- Asked the status of the repair from snow plowing damage. Director Grosskopf advised that the Public Works Department will begin repairing any damage once there is no more chance of snow being in forecast.

Trustee Hacker

- Asked if Staff could invite the YMCA to a future meeting.

9. PRESIDENT'S REPORT

There was no president report at this time.

A. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:20 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Baker

Courtney Baker
Village Clerk